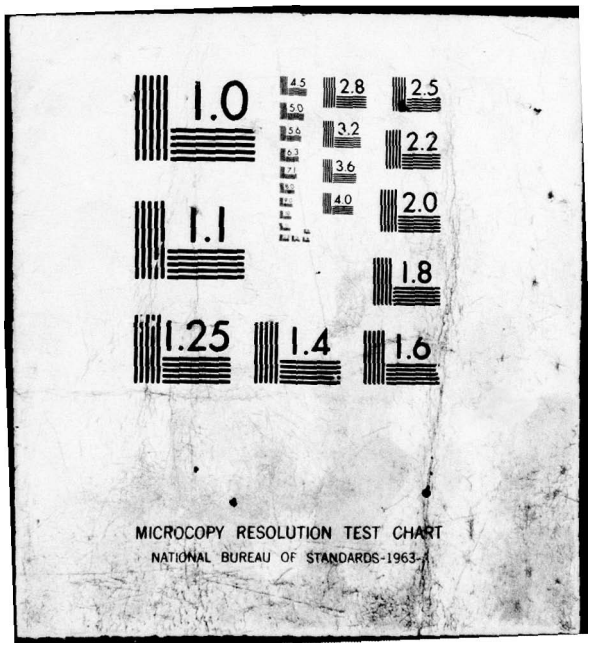
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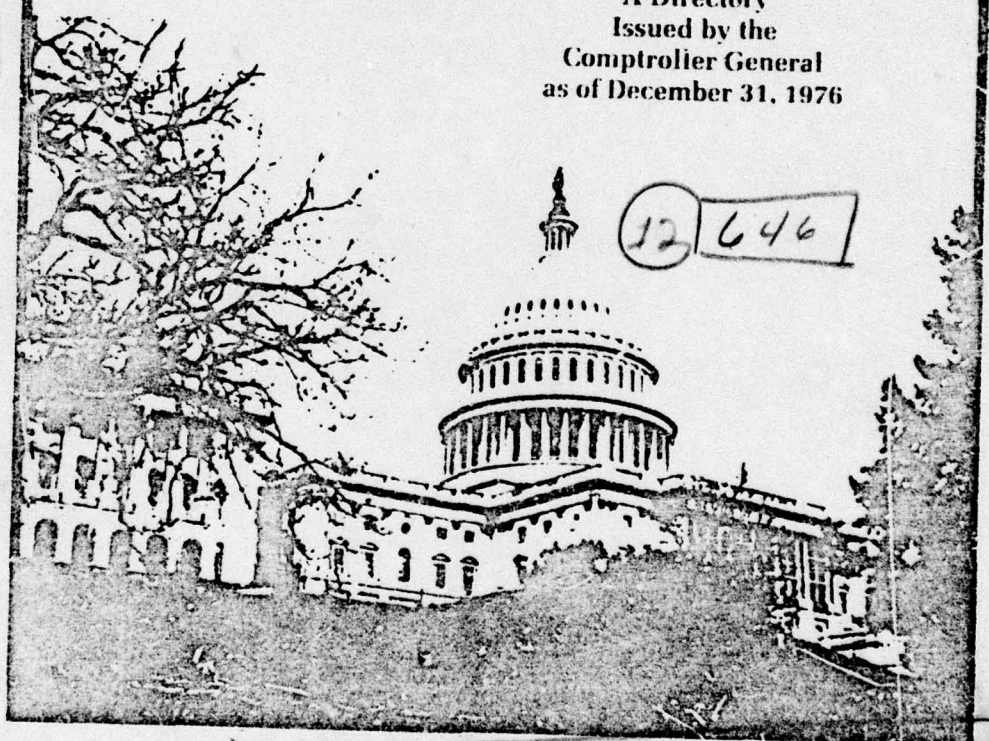
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Federal Information Sources and Systems

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A Directory
Issued by the
Comptroller General
as of December 31, 1976



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1977 Congressional Sourcebook Series (1977).

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PAD-77-71

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INTRODUCTION

This 1977 edition of the *Federal Information Sources and Systems* inventory incorporates several major improvements over the edition published in 1976. The intent in conducting the initial inventory in 1976 was to determine the scope of organized collections of information and how such data were described by Federal agencies.

The 1977 inventory evolved from the pilot process. With the help and cooperation of agencies involved in the inventory, uniform reporting requirements and definitions were established leading to a more consistent and comprehensive information sources and systems inventory. Coverage increased from 63 agencies in the pilot inventory to 91 agencies in this inventory. With the help and participation of agencies' budget offices, a relationship was established between information systems and sources and the agency programs supported by those systems. Using the Office of Management and Budget budget account identification code (as listed in the President's Budget) as the linkage, agency information sources and systems were related to congressional committee authorization and appropriation jurisdictions.

A descriptive abstract containing information on the purpose, data content, inputs and outputs, relevant budget program information, and congressional committee jurisdiction is provided in the citation section for those systems identified as "major systems" by agencies. A glossary of program, budgetary, and information terms is provided in Appendix I.

PURPOSE AND SCOPE

The implementation of the inventory of information sources and systems and the publication of this Sourcebook are part of GAO's assigned responsibilities under Title II of the Legislative Reorganization Act of 1970, as amended by Title VIII of the Congressional Budget Act of 1974, (P.L. 93-344). Section 203(b) requires that: "The Comptroller General, in cooperation with the Director of the Congressional Budget Office, the Secretary of the Treasury, and the Director of the Office of Management and Budget shall develop, establish, and maintain an up-to-date inventory and directory of sources and information systems containing fiscal budgetary, and program-related data and information and a brief description of their content."

Executive, independent, and legislative agencies are included in the inventory. Section 203(a) requires that "executive agencies" respond to Congressional, General Accounting Office, and Congressional Budget Office requests for information. The term "executive agency" is defined in 5 U.S.C. sections 104 and 105 to include executive departments, Government corporations, and independent establishments. GAO also requested information from organizations which can be characterized as a Federal entity. The 1976-77 edition of the *United States Government Manual* and supplemental listings supplied by the Civil Service Commission were the sources for identifying Federal entities covered in this volume.

METHODOLOGY AND RELIABILITY

Agencies were asked to prepare reports on "major" information sources and systems. (See definitions in Glossary.) Information was reported to GAO on major Federal programs and the supporting information sources and systems which are important to fulfilling the agencies' missions. The content and coverage of this publication reflect that concept.

GAO worked cooperatively with agencies in the inventory preparation and follow up to determine reporting requirements. The information supplied was compared with the accounts and programs for the agency reported in the *Appendix to the Budget of the United States Government* as one check on program coverage. The size of programs relative to an agency's budget was used as an operating guideline for "major" programs. Other criteria used to determine inclusion in the inventory besides the budget were system size, information content, purpose (budget and programmatic) and scope.

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ELMER B. STAATS, Comptroller General
ROBERT F. KELLER, Deputy Comptroller General

PROGRAM ANALYSIS DIVISION
Harry S. Havens, *Director*
Dean K. Crowther, *Deputy Director*

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FOREWORD

Title VIII of the Congressional Budget Act of 1974 (P.L. 93-344) assigned the Comptroller General the responsibility to identify congressional information needs as expressed in legislative requirements; to monitor the various reporting requirements of the Congress; to identify congressional needs for fiscal, budgetary, and program-related information; and to maintain a central file or files of fiscal and budgetary information. As a part of its efforts to fulfill this responsibility, the General Accounting Office (GAO) is publishing the 1977 issue (second edition) of the Congressional Sourcebook Series.

The Congressional Sourcebook Series consists of three separate volumes. Each volume is an indexed directory and guide, addressing the following areas:

(1) *Requirements for Recurring Reports to the Congress*—describes the various requirements for recurring reports to the Congress from the executive, legislative, and judicial branches of the Federal Government.

(2) *Federal Information Sources and Systems*—describes approximately 1,400 Federal sources and systems maintained by 91 executive agencies, which contain fiscal, budgeting, and program-related information.

(3) *Federal Program Evaluations*—contains an inventory of program evaluation reports produced by and for most of the departments, agencies, and various commissions of the Federal Government.

Our purpose in publishing the Congressional Sourcebook Series is to facilitate identification, acquisition, and compilation of relevant and reliable information which is needed by the Congress in carrying out its oversight and budget control responsibilities. Accordingly, the GAO has established a continuing program to maintain a current inventory of requirements for recurring reports, evaluation studies, and fiscal, budgetary, and program-related information sources and systems. These inventories are maintained on central computer files in such a manner as to render them transferable to other organizations, including the Library of Congress's SCORPIO information retrieval system, thus facilitating their use by the committees of both Houses of the Congress.

The Congressional Sourcebook Series will be distributed to each Member of the Congress, the congressional leadership, each congressional committee and subcommittee, the President and Vice President of the United States, the head of each Federal department and agency, the Chief Justice of the Supreme Court and other appropriate offices of the Judicial Branch, state officials, and libraries.

I invite your comments and suggestions on how these directories can be made more helpful in future editions.

ELMER B. STAATS
Comptroller General of the United States

COORDINATION

The Congressional Budget Office, the Office of Management and Budget, and the Treasury Department reviewed the inventory instructions and methodology. These agencies provided helpful advice on the conduct of the inventory, as well as active participation in supplying inventory reports on their own systems and sources.

As a pretest to the inventory, GAO asked several large executive agencies to review and comment on data collection forms and instructions. Many helpful suggestions were received from these agencies which resulted in clearer reporting requirements.

AVAILABILITY OF DATA AND REPORTS DESCRIBED IN THIS DIRECTORY

The General Accounting Office does not stock copies of reports produced by the agencies' information sources and systems covered in this directory. Users desiring copies of systems reports outputs listed in this Sourcebook should request the information from the office shown as the "Agency Contact" in the individual citations.

Some information sources and systems contain data which is *not* publicly available for reasons of security, privacy, or proprietary interest. Where such restrictions were reported to us, the system was designated "internal use only."

AVAILABILITY OF COPIES OF THIS DIRECTORY

Both microfiche and paper copies of this directory are available to Members of Congress, congressional committee staff members, officials of Federal, State, and local governments, non-profit organizations, and college libraries, faculty members, and students by writing to:

U.S. General Accounting Office
Distribution Section, Room 4522
441 G Street, NW
Washington, DC 20548

Other organizations and officials may purchase the Congressional Sourcebook Series by writing to:

Superintendent of Documents
U.S. Government Printing Office
Washington, DC 20402

The GPO Stock Number for this volume is 020-000-00152-6.

Machine-readable versions of the Sourcebook are available in standard modes at $75 per tape. For ordering information, please contact:

Machine-readable Archives Division
National Archives and Records Service
Washington, DC 20408
Telephone: (202) 724-1080

SPECIAL LISTINGS OR QUESTIONS

Requests for special listings, or questions regarding the information compiled in this directory, may be directed to:

Director, Program Analysis Division
U.S. General Accounting Office
441 G Street, NW
Washington, DC 20548

Information Services Staff
Program Analysis Division
441 G Street, NW
Washington, DC 20548
Telephone: (202) 275-1837

Office of Congressional Relations
U.S. General Accounting Office
441 G Street, NW
Washington, DC 20548
Telephone: (202) 275-5388

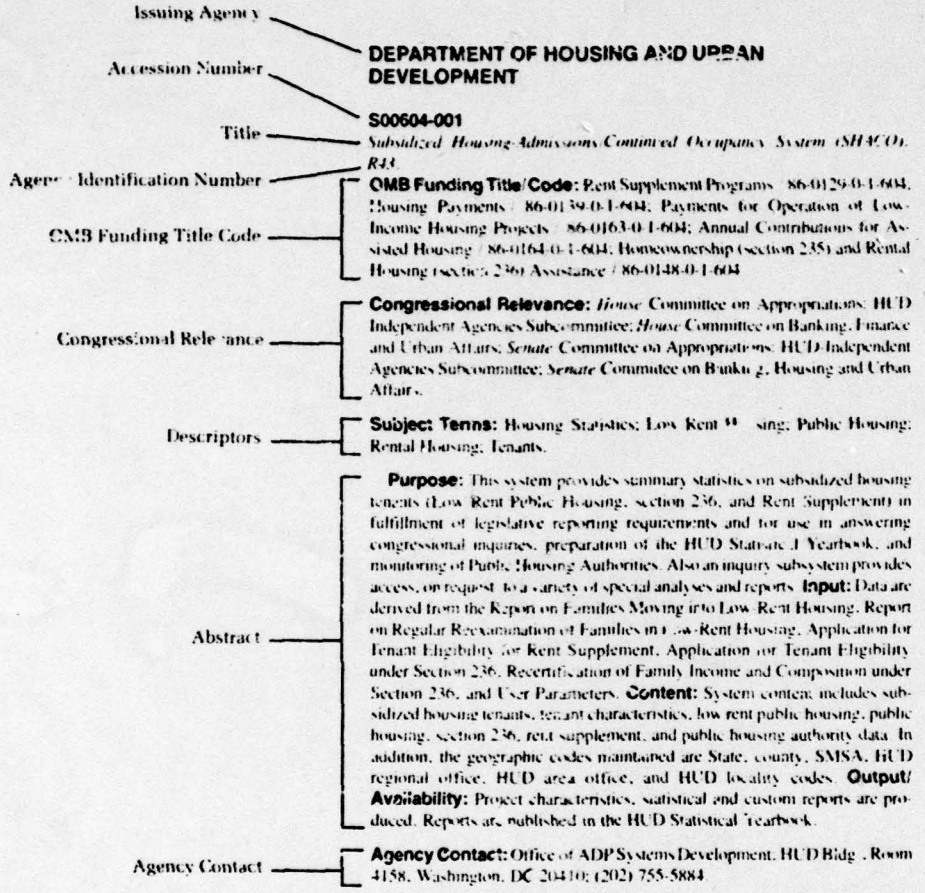
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USER'S GUIDE

This publication contains a Citation and an Index Section. The Citation Section consists of descriptive information and an abstract prepared by the participating agency which contains the information illustrated in the sample entry below. The information elements are as follows:

Sample Entry:



1. **Agency:** The department, agency, board, commission or other governmental entity responsible for the entry.
2. **Accession Number:** An 8-digit number which uniquely identifies each citation entry in numerical sequence.
3. **Title:** The commonly used name and acronym (if applicable) of the information source, system, or activity operated by the agency component in meeting those continuing data requirements needed to carry out its program responsibilities.
4. **Agency Identification Number:** When applicable, the data inventory number assigned to the source or system by the submitting agency for internal reference, control, or cataloging purposes.

5. **OMB Funding Title/Code:** Relates the specific source/system citation to the appropriate OMB account title(s) and the associated 11-digit identification code(s).

6. **Congressional Relevance:** The congressional committees having oversight and spending jurisdictions for agency programs listed.

7. **Key Words and Descriptors:** The terms selected for subject indexing.

8. **Abstract or Description:** Consists of the following sections:
   Purpose/Function: The purpose and requirement for the source/system.
   Input: The primary sources or providers of data to the source/system.
   Information Content: Includes principal subject matter, data coverage, time reference, update cycle, geographic reference, and major characteristics of the source/system.
   Reports or Outputs: The principal outputs (products) of the source/system, which include reports, tables, charts, graphic displays, catalogs, etc., and an indication of frequency of preparation. Also an indication of form, i.e., hardcopy, machine readable, query capability.
   Availability: The source for reports listed as output, i.e., agency, GPO, NTIS, etc. Some information sources and systems contain data which are *not* publicly available for reasons of security, privacy, or proprietary interest. Where such restrictions were reported to us, the system was designated "internal use only."

9. **Agency Contact:** The title, address, and telephone number of the agency organization responsible for submission.

CITATION SECTION

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CITATIONS

EXECUTIVE OFFICE OF THE PRESIDENT

COUNCIL OF ECONOMIC ADVISERS

S00103-001

Budget System.

OMB Funding Title/Code: Salaries and Expenses / 11-1900-0-1-802.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee, *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Budget Information Systems; Financial Management.

Purpose: The purpose is to provide the necessary expenses of the Council in carrying out its functions under the Employment Act of 1946 (15 U.S.C. 1021). *Input:* The data contained in the file for this system are from internal budgetary sources within the Council of Economic Advisers and the Office of Management and Budget. *Content:* The financial information is personnel compensation; travel and transportation; rent, communications, and utilities; printing and reproduction; other services; supplies and materials; and equipment. *Output:* A monthly financial statement based on these data is submitted to the Council of Economic Advisers. *Availability:* This is available in the appendix of the Budget of the United States and is available to the public on request.

Agency Contact: Council of Economic Advisers, Old Executive Office Bldg., Room 317, Washington, DC 20506; (202) 395-5074.

COUNCIL ON INTERNATIONAL ECONOMIC POLICY

S00106-001

International Economic Policy.

OMB Funding Title/Code: Salaries and Expenses / 11-1456-0-1-802.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Economic Policy; Foreign Aid; Foreign Trade; International Economic Relations.

Purpose: The Congress found that the objectives of the United States with respect to a sound and purposeful international economic policy could be better accomplished through the closer coordination of domestic and foreign economic activity and the economic behavior which taken together constitute United States international economic policy. Therefore, the "International Economic Policy Act of 1972, as amended," was enacted, and a Council on International Economic Policy was formed-22 U.S.C. 2141. *Input:* The data are derived from Government agencies, the private sector, and the academic sector. *Content:* The Council on International Economic Policy records consist of international economic policy issue papers supporting the study and formulation of recommendations to the President on international economic issues. The master record contains information on such issues as industry, science and technology, energy, international agreements, strategic stockpile policy, food and fiber matters, trade, foreign aid and bilateral agreements, multilateral trade negotiations and the generalized system of preferences, economic relations with the less developed countries, with emphasis on U.S. initiative made at the Seventh Special Session of the United Nations, East-West trade policy, air transport and ocean shipping policies, international monetary system, foreign investment, expropriation policy, President's annual international Economic Report to the Congress, and special study reports on Sources of Data on Foreign Investment in the United States, the Economics of U.S. Grain Stockpiling, U.S. Sugar Policy, and U.S. Policy on Expropriation. *Output:* The weekly output includes: Weekly Author Master Listing, Keyword Index (KWOC), Organization Index, Subject Index, Country Index, Name Index, and Staff Actions (this report is also received on a daily basis). *Availability:* Output is not publicly available. It is primarily utilized internally and by selected external agencies in formulating international economic policy.

Agency Contact: Council on International Economic Policy, Old Executive Office Bldg., Room 266, Washington, DC 20506; (202) 456-6426.

COUNCIL ON WAGE AND PRICE STABILITY

S00107-001

Centralized Accounting System.

OMB Funding Title/Code: Salaries and Expenses / 11-1600-0-1-802.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting; Economic Policy; Wage Price Policy.

Purpose: This system is composed of many subsystems which capture, control, generate, and consolidate reports to meet the financial and management information required. External reporting is produced either automatically or from feeder reports generated in the system. *Input:* The major categories of input are: allotments, undelivered orders, accruals, payments, and billings. *Content:* The data information coverage includes purchase orders, travel, transportation payments, certified invoices, accounts receivables, billings, utility payments, as well as the following other information. 1) Allotment Ledger Master fund, fund year, allotment area, project or location, if applicable, 2) General Ledger Master-fund, fund year, and general ledger account; 3) Subsidiary Ledger Masters maintained at various levels, depending upon their requirements, normally region through document number; 4) Payment History Master fund, vendor, document number, and invoice; 5) Accounts Receivable Master fund, customer agency, billed date, and other related billed item information; 6) External Reporting Masters produced and maintained at the various levels required by OMB, GAO, Treasury, etc. regulations, 7) Management and Statistical Masters maintained at various levels to produce reports which are meaningful to the user in analyzing his activity. The cycles are processed daily, semimonthly, monthly, quarterly, semiannually, and annually. *Output:* The principal reports are: Treasury Payment Tape (magnetic tape), daily; Disbursement Listing (hardcopy), daily; Status of Allotments (hardcopy), daily; General Ledgers (hardcopy), monthly; Management Reports (hardcopy), monthly or by request; Vendor Payment History (microfilm), monthly; SIBAC and non-SIBAC Documentation (hardcopy, tapes, and cards), semimonthly; SF-225 Cash Report (hardcopy), monthly; and Other Reconciliation Reports (various output media), monthly. *Availability:* Reports are not publicly avail-

able. They are mainly for internal use, except for those which are required under GAO, Treasury, or OMB regulations.

Agency Contact: Council on Wage and Price Stability; New Executive Office Bldg., Room 4019, Washington, DC 20506; (202) 456-2842.

OFFICE OF MANAGEMENT AND BUDGET

S00110-001

Current Services Estimates.

OMB Funding Title/Code: Salaries and Expenses / 11-0300-0-1-802.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Budget Estimates; Budget Information Systems; Federal Budget; Fiscal Policy; Government Spending.

Purpose: This information source is required by the Budget and Accounting Act of 1921, as amended (31 U.S.C. 11). It gives estimated outlays and proposed budget authority submitted to Congress for the ensuing fiscal year. ***Input:*** This information is compiled by OMB from reports submitted by the Department of the Treasury on receipts and by all Federal agencies on budget authority and outlays. ***Content:*** This source shows the estimated outlays and proposed budget authority that would be submitted to the Congress in the following January for the ensuing fiscal year if all programs and activities were carried on during such ensuing fiscal year at the same level as in the fiscal year in progress–and without policy changes in such programs and activities. It also shows the economic assumptions on which the current services estimates are based. ***Output:*** The major output, Current Services Estimates, is in hardcopy. Also generated is machine readable tape for some dollar amounts (e.g., budget authority and outlays by agency and account). ***Availability:*** They are available from GPO. Machine readable tape containing some dollar amounts is sent to Congress and GAO and can be purchased by the public.

Agency Contact: Budget Review Division; Executive Office Bldg., Room 258, Washington, DC 20503; (202) 395-4630.

S00110-002

Mid-Session Review of the Budget.

OMB Funding Title/Code: Salaries and Expenses / 11-0300-0-1-802.

Congressional Relevance: *House* Committee on Appropriations: Treasury Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Budget Estimates; Federal Budget; Fiscal Policy; Government Spending.

Purpose: This system is required by the Budget and Accounting Act of 1921, as amended (31 U.S.C. 11). This system provides revised budget estimates at about the midpoint of each congressional session. ***Input:*** This information is compiled by OMB using reports from the Department of the Treasury on receipts and from all Federal agencies on estimated budget authority and outlays. ***Content:*** The system provides revised budget estimates at about the midpoint of each Congressional session. It contains information on receipts, budget authority, outlays, surplus or deficit, long-range projections and spendout of balances. Information on budget authority and outlays is presented in the printed document by function and agency. Detail by agency and account is available on machine readable tape. ***Output:*** The major output, the Mid-Session Review of the Budget, is hardcopy (multilithed) and machine-readable tape. ***Availability:*** It is available from GPO. Machine-readable copy for dollar amounts can be purchased by the public.

Agency Contact: Budget Review Division; Executive Office Bldg., Room 258, Washington, DC 20503; (202) 395-4630.

S00110-003

Privacy Act Inventory and Control System.

OMB Funding Title/Code: Salaries and Expenses / 11-0300-0-1-802.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Data Bases; Privacy; Public Records; Records Management.

Purpose: The Privacy Act of 1974 (Public Law 93-579, 5 U.S.C 552a) states that the Office of Management and Budget shall provide continuing assistance to and oversight of the act by Federal agencies and requires the submission by the President of an annual report to the Congress to include a list of systems exempted from the act. The purpose of the inventory system is to support preparation of the President's annual report and to assist in monitoring agency compliance. ***Input:*** Notices of systems of records and exemption rules published by the executive branch agencies in the Federal Register are the system input. ***Content:*** The Privacy Act requires executive agencies to publish in the Federal Register notice for all systems of records (as defined in the act). The system contains, for each system for which a notice was published, the system name and a unique numeric identifier, whether the system is automated or manual (or a combination), whether the system is administrative or programmatic, the budget function of the appropriation account which funds the system, the approximate number of individuals covered by the system, whether the system was exempted from the act, and the date and page numbers in the Federal Register of the system notice and exemption rules, if any. The inventory is updated biweekly and annually distributed to agencies for verification prior to compilation of the President's report to the Congress. ***Output:*** Principal output includes lists of systems of records subject to the Privacy Act and statistical cross units (e.g., numbers of systems by budget function, administrative vs. programmatic). All output is hardcopy; no query capability has been developed. ***Availability:*** All substantive output of the system is included in the President's annual report; statistical tables are Appendix B to volume 1 and the inventory listing is volume 2. All data are available to the public. Copies of the annual report are available from the GPO.

Agency Contact: Information Systems Division; New Executive Office Bldg., 726 Jackson Pl. NW, Room 9002, Washington, DC 20502; (202) 395-4745.

S00110-004

Budget Status System (BSS).

OMB Funding Title/Code: Salaries and Expenses / 11-0300-0-1-802.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Budget Information Systems; Federal Budget; Management Information Systems.

Purpose: This is a generalized computer-based data management system that is used by budget examiners/analysts to analyze and track budget data throughout the budget process. The system encompasses the set of capabilities which are most frequently used in storing, modifying, analyzing, and displaying budget and related information. These capabilities are provided in both the interactive and batch processing modes. ***Input:*** Input typically originates from agencies in the form of budget submissions during the budget preparation process. ***Content:*** The information maintained is budgetary in nature. The data elements typically relate to "Program and Financ-

ing" schedules and "Supplementary Source Documents" defined in OMB Circular A-11. This information is updated as required to reflect the major milestones in the budget preparation/execution process. The specific characteristics of the data (e.g., level of detail and scope) vary depending on the particular requirements of the individual user. *Output:* Principal output is tabular reports, usually in hardcopy. Format and content are user determined. *Availability:* The output is internal working documents under the control of the individual user.

Agency Contact: Information Systems Division; New Executive Office Bldg., 725 Jackson Pl. NW, Room 9002, Washington, DC 20503; (202) 395-4745.

S00110-005

Budget Preparation System (BPS).
OMB Funding Title/Code: Salaries and Expenses / 11-0300-0-1-802.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Budget Information Systems; Federal Budgets.

Purpose: The purpose is to support OMB's budget preparation process. *Input:* The input consists of budget estimates prepared by all Federal Government agencies according to the guidelines contained in OMB Circular A-11, using Standard Forms 100-T (Statement of Receipts) 300-percent (Program and Financing), A-11-41A,B,C,D (Supplemental Source Document, 304-T (Object Classification), and A-11-42 (Federal Credit Data). *Content:* The major update cycle is annual. The annual update builds a data base of Program and Financing, Supplemental Source Document, Object Classification, Federal Credit, and Receipt data. Quarterly updates affect only the receipt and supplemental source document data. *Output:* The system generates about 140 different reports in hardcopy as well as magnetic tape files containing budget data. Reports provide the main set of input numbers to the President's budget. The system also provides reports and tapes for quarterly budget updates (April, July, and Current Services Report in October). *Availability:* The annual budget tape containing account titles and financial data files is generally available to the public after publication of the President's budget in January of each year through NTIS, Springfield, VA 22161. Tabular data from the system are printed in the Budget of the United States Government and the Current Services Estimates, both of which are available from GPO. All other reports are for internal use. Certain reports are made available for use by CBO, HIS, and GAO only.

Agency Contact: Information Systems Division; New Executive Office Bldg., 726 Jackson Pl. NW, Room 9002, Washington, DC 20503; (202) 395-4745.

S00110-006

Standard Industrial Classification System.
OMB Funding Title/Code: Salaries and Expenses / 11-0300-0-1-802.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Classification Systems; Industries; Organizations.

Purpose: This system is required by the Federal Reports Act of 1942. The purpose is to classify all establishments (e.g., factories, stores, farms, banks, and fire stations) in the United States. *Input:* Sources for changes, additions, or deletions can include the Government, State agencies, trade associations, or private research organizations. *Content:* This is a list and description of industries. The scope is all establishments having any economic activities in the United States. It includes any business, organization, or household that hires employees or sells goods or services. *Output:* The Standard Industrial Classification Manual is produced in hardcopy. *Availability:* The manual is available from GPO, Stock No. 4101-0066, $8.00.

Agency Contact: Statistical Policy Division; New Executive Office Bldg., 725 Jackson Pl. NW, Room 10202 Washington, DC 20503; (202) 395-3730.

S00110-007

Special Analyses, Budget of the United States Government.
OMB Funding Title/Code: Salaries and Expenses / 11-0300-0-1-802.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Federal Aid Programs; Federal Budget; Government Spending; Resource Allocation.

Purpose: This information system is provided under the authority of (although not required by) the Budget and Accounting Act of 1921, as amended (31 U.S.C. 11). It contains special analyses of various aspects of the budget. *Input:* This system is produced in conjunction with the budget. Special data requirements are imposed on Federal agencies to obtain information for some of the special analyses. *Content:* This system is designed to highlight specified program areas or provide other significant presentations of Federal budget data. Included is analytical information about Government finances and operations as a whole and how they affect the economy: Government-wide program and financial information for Federal education, training and employment, health, income security, civil rights, and crime reduction programs; and developments in research and development, environmental protection, statistical programs, credit programs, tax expenditures, and employment. *Output:* Special Analyses, Budget of the United States Government, is produced in hardcopy. *Availability:* It is available from the GPO.

Agency Contact: Budget Review Division; Executive Office Bldg., Room 258, Washington, DC 20503; (202) 395-4630.

S00110-008

The Budget of the United States Government.
OMB Funding Title/Code: Salaries and Expenses / 11-0300-0-1-802.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Budgets; Economic Policy; Federal Budgets; Federal Programs; Fiscal Policy; Government Spending; Resource Allocation.

Purpose: The budget provides to the Congress (and the public) information required by The Budget and Accounting Act of 1921, as amended (31 U.S.C. 11). *Input:* The Federal budget review process produces the information contained in the budget. Some of it is submitted to OMB in accordance with the requirements of OMB Circular A-11; some is developed by OMB. The receipts estimates come largely from the Department of the Treasury, and the President supplies some of it when he makes decisions on economic, tax, and budget matters. *Content:* This document contains the information that most users of the budget would normally need, including the Budget Message of the President. It presents an overview of the President's budget proposals and includes explanations of Federal spending programs, estimated receipts, and the President's fiscal policy objectives. Also included are: a description of the budget system, various summary tables on the budget as a whole, a budget accounts listing containing information on budget authority and outlays by agency and account, Federal employment by agency, and the economic assumptions on which the budget is based. *Output:* The hardcopy Budget of the United States Government and machine-readable tape for some dollar amounts (e.g., Budget Accounts List-

ing) are produced. *Availability:* It is available from GPO. Machine-readable tape for some dollar amounts sent to the Congress and GAO can be purchased by the public.

Agency Contact: Budget Review Division; Executive Office Bldg., Room 258, Washington, DC 20503; (202) 395-4630.

S00110-009

The Budget of the United States Government, Appendix.

OMB Funding Title/Code: Salaries and Expenses / 11-0300-0-1-802.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Appropriations; Budgets; Federal Budgets; Government Lending; Loans; Rescissions.

Purpose: The Appendix provides to the Congress (and the public) information required by the Budget and Accounting Act of 1921, as amended (31 U.S.C. 11). *Input:* Information is produced from budget requests submitted to OMB by Federal agencies and adjusted during the course of review by OMB and the President. Instructions for presentation of information to OMB are contained in OMB Circular A-11. *Content:* The system contains detailed information on the various appropriations and funds that comprise the budget, including the proposed text of appropriation language, budget schedules for each account, explanations of work to be performed and the funds needed, proposed general provisions applicable to the appropriations of entire agencies or groups of agencies, and schedules of permanent positions. Supplemental proposals for the current year, new legislative proposals, and proposed rescissions are identified separately. Information is also presented on certain entities whose outlays are not part of the budget total; on advance appropriations; and on loan disbursements, repayments, and net loan outlays. *Output:* The Budget of the United States Government, Appendix in hardcopy (and machine- readable tape for dollar amounts) is produced. *Availability:* It is available from GPO. Machine readable tape sent to the Congress and GAO and can be purchased by the public.

Agency Contact: Budget Review Division; Executive Office Bldg., Room 258, Washington, DC 20503; (202) 395-4630.

S00110-010

Catalog of Federal Domestic Assistance (Tape File), 1976.

OMB Funding Title/Code: Salaries and Expenses / 11-0300-0-1-802.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Domestic Assistance; Federal Aid Programs; Government Lending; Grants, Public Assistance Programs, Technical Assistance.

Purpose: This system enables updating and interrogation of catalog records for analytical, managerial, and publication purposes. *Input:* The source information is obtained from Federal departments and agencies. *Content:* The text record consists of full-text material for each of the more than 1,000 programs in the catalog. Each major and subitem heading is preceded by a unique flag. Text information for a particular item can be extracted by scanning the text record for the unique item flag. The characteristics record consists of coded text material to identify such information as the agency administering the program, coordination and notification requirements, type of grant, obligational and loan information, type of assistance, applicant eligibility and authorization data. *Output:* There are no reports. *Availability:* The magnetic tape is available from NTIS, Springfield, VA 22161, for $100.

Agency Contact: Budget Review Division; Executive Office Bldg., Room 258, Washington, DC 20503; (202) 395-4630.

S00110-011

Federal Statistical Directory, 1976.

OMB Funding Title/Code: Salaries and Expenses / 11-0300-0-1-802.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Directories; Electronic Data Processing; Federal Employees; Records Management; Statisticians.

Purpose: The system is designed primarily to facilitate communication among the various Federal offices working on statistical programs and as a companion volume to "Statistical Services of the United States Government," last issued in 1975. *Input:* The Federal statistical system is decentralized, with the responsibility for statistical programs and activities distributed among a number of departments and agencies. OMB is responsible for coordinating the work of the several departments and agencies. Each agency furnishes OMB with a list of its key professional, technical, and administrative personnel engaged in such statistical activities. *Content:* Included is a list, by agency and appropriate organizational units, of the names and locations of key persons engaged in statistical programs, including not only statisticians and economists, but administrative and managerial personnel involved in statistical programs, and information on: Planning and operation of general purpose data collection programs; planning and evaluation of statistical systems, including data processing and progress reporting; publication and dissemination of general purpose statistical information; development and application of statistical methods; and analysis and research that make extensive use of statistical data and methodology, including program planning and related activities. This directory is updated every two years. *Output:* The Federal Statistical Directory is produced in hardcopy. *Availability:* It is available from GPO, Stock No. 041-001-00125-5, $2.50.

Agency Contact: Statistical Policy Division; New Executive Office Bldg., 726 Jackson Pl. NW, Room 10202, Washington, DC 20503; (202) 395-3730.

S00110-012

Statistical Reporter.

OMB Funding Title/Code: Salaries and Expenses / 11-0300-0-1-802.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Federal Programs; Statistics.

Purpose: The Statistical Reporter is prepared primarily for the interchange of information among Government employees engaged in statistical and research activities. *Input:* Input comes from the Federal statistical agencies, State governments (occasionally), and the United Nations Statistical Office. *Content:* Lead articles report on current developments in Federal statistics. The Statistical Reporter includes notes on surveys and programs, major organizational changes, statistical publications, selected new forms approved under the Federal Reports Act, schedule of release dates for principal Federal economic indicators, and Federal statistical personnel. The February and August issues contain 6-month indexes. *Output:* The Statistical Reporter is produced monthly in hardcopy. *Availability:* It is available through GPO subscription for $9.70 a year.

Agency Contact: Statistical Policy Division; New Executive Office Bldg., 726 Jackson Pl. NW, Room 10202, Washington, DC 20503; (202) 395-3730.

S00110-013

Issues '78.

OMB Funding Title/Code: Salaries and Expenses / 11-0300-0-1-802.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations, *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Budget; Federal Budget; Fiscal Policy.

Purpose: This information source is provided under the authority of (although not required by) the Budget and Accounting Act of 1921, as amended (31 U.S.C. 11). It provides major budget and program decisions reflected in the President's budget. ***Input:*** This document is prepared in conjunction with the budget. ***Content:*** This source provides greater background information than any other general executive branch document on major budget and program decisions reflected in the President's budget and on certain major issues confronting the Nation now and in the future. ***Output:*** Issues '78 is produced in hardcopy. ***Availability:*** It is available from GPO.

Agency Contact: Budget Review Division; Executive Office Bldg., Room 258, Washington, DC 20503; (202) 395-4630.

S00110-014

The United States Budget in Brief.

OMB Funding Title/Code: Salaries and Expenses / 11-0300-0-1-802.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Budget; Data Analysis; Debts; Federal Budget; Government Spending.

Purpose: This information source is provided under the authority of (although not required by) the Budget and Accounting Act of 1921, as amended (31 U.S.C. 11). ***Input:*** The source is compiled from information that appears in the budget. ***Content:*** This source provides a concise, less technical overview of the budget. It is produced by condensing the information that is in the budget. It contains summary and historical tables on the Federal budget and debt together with graphic displays. ***Output:*** The Budget in Brief is produced in hardcopy. ***Availability:*** It is available from GPO.

Agency Contact: Budget Review Division; Executive Office Bldg., Room 258, Washington, DC 20503; (202) 395-4630.

S00110-015

Social Indicators, 1973.

OMB Funding Title/Code: Salaries and Expenses / 11-0300-0-1-802.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Educational Statistics; Employment; Health; Housing Statistics; Income Statistics; Population Statistics; Recreation; Safety; Social Characteristics.

Purpose: This information source contains a comprehensive collection of statistical data selected and organized to describe current social conditions and trends in the United States, presented in graphic form and covering eight major areas of social concern. These areas are: health, public safety, education, employment, housing, leisure and recreation, population, and income. The second report in this series, Social Indicators, 1976, will be published in 1977. This report covers the above areas, plus the family, social security and welfare, and social mobility and participation. ***Input:*** Statistical data are selected from each of the major Government agencies which collect and analyze social statistics. In addition, data from a number of private surveys and studies are included, together with data from published compendia of international statistics. These sources include the decennial censuses of population, the Current Population Survey, the Annual Housing Survey, the National Crime Victimization Survey, the Consumer Expenditure Survey, the Health Interview Survey, and the National Assessment of Educational Progress. Nongovernmental sources include data from the United Nations Statistical Office, the World Bank, the International Labor Office, the Organization for Economic Cooperation and Development, the National Opinion Research Center, and the Institute for Social Research. ***Content:*** For each of the areas listed above, certain topics of interest - or social concerns - have been identified. These concerns are in turn represented by selected descriptive statistics or statistical measures - social indicators - which indicate the general status of the population with respect to certain aspects of each concern. For example, in the health area, a major concern is longevity (or life expectancy). An obvious indicator here is average years of life expectancy for persons in different population groups or at different ages at different points in time. The concerns have been defined and selected to reveal the general status of the entire population, to depict conditions that are or are likely to be dealt with by national policies, and to encompass many of the important issues facing the country. The choice of indicators is based on two main criteria: 1) The indicators should reflect individual or family well-being rather than that of larger social institutions; and 2) they should measure the end-products or results of activities in each social area rather than input of resources. For example, educational indicators focus on educational attainment and achievement among the population rather than on school budgets, educational facilities, and the number of teachers. The selected data are presented in color graphs and supporting statistical tables with brief accompanying text. Definitions, explanations, sources, and the like are provided in the technical notes in each chapter. ***Output:*** Social Indicators is published biennially or triennially as a single paperbound volume. ***Availability:*** It is available from GPO, Stock No. 0324-00256, $7.80.

Agency Contact: Statistical Policy Division; New Executive Office Bldg., 726 Jackson Pl. NW, Room 10202, Washington, DC 20503, (202) 395-3730.

S00110-016

Catalog of Federal Domestic Assistance, 1976.

OMB Funding Title/Code: Salaries and Expenses / 11-0309-0-1-802.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Domestic Assistance; Federal Aid Programs; Government Lending; Grants; Public Assistance Programs; Technical Assistance.

Purpose: The primary purpose of the catalog is to aid potential beneficiaries in identifying and obtaining available assistance. It is also intended to improve coordination and communication on Federal program activities on Federal, State, and local levels. ***Input:*** Information is obtained from Federal departments and agencies. ***Content.*** This is a comprehensive listing and description of Federal programs and activities which provide assistance or benefits to the public. These programs are administered by 54 Federal departments, independent agencies, commissions, and councils. Each program is described in terms of the specific type of assistance provided, the purpose for which it is available, who can apply for it, and how they should apply. Federal offices to be contacted for additional information are also identified. Programs, activities, and services included are: grants, loans, loan guarantees, scholarships, mortgage loans, insurance, or other types of financial assistance; assistance in the form or provision of Federal property, facilities, equipment, goods, or services; technical assistance, counseling, and training; statistical and other expert information, and service activities of regulatory agencies. Detailed instructions and indexes are provided to facilitate use of the catalog. Information is updated annually. ***Output:*** The Cata-

log of Federal Domestic Assistance is produced in hardcopy. *Availability:* It is available from GPO for $16.

Agency Contact: Budget Review Division; Executive Office Bldg., Room 258, Washington, DC 20503; (202) 395-4630.

OFFICE OF THE SPECIAL REPRESENTATIVE FOR TRADE NEGOTIATIONS

S00113-001

Special Trade Representative's Centralized Data Base (STRCDB).
OMB Funding Title/Code: Salaries and Expenses / 11-0400-0-1-802.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Finance.

Subject Terms: Foreign Trade; Imports; Tariffs; Trade; Trade Agreements.

Purpose: The data base supports economic and statistical analysis of trade-related data which bear on the trade negotiations, particularly the current round of multilateral trade negotiations. It contains GATT Tariff Study information for 1970 through 1972 and 1974 and U.S. trade and tariff data for 1970 through 1975. It is currently available as an analytical resource to Federal agencies concerned with trade. *Input:* The U.S. import data are collected by U.S. Customs Service, consolidated by the Bureau of Census, and edited by USITC. The GATT Tariff Study import data are provided by 11 countries (United States, Canada, EEC, Japan, Austria, Australia, Finland, Norway, Sweden, Switzerland, and New Zealand) to the Secretariat to the General Agreement on Trade and Tariffs, where the data are consolidated and distributed. *Content:* The U.S. data are identified by the Tariff Schedule of the United States (TSUS) number. The major information recorded for each TSUS number is TSUS description, tariff rate, supplying countries, the gross and net quantities of imports from each country, the gross and net FOB and CIF dollar values of imports from each country, and the duties collected. The GATT data are identified by the Brussels Tariff Nomenclature (BTN) number and the applicable national tariff line classification code. The major information stored for each tariff line includes tariff line description, tariff rate, GATT binding status, supplying countries, the dollar value of imports from each country, and the trade relationship between the importing and exporting countries, such as GSP. *Output:* The data base is not used for recurring production of regular output. On-line query capability is provided with output available on CRT terminals and hardcopy format. Reports are generated on request, by batch job. *Availability:* Output is restricted to internal use only on a Governmentwide basis.

Agency Contact: Computer Operations; 1800 G St. NW, Room 735, Washington, DC 20506; (202) 395-5140.

S00113-002

Centralized Accounting System (D4C).
OMB Funding Title/Code: Salaries and Expenses / 11-0400-0-1-802.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Finance.

Subject Terms: Accounting; Financial Management; Resource Allocation.

Purpose: This system is composed of many subsystems which capture, control, generate, and consolidate reports. Reporting is accomplished to meet the financial and management information required. External reporting is produced either automatically or from feeder reports generated in the system. *Input:* The major categories of input are allotments, undelivered orders, accruals, payments, and billings. *Content:* The data information coverage includes purchase orders, travel, transportation payments, certified invoices, account receivables, billings, and utility payments. *Output:* Reports include Treasury Payment Tape (magnetic tape, daily); Disbursement Listing (hardcopy, daily); Status of Allotments (hardcopy, daily); General Ledgers (hardcopy, monthly); Management Reports (hardcopy, monthly or by request); Vendor Payment History (microfilm, monthly); SIBAC and non-SIBAC Documentation (hardcopy, tape and cards, semimonthly); SF-224 Cash Report (hardcopy, monthly); and Other Reconciliation Reports (various output media, monthly). *Availability:* Reports are not publicly available; they are mainly for internal use, except for those which are required under GAO, Treasury, or OMB regulations.

Agency Contact: Computer Operations; 1800 G St. NW, Washington, DC 20506; (202) 395-5140.

OFFICE OF TELECOMMUNICATIONS POLICY

S00114-001

OTP Library/Research Facility Indexing System.
OMB Funding Title/Code: Salaries and Expenses / 11-0601-0-1-80
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Information Services; Libraries; Telecommunications.

Purpose: The library was established in 1975; however, no index or catalog existed of the 5,000 technical reports, books, and journal articles which comprised the initial collection. As a first step toward the development of a telecommunications data base, a project was initiated to organize and catalog the existing collection. When the system is completed, a comprehensive index to the collection will be printed. This will facilitate access and use of the collection and provide a guide to OTP's resources to the telecommunications research community. *Input:* Approximately, 5,000 books, reports, and journal articles in the research library collection comprise the input data. The collection covers all aspects of the telecommunications field. A brief bibliographic citation with keywords is prepared for each item. The data are maintained off-line on disk. *Content:* The data base consists of bibliographic citations which have been indexed by subject for each item in the collection. The indexing system has been uniquely tailored to the telecommunications field and the needs of the OTP staff. In particular a thesaurus of telecommunications terms has been developed to index the collection. There are seven data fields (author, source, series, title, keyword, classification number and descriptive detail). A sort may be performed on any field; however, only the author, series, title, and keyword fields are sorted and printed. When the system is completly developed, it will be placed on-line once a month to perform updates and corrections. Since the software used for the system is essentially a modified version of a word processing system, some query or interactive capability exists; however, no plans have been made to use this capability at this time. The system contains 5,000 documents; approximately 100 new documents are added a month; and the main file is printed quarterly. *Output:* Five major reports will be produced quarterly in hardcopy. The reports will cover the following areas: subject, title, author, series, and classification number. The report/data base is maintained off-line and updated in batch mode. No query capability exists at this time. A thesaurus of telecommunications terms will also be produced. *Availability:* The reports will be retained in the OTP Library. The library is open to the public, and the reports will be available to any users of the library.

Agency Contact: Office of Telecommunications Policy; 1800 G St. NW, Washington, DC 20504; (202) 395-3375.

S00114-002

Accounting/Contracts.

OMB Funding Title/Code: Salaries and Expense / 11-0601-0-1-802.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accounting, Contractors, Contracts; Executive Agencies.

Purpose: The system is a joint effort between OTP and the General Services Administration (GSA). This system is primarily operated by a support staff at GSA. OTP provides the initial submission of bills and obligation of expenditures. The system serves as OTP's fiscal accounting system and provides support for OTP budget preparation and fiscal management. ***Input:*** Administrative costs, overhead costs, and contract payments are the data input. ***Content:*** The system contains the name of company/agency/contractor being paid, past payments, and balance (balance figured out manually) on the account. The system gives similar information on travel costs and claims, administrative costs, and savings and losses under contract. Data can be updated or corrected monthly and are broken down by office and type of expense. ***Output:*** Monthly and end of fiscal year printouts are produced. GSA provides a letter stating OTP's financial condition at the end of the fiscal year. Contract reports are submitted upon completion of contract. ***Availability:*** It is used internally for financial planning and maintenance. Printouts are located in the Budget Office. Contract reports are filed in the OTP Library. These reports are available to the public.

Agency Contact: Office of Telecommunications Policy; 1800 G St. NW, Room 703, Washington, DC 20504; (202) 395-5174.

DEPARTMENT OF AGRICULTURE

S00200-001

Departmental Budget System.

OMB Funding Title/Code: Departmental Administration / 12-0120-0-1-352.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Budget; Budget Information Systems, Finance.

Purpose: The system provides department level coordination of analyses and control of all processes involved in budget development, presentation, and execution. ***Input:*** Information comes from Office of Management and Budget regulations, Presidential guidance letters, internal program analysis reports, internal issue papers, decision alternatives analyses, a wide array of budgetary resource data funds (and employment), and program justifications. ***Content:*** The contents of the budget system include 3-year funding information organized by agency, service, program, expenditures, obligations, personnel, appropriation amount, prior year, operational year, and budget year. ***Output:*** The principal reports are tables on budget authority, outlays, average annual employment, and end-of-year employment. ***Availability:*** Output is available only for official use until the end of the fiscal year to which the information pertains.

Agency Contact: Office of Management and Finance; Department of Agriculture, Washington, DC 20250; (202) 447-6176.

S00200-002

Central Accounting System.

OMB Funding Title/Code: Departmental Administration / 12-0120-0-1-352.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Accounting; Finance; Payroll; Records Management.

Purpose: The system was established to process all financial transactions, maintain accounts, and provide internal and external financial reports for all entities of the Department of Agriculture. ***Input:*** The data in system files and documents processed are received from both public and private sources. Vouchers for payment are received from private vendors. Obligation documents, master file data, and payroll documentation are received from agency offices throughout the Department. ***Content:*** The major subsystems include payroll, administrative voucher payments, and centralized account (reporting). Payroll activity consists of processing both personnel and time and attendance documents for preparation of biweekly employee payment schedules. Master files contain all compensation related data for each employee in the Department. Voucher payments are made to vendors providing goods or services to the Department. Payments are scheduled daily as a result of processing incoming documentation (i.e., purchase orders, GTR's, travel vouchers). In addition to the payment function in both payroll and vouchers, the system validates, records, maintains, and reports the accounting data associated with all processing. Payments and reports include all USDA agencies throughout the country. ***Output:*** The frequency of reports varies from daily to yearly based on the subsystem and specific report involved. Output is in the form of hardcopy, computer tapes, microfilm, and CRT displays. Primary reports include payment schedules to the Department of the Treasury, accounting reports to agencies, status data for inquiry purposes, and internal pay reject listings. All master files and pay history data are available for query on either microfilm, CRT display, or hardcopy (from computer tape). Source documents are also utilized for query response. ***Availability:*** Output is used primarily by Government offices, both in USDA and externally (GSA, Department of the Treasury). Reports and data are available to both the public and employees on a request basis within the constraints of the Privacy Act of 1974.

Agency Contact: National Finance Center; Michoud Facility, New Orleans, LA; (504) 255-5495.

S00200-003

Program Evaluation System.

OMB Funding Title/Code: Departmental Administration 12-0120-0-1-352.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Agriculture; Cost Effectiveness; Program Evaluation.

Purpose: The system was established to provide the Office of the Secretary and program policy officials with information concerning the cost/effectiveness of USDA operating programs in achieving their objectives and their impacts. ***Input:*** Input is from program administrative records for program costs, output, and program clientele characteristics; data from USDA and other general purpose statistical series; and, where appropriate, data from special surveys of program clientele or users. Input varies by type of program and scope of specific evaluation studies. ***Content:*** Program evaluation results include estimates of past and current program costs, benefits, impacts on target groups and others, effectiveness with respect to achievement of program objectives and the goals of USDA missions, and other impacts. Comprehensiveness or depth and timing of evaluation

output varies according to departmental need for program policy decisionmaking purposes. Information produced relates to national programs of the USDA or their major components. *Output:* Hardcopy program evaluation reports are produced on an "as needed" basis. Report findings are also summarized and assessed in hard copy Program Evaluation Inventory Records. *Availability:* Output is generally not publicly available. It is primarily utilized internally but is made available to OMB, GAO, the Congress, and other users in the Government.

Agency Contact: Office of Management and Finance; Department of Agriculture, Washington, DC 20250; (202) 447-6667.

S00200-004

Planning Staff.

OMB Funding Title/Code: Departmental Administration / 12-0120-0-1-352.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Agriculture; Forecasting; Forest Management; Natural Resources Conservation; Program Evaluation; Rural Development; Trend Analysis.

Purpose: The system provides analytic information on private sector, non-Federal, and other Federal agencies' performance and potentials relative to USDA missions in order to improve decisions of policy officials on long term USDA goals and objectives, and on program strategies and resource allocation priorities for their attainment. Staff roles include maintaining an independent, objective, analytic capability responsive to the Secretary and Under Secretary, Assistant Secretaries, and agency heads; coordinating and promoting systematic analysis for long range planning where useful and relevant in USDA and performing analyses to supplement agency efforts; and enhancing the quality of analysis for long range planning in USDA, particularly the linkages between analysis and decisionmaking. *Input:* Data are obtained from existing published sources, USDA agencies (Economic Research Service is a major source), other Federal agencies, and occasionally from State sources. *Content:* The system contains analyses of past trends and projections of prices, production, consumption, demand, supply, and the like for the U.S. agricultural system, forest resources, soil and water conservation, rural development, and food and nutrition. Analyses relate to longer term outlooks from 2-5 years hence to 50 years hence, in the case of forest resources. Concerns are usually national in scope. Analyses do not follow any repetitive or specific update cycle. They are highly selective based on requests of policy officials or responsive to known high priority decision issues. *Output:* The output includes intermittent reports of completed analyses and reviews of USDA agency analyses. *Availability:* The information is for internal use only and is distributed to appropriate agencies.

Agency Contact: Office of Management and Finance; Department of Agriculture, Washington, DC 20250; (202) 447-7963.

S00201-001

Management Information Systems.

OMB Funding Title/Code: Agricultural Credit Insurance Fund / 12-4140-0-3-351; Rural Housing Insurance Fund / 12-4141-0-3-401; Rural Housing for Domestic Farm Labor / 12-2004-0-1-401; Mutual and Self-help Housing Grants / 12-2006-0-1-401; Rural Water and Waste Disposal Grants / 12-2066-0-1-451; Rural Development Insurance Fund / 12-4155-0-3-452; Rural Development Grants / 12-2065-0-1-452.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Agricultural Credit; Federally Assisted Loans; Loans; Management Information Systems.

Purpose: This is the source of agencywide information. This system is provided for the processing of loan and grant data, the maintenance and updating of borrower accounts and data, and the creation of required reports. *Input:* The primary source of data is Farmers Home Administration field offices (county/State). Social and economic data, as well as name, address, and other identification of borrower are submitted to the system at the time of obligation of funds for a loan or grant. Borrower records are updated upon receipt of payments from the borrower or the county office. *Content:* Identification of a borrower account includes codes for State, county, and congressional district. Records are identified by type of loan/grant program and contain amount of loan and outstanding balance. Borrower characteristics, both social and economic, are included; however, these vary by type of loan/grant program. Where applicable, all records include limited information regarding lenders. The paid-in-full account file dates to 1968; the borrower history file begins calendar year 1970; the use of funds file starts in fiscal year 1970; and the statistical file dates to June 1969. *Output:* The frequency of reports for agency use is dependent upon management requirements and is either hardcopy or microfiche. A CRT display is used within the agency to quickly retrieve the status of a borrower's account. *Availability:* Management reports receive agency distribution and are limited to agency use. CRT is restricted to limited agency use. Tapes are used for internal use, and check tapes are sent to the Department of the Treasury. State data on loans made and amounts outstanding are published twice a year.

Agency Contact: Management Information Systems; 14th St. and Independence Ave. SW, Room 6333, Washington, DC 20250; (202) 447-6568.

S00202-001

Federal Assistance Programs Retrieval System (FAPRS).

OMB Funding Title/Code: Rural Development Service / 12-0800-0-1-452.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Domestic Assistance; Eligibility Requirements; Federal Aid Programs; Rural Economic Development.

Purpose: The system identifies all Federal domestic aid programs that can be used to meet specific development needs of communities and of individuals. Programs whose basic eligibility requirements have been met by the requestor and that are funded for the fiscal year are listed. The system enables someone unfamiliar with the Federal aid process to employ a single source of Federal program eligibility information rather than conducting extensive research. The system is carried nationwide by private time sharing networks and is available in almost all State Cooperative Extension Services offices for a small fee. *Input:* The system is interactive in nature, requesting the user to make choices from 37 subcategories of need. A data base of counties (by State) is used to assist the requestor in answering eligibility questions concerning the county in which the aid program is to be applied. The requestor must supply the applicant type and population of the area in which the program is to take place. *Content:* The information consists of a list of the agency numbers and names of funded aid programs for which the requestor has met the eligibility requirements. All program titles and number identifications are keyed to the Catalog of Federal Domestic Assistance which is used in the initial screening of programs. At the user's request, the system will provide a modified text of a specific program as it appears in the catalog. Coding of each program as to appropriate subcategories and eligibility criteria is verified by each program's manager prior to entry in the FAPRS data base. Program eligibility criteria are updated a minimum of every six months concurrent with the publica-

tion of the catalog and catalog update. Additional updates to the system are made when necessary on a program by program basis. County eligibility updates are made through listings provided by the Federal agencies involved. *Output:* The frequency and amount of output are determined by the individual user. On an overall basis, usage has averaged 3,000 queries monthly. The output consists of a hardcopy listing of the agency name and identifying number of each Federal program and, when requested, a hardcopy listing of the catalog text for a specific program. *Availability:* System output is publicly available in two ways: 1) By signing a contract with one of the three time sharing companies to gain access to FAPRS on their network; 2) by contacting the nearest State Cooperative Extension Service Office. For the nearest FAPRS location, the Plans and Programs Staff of the Rural Development Service should be contacted.

Agency Contact: Plans and Programs Staff; South Agricultural Bldg., 14th St. and Independence Ave. SW, Washington, DC 20250; (202) 447-9296.

S00203-001

Operating and Financial Data for REA Borrowers.

OMB Funding Title/Code: Rural Electrification and Telephone Revolving Fund / 12-3197-0-1-305.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Federally Assisted Loans; Financial Statements; Loans; Rural Electrification; Telephones.

Purpose: The information is compiled to assess the program and status of REA electric and telephone borrowers for loan security purposes. *Input:* The information is provided by the 1,800-plus REA electric and telephone borrowers. These borrowers are cooperative organizations and commercial companies organized to provide electric and telephone service in rural areas. *Content:* The content includes balance sheet data, income statement information, numbers of consumers, and other significant data relevant to the services provided by these borrowers and to the facilities which they operate. The system is updated annually; hardcopy data is available from 1935; tape from 1971. *Output:* The principal reports are the Rural Telephone Borrowers Annual Statistical Report in hardcopy; Rural Electric Borrowers Annual Statistical Report in hardcopy; and the Annual Report of Energy Purchased by REA Borrowers in hardcopy. Additional data are available in printouts and tapes. *Availability:* The information is publicly available.

Agency Contact: Management Service Division; South Agricultural Bldg., Room 4024, Washington, DC 20250; (202) 447-4512.

S00203-002

Accounting System for REA Loans, Rural Telephone Bank Loans, Federal Financing Bank Loans Guaranteed by REA, and Administrative Expenses.

OMB Funding Title/Code: Rural Electrification and Telephone Revolving Fund / 12-3197-0-1-305; Rural Electrification Administration Salaries and Expenses / 12-3100-0-1-305.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Accounting; Federally Assisted Loans; Loans; Rural Electrification.

Purpose: The accounting system is to provide for: 1) full disclosure of the financial results of agency activities; 2) production of adequate financial information needed for agency management purposes; 3) effective control over and accountability for all funds, property, and other assets for which the agency is responsible; 4) reliable accounting results to serve as the basis for preparing and supporting agency budget requests, for controlling the execution of the budgets, and for providing financial information required by OMB; and 5) suitable integration of Agency accounting with the central accounting and reporting operations of the Treasury Department. The accounting systems maintained by the agency are to apply to salaries and general administrative expenses; lending activities under the REA direct, insured, and guaranteed loan programs; and lending activities under the Rural Telephone Bank direct loan program. The intended audience and users of the agency accounting systems are agency Office of the Budget, agency management for administrative and lending activities, Rural Telephone Bank management, USDA Office of Management and Finance, the Department of the Treasury, the Office of Management and Budget, and the Congress. *Input:* The input is Receipt of Cash-RE/, Mail Room, Management Services Division (MSD); Deposit of Cash-Collection and Custodial Section (CCS), Agency Accounting Branch (AAB). Application of Loan Receipts-Collections from borrowers on loan accounts are batched by Loans Receivable Section, AAB, for processing by computer by Statistics and Data Processing Branch (SDPB), MSD; loan collections are applied against principal and interest due on loans receivable; Application of Administrative Receipts-Administrative receipts are applied to the appropriate accounts by the Fiscal Control Section (FCS), AAB, for miscellaneous receipts applicable to Administrative Salaries and Expenses; Administrative Disbursements-The major portion of administrative salaries and expenses is processed by the National Finance Center (NFC), USDA, which furnishes detailed accounting information to FCS, AAB. The remaining miscellaneous expenses are processed by FCS, AAB. Detailed cost records are maintained by FCS, AAB, and reconciled to general ledger monthly; Loan Disbursements-Advances of funds to borrowers on loans are batched by LRS, AAB, for processing by computer by SDPB, MSD. *Content:* The content includes the Loan Accounting System-This system controls lending operations by lending authority granted by Congress, loans approved, loans covered by borrowers' mortgage notes, funds advanced to borrowers, principal and interest paid on loans, principal outstanding, and interest receivable on loans. Detailed records are maintained by borrower in support of control totals. Also included is Administrative Salaries and Expenses-This system controls administrative operations by congressional appropriation, apportionments, allotments, obligations, unobligated balances, expired appropriations. Detailed cost records are maintained for obligations incurred by object class and by administrative cost centers. *Output:* The principal reports are: SF-225 Report on Obligations (Monthly), SF-224 Statement of Transactions (Monthly), SF-133 Report on Budget Execution (Monthly), TFS-6727 Statement of Appropriation Account (Quarterly), TFS-6728 Statement of Receipt Account (Quarterly), SF-220 Statement of Financial Condition (Semiannually), SF-221 Statement of Income and Retained Earnings (Semiannually), Debt Service Report (Monthly), REA Bulletin 1-1, "Annual Statistical Report, Electric Borrowers" (Annually), REA Bulletin 300-4, "Annual Statistical Report, Telephone Borrowers" (Annually), and RTB Quarterly/Annual Report of Treasurer to Directors (Quarterly/Annually). There is no query capability, and the output is hardcopy. *Availability:* All reports are available under the Freedom of Information Act.

Agency Contact: Accounting and Auditing Division; South Agricultural Bldg., Room 4307, Washington, DC 20250; (202) 447-7221.

S00204-001

Administrative Services Division Leased Wire System.

OMB Funding Title/Code: Marketing Services / 12-2500-0-1-352.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Commodity Market; Farm Produce; Livestock; Marketing of Farm Produce.

Purpose: The leased wire system is utilized to gather and disseminate information on supplies, prices, demand, and movement of farm commodities. Through speeding the transmission of this information over the leased wire system, the market news programs can help keep all parts of the farm production and marketing system equally well informed, keep products flowing to the markets where they are needed, and prevent unnecessary gluts and shortages and consequent wild price swings. The users of the system benefit directly by having timely information available upon which to base market decisions. *Input:* Marketing information is obtained by trained Federal or State reporters who visit trading points at the time of transactions or gather data by telephone. Information collected by these reporters is analyzed and sent immediately over the leased wire network. *Content:* This nationwide network consists of eight separate teletype circuits, carrying appropriate information: Eastern Livestock Circuit, Midwestern Livestock Circuit, Western Livestock Circuit, Eastern Fruit and Vegetable Circuit, Southern Fruit and Vegetable Circuit, Southern General Circuit, Central General Circuit, and Western General Circuit. The major information carried is prices paid for commodities, quantities traded, and supply and demand for each commodity. *Output:* The leased wire system provides reports of daily, weekly, monthly, and annual market conditions on a local, regional, and national basis. At local market news offices, national information received over the teletypewriter is integrated with local information. The information is disseminated to agricultural producers, handlers, and shippers by the news media as well as by mimeographed reports, telephone tape recorder, and telegraph. *Availability:* The information is publicly available.

Agency Contact: Administrative Services Division; 14th St. and Independence Ave. SW, Washington, DC 20250; (202) 447-2104.

S00204-002

Livestock Management Reporting System (Livestock MRS).
OMB Funding Title/Code: Marketing Services / 12-2500-0-1-352.
Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee, *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Agricultural Industries; Food Inspection; Livestock; Marketing; Meat Packing Industry.

Purpose: The Livestock MRS is an information reporting system which produces reports showing workload, achievements, and personnel utilization at four levels of management, ranging from the plant to division level. *Input:* MRS input is extracted from the USDA-AMS Accounting System. It includes payroll-number of hours reported by person and type; validation-waiting time, pounds accepted, number graded, grading codes; receivables-revenue hours; billing code time, and cost-clerical units of accomplishment. *Content:* All files are updated every four weeks. The files are: 1) Plant Master File-number of animals killed, number of carcasses graded, grading volume, grade, yield, pounds and production hours for supervision and sampling, waiting time, travel time, revenue hours, days of service, 2) Assignment Master File-available hours, revenue hours, volume, production hours, supervision and sampling pounds and hours, types of hours (i.e., regular, standby, night differential); 3) Mainstation Management File-revenue conversion, performance index, men used to service assignments, number of permanent graders staffed, overtime hours, standby hours, intermittent hours, Market News hours, Consumer Protection hours, planned and actual retraining hours, clerical pieces-hours-rate; and 4) Mainstation Detail File-(current and cumulative) number of beef slaughtered, beef graded, yield, pounds graded. *Output:* The Livestock MRS generates the following reports every four weeks: Plant Workload Report, Reimbursable Hours Variance Report, Assignment Conversion Report, Revenue Conversion Report, Performance Index Report, Federal Acceptance Program Report, Men Needed to Service Assignments Report, Beef Quality Grading Consist Report, Beef Yield Grade Pieces Report, Beef Yield Grade Tonnage Report, National Report-Meat Graded and Accepted, Mainstation Management Report-Summary of Factors for Mainstation, and S Weigh; Report. This system does not have query capabilities. *ability:* MRS reports are for internal Livestock Division use

Agency Contact: Technical Services Division; 14th St. Independence Ave. SW, Washington, DC 20250; (202) 447-

S00204-003

AMS Annual Progress Reporting and Objective Setting System.
OMB Funding Title/Code: Marketing Services / 12-2500-0-1
Congressional Relevance: *House* Committee on Agric *House* Committee on Appropriations: Agriculture and R Agencies Subcommittee; *Senate* Committee on Agriculture, N tion, and Forestry; *Senate* Committee on Appropriations: Ag ture and Related Agencies Subcommittee.

Subject Terms: Executive Agencies; Program Planning.

Purpose: The annual report consisted of two parts, a narrati a statistical portion. The narrative portion of the annual repo been eliminated and replaced by the annual objective setting program report. The purpose of this report is to provide a ba planning, directing, evaluating, and redirecting, when necessar activities of AMS. The statistical portion of the annual report cates past fiscal year data by program fund and activity of division within the AMS. It is assembled by each division an warded to the Marketing Programs Branch, Financial Services sion. *Input:* Information is provided by the Cotton, Dairy, Fru Vegetable, Grain and Seed, FSMIP, Livestock, Poultry, Tob Transportation and Warehouse, Administrative Services, Fina Services, Technical Services, Personnel, and Information Divi *Content:* The data provided include a clear and precise statem what is going to be done (by each respective division) in the co fiscal year and the point in time when specific actions will occurred which are in support of the objective. *Output:* Each sion is responsible for preparing its respective statistical work gress report and annual objective setting and program report on standardized forms. All reports are prepared manually by the re tive divisions. *Availability:* Output is publicly available.

Agency Contact: Financial Services Division; 14th St. Independence Ave. SW, Room 3977, Washington, DC 20250; 447-5921.

S00204-004

Federal-State Marketing Improvement Program (FSMIP). 10.156
OMB Funding Title/Code: Agricultural Marketing Service / 2501-0-1-352.
Congressional Relevance: *House* Committee on Agricul *House* Committee on Appropriations: Agriculture and Rel Agencies Subcommittee; *Senate* Committee on Agriculture, N tion, and Forestry; *Senate* Committee on Appropriations: Agr ture and Related Agencies Subcommittee.

Subject Terms: Federal Aid Programs; Marketing of Farm Produce; Pr Proposals.

Purpose: The Payments to States and Possessions program assist State Departments of Agriculture in conducting pilot mar ing service projects geared to developing ongoing State capabil and services in these areas. Data are systematically collected in files and used by project managers and for inquiries from higher USDA management, Congress, and GAO. *Input:* State Dep ments of Agriculture and other appropriate State agencies prep at their option, one year proposals for pilot projects to impr marketing services in their States. These proposals are submitte the FSMIP staff which reviews them for their potential productiv If the proposals are approved, under a cooperative agreement, fu are alloted to specific projects. States must contribute at leas percent of the funds to carry out a project. *Content:* The data vided include: 1) A description of the specific marketing problem situations that call for the State to provide service activities to prove the situation; 2) the specifics of what will be done and h

3) the expected accomplishments of the project and who will benefit; 4) a list of cooperating agencies and industry groups; 5) an explanation of why the State cannot carry out the work with State resources and how the mutually funded project will help the State build its capability to provide the services as a regular activity, and 6) a list of project personnel. *Output:* A summary of all 1975 activities, together with a report of ongoing 1976 projects, will be prepared in fiscal year 1977. *Availability:* Output is publicly available.

Agency Contact: Financial Services Division; 14th St. and Independence Ave. SW, Room 3977, Washington, DC 20250; (202) 447-5921.

S00205-001

Brucellosis Indemnity Claims System (BICS).

OMB Funding Title/Code: Animal and Plant Health Inspection Service / 12-1600-0-1-352.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Animal Diseases; Diseases; Indemnity.

Purpose: The system is to provide an automated data processing facility to keep track of slaughtered infected animals in order to indemnify their owners. The major functions of this system are to validate daily input data; merge new data into the master file; and produce audit listings, monthly reports, active animal ledgers, paid animal ledgers, available payment animal ledgers, and various control counts and numbers. *Input:* The data are derived from Veterinary Services reports of slaughtered brucellosis-infected animals and related test data and from the indemnity claims of their owners. *Content:* From July 1976 the master file contains a record for each animal branded as a reactor, including test number, herd number, county, date branded, date tested, date slaughtered, type slaughter, claim date, and paid date. The file is updated weekly. *Output:* Complete audit lists of all data are produced daily. The monthly output includes active animal ledgers, paid animal ledgers, and available payment animal ledgers. All documents filed by batch number can be retrieved by a computer listing of batch numbers. *Availability:* Output is used to meet internal information requirements, those of State Departments of Agriculture, and selected other agencies, e.g., Treasury Department, to whom indemnity payment forms will be mailed.

Agency Contact: Management Improvement Division; 6525 Belcrest Rd., Hyattsville, MD 20782, (301) 436-8058.

S00205-002

Data Entry and Reporting System, 403/404.

OMB Funding Title/Code: Animal and Plant Health Inspection Service / 12-1600-0-1-553.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Food Inspection; Meat Inspection; Poultry Inspection.

Purpose: The system is designed to provide accurate, reliable, and timely statistics and other critical information bearing on the management and evaluation of the domestic meat inspection program. The system maintains two major data bases: 1) Establishment data base, which maintains data by individual meat establishment; and 2) State data base, which maintains the same data aggregated for each State. *Input:* Data are derived from the following Meat and Poultry Inspection Forms: 1) MP-403, Ante-Mortem and Post-Mortem Inspection Summary (from inspection at slaughter plants); 2) MP-404, Processing Operations at Official Establishments; 3) MP-407, Meat and Meat Products Condemned on Reinspection and Destroyed, and 4) MP-407-4, Materials Rejected for Use. *Content:* The data bases include the following files: Establishment (or State) Master File, Slaughter Totals File, Product Totals File, Disease Totals File, and Meat Condemned on Reinspection and Materials Rejected for Use Totals File. Primary information includes descriptive data such as name and address of establishment; and number of kills, pounds of processed meat produced, incidence of diseased carcasses and parts, incidence of meat and materials rejected on reinspection by reporting period. *Output:* System output is produced weekly and includes: 1) The Missing Reports Report which lists those establishments failing to sumbit a 403 and/or 404 report during report week; 2) the Slaughter Report which lists by species, and within species by State, the total slaughter reported for the report week; 3) the Products Report which lists by product code the total number of establishments reporting the products and the total pounds reported during the report week; 4) a Year to Date Slaughter Report; and 5) a Year to Date Products Report. *Availability:* System output is used primarily to meet internal information requirements.

Agency Contact: Management Improvement Division; 6525 Belcrest Rd., Hyattsville, MD 20782; (301) 436-8058.

S00205-003

Plant Pest Information System.

OMB Funding Title/Code: Animal and Plant Health Inspection Service / 12-1600-0-1-352.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Agricultural Pests; Insects; Pest Control; Plant Protection.

Purpose: The system is to provide necessary information to Plant Protection and Quarantine officials, State and foreign regulatory officials, and others having a need for plant pest information. *Input:* Data are derived from weekly reports from 44 States. The reports contain specific information concerning pest activity within the State during the reporting period. Other sources of information are catalogs, literature, and bulletins. *Content:* The file contains descriptive information on observations of insect activity, populations, and control activity and trap data, including numbers and types of insects by trap locations. At present, there are approximately 800,000 entries in the plant pest file. Approximately 20,000 bits of information are added to the file each year. The information is recorded on microfilm. An attempt is being made to develop an automated plant pest information system, in cooperation with Agricultural Research Service. The system is not expected to be operational for at least three years. *Output:* The Cooperative Economic Insect Report is produced biweekly and summarized annually. *Availability:* The Cooperative Economic Insect Report is distributed to States, other Federal agencies, and private individuals (including industry) having a legitimate interest in plant pest information.

Agency Contact: Plant Protection and Quarantine, 6506 Belcrest Rd., Room 665A, Hyattsville, MD 20782; (301) 436-8373.

S00207-001

Food Coupon Accountability Report. 040-R-3188.

OMB Funding Title/Code: Food Stamp Program / 12-3507-0-1-604.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Food Stamps

Purpose: The Food Coupon Accountability Report is designed to account for coupon book inventory, transfers of inventory between reporting points, actual versus authorized issuance of food coupons, and deposits of cash receipts from the sale of food coupons. It is used

to prepare numerous informational reports and in the billing process (State agencies are liable for lost and stolen coupons and for coupon overissuance and cash undercollection errors committed by issuance personnel). *Input:* The data are derived from information obtained from Advice of Shipment, Advice of Transfer, and Food Coupon Remittance, prepared by local coupon vendors and storage points. Additional information is obtained from executed program authorization documents (Authorization to Purchase and/or Household Issuance Record Cards). *Content:* The report contains monthly data concerning food coupon inventory, food coupon transfers, actual coupon sales and collections, and authorized sales and collections. *Output:* The Food Coupon Accountability Report is produced monthly. *Availability:* Systems reports are not publicly available, as they are utilized to meet internal information requirements along with those of selected external agencies such as the Treasury Department.

Agency Contact: Food Stamp Division; 500 12th St. SW, Washington, DC 20250; (202) 447-8982.

S00207-002

Survey of Characteristics of Food Stamp Households.
OMB Funding Title/Code: Food Stamp Program / 12-3505-0-1-604.
Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Data Analysis; Food Stamps.

Purpose: The system provides national and regional data on the characteristics of food stamp households. Functions include the input, editing, tabulation, and statistical analysis of data. The system also interfaces with the TRIM model (Transfer Income Model). *Input:* The input is document-containing data taken from a sample of administrative records of food stamp households. *Content:* An annual national update and replacement is obtained through sampling of households certified in September of the survey year. At present, the first update is being done (the second annual survey), and data include age, sex, employment status, student status of all household members, as well as household's income and food stamp deductions by source and amount. Resource data and other miscellaneous questions are included also. *Output:* The output includes the Agency publication, including analysis and several tabulations; special tabulations, as requested; and a micro-data file, available on request. *Availability:* The output is publicly available and unclassified.

Agency Contact: Food Stamp Division; 500 12th St. SW, Washington, DC 20250; (202) 447-9075.

S00207-003

Monthly Report of Food Stamp Participation and Coupon Issuance. 040-R-3220.
OMB Funding Title/Code: Food Stamp Program / 12-3505-0-1-604.
Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Food Stamps.

Purpose: The system determines the extent of monthly certification and participation in the Food Stamp Program and provides data relative to the value of coupons issued to participants. *Input:* The data source is the transacted authorization to purchase (ATP) cards which indicate the level of eligibility of certified participants. *Content:* The reporting document is based on source input from project areas, which may be a State, independent city, county, or construction of counties, and indicates total participation by public assistance and non-public assistance categories and the value of coupons issued (i.e., the total value of coupons less the purchase requirement or cash received in payment for coupons). *Output:* There is a monthly report which provides estimates of current participation and accrued expenditures. *Availability:* The output is publicly available and unclassified.

Agency Contact: Program Reporting Staff; 500 12th St. SW, Washington, DC 20250; (202) 447-8275.

S00207-004

State Performance Reporting System. 040-R-3190.
OMB Funding Title/Code: Food Stamp Program / 12-3505-0-1-604.
Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Food Stamps; Program Evaluation.

Purpose: The Food Stamp Act of 1964, as amended, requires the participating States to report to the Secretary of Agriculture on their efficiency and effectiveness. The State Performance Reporting System was created to fulfill this requirement. *Input:* The data file is derived from reports submitted to FNS by State personnel. The data are submitted from each State as defined in the Food Stamp Act of 1964, as amended. *Content:* The master file consists of data from the following reports: 1) Quality Control Subsample-statistically valid, national level report submitted monthly by each State; 2) Quality Control Semiannual Report-submitted by each State at 6-month intervals and covering error cases and dollar losses; 3) Semiannual Corrective Action Report-submitted on a suggested format as contained in FNS(FS) Handbook 300 and containing: a) Consolidated corrective action plan for small project areas reviewed during the semiannual period; b) State corrective action plan based on quality control findings, FNS reviews of State operations, FNS reviews of State systems, statewide problems found during project area reviews, and contents from audits, investigations, and any other applicable sources; c) Unachieved corrective action; and 4) Large Project Area Corrective Action Plans-submitted for project areas with bonus issuances of $500,000 or more during the last month of the preceding fiscal year. The report represents corrective action formulated from annual review findings and is submitted within 60 days after completion of the review. *Output:* The output is a subsample output frequency Quality Control forecast and analysis on a national basis (monthly); semiannual Quality Control Report with comprehensive, valid statistics for individual reporting States, and a semiannual Corrective Action Plans from individual States with comprehensive composites of corrective action on a State, regional, and national basis; and comparative and special analyses of affected standards and associated weaknesses on a State, regional, and national basis. *Availability:* The subsample (used for forecasting) is available to USDA personnel. The national semiannual report data by State is made available to the public. Semiannual Corrective Action Plan composites on a State, regional, and national basis are available to USDA personnel and State agencies.

Agency Contact: Food Stamp Division; 500 12th St. SW, Washington, DC 20250; (202) 447-8755.

S00207-005

Special Feeding Operation Systems.
OMB Funding Title/Code: Child Nutrition Programs / 12-3520-0-1-604.
Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Child Care; Federal Aid Programs; Food Relief.

Purpose: The information system is an electronic data base of management and fiscal information. This system serves the same functions for the Special Feeding Programs as the data system for the School Feeding Programs. ***Input:*** The data are derived from fiscal and programmatic reports forwarded to FNS on a regular basis (monthly or quarterly) by participating sponsors in the Child Care Food and Summer Food Service Program. The major categories of input data include the daily number of children served; total food service operating costs to be claimed for reimbursement including food, labor, and any administrative costs; number and type of meals served; level of non-food assistance in the Child Care Food Program, and commodity assistance levels. ***Content:*** The Performance and Monitoring System for the Special Feeding Programs consists of monthly and quarterly listings of numbers of sponsoring organizations; children receiving free and reduced price meals; total children served, information on cash income to each child care and summer outlet including children's payments for meals, food service fees, or funds from other sources identified for use in the food service; records indicating amount of food used; program reimbursement; level of commodity assistance; and levels of funding for non-food assistance payments. The system includes the level of State and local funding and total program funding at the beginning of each month. Total program costs are subtracted to give FNS an operating balance. This gives FNS the information needed to make statistical comparisons from one month to the next. ***Output:*** System output is produced monthly for the Child Care Food Programs and quarterly for the Summer Food Service Program. Output includes computerized master record files containing data on approved outlets, attendance, meals served, and funding. ***Availability:*** Output is available to the public.

Agency Contact: Child Nutrition Division; 14th St. and Independence Ave. SW, Washington, DC 20250; (202) 447-8130.

S00207-006

School Feeding Programs Operations Syster

OMB Funding Title/Code: Child Nutrition Programs / 12-3539-0-1-604; Special Milk Program / 12-3502-0-1-6.4.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry, *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Federal Aid Programs; Food; School Lunches.

Purpose: The system is an electronic data base of management and fiscal information. The main functions of this system are to validate all new input data by comparing them to the existing data base; review the data base for program trends and take appropriate action when necessary; make appropriate additions and reductions to the base; indicate inconsistencies between input data submitted by School Food Authorities and accepted program practices; measure the level of program performance against Federal and State monetary expenditures; and produce various other fiscal, accounting, program control, and statistical records. ***Input:*** The data used to maintain the system are derived from fiscal and programmatic reports forwarded to FNS on a regular basis by those School Food Authorities participating in programs. The major categories of input data include the level of State and Federal spending, program participation, number and category of meals served and type of school food authority (public vs. private, nonprofit), and level of non-food assistance funding and commodity assistance. ***Content:*** The Performance and Monitoring System for the School Feeding Programs consists of a monthly listing of total schools operating and approved, participation levels, total meals served, and Federal reimbursement claimed. Also listed are the number of needy schools and students participating in each program and the amount of additional reimbursement claimed in terms of the number of free and reduced price meals. The system states the level of State and local funding used to match Federal expenditures and other non-Federal expenditures to operate the programs effectively. The system lists total program funds available at the beginning of each month and subtracts total program costs during that period to give FNS a monthly closing net operating balance for each School Food Authority. This gives FNS the information needed to make statistical comparisons from one month to the next. The system also lists on a monthly basis the total amount of non-food assistance made available by FNS to promote school feeding programs in areas which do not operate a program and to upgrade meal service in others. Also included is the level of commodity assistance provided to School Food Authorities to determine the level of ancillary benefit these foods provide. ***Output:*** System output is produced monthly and includes computerized master record files for each of the programs. These files contain data on approved outlets, average attendance and participation, total meals served, and funding levels. ***Availability:*** Output is available to the public at all times.

Agency Contact: Child Nutrition Division; 14th St and Independence Ave. SW, Washington, DC 20250; (202) 447-8130.

S00207-007

Participation in Food Programs by Race System. 040-R-3659.

OMB Funding Title/Code: Food Stamp Program / 12-3505-0-1-604; Food Donations Program / 12-3503-0-1-604.

Congressional Relevance: *House* Committee on Agriculture, *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Federal Aid Programs; Food Relief; Food Stamps; Race.

Purpose: The system was established after enactment of the Civil Rights Act of 1964 (Title VI, sections 601-60.) and the Code of Federal Regulations [Title VII, section 15.5(b)] which establishes a system for collecting participation data by racial/ethnic groups. ***Input:*** The data are derived from forms submitted by State and/or local counterpart offices to the Food and Nutrition Service. ***Content:*** The information consists of the name of the State, name of the food program, name of the project area, name and address of the reporting welfare or distributing agency, reporting month, and the number of participants-by-race as follows: Negro or black, Spanish surnamed, American Indian, Oriental, white (other than Spanish surnamed), all others, and total number of participants. ***Output:*** The semiannual output (Family Food Assistance Programs-Racial participation) includes number of participants by program, State/region, and by racial category. It also compares family food assistance participation to the U.S. population, segmented by racial category and State/region. ***Availability:*** Output is available to the public.

Agency Contact: Food Stamp Division; 500 12th St. SW, Room 650, Washington, DC 20250; (202) 447-8982.

S00207-006

Receipt and Distribution of Donated Commodities.

OMB Funding Title/Code: Food Donations Program / 12-3503-0-1-604; Elderly Feeding Program / 12-3511-0-1-604; Child Nutrition Programs / 12-3539-0-1-604.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Federal Aid Programs; Food Relief.

Purpose: This system was established to provide information regarding the distribution of food by the State distributing agencies. The major function of this system is to maintain an accurate record of the receipt, distribution, and inventory of USDA donated foods at the State level. ***Input:*** The data come from reports submitted by State distributive agencies. ***Content:*** The master record file provides information on the commodity, purchasing authority, package size, beginning and ending inventory, foods received during the month, transfers of food, gains and losses in inventory, and the distribution

of foods by eligible outlet. *Output:* Output is produced monthly on a computer listing. *Availability:* Output is available to the public as well as all interested parties within the Department.

Agency Contact: Food Distribution Division; 500 12th St. SW, Washington, DC 20250; (202) 447-8406.

S00209-001

ASCS Prairie Village Commodity Office.

OMB Funding Title/Code: Commodity Credit Corporation Fund / 12-4336-0-3-351; Funds for Strengthening Markets, Income, and Supply / 12-5209-0-2-604.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Agricultural Credit; Commodities; Cotton; Credit; Grains; Inventories; Rice.

Purpose: The Prairie Village Commodity Office is to manage the grain, rice, processed commodities, and cotton inventory programs. These programs are necessary to carry out the mission of Commodity Credit Corporation (CCC). The cotton inventory system is a manual system. The processed commodities and grain and rice inventory systems are automated. The systems all record data relating to the acquisition, storage, handling, and disposition of commodities acquired by CCC. In the case of processed commodities, certain products may be purchased, processed, or repackaged. The information is utilized by managers at the commodity office and Washington Offices. Other data are sent to others outside the agency. The Prairie Village Commodity Office also supports Title II of Public Law 83-480 primarily for Office of the General Sales Manager and the Domestic Donation Programs for Food and Nutrition Service. *Input:* Input for grain, rice, and cotton acquisitions from CCC loans to farmers is provided by Data Systems Field Office. Other input is internal from documents submitted by bidders, transportation organizations, warehousemen, contractors, and processors. *Content:* Commodity acquisitions may occur anywhere in the United States. Update and processing cycles vary from daily to annually. The records relate to inventory description, inventory quantity and value, bids, storage, handling, transportation, processing, packaging, and sales. Examples of elements in the system are the name of the commodity, where stored, quality factors, quantity, storage rates, handling rates, specifications for bids, submitted bid data, sale prices, summary totals of inventories, transportation data, loss in transit data, and accounting information. Operational program reports are prepared to control the day to day operations. These reports are primarily status reports on purchases made or to be made, inventory and merchandizing lists, deliveries, and the like. Program management reports primarily contain summaries of program activity. *Output:* Most reports are microfiche, microfilm, hardcopy computer printouts, or other hardcopy medium. Frequency varies from daily to annually. Most operational reports are weekly or monthly, and most management reports are monthly. *Availability:* Most output is available to the public under the Freedom of Information Act. Reports containing personal information about individuals are generally not available to the public. Trade secrets and commercial or financial information are not generally available to the public. None of the reports are classified.

Agency Contact: Data Systems Division; P. O. Box 2415, Room 5741-S, Washington, DC 20013; (202) 447-7561.

S00209-002

ASCS Data Systems Field Office.

OMB Funding Title/Code: Commodity Credit Corporation Fund / 12-4336-0-3-351; Salaries and Expenses--Agriculture Stabilization and Marketing Service / 12-3300-0-1-351; Emergency Conservation Measures / 12-3316-0-1-453; Dairy and Beekeeper Indemnity Programs / 12-3314-0-1-351; Agricultural Conservation Program / 12-3315-0-1-302; Water Bank Program / 12-3320-0-1-302; Forestry Incentive Programs / 12-3336-0-1-302.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Accounting; Budget Information Systems, Management Information Systems, Tobacco.

Purpose: The Data Systems Field Office is to develop and maintain information systems that serve many of the ASCS programs and administrative activities. The systems accept and record data from Washington and ASCS field offices in order to maintain accounting, program activity, inventory, and other records relating to ASC administrative and program operations. The information is utilized by managers in the field and at all management levels in the Washington office. Other reports are sent to others outside the agency. *Input:* The major input is from ASCS, State, county, and Washington offices. Tobacco sales data are entered by county office employees working temporarily in tobacco warehouses. The Office of the General Sales Manager enters information relating to credit sales, Public Law 480, and Barter Contract activity. Inspection offices provide peanut inspection information. Counties provide information concerning program participation and payment applications, land use, farm contributions for tobacco, loans, county office expenses, county office workload, and emergency food facility listings. Washington offices enter fiscal and budget data. The ASCS Prairie Village Commodity Office, cooperatives, servicing banks, and Federal Reserve Banks also enter data. *Content:* The program payment records contain the identification of the participant, acres, pounds, other units of participation, amount earned or loaned, and other miscellaneous data relating to program participation. These records are kept on a national basis and provide reports for States, counties, Washington ASCS offices, and other approved routine uses. The reports serve statistical, accounting, and budgeting purposes. The credit sales, Public Law 480, and Barter Contract records serve the needs of ASCS, CCC, and the Office of the General Sales Manager. Accounting and budgeting systems serve those functions for both program and administrative funds. Some records are maintained, and reports made on a calendar year basis, some on a fiscal year basis, and others on a program year basis. Update cycles vary from daily to annually. *Output:* Major program activity, accounting, and budgeting reports are prepared monthly with annual summaries. They are usually computer prepared microfilm or hardcopy reports, but some machine readable reports are issued. *Availability:* Most output is available to the public under the Freedom of Information Act. Reports containing personal information about individuals are generally not available to the public. None of the reports are classified.

Agency Contact: Data Systems Division; P. O. Box 2415, Room 5741-S, Washington, DC 20013; (202) 447-7561.

S00210-001

Export Sales Reporting.

OMB Funding Title/Code: Commodity Credit Corporation Fund / 12-4336-0-3-999.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Agricultural Exports; Commodities; Exports; Foreign Trade.

Purpose: The system is to provide automated support for publication, on a weekly basis, of "U.S. Export Sales." Section 812 of the Agricultural Act of 1970 as amended by the Agriculture and Consumer Protection Act of 1973 requires all exporters of wheat and wheat flour, feed grains, oilseeds, cotton and products thereof, and other commodities the Secretary may designate produced in the United States shall report to the Secretary of Agriculture, on a weekly basis, various information regarding any contract for export sales entered into or subsequently modified in any manner during the

reporting period. *Input:* Exporters submit one, two, or three forms, giving various export sale and exportation information. *Content:* Forms list such information as commodity name; country; marketing year; exporter name and number, quantity sold during reporting week; quantity exported, as well as other types of changes, e.g., change in destination or cancellations. Numeric codes are shown on the forms for commodity, country, and marketing year for entry into the data system. Weekly updating of the data base occurs after publication of the "U.S. Export Sales" report and upon receipt of reporting forms indicating changes in the status of previously reported sales and/or new sales. *Output:* All reports are produced weekly. Balance Sheet, Zero-Plus, Audit Summary, Firm Listing, Audit Summary, and Camera Copy are produced as hardcopy. Camera Copy is photographed and made into the publication "U.S. Export Sales." Interactive query of the data base is accomplished through a terminal, using a variety of programs to provide various output formats. *Availability:* "U.S. Export Sales" is mailed to addresses on a mailing list maintained by the Department's Plant and Operations Division. The Audit Summary is available for public use under the Freedom of Information Act but is not widely disseminated as a matter of course. The other reports contain detailed information from the individual reports and are required by law to remain confidential.

Agency Contact: Export Sales Division; 14th St. and Independence Ave. SW, Room 6536-S, Washington, DC 20250; (202) 447-6651

S00211-001

Crop Insurance System.

OMB Funding Title/Code: Federal Crop Insurance Corporation Fund / 12-4085-0-3-351.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Agricultural Insurance; Crops; Insurance.

Purpose: The system was created in response to the recordkeeping needs of the crop insurance program. The major functions of the system are to accept or reject applications for insurance, process acreage reports, bill insured producers, process indemnity claims for payment, maintain actuarial statistics, and produce various accounting and statistical data. *Input:* Data are derived from insurance applications, acreage reports, premium collections, claims, and indemnity payments. *Content:* The crop insurance system is a completely automated system for program services. Every acceptable application for insurance, addition of crops to an existing policy, requested contract change, or cancellation of a policy submitted by a farmer is accepted by the computer system and a notice of acceptance or change issued from the National Service Office in Kansas City. Annual certification or reporting of planted acreage of each crop insured is processed through the system; premium dollars are computed and entered into accounts receivable; liability is calculated and stored for the preparation of annual statistical tables and analysis. Premium billing utilizes a turnaround scannable document. The County Office accounts receivable file (debt register) is also a scannable document to be transmitted with any premium payment. Principal subject matter areas in the files include contract number, name and address of insured, crop endorsements, acreage insured, accounts receivable, premium collections, indemnity payments, and statistical and actuarial data. *Output:* The frequency of system output varies with the particular output, but most internal records are updated weekly. Representative output is: Accounts Receivable Detail (Intermittently, on microfilm), Accounting Posting Media (Monthly, in hardcopy), Notice of Indemnity (Weekly, in hardcopy), Billing Summary (Weekly, in hardcopy), Summary of Protection (Weekly, in hardcopy), and Report of Contracts in Force and Crops Insured (Annually, in hardcopy). *Availability:* Output is not publicly available as it is primarily utilized to meet internal requirements of administering the crop insurance program and producing required external summary reports.

Agency Contact: Federal Crop Insurance Corporation, 14th St. and Independence Ave. SW, Washington, DC 20250, (202) 447-7605

S00213-001

Foreign Agricultural Commodity Information System

OMB Funding Title/Code: Foreign Agricultural Service / 12-2900-0-1-352.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Agricultural Information; Agriculture in Foreign Trade; Commodities; Exports; Foreign Trade

Purpose: The system is required by the Agricultural Act of 1954, Public Law 83-690, Title VI. Its objective is to maintain an agricultural commodity intelligence system designed to: 1) Provide information to assess foreign supply and demand conditions, 2) help promote foreign markets for U.S. farm products, 3) support effective participation in trade policy negotiations, and 4) contribute estimates of the current situation and forecast export potential for specific U.S. agricultural commodities. The scope of coverage is worldwide, depending on the importance of the specific commodity in an individual country. The system is designed both to serve the interests of the general public and to provide analytical support to agency programs. *Input:* Worldwide agricultural information is obtained primarily through a continuous program of reporting by agricultural attaches assigned to 67 posts throughout the world covering over 100 countries. In addition to the scheduled reporting system, attaches alert Washington to significant developments and problems in their areas of responsibility by cable communications. *Content:* Content and coverage include: Economic (production, consumption, imports/exports, stocks, prices); Scientific (weather conditions, disease and insect factors, market situation for production inputs); and Policies and Programs (tariff and nontariff barriers, subsidies-rebates and export taxes, standards and regulations-sanitary and health measures, labeling and packing). Commodity supply and distribution data are on an annual basis and at the country level of aggregation. Updates range from monthly to annually. Trade data for major trading countries are on a monthly basis. The system uses a combination of disc, tape, and manual storage. *Output:* The primary output is published commodity specific circulars containing text, statistical tables, and charts. The commodity circulars are published on a regular basis ranging from monthly to annually. In addition, historical series of production, supply, and distribution data are publicly available on computer tape through the Department of Commerce. Production, supply, and distribution data are available for internal agency use on CRT display. *Availability:* "Foreign Agriculture" magazine is available from GPO. Commodity circulars are distributed to agencies. Production, supply, and demand tapes are used within the Department of Commerce.

Agency Contact: Foreign Commodity Analysis; Department of Agriculture, Washington, DC 20250; (202) 447-7233

S00212-002

Large Area Crop Inventory Experiment (LACIE)

OMB Funding Title/Code: Foreign Agricultural Service / 12-2900-0-1-352.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Agricultural Production; Forecasting; Wheat

Purpose: The LACIE is a joint effort by the Department of Agriculture (USDA), National Aeronautics and Space Administration (NASA), and National Oceanic Atmospheric Administration (NOAA) to improve the capability of the Foreign Agricultural Ser-

vice to forecast world agricultural production through the use of sophisticated remote sensing and automated data processing technology. When operational, the LACIE will provide better and more timely information on the area, yield, and probable production of major crops around the world. Wheat has been selected as the crop for development program. *Input:* Primary data sources for LACIE are NASA's Landsat satellites, World Meteorological Organization Network, NOAA's environmental satellites, and current historical data and ground truth collected from USDA. *Content:* When operational, a LACIE-based system would provide estimates of wheat acreage, yield, and production for major wheat producing countries. The reports would be updated at least monthly throughout the growing season. Coverage could later be extended to other crops. During the current development phase, coverage is limited to the U.S. Great Plains, Canada, and selected regions outside North America. *Output:* When operational, the reports will be monthly and will include wheat acreage, yield, and production estimates by producing country and/or region. In addition, special reports on unusual situations such as drought and flood, which significantly affect production, will be produced. *Availability:* Reports produced during experimental and developmental phases are internal to the project until they have been evaluated, after which they are available on request. In an operational system the reports would be available to the public.

Agency Contact: LACIE Project Office; Auditors Bldg., Room 3200, Washington, DC 22030; (202) 447-5937.

S00212-003

Foreign Production, Supply, and Utilization Information System.

OMB Funding Title/Code: Foreign Agricultural Service / 12-2900-0-1-352.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Agricultural Information; Agricultural Production; Agriculture in Foreign Trade; Commodities; Exports; Foreign Trade.

Purpose: The requirement for the system is the Agricultural Act of 1954, Public Law 83-690, Title VI. Its objective is to maintain an agricultural commodity intelligence system designed to: 1) provide information to assess foreign supply and demand conditions, 2) help promote foreign markets for U.S. farm products, 3) support effective participation in trade policy negotiations, and 4) contribute estimates of the current situation and forecast export potential for specific U.S. agricultural commodities. The scope of coverage is worldwide, depending on the importance of the specific commodity in an individual country. The system is designed both to serve the interests of the general public and to provide analytical support to agency programs. *Input:* Worldwide agricultural information is obtained primarily through a continuous program of reporting by agricultural attaches assigned to 67 posts throughout the world, covering over 100 countries. In addition to the scheduled reporting system, attaches alert Washington to significant developments and problems in their areas of responsibility by cable communications. *Content:* Content and coverage include: Economic (production, consumption, imports/exports, stocks, prices), Scientific (weather conditions, disease and insect factors, market situation for production input); and Policies and Programs (tariff and nontariff barriers-subsidies-rebates and export taxes, standards and regulations-sanitary and health measures, labeling and packing). Commodity supply and distribution data are on an annual basis and at the country level of aggregation. Updates range from monthly to annually. The system uses a combination of disc, tape, and manual storage. *Output:* The primary output is published commodity specific circulars containing text, statistical tables, and charts. The commodity circulars are published on a regular basis ranging from monthly to annually. In addition, historical series of production, supply, and distribution data are publicly available on computer tape through the Department of Commerce. Production, supply, and distribution data are available for internal agency use through interactive display terminals. *Availability:* "Foreign Agriculture" magazine is available from GPO. Commodity circulars are distributed to agencies. Production, supply, and demand tapes are used within the Department of Commerce.

Agency Contact: Foreign Commodity Analysis; South Bldg., 14th St. and Independence Ave. SW, Room 5081-S, Washington, DC 20250; (202) 447-3510.

S00212-004

U.S. Agricultural Export-Import Data System.

OMB Funding Title/Code: Foreign Agricultural Service / 12-2900-0-1-352.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Agriculture in Foreign Trade; Commodities; Exports; Farm Produce; Foreign Trade; Imports.

Purpose: This information system is used to support the agricultural exports mission. It serves as the automated system of record for historical and current information about U.S. exports of agricultural commodities to all foreign destinations and imports from all origins. It is used in publication of agricultural trade as well as for statistical analysis and projections of exports. *Input:* Information is obtained monthly on magnetic tape from the Bureau of Census. Import data originate from information reported on customs input documents and are based on tariff schedule (TSUSA) commodity classification. Export data originate with the shipper's export declaration form. *Content:* This system carries monthly information for the most recent 30 months of U.S. imports and exports of agricultural commodities. The monthly information is carried to the lowest level of detail. For imports, the content of monthly import data includes commodity, country of origin, customs district of entry, import type, economic class, and rate provision. Export monthly data include commodity, country of destination, and customs district. Historical data are also carried in quarterly summary form from 1967 to date. The summary information for exports and imports carries information by commodity and country of destination/origin. Both quantity and value are carried in monthly and quarterly records. *Output:* A wide variety of output is produced from the system. A generalized report retrieval system that allows users to specify report subject and stub content by parameters is used to vary report subjects and content. Fifteen different report formats are available. Reports are produced for publication in FAS circulars and other publications. They are produced regularly for use by commodity divisions and agricultural attaches as well as FAS program managers and other USDA agencies. *Availability:* Commodity circulars are publicly available.

Agency Contact: Foreign Commodity Analysis; South Bldg., 14th St. and Independence Ave. SW, Room 5081-S, Washington, DC 20250; (202) 447-3510.

S00213-001

Rainfall Data. 03.

OMB Funding Title/Code: Agricultural Research Service / 12-1400-0-1-352.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Forecasting; Meteorology; Rain; Weather.

Purpose: This system maintains a series of tapes which contain data collected over a 20-year period from weather stations across the country. These data require periodic revision and expansion. The collection of data is used by scientists to study and predict weather patterns. *Input:* The input is data from raingauges at 114 weather stations. *Content:* It provides a daily record for the 20-year period

7,305 records for each station. The minimum and maximum temperatures for the day and the amount of precipitation are provided. *Output:* The principal reports are the count of records for each station and the report of sequences of wet days for stations for specific number of days.

Agency Contact: Data Systems Application Division; National Agricultural Library Bldg., Room 408, Beltsville, MD 20705; (301) 344-3817.

S00213-002

Crop Diversification Matrix. 03.
OMB Funding Title/Code: Agricultural Research Service / 12-1400-0-1-352.
Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Agricultural Production; Crops.

Purpose: The system provides a worldwide crop diversity survey. The system depicts various areas in the world where crops are grown. Countries may access the file for potential crops. *Input:* Input comes from coding sheets. Data are compiled by James A. Duke, USDA-ARS, Beltsville, MD 20705. *Content:* The content is international in scope. The file contains current data only and is updated monthly if not weekly. The file has 33 descriptors on 25,000 accessions. These include: Family, Genus, Species, Location in Country, Longitude, Latitude, Altitude, pH of Soil, Annual Rainfall, Number Rain Days/yr, Relative Humidity, Min-Temperature, Max-Temperature, Mean-Temperature, Frost Days/yr, Langleys, Life Zone, Number of Years, Soil Type, Growing Season, Highest Yield, Lowest Yield, Nitrogen Fertilizer, Phosphorus Fertilizer, Potassium Fertilizer, Pesticides Used, Herbicides Used, Number of Cultivations, Seed Improvement Type, Tons of Manure, Intercropping, Fungicides Used, and Weedings. *Output:* The system contains an interactive and batch mode query system. There are no standard reports. Answers to specific questions are reported either via correspondence or printouts. *Availability:* Output is for internal use only, but the system responds to taxpayer questions.

Agency Contact: Data Systems Application Division; National Agricultural Library Bldg., Room 13, Beltsville, MD 20705; (301) 344-3937.

S00213-003

Crops Replacement. 03.
OMB Funding Title/Code: Agricultural Research Service / 12-1400-0-1-352.
Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Agricultural Production; Crops; Farm Production Quotas.

Purpose: Use of this system enables ARS to provide reliable and timely responses to requests for crops replacement information. The manpower requirements for providing this service are also reduced with use of this system. *Input:* Data are from currently accessed data bases containing taxonomic, bioenvironmental, and geographic data. *Content:* The system utilizes custom software and software designed to interface with System 2000 data base management system. It assesses and analyzes files to determine crop replacement or to suggest alternative crops for those which are discouraged because of narcotics or because of economic decline. *Output:* Crop replacement reports are produced as required. *Availability:* Output is publicly available.

Agency Contact: Data Systems Application Division, National Agricultural Library Bldg., Room 408, Beltsville, MD 20705; (301) 344-3817.

S00213-004

National Seed Storage Laboratory (NSSL). 03.
OMB Funding Title/Code: Agricultural Research Service / 12-1400-0-1-352.
Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Botany; Plant Genetics; Plants; Seeds.

Purpose: The system is to create and utilize a computer accessible file for searching, publishing inventories, and laboratory management of the seed material stored at the National Seed Storage Laboratory (NSSL), Fort Collins, CO. The current inventory of 95,000 plus samples is increasing daily. In addition to assisting in laboratory management, the system is an invaluable tool in providing reliable plant breeding information. *Input:* Data are compiled by personnel at the NSSL from submissions by seed donors, literature citations, and examination of material under scientific observation. *Content:* Data are distributed throughout the national and international plant science community. Data are updated periodically, averaging four times per year. The system utilizes both customized software and the MIRADS data management package from Marshall Space Flight Center, Huntsville, AL. *Output:* Output is generated only on demand. *Availability:* Information is publicly available.

Agency Contact: Data Systems Application Division, National Agricultural Library Bldg., Room 408, Beltsville, MD 20705; (301) 344-3817.

S00213-005

Plant Introduction File (PI File). 03.
OMB Funding Title/Code: Agricultural Research Service / 12-1400-0-1-352.
Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Botany; Plants.

Purpose: This system maintains and searches a file of all plant material introduced to the United States from foreign lands since 1969. The current file size now exceeds 56,000 plants. It is essential that this basic data be maintained in an automated system for the purpose of tracing plant source, collector, and identification information. *Input:* Input is from all Agricultural Research Service field stations and other Government agencies. *Content:* These data represent the only data available on plant material introduced to the United States at the time of its introduction. It becomes the source data to which all further information taken from performance evaluations is appended. *Output:* Output is generated only on demand. *Availability:* Information is publicly available.

Agency Contact: Data Systems Application Division, National Agricultural Library Bldg., Room 408, Beltsville, MD 20705; (301) 344-3817.

S00213-006

Crop Cancer. 03.
OMB Funding Title/Code: Agricultural Research Service / 12-1400-0-1-352.
Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutri-

tion, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Cancer Research; Crops; Plant Diseases.

Purpose: This system is designed to create, maintain, and provide searches on a collection of plant parts and materials which have been sampled for the purpose of testing their resistance to cancer. Searches on this data base provide crop cancer researchers ready access to a collection of over 50,000 tests. *Input:* Input is from a shipping list prepared on the plants tested. *Content:* Updating is on a random basis, on the average of five times per year. *Output:* The reports are in hardcopy and are produced on an as-required basis. *Availability:* Output is publicly available.

Agency Contact: Data Systems Application Division; National Agricultural Library Bldg., Room 408, Beltsville, MD 20705; (301) 344-3817.

S00213-007

World Small Grains Collection. 03.
OMB Funding Title/Code: Agricultural Research Service / 12-1400-0-1-352.
Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Barley; Botanical Research; Grains; Oats; Plant Diseases; Plant Genetics; Rye; Wheat.

Purpose: The system maintains complete data on small grains, wheat, barley, rye, and oats being collected and analyzed by the Germplasm Resources Laboratory. The data consist of numerous test results primarily for resistance to diseases. The file consists of 76,000 varieties. *Input:* Data are accumulated from examination of plant material under scientific observation in nursery performance trials throughout the nation. *Content:* Data are distributed nationally and internationally throughout the small grains plant science community. The file is updated periodically averaging six times per year. *Output:* Reports are produced annually on wheat, barley, rye, and oats disease resistance, as well as on small grains and the laboratory itself. Other reports are produced on demand. *Availability:* Information is publicly available.

Agency Contact: Data Systems Application Division; National Agricultural Library Bldg., Room 408, Beltsville, MD 20705; (301) 344-3817.

S00213-008

Small Grains Rust Nurseries. 03.
OMB Funding Title/Code: Agricultural Research Service / 12-1400-0-1-352.
Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Barley; Grains; Oats; Plant Diseases; Plant Genetics; Rye; Wheat.

Purpose: The purpose is to maintain data resulting from research to find new genes or combinations of genes in small grains which condition resistance to populations of rust fungi throughout the world and to test new varieties and promising selections of wheat, oats, and barley developed by plant breeders and pathologists for resistance to rusts. *Input:* The sources are World Collection of Small Grains (USDA) and new cultivars supplied by plant breeders / pathologists. *Content:* The geographic coverage is worldwide; the data are collected at 58 locations in 33 countries on five continents and include reactions of 600 varieties of spring wheat, oats, and barleys to various disease-producing organisms. Two major reports are produced annually, in February-March and August-September. Updates to files are ongoing at all times. *Output:* The semiannual reports are preliminary reports, not for formal publication. The reports are either photocopies of computer listings or xerox reproductions of computer produced print tapes with accompanying text. *Availability:* Output is for staff use only.

Agency Contact: Data Systems Application Division; National Agricultural Library Bldg., Room 408, Beltsville, MD 20705; (301) 344-3817.

S00213-009

Historic Wheat Disease Test System. 03.
OMB Funding Title/Code: Agricultural Research Service / 12-1400-0-1-352.
Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Crops; Plant Genetics; Wheat.

Purpose: The system records responses of wheat varieties to major diseases. The file is used in wheat improvement programs. When potential commercial varieties are developed, the responses of the parents of the variety to diseases are checked for disease susceptibility. *Input:* The data are supplied on coding sheets and compiled by the International Rust Nursery Program, USDA-ARS, Beltsville, MD. *Content:* The system is international in scope. Major updates occur annually, but many minor updates occur throughout the year when need demands. The file contains records on 46,165 wheat accessions, dates back to 1918, and has 13 descriptors. These include: Year Tested, Crop, Nursery, Years in Nursery, Entry Number, CI/PI Number, Source, Pedigree, Powdery Mildew Reaction, Stem Rust Reaction, Leaf Rust Reaction, and Strips Rust Reaction. *Output:* There is no scheduled report. The system responds to individual specific queries in batch mode. The responses are then forwarded to the requestor either via correspondence or computer listing. *Availability:* Output is publicly available.

Agency Contact: Data Systems Application Division; National Agricultural Library Bldg., Room 13, beltsville, MD 20705; (301) 344-3937.

S00213-010

Current Awareness Literature Service (CALS). 03.
OMB Funding Title/Code: Agricultural Research Service / 12-1400-0-1-352.
Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Agriculture; Bibliographies; Data Bases; Information Storage and Retrieval; Literature Reviews; Science.

Purpose: The system provides retrospective and current coverage of the scientific literature through user-defined, computer processed search profiles. The retrospective coverage provides lists of bibliographic citations from the past, and the current coverage provides searches of each data base issue as received. Users receive individual printouts by data base. *Input:* CALS includes scientist-written profiles and vendor-created data bases. The data bases include Biological Abstracts, Chemical Abstracts, Food Science and Technology Abstracts, World Textile Abstracts, Engineering Index, the National Technical Information Service file, and the CAIN tapes of the National Agricultural Library. *Content:* The system attempts to cover the major, machine readable data bases available to support all areas of agricultural research. Coverage is international, and the earliest files date back to 1969. Files are updated with the same frequency

as the vendor tapes are issued: weekly, biweekly, and monthly. A complete user's guide for the system is available from the Data Systems Application Division. *Output:* The major output is the periodic lists of citations sent to each user. These are hardcopy and are issued with the same frequency as the data base being searched. Queries are accepted from any individual in USDA. *Availability:* Output is available only to USDA personnel and formal cooperators.

Agency Contact: Data Systems Application Division; National Agricultural Library Bldg., Room 408, Beltsville, MD 20705; (301) 344-3817.

S00213-011

Bean Germplasm System. 03.
OMB Funding Title/Code: Agricultural Research Service / 12-1400-0-1-352.
Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Beans; Crops; Plant Genetics.

Purpose: The system records inventory of the world bean collection. The system contains historical information, taxonomic and agronomic data. The file is used by bean improvement scientists from all over the world. *Input:* The data are compiled by the USDA-ARS Western Regional Plant Introduction Station at Pullman, WA. *Content:* The content is international in scope. The file is updated periodically throughout the year. The file contains bean accessions developed from bean improvement programs throughout the world. The file contains 6,300 accessions and 43 descriptors. These include: P.I. Number, Prefix, Family, Genus, Species, Variety, Hybrid, Polidy, Country, Locality, Name, Plant Habit, Plant Size, Leaf Size, Petiol Size, Internode Length, Plant Erect, Plant Branch, Plant Stem Color, Flower Color, Flower Concentration, Flower Raceme Length, Pod Concentration, Pod Length, Pod Constrictions, Pod Curve, Pod Cross Section, Pod Fibre, Pod Wall Thickness, Pod Beak, Pod String, Pod Color, Pod Type, Seed Color, Seed Pattern, Seed Size, Maturity, Longitude Alpha, Longitude Degree, Latitude Appha, Latitude Degree, Altitude, and Latitude Minutes. *Output:* A catalog is produced at intervals when sufficient data have been added. The multifield search capability is used to answer queries such as, "Please send the seed and list of information on all beans grown close to the equator and below 2000-feet elevation.". *Availability:* Output is publicly available.

Agency Contact: Data Systems Application Division; National Agricultural Library Bldg..; Room 13, Beltsville, MD 20705; (301) 344-3937.

S00213-012

Cotton Germplasm System. 03.
OMB Funding Title/Code: Agricultural Research Service / 12-1400-0-1-352.
Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Cotton; Crops; Fibers; Plant Genetics.

Purpose: The cotton germplasm system inventories cotton varieties developed nationally and internationally since 1902. The file contains varietal information and agronomic and quality data. *Input:* Data are supplied on coding sheets and compiled by Paul Fryxell, USDA, ARS, Texas A and M University, College Station, TX. *Content:* The content is international in scope. The file is updated when sufficient data are accumulated and a catalog produced. The subsystems are base file containing agronomic and quality information and a taxonomic file. The file contains approximately 2,400 varieties and 44 descriptors. These include: Texas Number, C.B. Number, P.I. NUmber, Ft. Collins Number, Species, Race, Origin, Plant Height, Relative Maturity, Relative Productiveness, Pubescence, College Station Flowering Score, Boll Weight, Lint Percentage, Seed Index, Lint Index, Upper Half Mean Fibre Length, Mean Fibre Length, Fibre Strength 2, Percentage Elongation, Fineness, Surface Area/Volume Fibre, Fibre Flatness, S.S. Number, Designation, Phoenix, Ariz. Flowering Date, Boll Size, Leaf Color, Leaf Hairs, Petal Color, Petal Spot, Pollen Color, Ariz. K. Num., Locks Per Boll, Seeds Per Boll, Reflectance, Yellowness, Leaf Lae., Calys Hairs, Roll Length, Boll Width, Fuzz Grade, and Type Seed. *Output:* A catalog is produced when sufficient information has been added. Multifield search capabilities are possible. *Availability:* Output is publicly available.

Agency Contact: Data Systems Application Division; National Agricultural Library Bldg., Room 13, Beltsville, MD 20705; (301) 344-3937.

S00213-013

Peanut Germplasm System. 03.
OMB Funding Title/Code: Agricultural Research Service / 12-1400-0-1-352.
Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Crops; Nuts; Peanuts, Plant Genetics.

Purpose: The system inventories accessions held in the world peanut collection. The agronomic and disease information is used by peanut improvement scientists both nationally and abroad. *Input:* Data are collected by the USDA-ARS Southern Regional Plant Introduction Station on coding sheets and magnetic tape. *Content:* The file is updated when sufficient information has been added. The system contains 22 descriptors and 4,210 accessions. These include: Identification Number, Genus, Species, Origin, Cultivar, Maturity, Plant Type, Pod Type, Seed Size, Testa Color, Seed/Pod, Shelling %, Genreal Vigour, Dormancy (Fresh), Dormancy (+14), Branching,, Leafspot, Thrips, S. C. Rootworm, Sting Nematode, N.R.K. Nematode, and P.R.K. Nematode. *Output:* The system responds to specific queries and summaries using batch mode. A catalog is produced annually or when sufficient information has been added to warrant a new catalog. *Availability:* Output is publicly available.

Agency Contact: Data Systems Application Division; National Agricultural Library Bldg., Room 13, Beltsville, MD 20705; (301) 344-3937.

S00213-014

Rice Germplasm System. 03.
OMB Funding Title/Code: Agricultural Research Service / 12-1400-0-1-352.
Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Crops; Plant Genetics; Rice.

Purpose: The system locates and describes major collections of rice germplasm both within the United States and abroad. The inventory control section of the system directs the requestor to where seed of desired rice cultivars may be obtained. The agronomic quality and disease resistance portions of the system aid in selecting potential parents for new rice cultivars. *Input:* Data are compiled at three major locations on coding sheets. These are done by Prentiss Schilling, LSU, Baton Rouge, LA; Jack Oakes, USDA-ARS, Beltsville, MD; and T. C. Chaing, International Rice Research Institute, Philippines. *Content:* The content is international in scope. The file is updated annually. The subsystems are base classification file, agronomic file,

disease file, chemical file, and seed characteristics file. The file contains 1,600 accessions and 26 descriptors. These include: CI/PI Number, Suffix, Name,Source Code, Source Name, Origin Code, Oeifin Name, Year, Day to Head, Kernel Length, Kernel Width, Kernel Ratio, Kernel Color, Endosperm Type, Amylose Content, Starth/Iodine, Alkaline Content 1.7, Alkaline Content 2.5, Biuret Protein, Parboil Loss, Kjeldahl Protein, Lysine of Protein, Lysien of Sample, W.C. No., Hull Color, and IRRI Number. *Output:* The system responds to specific queries and summaries using batch mode and is capable of multifield searches. Inventory catalogs are produced annually. *Availability:* Output is publicly available.

Agency Contact: Data Systems Application Division; National Agricultural Library Bldg., Room 13, Beltsville, MD 20705; (301) 344-3937.

S00213-015

Sorghum Germplasm System. 03.

OMB Funding Title/Code: Agricultural Research Service / 12-1400-0-1-352.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Crops; Plant Genetics; Sorghum.

Purpose: The system is being developed to service sorghum improvement scientists within the United States and to supply information to scientists working in sorghum producing areas around the world. The major functions are to supply lists of potential parents and disease resistant germplasm. *Input:* Data will be compiled from national and international sources by either the USDA-ARS Southern Regional Plant Introduction, Experiment, GA, or National Seed Storage Laboratory, Ft. Collins, CO. Coding sheets, cards, and magnetic tape will be the principal devices to record and enter data. *Content:* The content is international in scope. Major updates will occur annually. The system will possess the following subsystems: Base file with identification information, microorganism disease file, agronomic file, chemical constituent file, entomological file, and morphological file. To date (March 1977), the files contain 16,000 accessions and 52 descriptors. In the near future (1979) the file will contain 24,000 accessions and close to 200 descriptors. These include: Panicle Length, Panicle Breadth, Panicle Compactness, Glume Color, Glume Covering, Glume Texture, Awning, Tillering, Threshability, Early Vigour, Height, Leaf Breadth, Leafiness, Leaf Drying, Seed Color, Seed Size, Length of Primary Branch, No. of Whorls in Panicle, Days to 5% Flowering, 100 Grain Weight, Wt. of Grain Per 5 Pancile, Vigour After 6 Weeks, Total Number of Tillers, Grain Hardiness, Group Number, Subgroup, Leaf Number, Stem Borer, Identification Number, Genus, Species, Source, Cultivar, Maturity, Type, Plant Uniformity, and Number of Nodes. *Output:* The system will respond to specific queries using batch mode and produce requested summaries. A catalog from the base file is planned. *Availability:* Output will be publicly available.

Agency Contact: Data Systems Application Division; National Agricultural Library Bldg., Room 13, Beltsville, MD 20705; (301) 344-3937.

S00213-016

Soybean Germplasm System. 03.

OMB Funding Title/Code: Agricultural Research Service / 12-1400-0-1-352.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Crops; Plant Genetics; Soybeans.

Purpose: The purpose is to report inventory of current access of soybeans maintained in the continental United States. The re contains identifying information, disease, chemical, and agron data. *Input:* Input includes coding sheets, cards, and magnetic t Data are compiled by Richard Bernard, USDA-ARS, Urbana, IL Edgar Hartwig, USDA-APS, Stoneville, MS. *Content:* The con is national in scope, and the update cycle is "on demand." Sub tems include isolines; maturity groups OO to IV-named varie wild soybeans; soybean genetic tape collection; maturity Group and IV-germplasm collection; and maturity Groups V to X-g plasm collection. The file contains varieties developed from 1900 to the present. It contains 6,500 accessions and has 44 descr tors. These include: Variety Name, Maturity Group, Flower C Pubescence Color, Pod Color, Seed Coat Lustre, Seed Coat C Hilum Color, Prior Designation, Source, Year, Flowering D Maturity Date, Lodging Score, Height, Stem Termination Sc Branching Score, Seed Quality, Weight Per Seed, Yield, Pro Content, Oil Content, Methionine, SBTI, Linolenic, Linoleic, mitic, Stearic, Oleic, Iodine No., Phytophthora Rot, Chlorosis Sc Matting Score, Shattering Score, Variety Parentage, Bacterial tale, Frogeye Reaction, Leaf Hopper Injury, Salt Reaction, Downy Mildew Reaction. *Output:* The principal output is an in tory catalog, produced in hardcopy every four or five years. system has a multifield search query capability using batch m *Availability:* Output is publicly available.

Agency Contact: Data Systems Application Division; Natio Agricultural Library Bldg., Room 13, Beltsville, MD 20705; (344-3937.

S00213-017

Sugarcane Germplasm System. 03.

OMB Funding Title/Code: Agricultural Research Service / 12-14 0-1-352.

Congressional Relevance: *House* Committee on Agricult *House* Committee on Appropriations: Agriculture and Rela Agencies Subcommittee; *Senate* Committee on Agriculture, N tion, and Forestry; *Senate* Committee on Appropriations: Agri ture and Related Agencies Subcommittee.

Subject Terms: Crops; Plant Genetics; Sugar Cane.

Purpose: The system is to report inventory of current accessi of sugarcane maintained in the continental United States. The rep contains identification information. *Input:* Data are compiled fr coding sheets by the Principal Plant Introduction Officer, USD ARS, Beltsville, MD and Jim Miller, USDA-ARS, Canal Point, F *Content:* The content is international in scope, and the update cy is "on demand." Subsystems include an inventory control file an historical information file. The file contains varieties developed fr 1918 to present, approximately 6,000 accessions, and 10 descripto These include: Variety Name, Import Number, Use Code, Locat Code, Parents, Block in Field, Tier in Field, Plant Introduction Nu ber, and Origin. *Output:* The principal output is the hardcopy inv tory catalog. The system has a multifield search capability us batch mode. There is no schedule for output. *Availability:* Outp is publicly available.

Agency Contact: Data Systems Application Division; Natio Agricultural Library Bldg., Room 13, Beltsville, MD 20705; (30 344-3937.

S00213-018

Apple Breeding System. 03.

OMB Funding Title/Code: Agricultural Research Service / 12-140 0-1-352.

Congressional Relevance: *House* Committee on Agricultu *House* Committee on Appropriations: Agriculture and Relat Agencies Subcommittee; *Senate* Committee on Agriculture, Nut tion, and Forestry; *Senate* Committee on Appropriations: Agric ture and Related Agencies Subcommittee.

Subject Terms: Apples; Crops; Fruits; Plant Genetics.

Purpose: This is a system that reports the progress in apple quality improvement. ***Input:*** Input comes from coding sheets, cards, magnetic tape, and data acquired from James M. Thompson, USDA-ARS, Byron, GA. ***Content:*** The system is geared for the southern apple producing areas. The file is updated annually, contains data back to 1963, and includes 10,441 accessions and 35 descriptors. These include: Farm, Orchard, Row, Tree, Year Planted, Seed Number, Fruit Diameter, Fruit Depth, Fruit Form, Fruit Symmetry, Fruit Color, Color Pattern, Color Intensity, Maxim, Average, Russet, Appearance, Flower Color, Coarseness, Texture, Acidity, Aroma, Sweetness, PO Solution, Quality, Harvest Date, Scab Reaction, Cork Reaction, Ploom Year, Number Blooms, Bloom Date, Number Fruit, Generation, Boot-Canker Reaction, and Progency. ***Output:*** Output is produced annually and includes all data collected to date. ***Availability:*** Output is for internal use only.

Agency Contact: Data Systems Application Division; National Agricultural Library Bldg., Room 13, Beltsville, MD 20705; (301) 344-3937.

S00213-019

Pear Breeding System. 03.

OMB Funding Title/Code: Agricultural Research Service / 12-1400-0-1-352.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Crops; Fruits; Pears; Plant Genetics.

Purpose: The system reports progress, summarizes results, and stores historical information on major pear improvement research programs within the United States. ***Input:*** Data are supplied by scientists at USDA-ARS stations at Wooster, OH; Byron, GA; and Beltsville, MD. Data are supplied on magnetic tape, forms, and coding sheets. ***Content:*** The system serves major pear producing areas in the United States and is updated annually. Subsystems are progeny numbers and parentage, cultivars and selections, seedling tree data, seedling fruit data, and cultivar fruit quality. The system contains 61 descriptors on 400,000 accessions. These include: Progeny Number, Seed Parent Code Polen Parent Code, Location 1, Location 2, Location 4, Code Number, Name, Fire Blight Score, Species, % Pyrus Communis, Year, Flowering, Blossom Blight, Stem Diameter, Twig Blight, Fabrea Leaf Spot, Pollen, Pear Psylla, Leaf Scorch, Trunk Swelling, Yield, Blister Mite, Harvest Date, Pressure Test, Date from Storage, Evaluation Day, Length, Width, Sample Size, Shape, Surface Contour, Stem Length, Stem Thickness, Stem Angle, Color, Blush Percent, Blush Color, Russet Rating, Russet Type, Russet Location, Russet Color, Appearancce, Flesh Color, Flesh Texture, Flesh Juiciness, Grit Rating, Grit Location. Grit Size, Flavor Rating, Flavor Description, Flavor, Aroma, Skin Thickness, Skin Taste, Core Size, Internal Breakdown, Scald, Block, Cultivar, and Tree Number. ***Output:*** A statistical summary report is produced annually from each of the five subsystems. Each report contains calculated pear quality indices, means, frequency distributions, analysis of variance, correlations, and chi-square analyses. The system possesses multifield search capabilities. ***Availability:*** Output is publicly available.

Agency Contact: Data Systems Application Division; National Agricultural Library Bldg., Room 13, Beltsville, MD 20705; (301) 344-3937.

S00214-001

Current Research Information System (CRIS).

OMB Funding Title/Code: Cooperative State Research Service / 12-1500-0-1-352.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Agricultural Research, Literature Reviews, Research Reviews.

Purpose: Begun in 1967, the system exists to serve as the USDA-State research project system, improve communications among agricultural scientists especially in regard to ongoing research, and provide agricultural research planners with up-to-date coordinated planning information on the programs of USDA and the State Agricultural Experiment Stations. ***Input:*** The data come from forms submitted by the 6 research agencies of the USDA, 55 State Agricultural Experiment Stations, 13 forestry schools, 16 1890 institutions, and Tuskegee. All agricultural research sponsored or conducted by the preceding organizations is listed in CRIS. ***Content:*** Each work unit/project consists of one fixed length administrative record and five variable length textual records. The administrative record includes items such as project number, performing organization, responsible organization, investigators and coinvestigators, location, title, classification, and various fund and staff support data. The text records include such items as: objective, approach, keywords, progress, and publications. The system has nationwide coverage and is updated at least twice a month. ***Output:*** Both technical and management reports are provided on demand basis. Annually the system produces a publication entitled "Inventory of Agricultural Research, Volumes I, II and III." Output is generally in hardcopy although computer tape and microfilm can be provided as required. ***Availability:*** Output service is available to all scientists of the USDA-State research organizations. information is generally provided to all Government organizations as well as State colleges and universities. All text information is provided to the Smithsonian Science Information Exchange for availability to the general public.

Agency Contact: Cooperative State Research Service, 14th St. and Independence Ave. SW, Room 6818-S, Washington, DC 20250; (202) 447-7273.

S00215-001

Extension Management Information System (EMIS)

OMB Funding Title/Code: Extension Service / 12-0502-0-1-352.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *House* Committee on District of Columbia; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Agricultural Extension Work; Management Information Systems.

Purpose: The system is a composite of State Extension Management Information Systems (SEMIS) designed to collect, store, and retrieve data for the needs of the State Extension Service agencies. The system provides program managers with data to make decisions related to priorities, resource allocation, and resource management; categorize planned and expended effort; and evaluate the effectiveness, impact, and efficiency of Extension's expended effort. ***Input:*** The data are derived from plans of work, activity reports, personnel actions, and statements of accomplishments prepared by professional and paraprofessional extension employees. ***Content:*** Three of the five interdependent components are derived from and mirror the extension program development process. The components are: 1) Computer Assisted Plan of Work File-1976-related directly to the long-range Extension program. It sets forth the annual objectives planned for the next 12 months and is to be updated throughout the year. 2) Computer Assisted Activity Data File-1976-the daily activities of all Extension staff efforts toward the accomplishment of the annual Plan of Work objective(s). It is updated every six months. 3) Accomplishment of objectives-a narrative qualitative and quantitative assessment of the situation and clientele change. Comprehensive reviews, program reviews, and program audits also provide information relevant to program accomplishments. It is updated annually. 4) The SEMIS Computer Assisted Personnel Subsystem-a current perpetual inventory of only the "professional" Cooperative Extension

staff. It is updated monthly or as personnel action occurs; and 5) Optional Subsystem-State Special Use File-can be developed into specific data elements needed and used at the unit, area, or State level. *Output:* Output is produced upon request only. It includes machine printouts for specific problems or questions and related display tables. *Availability:* Output is not publicly available since it is primarily utilized to meet internal requirements of the State and Federal Extension Services.

Agency Contact: Management Operations; 14th St. and Independence Ave. SW, Washington, DC 20250; (202) 447-6781.

S00216-001

Timber Management System (TM). 2400.

OMB Funding Title/Code: Forest Fire Protection and Utilization / 12-1100-0-1-302.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Interior Subcommittee.

Subject Terms: Forest Management; National Forests; Reforestation; Timber.

Purpose: This system provides national, regional, and forest level information required to properly manage the resource and supply timber products of the U.S. economy as well as satisfy the ever increasing demands from Congress, the Administration and the public at large for immediate, accurate answers to questions about our stewardship of national forests. *Input:* Input comes from internal records and reports. *Content:* The servicewide data base has a file containing records identified by land use classification, a file of potential volume yield records for all national forests, files of programmed timber harvest volume records for all national forests for the current fiscal year and two following years, and files of reforestation and timber stand improvement accomplishment records for all national forests for the current and two following calendar years. The regional data bases contain a file with timber inventory adjustment records to reflect changes in inventoried national forest volumes resulting from harvest and other identifiable causes. The forest data bases contain a file of current intensive forest examination in-place data records by stratum, forest type, or stand, a file of the most recent extensive forest inventory records, and a file of each forest's timber activities program records including both plans and accomplishments. *Output.* The system produces annual reports of accomplishment for internal and external use and query as needed. The reports include: Timber Land Use Summary, Summary of Area Needing Reforestation or Timber Stand Improvement, Inventory Summary of Volume Growth and Mortality, Potential Yield Statement Commercial Forest Land Volume Summary, Programmed Harvest Statement Commercial Forest Land Volume Summary, and Annual Reforestation and Timber Stand Improvement Report. *Availability:* Output is distributed to appropriate agencies.

Agency Contact: Timber Management; 14th St. and Independence Ave. SW, Room 3207, Washington, DC 20250; (202) 447-6893.

S00216-002

National Fire Danger Rating System (NFDRS). 5100.

OMB Funding Title/Code: Forest Fire Protection and Utilization / 12-1100-0-1-302.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Interior Subcommittee.

Subject Terms: Fires; Forest Fires; Weather.

Purpose: The NFDRS is a method of predicting fire danger and fire behavior based on predicted fire weather conditions, available ground fuels, and topography. *Input:* Input comes from other Federal land management agencies and State fire protection agencies. *Content:* Subsystems included are: 1) Fire Weather-This is the storage of measured weather factors which have been accumulated over the past years. Most records date back to 1964; however, in some cases, records could go back further. Data in these records include dates, temperature, humidity, wind, rainfall, and cloud cover. Information is added to these records annually, and they are used in an analysis to determine average weather factors. 2) FIREMOD-The NFDRS uses the Rothermel fire spread tables as part of the system. The FIREMOD program integrates these spread tables into fire behavior predictions. The spread tables predict how fire will react in various fuels under various weather conditions and topography. 3) FIREDAT-This subsystem analyzes occurrence of the various indexes, makes statistical analyses, and develops graphic displays by percentages of occurrences and frequency of occurrence. These indexes, such as the burning index, fire load index, and spread index, have been derived from various weather factors collected under other programs. FIREDAT is a simple batch process analysis of these indexes. 4) SEASON-The SEASON subsystem is very similar to the FIREDAT, except that it utilizes the various indexes and plots them against the occurrence date and graphically displays a fire season occurrence, illustrating burning indexes to be expected on specific dates. 5) AFFIRMS-This subsystem is a day-to-day analysis of measured fire weather conditions. It is based on and utilizes data input from between 80-300 fire weather stations within a region. The data are analyzed and interacted with fire weather forecasts from the National Fire Weather Service. A fire danger prediction forecast is issued for the following 24-hour period. This program is live and interacts with numerous remote terminals utilized on a daily basis. It is also utilized by other Federal agencies and State and private forestry protection groups. The most up-to-date fire weather and burning conditions information. *Output:* The principal reports are annual, semiannual, monthly, and seasonal hardcopy reports. There is a daily query capability. The reports include: Historical Summary of Weather, Fire Spread Tables, Graphic Displays of Fire Occurrence, and Graphic Displays of Fire Season Occurrence. *Availability:* It is publicly available on request and used under cooperative agreements by States.

Agency Contact: Fire Management, P. O. Box 2417, Room 701, Washington, DC 20013; (703) 235-8666.

S00216-003

Fire Statistics (FIRESTAT). 5100.

OMB Funding Title/Code: Forest Fire Protection and Utilization / 12-1100-0-1-302.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Interior Subcommittee.

Subject Terms: Fires; Forest Fires.

Purpose: The system compiles fire occurrence statistics. *Input:* Input is from the individual Fire Report, containing 30-60 individual items. *Content:* The content is servicewide and contains statistics compiled from data entered monthly on 12-14 thousand fires on national forest protected lands. Data elements include: State, county, forest, district, date/time started and extinguished, cause, detailed location, fuel and ground cover type, personnel fighting fire, acres burned (National forest and other land), commercial acres burned, value of timber destroyed, and value of resources damaged or destroyed (e.g., timber, recreation, and wildlife). *Output:* The principal output is monthly reports on fire occurrence and acreage burned and various annual statistical reports. *Availability:* It is available through agency distribution.

Agency Contact: Fire Management; P. O. Box 2417, Room 701, Washington, DC 20013; (703) 235-8666.

S00216-004

Recreation Information System (RIM). 2300.

OMB Funding Title/Code: Forest Fire Protection and Utilization / 12-1100-0-1-302; Construction and Operation of Recreation Facilities / 12-5009-0-2-303.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Forests; National Forests; Recreation Areas; Wilderness Areas.

Purpose: The RIM System provides information on the facilities, description, and use of all recreation areas in the Forest Service. The system also provides data for the preparation of national directories of recreation facilities and plans for construction and maintenance. RIM was developed because it became impossible to manually keep track of the numbers, kinds, conditions, costs, and the use of the things and places that comprise the recreation resource. *Input:* Data for the system come from internal records maintained at the recreation sites. *Content:* The RIM System is designed to simultaneously cope with information about places, people, and things over periods of time. It copes with information about places (lands and waters) in terms of acres, sites, areas, counties, States, ranger districts, national forests, regions, and census divisions. It copes with information about people (customers) who visit, view, harvest, and generally enjoy the benefits of the places. It copes with information about things which grow on the land or which we add to the land in the form of improvements and/or investments to promote beneficial use of places by people. It copes with information about time relationships (present and future) between the people, the places, and the things. Data are systematized so that bits of information can be aggregated several different ways. The most common are: by administrative units (region, national forest, ranger district); by political subdivision (States, counties, congressional districts); and by classification or some type of physical attribute (wilderness, national recreation area, river basin). Summaries often require combinations of these three types of aggregates. The RIM data base also supplies information for Rand McNally camping information and 40 other publishers. Updating and the production of the fixed frequency reports is done on a yearly basis at Fort Collins. *Output:* The principal reports are annual reports on recreation use by location and type, data for the national directory of recreation facilities, and annual plans for construction and maintenance. *Availability:* Output is available through agency distribution.

Agency Contact: Recreation; 14th St. and Independence Ave. SW, Room 3243, Washington, DC 20250; (202) 447-3706.

S00217-001

National Agricultural Library (NAL).

OMB Funding Title/Code: National Agricultural Library / 12-0300-0-1-352.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Agriculture; Information Services; Libraries.

Purpose: The National Agricultural Library was established in 1862 under the Organic Act of 1862 establishing the Department of Agriculture. Its mission is "to acquire and diffuse among the people of the United States useful information on subjects connected with agriculture in the most general and comprehensive sense of the word." *Input:* The library assembles and maintains a collection of published materials in all subjects pertaining to agricultural research. *Content:* The resources of the library consist of books, periodicals, manuscripts, and materials in nonprint forms. *Output:* The principal reports include: Agriculture On-Line Access (AGRICOLA) (monthly tapes); Bibliography of Agriculture (monthly hardcopy); National Agricultural Library Catalog (monthly hardcopy); Serial Titles Automated Research (STAR) (updated monthly; computer paper printout, microfiche); Serials Currently Received (annual hardcopy); and various bibliographies in hardcopy published irregularly. *Availability:* The products and services of the National Agricultural Library are available to Department of Agriculture personnel, the worldwide agricultural community, other Federal agencies, land-grant universities, and others with an interest in the library's resources.

Agency Contact: National Agricultural Library; 10301 Baltimore Blvd., Beltsville, MD 20705; (301) 344-3778.

S00217-002

Agriculture On-Line Access (AGRICOLA).

OMB Funding Title/Code: National Agricultural Library / 12-0300-0-1-352.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Agricultural Research; Agriculture; Bibliographies; Research; Selective Dissemination of Information.

Purpose: AGRICOLA (formerly CAIN On-Line) was established in 1973 as an on-line interactive bibliographic search and retrieval service to provide information on publications in the National Agricultural Library to scientists and researchers. It includes a family of data bases created by NAL: CAIN, FNIC and AGECON (a data base created by the Economic Research Service, USDA). *Input:* Data are derived from cataloging-indexing records pertaining to books and journal articles acquired by the National Agricultural Library through purchase from publishers and dealers, gifts from individuals, societies, and other noncommercial sources, and exchange with foreign research organizations and governing bodies. *Content:* Records include NAL call numbers, ID number, title of article, language, author, journal title abbreviation, volume, number, pages, date, and type of document. Tapes are up-dated monthly. Geographic coverage is worldwide. *Output:* Principal products are the magnetic tapes issued monthly for sale. Derived from the sale tapes are the commercially published Bibliography of Agriculture and the National Agricultural Library Catalog. The tapes are also loaded in several commercial on-line information services which are used for current awareness service and retrospective literature searches. *Availability:* Monthly tapes are for sale; the data base is on-line with Lockheed Information Systems, Systems Development Corporation, and Bibliographic Retrieval Services and can be searched by remote terminal. The data base can be queried onsite at NAL.

Agency Contact: Library Services; 10301 Baltimore Blvd., Beltsville, MD 20705; (301) 344-3834.

S00217-003

Food and Nutrition Information and Educational Materials Center (FNIC).

OMB Funding Title/Code: National Agricultural Library / 12-0300-0-1-352; Child Nutrition Programs / 12-3539-0-1-604.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Educational Materials; Food Services; Nutrition; School Lunches.

Purpose: The system is designed to disseminate information on food service training. FNIC was developed cooperatively by the National Agricultural Library and the Food and Nutrition Service of the Department of Agriculture. *Input:* The center assembles and maintains a collection of materials useful in training personnel for food management of Child Nutrition Programs, School Lunch, Breakfast, and other nonschool food service programs. *Content:* The collection includes films, video cassettes, programmed instructional material, audiotape manuals, guides, pamphlets, books, and journal articles. *Output:* Principal output is a hardcopy catalog of current holdings, categorized to show the collection's coverage. *Availability:* The staff provides training material for loan to school and other food service personnel. Users have access to the total resources of the National Agricultural Library, books, periodicals, microforms, and related materials on agricultural subjects and sciences, including food and nutrition.

Agency Contact: Food and Nutrition Information and Educational Materials Center; 10301 Baltimore Blvd., Beltsville, MD 20705; (301) 344-3719.

S00218-001

Snow Surveys and Water Supply Forecasting (SNOTEL).

OMB Funding Title/Code: Conservation Operations / 12-1000-0-1-302.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Flood Control; Hydrology; Snow; Soil Conservation; Water; Watershed Management.

Purpose: The purpose is to gather snow and other hydrometeorological data, validate it, and use it for forecasting available water at downstream points for agriculture water management, irrigation, flood control, and the like. *Input:* Data are collected from remote mountain sites in 11 Western States. *Content:* Data are gathered during the snow accumulation period and through the spring snowmelt period. Data include--but are not limited to--temperature, precipitation, snow water equivalent, and battery voltage. *Output:* The principal output is monthly water supply forecasts. There is a limited ad hoc query capability. *Availability:* Output is distributed to the public.

Agency Contact: Management Evaluation Division; P. O. Box 2890, Washington, DC 20013; (202) 447-2241.

S00218-002

Great Plains Conservation Program (GPCP) Cost-Share Reporting.

OMB Funding Title/Code: Great Plains Conservation Program / 12-2268-0-1-302.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Great Plains; Natural Resources Conservation; Soil Conservation; Watershed Management.

Purpose: The program provides cost-sharing assistance to participating landowners or operators for developing and installing long-term conservation plans and practices for their land. The GPCP Cost-share Reporting System provides recall and combination potential of cost-share payments, refunds, and practice unit completion and destruction. This recall and combination can be made by location, by contract (producer), by time, and by practice. *Input:* Input includes: 1) Producer masterfile: name, address, contract number, location code, and social security or tax identification number; 2) Cost-share payment and refund information: practice code and amount, amount paid or refunded, date of action, and original action dates for adjustments. These are coded to contract and social security or tax identification numbers; and 3) Location coding: location codes are accessed from the Time and Progress Reporting System. They are a combination of organizational level, project, and geographical coding including political subdivisions. *Content:* The scope covers all GPCP cost-share transactions. The system has been operational since March 1962. It replaced manual systems maintained by designated States since the program began in 1957. The data date from the program inception in 1957. The geographic coverage includes designated counties in designated States from 233 counties in 1957 to 469 counties at present. Coding includes State, county, conservation district, congressional district, project, field office, and SCS area organization. Update reports are submitted monthly. Summaries and cost-share statements are prepared and distributed semiannually. A Producer Report of Payments is prepared annually. *Output:* An annual Report of Payment in hardcopy is furnished to the producer for tax reporting; a semiannual summary in hardcopy is furnished to SCS organizational level; microfilm and hardcopy are furnished to Washington SCS; and an annual report with limited narrative is prepared by the Washington office. *Availability:* The Report of Payment is available to producer and a tape to IRS for personal record; the summaries are not restricted but are for internal use only; and the reports are for both internal and public information with no restrictions generally.

Agency Contact: Management Evaluation Division; P. O. Box 2890, Room 6230-S, Washington, DC 20013; (202) 447-4102.

S00218-003

Time and Progress Reporting System.

OMB Funding Title/Code: Conservation Operations / 12-1000-0-1-302; River Basin Surveys and Investigations / 12-1069-0-1-301; Watershed Planning / 12-1066-0-1-301; Watershed and Flood Prevention / 12-1072-0-1-301; Great Plains Conservation Program / 12-2268-0-1-302; Resource Conservation and Development / 12-1010-0-1-302; Miscellaneous Contributed Funds / 12-8200-0-7-300.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs, *Senate* Committee on Environment and Public Works.

Subject Terms: Management Information Systems; Natural Resources Conservation; Personnel Records; Soil Conservation.

Purpose: The system provides recall and combination potential of time, progress, and (when combined with accounts data) personnel costs, unit costs, and productivity indices for all SCS activities. This recall and combination can be made by location, fund, activity, recipient of service, time, progress item, organizational unit, employee classification, and combinations of each. *Input:* Input includes: 1) Goals--includes projected goals of time expenditures and progress to be attained; 2) time and attendance records--includes time work and absence records, time charges and certification; 3) personnel data and actions--includes employment actions, pay plans, grades; 4) accounts data--includes projected estimates and actual costs; 5) progress reports--includes progress attained by SCS personnel and recipients of SCS services; 6) annual estimates of conservation treatment on the land--estimates made at the field office level of conservation land treatment, land adequately protected, and land conversions; 7) location coding--combination of organizational level, project, and geographic coding including political subdivisions. *Content:* The file covers time and progress data for all SCS programs at all organizational levels. The systems have been updated periodically since the early years of SCS. The last major revision was effective October 1, 1976. Time and progress reporting system is servicewide. Geographic coding includes, as applicable, State charged, State worked, area, field office, conservation district, congressional district, project or projects area, and county. Annual estimates are at the close of the fiscal year; goals are submitted annually and updated

currently; time, attendance, and progress reports are submitted bi-weekly; personnel data and location coding are updated currently; accounts data are submitted monthly. Summaries are prepared quarterly, semiannually, and annually. *Output:* The following summaries are produced: Time, progress, annual estimate, cost, cost-based budget, cost-based budget is quarterly, others annually or semiannually; hardcopy (and microfilm to Washington office). At end of fiscal year, USDA's National Finance Center furnishes tapes to SCS for continued recall capability. Annual reports with varying amount of narrative supplement are prepared at various organizational levels. Personnel and staffing data are available internally. Location coding is furnished to Ft. Worth ADP Unit for the Great Plains Conservation Program cost-share reporting. Income statements are given to personnel and IRS. *Availability:* Summaries are for internal use and not restricted. Tapes are for internal use and have limited accessibility. Annual reports are for both internal and public information and have no restrictions generally. Personnel and staffing data are for internal use only. Location coding is for internal use, and income statements are for IRS and personnel records.

Agency Contact: Management Evaluation Division; P. O. Box 2890, Room 6230-S, Washington, DC 20013; (202) 447-4102.

S00219-001

Agricultural and Rural Economic and Social Information.

OMB Funding Title/Code: Economic Research Service / 12-1700-0-1-352.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Agricultural Economics; Economic Research; Rural Economic Development.

Purpose: The mission of the Economic Research Service is to develop and disseminate economic information for use by public and private decisionmakers concerned with the allocation and use of resources in agriculture and rural America. *Input:* Principal sources of data are the USDA's Statistical Reporting Service and the Bureau of the Census. ERS also uses a wide variety of data sources in carrying out its analyses. *Content:* The Service develops and maintains national and worldwide estimates of current resource use and availability, output and distribution of food and fiber, 2) identifies the interrelationships among economic forces, institutions, and governmental policies and programs affecting resource use, production and distribution of food and fiber; 3) develops short term forecasts and long-range projections of resource use, production and distribution of food and fiber for both probable and possible future events; 4) evaluates the performance of the food and fiber sector in meeting the needs and wants of consumers and goals of society concerning such matters as resource ownership and use, quantity and quality of goods and services, income and income distribution, and quality of life; 5) identifies probable and possible adjustments in the food and fiber sector and rural America and evaluates their economic and social impacts on all segments of society; 6) evaluates and provides planning assistance on the use, conservation, development and control of water and land resources as they affect economic growth and the environment; 7) maintains current information on the principal social and economic factors and their interrelationships affecting life in nonmetropolitan areas and identifies and evaluates alternative public and private actions which impact on these areas; 8) provides direct assistance and coordinates the USDA's program to aid agricultural development in lower income countries; and 9) disseminates economic information on a timely basis for use by individual consumers and decisionmakers in the food and fiber sector and rural areas. *Output:* Twenty-three separate periodicals are published; frequency of publication ranges from monthly to annually. Numerous other publications are produced each year to disseminate the research results. *Availability:* Any individual or organization is eligible to receive the Agency's publications.

Agency Contact: Economic Research Service; 500 12th St. SW, Washington, DC 20250; (202) 447-8066.

S00220-001

Statistics of Farmer Cooperatives.

OMB Funding Title/Code: Farmer Cooperative Service / 12-0400-0-1-352.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Agricultural Cooperatives; Farmers.

Purpose: The Farmer Cooperative Service functions as a central storehouse of data about farmer cooperatives in the United States. *Input:* Statistical data are obtained from the 7,600 farmer cooperatives. *Content:* Data include information on number of cooperatives, membership, and volume of business (sales by principal products and receipts from related sources). Data are published by commodities, services, regions, and States. They are assembled by the History and Statistics Group of the Farmer Cooperative Service. *Output:* The principal report is an annual publication. *Availability:* Copies of publications are available upon request to the Farmer Cooperative Service Information Division.

Agency Contact: Farmer Cooperative Service; 500 12th St. SW, Room 550, Washington, DC 20250; (202) 447-8254.

S00221-001

Crop and Livestock Estimates.

OMB Funding Title/Code: Statistical Reporting Service / 12-1800-0-1-352.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Agricultural Economics; Crops; Farmers; Farm Produce; Livestock; Marketing of Farm Produce.

Purpose: The system is to provide statistical and economic data on food and agriculture essential to farmers, processors, and handlers in making production and marketing decisions and to legislators, administrators, and others concerned with developing and administering programs. *Input:* The data are obtained through sample surveys of farmers and persons who do business with farmers. *Content:* The SRS administers the Department of Agriculture's program of collecting and publishing national and State agricultural statistics. It is also responsible for the coordination and improvement of the Department's statistical practices. Survey work performed for other Federal, State, and private agencies on a reimbursable or advance payment basis is also a significant part of the SRS program. The Service maintains a central office in Washington, DC, but a large part of the crop and livestock estimates program is carried out through 44 State offices serving the 50 States. Most State statistical offices are operated as joint State and Federal services through cooperative arrangements with various State agencies. Data are gathered on such subjects as field crops, fruit and vegetables, cattle, hogs, poultry, prices received by farmers, prices paid for commodities and services, indexes of prices received and paid, parity prices, farm employment, and farm wage rates. *Output:* Forecasts on approximately 150 crops and 50 livestock items are included in 500 national reports and 9,900 official reports issued each year. *Availability:* Reports of crops and livestock estimates are distributed to persons on mailing lists and in response to individual requests.

Agency Contact: Crop Reporting Board; 14th St. and Independence Ave. SW, Room 0233-S, Washington, DC 20250; (202) 447-2130.

S00223-001

Grain Licensed Inspector Supervision System or Grain Monitoring System.

OMB Funding Title/Code: Inspection and Weighing Services / 12-4050-0-3-352.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Grain Inspection; Inspection.

Purpose. The system was developed to provide an accurate and objective method for monitoring the inspection activities of Licensed Inspectors (LI's) and Agricultural Commodity Graders (ACG's). This monitoring method is based on statistical methods of selection and is an aid in observing grading trends, identifying training needs, and detecting and correcting grading problems before they become serious threats to the inspection activities. *Input:* The primary source of input is the "Grain Sample Ticket." These forms are filled in by FGIS personnel in the field offices and at the Board of Appeals and Review (BAR) and are sent to the Washington office where the data are keyed to magnetic tape. Each form contains information on one supervision inspection: where and by whom it was performed, grain, the type of carrier, and the results for each factor graded. A secondary source of input is data concerning the licensed inspectors, ACG's, inspection points, and field offices. These data are entered and updated by people in the Washington office on an "Update Transmittal Sheet" and are keyed to magnetic tape for entry into the system. This file contains names and descriptions of the graders and offices. All input data are private. *Content:* The data from the forms are used to update the Control Chart Master File, Good GR-189 File, and the Supervision Workload Master File; the Update Transmittal Sheet data update the Names File and Inspection Point File. The Tolerance Table Master File is a statistical table which is used to normalize the differences in grading results so they may be plotted on a control chart. This file was developed by the Statistical Services Group, Technical Services Division, Agricultural Marketing Service, Department of Agriculture. The Control Chart Master File contains the grading data which are used to create the Control Charts. This file contains the grader code, location, and result of the original inspection; the grader code, location and results of the supervision inspection, as well as the grain, inspection date, and sample number. This file is updated every four weeks and contains the 60 most recent results for each inspection point and factor. Two years worth of historical data are contained in the Good GR-189 Data File. This file reflects all the data entered from the forms. The Supervision Workload Master File contains data on the numbers and types of supervision inspections performed by each field office on a current-period and year-to-date basis for each type of grain, movement, and carrier type. The file is updated every four weeks. The Names File contains current data on the licensed inspectors, ACG's, inspection points, and field offices, and maintains some relatively static data (valid grains, factors) for data validation. Each entry contains a code number, name, and description (such as assigned field office or licensed grains). The file is updated every four weeks. *Output:* The system produces the following monthly hardcopy reports: Control Charts and Supervision Workload Reports for the current period. These hardcopy reports may be obtained on request: Historical Control Charts, Licensed Inspector Directory, Inspection Point Directory, Year-to-Date Supervision Workload Reports, and Names File Listing. The system has no on-line query capabilities. *Availability:* Output is for internal FGIS use only and is distributed to Inspection field offices.

Agency Contact: Agricultural Marketing Service, 14th St. and Independence Ave. SW, Washington, DC 20250; (202) 447-3075.

DEPARTMENT OF COMMERCE

S00300-001

Fiscal System.

OMB Funding Title/Code: Salaries and Expenses / 13-0120-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Budget Information, Systems; Fiscal Systems.

Purpose: The system is to prepare spread sheets for budget analysis. The primary users are budget analysts within the office. However, at times these spread sheets are given to budget analysts in the bureaus or OMB. *Input:* The input is received from a variety of budget documents prepared in the office, at OMB, the Congress, or bureaus. *Content:* The content is normally arranged by bureau and appropriation and normally contains such information as budget authority, appropriation, obligations, outlays, and employment. *Output:* The principal output is hardcopy spread sheets. *Availability:* Output is normally used internally and frequently is of a budgetary nature used in the President's Budget. It is not publicly available.

Agency Contact: Office of Budget and Program Analysis; 14th St. and Constitution Ave. NW, Washington, DC 20230; (202) 377-4891.

S00300-002

Commerce Resource Allocation and Management Information System. (CRAMIS)

OMB Funding Title/Code: Salaries and Expenses / 13-0120-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Appropriations, Budget Information Systems; Financial Management, Resource Allocation.

Purpose: This system processes information to support management in planning, budgeting, and allocating resources to accomplish program objectives. It includes obligations and outlays for all appropriations of the Department and employment for all bureaus of the Department. The detail in the system is at the same level as the budget justifications submitted to the Appropriations Committees. *Input:* The source of information is the various bureaus of the Department. They prepare and submit monthly and quarterly plans and then use accounting records to report actual progress in achieving their plans. *Content:* The monthly plans and reports consist of obligations by appropriation, outlays by appropriation, and permanent and total employment by bureau. The quarterly plans and reports consist of costs by budget line item, average employment by budget line item, obligations by appropriation, and selected performance measures. *Output:* All output is hardcopy and consists of monthly reports of obligations, outlays, and employment, and quarterly reports of costs and performance measures. *Availability:* Output at present is distributed internally, but it is available to the Congress and the public to supply additional details to existing Treasury reports.

Agency Contact: Office of Budget and Program Analysis; 14th St. and Constitution Ave. NW, Washington, DC 20230; (202) 377-4891.

S00301-001

Foreign Traders Index (FTI).

OMB Funding Title/Code: Operations and Administration / 13-1250-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Exporters; Foreign Importers; Foreign Trade; International Trade.

Purpose: This system is designed to produce lists of potential direct-use purchasers and other importers of U.S. goods. ***Input:*** Input information is supplied by the U.S. Foreign Service. ***Content:*** Information includes data on manufacturers, service organizations, agent representatives, retailers, wholesalers/distributors, and cooperatives which import from the United States or which have a high potential as purchasers of U.S. goods. It also includes firms which express interest in representing U.S. exporters. ***Output:*** Hardcopy output is produced in response to information retrieval requests. ***Availability:*** Output is for internal use only.

Agency Contact: Bureau of International Commerce; 14th St. and Constitution Ave. NW, Washington, DC 20230; (202) 377-4532.

S00301-002

American International Traders Index Register (AITR).

OMB Funding Title/Code: Operations and Administration / 13-1250-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Business; Exporters; Foreign Investments; Foreign Trade; International Investments; International Trade; Investments.

Purpose: This system is designed to produce lists of U.S. firms interested or engaged in international trade and investment. ***Input:*** System input is largely synonymous with system information content. ***Content:*** The system contains commercial data on approximately 30,000 U.S. firms, including firm name, address, telephone, name and title of chief executive, geographic location codes, and product codes. Approximately 800,000 product codes are maintained to the appropriate 7-digit 1972 SIC code. ***Output:*** Output is available as computer listings, punchcards, 5x8 index cards, and computer tapes. ***Availability:*** Output is for internal use.

Agency Contact: Bureau of International Commerce; 14th St. and Constitution Ave. NW, Washington, DC 20230; (202) 377-4532.

S00301-003

Foreign Market Report Service.

OMB Funding Title/Code: Operations and Administration / 13-1250-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Commodities; Economic Development; Foreign Commodities; Foreign Economic Development; Foreign Industries; Foreign Trade; Libraries; Marketing.

Purpose: This is a library system for organizing reports, primarily from Foreign Service Posts, for selective recall by subject matter. ***Input:*** Principal input consists of Foreign Service Reports together with similar documents from other sources. ***Content:*** The system contains information pertaining to economic development overseas, including specific industry and commodity data. ***Output:*** The primary system output is the GPO-published Foreign Market Reports Index. The system also produces monthly reports by subject matter, product number, and country. ***Availability:*** Reports are publicly available.

Agency Contact: Bureau of International Commerce; 14th St. and Constitution Ave. NW, Washington, DC 20230; (202) 377-2504.

S00301-004

Index to Foreign Market Reports.

OMB Funding Title/Code: Operations and Administration / 13-1250-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Foreign Commodities; Foreign Economics; Foreign Industries; Foreign Trade; International Trade; Marketing Research; Trade.

Purpose: This Index is primarily used for ordering reports from NTIS. ***Input:*** Input is unclassified commodity, industry, and economic reports prepared by U.S. commercial officers abroad, lists of Trade Fair participants and visitors, market research summaries, and Foreign Market Surveys prepared on a contract basis by private research organizations or by Commerce Department market research officers. ***Content:*** Reports are listed in three sections of the Index, first by DIBA number, second by country, and third by Standard Industrial Classification (SIC) code and/or general subject matter. In each listing DIBA number, country, title, and price of report are included. ***Output:*** Monthly hardcopy reports are produced. ***Availability:*** Reports are publicly available from NTIS at $10.00 per year.

Agency Contact: Bureau of International Commerce; 14th St. and Constitution Ave. NW, Washington, DC 20230; (202) 377-2504.

S00301-005

American Traders Index Retrieval System (ATI).

OMB Funding Title/Code: Operations and Administration / 13-1250-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Business; Corporations; Manufacturers.

Purpose: This system provides access to a fully automated file containing detailed commercial data on approximately 600,000 American business establishments. ***Input:*** System input is synonymous with information content. ***Content:*** This system is based on the Dun and Bradstreet File, updated every six weeks, which contains information on every U.S. manufacturing firm and on all non-manufacturing firms with more than 20 employees. Each company record contains address, principal executive, geographic location, parent firm and headquarters information, SIC data, and several fields of quantitative data. ***Output:*** The system has query capability; output is triggered by a retrieval request, Form DIB-85, submitted by system users to specify type of output desired, sequence, and retrieval criteria. ***Availability:*** Reports are for internal use only.

Agency Contact: Bureau of Domestic Commerce; 14th St. and Constitution Ave. NW, Washington, DC 20230; (202) 377-3674.

S00301-006

Tailormade Statistics (Import/Export Commodity Data Base).
OMB Funding Title/Code: Operations and Administration / 13-1250-0-1-403.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Commodities, Exports, Foreign Trade; Imports, International Trade.

Purpose: This system provides information on selected U.S. exports and imports for analysis purposes. ***Input:*** Input to this system is two import/export data files purchased from the Bureau of the Census, IM-145 and EM-522. ***Content:*** The system contains information on foreign trade, exports, and imports, in terms of units, dollar value, commodity, and country. ***Output:*** Two series of monthly reports, one by commodity classification sequence and one by commodity sequence within the OSPA commodity division, are produced. ***Availability:*** Data are for internal use only.

Agency Contact: Bureau of Domestic Commerce, 14th St. and Constitution Ave. NW, Washington, DC 20230; (202) 377-3674.

S00301-007

Franchising System (FRANSHYS).
OMB Funding Title/Code: Operations and Administration / 13-1250-0-1-403.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Business; Franchises (Retail Trade), Retail Trade, Small Business.

Purpose: The objective of this system is to provide tabulations and selected ratios on data supplied by a franchising survey conducted annually. ***Input:*** Input data are prepared from the BDC F-910 Franchising Survey Form, completed by U.S. firms responding to the survey. ***Content:*** Operational data relating to franchise characteristics comprise information content. ***Output:*** Output includes: 1) A tabulation by type of business showing number of franchising firms, number of outlets owned and operated by the franchisor, and number of outlets operated by the franchisee for the latest 3-year period; and 2) a report by type of business and by individual firms of the amount of sales to a franchisee for products, supplies, resale, etc. These tabulations are used as input to the Department of Commerce publication, Franchising in the Economy. ***Availability:*** Output is for internal use only. Franchising in the Economy is publicly available.

Agency Contact: Bureau of Domestic Commerce; 14th St. and Constitution Ave. NW, Washington, DC 20230; (202) 377-3674.

S00301-008

National Water Assessment Model.
OMB Funding Title/Code: Operations and Administration / 13-1250-0-1-403.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Forecasting; Industrial Water Use; Industries; Manufacturing Industries; Models; Water Supply.

Purpose: This system aids in the analysis and forecasting of water requirements for the manufacturing sector of the U.S. economy. ***Input:*** Input includes a file containing water usage data for 9,300 large manufacturing plants, a file containing data on economic activity by geographical region, and a data file of technical co-efficients such as consumption and recirculation rates. ***Content:*** Content is basically equivalent to system input data but also includes the forecasting model. ***Output:*** Output includes a report by 2-digit SIC code showing projected industrial water use, aggregated by water basin regions and reports of the input data of each firm sorted and summarized by region, SIC code, and SIC code by State. ***Availability:*** Output is used by the Water Resources Council, River Basin Commissions, and a number of Federal agencies and Federal/State coordinating committees.

Agency Contact: Bureau of Domestic Commerce, 14th St. and Constitution Ave. NW, Washington, DC 20230; (202) 377-3674.

S00301-009

Computerized Company Statistics (COMPUSTAT).
OMB Funding Title/Code: Operations and Administration / 13-1250-0-1-403.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Companies, Financial Management, Financial Statements; Industries.

Purpose: This system permits the conduct of microeconomic analysis and specific industry financial analyses. ***Input:*** Principal input consists of computer tapes processed from Investors' Management Services, Inc. ***Content:*** The system is essentially a financial data base covering 2,709 U.S. companies in terms of their balance sheets, income statements, and related information. ***Output:*** Computer printouts of company and industry information and analyses are generated as required. ***Availability:*** Reports are for internal use only.

Agency Contact: Bureau of Domestic Commerce, 14th St. and Constitution Ave. NW, Washington, DC 20230; (202) 377-3674.

S00301-010

Commodity Early Warning System.
OMB Funding Title/Code: Operations and Administration / 13-1250-0-1-403.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Commodities; Forecasting; Industries; Inventories, Manufacturing Lead Times, Raw Materials, Shortages.

Purpose: This system is intended to identify and forecast material short supply situations and their impact on given industries and the economy and to assist in evaluating policy alternatives formulated to ameliorate short supply situations. ***Input:*** The system utilizes a wide

variety of data sources, both governmental and commercial, such as, the iron and steel industry data base developed by Data Resources, Inc. *Content:* For any given industry, the system contains information such as inventory and price data, raw material availability, market conditions, and manufacturing lead times. *Output:* Quarterly hardcopy printouts are produced. *Availability:* Output is for internal use only.

Agency Contact: Bureau of Domestic Commerce; 14th St. and Constitution Ave. NW, Washington, DC 20230; (202) 377-3123.

S00301-011

Industrial Evaluation Board Data Base.

OMB Funding Title/Code: Operations and Administration / 13-1250-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Critical Materials, Emergency Preparedness, Industries.

Purpose: This system analyzes data collected by the Industrial Evaluation Board. *Input:* Input includes data on critical industrial establishments producing key products. *Content:* Content of this system is classified as secret. *Availability:* Data are classified.

Agency Contact: Bureau of Domestic Commerce; 14th St. and Constitution Ave. NW, Washington, DC 20230; (202) 377-4695.

S00301-012

Export Market Search System.

OMB Funding Title/Code: Operations and Administration / 13-1250-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: East-West Trade; Exports, Foreign Trade; International Economic Relations; International Trade.

Purpose: This system enables the Bureau of East-West Trade to determine product categories for which the United States is competitive in Eastern Europe and the U.S.S.R. *Input:* The primary sources of information for this system are the Census Bureau's monthly and annual export and import files and the United Nations' data files for 14 industrialized Western nations. *Content:* The system computes total export shipments to Bulgaria, Czechoslovakia, German Democratic Republic, Hungary, Poland, Romania, U.S.S.R., and the Peoples Republic of China. The system also computes projected total shipments for the above countries and the U.S. market share. *Output:* The system has query capability. *Availability:* Output is for internal use only.

Agency Contact: Bureau of East-West Trade; 14th St. and Constitution Ave. NW, Washington, DC 20230; (202) 377-2498.

S00301-013

Computer Export Monitoring System (Three COM System)

OMB Funding Title/Code: Operations and Administration / 13-1250-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Computers, Export Licenses, Exports, Licenses

Purpose: This system provides a data base on applications for export licenses for computer equipment to selected countries. *Input:* Input includes applications for export licenses for computer and computer-related equipment, together with associated documentation. *Content:* Content includes names of firms seeking to export computers, types of equipment in question, and status of license applications. *Output:* Output includes export status reports by case and summaries by applicant, country, and commodity. *Availability:* Reports are for internal use only.

Agency Contact: Bureau of East-West Trade, 14th St. and Constitution Ave. NW, Washington, DC 20230; (202) 377-2823.

S00301-014

Voluntary Steel Import Quota System.

OMB Funding Title/Code: Operations and Administration / 13-1250-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Imports, Steel.

Purpose: This system enables the monitoring of imported steel mill products. *Input:* Input is derived from Bureau of the Census import data. *Content:* Content is data on the value and quantity of steel mill products imported into the United States summarized by commodity, country, and origin of entry. *Output:* Monthly reports compare most recent steel import data with the same month's data of the previous year. *Availability:* Data are for internal use only.

Agency Contact: Bureau of Resources and Trade Assistance; 14th St. and Constitution Ave. NW, Washington, DC 20230; (202) 377-5124.

S00301-015

Reporting of Economic Data for Negotiation of International Transportation Conventions (REDMTRAC)

OMB Funding Title/Code: Operations and Administration / 13-1250-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Exports, Foreign Trade, Imports, International Trade, Transportation

Purpose: This system provides economic data for the negotiation or renegotiation of international conventions for the carriage of goods by air, sea, and intermodal transport. *Input:* Basic input consists of two tapes prepared each year by the Bureau of the Census: Annual Census Import Trade Statistics and Annual Census Export Trade Statistics. *Content:* The system contains information on the quantities and values of products imported by and exported from the United States. *Output:* This system produces 18 reports about imported and exported products according to mode of transportation. *Availability:* Distribution and use of output reports are restricted to Federal agencies involved in international transportation negotiations.

Agency Contact: Bureau of International Economic Policy and Research; 14th St. and Constitution Ave. NW, Washington, DC 20230; (202) 377-4581.

S00301-016

Program Management Information System (PMIS).

OMB Funding Title/Code: Operations and Administration / 13-1250-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Management Information Systems, Resource Allocation.

Purpose: This system provides information for use by Agency program and administrative managers in decisionmaking processes. ***Input:*** The PMIS draws on the DIBA portion of the Office of the Secretary Standard Accounting System, on the DIBA automated personnel system, and on operating units, employment plans, and accomplishment reports. ***Content:*** This system tracks the allocation of resources in terms of dollars and manpower over a stated time period and compares resource expenditures against preestablished allocation plans. ***Output:*** Monthly and quarterly hardcopy reports are issued in four series: Summaries by Appropriation, Organization Summaries (with object class detail), Project Summary Reports, and a second, higher level Organizational Summary without object class detail. ***Availability:*** Reports are for internal use only.

Agency Contact: Directorate of Administrative Management; 14th St. and Constitution Ave. NW, Washington, DC 20230; (202) 377-3788.

S00302-001

EDA Fund Accounting (FNACCT).

OMB Funding Title/Code: Economic Development Assistance Programs / 13-2050-0-1-452.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Public Works and Transportation; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Environment and Public Works; *Senate* Committee on Finance.

Subject Terms: Accounting, Financial Management.

Purpose: The system is to keep a detailed financial record of all Federal moneys reserved, obligated, disbursed as well as dereserved and deobligated on all projects approved or pending in accordance with the legislation. ***Input:*** Various source documents are used by the Agency's programs to inform the Accounting Division of funds they want reserved, obligated, or disbursed on an approved/pending project. ***Content:*** During fiscal years 1969 and 1970, the data in the system were expanded and refined to meet a wider range of accounting requirements and render greater service to program managers. Regular weekly and monthly updating cycles were established. Provision was made to give the system's users timely analyses of summary data included in fund status and general ledger reports. For example, if required, the system will print out listings by projects, of reservations, obligations, and disbursements, in support of related totals shown on fund status reports. This ready availability of financial data from automated loan accounting records has reduced to a minimum the informal manual records formerly maintained by program operations offices. Update cycle is weekly. This system is currently being redesigned to be an integral part of the Agency's direct entry, on-line, and interactive communication network ECONS (EDA's Communication Network System). ***Output:*** Over 60 reports are prepared and distributed within the Agency which pertain to the Fund Accounting System. This includes daily queries, weekly, biweekly, monthly, quarterly, semiannual, and annual reports. The data base is queried either by QQP (Quick Query Program) or MIRADS (Marshall Information and Display System). The reports are hardcopy, and a machine-readable file can be developed. ***Availability:*** Reports are publicly available.

Agency Contact: Information Systems and Services Division; 14th St. and Constitution Ave. NW, Room B-615, Washington, DC 20230; (202) 377-3621.

S00302-002

EDA's Management Information System (MIS).

OMB Funding Title/Code: Economic Development Assistance Programs / 13-2050-0-1-452.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Public Works and Transportation; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Environment and Public Works; *Senate* Committee on Finance.

Subject Terms: Grants, Management Information Systems, Project Descriptions.

Purpose: This system is to provide Agency management with a series of reports on the complete status of an application submitted to the Agency for consideration under one of the Agency's programs. ***Input:*** The basic input source document is the ED-2, Project Transcript. There is one for each of the Agency programs. The ED-4, Project Narrative, is used to describe the project being considered. ***Content:*** This system provides recurring and special detail and summary reports to all of the planning, operation, and regional offices of EDA. The reports provide project descriptive, funding, and status information which are vital for management planning and operational analysis of the EDA project activity. The MIS also provides narrative reports which more completely describe the economic and demographic characteristics of the project's geographic area, estimated economic impact, funding, and other information concerning each individual project. The Geographic Code Directory Subsystem is a file containing State, county, congressional district, SMSA, regional commission, EDA region, EDA district, EDA growth center, and other numeric codes which identify specific geographic areas. The file also contains area designation status, population, median family income, migration rate and multiagency identity codes when other agencies contribute funds to an Economic Development District. The file is utilized within the MIS to validate input geographic codes, prepare the EDA Geographic Code Directory, and prepare the EDA Maximum Grant Rate Book reflecting all areas which have qualified at any time under the Title I, section 102 and Title IV, section 401(a) of the Public Works and Economic Development Act of 1965, and presenting statistics and the maximum allowable grant rate for each currently qualified area. The update cycle is weekly. This system is currently being redesigned to be an integral part of the Agency's direct entry, on-line, and interactive communication network–ECONS (EDA's Communication Network System). ***Output:*** This system produces a series of reports for program regional personnel to use to monitor the preapproval processing of an application and to report the approval of a project and associated funding. ***Availability:*** The Approved Project Directory is publicly available.

Agency Contact: Information Systems and Services Division; 14th St. and Constitution Ave. NW, Room B-615, Washington, DC 20230; (202) 377-3621.

S00302-003

EDA's Public Works Construction System (PBWSYS).

OMB Funding Title/Code: Economic Development Assistance Programs / 13-2050-0-1-452.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Public Works and Transportation; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: State, Jus-

tice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Environment and Public Works; *Senate* Committee on Finance.

Subject Terms: Construction; Contracts; Public Works.

Purpose: This system is to give the Director, Office of Public Works, and the regional directors the construction status of a public works project after it has been approved and to monitor it through 23 specific milestones to final audit. ***Input:*** The principal input source documents are the ED-154, 154A, 154B–Construction Management System. ***Content:*** The system includes detail, summary, and exception reports which provide a basis for management evaluation, based on established standards, of the status and progress of public works projects and related contracts subsequent to approval. The system provides for additions, changes, or deletions of specific elements within a project or contract, or for deletion of data reported for a complete project or contract. The update cycle is weekly. This system is currently being redesigned to be an integral part of the Agency's direct entry, on-line, and interactive communication network–ECONS (EDA's Communication Network System). ***Output:*** A series of hardcopy reports identifying the construction status of the approved projects is produced and distributed to the Office of Public Works and to each of the six regional offices. ***Availability:*** Reports are publicly available.

Agency Contact: Information Systems and Services Division; 14th St. and Constitution Ave. NW, Room B-615, Washington, DC 20230; (202) 377-3621.

S00302-004

EDA Loan Accounting System (LNACCT)

OMB Funding Title/Code: Economic Development Assistance Programs / 13-2050-0-1-452.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Public Works and Transportation; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Environment and Public Works; *Senate* Committee on Finance.

Subject Terms: Accounting; Business Loans; Financial Management; Government Lending; Loans; Public Works Loans.

Purpose: This system gives Agency operational management control on all business loans undertaken for all of the programs. ***Input:*** This system uses the ED-2, Project Transcript, and the ED-622, 623 Business Loans, as input. ***Content:*** The EDA assumption of the SBA loan management responsibility of EDA business loans created an internal requirement for automation of the loan repayment system. This action is a logical extension of the present EDA automated system for control of reservations, obligations, and disbursements. The system provides general ledger, other reports, and controls for commercial and industrial business loans and public works loans. The Federal Reserve Bank will continue to bill and collect public works loans, but all transactions are entered into the automated EDA loan repayment system. Benefits derived from this automation effort are accuracy, rapid reports capability, and reduced operating costs compared to a manual posting system. The Business Loan Summary application provides the EDA Office of Business Development with postapproval loan information concerning the project status, borrower's financial situation, loan repayment history, and employment characteristics of the business. The update cycle is weekly. This system is currently being redesigned to be an integral part of the Agency's direct entry, on-line, and interactive communication network–ECONS (EDA's Communication Network System). ***Output:*** This system provides general ledger reports on all loan transactions and a detailed history of all loans. ***Availability:*** Reports are for internal use only.

Agency Contact: Information Systems and Services Division; 14th St. and Constitution Ave. NW, Room B-615, Washington, DC 20230; (202) 377-3621.

S00302-005

Industrial Location and Retrieval System (ILRRS)

OMB Funding Title/Code: Economic Development Assistance Programs / 13-2050-0-1-452.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Public Works and Transportation; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Environment and Public Works; *Senate* Committee on Finance.

Subject Terms: Depressed Areas; Economic Development; Industrial Location; Location; Manufacturing Industries; Planning.

Purpose: The purpose of this system is to provide EDA areas and districts a service which will match the demand for and the supply of locations within the economically distressed areas of the Nation. ***Input:*** Input to the system is derived from: 1) Collection and compilation of community resource profile information through the cooperation of community leaders and development district staffs and the efforts of the EDA staff; 2) collection and compilation of survey data from leading manufacturing industries by the Bureau of the Census; and 3) analysis of survey results by EDA. The principal categories of data captured via these instruments are industrial location, manufacturing industries, and geocoding. ***Content:*** This system provides an industrial location planning service for EDA areas and districts, making it possible to match the demand for and the supply of locational factors as perceived by industries and as reported by EDA areas. ***Availability:*** Information from statistical reports on depressed areas is publicly available.

Agency Contact: Information Systems and Services Division; 14th St. and Constitution Ave. NW, Room B-615, Washington, DC 20230; (202) 377-3621.

S00302-006

EDA Socioeconomic Data System

OMB Funding Title/Code: Economic Development Assistance Programs / 13-2050-0-1-452.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Public Works and Transportation; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Environment and Public Works; *Senate* Committee on Finance.

Subject Terms: Business; Demography; Employment; Income; Population Statistics; Salaries; Socioeconomic Data; Wages.

Purpose: The system is to provide the Agency with all identified socioeconomic characteristics of the areas in which EDA approved projects are placed. ***Input:*** Data files available through this system include: 1) 1970 Census Data Files–contains the census of population, 1st and 4th counts (summary tables); 2) County Merge (1952, 1962, 1967, and 1972)–contains census socioeconomic (population, business, manufacturing, etc.) data for counties; 3) County Business Patterns Files (1965-70)–contains data at county level on number of employees, payrolls, and reporting units by Standard Industrial Classification; 4) Income File (1929, 1940, 1950, 1962, 1965-70)–contains data by economic sector on per capita income, personal income, wages and salaries, and total earnings aggregated at county level; and 5) Location of Manufacturing Plants (1958, 1963, 1967)–contains data on number of plants and employees in each Standard Industrial Classification by county. ***Content:*** The system contains over 1,000 reels of magnetic tape. Files can be formatted to permit quick query and custom retrieval of specified data elements. Each of the data files contains data elements that can be referenced on social and economic characteristics. The user must describe or identify the data elements to be considered, pertinent geographic areas, parameters for qualitative and quantitative desired limitations, the meaningful accumulations and ratio calculations desired, and the preferred sequence of presentation. Statistical routines, through which users may perform calculations, compute ratios, and measure relationships are available; a mapping program is also available, which allows graphic

presentations of data. *Output:* This data base is queried by QQP and MIRADS. *Availability:* Data are publicly available.

Agency Contact: Information Systems and Services Division; 14th St. and Constitution Ave. NW, Room B-615, Washington, DC 20230; (202) 377-3621.

S00302-007

Composite Mapping System (CMS).

OMB Funding Title/Code: Economic Development Assistance Programs / 13-2050-0-1-452.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Public Works and Transportation; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Environment and Public Works; *Senate* Committee on Finance.

Subject Terms: Economic Development; Maps; Socioeconomic Data.

Purpose: This computerized capability merges coincident sets of digitized map data into differentially weighted combinations or composite maps. *Input:* Various data files relating to socioeconomic factors may be used with this system. *Content:* The CMS is used within the Economic Development Administration (EDA) in support of the EDA socioeconomic data bases to produce graphic displays and maps. The system stores data at any scale in a 120x120 array of grid cells. As used by EDA, each grid cell corresponds to an area of two minutes of latitude by two minutes of longitude or about four square miles. This scale (about 1:1,167,000) is convenient for performing multistate regional analyses. From this design scale, scale reductions are possible. CMS can produce single factor maps in digital printout form of two types–free form or maps based on governmental or jurisdictional units at which the data are collected. The free form maps can represent zones of accessibility to linear or point phenomena such as transportation or power networks and modes, isopleth maps of continuously variable phenomena such as climate, or locational maps depicting forest types or land use. Multiple factor maps are produced at differentially weighted combinations of up to 120 different free form and governmental units maps of the same geographical area at the same map scale. CMS is available to other Federal agencies, State agencies, universities, and contractors to State and Federal agencies. The system is sold at cost with documentation. *Output:* This system has been made available to over 40 governmental units in the Nation and to four foreign nations. It is being given to the United Nations for support/distribution to all international nations. *Availability:* Output is publicly available.

Agency Contact: Information Systems and Services Division; 14th St. and Constitution Ave. NW, Room B-615, Washington, DC 20230; (202) 377-3621.

S00303-001

Trade Route Analysis and Commodity Evaluation (TRACE).

OMB Funding Title/Code: Operations and Training / 13-1750-0-1-406.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Cargo; Commodities; Foreign Trade; International Trade; Marine Transportation; Shipping; Trade; Trade Routes; United States Flag Vessels.

Purpose: This system provides detailed statistical commodity movement data, by trade route and subdivision, showing the percentage carried via U.S. vessels, to assist the U.S. shipping industry in increasing their carriage of world trade. In addition, data are used to determine vessel usage for future planning and trade forecasting. *Input:* Input is the monthly file of commodity movements which have been derived from Bureau of the Census created reels of magnetic tape, Imports SM304 and Exports SM704. *Content:* The report process sorts the master and produces reports by trade route subdivision and by principal trade route showing commodity movements and the percentage carried by U.S. flag vessels. Its principal subject matter consists of commodity imports and exports in U.S. foreign trade. Data coverage includes commodity name and code, foreign country tonnage, dollar value, date of shipment, flag of carriage, type of vessel, and type of service. *Output:* Output pertains to U.S. oceanborne foreign trade commodity trends by trade route and trade route subdivision. These reports are produced monthly, and the same reports are produced annually as a recap. They are in hardcopy. *Availability:* Reports are for internal use only.

Agency Contact: ADP Planning and Evaluation Staff; 14th and E Streets NW, Washington, DC 20230; (202) 377-3053.

S00303-002

Maritime Trade Information System (MTIS).

OMB Funding Title/Code: Operations and Training / 13-1750-0-1-406.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Merchant Marine and Fisheries. *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Exports; Foreign Trade; Imports; International Trade; Marine Transportation; Shipping; Trade.

Purpose: The system encompasses a comprehensive waterborne foreign trade data base for the purpose of providing trade information to management personnel in the Maritime Administration. *Input:* Input is the monthly files of Bureau of Census created reels of magnetic tape on commodity movements, Imports SM304 - Exports SM704, vessel movements, Inbound SM350 - Outbound SM750, and ship characteristics extracted from the Ship Data System (SDS). *Content:* Principal subject matter covered is commodity imports and exports in U.S. waterborne foreign trade. Data include commodity name and codes, vessel name, U.S. port, foreign port, tonnage, dollar value, date of shipment, flag of carriage, type vessel, and type service. *Output:* The system does not produce recurring reports. It is a user-oriented data base with appropriate terminal software retrieval capabilities. *Availability:* The trade data base is available to Agency management. Use and dissemination of data is internal.

Agency Contact: ADP Planning and Evaluation Staff; 14th and E Streets NW, Washington, DC 20230; (202) 377-3053.

S00303-003

Ship Data System (SDS).

OMB Funding Title/Code: Operations and Training / 13-1750-0-1-406.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Merchant Marine and Fisheries. *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Foreign Flag Vessels; Marine Transportation; Merchant Ships; Shipping; United States Flag Vessels.

Purpose: The Maritime Administration is authorized and directed (section 211, Merchant Marine Act of 1936, as amended) to maintain and disseminate ship characteristics data on oceangoing merchant ships of 1,000 gross tons and over that comprise the world merchant fleet. In this connection the system is used to maintain and update an automated file of ship characteristics data pertaining to the U.S. and foreign flag fleets. The information is used to produce a wide variety of data, published and unpublished, which are used by MARAD, other Government agencies, private industry, and unions.

Specifically within MARAD, the data are used for hearings, legal cases, comparative analysis of merchant fleets, historical data, and backup support to the Office of Subsidy Administration, Public Affairs, Ship Construction, Maritime Manpower, and Domestic Shipping. *Input:* Using source materials such as the American Bureau of Shipping (ABS), ships' documents and certificates, U.S. Coast Guard, Lloyd's monthly supplements, and other ship registers to determine what changes have occurred in a ship's structure, ownership, and flag, information is recorded on MA Form 768 and is used as input to update the ship data files. *Content:* Principal subject matter covered is merchant vessel characteristics. Data include vessel ID, vessel name, flag of registry, owner, owner ID, type and class of vessel, net registered tons, deadweight tons, date constructed, and employment status. *Output:* A series of reports and tabulations which includes Merchant Fleets of the World, Status and Employment of the U.S. Merchant Marine, New Ship Construction, and Vessel Inventory Report, is produced at various intervals (monthly, quarterly, annually). *Availability:* Reports are publicly available.

Agency Contact: ADP Planning and Evaluation Staff; 14th and E Streets NW, Washington, DC 20230; (202) 377-3053.

S00303-004

Domestic Trade System.

OMB Funding Title/Code: Operations and Training / 13-1750-0-1-406.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Commodities; Domestic Trade; Inland Waterways; Shipping; Trade.

Purpose: The system provides a comprehensive data base from which information can be extracted to support market development in the three domestic trade areas of Domestic Oceans, Great Lakes, and Inland Waterways. The data can be used to assist the maritime industry in assisting its share of the total commodities being moved, establishing its responsibilities in providing transportation services, and capitalizing more fully on market opportunities. *Input:* Input data are provided on magnetic tapes by the Department of the Army, Lower Mississippi Valley Division, Corps of Engineers, and the Waterborne Commerce Statistics Center. *Content:* Principal subject matter covered is commodity movements in the U.S. domestic waterborne trade. Data include type vessel, type traffic, type service, net registered tons, vessel operator, vessel ID, shipping and receiving dates, COE shipping and receiving channel, commodity code and name, shipping and receiving coastal districts, and shipping and receiving ports. *Output:* Fourteen hardcopy reports are generated annually for reprint in the publication, The Waterborne Trade of the United States. *Availability:* The hardcopy reports are available to the public through GPO.

Agency Contact: ADP Planning and Evaluation Staff; 14th and E Streets NW, Washington, DC 20230; (202) 377-3053.

S00303-005

Maritime Contract Impact System (MCIS).

OMB Funding Title/Code: Operations and Training / 13-1750-0-1-406.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Collective Bargaining; Labor Costs; Manpower Utilization; Maritime Unions; Merchant Seamen; Shipping; United States Flag Vessels.

Purpose: The system is to provide the maritime industry with a tool for the rapid evaluation of current and proposed seafaring labor contracts during the course of labor negotiations. The MCIS is used in the Office of Maritime Manpower, other components of MARAD, other Government agencies and consultants under contract to MARAD, as well as the maritime industry. The system has the capability of selecting any fleet of ships and altering the manning and/or characteristics and modifying items of labor cost. The user has the option of selecting very general or very detailed data. MCIS is used to generate labor cost information, manning details, and other parameters for use in various studies prepared in the Maritime Administration. *Input:* The MARAD Division of Trade Studies provides information regarding changes to the U.S. flag fleet such as new entries and deletions. The maritime industry (labor unions and management associations) provides information on labor agreements, wages, contributions to fringe benefit plans, and manning data. U.S. Coast Guard manning data are used to verify manning data supplied by industry. The major categories of input consist of shipboard ratings, wages, contributions to fringe plans, union management affiliations, manning, and ship characteristics. *Content:* Principal subject matter covered is maritime seafaring collective bargaining agreements. Data include wages, employee contributions to fringe benefit plans, union management affiliations, ship characteristics, manning, shipboard ratings, and wage data. *Output:* Output pertains to personnel costs, fleet selection and modification, and fleet characteristics. Lists of complete files or selected parts of any file are generated. All reports are produced in hardcopy via a time-sharing terminal in the conversational mode. *Availability:* Reports are publicly available.

Agency Contact: Office of Maritime Manpower, 14th and E Streets NW, Washington, DC 20230; (202) 377-4640.

S00303-006

Maritime Administration Financial Information System (MAFIS).

OMB Funding Title/Code: Operations and Training / 13-1750-0-1-406.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accounting; Financial Management.

Purpose: This system provides for all bookkeeping and accounting functions of the Maritime Administration. The system edits and validates all transactions submitted by Washington and the regional offices daily. At the end of each month, the consolidated daily transactions are used to update the master accounting files. These master files are used to produce the accounting reports required monthly. *Input:* Data are delivered from all the accounting and payroll transactions for the Maritime Administration. *Content:* Principal subject matter is Maritime Administration accounting information. Data include daily accounting transactions, status of allotments, open commitments and obligations, payroll information, accounting registers, general ledger and subledgers, cost information, adjustment entries, fund control information, and payment vouchers. *Output:* Output includes Status of Allotments, Open Commitments and Obligations; Accounting Registers; Subledgers; Cost Reports; Monthly Reports on Federal Ship Mortgage Insurance Revolving Fund; Trial Balance of Budgetary Accounts, Report on Obligations, Operating Differential Subsidies; and Fund Control Reports. These hardcopy reports are produced monthly. The Report of Federal Outlays by Geographic Location is a hardcopy report produced semiannually. *Availability:* These reports are used within the Maritime Administration only. The Report of Federal Outlays by Geographic Location is publicly available.

Agency Contact: Division of Accounts; 14th and E Streets NW, Washington, DC 20230; (202) 377-4764.

S00303-007

Foreign Trade System.

OMB Funding Title/Code: Operations and Training / 13-1750-0-1-406.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Commodities; Commodity Movement; Foreign Trade; Shipping; Trade Routes; Vessels.

Purpose: The system provides information on commodity movements into and out of the United States via commercial sea transport; vessels (both foreign and U.S.) entering or leaving a U.S. port; U.S. and foreign competition which involves the determination of long tons of cargo carried between U.S. and specified foreign ports for the purpose of calculating operating differential subsidies; container utilization; and trade route analysis for comparing the effectiveness of U.S. carriers versus foreign carriers on various trade routes. *Input:* Data are derived from monthly files of Bureau of the Census-created reels of magnetic tape on commodity movements, Imports SM304 - Exports SM704, vessel movements, Inbound SM350 - Outbound SM750; ship characteristics entered in the MARAD Ship Data System; and vessel utilization and performance reports, MA 721/22, submitted by all operators providing cargo information pertaining to each vessel entrance or clearance into or out of the United States. *Content:* Principal subject matter pertains to foreign trade vessel movement, foreign trade cargo movement, foreign trade commodity movement, and foreign trade container movement. Data include commodity name and codes, vessel name, U.S. port and foreign port, tonnage, dollar value, date of shipment, flag of carriage, type vessel, type service, size and number of containers, cubic footage and weight of containers, and number of passengers. *Output:* Hardcopy output consists of a series of official MARAD reports showing detailed information on various aspects of U.S. waterborne foreign trade. *Availability:* Annual reports are publicly available. Monthly and quarterly reports are for internal use only.

Agency Contact: ADP Planning and Evaluation Staff; 14th and E Streets NW, Washington, DC 20230; (202) 377-3053.

S00304-001

Business Assistance Reporting System (BAR).

OMB Funding Title/Code: Minority Business Development / 13-0201-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Environment and Public Works.

Subject Terms: Black Businesses; Business; Business Assistance; Management Information Systems; Minority Businesses.

Purpose: The system maintains data concerning the performance of OMBE-funded organizations which provide business-type assistance to various clients. Information derived from this system is used to evaluate performance of the funded organizations against established operating goals and to inform the department, Office of Management and Budget, and Congress of the progress of the program. Also, the information is used for analytical and research studies concerning the characteristics and growth of minority business. *Input:* The data are derived from a multipurpose form prepared on an as-required basis by OMBE-funded organizations. *Content:* The system consists of a single data base with two record types--a master record for each of the funded organizations and a master client record for each of the clients receiving assistance. Assistance provided consists of Financial Assistance, Procurement Assistance, and Provision of Management Services and Technical Assistance. Transactions are updated weekly. *Output:* Output is produced monthly and includes a summary of funded organizations' performance, detailed client listings, and other reports as required. Output is hardcopy in fixed formats. Since the system is a data base management system, data are also retrieved on a flexible basis via queries. *Availability:* Output is available only in terms of the aggregate performance of all funded organizations.

Agency Contact: Data Center; 14th St. and Constitution Ave. NW, Washington, DC 20230; (202) 377-3046.

S00304-002

Minority Business Development Public and Private Sector Performance System.

OMB Funding Title/Code: Minority Business Development / 13-0201-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Environment and Public Works.

Subject Terms: Black Businesses; Business; Grants, Loans; Minority Businesses.

Purpose: The Minority Business Development Public and Private Sector Performance Statistics represent a compilation of data concerning the public and private sector contributions to Minority Business Enterprise (MBE) and include such information as Federal loans, bonds, grants, and procurements related to MBE as well as information concerning franchise opportunities, dealerships, and MESBICS. *Input:* The data are derived from input from Federal departments and agencies and private corporations and foundations. *Content:* The system is manual and all data are compiled annually. These data are used to evaluate the progress of minority business enterprise and serve as input to the annual Minority Enterprise Progress Report. *Output:* Reports are published annually. *Availability:* Output is available upon request.

Agency Contact: Data Center; 14th St. and Constitution Ave. NW, Washington, DC 20230; (202) 377-3046.

S00304-003

Financial Management System.

OMB Funding Title/Code: Minority Business Development / 13-0201-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Environment and Public Works.

Subject Terms: Accounting; Budget Information Systems; Contracts; Financial Management; Grants.

Purpose: The system is a budgetary and program management information system which records Agency financial transactions. *Input:* The data are derived from approved contracts/grants, request for advance payment and reimbursement forms, and relevant data provided by Agency program officers. *Content:* Data include reservations, obligations, advances, and disbursements and are used to develop pertinent data concerning outlays, unliquidated obligations, net advances, and accrued costs. This system also provides valuable program management data concerning currently funded organizations. *Output:* Reports are produced monthly and include reservations, obligations, and outlays. Other data are available upon request. A "Quick Query" capability is available. *Availability:* Output is not publicly available; it is primarily used to maintain budgetary control over Agency operations.

Agency Contact: Data Center; 14th St. and Constitution Ave. NW, Washington, DC 20230; (202) 377-3046.

S00304-004
OMBE Information Center.
OMB Funding Title/Code: Minority Business Development / 13-0201-0-1-403.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Environment and Public Works.

Subject Terms: Black Businesses; Business; Information Services; Minority Businesses.

Purpose: The Center is to provide information on minority business opportunities. ***Input:*** Publications come from both public and private sources. ***Content:*** The Center provides various publications concerning minority business opportunities. ***Output:*** Output is hardcopy publications. ***Availability:*** Output is available to the public upon request.

Agency Contact: Data Center; 14th St. and Constitution Ave. NW, Washington, DC 20230; (202) 377-3046.

S00305-001
NBS Internal Accounting Reports System.
OMB Funding Title/Code: Scientific and Technical Research Services / 13-0500-0-1-403.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accounting; Financial Management.

Purpose: This system of 15 programs supplies data needed to prepare working capital fund fiscal reports. ***Input:*** Input data are supplied by the project reports system. Data include fiscal reports, accrued expenditures, and obligations. ***Content:*** The most important reports summarize accrued costs and unliquidated obligations by funding source and by object class, at the cost center level and above. ***Output:*** Accounting reports are issued biweekly, monthly, quarterly, and annually in hardcopy. ***Availability:*** Reports are for internal use only.

Agency Contact: Accounting Division; Washington, DC 20234; (301) 921-3291.

S00305-002
NBS Project Reports System (PRS).
OMB Funding Title/Code: Scientific and Technical Research Services / 13-0500-0-1-403.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accounting; Financial Management.

Purpose: The system consists of 30 programs which produce about 20 reports of financial obligations at various levels of summarization. The reports are used by NBS managers to monitor spending on projects or programs for which they are responsible. ***Input:*** Input data are entirely internal and include labor costs and various other objects obligating and accrual documents. ***Content:*** The primary categories of data are obligations, unliquidated obligations, costs, and accrued costs. ***Output:*** Major output is directed to operating unit managers for monitoring their financial status. ***Availability:*** Reports are for internal use only.

Agency Contact: Accounting Division; National Bureau of Standards, Washington, DC 20234; (301) 921-3291.

S00305-003
National Standard Reference Data System (NSRDS).
OMB Funding Title/Code: Scientific and Technical Research Services / 13-0500-0-1-403.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Chemical Properties; Information Services; Physical Properties; Science; Standards; Technology.

Purpose: The program management of the NSRDS is carried out by the Office of Standard Reference Data (OSRD). NSRDS comprises the set of data centers and data evaluation projects that are administered, coordinated, and/or funded by NBS, as well as the publications and information service activities operated by OSRD. NSRDS has the mission of providing critically evaluated numeric data in a convenient and accessible form to the American scientific and technical community. ***Input:*** No experimental research is carried out under the NSRDS program; instead, a group of data centers and special data evaluation projects compile data from the literature and carry out evaluations. In addition, NBS administers, aids, and subsidizes a publication and data dissemination program which includes a quarterly journal, a publications series, and a data information service. ***Content:*** These data measure the exact physical and chemical properties of various substances studied by the physical sciences including nuclear properties, atomic and molecular properties, thermodynamic and transport properties, solid state properties, chemical kinetics, colloid and surface properties, and mechanical properties of materials. ***Output:*** Quarterly journals, publication series, and data information service are available in hardcopy on request. ***Availability:*** Output is publicly available.

Agency Contact: Office of Standard Reference Data; Washington, DC 20234; (301) 921-2468.

S00305-004
Computer Information Service.
OMB Funding Title/Code: Scientific and Technical Research Services / 13-0500-0-1-403.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Computer Networks; Data Transmission Systems; Information Services; Software; Technology.

Purpose: This system provides information services on computer programs available for sharing or through commercial sources, provides advisory services on a computer-based indexing system developed in-house, answers inquiries in the area of computer sciences and technology on a limited basis as resources permit, and provides access to holdings for interested colleagues to conduct own searches. ***Input:*** Input is approximately 75,000 items, including reports, books, journals, proceedings, and microfiche, on the computer sciences and related subjects. Approximately 75 directories of computer programs available for sharing or through commercial sources are included. ***Content:*** Content consists of computer sciences, technology, and

related disciplines; computer programs available for sharing or through commercial sources, and statistical data on computer industry; coverage is from 1966 to the present. There is worldwide coverage insofar as possible. The system is maintained on a current basis; computer-produced indexes are prepared semiannually. *Output:* Technical reports, state-of-the-art reviews, bibliographies, and analytical and statistical reports on Federal computer use are issued frequently. A list of publications is available. Bibliographic information on the items in the holdings is stored on magnetic tape, and the holdings are accessed by computer-produced indexes. Steps to make the file available on-line are underway. *Availability:* Services are available to NBS, other Federal agencies, and to private organizations and individuals within the constraints of limited resources. Reports are available through GPO and/or NTIS.

Agency Contact: Computer Information Section; Washington, DC 20234; (301) 921-3517.

S00305-005

Federal Information Processing Standards (FIPS). 403.

OMB Funding Title/Code: Scientific and Technical Research Services / 13-0500-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Computer Networks; Computer Standards, Electronic Data Processing; Software; Standardization; Standards.

Purpose: Federal Information Processing Standards are for the acquisition and use of computer systems and services by Federal departments and agencies. The standards are approved by the Secretary of Commerce on behalf of the President in accordance with the provisions of Public Law 89-306 and Executive Order 11717. *Input:* The standards are developed by NBS, voluntary industry standards organizations, or joint interagency task groups. *Content:* Federal Information Processing Standards, including guidelines, provide standards for programming languages, character codes, magnetic media, data communications, component interfaces, documentation, data elements and codes, computer operations, and computer security. These standards are reviewed at least every five years and revised, reaffirmed, or withdrawn. The current set of standards contains 47 publications. The standards are cited in procurements of computer equipment, software, and services by Federal departments and agencies in accordance with Federal Property Management Regulations issued by the Administrator of General Services. The standards are required for use in interagency and public information reporting requirements and clearances as administered by the National Archives and Records Service of GSA and the General Accounting Office. The computer security standards are used by Federal agencies in accordance with directives issued by the Office of Management and Budget in accordance with the provisions of the Privacy Act of 1974 (Public Law 93-579). *Output:* The standards are published by NBS in the Federal Information Processing Standards Publications Services. These are usually published within three months after approval by the Secretary of Commerce. Proposed standards, prior to approval, are published as a notice in the Federal Register. Ninety days are allowed for public comment. *Availability:* Standards are publicly available through NTIS in both hardcopy and microfiche. A list of current standards and prices can be obtained from the NBS Office of ADP Standards Management, Washington, DC 20234, (301) 921-3157.

Agency Contact: Institute for Computer Sciences and Technology; Washington, DC 20234; (301) 921-3157.

S00306-001

Financial Management System (FIMA).

OMB Funding Title/Code: Operations, Research, and Facilities / 13-1450-0-1-306; Construction / 13-1452-0-1-306; Coastal Zone Management / 13-1451-0-1-302; Promote and Develop Fishery Products and Research / 13-5139-0-2-403; Fisheries Loan Fund 13-4317-0-3-403; Offshore Shrimp Fisheries Fund / 13-4316-0-3-403; Fisherman's Guarantee Fund / 13-4315-0-3-403; Coastal Energy Impact Fund / 13-4319-0-3-452; Federal Ship Financing Fund, Fishing Vessels / 13-4417-0-3-403; Consolidated Working Fund / 13-3914-0-4-306; Miscellaneous Trust Funds / 13-9973-0-7-306.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accounting; Financial Management.

Purpose: The system is an automated budget and accounting system which provides the basis for comparing actual costs and obligations of a program and organization with that planned. The FIMA accounting system complements the planning process and places accounting services closer to program management. Voucher examination, scheduling for disbursement, and source data entry have been decentralized to field finance offices which are linked with NOAA's central computer facility by a telecommunication network of programmable terminals. The system supports the cash control, document control, general ledger and cost accounting automated subsystem. In addition, operating plans are linked with accounting transactions by common financial classifications to produce monthly operating status reports. These are used to evaluate, monitor, and control NOAA's funds, programs, and support activities at several organization levels. *Input:* Internal operating plans and accounting data originating within NOAA organizations are sources of input. *Content:* The accounting data are recorded by fund, task (the lowest program structure level), and object class, at the lowest organizational levels. Plans in the system are by Financial Management Center (FMC), by fund, by subactivity (level 2 of the program structure), and by object class. Generated reports contain both planned and actual display accounting data summarized to the planning level. *Output:* Output includes operating status reports which contain plans and summarized accounting data (monthly, combination of hardcopy and microfilm) and report of cumulative costs and obligations, a detailed accounting report (monthly, largely microfilm with some hardcopy). *Availability:* Reports are for internal use.

Agency Contact: Finance Division; 11420 Rockville Pike, Rockville, MD 20852; (301) 443-8795.

S00306-002

Oceanic and Atmospheric Scientific Information Center (OASIS).

OMB Funding Title/Code: Operations, Research, and Facilities / 13-1450-0-1-306.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Coastal Zone; Ecology; Environmental Policy; Information Services; Marine Resources; Oceanography.

Purpose: OASIS provides a computerized information retrieval service for ready reference to technical literature and research in the environmental sciences and marine and coastal resources. *Input:* Data are derived from computerized searches of both NOAA and non-NOAA data bases containing references to technical publications. *Content:* The system includes access to major bibliographic information files; computerized searches of NOAA and non-NOAA data bases containing references to technical publications, abstracts,

Index Compendex, Government reports announcements. National and international coverage is provided. *Output:* The system has query capability. *Availability:* Output is available to the public.

Agency Contact: Environmental Data Service; 3300 Whitehaven St. NW, Washington, DC 20235; (202) 634-7318.

S00306-003

Environmental Data Index (ENDEX).

OMB Funding Title/Code: Operations, Research, and Facilities / 13-1450-0-1-306.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Aeronomy; Cartography; Climatology; Coastal Zone Management; Environmental Policy; Geodesy; Geology; Hydrography; Hydrology; Information Sources; Marine Biology; Meteorology; Oceanography.

Purpose: ENDEX provides users rapid referral to environmental data and information files. *Input:* Data are derived from NOAA, other Federal agencies, State and local governments, universities, research institutes, and private industry. *Content:* ENDEX references about 6,000 environmental data files. Subject areas include, but are not limited to, aeronomy, cartography, climatology, coastal zone management, environmental related engineering, geodesy, hydrography, hydrology, marine biology, marine geology, meteorology, oceanography, as well as space and solar science. National and international coverage are provided. ENDEX data files' description will be updated every two years. *Output:* Query capability is provided. *Availability:* Output is available to the public.

Agency Contact: Environmental Data Service, 3300 Whitehaven St. NW, Washington, DC 20235; (202) 634-7318.

S00306-004

Environmental Science Information Center (ESIC).

OMB Funding Title/Code: Operations, Research, and Facilities / 13-1450-0-1-306.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Astronomy; Cartography; Climatology; Earth Sciences; Geodesy; Hydrography; Hydrology; Information Services; Libraries; Marine Resources; Mathematics; Meteorology; Oceanography; Photogrammetry; Tidal Power.

Purpose: The system develops and manages two principal NOAA libraries-the Atmospheric Sciences Library and the Marine and Earth Sciences Library-to promote effectiveness, efficiency, and economy in the dissemination of scientific and technical information. *Input:* The libraries have open stacks, reading rooms, and a common service policy-loan, reference, literature-searching, and interlibrary loan services for NOAA personnel. *Content:* The library holdings include 175,000 volumes in the Atmospheric Science Library. This comprehensive collection includes scientific studies in meteorology, climatology, and hydrology and their applications; it also has extensive holdings of published daily weather maps and climatic data. The library maintains, for loan, microfilm of National Weather Service manuscript maps. The Marine and Earth Sciences Library has 150,000 volumes; its comprehensive collection specializes in geodetic astronomy, nautical and aeronautical cartography, geodetic and hydrographic surveying, photogrammetry, mathematics, and several divisions of geophysics (geodesy, gravity geological oceanography, and tidal phenomena). There is a branch containing a core collection on fisheries. *Output:* Principal output is hardcopy (books). *Availability:* Libraries are open to the public for reference use only.

Agency Contact: Environmental Data Service; 3300 Whitehaven St. NW, Washington, DC 20235; (202) 634-7318.

S00306-005

National Climatic Center (NCC).

OMB Funding Title/Code: Operations, Research, and Facilities / 13-1450-0-1-306.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Archives; Climatology; Environment; Information Services; Meteorology; Precipitation; Temperatures; Weather.

Purpose: The National Climatic Center in Asheville, NC, is the largest data center in the Environmental Data Service. Its purpose is to make historical weather information available to the public in a form suitable for making decisions in the areas of health, business strategy, engineering design, food production, litigation, and research. The Center maintains archives of weather records dating from the early 1800's and files these data according to specific disciplines such as climatology (land and marine surface and upper air) and hydrology. Large volumes of observational data from all over the world are also collected through an international exchange program and placed in the Center's archives. From these data the Center develops a series of summaries, records of weather events, statistics of extremes, etc. It conducts investigations for other Federal agencies on such topics as aviation operations, marine climatology, space exploration, and environmental pollution, but its principal role is supplying data to researchers, planners, and other users. *Input:* Data are derived from NOAA's National Weather Service, the weather services of the Air Force, Navy, and the Federal Aviation Administration, the Coast Guard, and cooperative observers on land, at sea, and in the air. Cloud photography and other data obtained from environmental satellites and a large number of observations from all over the world, all of which are verified, edited, and placed in the Center's activities are also sources of input. *Content:* Resources include 76 million record sheets, each representing many observations, 144 thousand reels of microfilm (31 thousand reels of which contain film images of 377 million punched cards), 85 thousand reels of magnetic tape, and 194 thousand publications. Content consists of local, national, and international climatic data including monthly storm data, river stages, and temperature and precipitation data. The update cycle varies with type of data and user requirements. *Output:* Output is produced weekly, monthly, and annually and includes the following: Monthly Local Climatological Data, Monthly and Seasonal Heating Degree Days, Snow Cover Survey, Climatological Data, National Summary, Monthly Storm Data Bulletin, and Annual Compendium of Daily River Stages. Hardcopy, microfilm, digital media, and machine-readable data are generated. *Availability:* Output is available to the public.

Agency Contact: Environmental Data Service; 3300 Whitehaven St. NW, Washington, DC 20235; (202) 634-7318.

S00306-006

National Oceanographic Data Center (NODC).

OMB Funding Title/Code: Operations, Research, and Facilities / 13-1450-0-1-306.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Bathythermography; Estuaries; Marine Biology; Oceanography; Salinity; Sea.

Purpose: The National Oceanographic Data Center located in Washington, DC, contains the world's largest usable collection of oceanographic data. *Input:* Data are received from other components of NOAA, private industry, private institutions, universities, private researchers, international cooperative expeditions, other Government agencies, Declared National Programs of Nations represented in UNESCO's Intergovernmental Oceanographic Commission and other programs and World Data Center-A, Oceanography. *Content:* Information pertains to all oceans, seas, and estuaries. Data are continually updated. *Output:* Principal output includes mechanical and expendable bathythermograph data in analog and digital form, oceanographic station data for surface and serial depths, continuously recorded salinity-temperature-depth data in digital form, surface current information, and biological data. Computer printouts, magnetic tapes, hardcopy, direct access retrieval, CRT displays, and microfilm are generated. *Availability:* Except for a limited amount of classified data, output is available to the public.

Agency Contact: Environmental Data Service; 3300 Whitehaven St. NW, Washington, DC 20235; (202) 634-7318.

S00306-007

National Geophysical and Solar-Terrestrial Data Center (NGSDC).

OMB Funding Title/Code: Operations, Research, and Facilities / 13-1450-0-1-306.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Earthquakes; Earth Sciences; Geophysics; Information Services; Seismic Data; Solar Activity.

Purpose: The Center, headquartered in Boulder, CO, deals with data related to solid earth geophysics (seismology, tsunamis, main field geomagnetism, volcanoes, marine geology and geophysics, geothermics, and gravity) and solar-terrestrial physics (the ionosphere, geomagnetic variations, solar activity, aurorae, cosmic rays, and airglow). Data services in the form of computer listings, plots, publications, microfilm, photographs, magnetic tapes, and electrostatic copies are supplied. For engineers, planners, and site evaluation studies concerned with earthquake hazards, data on the historical occurrence of earthquakes worldwide are made available as well as information on the effects at each reporting locality. Seismograms from a worldwide network of standardized stations are microfilmed and distributed to researchers. *Input:* Other observing activities of NOAA, universities, other Government agencies, foreign organizations and world sources under international exchange agreements provide input. *Content:* Resources include 4 million seismograms, 1 million magentograms, solar-terrestrial data including 12 million feet of ionogram film, 800,000 feet of all sky camera film, 3 million sheets of graphical and numerical data and additional information on magnetic tapes. Solar activity data include those on solar flares, radio emission events, and some satellite monitoring measurements; global solar patrol data on calcium plages, solar magnetic fields, and chromospheric structural auroral data, and cosmic ray data are also part of the Center's holdings. National and international coverage is provided. The system is continually updated. *Output:* Output includes observatory magnetograms, digital values at various sampling rates, indices of magnetic activity, and geomagnetic survey measurements. Ionogram film, all sky camera film, sheets of graphical and numerical data, magnetic tapes; satellite vertical and topside soundings are provided. Data are available on 16mm and 35mm film, microfilm, punched cards, and in paper copies. *Availability:* Data are available to the public.

Agency Contact: Environmental Data Service; 3300 Whitehaven St. NW, Washington, DC 20235; (202) 634-7318.

S00306-008

National Meteorological Center (NMC).

OMB Funding Title/Code: Operations, Research, and Facili 13-1450-0-1-306.

Congressional Relevance: *House* Committee on Appropria State, Justice, Commerce and Judiciary Subcommittee; *House* mittee on Merchant Marine and Fisheries; *Senate* Committe Appropriations: State, Justice, Commerce, The Judiciary Sub mittee; *Senate* Committee on Commerce, Science, and Transp tion.

Subject Terms: Meteorology; Weather; Weather Forecasting.

Purpose: NMC is responsible for the preparation of large we ther forecasts and analyses used as guidance material at forecast offices across the country. The Center also prepares issues long-range and global analyses and forecasts. *Input:* In course of a day NMC receives, processes, and uses as input 14 synoptic and 25,000 hourly surface aviation observations, 2,500 weather reports, 2,500 atmospheric soundings, 3,500 air weather reports, and all available data from weather satellites. *tent:* This computerized data base is probably the world's most c plete source of global weather data. Data come from the dom communications system and full duplex trunk circuits to and f Europe, Asia, South America, and Canada. *Output:* Output is duced hourly, 24 hours a day, 365 days a year. The informatio provided directly to the public or through field offices. *Avg. ab* Dissemination of output is through radio, television, newspapers, the National Oceanic and Atmospheric Administration Weather dio system.

Agency Contact: National Weather Service; 8060 13th St., Si Spring, MD 20910; (301) 427-7689.

S00306-009

Office of Marine Surveys and Maps.

OMB Funding Title/Code: Operations, Research, and Facilitie 13-1450-0-1-306.

Congressional Relevance: *House* Committee on Appropriatio State, Justice, Commerce and Judiciary Subcommittee; *House* Co mittee on Merchant Marine and Fisheries; *Senate* Committee Appropriations: State, Justice, Commerce, The Judiciary Subco mittee; *Senate* Committee on Commerce, Science, and Transpo tion.

Subject Terms: Charts; Currents; Mapping; Nautical Charts; Navigation A Oceanography; Tides.

Purpose: This system provides navigation charts and aids for safe and efficient use of the Nation's waterways and marine envir ment. *Input:* Surveys of coasts and waterways are collected, v fied, edited, and used to prepare accurate charts and navigatio aids. Limited worldwide observations are also available. *Cont* National data are collected as frequently as survey scheduling allo and all data are retained as an historical record. Worldwide data a retained as available. *Output:* Output includes nautical charts, vised as necessary; Coast Pilot Series, revised as necessary; Tide a Tidal Current Tables, annual; and Tidal Bench Marks, revised necessary. All reports are hardcopy. Specialized information is ava able on request. *Availability:* Reports are publicly available.

Agency Contact: National Ocean Survey; 6001 Executive Blv Rockville, MD 20852.

S00306-010

Data Management and Statistics (NMFS-DMS).

OMB Funding Title/Code: Operations, Research, and Facilities 13-1450-0-1-306; Promote and Develop Fishery Products and R search / 13-5139-0-2-403.

Congressional Relevance: *House* Committee on Appropriation State, Justice, Commerce and Judiciary Subcommittee; *House* Com mittee on Merchant Marine and Fisheries; *Senate* Committee o Appropriations: State, Justice, Commerce, The Judiciary Subco

mittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Commercial Fisheries, Fisheries, Fishermen, Fishery Products, Fishes

Purpose: The system is national in scope and provides information on commercial and recreational Fisheries to the public and Government agencies for research and making management, business, and environmental decisions. *Input:* Data are collected by NMFS field personnel, State agencies, and by contracted statistical surveys. The data are converted to machine-readable form, verified, edited, tabulated, published, and archived. *Content:* The system contains data on quantity, value, method, and source of the commercial fisheries catch; number of fishermen; number, characteristics, gear, and crew data on fishing information; import, export, and processing information on fishery products; and current market information. Data are available in published form, microfilm, computer listings, and in machine-readable media for portions of the last 15 years. *Output:* Output is produced weekly, monthly, and annually and includes Fisheries of the United States, Fisheries Statistics of the United States, monthly Landings Bulletins, Frozen Fish Report, and related publications. *Availability:* Output is available to public in the form of books, bulletins, pamphlets, and responses to specific data requests.

Agency Contact: National Marine Fisheries Service; 3300 Whitehaven St. NW, Washington, DC 20235; (202) 634-7283.

S00306-011

National Geodetic Survey Information Center (NGSIC).

OMB Funding Title/Code: Operations, Research, and Facilities 13-1450-0-1-306.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Geodetic Diagrams, Geodetic Research; Surveying

Purpose: The Center is the organization within National Ocean Survey responsible for the preparation, publication, and dissemination of geodetic control data related to this Nation's horizontal and vertical control networks. These data are distributed to governmental (Federal, State, local) and commercial organizations to meet their surveying and mapping needs and to assist in various related scientific/engineering fields such as evaluation of seismic activity, subsidence studies, and management of water resources. *Input:* The majority of the geodetic control data is generated within NGS. Other Federal agencies are in the process of transferring their data to the NGSIC. These agencies include USGS, DMA (domestic file), and BLM. In addition, NGSIC receives supplemental control data from State and local surveying agencies and private surveyors. *Content:* Information includes original descriptions and recoveries for approximately 200,000 horizontal and 500,000 vertical control points (all are paper copy). Approximately 40 percent of these documents have been recorded on magnetic tapes (1,302 tapes including originals and backups); 2,000,000 horizontal positional data records on magnetic tape (40 tapes including originals and back-ups); 100,000 index cards for horizontal stations; elevations for the approximately 500,000 vertical control points (paper copy); approximately 2,730,000 horizontal and vertical quadrangle data sheets (adjusted positional data and descriptive data in published format) for distribution to public; approximately 114,000 sheets of unadjusted horizontal and vertical data for distribution to public; and approximately 130,400 geodetic diagrams and charts for distribution to public. Several other data banks are also included in the system. *Output:* The NGSIC answers requests daily for geodetic control information. This information is provided in paper copy, microform, magnetic tape, punched cards, or relayed via telephone followed by a written acknowledgment. *Availability:* Output is available to public and Government agencies directly from the NGSIC or indirectly through members of the NOS Automatic Mailing Service.

Agency Contact: National Geodetic Survey Information Center; 11400 Rockville Pike, Rockville, MD 20852; (301) 443-8281.

S00306-012

Aeronautical Information Branch.

OMB Funding Title/Code: Operations, Research, and Facilities 13-1450-0-1-306.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Aeronautics; Airspace (Law); Air Traffic Control; Navigation (Aeronautics)

Purpose: The Aeronautical Information Branch maintains the file for the graphic and tabulated data required to define the National Airspace System. This includes coverage of the entire United States and selected terminus points abroad. This system supplies the basic repository of information to be included on all types of aeronautical charts. Users of this system include the Federal Aviation Administration (FAA), Military Aviation, General Aviation, and internal components when maintaining aviation products. *Input:* The primary provider of raw system information is the National Flight Data Center of the FAA. Information pertains to the national airspace, describing restricted areas, delineating airways and heights, and indicating transition points. Other contributors include the military (airbases), Federal Communications Commission (transmission towers), the Coast Guard (marine navigational aids), and flying public and associations (obstacles hazards to navigation). *Content:* The files contain information such as obstacle location (towers, spires, buildings, and other culture); airports and facilities; airway fix points; angles, bearings, and distances between points; and landmarks and bearing (locational) data. Approximately 30 percent of the airway fix information is revised on a 56-day cycle. Other information is updated as required. The information is maintained for the entire United States and U.S. territorial locations. *Output:* Besides information which is supplied on demand, the system produces controller chart supplements on a 56 day cycle. These magnetic tapes are subsequently printed in a series of eight booklets. Other output includes obstacle and airway information used in the preparation of aeronautical charting products. Information is obtainable as magnetic tape, punched cards, and hardcopy. *Availability:* Output is available to the public in the form of finished products (aeronautical charts).

Agency Contact: National Ocean Survey; 6001 Executive Blvd., C4x3, Rockville, MD 20852; (301) 443-8079.

S00307-001

NTIS Financial Management System.

OMB Funding Title/Code: Information Products and Services / 13-8546-0-7-403.

Congressional Relevance: *House* Committee on Interstate and Foreign Commerce; *House* Committee on Science and Technology; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Governmental Affairs.

Subject Terms: Accounting, Financial Management.

Purpose: This system is to provide a completely integrated financial management system for budget, accounting, and report functions in NTIS. *Input:* Input is comprised of financial plans developed by the Budget Formulation Branch and accounting information covering all transactions in assets, liability, and equity areas, including detail of income and expense categories. *Content:* The system will contain complete financial management information to provide a general ledger, integrated cost accounting procedures, and data for all levels of reporting. The Management Information System will become an integral part of this system so that all financial data will

be available in the one system for monthly, quarterly, and fiscal year reporting. *Output:* Output produced include cost statement by division (monthly), procurement report (monthly), balance sheet (monthly), other agency funding (monthly), and Report of Foreign Sales by Dealers (quarterly). All reports are hardcopy. *Availability:* Reports are for internal use.

Agency Contact: National Technical Information Service; 5285 Port Royal Road, Springfield, VA 22161; (720) 557-4608.

S00307-002

A Directory of Computerized Data Files, Software and Related Technical Reports, July 1976. NTIS-SR-7202.

OMB Funding Title/Code: Information Products and Services / 13-8546-0-7-403.

Congressional Relevance: *House* Committee on Interstate and Foreign Commerce; *House* Committee on Science and Technology; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Governmental Affairs.

Subject Terms: Bibliographies; Data Bases; Information Services; Research and Development; Software

Purpose: This directory announces public availability of federally-funded research and development resulting in machine-readable data files and related software. In those cases where the item is available from NTIS, necessary ordering information is given. *Input:* Federal Government agencies are sources of input. *Content:* This directory is a catalog of machine-readable data files, data bases, and software from more than 250 Federal offices or their contractors. This version is an update of the 1974 issue and includes related technical reports. It is a bibliographic reference offering direct mail-order service for those items available from NTIS. The subject matter is divided into three major areas–economics, social sciences, and science and technology. All release data meet the requirements of the Privacy and Freedom of Information Acts. *Output:* Output is machine-readable magnetic tape. *Availability:* Output is available from NTIS.

Agency Contact: Computer Products Program Manager; 5285 Port Royal Road, Springfield, VA 22161; (703) 557-4763.

S00307-003

NTIS Management Information System.

OMB Funding Title/Code: Information Products and Services / 13-8546-0-7-403.

Congressional Relevance: *House* Committee on Interstate and Foreign Commerce; *House* Committee on Science and Technology; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Governmental Affairs.

Subject Terms: Financial Management; Management Information Systems.

Purpose: This system is designed to provide income, cost, and production statistics for guidance of program and product managers in making operational decisions. *Input:* Input is from payroll on labor distribution and from obligation and accrual sources for other costs. Order processing provides income information on regular orders, and subscription processing covers income taken into account as subscriptions are filled. *Content:* Content consists of monthly reports of income and costs by various types of publications or other services. Volume of sales and workload data for processing data and publications are included. *Output:* Hardcopy monthly reports include: 1) Cost, Production, and Analysis by product category; 2) Common Services Report by classification of various overhead expenses; and 3) statistics on users of publications and services. *Availability:* Reports are for internal use.

Agency Contact: National Technical Information Service; 5285 Port Royal Road, Springfield, VA 22161; (703) 557-4624.

S00307-004

Bibliographic and Information Services.

OMB Funding Title/Code: Information Products and Services / 1. 8546-0-7-403.

Congressional Relevance: *House* Committee on Interstate and Foreign Commerce; *House* Committee on Science and Technolog; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Governmental Affairs.

Subject Terms: Bibliographies; Information Services; Research Reports.

Purpose: The National Technical Information Service (NTIS was established to simplify and improve public access to Department of Commerce publications and to scientific and technical report produced by the Federal Government. It is the central source for the public sale of Government-funded research and development report and other data and analyses prepared by Federal agencies, their contractors or grantees, as well as for translations of some foreign technical reports. *Input:* Documents and magnetic tape input are provided by all Federal agencies wishing to participate in the NTIS system. *Content:* Content is the submission provided by the Federal agencies, as well as microfiche copies of the documents created by NTIS. A bibliographic citation record is created in machine-readable form for every accession into the system. This data base is available through NTIS and commercial services for standard bibliographic searching. *Output:* The following products are produced by NTIS: Government Reports Announcements and Index (GRA and I)–a biweekly bibliographic reference journal with indexes; Weekly Government Abstracts (WGA)–a series of current-awareness newsletters; the NTIS Directory of Computerized Data Files, Software and Related Technical Reports; published searches–each of the more than 1,000 published searches prepared to meet a specific information need; Selected Research in Microfiche (SRIM); and the NTIS Bibliographic Data File–a magnetic tape file of all titles in the NTIS collection from 1964. *Availability:* Output is publicly available.

Agency Contact: National Technical Information Service; 5285 Port Royal Road, Springfield, VA 22161; (703) 557-4734.

S00307-005

NTIS Bibliographic Data File.

OMB Funding Title/Code: Information Products and Services / 13-8546-0-7-403.

Congressional Relevance: *House* Committee on Interstate and Foreign Commerce; *House* Committee on Science and Technology; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Governmental Affairs.

Subject Terms: Bibliographies; Biology; Chemistry; Computer Sciences; Energy Research; Engineering; Environmental Research; Foreign Language Publications; Information Services; Inventions; Magnetic Tapes; Medicine; Microfiche; Periodicals; Physics; Research and Development; Research Reports; Selective Dissemination of Information; Social Sciences; Transportation; Urban Development.

Purpose: The file contains bibliographic citations of U.S. Government sponsored research, development, and engineering reports; computer products; and inventions available for licensing. Selected State and local government reports are also included. It is a purpose of NTIS to disseminate to the public information products from U.S. Government agencies. *Input:* The sources of the information include over 350 U.S. Government agencies. Most of these reports are available for purchase from NTIS. All others contain availability information in the document citation. These reports cover all disciplines of research including physics, chemistry, biology, medicine, materials, sociology, urban development, engineering, transportation, energy, computer technology, and environmental research. *Content:* The file is multidisciplinary and contains summaries of new U.S. Government generated research and development reports, other data and analyses, as well as translations of foreign technical materials. The file consists of more than 550,000 titles. Most items have full bibliographic citations. The file can be searched by report, contract, or accession number; personal or corporate author; title; subject category; or keywords. Corresponding hardcopy products

associated with the file are the Government Reports Announcements and Index, Weekly Government Abstracts, Published Searches, and the Directory of Computerized Data Files, Software and Related Technical Reports. Biweekly updates provide material for SDI profiles for the NTIS Selected Research in Microfiche. Output consists of custom searches, printouts, computer tapes and microfiche. *Output:* Most citations refer to reports available in paper and microfiche copy. Magnetic tapes, inventions available for licensing, and NTIS subscriptions are also referenced. Government Reports Announcements and Index, a biweekly journal, contains new input to the file in paper copy form. *Availability:* The magnetic tape may be leased annually, and tapes back to 1964 may be acquired. Current tapes are shipped biweekly to subscribers. The file is also publicly available through commercial on-line information systems.

Agency Contact: 5285 Port Royal Road, Springfield, VA 22161; (703) 724-3374.

S00308-001

Accounting System.

OMB Funding Title/Code: Salaries and Expenses / 13-1006-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Accounting Systems; Budget Information Systems.

Purpose: The system supports the Patent and Trademark Office (PTO) accounting and cost budget functions. It furnishes fully automated support for the administrative control of funds under an allotment structure and provides reconcilable data on appropriations, obligations, accrued expenditures, collections, costs and other related transactions, and satisfies reporting requirements for all activities of the PTO. Input data are received from various cost centers throughout the PTO. These data are prepared in automated form by the Office of Finance for entry into the system. *Input:* Major categories of input include Personal Services data reflected on Time and Attendance Cost Cards, other cost data for non-personal services costs, and journal voucher data. Automated payroll data and budget data are also input to the system. The primary reports are produced on a monthly, biweekly, and yearly basis. *Content:* The system supports PTO accounting and budget functions on a continuing basis. Major subsystems include the Personal Services Subsystem, the Accounting Edit Subsystem, the Monthly Subsystem, the Budget Subsystem, the Federal Outlay Subsystem, and the OMBA93 Subsystem. Basic accounting updating occurs biweekly and monthly. *Output:* Major report types include personal services reports (biweekly); accounting edit reports (as required); monthly accounting reports, including accounts payable, budget, cost statements, general ledger reports (monthly); A93 report (yearly); and PTO federal outlays (yearly). *Availability:* Most reports are available to the public.

Agency Contact: Office of Management and Organization; U. S. Patent and Trademark Office, Washington, DC 20231; (703) 557-3776.

S00308-002

Trademark Intelligent Key Entry.

OMB Funding Title/Code: Salaries and Expenses / 13-1006-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Trademarks; Tradenames.

Purpose: The system is to improve trademark operations through the use of automated data processing techniques. This system provides adhesive labels for the application file, correspondence labels, and a filing receipt, one copy of which is mailed to the applicant or attorney of record and the other retained as a permanent record. *Input:* Data are taken directly from applications for trademarks submitted by attorneys, corporations, individuals or firms. *Content:* Subject matter includes name of applicant, dates of use, filing date, trademark or tradename, serial number, origin of applicant, attorney of record, disclaimers, consent statement, and goods and services. *Output:* Plans for the output of major reports useful to management are still under development. At the present time, report types include application filing by country (yearly), total design filings, and examiner dockets (as required). *Availability:* Information is restricted to internal use.

Agency Contact: Office of Management and Organization; U. S. Patent and Trademark Office, Washington, DC 20231; (703) 557-3776.

S00308-003

Program Measurement System (PMS).

OMB Funding Title/Code: Salaries and Expenses / 13-1006-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Employees; Management Information Systems; Personnel Management; Productivity.

Purpose: The system is an automated time and production data collection procedure monitoring the activities of approximately 1,200 PTO employees. Output data are used by management to evaluate the productivity of individuals and organizations and to provide a basis for rationalized development of budget plans and staffing levels. *Input:* PTO employees report time expenditures and related production information on a daily or weekly basis. *Content:* Information reported to the system includes employee identification, PTO organization identification, job identification, pay status, work units produced, related time, and reporting period. *Output:* Weekly, monthly, quarterly, and fiscal year cumulative printouts summarize time and production information for individual employees and organizations at four levels of work identification. No system query capability exists. *Availability:* Output data are used internally. Certain output documents fall within the restrictions imposed by the Privacy Act of 1974, and access is restricted.

Agency Contact: Office of Management and Organization; U.S. Patent and Trademark Office, Washington, DC 20231; (703) 557-3776.

S00308-004

Notice of Allowance Data Base System.

OMB Funding Title/Code: Salaries and Expenses / 13-1006-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Inventions; Inventors; Patent Applications; Patents.

Purpose: The system is to inform applicants of the allowance of their pending patent application and to inform the applicants of the abandonment of their allowed application because of the failure to remit the issue fee in the specified time period. *Input:* Pending Patent Application files that have been allowed for issue by the Patent Examining Corps are sent to the Office of Publications for data entry of information necessary to produce the Notice of Allowance. The Office of Publications reviews all allowed files and input data to the system to produce Notice of Abandonments for abandoned applications. *Content:* Each data base record for each allowed patent includes invention title, inventor(s) name, applicant name and address, attorney name and address, serial number and various other minor fields of information. The master file is updated daily. Records on the

master file include all of the types of patents that are issued by the Office. Periodically, completed applications are purged from the file. *Output:* Output includes Notice of Allowance (daily, paper form), Notice of Abandonment (daily, paper form), and Notice of Allowance Data Base File (daily, magnetic tape). The system can be queried by application series code and serial number in a batch mode. *Availability:* All output is produced by the Patent and Trademark Office and restricted to use by the Office and the applicant or his designated representative.

Agency Contact: Office of Management and Organization; U. S. Patent and Trademark Office, Washington, DC 20231; (703) 557-3776.

S00308-005

Patent Applications

OMB Funding Title/Code: Salaries and Expenses / 13-1006-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Inventions; Patent Applications; Records Management.

Purpose: The system is to streamline, through automation, certain processing activities for patent applications prior to examination. This includes the production of 1) an application's folder (jacket) label containing all the pertinent information on the patent application, 2) a continuation label for those applications with an excessive number of inventors or a lengthy detailed invention application, and 3) a filing receipt with specific data, the serial number, and filing date of the application which is mailed to the inventor or his attorney of record. *Input:* Any member of the general public applying for a patent furnishes input to this system. *Content:* The major data elements are patent application serial number, filing date, patent classification, state/country code, applicant's name, correspondence address, title of invention, principal attorney, prior filed foreign data information, and various other minor data elements. The system is updated daily. *Output:* Output consists of application folder labels, continuation (overflow) labels, filing receipts, and serial register cards. There are no query capabilities. *Availability:* Output is basically for the use of PTO employees and of the applicant. Certain data elements are covered by the Privacy Act of 1974.

Agency Contact: Office of Management and Organization; U. S. Patent and Trademark Office, Washington, DC 20231; (703) 557-3776.

S00308-006

Patent Application Locator and Monitoring System (PALM).

OMB Funding Title/Code: Salaries and Expenses / 13-1006-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Inventions; Patent Applications; Patent Examinations; Records Management.

Purpose: PALM provides information on the status and physical location of each patent application during its prosecution and its movement throughout the Office. The system also includes patent examiner production data and functions as a patent application inventory system. *Input:* Input comes from all patent processing areas of the Office and each individual patent examiner. This system also receives input from the Patent Application and Notice of Allowance Systems. Major categories of input data include location information, key identifying application data, actions taken, key dates, group art unit and examiner assigned, examiner time distribution, and docket activity. *Content:* The system consists of an Application-In-Process File (AIP), an Examiner Production File, an Accumulated Production File, A PALM History File, and a Patented and Abandoned Records File (PAR). The system is updated daily by overnight batch processing. The AIP File is on-line daily through CRT's for status and location query, error correction, and limited management information. Major data elements being maintained on the AIP, History, and PAR Files include location, status, key dates, classification, examiner and group art unit identification, State/country code, assignment code, and first named applicant. Major data elements on the Production File include distribution of examiner's time, actions taken, and docket activity. *Output:* Output is the Patent Application Status and Location report (CRT display and tape, daily). On-line query is by serial number. *Availability:* Confidentiality of pending patent applications and Privacy Act restrictions on employee information makes all output for internal use only. Requests from the public for status of patent applications are answered through internal use of the system output.

Agency Contact: Office of Management and Organization, U. S. Patent and Trademark Office, Washington, DC 20231; (703) 557-3776.

S00308-007

Attorneys and Agents Registered to Practice before the U.S. Patent and Trademark Office. 1100.

OMB Funding Title/Code: Salaries and Expenses / 13-1006-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee, *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Directories; Lawyers; Patent Agents; Patent Attorneys.

Purpose: This is a tape file system of individual records for all persons who have established eligibility to represent inventors' interests in applications for patents. This file is used to provide name and address listings. It is also the basis for automated printing of an official publication bearing the title, Attorneys and Agents Registered to Practice before the U. S. Patent and Trademark Office. This publication is sold to the public from GPO. *Input:* Attorneys and agents submit modifications, additions, and deletions to the Office of the Solicitor. The Office of the Solicitor codes this information and submits it to the Office of ADP Administration for processing. *Content:* Information includes attorney's or agent's name, home and business addresses and phone numbers, and various other information pertaining to his eligibility to be included in this file. Information is updated quarterly. The records can be referenced by State, country, or ZIP code. *Output:* Output includes a short file listing, renumbered file listing, 3-column listing, mailing labels, proof listing, and master file listing. *Availability:* Output is basically used by the Office of the Solicitor. A 3-column listing is available to the public with special permission from the Office of the Assistant Commissioner of Administration. Certain data elements are covered by the Privacy Act of 1974.

Agency Contact: Office of Management and Organization; U. S. Patent and Trademark Office, Washington, DC 20231; (703) 557-3776.

S00308-008

Trademark Application Data Base.

OMB Funding Title/Code: Salaries and Expenses / 13-1006-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee, *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Records Management; Trademark Applications.

Purpose: This system streamlines, through automation, certain processing activities for trademark applications prior to examination. It is also building a bibliographic data base on all newly filed trademark applications. ***Input:*** Input is the trademark application as filed in the Office by a trademark applicant. The data include applicant, mark, use dates, classification, goods and services, and attorney of record. ***Content:*** Daily input of all bibliographic data for trademark applications is batch processed overnight. The data are 100 percent key verified, edited, and stored in serial number sequence. ***Output:*** There is daily hardcopy output of the application file jacket label containing all the pertinent information on the trademark application; a filing fee receipt with specific data, the serial number, and filing date of the application which is mailed to the applicant or his attorney of record; a set of correspondence labels for future correspondence with the applicant; and manual control system cards to be used during the examination process. A hardcopy Report of Applications Filed by State or Country of Residence of Applicant is issued semiannually. ***Availability:*** All data are available to the public.

Agency Contact: Office of Management and Organization; U.S. Patent and Trademark Office, Washington, DC 20231; (703) 557-3776.

S00308-009

Trademark Search File Update System.

OMB Funding Title/Code: Salaries and Expenses / 13-1006-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Records Management, Trademark Applications, Trademarks

Purpose: This system will replace manual posting of update information in the Trademark Search Room, saving eight man-years, and will provide more timely and accurate data on all pending and registered marks. It is an on-line retrieval system available to public searchers and Trademark Examiners, consisting of six CRT retrieval terminals, one printer terminal, an on-line data base, and intelligent key entry input terminals. ***Input:*** Input comes from all trademark processing areas which affect pending and registered marks. The data consist of status, date of status, and changes to registered marks which impact on trademark searching and registerability. ***Content:*** The data base consists of serial number, registration number, status code, status date, and, in 15 percent of the records, additional data further describing the status, i.e., proceedings number, new owner name and address, amendments, corrections, and classification changes. The system is updated daily through overnight batch processing and is available on-line using terminals located in the Trademark Search Room. ***Output:*** Output consists of CRT display and hardcopy of responses to queries on serial number registration number regarding the current status on pending and registered marks. ***Availability:*** Output is available to both public and internal users.

Agency Contact: Office of Management and Organization; U.S. Patent and Trademark Office, Washington, DC 20231; (703) 557-3776.

S00308-010

Trademark Reporting and Monitoring System (TRAM)

OMB Funding Title/Code: Salaries and Expenses / 13-1006-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Records Management, Trademark Applications, Trademarks

Purpose: TRAM was developed and implemented to monitor the movement of trademark applications, provide management control reports, and eliminate redundant manual control systems. ***Input:*** Input on receipt of application and other limited information comes from trademark examiners and all key processing areas of the trademark operation. Receipts are reported by application serial number and location code. ***Content:*** The master file contains serial number, location code, date received, examiner code, and number of classes. It is updated daily by overnight batch processing. A TRAM History File of all transactions in date sequence is maintained and used to produce Examiner Disposal and Pendency to First Action Reports. ***Output:*** The following output is generated: a weekly Master File Listing of Application Location (hardcopy and magnetic tape) and Location Summary Report (hardcopy). Monthly hardcopy reports are: Location Summary Report, Examiner Disposal Report, Production Report for Trademark Examiners, and Pendency to First Action Report. A Purged Master File Listing of Abandoned and Registered Applications (hardcopy and tape) is issued quarterly. ***Availability:*** Weekly Master File and Quarterly Purged Master File Listings are available to the public. All other output is for internal use only.

Agency Contact: Office of Management and Organization; U.S. Patent and Trademark Office, Washington, DC 20231; (703) 557-3776.

S00308-011

Patent Search Files

OMB Funding Title/Code: Salaries and Expenses / 13-1006-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Foreign License Agreements, Foreign Patents, Inventions, Inventors, Patents

Purpose: This system is designed to provide a comprehensive collection of U.S. and foreign patents to be used by patent examiners, patent attorneys, and inventors in search of prior art in relation to filing and/or prosecuting patent applications, by individuals seeking a specific patent, and by the general public in search of technical information. ***Input:*** The patents are distributed into two collections. The 4,000,000 U.S. patents are being issued at the rate of 1,500/week by the U.S. Patent Office. The foreign patents and patent documents are regularly received from 52 countries. This is the largest foreign patent collection in the United States and numbers approximately 28,000,000 documents. ***Content:*** The major U.S. patent collection is housed in the Public Search Room in two forms: the classified collection in hardcopy and the numerical collection in microfilm. There are various indexes to provide access to the patents via inventor, assignee, and subject. The foreign patents are located in the Scientific Library, filed by country in order of receipt. These documents are partly in hardcopy, partly on microfilm, and are accessible by date of filing or document number, and to some extent by subject. Small collections arranged in U.S. Patent and Trademark Office. These files are primarily the U.S. patents in a given subject area enriched by foreign patents and nonpatent literature about the same subject. ***Output:*** No reports are issued. ***Availability:*** The Public Search Room is available to the public.

Agency Contact: Office of Management and Organization, U.S. Patent and Trademark Office, Washington, DC 20231, (703) 557-3776.

S00308-012

Trademark Search Files

OMB Funding Title/Code: Salaries and Expenses / 13-1006-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Trademark Applications, Trademarks.

Purpose: This system provides the trademark examiners and public with information about the registration of a trademark and with a complete collection to search in processing of applications. *Input:* The collection consists of approximately 1,000,000 registered trademarks and a digest of pending marks. The PTO registers about 500 trademarks per week; and about 3000 applications are received per month. *Content:* The trademark collection includes all marks registered by the PTO, including those for foreign applicants but not marks registered only in foreign countries. The file is divided into two major categories–the registered marks and the digest of pending marks. In both files the cards are organized by product and then classified as works or symbols. *Output:* A card file of trademark facsimiles is generated. *Availability:* The Trademark Search Room is open to the public from 8 a.m. to 5:30 p.m. weekdays and furnishes coin-operated machines for copying.

Agency Contact: Office of Management and Organization; U. S. Patent and Trademark Office, Washington, DC 20231; (703) 557-3776.

S00308-013

Assignment Search Files.

OMB Funding Title/Code: Salaries and Expenses / 13-1006-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Inventors, Patent Applications, Patents, Records Management, Trademark Applications, Trademarks.

Purpose: This system is designed to provide a source of information on ownership of patents, patent applications, trademark registrations, and trademark applications. A searcher of this collection can determine assignor, assignee, inventor, and history of changes in status that have occurred to a patent or trademark that has been assigned. *Input:* Input is information from legal documents associated with patents and trademarks. From 25,000 to 30,000 entries per month are added to the collection. *Content:* Information from legal documents such as assignments, court papers, liens, change of names, and mergers is abstracted and entered onto cards. Six subfiles provide access via inventor, assignor, assignee for patents and patent applications; and via registration number, application number, assignor and assignee for trademarks. Documents from which the data are taken are filmed and provide an additional source. Files are updated when an action occurs which changes the status of a patent, trademark, or application. Records prior to 1955 are found in book form. *Output:* PTO furnishes certified abstracts of titles and copies of the legal documents for a fee. The public may make copies from microfilm on a coin-operated machine. *Availability:* Everything is publicly available except pending patent applications.

Agency Contact: Office of Management and Organization; U. S. Patent and Trademark Office, Washington, DC 20231; (703) 557-3776.

S00308-014

Nonpatent Scientific and Technical Literature Collections.

OMB Funding Title/Code: Salaries and Expenses / 13-1006-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Abstracting; Chemistry; Indexing; Information Services; Libraries, Patents; Research and Development; Technology; Trademarks.

Purpose: The collections provide the patent and trademark examiners with literature to supplement their files for use in prosecuting patent and trademark applications. The collections also function as a science and technology library for the use of patent attorneys, inventors, and the general public in search of technical information. *Input:* The collections are derived from several sources. *Content:* The PTO literature is housed primarily in the Scientific Library. There are 200,000 monographs and 2,000 journal subscriptions. The journals are gradually being converted to microfilm. The library holds an exceptionally large collection of abstracting and indexing tools. The scope of the collection is the entire area of science and technology. The Office also has special smaller collections in chemistry, design, research and development, and legislation. The documents are organized by the Library of Congress classification system. *Output:* The Scientific Library furnishes traditional reference service, photocopy, and circulation to the PTO personnel. Materials are available to the public onsite and through interlibrary loan. *Availability:* The collection in the Scientific Library is available to the general public; the other collections are available under special circumstances.

Agency Contact: Office of Management and Organization; U. S. Patent and Trademark Office, Washington, DC 20231; (703) 557-3776.

S00308-015

Patent Classification System.

OMB Funding Title/Code: Salaries and Expenses / 13-1006-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Classification Systems, Patent Classification, Patents.

Purpose: The system facilitates the searching, examination, reclassification, and technological assessment of U.S. patents. Examiners and classifers within the Patent and Trademark Office use the system extensively. On-line retrieval terminals are provided for public access to classification information. *Input:* Classification data are provided by a weekly processing of all new patents and by a continual reclassification of the existing inventive art. All system input is provided by Patent and Trademark Office organizations. *Content:* The system contains over 12 million records; pertinent constructs are U.S. classifications with information on search room location, date of establishment, reclassification status, and responsible Art Unit and U.S. patents with information on location and type of reference. *Output:* Reports on the location and title of all classifications and classes are prepared monthly for inclusion in the U.S. Manual of Classification. A comprehensive series of reports are used to manage and control the flow of over 500,000 patents currently undergoing reclassification. A semiannual microfilm copy of the file is created for archival purposes. *Availability:* The Rules of Practice specify a series of reports and listings which are available to the public.

Agency Contact: Office of Management and Organization; U. S. Patent and Trademark Office, Washington, DC 20231; (703) 557-3776.

S00308-016

Family of Foreign Patents System: Foreign Patents Processing System F.P.P.S.

OMB Funding Title/Code: Salaries and Expenses / 13-1006-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Classification Systems, Foreign License Agreements; Foreign Patents; Patents.

Purpose: The system provides family data (the same invention published in more than one country) for use in handling newly incoming publications and U.S. and International Patent Classification (IPC) of previously recorded publications for use by examiners and the public. *Input:* Foreign patents comprise system input. *Content:* The system contains document identification numbers, family identification numbers, U.S. classification, IPC classifications, and U.S.-IPC concordance. In addition, a subsystem extracts data from the files and generates reports for the Group Five Committee on International Patent Classification. Creation of the files began in 1971. *Output:* Hardcopy reports in various sequences and formats of the family and classification data are produced annually. Magnetic tape formatted to meet Linotron specifications is used by GPO in printing the Concordance Manual. *Availability:* Reports are for internal use only. Public queries concerning specific documents are responded to by the Foreign Patents Unit. The Concordance Manual is available for purchase.

Agency Contact: Office of Management and Organization; U. S. Patent and Trademark Office, Washington, DC 20231; (703) 557-3776.

S00309-001

Budget/Progress Reporting System (BUDPRS).

OMB Funding Title/Code: Salaries and Expenses / 13-0401-0-1-403; Periodic Censuses and Programs / 13-0450-0-1-403; Consolidated Working Fund / 13-3904-0-4-403; Special Studies, Services, and Projects / 13-8514-0-7-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Accounting, Budget Information Systems, Computers, Cost Analysis, Financial Data, Management Information Systems, Manpower, Payroll, Program Evaluation; Project Management; Project Planning.

Purpose: This system provides uniform procedures for planning and monitoring a project in terms of manpower, money, and materials. It provides the complete Bureau of Census budget system. The system is integrated with various subsystems which provide data for accounting, departmental personal services, computer use charges, and field payroll. Key subsystems are PROP (Performance Review of Operating Programs), BURR (Bureau Utilization Records and Reports-Computers and Peripheral Equipment), and Field Payroll. A wide variety of reports are produced to serve the requirements of all levels of management. These reports provide budget information, progress reporting, and cost projections to the end of the fiscal year. *Input:* The primary sources of input are a budget coding document (The Project Operating Plan); personal services cost, man-day, and workload data from the Bureau's PROP system; computer and peripheral use time and cost from the Bureau's BURR system; field payroll cost and man-days from the regional offices' cost system; and all other costs such as employee benefits, travel, printing, supplies, equipment and overhead applications from the Bureau's accounting system. *Content:* The budget section of this system is updated as needed (approximately three times a month) from data provided on the Project Operating Plan. Each division is required to plan its costs and resource use on a monthly basis for the operating year and on an annual basis for future budget years. The same source document is used for both types of budget data with coding providing the ability to select required data for current budget reports or future budget presentation reports. The cost section is updated weekly with PROP and BURR data. Field payroll data are available biweekly, and most of the accounting data are available only on a monthly basis. *Output:* A few weekly progress reports are prepared for selected areas being closely monitored where the amount of data available on a weekly basis (PROP and BURR) are considered to be over 80 percent of their overall costs. For the most part, all reports are distributed monthly during the third week of the following month. All budget reports including Fiscal Plans, budget input to the cost statements, apportionment planning, and travel plans are generated from this system. The Progress Reporting System generates project summaries and details of plans compared to actual cost by month and cumulative to date for the fiscal year, man-days planned compared to actual by month, and labor distribution detail by month. *Availability:* Reports are publicly available by agency distribution.

Agency Contact: Organization and Management Systems Division; Bureau of the Census, Room 3102 FB 3, Washington, DC 20233; (301) 763-7452

S00309-002

Performance Review of Operating Programs (PROP).

OMB Funding Title/Code: Salaries and Expenses / 13-0401-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Employee Evaluation; Employee Productivity; Incentives, Magnetic Tapes, Management Information Systems, Manpower Utilization; Performance Reviews; Productivity in Government; Time and Attendance

Purpose: PROP is a system to measure, report, and/or control productivity of employee performance, progress of jobs, and costs of personal services. A wide variety of reports are prepared detailing activity, production, productivity, and error rates at the individual employee level, and at summary levels for the various organizational components of the Bureau. The system is the primary source of personal service costs, man-day, and workloads for the Budget Progress Reporting System. It runs an incentive award system based on productivity quarterly; a performance error report of very high and very low employee performance is run weekly. *Input:* Each employee reports, on a daily or weekly basis, all hours worked and units produced, where appropriate. This manually coded document is converted to tape through FOSDIC. These data are matched against the personnel file which contains the salary of each employee to obtain personal services costs and against a Job Reference File to obtain productivity rates. *Content:* The data are updated weekly and at the end of each calendar month. The system includes data on personal service costs, man-hours expended, work units produced, and productivity. *Output:* Reports are published weekly, monthly, and quarterly in hardcopy. There is no query capability in the PROP System. *Availability:* Reports are for internal use only.

Agency Contact: Budget Division; Bureau of the Census, Room 3432, FB 3, Washington, DC 20233; (301) 763-2573.

S00309-003

International Demographic Data Retrieval System (DDRS).

OMB Funding Title/Code: Consolidated Working Fund / 13-3904-0-4-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Data Analysis; Data Collection; Demography; Developing Countries; Family Planning; Foreign Countries; Information Centers, International Statistics; Microfilm; Population.

Purpose: The system is an international demographic statistical data base with information on the developing countries. Data collection and analysis are the main functions of the DDRS. *Input:* Input and data sources include surveys, official statistical publications, census reports, and data from international organizations. *Content:* The data base is used by the International Statistical Programs Center (ISPC) which collects and analyzes demographic and family planning data about the developing countries of the world. The Center

catalogs each reference in its collection by country, subject, and period covered. Retrieval of these citations is by means of the DDRS. In addition to materials management and classification, the DDRS consists of a self-contained microfilm reference and display unit. Catalog codes from each table of data are entered through a terminal and are automatically cross-indexed and stored. *Output:* Output varies in accordance with user needs. *Availability:* The DDRS is not now available for use by the general public.

Agency Contact: International Statistical Programs Center; Bureau of the Census, Washington, DC 20233; (301) 763-2832.

S00309-004

International Statistical Programs Center (ISPC).

OMB Funding Title/Code: Consolidated Working Fund / 13-3904-0-4-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Demography; Developing Countries; Economic Policy; Educational Policy; Family Planning; Foreign Countries; Health; Information Centers; Information Services; International Statistics; Mathematical Models; Population Statistics; Socioeconomic Studies; Statistical Data.

Purpose: The Center conducts most of the Census Bureau's international statistical activities. The Center's programs cover demographic, economic, and social subjects, systems analysis, data processing, and statistical methodology. *Input:* Input is provided primarily by the Bureau of the Census. *Content:* Some of the Center's principal objectives are: 1) To help the developing nations of the world achieve improvements in their statistics and statistical systems; 2) maintain an international demographic statistics and information center to provide source materials for studies and analyses; 3) provide statistical assistance to the Agency for International Development in evaluating programs and determining policies, particularly in the population field; and 4) construct mathematical models to help developing nations project trends and quantify the impacts of alternative demographic, economic, education, and health policies. Major financial support for the programs is provided by the Agency for International Development. Collaborative arrangements have also been made with the United Nations and many of its affiliates. *Output:* Publications include demographic reports and profiles on selected foreign countries; demographic estimates and projections for the world, its regions and countries; family planning statistics for the developing countries of Africa, Asia, and Latin America; socioeconomic studies of selected foreign countries; and computer data processing programs for tabulating census and survey results. Many of the publications are translated into French and Spanish. *Availability:* Selected publications are available for sale by GPO and the Bureau of the Census.

Agency Contact: International Statistical Programs Center; Bureau of the Census, Washington, DC 20233; (301) 763-2832.

S00309-005

Data User Services Division.

OMB Funding Title/Code: Salaries and Expenses / 13-0401-0-1-403; Periodic Censuses and Programs / 13-0450-0-1-403; Special Studies, Services, and Projects / 13-8544-0-7-407.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Census; Data Acquisition; Data Bases; Geographic Data; Information Services; Magnetic Tapes; Microfilm; Minorities; Population Statistics; School Districts; Traffic Zones; Vital Statistics

Purpose: The Division coordinates the data activities of the Bureau's operating divisions in order to provide the user with census materials with special tabulations of data from the basic census records, in accordance with the Bureau's confidentiality requirements. It also serves as the focal point for receiving users' requests for summary tapes, computer program packages, selected maps, and related products. *Input:* The Division maintains over 2,500 data files, the majority of which are products of the Bureau's regular data processing and tabulation programs. Other files are special tabulations prepared from census basic records at users' requests. *Content:* Many of the data files contain tabulated or summarized data from the Decennial and Economic Censuses. However, some of the files primarily from surveys, contain untabulated data-that is, disclosure-free individual records for persons, households, travelers, trucks, etc. Files consisting of individual records are known as microdata files. All data files available for purchase have been reviewed for disclosure. Special tabulations available include computer tape files produced at users' requests which may be of general interest. These special tabulations are also available on microfilm and in computer-readable formats and include: 1) Traffic Zone package-tabulation from 1970 for traffic zones in 120 metropolitan areas; 2) School District Fifth-Count file-presents 1970 census sample tabulations aggregated for 1974 school district areas; and 3) GSA Minority Data-tabulation of 1970-sex, race, and earnings data for 100 selected detailed occupations for all counties in the United States. In addition to computer tapes containing data, the Division maintains computer tapes of geographic reference files and computer programs. The geographic reference files, which contain geographic codes and/or street address ranges, are useful for interpreting geographic codes in census data files and assigning census geographic codes to local records containing addresses. The computer programs provide for accessing, matching, manipulating, and displaying census data and geographic information. *Output:* Output includes the Census Catalog, Guide to Programs and Publications Subject and Areas, Index to 1970 Census Summary tapes, and technical documentation. *Availability:* Reports are publicly available.

Agency Contact: Data User Services Division; Bureau of the Census, Room 3069, FB 3, Washington, DC 20233; (301) 763-7720.

S00309-006

Census Bureau Agriculture Statistics.

OMB Funding Title/Code: Salaries and Expenses / 13-0401-0-1-403; Periodic Censuses and Programs / 13-0450-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Agricultural Statistics; Cotton Ginning; Cotton Production; Crops; Farm Produce.

Purpose: Agriculture censuses are conducted every five years in years ending in four and nine. *Input:* Survey activities are source of data. *Content:* Census of Agriculture reports contain data for States and counties including such items as number, size, and type of farm; crops harvested; value of farm products; and selected farm expenditures. Data are also available on machine-readable computer tapes. Each year statistics are collected on cotton ginning and production. Twelve reports on cotton ginned prior to specific dates plus an end-of-season report are prepared and issued each year on dates prescribed by the Congress. *Output:* Printed reports and machine readable data files are produced. *Availability:* Reports are publicly available.

Agency Contact: Agriculture Division; Bureau of the Census, Room 3015, FB 4, Washington, DC 20233; (301) 763-5230.

S00309-007

Census Bureau Transportation Statistics.

OMB Funding Title/Code: Periodic Censuses and Programs / 13-0450-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Commodities; Personal Travel; Transportation; Travel; Trucks.

Purpose: Under legislation enacted in 1964, the Census of Transportation is taken at 5-year intervals (for years ending in two and seven), coinciding with the other economic censuses. *Input:* Survey activities are system input. *Content:* The Census of Transportation consists of three major phases: 1) National Travel Survey, 2) Truck Inventory and Use Survey and 3) Commodity Transportation Survey. These surveys present benchmark data on personal travel, the use of trucks, and the shipment of commodities. Microdata files are available from each of these surveys. *Output:* Printed reports and machine-readable data files are generated. *Availability:* Reports are publicly available.

Agency Contact: Economic Surveys Division; Bureau of the Census, Room 2067, FB 3, Washington, DC 20233; (301) 763-7735.

S00309-008

Census Bureau Retail Trade, Wholesale Trade, and Selected Service Industries Data.

OMB Funding Title/Code: Salaries and Expenses / 13-0401-0-1-403; Periodic Censuses and Programs / 13-0450-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Accounts Receivable; Business; Economic Statistics; Inventories; Marketing; Motor Carriers; Operating Costs; Retail Trade; Sales; Service Industries; Travel Agencies; Warehouses; Wholesale Trade.

Purpose: Under legislation enacted in 1964, quinquennial economic censuses are conducted covering years ending in two and seven. *Input:* The Business Censuses and Surveys cover business establishments in retail trade, wholesale trade, and selected services industries, as well as travel agencies, non-regulated motor carriers, and public warehouses. *Content:* Current business reports based on sample surveys are issued weekly, monthly, quarterly, seasonally, and annually. One provides estimated weekly retail sales for selected major kind-of-business groups. A more detailed report is issued monthly showing national and geographic area estimates, by kind-of-business, the dollar volume of retail sales, as well as of trends in selected metropolitan areas, and national estimates of end-of-month accounts receivable held by retailers. Publication of the Advance Monthly Retail Sales Report provides advance monthly estimates of retail sales by kind-of-business groups 10 days after the close of the month covered. Monthly reports are also issued providing 1) dollar volume estimates of merchant wholesalers' sales, inventories, and stock-sales ratios by kind of business at the national level with sales and inventory trends by geographic division; and 2) estimated monthly receipts of establishments for selected services, by major kind-of-business groups. Annual retail trade reports are also issued. Business data are also available in the Area Data Files from the 1972 Economic Census. Data tabulations include number of establishments; sales (receipts); payroll; employment; number of proprietorships and partnerships; and for wholesale trade, operating expenses and end-of-year inventories retail and wholesale statistics by type of commodity sold. Geographic areas covered include the United States, States, counties, and SMSA's. *Output:* Machine-readable weekly, monthly, quarterly, seasonal, and annual reports are generated. *Availability:* Reports are publicly available.

Agency Contact: Business Division; Bureau of the Census, Room 2633, FB 3, Washington, DC 20233, (301) 763-7564.

S00309-009

Census Bureau Governments Statistics.

OMB Funding Title/Code: Salaries and Expenses / 13-0401-0-1-403; Periodic Censuses and Programs / 13-0450-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Civil Service Retirement; Construction Costs; Economic Statistics; Employment; Federal Government; Government Employees; Government Receipts; Government Spending; Housing Authorities; Local Governments; Retirement; Revenue Sharing; School Districts; State Governments; Taxes.

Purpose: The Governments Division collects data and prepares reports showing current and benchmark statistical data relating to the characteristics and functions of State and local governments. *Input:* The governments data program includes general purposes governments such as counties, municipalities, and townships as well as governmental units such as school districts and housing authorities. *Content:* Annual series include reports on governmental finances and on public employment which present figures for the Federal, State, and city governments, State and local totals by States, and local total for selected geographic areas. There are quarterly reports on tax revenue, holdings of selected public-employee retirement systems, and construction expenditures of State and local governments. Governments data presently available include: 1) 1972 Census of Governments Employment--data are presented on number of employees, payroll, etc. for the approximately 72,000 governmental units; 2) 1975 Governmental Employment--annual sample of approximately 16,000 local governmental units; 3) 1972 Census of Governments Finance--data are presented on revenue and expenditures; 4) General Revenue Sharing Data--basic data elements (i.e., population and allocation amounts) for each governmental unit recognized under the General Revenue Program. Also available are the Planned and Actual Use Reports. Data elements and use reports are available for Entitlement periods 1-6. *Output:* Printed reports (annual) and machine-readable data are produced. *Availability:* Reports are publicly available.

Agency Contact: Governments Division; Bureau of the Census, Washington, DC 20233; (301) 763-7366.

S00309-010

Census Bureau Construction and Housing Statistics

OMB Funding Title/Code: Salaries and Expenses / 13-0401-0-1-403; Periodic Censuses and Programs / 13-0450-0-1-403; Consolidated Working Fund / 13-3904-0-4-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Building Construction; Census; Construction; Construction Industry; Demography; Economic Statistics; Housing Improvement; Housing Repair; Housing Sales; Housing Statistics; Inventories; Surveys.

Purpose: The Census of Housing is conducted as part of the Decennial Census program. Current data on the housing inventory are obtained through the Housing and Urban Development Department's Annual Housing Survey. Construction statistics are collected in conjunction with the Economic Censuses as well as on a current basis providing data on housing starts and permit issuances. *Input:* The Census of Construction Industries is an enumeration of construction establishments operating as general contractors, operative

builders, special trade contractors, or land subdividers and developers. *Content:* Construction industry reports show current monthly data on housing starts and sales, housing completions and value of new construction, construction prices, public construction contract awards, and new housing units authorized by building permits and housing units authorized for demolition. Quarterly statistics are compiled on expenditures for altering and repairing residential properties. Current statistics on housing include yearly data from the Annual Housing Survey on the housing inventory, the characteristics of the occupants, indicators of the housing and neighborhood quality, and the characteristics of recent movers. These data are presented for the country as a whole, for geographic regions, inside and outside standard metropolitan statistical areas (SMSA's) as well as for specified SMSA's. *Output:* Printed reports are produced, and a machine-readable data file (Annual Housing Survey, building permits) is generated. *Availability:* Reports are publicly available.

Agency Contact: Construction Division; Bureau of the Census, Washington, DC 20233; (301) 763-7163.

S00309-011

Census Bureau Manufacturing and Mineral Industries

OMB Funding Title/Code: Salaries and Expenses / 13-0401-0-1-403; Periodic Censuses and Programs / 13-0450-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Commodities; Cost Analysis; Economic Statistics; Employment; Industries; Manpower; Manufacturing Industries; Minerals; Payroll; Productivity; Shipping.

Purpose: Under legislation enacted in 1964, the Census of Manufactures and mineral industries is to be taken in years ending in two and seven. The results provide benchmarks for many of the Bureau's other statistical programs and are the basis for many detailed studies. Current surveys are also conducted at annual, quarterly, and monthly intervals. *Input:* Data are collected from all manufacturing establishments with one or more paid employees. *Content:* The Annual Survey of Manufactures is based on a scientific sample of manufacturing establishments and provides annual statistics for intercensal years on employment, payrolls, man-hours, value added by manufacture inventories, new capital expenditures, and value of products shipped--data which are shown in more detail in the Census of Manufactures reports. Current statistics on commodity production and shipments are issued in the Current Industrial reports series. Industry data are available in the Area Data Files from the 1972 Economic Census covering manufacturing and mineral industries. The files include data on number of establishments, employment, payroll, man-hours, cost of materials, value of shipments, capital expenditures and inventories, quantity and value of materials consumed and products shipped for areas, States, and counties. *Output:* Monthly, quarterly, and annual reports and machine-readable data (1972 Economic Census) are generated. *Availability:* Reports are publicly available.

Agency Contact: Industry Division; Bureau of the Census, Room 2102A, FB4, Washington, DC 20233; (202) 763-5850.

S00309-012

Personal Census Records Service System

OMB Funding Title/Code: Salaries and Expenses / 13-0401-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Governmental Affairs.

Subject Terms: Census; Confidential Information; Information Service sonal Data; Records Searches; Vital Statistics.

Purpose: The Bureau of the Census maintains a staff of emplo at Pittsburgh, KS, whose function is to search the various Fe censuses of population to provide at a normal cost personal data these records to individuals who lack other documents of bir citizenship. Extracts from these records are often accepted a dence of age and place of birth for obtaining employment, s security benefits, old-age assistance, passports, naturalization pa delayed birth certificates, and for other purposes. *Input:* Input i decennial census data collected by the Bureau of the Census. *tent:* The system contains all historical census data back to an cluding that of the first census in 1790. *Output:* Output consis responses to individual search requests. *Availability:* The pers information recorded at the census of 1900 and later census confidential. It may be furnished only if desired for a proper purp upon the written request of the person himself or his legal rep rese tive. A fee must be charged to cover the cost of making the se and certifying the results. Cases are usually handled in orde receipt. Application forms with more detailed information ca obtained by writing to the Bureau of the Census, Pittsburg, KS 66

Agency Contact: Data Users Service Office; Bureau of the Cen Washington, DC 20233; (303) 763-2400.

S00309-013

Census Bureau Population Statistics System.

OMB Funding Title/Code: Salaries and Expenses / 13-0401-0-1-4 Periodic Censuses and Programs / 13-0450-0-1-403.

Congressional Relevance: *House* Committee on Appropriati State, Justice, Commerce and Judiciary Subcommittee; *House* C mittee on Interstate and Foreign Commerce; *House* Committee Post Office and Civil Service; *Senate* Committee on Appropriati State, Justice, Commerce, The Judiciary Subcommittee; *Sen* Committee on Commerce, Science, and Transportation; *Sen* Committee on Governmental Affairs.

Subject Terms: Census, Consumers; Demography, Employment, Enrollm Family Planning; Housing Statistics; Labor Statistics; Occupations; Popula Statistics; Salaries; Time and Attendance; Unemployment; Vital Statist Voting; Wages.

Purpose: A census of population has been taken every 10 ye since 1790, the nineteenth being conducted as of April 1, 1970. T census function is described in and authorized by the Constitu and by laws codified as Title 13, U.S. Code. These data are utiliz by the Congress, by the executive branch, and by the public genera in the development and evaluation of economic and social progra *Input:* The major decennial censuses provide the basic data input. update these data, the current population survey is conduct monthly. Interviewers visit a scientifically selected sample of t population to obtain current information on the personal and fam characteristics of the population, mobility of the population, incom consumer buying indicators, school enrollment, and other subje Also derived from this survey are estimates of employment, unem ployment, hours of work, occupation, and earnings. These labor for data are turned over to the Bureau of Labor Statistics, U.S. Depa ment of Labor, for analysis and publication. That agency assum responsibility for these functions effective July 1, 1959. *Conte* Census information includes a wide variety of statistical data abo the people and economy of the Nation. Population and housing da presently available include: 1) 1970 Census Summary tapes (Fir through Sixth Counts); 2) Selected 1970 Census Subject Repo Files; 3) 1970 and 1960 Public Use Sample Files; 4) Census Emplo ment Survey; 5) Annual Demographic Files 1966-1974; 6) Voter Supplement; 7) 1970 Census Child Spacing and Fertility Public Us Sample; and 8) Population Estimates File. *Output:* Output include printed reports, computer tapes, and special tabulations. However catalogs, guides, and directories which are useful in locating informa tion on specific subjects are also produced. The publication progra for the 1970 census was completed in December 1973. Estimates o population for postcensal and intercensal dates, as well as projection of the population, are prepared from time to time. Special censuse

of local areas are taken at the request and expense of the local governments involved. Reports providing estimates and projections of the population of various foreign countries also are published periodically. *Availability:* Output, especially that in printed report form, is publicly available and is listed in its various catalogs and indexes. Contact the Census Bureau for specific documents.

Agency Contact: Data Users Service Office; Bureau of the Census, Washington, DC 20233; (301) 763-2400.

S00309-014

Census Bureau Foreign Trade Statistics System.

OMB Funding Title/Code: Salaries and Expenses / 13-0401-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Governmental Affairs.

Subject Terms: Economic Statistics; Exports; Foreign Trade; Imports.

Purpose: As authorized in the Trade Act of 1974, these data are used by the Congress, the executive branch, and the public generally to monitor imports in accordance with the adjustment assistance provision of the act; to compile import data identifying articles from developing countries accorded duty-free classification; and to improve the comparability of commodity classification for imports, exports, and domestic production. *Input:* Data are collected from Shippers' Export Declarations and import entries filed with Customs officials and transmitted to the Bureau of the Census. *Content:* The statistics compiled include information on the dollar value and net quantity (pounds, gallons, square yards, etc.) of U.S. imports and exports of commodities by all methods of transportation combined and shipping weight and value of shipments made by vessel and by air. Data are shown by country of origin and destination and Customs districts through which merchandise enters and leaves the United States. The export statistics are compiled in accordance with the classifications in Schedule B, Statistical Classifications of Domestic and Foreign Commodities Exported from the United States. Import data are initially compiled in terms of Tariff Schedules of the United States Annotated (TSUSA). *Output:* These data are arranged and presented in monthly published reports in terms of commodity classifications contained in Schedule A, Statistical Classifications of Commodities Imported into the United States. Introductory sections of report FT 135, FT 410, and other publications contain explanations of the presentation of the statistics. Foreign trade data presently available include: 1) U.S. Exports–Schedule B section, by division, by group numbers, by country of destination, by customs district of exportation and method of transportation (monthly and annually); 2) U.S. Shipments to Puerto Rico, U.S. Possessions–Schedule B section, by division, by group, by number, by country of destination and method of transportation (monthly and annually); 3) U.S. Imports–Tariff Schedules of the U.S., Annotated number by economic class by type and method of transportation (monthly and annually). *Availability:* Detailed information concerning the foreign trade program is presented in a brochure entitled Guide to Foreign Trade Statistics for the current year, available from GPO.

Agency Contact: Data Users Service Office; Bureau of the Census, Washington, DC 20233; (301) 763-2400.

S00309-015

County Business Patterns (Data Files).

OMB Funding Title/Code: Salaries and Expenses / 13-0401-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Governmental Affairs.

Subject Terms: Business; Counties; Economic Statistics; Employment; Marketing; Payroll; Retail Trade; Wholesale Trade.

Purpose: These files include current information on sales and related measures of retail and wholesale trade and selected service industries. *Input:* Data are a statistical byproduct derived from employment and payroll information reported on Treasury Form 941, Schedule A, supplemented by a special survey of selected multi-unit employers. *Content:* The geographic areas covered are county or county equivalents by State for all States. The files contain data on first-quarter employment, taxable payroll, number of reporting units, and employment size class of reporting unit by county and by industry to the 2-, 3-, and 4-digit Standard Industrial Classification level. Similar data collected for 1962, 1964 and 1965-74 are included. *Output:* Output includes printed reports and computer tapes. *Availability:* IBM computer tapes containing the data published in the County Business Patterns are available for purchase. Data on employment and taxable payrolls are withheld if the data disclose information about individual employers.

Agency Contact: Data Users Service Office; Bureau of the Census, Washington, DC 20233; (301) 763-2400.

S00309-016

Census Bureau Geographic Reference File.

OMB Funding Title/Code: Periodic Censuses and Programs / 13-0450-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Governmental Affairs.

Subject Terms: Boundaries; Cities; Classification Systems; Codes; Counties; Districts; Geographic Distribution; Location; Maps; Streets; Tracts.

Purpose: These data are developed by the Census Bureau in conducting its many censuses and surveys. *Input:* The Bureau's Geography Division, through its analysis, creates the standard geographical data elements for inclusion in the file. *Content:* Geographic References files presently available include: 1) Master Enumeration District List (MED-List)–presents the codes which identify the geographic areas presented on the 1970 census data files, such as places, counties, census tracts; 2) GBF/DIME Files–street inventories, in the urbanized portion of SMSA's, which relate address ranges to census geographic area codes; 3) Zip/Tract Cross-Reference File–correspondence file, in urbanized areas of SMSA's, between ZIP codes and census tracts as of 1972; 4) City Reference File–census places and post office names and their associated ZIP, State, county, and place codes as of 1972; 5) DIMECO-latitude-longitude coordinates describing the boundaries of all counties in the United States; 6) U.S. centers of population–latitude-longitude coordinates for the 1970 Census population centers of counties in the U.S.; 7) SMSA Tract Boundaries–latitude-longitude coordinates for the boundaries of census tracts with 1970 SMSA's; 8) ADMATCH–a computerized address matching system for relating local area data files with geographic reference files such as GBF/DIME; and 9) GRIDS–a Fortran computer mapping program for displaying grid-oriented data. *Output:* The Geography Division of the Bureau of the Census prepares maps and other material for use by the Bureau in conducting its many censuses and surveys. From time to time it also publishes maps and series of reports presenting, cartographically or in tabular format, information on the geographic distribution of the population, population characteristics, land and water areas, crop and livestock distribution, and other subjects. *Availability:* Information is generally available to the public. Contact the Census Bureau for specific requests.

Agency Contact: Data Users Service Office; Bureau of the Census, Washington, DC 20233; (301) 763-2400.

S00310-001

Accounting and Fund Control System.

OMB Funding Title/Code: Scientific and Technical Research Services / 13-0500-0-1-403; Consolidated Working Fund / 13-3950-0-4-403.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Financial Management; Obligated Funds; Transferred Funds.

Purpose: This system is designed to manage finances and control obligations of appropriated and transferred funds. *Input:* Transactions in the accounts are system input. *Content:* Content is all transactions (biweekly), for cost centers typically at $5-10 thousand level, summarized and re-aggregated to cost center, division, and OT manager levels. *Output:* Biweekly (pay period) printouts; cost center, division, OT, object class, and allocation status summaries are produced. *Availability:* Output is for internal management distribution and Department officials as appropriate. It is not classified.

Agency Contact: Office of Telecommunications; 1325 G St. NW, Room 267, Washington, DC 20005; (202) 724-3357.

S00310-002

Frequency Management Record System (FMRS).

OMB Funding Title/Code: Consolidated Working Fund / 13-3950-0-4-403; Salaries and Expenses / 13-0120-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Radar, Radio Equipment; Radio Frequency Allocation; Telecommunications.

Purpose: This system is an automated file of all Federal radio frequency assignments in use by agencies, with related data on equipment characteristics and an allocation table for Federal radio frequency management. *Input:* Actions on radio frequency allocation applications of Federal agencies are system input. *Content:* Content includes engineering characteristics of Federal radio, radar, and other EMF-emitting facilities, including location, equipment, and operational schedules. Files are referenced daily and updated monthly, geocoded to particular county or foreign country. *Output:* Radio frequency management listings, cataloging assignments to Federal radio systems (hardcopy, magnetic tape, and microfiche), are produced daily. The system is queried by computer, through the Assistant to Director, Frequency Management, Office of Telecommunications Policy. *Availability:* Information is publicly available, except for data deemed nonreleasable under the Freedom of Information Act.

Agency Contact: Office of Telecommunications; 1325 G St. NW, Room 291, Washington, DC 20005; (202) 724-3346.

S00311-001

Performance Measurement System.

OMB Funding Title/Code: Salaries and Expenses / 13-0700-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Cost Effectiveness; Foreign Visitors; Program Evaluation; Resource Allocation; Tourism; Travel Promotion.

Purpose: The system is to provide middle and top management with the data necessary to make sound decisions concerning the allocation of resources to programs, projects, and markets. When gathered and analyzed, the data should enable the program manager to identify those programs, projects, and markets which are the most productive and the most deserving of resource support. The system is designed to evaluate the effectiveness and efficiency of USTS in stimulating travel to the United States, domestic organizations to improve their host facilities for foreign visitors, and other organizations to take actions which will encourage or directly result in travel to the United States. *Input:* The system consists of three basic procedures. At the beginning of each calendar year, office directors establish quarterly and annual goals for the programs for which they are responsible. At the end of each quarter, actual program results are reported to the Research and Analysis Division. The results are then tabulated, and statistical summary tables are compiled which facilitate the comparison of the current quarter's results. *Content:* The system provides four types of measurement: 1) The cost of service relative to its benefit–done by computing a ratio which divides the benefits of a program by its financial input (budget); 2) comparison between planned performance and actual performance accomplished by taking the deviation, or difference, between planned performance and actual performance then dividing it by the planned performance to arrive at a percent variation; 3) comparison of actual results with results achieved in both the prior quarter of the current year and the same quarter of the previous year; and 4) comparison of results by field office or by project within a program. Seven USTS programs are currently being evaluated by the system. The three classified as direct impact programs i.e., results can be gauged in terms of foreign visitor arrivals and foreign exchange earnings, are Tour Development, Incentive Travel, and Conventions. The four classified as support activities for the direct impact programs (programs cannot be measured in terms of generated arrivals or receipts) are Gateway Receptionist, Media Services, Journalist Familiarization Tours, and Agent Familiarization Tours. *Output:* A USTS Summary Statistical Report is published quarterly. *Availability:* The report is publicly available.

Agency Contact: Office of Administration; 14th St. and Constitution Ave. NW, Room 1524, Washington, DC 20230; (202) 377-3811.

S00313-001

National Fire Incident Reporting System (NFIRS).

OMB Funding Title/Code: Operations, Research, and Administration / 12-0800-0-1-451.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Cost Analysis; Disasters; Fatalities; Fires; Injuries; Property Damage.

Purpose: The National Fire Incident Reporting System collects data from the States needed for the development of an accurate statistical picture of the U.S. fire experience. Feedback reports which will be useful to States, local governments, and fire service organizations also will be prepared. *Input:* At the present time, data are received from selected States. *Content:* Sixty data elements, such as causes of fires, property classes involved, and number of deaths and injuries, are collected using a standardized reporting form. *Output:* There are four computer printout reports produced at the present time: Summary of Losses, Total Casualty Report, Problem Area Report, and Dollar Loss Report. *Availability:* Reports will be publicly available.

Agency Contact: National Fire Prevention and Control Administration; P.O. Box 19518, Washington, DC 20036; (202) 634-7561.

S00316-001

Economic Accounts of the United States.

OMB Funding Title/Code: Salaries and Expenses / 13-1500-0-1-403; Consolidated Working Fund / 13-3915-0-4-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Balance of Payments; Consumer Price Indexes; Economic Statistics; Economic Surveys; Gross National Product; Industries; Price Indexes; Trade.

Purpose: The functions of BEA are to prepare the economic accounts of the United States and to interpret economic developments in the light of these accounts and other pertinent information. The economic accounts provide a quantitative view of the economic process in terms of the production, distribution, and use of the Nation's output. *Input:* Input to the various subsystems that make up the Economic Accounts of the United States comes from numerous sources-from within BEA, from other Federal agencies, and from private and public organizations outside the Federal government. Primary sources include the Bureau of Labor Statistics (wholesale and consumer price indices, various employment series), the Internal Revenue Service (statistics of income, self-employed income data), the Bureau of the Census (Retail and Wholesale Trade data, agricultural and transportation statistics), State Unemployment Insurance Offices (county income data), and private companies (plant and equipment expenditure, foreign investment). *Content:* This system includes numerous subsystems (manual, automated, and a combination of both) which produce various elements of the national accounts. These subsystems are in many respects stand-alone systems. However, their overall structure and purpose are so interrelated that it is necessary to consider the subsystems as parts of a total national economic accounts information system. The major subsystems include the national income and product accounts system which focuses on the gross national product and provides an overall view of the economic process; the balance of payments accounts system which details U.S. transactions with foreign countries; the input-output accounts system which describes industrial interactions; and the regional accounts systems which provide measurements and projections of economic activity by State, metropolitan area, and county. *Output:* System output includes: Survey of Current Business (monthly), Survey of Current Business (weekly statistical supplement), Business Conditions Digest (monthly), and Business Statistics (every two years). Numerous staff studies, supplements to the Survey, and special reports are issued periodically through GPO and/or NTIS. *Availability:* Output is publicly available.

Agency Contact: Bureau of Economic Analysis; 1401 K St. NW, Washington, DC 20230; (202) 523-0777.

S00316-002

U.S. National Income, Product, and Wealth Accounts.

OMB Funding Title/Code: Salaries and Expenses / 13-1500-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Business; Economic Surveys; Gross National Product; Income; Income Statistics; Productivity.

Purpose: This system provides an up-to-date overall view of national production, its distribution, and its use, as shown by the interrelated receipts and expenditures of U.S. producers, consumers, investors, and of the foreign customers of the United States. *Input:* Input is obtained from numerous sources. From within BEA, major data sources include the Personal Income estimates by industry from the Regional Economic Measurement Division and the Imports and Exports estimates from the Balance of Payments Division. External data sources include the Federal Reserve Board, the Bureau of the Census, the Bureau of Labor Statistics, the Securities and Exchange Commission, and the Internal Revenue Service. *Content:* The overall system includes several subsystems, each dealing with a major section of the national accounts (corporate income, personal income, personal consumption, etc). The national income and product accounts are developed on a quarterly and annual basis, with the quarterly data being updated each month and the annual estimates being developed at the end of each year and updated several times thereafter as more accurate input data become available. Estimates of personal income are produced monthly. The quarterly data are available from 1946, while the annual and monthly estimates extend back to 1929. Another major subsystem develops estimates of the size distribution of income that are definitionally and statistically consistent with the national income and product accounts. Estimates have been prepared for selected years from 1929 to 1947, annually for 1950 to 1964, and for 1970 and 1971. A final subsystem produces annual estimates of private capital stocks. These estimates are available from 1929. *Output:* Output includes Survey of Current Business (monthly) and Survey of Current Business (weekly statistical supplement). Staff studies, supplements to the Survey, and special reports are issued periodically through GPO and/or NTIS. These apply particularly to the estimates of the distribution of income size, estimates of capital stocks, and the major benchmark revisions of the national accounts. *Availability:* Output is publicly available.

Agency Contact: Bureau of Economic Analysis; 1401 K St. NW, Washington, DC 20230; (202) 523-0777.

S00316-003

U.S. Interindustry Transactions System.

OMB Funding Title/Code: Salaries and Expenses / 13-1500-0-1-403

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Business; Economic Growth; Economic Surveys; Gross National Product; Industrial Relationships; Industries; Input-Output Analysis; Marketing; Price Indexes.

Purpose: This system provides an in-depth analysis of the various interrelationships that exist among the industries of the United States. The output is essential to all studies of the cost-price structure of the economy and to productivity analysis. It is used to examine the effect of changes in the level and composition of consumer, business, foreign, and Government demand on industrial activity and the effect of price changes in individual industries on the prices of other industries and on the price level as a whole. *Input:* Input is from the National Income and Wealth Division of BEA, the Economic Research Service of the Agriculture Department, the Bureau of Mines, the Bureau of Labor Statistics, and numerous private trade associations and corporations. *Content:* The system includes two major subsystems. The primary subsystem is the input-output estimates and analyses program. These estimates focus on the way the industries of the Nation interact in producing the gross national product-the industry-to-industry flow that accounts for the production of the final output. These input-output estimates are conceptually and statistically integrated with the national income and product accounts. The first set of input-output tables was prepared in 1958, and detailed tables are scheduled for every five years to correspond with the economic censuses. These tables will be updated annually at the summary level only. This subsystem also produces a capital goods flow table which shows estimates of capital goods cross-classified by selling and purchasing industries. The capital goods flow tables have been prepared for 1958, 1963, and 1967. The secondary subsystem develops estimates that show the industrial origin of the gross national product in current and constant dollars. These esti-

mates, which are available on an annual basis starting with 1946, measure the industrial sources of growth of the economy and provide information on the price of output and its various cost elements. *Output:* Reports based on the Interindustry Transactions System appear periodically in the Survey of Current Business published by GPO and in special supplements, such as the Input-Output Structure of the U.S. Economy (three volumes), published by GPO. *Availability:* Output is publicly available.

Agency Contact: Bureau of Economic Analysis; 1401 K St. NW, Washington, DC 20230; (202) 523-0777.

S00316-004

U.S. Regional Economic Measurements System.

OMB Funding Title/Code: Salaries and Expenses / 13-1500-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Economic Surveys; Employment Income Statistics; Unemployment

Purpose: This system measures economic activity in the United States by geographic area and retrieves and distributes these measures for any geographic grouping desired. The estimates which are developed constitute the most comprehensive set of economic activity data available on a regional or local area basis. *Input:* Major input is the State unemployment insurance statistics from BLS, the county unemployment insurance data obtained from each State government, and the national personal income data from the National Income Division of BEA. *Content:* This system develops estimates of personal income by type and by industry for each State, standard metropolitan statistical area (SMSA), and county. A summary set of State personal income estimates is prepared quarterly; a more detailed set is produced annually. The quarterly estimates cover the post-World War II period, while the annual data are available from 1929. In addition, the system produces annual estimates of personal income and its components for all SMSA's and counties. These estimates are available for selected years from 1929 to 1965 and annually thereafter. Estimates of per capita income have been prepared for the same years as the aggregate personal income measures. The system also develops annual measures of employment for States, SMSA's, and counties that are consistent with the income estimates. These employment estimates have been produced for all years from 1967. A subsystem of the U.S. Regional Economic Measurement System provides the ability to retrieve estimates of any grouping of States, SMSA's, and counties and display the information in a variety of formats. *Output:* The estimates are published quarterly in the Survey of Current Business, available from GPO and in microfiche from NTIS. In addition, extensive detailed estimates are published in an annual supplement to the Survey. *Availability:* Output is publicly available.

Agency Contact: Bureau of Economic Analysis; 1401 K St. NW, Washington, DC 20230; (202) 523-0777.

S00316-005

U.S. Regional Economic Accounts System.

OMB Funding Title/Code: Salaries and Expenses / 13-1500-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Demography; Economic Analysis; Economic Growth; Employment Projections; Income Statistics; Labor Force; Labor Mobility; Population Forecasting; Regional Economic Development.

Purpose: The system is a series of interrelated subsystems develop projections of economic activity by geographic area, re and analyze the current economic activities in and between t economic areas, and are in the process of producing regional inc and product accounts consistent with the national accounts. I Data are obtained primarily from the Regional Economic Mea ment Division of BEA and the Social Security Administration. *tent:* The projection subsystem provides long-range projectio income, employment, and population for about 950 local a These areas are tailored to the requirements of public and pr users and consist of States, SMSA's, and water resources and c economic planning areas. The income and employment project are made for 37 individual industries. Substantial amount theoretical and empirical work on improving the projections is b done, and revised projections will be prepared on a 5-year sche The analytical efforts of the Regional Economic Accounting Sy are concerned primarily with identifying and measuring the fac that determine regional differences in the levels of economic acti and differences in the rates of economic growth and in analy migration patterns of the work force. To accomplish this latter ef the system maintains annual and quarterly data on the demogra and economic characteristics of the work force. *Output:* Anal reports and tables are published periodically in the Survey of Cur Business, available from GPO and NTIS. Special supplements of Survey are also published on occasion (a 5-volume set of data projections by various geographic aggregations was publishe 1972, for example). *Availability:* Output is publicly available.

Agency Contact: Bureau of Economic Analysis; 1401 K St. N Washington, DC 20230; (202) 523-0777.

S00316-006

Busine; Outlook Forecasting System.

OMB Funding Title/Code: Salaries and Expenses / 13-1500-0-1-4

Congressional Relevance: *House* Committee on Appropriatic State, Justice, Commerce and Judiciary Subcommittee; *House* Cc mittee on Interstate and Foreign Commerce; *Senate* Committee Appropriations: State, Justice, Commerce, The Judiciary Subcc mittee; *Senate* Committee on Commerce, Science, and Transpo tion.

Subject Terms: Business; Business Equipment; Econometric Models; E nomic Growth; Forecasting; Industrial Plants; Investments; Pollution Cont Simulation.

Purpose: This system includes a series of subsystems that coll and interpret data on past, current, and prospective domestic bu ness investments in new plant and equipment and in the utilizati of the capacity of such equipment; develop, maintain, and oper econometric models designed to forecast short-and long-ran changes in the levels of economic activity; process economic analy of the problems relating to the Nation's economic growth; and me ure the economic impact of environmental changes. *Input:* Ma sources of input are the quarterly and annual survey of busin spending on new plant and equipment, both actual and expected, a the utilization of existing plant capacity. Frequently, special qu tions will be added to these surveys to determine changes in inve ment expenditures due to energy shortages, financial stringency, e Also used are the input-output data generated by the U.S. Interindu try Transactions System. The variables that comprise the systems equations used in the BEA econometric models include econom data from a wide variety of public and private sources, including t Departments of Agriculture, Treasury, and Labor, and the Burea of the Census and of International Commerce. *Content:* The dome tic business investment subsystem provides quarterly and annu estimates of actual and planned spending on plant and equipmer There is also information on the manufacturers' evaluation of pla and equipment facilities and of capacity utilization and of anticipat business sales. These data are provided for various industrial grou ings. The quarterly econometric model of the U.S. economy forecas short term economic conditions and assesses the short term impa on economic activity of alternative policies. The annual econometr model supports various studies of long-term econometric growth an

assesses the long term impact of these alternative policies. Both models are used to provide projections of the level of U.S. economic activity based on alternative assumptions about the patterns of economic growth. These projections include estimates of individual industry output and employment. Special studies are made of the analytical tools or relationships used in the growth studies, such as a comparison of input-output analysis with alternative techniques for estimating the impact on GNP of changes in I/O coefficients and on analysis of the impact of various tax functions. Recently the Business Outlook Forecasts have been expanded to include comprehensive estimates of spending for pollution abatement and control by consumers, business, and Government within the framework of the national accounts. Estimates are presently available for 1972. *Output:* Principal public reports are published in the Survey of Current Business, published monthly by GPO and available also from NTIS. Staff studies, supplements to the Survey, and special reports are issued occasionally through GPO and/or NTIS. *Availability:* Most output is publicly available.

Agency Contact: Bureau of Economic Analysis; 1401 K St. NW, Washington, DC 20230; (202) 523-0777.

S00316-007

Statistical Indicators Data System.

OMB Funding Title/Code: Salaries and Expenses / 13-1500-0-1-403.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Defense Industries; Economic Growth; Economic Statistics; Economic Trends; National Defense; Time Series; Trend Analysis.

Purpose: The system is to compile, maintain, and analyze short term economic time series at the national level, including series on defense activities that impact on the National economy, and to provide statistical analyses of long term economic trends in the United States. *Input:* Input is from a variety of public and private sources, including the Bureau of Economic Analysis, National Income Division, and Government Division of the Census (cyclical indicator series), Dun and Bradstreet (manufacturing and trade anticipation data), and the Department of Defense (defense indicator series). *Content:* This system prepares all data for the Business Conditions Digest, a monthly compendium of approximately 300 economic time series presented in both graphic and tabular form, covering the period from 1945 to the present. Diffusion indices, assorted analytical measures, and summary characteristics of individual series are also produced. Approximately 80 of these economic series are classified according to their business cycle timing. These series are identified as leading, coincident, or lagging indicators, and composite indices are derived. The system also produces the data for the publication Defense Indicators, containing approximately 60 time series on defense activities and a periodic statistical compendium of long term economic data. The most recent edition of this publication, Long Term Economic Trends, appeared in 1973 and contains data in chart and tabular form for nearly 1,200 annual series for the period 1860 through 1970. *Output:* Business Conditions Digest (monthly), Defense Indicators (monthly), and Long Term Economic Growth, 1860-1970 (published in 1973) are among the major reports. *Availability:* Output is publicly available.

Agency Contact: Bureau of Economic Analysis; 1401 K St. NW, Washington, DC 20230; (202) 523-0777.

S00316-008

Current Business Analysis Data System.

OMB Funding Title/Code: Salaries and Expenses / 13-1500-0-1-403.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Business; Economic Growth; Economic Research; Economic Statistics.

Purpose: This system collects numerous monthly economic data items and analyzes various U.S. economic developments. *Input:* Input is the National Income and Wealth Division and Statistical Indicators Division of BEA, the Bureau of the Census, the Departments of Agriculture, Labor, and Treasury, Dun and Bradstreet, and various industry and trade associations. *Content:* This system provides extensive analysis of the current economic situation in the United States, research on the short- and long-run developments of the U.S. economy, and maintains more than 2,500 time series of business and economic data. The analysis of the current developments in the economy is published in a regular monthly review that opens the Survey of Current Business. The time series data are also updated and published monthly in the Survey. In addition, these data are published with corresponding historical data for several decades in a special Survey supplement called Business Statistics. *Output:* Survey of Current Business (monthly) and Business Statistics (every two years) are the major system output. *Availability:* Output is publicly available.

Agency Contact: Bureau of Economic Analysis; 1401 K St. NW, Washington, DC 20230; (202) 523-0777.

S00316-009

Government Estimates of National Income and Product System.

OMB Funding Title/Code: Salaries and Expenses / 13-1500-0-1-403.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Econometrics; Economic Statistics; Federal Government; Government Spending; Income Statistics; Local Governments; State Governments.

Purpose: This system produces the quarterly and annual estimates of the Federal, State and local government sectors of the national accounts. *Input:* Primary sources of input are the Departments of Defense and Treasury, the Civil Service Commission, and the Office of Management and Budget. *Content:* The estimates provided by this system are comprehensive measures of the economic impact of Government receipts and expenditures. As a part of the national income and product system, these estimates are available quarterly from 1946 and annually from 1929. The system also produces long and short term projections of Government receipts and expenditures for use in the Bureau's econometric analysis of the economic outlook and assists OMB in translating the Federal Budget into the framework of the national income and product accounts. Finally, a subsystem is being developed to provide a constant dollar measure of defense spending. *Output:* Survey of Current Business (monthly) and a weekly statistical supplement to the Survey are the major output. *Availability:* Output is publicly available.

Agency Contact: Bureau of Economic Analysis; 1401 K St. NW, Washington, DC 20230; (202) 523-0777.

S00316-010

U.S. Balance of Payments Accounts System.

OMB Funding Title/Code: Salaries and Expenses / 13-1500-0-1-403.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Balance of Payments; Capital Flow; Foreign Aid; Foreign Economic Relations; Foreign Investments; International Finance; International Investments; International Trade; Portfolio Investments; Trade

Purpose: This system prepares the quarterly accounts of the balance of payments and of the international investment position of the United States. The system is also used for analytical studies of the balance of payments and its elements and of programs affecting the balance of payments. *Input:* Major sources of input include the International Investment Division of BEA, the Department of the Treasury, the Export-Import Bank, the Agency for International Development, and the Bureau of International Commerce. *Content:* The system provides a complete and systematic view of all economic transactions between the United States and foreign countries. Major types of transactions covered are merchandise trade, travel, transportation, Government expenditures abroad, private remittances and foreign aid programs, private capital flows and income on foreign investments, and changes in monetary reserves. The accounts data are available quarterly from 1945 and annually from 1919. Analytical studies include regular evaluations of current balance of payments developments and research on the factors determining international trade and portfolio investment. The system is also used to analyze the impact of alternative policies aimed at improving the balance of payments. *Output:* Balance of payments data analyses are published quarterly in the Survey of Current Business published in hardcopy by GPO and in microfiche by NTIS. *Availability:* Output is publicly available.

Agency Contact: Bureau of Economic Analysis; 1401 K St. NW, Washington, DC 20230; (202) 523-0777.

S00316-011

U.S. International Investment Accounts System.

OMB Funding Title/Code: Salaries and Expenses / 13-1500-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Balance of Payments; Capital Flow; Domestic Investments; Foreign Industries; Foreign Investments; International Finance; International Investments; Multinational Corporations; Operating Costs.

Purpose: This system measures and analyzes the economic impact of the activities of multinational corporations. *Input:* Primary sources of input are a variety of quarterly, annual, and special surveys of American and foreign corporations conducted by the International Investment Division of BEA. Other data are obtained from the Treasury Department, Bureau of the Census, and other agencies. *Content:* The system includes subsystems that estimate U.S. direct investment abroad, foreign direct investment in the United States, and income flows associated with such investment for inclusion in the balance of payments and international investment position accounts; survey and analyze actual and planned expenditures on plant and equipment by foreign affiliates of U.S. multinational corporations; and maintain a comprehensive data bank on U.S. multinational corporations. The International Investment Accounts System includes income accounts sources and uses of funds statements, balance sheets for both parent companies and their foreign affiliates, and data on these companies' exports, imports, employment, and expenditures for research and development. Most data produced by this system are annual estimates which are updated quarterly on the basis of new information obtained in the various BEA surveys. The data appear in the Survey of Current Business, both in the balance of payments accounts tables and in the annual review articles on direct investment and on the U.S. international investment position. In addition to the recurring surveys, periodic special surveys of particular aspects of the international investments accounts are undertaken. An example of this is the benchmark survey of foreign direct investment in the United States in 1974 which was conducted to meet the statistical data requirements of the Foreign Investment Study Act of 1974. The results of this survey were published in a 2-volume report to the Congress. In the report, data are presented in 132 tables and are classified by country and industry of foreign parent, industry and legal form of U.S. affiliate, and State and region of affiliate location in the United States. *Output:* Output includes the Survey of Current Business, published in hardcopy by GPO and in microfiche by NTIS. International investment data are published quarterly with special articles appearing throughout the year. *Availability:* Output is publicly available.

Agency Contact: Bureau of Economic Analysis; 1401 K St. NW, Washington, DC 20230; (202) 523-0777.

S00316-012

Foreign Demographic Analysis Data System.

OMB Funding Title/Code: Consolidated Working Fund / 13-3915-0-4-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Business; Communist Countries; Demography; Economic Conditions; Foreign Countries; Geographic Distribution; Industrial Productivity; Input-Output Analysis; Manpower; Non-Communist Countries; Population Statistics.

Purpose: This system provides for specialized studies of the population, manpower, and economies of foreign countries. *Input:* Input is from the analysis of foreign documents and reports and from estimates made by various U.S. Government agencies. *Content:* The system has two subsystems. The first consists of studies of the population, manpower, statistical reporting systems, and economies of the U.S.S.R., the Peoples Republic of China, and the Communist countries of Eastern Europe. It includes a continuing study of the input-output tables and related materials published by the U.S.S.R. The second subystem consists of studies of the geographic distribution of population and industrial activity in the non-Communist countries of the world. Detailed listings of populated places and industrial centers are prepared, the population of each locality is projected, and the industrial output of each industrial center is estimated. The estimates developed in this system are provided on a regular basis to various security agencies of the Federal Government. *Output:* Data are provided regularly to various security agencies of the Federal Government. *Availability:* Output is not publicly available.

Agency Contact: Bureau of Economic Analysis; 1401 K St. NW, Washington, DC 20230; (202) 523-0777.

DEPARTMENT OF DEFENSE

S00400-001

Five Year Defense Program (FYDP). 13800C.

OMB Funding Title/Code: Navy / 17-0000-0-0-051; Army / 21-0000-0-0-051; Foreign Military Assistance / 11-0000-0-0-032; Air Force / 57-0000-0-0-051; Defense / 97-0000-0-0-051; Defense Civil Preparedness Agency / 43-0000-0-0-051; Corps of Engineers / 96-0000-0-0-301.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on Appropriations: Military Construction Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *House* Committee on Interior and Insular Affairs; *House* Committee on International Relations; *House* Committee on Merchant Marine and Fisheries; *House* Committee on Public Works and Transportation; *Senate* Committee on Agriculture, Nutrition,

and Forestry; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Appropriations: Military Construction Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Environment and Public Works; *Senate* Committee on Foreign Relations; *Senate* Committee on Governmental Affairs.

Subject Terms: Appropriations; Civil Defense; Defense; Manpower Needs; Military Policy; Planning.

Purpose: The Five Year Defense Program is the official program which summarizes the Secretary of Defense approved plans and programs for the Department of Defense. It is represented by a computer data base which is updated regularly to reflect decisions. ***Input:*** The primary providers of data are the military departments (Army, Navy, Air Force) and defense agencies. Major categories of input data are current year, budget year, and four subsequent year data on approved funding and manpower requirements. Actual costs and manpower are provided for prior years. Key source documents include Joint Force Memorandum, Joint Strategic Objective Plan, Program Change Decision, Program Decision Memorandum, and Program Objective Memorandum. ***Content:*** The data base is updated three times a year. Data included are by program (e.g., Strategic Forces, General Purpose Forces), by appropriation (e.g., Research and Development, Procurement), and by manpower (military, civilian, officer, enlisted, United States or foreign). ***Output:*** The principal output is the Five Year Defense Program program element summary data (machine-readable-three times per year). ***Availability:*** Reports are classified and are for internal use only.

Agency Contact: Comptroller, Program/Budget; Room 3E 838, Pentagon, Washington, DC 20301; (202) 697-6142.

DEPARTMENT OF THE AIR FORCE

S00402-001

General Accounting and Finance System. H069.

OMB Funding Title/Code: Military Personnel, Air Force / 57-3500-0-1-051; Operations and Maintenance, Air Force / 57-3400-0-1-051; Aircraft Procurement, Air Force / 57-3010-0-1-051; Missile Procurement, Air Force / 57-3020-0-1-051; Other Procurement, Air Force / 57-3080-0-1-051; Research, Development, Test, and Evaluation, Air Force / 57-3600-0-1-051; Military Construction, Air Force / 57-3300-0-1-051; Air Force Stock Fund / 57-4921-0-1-051; Air Force Industrial Fund / 57-4922-0-1-051, Air Force Management Fund / 57-3960-0-4-051.

Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Appropriations: Military Construction Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Appropriations: Military Construction Subcommittee; *Senate* Committee on Armed Services.

Subject Terms: Accounting Systems, Air Force Appropriations; Appropriations; Defense Budgets; Disbursements; Expenditures; Financial Management, Management Information Systems; Obligations.

Purpose: The function of the system is to account for all moneys appropriated by Congress for specific Air Force programs. OMB apportions these funds to the Department of Defense (DOD). DOD reapportions these funds to the Air Force. The Director of Budget HQ USAF allocates these funds to major air commands and operating agencies, each of which is assigned an operating agency code (OAC). OACs, in turn, allot these funds to using activities at installation level. Using activities commit, obligate, disburse, and collect funds in the process of carrying out approved programs. The system provides a method of fund control for financial managers charged with responsibility for controlling funds. It provides complete and reliable status of appropriation information to financial managers at all levels, i.e., installation, OAC, and departmental as well as required status of appropriation information to OSD, Treasury, OMB, and Congress. It serves as the basis for preparing and supporting Air Force budget requests and controlling execution of the budget. ***Input:*** The Director of Budget HQ USAF provides information on appropriation availability, budget authorization, and budget allocation. OACs provide information on commitments and obligations (which are obtained from their subordinate activities at installation level). Air Force installations, other military services' installations (through their accounting centers), and State Department disbursing offices provide information on disbursements and collections. Effective with fiscal year 1977, all Air Force military personnel appropriation funds, in effect, are accounted for under "open allotment" procedures. Commitments and obligations for these funds are developed by the responsible OAC from various sources, including the Summary of Military Pay Obligations Report, a product of the Air Force Joint Uniform Military Pay System. ***Content:*** The system contains the following information for unexpired appropriations: Availability by budget program; budget authorization by OAC within project; budget allocation by GAC; cumulative-to-date commitments by OAC within project and current month, current year, and cumulative obligations and disbursements by OAC within budget program/project. For expired and lapsed appropriations, comparable information is provided, but in less detail. This information is updated monthly and is normally available on the 21st calendar day following the reporting month. In addition, the Accounting System for Operations provides current year military costs at standard rates by element of expense within program element for each of the 10 major force programs as well as obligations by program element for each major force program. ***Output:*** Major systems reports include monthly hardcopy output (updated monthly-no query capability), Status of Project by Operating Agency Code; Appropriation Status by Fiscal Year Program and Subaccounts; and Financial Status Report (monthly hardcopy output, manually prepared); Report on Budget Execution (annual hardcopy output, manually prepared); Annual Report under Section 1311, Supplemental Appropriation Act of 1955; monthly magnetic tape output (updated monthly-does have limited query capability); and Operating Budget Status Report. ***Availability:*** Output is not publicly available, not classified, and is used internally within the Air Force, DOD, and other Government agencies. Output is distributed by the Department of the Air Force.

Agency Contact: Finance and Accounts Center, Denver CO 80279; (303) 320-7541.

S00402-002

Legal Information through Electronics (LITE).

OMB Funding Title/Code: Navy / 17-0000-0-0-051; Army / 21-0000-0-0-051; Foreign Military Assistance / 11-0000-0-0-052; Air Force / 57-0000-0-0-051; Defense / 97-0000-0-0-051; Defense Civil Preparedness Agency / 43-0060-0-0-051; Corps of Engineers / 96-0000-0-0-301.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on Appropriations: Military Construction Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *House* Committee on Interior and Insular Affairs; *House* Committee on International Relations; *House* Committee on Merchant Marine and Fisheries; *House* Committee on Public Works and Transportation; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Appropriations: Military Construction Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee, *Senate* Committee on Armed Services; *Senate* Committee on Banking,

Housing and Urban Affairs; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Environment and Public Works; *Senate* Committee on Foreign Relations.

Subject Terms: Comptrolle: General Decisions; Decisions; Information Services; Information Storage and Retrieval; Law; Legal Research.

Purpose: LITE is a full-text information retrieval system, designed to process statutory and regulatory material plus decisions and opinions pertaining to legal and judicial interpretations and the receipt and disbursement of public funds. ***Input:*** U.S. Code, General Accounting Office, and divisions of DOD and the services are sources of system input. ***Content:*** A user of the system may identify and retrieve material by specifying that documents are to contain a unique word or words, used either individually or collectively, in a Boolean logical "and" relationship and/or in an exact relationship to another unique word or words. Among LITE KWIC (keyword in context) indexes are the published decisions of the Comptroller General and certain titles and the appendix of the United States Code. ***Output:*** On-line access is provided. ***Availability:*** LITE search service is available to Federal, State, and local government agencies in the United States. Under existing policies, Department of Defense activities, the United States Supreme Court, and the United States Congress are provided service without reimbursement. Search service is furnished to other Government agencies upon the basis of a reimbursement charge.

Agency Contact: Office of the Secretary of Defense, Management Systems; Washington, DC 20301; (202) 695-4470.

DEPARTMENT OF THE ARMY

S00403-001

Standard Army Civilian Payroll System (STARCIPS). C03.
OMB Funding Title/Code: Operation and Maintenance, Army / 21-2020-0-1-051; Operation and Maintenance, Army Reserve / 21-2080-0-1-051; Operation and Maintenance, Army National Guard / 21-2065-0-1-051; Research, Development, Test, and Evaluation, Army / 21-2040-0-1-051; Family Housing, Defense / 97-0700-0-1-051.
Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Armed Services.

Subject Terms: Civilian Personnel; Financial Management; Leave; Payroll Systems; Personnel Records; Records Management; Salaries.

Purpose: The system (STARCIPS) is a multicommand automatic data processing system designed for installation level civilian payroll processing. Development, fielding, and maintenance of this system is the responsibility of the U.S. Army Computer Systems Command (USACSC) with headquarters located at Fort Belvoir, VA. The objectives of STARCIPS are to provide standard pay services to civilian employees of the Army, create/maintain a standard civilian pay, leave, and retirement data base, standardize civilian payroll forms and listings, provide feeder data and listings to other applications, minimize input requirements, and provide necessary controls for audit purposes. ***Input:*** The installation payroll office creates the primary input to the system from source documents received from timekeepers or the local civilian personnel office. Some normal input is Time and Attendance Cards, Pay Change Actions, and Informational Requests. ***Content:*** STARCIPS is designed to provide pay service to civilian employees of the Army; to process deductions and employee contributions; to record, maintain, and report leave status; and to provide automated input into the Army Standard Finance System (STANFINS). During processing, the system validates and edits the input prior to updating the master employee records. Based on input or by exception, the employee's pay is automatically computed and the necessary payroll deductions are made. During the processing operation, data are accumulated to prepare the required reports. The system produces the pay checks, leave and earnings statements, and bonds, as well as the numerous lists and reports required for installation fund management and reporting requirements. Significant features are: Input on an Exception Basis-Input required only when an employee has master file changes or work other than his normal tour of duty. A precomputed normal pay is part of the data base on each employee, therefore, when an employee does not require computation of pay, his normal pay record is used to produce current pay. This minimizes card input and computation time and reduces the possibility of errors. Comprehensive Initial Validation-An exceptionally comprehensive validation process is performed to assure accuracy of all input following the end of a pay period and submission of initial time and attendance report input. Error conditions detected are printed with appropriate error messages and forwarded to the payroll office for corrections and recycling. ***Output:*** Principal output is: edit listings, payroll computation listing, weekly reports, Treasury reports, miscellaneous pay and attendance reports, employee checks and bonds, earnings and leave statements, time and attendance cards, and accounting interface (all are on preprinted forms, punch cards, checks, bonds, or magnetic tapes). ***Availability:*** Data are for internal use and for use of other Federal agencies.

Agency Contact: Comptroller of the Army; Pentagon, Washington DC 20301; (202) 695-1235.

S00403-002

Joint Uniform Military Pay System-Army (JUMPS-Army). C04
OMB Funding Title/Code: Military Personnel, Army / 21-2010-1-051.
Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Armed Services.

Subject Terms: Accounting Systems; Employee Vacations; Leave; Military Housing; Military Pay; Payroll Systems; Salaries.

Purpose: JUMPS-Army is the centralized and computerized military pay and leave accounting system of the Department of the Army, implementing the Joint Uniform Military Pay System prescribed by the Department of Defense for all military services. Objectives of the system are to provide the best and most efficient management and operating techniques in a military pay system; maintain or improve the quality of military pay service to members; provide maximum practicable uniformity with the military pay systems of the other military services; provide centralized and computerized pay account maintenance; provide optimum support of the planning, programming and budgetary systems by providing and making effective use of comprehensive, accurate, and timely accounting reports and other end products; eliminate or reduce erroneous or illegal payments; produce from the pay data, back data and reports now available only through special statistical and reporting methods outside the pay system; provide interface with personnel and other related systems; and provide more effective support of military pay appropriation and resource management systems. ***Input:*** Sources of input are: Morning Report Changes, Unit Pay Changes, Pay Inquiries, Family Housing Orders, and Leave Usage. ***Content:*** The system provides for input of pay changes and leave usage data on the individual service member from the field or, interface with central military personnel systems, with the master military pay file maintained on computers at the U.S. Army Finance and Accounting Center (FAC). Utilizing the master file, FAC will compute pay, prepare detailed leave and earnings statements, issue checks, and prepare the cash payment documents; make allotment payments, account for expenditures and collections, and provide a variety of management data for use of the program manager of the military pay, Army appropriation. ***Output:*** Major output is pay checks, pay allotments, savings bonds, and leave/earning statements. ***Availability:*** Output is for internal use and for the use of other Government agencies.

Agency Contact: Finance and Accounts Center; Fort Benjamin Harrison, Indianapolis, IN; AUTOVON 699-2344.

S00403-003

Joint Uniform Military Pay System–Reserve Components (Army) (JUMPS-RC). C10.

OMB Funding Title/Code: Reserve Personnel, Army / 21-2070-0-1-051.

Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Armed Services.

Subject Terms: Accounting Systems; Armed Forces Reserves; Leave; Military Pay; Payroll Systems.

Purpose: JUMPS-(RC)-Army is the centralized, computerized, military pay/budget/accounting system dedicated to the Army Reserve components (Army Reserve and National Guard). It is an extension of the JUMPS-Army system. Objectives of the system are to provide the best and most efficient management and operating techniques in a military pay system; maintain or improve the quality of military pay service to members; provide maximum practicable uniformity with the military pay systems of the other military services; provide centralized and computerized pay account maintenance; provide optimum support of the planning, programming, and budgetary systems by providing and making effective use of comprehensive, accurate, and timely accounting reports and other end products; eliminate or reduce erroneous or illegal payments; produce from the pay data, historical data and reports now available only through special statistical and reporting methods outside the pay system; provide interface with personnel and other related systems; provide more effective support to military pay appropriation and resource management systems; and provide for a smooth transition of pay accounts to JUMPS-Army in the event of mobilization. ***Input:*** Input includes drill schedules, personnel changes, exception notices, and pay changes. ***Content:*** The system provides for the input of pay changes and drill performance from the field, the latter on an exception basis. For Army National Guard accounts there is an interface with the Army National Guard Personnel System, with the preponderance of pay change data coming from that system. Otherwise, National Guard input is by keypunched cards. For Army Reserve accounts there is no such interface at present although one is planned through the Reserve Components Personnel and Administration Center, St. Louis, MO. For the time, all Army Reserve input is by keypunched cards. Utilizing the Reserve Components Master Pay File, U.S. Army Finance and Accounts Center computes pay for inactive duty training performance, issues checks, and prepares detailed leave and earnings statements; makes remittances to National Guard Associations for State sponsored life insurance programs; accounts for expenditures and collections; and provides a variety of management, budget and accounting, and statistical data for various levels in the management chain. ***Output:*** Major reports produced are the weekly transaction acknowledgements, payroll checks (monthly), leave/earnings statements (monthly), and administrative/statistical reports as required (in hardcopy/microfiche/magnetic tape). ***Availability:*** Reports are for external use and for the use of other Government agencies.

Agency Contact: Finance and Accounts Center; Fort Benjamin Harrison, Indianapolis, IN; AUTOVON 699-3711.

S00403-004

Joint Uniform Military Pay System–Retired (JUMPS-Retired). C06.

OMB Funding Title/Code: Retired Pay, Defense / 97-0030-0-1-051.

Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Armed Services.

Subject Terms: Accounting Systems; Military Pensions; Payroll Systems; Retired Military Personnel; Retirement Income.

Purpose: JUMPS-Retired Pay is the centralized and computerized retired pay system of the Department of the Army, implementing the Joint Uniform Military Pay System prescribed by the Department of Defense for all the military services. Its objectives are to provide the best and most efficient management and operating techniques in a retired pay system; maintain or improve the quality of retired pay service to members; provide maximum practicable uniformity with the retired pay systems of the other military services; provide centralized and computerized pay account maintenance; provide optimum support of the planning, programming, and budgetary systems by providing and making effective use of comprehensive, accurate, and timely accounting reports and other end products; eliminate or reduce erroneous or illegal payments; produce from the pay data, back data and reports now available only through special statistical and reporting methods outside the pay system; provide interface with other related systems; and provide more effective support to retired and appropriation and resource management systems. ***Input:*** Military retirement orders, pay inquiries from retirees, and correspondence from other Government agencies comprise system input. ***Content:*** The system provides for input of pay changes on the individual retiree or annuitant from Retired Pay Operations, U.S. Army Finance and Accounts Center, or by interface with the JUMPS-Army system, with the master retired pay file maintained on computers at the USAFAC. IBM punchcards are the principal means of data transmission. Utilizing the master file, USAFAC will compute pay, issue Statements of Account USAFAC where status changes have occurred, issue checks, make allotment payments, account for expenditures and collections, and provide a variety of management data. ***Output:*** Paychecks, allotment payments, expenditure/collection reports, and various management reports comprise major system input. ***Availability:*** Output is for individual retirees, internal use, Office of the Secretary of Defense, and the Treasury Department.

Agency Contact: Finance and Accounts Center; Fort Benjamin Harrison, Indianapolis, IN; AUTOVON 699-2144.

S00403-005

Automated Budget System (ABS). C14.

OMB Funding Title/Code: Military Pay, Army / 21-2010-0-1-051; Reserve Forces Army Operations / 21-2070-0-1-051; Maintenance, Army / 21-2020-0-1-051; Aircraft Procurement, Army / 21-2031-0-1-051; Missile Procurement, Army / 21-2032-0-1-051; Procurement of Weapons and Tracked Combat Vehicles, Army / 21-2033-0-1-051; Procurement of Ammunition, Army / 21-2034-0-1-051; Other Procurement, Army / 21-2035-0-1-051; Research, Development, Test, and Evaluation, Army / 21-2040-0-1-051; Military Construction, Army / 21-2050-0-1-051.

Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Appropriations: Military Construction Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Appropriations: Military Construction Subcommittee; *Senate* Committee on Armed Services.

Subject Terms: Budget Information Systems; Budgets; Defense Budgets; Federal Budgets.

Purpose: The purpose is to formulate the Army budget and assist the Comptroller of the Army in preparing the budget submission to the Office of the Secretary of Defense. ***Input:*** Punched cards are used to create and update the Army Appropriation Master File. ***Content:*** ABS consists of an on-line and batch system and nine major COBOL programs which edit the data submission, produce audit trails, create transaction files, and produce reports. ***Output:*** Army budget summary and detail reports, audit trails, and selected year reports in printed form and on punchcards are the principal system output. ***Availability:*** Output is for internal use and for the Office of the Secretary of Defense.

Agency Contact: Comptroller of the Army; Pentagon, Washington, DC 20301; (202) 697-6241.

S00403-006

Comptroller of the Army Data Base. C11.

OMB Funding Title/Code: All Army Funding Titles / 21-0000-0-0-051.

Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Appropriations: Military Construction Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Appropriations: Military Construction Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Budget Information Systems, Financial Management, Manpower Utilization.

Purpose: This system will collect, store, and process Army financial data. *Input:* Army Installation Finance and Accounts Financed Records comprise system input. *Content:* Included are disbursements, collections, status of funds, obligations, costs, expense data, and related personnel and performance/workload data. Also included are budget formulation and budget execution data. This system will edit and validate the data, produce cyclical reports and analyses for the Army, Office of the Secretary of Defense, OMB and the Treasury Department. It will also store data for later retrieval. *Output:* Statement of transactions (hardcopy/tape), expenditure data, and disbursement data are principal system output. *Availability:* Output is for internal use and for the use of other Federal agencies.

Agency Contact: Comptroller of the Army; Pentagon, Washington, DC 20301; (202) 69[illegible]-6748.

S00403-007

Disbursing and Reporting System (Transportation Division) (TRANS-TDR).

OMB Funding Title/Code: Navy / 17-0000-0-0-051; Army / 21-0000-0-0-051; Foreign Military Assistance / 11-0000-0-0-052; Air Force / 57-0000-0-0-051; Defense / 97-0000-0-0-051; Defense Civil Preparedness Agency / 43-0000-0-0-051; Corps of Engineers / 96-0000-0-0-301.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on Appropriations: Military Construction Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *House* Committee on International Relations; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Appropriations: Military Construction Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs; *Senate* Committee on Foreign Relations.

Subject Terms: Accounting Systems, Common Carriers, Defense Procurement, Financial Management, Military Transportation, Procurement, Transportation Services.

Purpose: This is a centralized and computerized disbursing and accounting system for the Departments of the Army, Air Force, Defense, Navy, and Department of Labor prescribed by the Department of Army for all transportation services performed by common carriers. Objectives of the system are: 1) To provide prompt payment to the carriers; 2) to account and report these payments to the proper benefiting appropriation; 3) to provide the maximum practicable uniformity with other compatible Disbursing Officers accountability; 4) to minimize erroneous accounting data; 5) to produce reports required by Department of the Army and Department of Defense regulations; 6) to produce additional statistical data as agreed for other related agencies and as interfaced with their systems; and 7) to provide interface with the Transportation Management Fund system for payments and collections citing appropriations participating in the Army Management Fund, Transportation. *Input:* Input includes daily expenditure adjustments, collections, and obligation activity; bills of lading; meal tickets; and transportation requests. *Content:* The system provides for input of billings received from carriers and supporting documentation consisting of prenumbered Government bills of lading; transportation requests; meal tickets; and collections received from carriers, individuals, and installations. The system balances, collates, and edits the input data. Output of the system consists of check payments to carriers and various daily, cyclical, and monthly reports, including formatted data for input to the Transportation Management Fund System. *Output:* Check payments to carriers and daily, monthly, quarterly hardcopy and punchcard statistical and management reports comprise major output. *Availability:* Reports are for internal use and for other Government agencies.

Agency Contact: Finance and Accounts Center; Fort Benjamin Harrison, Indianapolis, IN; AUTOVON 699-2144.

S00403-008

Transportation Management Fund System (TRANS-TMF).

OMB Funding Title/Code: Army Management Fund / 21-39704-4-051.

Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Armed Services.

Subject Terms: Accounting Systems, Appropriations, Commercial Transportation, Costs, Defense Procurement, Disbursements, Financial Management, Obligations, Transportation Costs.

Purpose: This unique fund was established by law to conduct economically and efficiently Department of Defense operations that are financed by at least two appropriations but whose costs cannot be immediately distributed and charged to those appropriations. Specifically, the purpose of the fund is to provide, on a continuing basis, the means for financing and accounting for commercial transportation charges incurred through Government bills of lading, transportation requests, meal tickets, and other incidental charges as billed by carriers. Objectives are: 1) To provide and account for, by underlying participating appropriations, disbursements and collections recorded in the Army Management Fund; 2) to report the end results of all matching operations by subsidiary accounts and by type of document; 3) to produce certain management reports as required (Net of Income and Expense per appropriation); 4) to minimize erroneous accounting data and to provide a means of correction; 5) to generate monthly billings and refunds to the installations; and 6) to return pro rata share of income to participating appropriations. *Input:* Sources of input are monthly payment and obligation activity (tape), monthly passenger billing activity (tape), and monthly corrections activity (key tape/punchcards). *Content:* The system makes payments to and collections from carriers and accounts for such transactions in terms of the specific appropriations, funds, and fiscal stations participating in the fund. Generally, this fund services all of DOD except the Navy and Marine Corps. Input for the system includes output data from the daily disbursing and reporting computer system. This input is balanced by type of transaction month and matched against payments from installations, after which the fund asset, liability, and net worth accounts are updated. *Output:* System output consists of billings and refunds; payments to carriers; collection from carriers; quarterly management reports involving inventory for obligations, payments, and accounts receivable; and annual management reports concerning lapsed accounts, ledger codes, summaries, station reports, inventories for obligation, payments, and accounts receivables. *Availability:* The output is for use by the Department of Defense.

Agency Contact: Finance and Accounts Center; Fort Benjamin Harrison, Indianapolis, IN; AUTOVON 699-2144.

S00403-009

Soldier Cost Information System (SCIS). C12.

OMB Funding Title/Code: Operation and Maintenance, Army / 21-2020-0-1-051; Military Personnel, Army / 21-2010-0-1-051; Aircraft Procurement, Army / 21-2031-0-1-051; Missile Procurement, Army / 21-2032-0-1-051; Procurement of Weapons and Tracked Combat Vehicles, Army / 21-2033-0-1-051; Procurement of Ammunition, Army / 21-2034-0-1-051; Family Housing, Defense / 97-0700-0-1-051.

Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Cost Analysis; Educational Costs; Enlisted Personnel; Manpower Training Programs; Military Training; Officer Personnel; Reenlistment; Special Pay; Training Costs.

Purpose: SCIS will provide the Army with an automated Military Occupational Specialty Training Cost System. *Input:* The system receives data on magnetic tape and/or punchcards from Army agencies. *Content:* Three types of major reports are produced-school/course reports, the Military Personnel Center Selective Reenlistment Bonus/Proficiency Pay Report, and the Training Cost Report for Officer/Warrant Officers and Enlisted Men. The system will also feed other computer models, most important of which is the Force Cost Information System (FCIS). The present design is a system with 8 FORTRAN and 16 COBOL programs. This system does not contain any investigative data on persons or organizations who are not affiliated with DOD. This system does not involve automated decisionmaking applications. *Output:* Principal output is Army Training and Doctrine Command Course Reports, Variable Reenlistment Bonus/ Profile Pay Report, and Training Cost Handbook, all in hardcopy.

Agency Contact: Comptroller of the Army; Pentagon, Washington, DC 20301; (202) 695-7946.

S00403-010

Force Cost Information System (FCIS). C18.

OMB Funding Title/Code: Operation and Maintenance, Army / 21-2020-0-1-051; Military Personnel, Army / 21-2010-0-1-051; Aircraft Procurement, Army / 21-2031-0-1-051; Missile Procurement, Army / 21-2032-0-1-051; Procurement of Ammunition, Army / 21-2034-0-1-051; Procurement of Weapons and Tracked Combat Vehicles, Army / 21-2033-0-1-051.

Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Armed Services.

Subject Terms: Armed Forces; Cost Analysis; Equipment; Military Personnel; Military Supplies.

Purpose: FCIS is used to estimate costs of Army force units and force structures based on personnel and equipment. Cost estimates are produced for six theaters and are related to investment and are broken into appropriate funds of OMA, MPA, and five equipment procurement funds showing detailed costs in 50 subcategories relating to budget programs. *Input:* Input comes from Table of Organization and Equipment Data cost factors, and consumption factors (on cards, tape, and coding sheets). *Content:* FCIS is operational and used daily. It has CRT capability to update/edit major files and to cost forces in a conversational mode. The system consists of 76 separate tasks to update and/or create 18 files on magnetic disks and tapes. The largest file is the unit cost bank. Among the tasks are 57 FORTRAN and COBOL programs. This system does not contain any investigative data on persons or organizations who are not affiliated with DOD. The system does not include automated decisionmaking applications. *Output:* Principal reports are the Army Force Planning Cost Handbook, Division Force Equivalent Cost Handbook, and Force Cost and Organizational Unit Cost Information, as required. *Availability:* Reports are for internal use including OSD, other Federal agencies, private industry, colleges, and public/private institutions.

Agency Contact: Comptroller of the Army; Pentagon, Washington, DC 20301; (202) 695-0265.

S00403-011

Standard Finance System (STANFINS). C01.

OMB Funding Title/Code: Army / 21-0000-0-0-051.

Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Appropriations: Military Construction Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Appropriations: Military Construction Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting; Civilian Personnel; Cost Accounting; Cost Analysis; Financial Management; Military Installations; Military Personnel; Travel Costs.

Purpose: The system (STANFINS) provides an Army standard installation-level system for financial management of consumer funds. STANFINS standardizes and automated financial transactions and major operating requirements of installation finance and accounting divisions; creates, updates, and maintains base-level financial data banks for retrieval of statistical reports; and produces data required to update higher echelon data banks. The objectives are: 1) To facilitate rapid, accurate accumulation of financial transactions; 2) to create/maintain a standard financial data base; 3) to prepare hardcopy reports for required submission to higher headquarters; 4) to provide automated input to higher echelon data bases; 5) to provide reports to enhance management at various levels within the installation; 6) to provide a vehicle for prompt, standard implementation of changes in regulatory requirements; and 7) to accomplish Base Operations (BASOPS) I Supply or BASOPS Processing Link for Unautomated Supply (PLUS) interfacing reporting for Army Stock Fund. *Input:* System input is military/civilian pay, travel orders and vouchers, interest fund vouchers, obligation adjustment vouchers, military/civilian labor cost vouchers, and engineer expense distributions. *Content:* STANFINS is predicated on minimal manual input and maximum computer processing utilizing a variety of master files and system tables. The current STANFINS applications include appropriation and fund accounting, cost accounting, and, when supporting BASOPS Supply, stock fund and financial inventory accounting. The system provides an audit trail of daily transactions, summarization of daily business, fund availability, cost data, and various reports and automated data for higher headquarters. Daily processing combines data converted by the finance and accounting division and financial transactions integrated from the associated supply system (BASOPS I Supply, BASOPS PLUS SAILS, or 3S). Data are furnished daily to balance accountability and to provide status of available funds, making maximum use of the principle of management by exception. *Output:* Automated output includes: 1) Daily-Edit, balance, and control listings; fund control exception reports; disbursing reports; 2) Weekly-Decentralized accounts; transactions for others; cost reports for installation managers (At the option of the installation, reports can be output on an as-required basis.); and 3) Monthly-All required allotment and disbursement reports; reimbursement and cost reports for installation managers. *Availability:* Reports are for internal use and for other Federal agencies.

Agency Contact: Comptroller of the Army; Pentagon, Washington, DC 20301; (202) 695-6748.

S00403-012

Civilian Budget System (CBS). C16.

OMB Funding Title/Code: Operation and Maintenance, Army / 21-2020-0-1-051; Operation and Maintenance, Army Reserve / 21-2080-0-1-051; Operation and Maintenance, Army National Guard / 21-2065-0-1-051; Research, Development, Test, and Evaluation, Army / 21-2040-0-1-051; Family Housing, Defense / 97-0700-0-1-051; Military Construction, Army / 91-2050-0-1-051; Military Construction, Army Reserve / 21-2086-0-1-051; Army Industrial Fund / 21-4992-0-4-051; Army Management Fund / 21-3970-0-4-051; Military Assistance / 11-1080-0-1-052.

Congressional Relevance: *House* Committee on Appropriations; Defense Subcommittee; *House* Committee on Appropriations; Military Construction Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations; Defense Subcommittee; *Senate* Committee on Appropriations; Military Construction Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Budget Information Systems; Civilian Personnel; Defense Budgets; Financial Management; Manpower Costs; Salaries.

Purpose: CBS provides an automated civilian costing capability which will define cost factor at Army Management Structure (AMS) level, provide a base for analysis of the impact of budget decisions, provide an analytical interface with manpower and budget reporting systems, produce Army civilian budget submissions to Office of the Secretary of Defense, and produce the civilian manpower update of the fiscal year defense program. ***Input:*** Sources of data are: actual cost factors; manpower change data; pay raise current evaluation data; and foreign nationals separation allowance adjustment data. ***Content:*** The initial objective of CBS was to automate the manual process of preparing the civilian budget estimates. This action relieved analysts from performing numerous repetitive computations and allowed them to concentrate their effort on analyzing the impact of manpower budget decisions. CBS provides a uniform and consistent source of information on the civilian budget. CBS is currently the only system which contains prior, current, budget, and out-year data on civilian manpower depicting end strengths, man-years, and personnel compensation on the Army staff. The system's remote terminal capability permits the testing of various alternatives to budget decisions without being committed to adopting them. In addition, it improves the capability to formulate recommendations on distribution of increases or reductions determined by budget decisions. The generation of a new budget year with man-year and cost data can be accomplished solely based on end strengths for the new year. The CBS audit trail provides complete and readily accessible audit trail of all changes and allows analysts to review and analyze the impact of past decisions when evaluating current budget requirements. ***Output:*** Principal output is budget submissions to the Office of the Secretary of Defense and the President (hardcopy); supplemental budget requests to Congress (hardcopy); and fiscal year defense program updates (magnetic tape). ***Availability:*** Reports are for internal use and for the Congress and other Government agencies.

Agency Contact: Comptroller of the Army; Pentagon, Washington, DC 20301; (202) 697-9683.

S00403-013

Corps of Engineers–Coastal Engineering Research Center (CERC).

OMB Funding Title/Code: All Corps of Engineers Funding Titles / 96-0000-0-0-301.

Congressional Relevance: *House* Committee on Appropriations; Public Works Subcommittee; *House* Committee on Government Operations; *House* Committee on Merchant Marine and Fisheries; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations; Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Environment and Public Works.

Subject Terms: Beach Erosion; Beaches; Coastal Zone Management; Engineering; Floods; Hydrodynamics; Mathematical Models; Meteorology; Oceanography; Shorelines; Storms; Tides; Waves.

Purpose: CERC provides thorough research and development computer programs and models to be used as tools in planning, design, and construction in the field of coastal engineering in order to provide a better understanding of coastal processes, winds, waves, tides, currents, and materials as they apply to problems relating to navigation, recreation, flood/storm protection, shore and beach erosion control, shore structures, and other offshore islands and structures. ***Input:*** Data input for programs and models is obtained from field data collection and observations. ***Content:*** The Center has developed and is using the following programs and models in their research and development efforts: 1) Wave Refraction–accurately predicts the changes, height, and direction of wind-generated waves through calculations based on hydrodynamic equations and local depth fields; 2) Wave Data Analysis–produces standard monthly summaries of objectively determined wave heights and periods from data collected at coastal observation stations; 3) Storm Surge–provides a numerical model to determine the flood level expected from specific hypothetical storms based on hydrodynamic equations and local depth fields; 4) Beach Evaluation Program system–provides graphical and statistical data related to the response of beaches to waves and tides of specific intensity and duration; used as part of a storm warning system for low-lying coastal communities; and 5) Littoral Environmental Observation–analyzes data on meteorological and oceanographic forces which affect the shoreline to provide meaningful correlations between various recorded parameters and to lead to better understanding of the shoreline physical characteristics and littoral processes. ***Output:*** The Center produces a wide variety of reports and forecasts on tides, wave analysis, storms, beach erosion, and shorelines. ***Availability:*** Data are for internal use only–OSD, DOD, and components. Storm warning systems are for public use.

Agency Contact: Office of the Chief of Engineers; Forrestal Bldg., Washington, DC 20314; (202) 693-7220.

S00403-014

Corps of Engineers–Military Construction Progress Reporting System.

OMB Funding Title/Code: Military Construction, Army / 21-2050-0-1-051.

Congressional Relevance: *House* Committee on Appropriations; Military Construction Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations; Military Construction Subcommittee; *Senate* Committee on Armed Services.

Subject Terms: Construction; Construction Design; Contracts; Data Bases; Military Construction; Project Management.

Purpose: The system was developed and is maintained to provide current information on the status of military construction projects. ***Input:*** Corps districts with military construction missions are the primary source of data input for the system. These offices supply input on a monthly basis for consolidation at the Office of the Chief of Engineers (OEC) and for updating the data base. Reports required by the Military Construction Directorate can then be generated, using the updated data base. ***Content:*** This system provides information relating to military design and construction programs under the jurisdiction of the Director of Military Construction. The system provides a single data base for OCE which produces recurring and special reports for use by higher authorities, OCE elements, Corps field offices, and using services. ***Output:*** The reports generated include Design Projects by Sections and Districts, Design Contracts, Construction Projects by Sections and Districts, Construction Contracts Contract Awards Status, Forecast Awards, and Work Placement Estimate. ***Availability:*** Output is for internal use.

Agency Contact: Office of the Chief of Engineers; Forrestal Bldg., Washington, DC 20314; (202) 693-7220.

S00403-015

Corps of Engineers–Real and Personal Property and Selected Financial Assets Reporting System.

OMB Funding Title/Code: All Army Funding Titles / 21-0000-0-0-051; All Army Funding Titles / 96-0000-0-0-301.

Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Appropriations: Military Construction Subcommittee; *House* Committee on Armed Services; *House* Committee on Interior and Insular Affairs; *House* Committee on Merchant Marine and Fisheries; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Appropriations: Military Construction Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Environment and Public Works; *Senate* Committee on Governmental Affairs.

Subject Terms: Domestic Property; Foreign Property; Geographic Location; Land; Leases; Military Installations; Military Property; Personal Property; Property; Public Lands; Real Property.

Purpose: The system is operated to store and maintain records on real and personal property and assets, for worldwide Army installations. ***Input:*** Input is from all Army installations and describes property and assets maintained by these installations. ***Content:*** This system automates the Army portion of the Report on Real and Personal Property and Selected Financial Assets, commonly known as the Dawson Report, required annually by the Department of Defense (DOD). It provides to the Secretary of Defense information required for his annual report to the Congress and the President on real property. The system produces summarized reports generated from the Real Property Inventory Master Files and reflecting worldwide conditions of the real property controlled by the Army. These reports, when combined with similar ones produced by the Navy and Air Force, describe the total DOD condition. ***Output:*** Reports produced are: 1) Cost and Rental of Military Real Property Controlled; 2) Acreage of Military Real Property Controlled and Located at Installations, 3) Cost to the U.S. Government of Land Controlled; 4) Cost and Rentals of Military Real Property Controlled, United States; 5) Acreage of Military Real Property Controlled at Installations, United States; 6) Military Real Property Controlled at Installations, by States; 7) Listing of Public Domain Lands, Military; 8) Listing of Public Domain Lands, Civil; 9) Listing of Donated Lands, Military; 10) Listing of Donated Lands, Civil; 11) Military Real Property Controlled at Installations in Possessions; 12) Military Real Property Controlled at Installations in Foreign Countries; 13) Fifteen Largest Categories of Military Real Property Controlled (i.e., worldwide, United States, possessions, and foreign countries); 14) Cost to U.S. Government of Military Real Property Controlled by Facility Class; 15) Military Construction in Progress; and 16) Civil Works Property. ***Availability:*** The output is for the Department of Defense and Congress.

Agency Contact: Office of the Chief of Engineers; Forrestal Bldg., Washington, DC 20314; (202) 693-7220.

S00403-016

Corps of Engineers–Real Property Inventory/Building Information System (RPI/BIS).

OMB Funding Title/Code: All Army Funding Titles / 21-0000-0-0-051; All Army Funding Titles / 96-0000-0-0-301.

Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Appropriations: Military Construction Subcommittee; *House* Committee on Armed Services; *House* Committee on Interior and Insular Affairs; *House* Committee on Merchant Marine and Fisheries; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Appropriations: Military Construction Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Environment and Public Works; *Senate* Committee on Governmental Affairs.

Subject Terms: Domestic Property; Foreign Property; Inventories; Military Installations; Military Property; Real Property.

Purpose: The system was developed and is maintained to control and report on Army real property. ***Input:*** Input to the system is property records supplied by all Army installations. ***Content:*** This system maintains a master file of information on real property controlled by the Army worldwide. Input is received from installations and processed by the system to update the master file. This master file is then used to generate periodic reports and to answer special inquiries. ***Output:*** The system produces monthly and annual reports on real property. ***Availability:*** Output is for internal use only, including OSD and DOD components.

Agency Contact: Office of the Chief of Engineers; Forrestal Bldg., Washington, DC 20314; (202) 693-7220.

S00403-017

Corps of Engineers–Military Construction, Army (MCA) Program Systems.

OMB Funding Title/Code: Military Construction, Army / 21-3300-0-1-051.

Congressional Relevance: *House* Committee on Appropriations: Military Construction Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations: Military Construction Subcommittee; *Senate* Committee on Armed Services.

Subject Terms: Construction Needs; Data Bases; Forecasting; Military Construction; Military Installations; Program Planning.

Purpose: The system was developed and is maintained to provide information on upcoming and future military construction requirements. ***Input:*** Army military installations provide input annually for updating the MCA data base. ***Content:*** This system maintains information on future facility requirements to support the Army's missions and provides by subelements of time, location, facility description, priority, or using service a continuous flow of information pertaining to the up-to-date status of the MCA program. The Assistant Chief of Engineers and the Program, Planning, and Civil Preparedness Division of the Military Construction Directorate are the primary users of this system. On an average of three times a week, the data base is updated, and reports are generated for use by Congress, Secretary of the Army, and/or other agencies. ***Output:*** Reports generated include Design Annex, Execution Annex, Command Priorities, Station, Construction Category, Future Years, Program Element, OCE (Office of the Chief of Engineers) to DCSLOG (Deputy Chief of Staff for Logistics), Improvement and Rehabilitation, Construction Type, Funded Report and Program Analysis by DOD Grouping. ***Availability:*** Reports are for internal use-OSD, DOD and components, and Congress.

Agency Contact: Office of the Chief of Engineers, Forrestal Bldg., Washington, DC 20314; (202) 639-7220.

S00403-018

Corps of Engineers–Inventory of Dams System.

OMB Funding Title/Code: Construction, General / 96-3122-0-1-301; General Investigation / 96-3121-0-1-301; Operation and Maintenance / 96-3123-0-1-301; Flood Control and Coastal Emergencies / 96-3125-0-1-301; General Expenses / 96-3124-0-1-301; Flood Control, Mississippi River and Tributaries / 96-3112-0-1-301; Revolving Fund, Corps of Engineers / 96-4902-0-1-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Merchant Marine and Fisheries; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Environment and Public Works; *Senate* Committee on Governmental Affairs.

Subject Terms: Dams; Dam Safety; Government Regulation; Inspection; Inventories; Safety.

Purpose: The system was developed in response to the Dam Safety Act of 1972, Public Law 92-367, which requires the Corps of Engineers to prepare an inventory of all Federal and non-Federal dams and recommend a comprehensive national program to inspect and regulate the Nation's dams for safety purposes. *Input:* Data are obtained from Corps regional offices and from dam sites. *Content:* The data and the inventory of dams are now available on an automated file and are being maintained on an active up-to-date basis. The initial report to Congress has been printed. The Corps of Engineers will recommend that it be authorized to maintain the inventory of dams on a continuous basis. Assuming this is approved, these data will be available for the Chief of Engineers' Annual Report; for periodic inspection by the U.S. Congress on Large Dams (USCOLD) and the International Congress on Large Dams (ICOLD); for information retrieval analysis; and for use in coping with natural disasters such as earthquakes and hurricanes. *Output:* The limited inventory report has been printed and released to the Congress. System reports can be produced on large dams as required. *Availability:* Reports are for internal use and for Congress.

Agency Contact: Office of the Chief of Engineers; Forrestal Bldg., Washington, DC 20314; (202) 693-7220.

S00403-019

Corps of Engineers–Inland Navigation System Analysis (INSA).

OMB Funding Title/Code: General Investigation / 96-3121-0-1-301; Construction, General / 96-3122-0-1-301; Operation and Maintenance / 91-3123-0-1-301; Flood Control and Coastal Emergencies / 96-3125-0-1-301; General Expenses / 96-3124-0-1-301; Flood Control, Mississippi River and Tributaries / 96-3112-0-1-301; Revolving Fund, Corps of Engineers / 96-4902-0-1-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee *House* Committee on Interior and Insular Affairs; *House* Committee on Merchant Marine and Fisheries; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Environment and Public Works; *Senate* Committee on Governmental Affairs.

Subject Terms: Inland Water Transportation; Navigation; Simulation; Waterways.

Purpose: The INSA collects, analyzes, and evaluates data on the inland waterways to improve inland waterways and the inland navigational system. *Input:* Input is from traffic monitoring, commodity flow, and waterway simulation models. *Content:* Four contracts have been awarded to support future system development: Real-time Traffic Monitoring Study (complete), Commodity Market Analyses of Waterborne Commerce (underway), Multi-Regional Commodity Flow Model (underway), and Waterway Network Flow Simulation Model (underway). During fiscal year 1976 a pilot study was initiated using the results of the Real-time Traffic Monitoring Study and a Generalized Functional System Requirement (GFSR) will be written on the Real-time Traffic Monitoring Study. The regulation to implement the INSA program will be published in the third quarter. Prior to publication various systems and procedures will be devised and developed to effect data collection, optimize lock operations, and support network simulation. *Output:* Reports are produced on inland waterway traffic and commodity flows as needed by Corps analysts. *Availability:* Reports are for internal use only.

Agency Contact: Office of the Chief of Engineers; Forrestal Bldg., Washington, DC; (202) 693-7220.

S00403-020

Corps of Engineers–System of Information Retrieval and Analysis, Planning (SIRAP).

OMB Funding Title/Code: All Corps of Engineers Funding Titles / 96-0000-0-0-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Merchant Marine and Fisheries; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Environment and Public Works; *Senate* Committee on Governmental Affairs.

Subject Terms: Agricultural Statistics; Business Statistics; Environmental Assessment; Housing Statistics; Military Engineering; Minority Employment; Population Statistics; Wildlife Conservation.

Purpose: SIRAP provides a means whereby planning data can be made available to all Corps division and district offices for preparation of environmental impact and similar analyses. *Input:* Socioeconomic data are obtained from Bureau of Economic Analysis, Census, Department of Agriculture, and Equal Employment Opportunity Commission and are merged with internally generated data. *Content:* The master file for SIRAP contains 1972 OBERS (Joint Bureau of Economic Analysis and Economic Research Service) projections; census data on agriculture, population, and housing; city and county data; manufacturing locations; county business patterns; EEOC minority employment; public use data; and environmentally sensitive wildlife. The data are aggregated by various jurisdictions and areas, including EPA, WRPA, and SMSA districts; State, county, and SIC (Standard Industrial Classification) within county; and BEA economic areas. This socioeconomic-demographic information is centrally maintained at Lawrence Berkeley Laboratory and is accessed remotely by users for any jurisdiction or geographic region desired. The regional data base at each division office contains only that portion of the total master file which applies to the region's geographic area. *Output:* Environmental impact statements and regional reports comprise principal output. *Availability:* Reports are for internal use only.

Agency Contact: Office of the Chief of Engineers; Forrestal Bldg., Washington, DC 20314; (202) 693-7220.

S00403-021

Corps of Engineers–Columbia River Operational Hydromet and Management System (CROHMS).

OMB Funding Title/Code: General Investigation / 96-3121-0-1-301; Construction, General / 96-3122-0-1-301; Operation and Maintenance / 96-3123-0-1-301; Flood Control and Coastal Emergencies / 96-3125-0-1-301; General Expenses / 96-3124-0-1-301; Revolving Fund, Corps of Engineers / 94-4902-0-1-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Merchant Marine and Fisheries, *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources, *Senate* Committee on Environment and Public Works; *Senate* Committee on Governmental Affairs.

Subject Terms: Forecasting; Hydrology; Meteorology; Water Resources Development.

Purpose: The objective of CROHMS is to provide a cooperative multiagency system dedicated to the acquisition, derivation, and dissemination of hydrologic, meteorologic, and project operational information vital to real-time water resources management activities in the Pacific Northwest. *Input:* System input is automatically obtained from remotely located data acquisition comptrollers, hydromet gaging stations, and the Columbia Basin Teletype Network. *Content:* CROHMS is a cooperative effort involving the Corps, Bonneville Power Administration U.S. Bureau of Reclamation, U.S. Geological Survey, U.S. Forest Service, National Weather Service, and the Environmental Protection Agency. As its part in the CROH[illegible] concept, the Corps is responsible for design, construction, and operation of 224 automated data acquisition stations, within a network of 437 stations in the Willamette River Basin, the Lower Snake, and the Mid-Kootenai, Lower Pen Oreille, and Coeur d'Alene drainages; procurement, operation, and maintenance of a central hydromet data management facility; quality control of collected data; data conversion and derivation; and rapid and repetitive anal-

ysis and forecasting to evaluate project operating criteria and to facilitate real-time water control decisions; and retrieval and dissemination of information to water management personnel. *Output:* Water management information and reports and operations forecasts are principal output. *Availability:* Reports are for internal use by cooperating agencies.

Agency Contact: Office of the Chief of Engineers; Forrestal Bldg., Washington, DC 20314; (202) 693-7220.

S00403-022

Corps of Engineers–Corps-wide Water Control Management System (WCMS).

OMB Funding Title/Code: All Corps of Engineers Funding Titles / 96-0000-0-0-301.

Congressional Relevance: *House* Committee on Appropriations; Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Merchant Marine and Fisheries; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations; Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Environment and Public Works; *Senate* Committee on Governmental Affairs.

Subject Terms: Dams; Forecasting; Hydrology; Meteorology; Models; River Regulation; Water Supply.

Purpose: The system is a set of programs and models developed for water control and forecasting. *Input:* Data are collected from hydrometeorological field stations and regional components. *Content:* The WCMS consists of configurations and systems for hydrometeorological data collection and generalized computer applications and models for water control developed by field agencies within the Corps. It employs current computer applications in water control to include advanced hydrologic modeling techniques for data manipulation, hydrologic forecasting, and water control decisions. Hydrometeorological data collection systems are being modernized with emphasis on station distribution, density, and automation to assure compatibility with river basin modeling; systems include data transmission via satellites where feasible. *Output:* Reports and forecasts on water control projects are produced periodically on a demand basis. *Availability:* Reports are for internal use only.

Agency Contact: Office of the Chief of Engineers; Forrestal Bldg., Washington, DC 20314; (202) 693-7220.

S00403-023

Corps of Engineers–Hydrologic Engineering Center (HEC).

OMB Funding Title/Code: All Corps of Engineers Funding Titles / 96-0000-0-0-301.

Congressional Relevance: *House* Committee on Appropriations; Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Merchant Marine and Fisheries; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations; Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Environment and Public Works; *Senate* Committee on Governmental Affairs.

Subject Terms: Engineering; Forecasting; Hydrology; Models; Research; Water Supply.

Purpose: The Center was developed to conduct research in hydrologic engineering. *Input:* Data are developed from regions and field applications. *Content:* The Corps' Hydrologic Engineering Center (HEC) conducts extensive activities in the area of hydrologic engineering. In its efforts to relate academic research and development to practical needs in the field, HEC has developed a variety of systematic procedures for hydrologic engineering and planning applications, including 28 computer programs and models for such applications as flood hydrographs, water surface profiles, reservoir system analysis, streamflow simulation, rating and flood routing, basin rainfall and snowmelt computation, urban storm water runoff, and others. The Corps is continuing to develop and test new computer programs and models as well as modify existing ones to stay abreast of new research and methodology. *Output:* The Center produces a variety of reports and forecasts on hydrologic engineering. *Availability:* Reports are for internal use only.

Agency Contact: Office of the Chief of Engineers; Forrestal Bldg., Washington, DC; (202) 693-7220.

S00403-024

Corps of Engineers–Civil Works Information System (CWIS).

OMB Funding Title/Code: All Corps of Engineers Funding Titles / 96-0000-0-0-301.

Congressional Relevance: *House* Committee on Appropriations; Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Merchant Marine and Fisheries; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations; Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Environment and Public Works; *Senate* Committee on Governmental Affairs.

Subject Terms: Civil Engineering; Engineering; Flood Plains; Military Engineering; Military Public Works; Project Management; Recreation Areas; River Basins.

Purpose: The system is used to manage civil works data bases and to generate management reports. *Input:* Input is received from and on all Corps civil works programs. *Content:* The CWIS consists of eight separate but related automated files: Recreation Resources Management System; Civil Works Information System; River Basin Monetary Authorization; Research Management System; Planning, Programming, and Budgeting System; Intensive Management Program Monitor System; Flood Plain Management Services; and Project Historical Data System. These data bases serve such major functions as the management of recreational resources, planning and construction, monetary authorizations by river basins for justification for passage of legislation, the Civil Works Five-Year Construction Program that is submitted to the Office of Management and Budget and to both the Senate and House Public Works Subcommittees of the Committees on Appropriations, monitoring the fiscal and physical status of civil works planning studies and projects, flood plain management, and information on other projects and/or activities that have been or may be accomplished under the Civil Works Program. These systems are integrated into the Civil Works Management Information System (a common data base) consisting of approximately 640 different data elements that are project oriented. *Output:* The 5-year construction program report and reports on all civil works projects are the principal output. *Availability:* Reports are for internal and congressional use only.

Agency Contact: Office of the Chief of Engineers; Forrestal Bldg., Washington, DC 20314; (202) 693-7220.

S00403-025

Corps of Engineers Management Information System (COEMIS).

OMB Funding Title/Code: All Corps of Engineers Funding Titles / 96-0000-0-0-301.

Congressional Relevance: *House* Committee on Appropriations; Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Merchant Marine and Fisheries; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations; Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Environment and Public Works; *Senate* Committee on Governmental Affairs.

Subject Terms: Civil Engineering; Engineering; Management Information Systems; Military Engineering.

Purpose: As a part of the Army Management Information System (AMIS), COEMIS is the standard information system developed by the Corps for use by the engineer divisions and districts. It also satisfies the information reporting needs of the Office of the Chief of Engineers (OCE). The system maintains integrated master files for each district and supports the functional areas of comptroller, personnel, real estate, and resource allocation/project management for both civil works and military construction activities. *Input:* Input is received from Corps divisions, districts, and offices for various functions supported. *Content:* To facilitate support activities COEMIS contains four primary subsystems: 1) Finance and Accounting (F and A) Subsystem-maintains all formal district-level accounting records to include civil, military, and revolving fund accounts; furnishes financial reports to OCE, and provides financial data for use in other COEMIS subsystems through interface. 2) Personnel Administration (PA)-produces personnel documents, suspense listings, statistics and reports required for local civilian personnel management functions; provides input to other Department of the Army automated systems; and provides personnel data for use in other COEMIS sub-systems through interface. 3) Resource Allocation/Project Management (RA/PM) Subsystem-using information available through interface with the integrated data base of the PA and F and A Subsystems, furnishes managers at all levels timely information on resources (time, money, and manpower) to enhance their capability to plan, program, and budget for current and future requirements. 4) Real Estate (RE) Subsystem-proposed to provide an information storage and retrieval capability to support activities for the acquisition, management, and disposal of real properties; to provide input on existing facilities to the Integrated Facilities System through interface; and to maintain inventory records in an automated mode to fulfill reporting requirements. *Output:* Principal output is district and project level financial data and reports, personnel statistics, resource and budget data, and real property records and data. *Availability:* Reports are for internal, OMB, and congressional use.

Agency Contact: Office of the Chief of Engineers; Forrestal Bldg., Washington, DC 20314; (202) 693-7220.

S00403-026

Corps of Engineers-Engineering Computer Program Library (ECPL).

OMB Funding Title/Code: All Corps of Engineers Funding Titles / 96-0000-0-0-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Merchant Marine and Fisheries; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Environment and Public Works; *Senate* Committee on Governmental Affairs.

Subject Terms: Engineering; Libraries, Software.

Purpose: The library, located at the Waterways Experiment Station, Vicksburg, MS, provides a central repository for the documentation and source code material for all approved engineering computer programs. *Input:* Computer programs and related documentation are submitted to the library from all Corps components. *Content:* The DCPL functions as a distribution center for disseminating information to all Corps of Engineers activities on the status of engineering computer programs development within the Corps of Engineers as well as the status of engineering computer software development in the scientific community which pertain to Corps activities. The library functions also as a repository and lending library for the distribution to divisions, districts, and other Corps offices of visual-aid materials acquired for the training of engineering personnel in Automatic Data Processing appreciation and computer programming. *Output:* Output is computer software and documentation.

Agency Contact: Office of the Chief of Engineers; Forrestal Bldg., Washington, DC 20314; (202) 693-7220.

DEPARTMENT OF THE NAVY

S00404-001

Government-Industry Data Exchange Program (GIDEP).

OMB Funding Title/Code: Navy / 17-0300-0-0-051; Army / 21-0000-0-0-051; Foreign Military Assistance / 11-0009-0-0-052; Air Force / 59-0000-0-0-051; Defense / 97-0000-0-0-051; Defense Civil Preparedness Agency / 43-0000-0-0-051; Corps of Engineers / 96-0000-0-0-301.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on Appropriations: Military Construction Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *House* Committee on Interior and Insular Affairs; *House* Committee on International Relations; *House* Committee on Merchant Marine and Fisheries; *House* Committee on Public Works and Transportation; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Appropriations: Military Construction Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Environment and Public Works; *Senate* Committee on Foreign Relations.

Subject Terms: Data Bases, Government and Business, Information Networks, Metrology, Research and Development; Technology Transfer.

Purpose: The program (GIDEP) is a cooperative activity between Government and industry participants seeking to reduce or eliminate expenditures of time and money by making maximum use of existing knowledge. The program provides a means to automatically exchange certain types of technical data essential in the research, development, production, and operational life cycle of systems and equipment. The program is centrally managed and funded by the Government. Its participating organizations are major U.S. Government agencies-Army, Navy, Air Force, Marine Corps, Defense Supply Agency, National Aeronautics and Space Administration, Federal Aviation Administration, Energy Research and Development Administration, Small Business Administration, National Security Agency, General Services Administration, as well as the Canadian Department of Defense-and include hundreds of industrial commercial organizations. Any activity which uses and/or generates the types of data GIDEP exchanges may be considered for membership. The program specifically excludes classified and proprietary information. *Input:* Information originates with Government and industry members. *Content:* Participants in GIDEP are provided access to four major data banks: 1) The Engineering Data Bank. This contains engineering evaluation and qualification test reports, nonstandard parts justification data, parts/materials specifications, manufacturing processes, failure analysis data, and other related engineering data on parts, components, materials, and processes. The bank includes a section of reports on specific engineering methodology and techniques. 2) The Failure Rate Data Bank. This contains failure rate/mode data on parts and components based on field performance information and reliability demonstration tests on operational systems and equipment. 3) The Metrology Data Bank. This contains test equipment calibration procedures and related metrology engineering data on test systems, calibration systems, and measurement technology. 4) The Failure Experience Data Bank. This contains GIDEP ALERTs, consisting of objective failure information generated wherever significant problems are identified on parts and materials. Special services are provided within GIDEP through two unique systems: The ALERT system, in which the participant is notified of problem areas; and the Urgent Data Request system in which a GIDEP participant may query all other GIDEP

participants on specific problems. Participation requirements or additional information about GIDEP may be obtained by contacting the GIDEP Operations Center, Naval Fleet Missile Systems Analysis and Evaluation Group, Corona, CA 91720, Telephone: (714) 736-4677. *Output:* The system is on-line, has query capability, and generates reports as required. *Availability:* Information is unclassified and available to members, OMB, and the Congress.

Agency Contact: Office of the Secretary of Defense, Management Systems; Washington, DC 20301; (202) 695-4470.

S00404-002

Navy Industrial Fund Accounting (NIF). III-B.
OMB Funding Title/Code: Navy Industrial Fund / 17-4912-0-4-051.
Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Armed Services.

Subject Terms: Accounting, Financial Management; Naval Procurement, Procurement; Revolving Funds.

Purpose: This is the accounting process for a revolving fund which is established to provide working capital for the operation of an industrial-type or commercial-type activity. The functions include: double entry method for classifying and recording transactions to subsidiary and general ledger accounts, accumulation of direct and indirect costs on an accrual basis; distribution of overhead costs to recover all costs of operation; and production of reports concerning the financial condition of the activity at the close of any accounting period. *Input:* NIF activities receive requests for performance of work or services which are within their mission assignment from various Navy components. Documents encumbering NIF and other statistical and quantitative data are generated internally within NIF activity while evidence of receipt of material or services is received from suppliers or contractors. Disbursements covering these material and services, including payroll changes and collections representing reimbursements to NIF, are received from the Navy regional finance centers. *Content:* The system stores in magnetic disk tape, drums, or other storage devices, as applicable, and updates daily the job cost records for each direct and general and administrative overhead job order and/or customer account. These records include amounts authorized for each job, accrued direct and indirect expenditures by element of expenses, and by general ledger accounts. The system generates statements of financial conditions and operating results, billing support listings, and various cost analysis reports for such operations as transportation, utilities, shipbuilding conversion, and overhaul and repair, aircraft overhaul and repair, research and development, and ammunition breakdown and processing. These reports are generated for local management and for submission to higher authority. *Output:* Hardcopy output includes cost analysis reports, billing support listings, statement of financial condition and operating results, report on budget execution, and report on reimbursement. *Availability:* Reports are for internal use and agency distribution only.

Agency Contact: Office of Secretary of Defense, Management Systems; Washington, DC 20301; (202) 695-4470.

S00404-003

Special Accounting and Reporting, Naval Academy Laundry. II-B-4.
OMB Funding Title/Code: Laundry Service, Naval Laundry / 17-4002-0-3-051.
Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Armed Services.

Subject Terms: Accounting, Laundry Services, Service Academies.

Purpose: These are the accounting and budgeting procedures for the accounting and bookkeeping of the Naval Academy Laundry Fund operations. Based on documents received from internal and external sources which affect the status of the laundry fund, records are updated to accurately portray the fund conditions. Reports are prepared periodically from these records as required for internal and external utilization. *Input:* Funds are authorized by the Chief of Naval Operations. Obligation documents and billing for laundry and drycleaning services are generated by the Naval Academy. Disbursements for labor, material, utilities, and other charges and collection of reimbursements are received from the Disbursing Officers and the Navy regional finance centers. *Content:* Monthly and quarterly financial status, including statement of financial condition, operating results, and cost of analysis reports, is provided for higher authorities and for local management purposes. *Output:* Hardcopy reports are the quarterly statement of financial conditions; quarterly statement of income and retained earnings; monthly trial balance, income and expense, and balance sheets; and financial management and statistical report. *Availability:* Quarterly statements are forwarded to the Treasury Department. The others are for internal use only.

Agency Contact: Office of Secretary of Defense, Management Systems; Washington, DC 20301; (202) 695-4470.

S00404-004

Special Accounting and Reporting, at Processing, Accounting, and Reporting Center. II-B-3.
OMB Funding Title/Code: Aircraft Procurement, Navy / 17-1506-0-1-051; Weapons Procurement, Navy / 17-1507-0-1-051; Shipbuilding and Conversion, Navy / 17-1611-0-1-051; Other Procurement, Navy / 17-1810-0-1-051.
Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Armed Services.

Subject Terms: Accounting, Appropriations, Military Equipment; Naval Procurement; Procurement; Weapons Systems.

Purpose: The system records, accumulates, and reports the fiscal status of the various procurement appropriations made available to the Navy. The system contains information relative to the amounts appropriated by the Congress for the procurement of weapons systems and related support equipment such as spare parts. It also contains information concerning the amount of such funds that have been initiated, committed, obligated, or disbursed. This information is identified by appropriation, P.I budget line item, fiscal year, program year, weapon system, component, and component end-item. The system also identifies the particular organization, such as Chief of Naval Operations and Chief of Naval Material, having cognizance of the weapon system as well as identifying the program manager, the participating manager(s) responsible for the execution of the various weapon systems and/or program. *Input:* Fund allocation, project directives, commitment, and obligation documents are received from the Chief of Naval Material, Chief of Naval Operations, systems commands, and designated project managers. Field obligations, commitments, and expenditures are received on monthly status of allotments reports covering allotments granted field-activities and commands. Summaries, disbursements, and collections applicable to the funds are received monthly from the Navy accounting and finance centers. *Content:* The system generates monthly and other periodic financial status and analysis reports for local management and higher authorities. Such reports include report on budget status, report on reimbursable transactions by appropriation subdivisions, Budget Activity Trial Balance, and appropriation status by fiscal year program and subaccounts. *Output:* Several hardcopy reports are produced. *Availability:* Reports are for internal use only.

Agency Contact: Office of Secretary of Defense, Management Systems; Washington, DC 20301; (202) 695-4470.

S00404-005

Major Command/Fund Management, Chief of Naval Reserve. II-A-8.
OMB Funding Title/Code: Reserve Personnel, Navy / 17-1405-0-1-051; Operation and Maintenance, Navy Reserve / 17-1806-0-1-051.
Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Armed Services.

Subject Terms: Accounting; Armed Forces Reserves; Budget; Information Systems; Financial Management.

Purpose: This is the accounting process associated with all procedures for collecting and processing recurring financial information that relate to resources and is for the use of management. These resources are men, materials (real and personal property), services, and money. This system integrates program, budget, and accounting structures of major programs of the Five-Year Defense Program in the subhead structure. The double entry method of accounting is utilized to record transactions in subsidiary and general ledger accounts as follows: Amount of the financial authority received in the operating budget, recording of expense limitations, operating budgets granted, amounts obligated, amounts expensed, and amounts dispensed. The accounts and records are designed to provide financial information required by internal management and higher authority. *Input:* The system was designed to edit and consolidate financial data elements received by the Chief of Naval Reserve from Authorization Accounting Activities which accounts for resources of Chief of Naval Reserve operating budget holders. The system consolidates these data with obligations and accrued expenditures generated within the Chief of Naval Reserve organization and with the disbursements and reimbursements received from the various Navy regional finance centers. *Content:* The system requires machine-readable data to update the base weekly and monthly. The consolidated data are utilized to prepare reports required by higher authority and provide financial managers and related functional commands with financial data necessary for management of resources. *Output:* Hardcopy reports include performance statements, operating budget expense report, trial balance report, and budget classification functional category expense element report. *Availability:* These reports are unclassified but are for internal use only.

Agency Contact: Office of Secretary of Defense, Management Systems, Washington, DC 20301; (202) 695-4470.

S00404-006

Major Command Fund Management, Naval Supply Systems Command–Stock Fund. II-A-7.
OMB Funding Title/Code: Navy Stock Fund / 17-4911-0-4-051.
Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Armed Services.

Subject Terms: Accounting; Financial Management; Naval Procurement; Procurement; Revolving Funds.

Purpose: The fund is to finance specified categories of material to support ships, aircraft, personnel, and the shore establishment of the Navy. In addition, material is furnished to other services and other Government agencies. The capital of the fund is maintained by receipts of cash or credit from issue of material to consumers, largely Navy appropriations. Although the Navy Stock Fund is a revolving fund, it is subject to the same administrative control for budgeting and accounting as pertains to annual appropriations. *Input:* Input is provided by the Navy Resale Office, field activities and project managers, on various authorization, obligation, and expenditure documents. *Content:* The system generates monthly and other periodic financial status reports for local management and higher authorities such as the Department of Defense and Treasury Department. Included are such reports as Navy Stock Fund Operating Budget Statements, Program Procurement Report, Status of Fund Authorization Analysis of Expenditure, Funded Accounts Receivable, and Reconciliation Expenditures/Collections. They represent the status of appropriated funds and expenditures against these funds by program, budget project, appropriation, subhead, and financial allotment. *Output:* System output includes: Status of Fund Authorization Navy Stock Fund (monthly); Project Control Ledger Summary (monthly); Reconciliation Report (Expenditure/Collections) (quarterly); Statement of Financial Condition (semiannually); Changes in Capital of the Fund (semiannually); Summary of Cash Sources and Application and Cash Budgets for Periods Indicated (semiannually); Financial Program Objectives (semiannually); Changes in Inventory Statement (semiannually); Inventory Status and Transactions Statement (semiannually); Operating Budget Statement for Navy Stock Fund (semiannually); Reimbursable Issues (semiannually); Monthly Management Report (monthly); Distribution of Total Inventory by Category (semiannually); Inventory Management Reports of Material Assets (semiannually); Annual Report on Navy Stock Fund (annually); Customer Orders/Sales Computation and Comparison (annually); and Comparison of Sales, Obligations and Expenditures (annually). *Availability:* Reports are unclassified but are for internal use only.

Agency Contact: Office of Secretary of Defense, Management Systems; Washington, DC 20301; (202) 695-4470.

S00404-007

General Accounting at Facilities Engineering Activities–Engineering Field Division/Military Construction (EFD/MILCON). III-A-6.
OMB Funding Title/Code: Military Construction, Navy / 17-1205-0-1-051.
Congressional Relevance: *House* Committee on Appropriations: Military Construction Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations: Military Construction Subcommittee; *Senate* Committee on Armed Services.

Subject Terms: Accounting; Disbursements; Financial Management; Military Construction; Resource Allocation.

Purpose: This financial processing system is designed to perform a full range of accounting and disbursing functions which will provide accurate and timely financial information at levels of detail required by each echelon of management. It will operate from a single integrated data base that supports the accounting and disbursing requirements for Military Construction, Resources Management System, Allotments, Reimbursables, and memorandum records for contractual procurement. *Input:* Data are generated by funding and tasking sources, operating personnel at the EFD and subordinate levels, and other commands and activities, such as other EFD's, activities requesting services and the Financial Information Processing System (FIPS). Input is by load sheet, tape, and other means of accessing a computer. *Content:* System interface is with the Financial Information Processing System (FIPS). The system will have access to the data base generated for accounting and disbursing transactions as well as data base segments for other EFD transactions. EFD activities are worldwide in scope. Status and other reports are updated as required by system design, such as each payday, each update cycle, monthly, semimonthly, quarterly, or, under the FIPS, daily. *Output:* Over 70 reports, lists, ledgers, etc., will be prepared in a variety of formats (hardcopy, tapes, and other storage devices) for local management and higher authorities. *Availability:* Output is not classified and can be accessed through official channels.

Agency Contact: Office of Secretary of Defense, Management Systems; Washington, DC 20301; (202) 695-4470.

S00404-008

Marine Corps Headquarters–Financial Integrated Management Information System (FIMIS). II-A-6.
OMB Funding Title/Code: Military Pay, Marine Corps / 17-1105-0-1-051; Reserve Personnel, Marine Corps / 17-1008-0-1-051; Operation and Maintenance, Marine Corps / 17-1106-0-1-051; Operation and Maintenance, Marine Corps / 17-1107-0-1-051; Procurement, Marine Corps / 17-1109-0-1-051; Marine Corps Stock Fund / 17-4913-0-4-051; Marine Corps Industrial Fund / 17-4914-0-4-051.

Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Armed Services.

Subject Terms: Accounting; Appropriations; Budget Information Systems; Marine Corps.

Purpose: The FIMIS system is the accounting process used to perform document level accounting for all headquarters held funds and merging headquarters and field activity transactions. The system provides data for accounting and budgeting report requirements: Subhead, Allotment/Operating Budget, Budget Project, Fund Administrator/Sponsor, Budget Classification/Functional Category/Expense Element, and Functional Account Number. The double entry method of accounting is utilized to record transactions in subsidiary and general ledger accounts. The accounts and records are designed to provide internal fund control and management reports and all external reports to higher authority. *Input:* Sources of input are headquarters, Marine Corps reports for HQD Held Funds; Marine Corps Field Activity Reports on Status of Funds; Navy Finance Network (CERPS); Expenditure/Collection Data, Department of the Treasury-Treasury Warrants; Comptroller of the Navy-Allocations and Apportionments; Department of Defense-Authorizations for Marine Corps Portion of DOD Funds (Family Housing-Retired Pay-Claims); Office of Naval Research-Marine Corps Portion of RDT and E,N Appropriation. *Content:* The system consolidates data for all Marine Corps appropriations and funds worldwide on a monthly update basis. The system produces status of funds, budgetary reports, and cost reports required by higher authority. Internal Marine Corps data requirements are also produced by the system. *Output:* Principal output includes: Report on budget execution (monthly, hardcopy); appropriation status by fiscal year program and subaccounts (monthly, hardcopy); report on reimbursements (monthly, hardcopy); and statement of unexpended balances of appropriations and funds (Treasury) annual certification (hardcopy). The Headquarters, Marine Corps Central Data Bank has the capability of providing selective data requested. *Availability:* Reports are unclassified but are for internal use only.

Agency Contact: Office of Secretary of Defense, Management Systems; Washington, DC 20301; (202) 695-4470.

S00404-009

Major Command/Fund Management, Office of Naval Research-Research, Development, Test, and Evaluation. II-A-5.

OMB Funding Title/Code: Research, Development, Test, and Evaluation, Navy / 17-1319-0-1-051.

Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Armed Services.

Subject Terms: Accounting; Appropriations; Budget Information Systems; Financial Management; Naval Research.

Purpose: The accounting system provides accounts, records, and procedures for recording transactions and is designed to include accounting and budgeting controls for the Research, Development, Test, and Evaluation appropriation. The accounts and records are designed to provide financial and cost information required by internal management and higher authority. *Input:* Information is received from field activities and is summarized with departmentally administered programs by program element, project, budget activity, and research category. Information is provided by General Ledger Accounts used in the Resources Management System for RDT and E,N. *Content:* Information is identified to appropriation program year, research category, budget activity, program element, and project level. Specific information includes budget and accounting data for direct and reimbursable program by general ledger. Primary classifications of data include base for reprogramming and reprogramming limits, deferrals, allocations/adjustments, commitments, obligations, accrued expenditures, disbursements, statistical costs, and cumulative monthly information from beginning of program year. *Output:* The system generates Status of Budget Execution-report of reimbursable transactions by source-and various internal management reports used for appropriation control and program/budget execution. *Availability:* Status of Budget Execution is available to the public. Various management reports are classified reports and are available through Navy Department distribution only.

Agency Contact: Office of Secretary of Defense, Management Systems; Washington, DC 20301; (202) 695-4470.

S00404-010

Chief of Naval Education and Training Claimant Accounting System. II-A-4.

OMB Funding Title/Code: Navy / 17-0000-0-0-051.

Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Appropriations: Military Construction Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Appropriations: Military Construction Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting; Budget Information Systems; Financial Management; Naval Training.

Purpose: The major claimant (Chief of Naval Material) is responsible for monitoring the fund management of all activities within the command of the major claimant. Additionally, the major claimant must also report to the Office of the Comptroller of the Navy and the Chief of Naval Operations the status of all funds granted. The purpose of this system is to provide the claimant with timely and accurate financial data necessary to fulfill its financial responsibilities. *Input:* The system was designed to edit and consolidate financial data elements received by the major claimant from Authorization Accounting Activities which accounts for resources of the major claimants' operating budget holders. The system consolidates these data with unfilled orders and accrued expenditures generated within the major claimant and with disbursements and reimbursements received from the Navy regional finance centers. *Content:* The system requires machine-readable data to update the data base weekly and monthly. The consolidated data are utilized to prepare reports required by higher authority and to provide financial managers and related functional commands with financial data necessary for management of fund resources. *Output:* The system generates the following hardcopy reports: Performance statements, operating budget/expense report, trial balance report, and budget classification/functional category expense element report. *Availability:* Reports are unclassified but are for internal use only.

Agency Contact: Office of Secretary of Defense, Management Systems; Washington, DC 20301; (202) 695-4470.

S00404-011

Military Personnel Navy Financial Management System (MFS). II-A-2.

OMB Funding Title/Code: Military Personnel, Navy / 17-1453-0-1-051.

Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Armed Services.

Subject Terms: Appropriations; Budget Information Systems; Military Pay; Military Personnel; Transfer of Employees; Travel Costs.

Purpose: The system (MFS) is designed to encompass three major subdivisions or modules required in support of the Military Personnel, Navy (MPN) appropriation. 1) Fiscal. The fiscal module is concerned with the funding of the MPN appropriation as a whole and the collection of fiscal reports. It deals with its six budget activities and their subactivities as well as with the Navy members on Temporary Duty for Instructions (TEMDUINS) part of the O and M,N

appropriation. 2) Permanent Change of Station (PCS). The PCS module is concerned with the transfer of Naval personnel from one permanent duty station to a second permanent duty station; MPN funds programmed for this budget activity are used to pay military personnel whose transfers are defined in six travel move categories: Accessions–new entry personnel to first permanent duty station, separations–last duty station to home of record, operational–moves between mainland duty stations, rotational–moves from/to overseas duty stations, training–moves to schools/training facilities with 20 weeks or greater time duration, organized unit–complete unit moves. 3) Pay and Allowances (P and A). The P and A module is concerned with five budget activities of the MPN appropriation. Over 90 percent of the entire dollar value for MPN is controlled by managers involved with the P and A module. The P and A module is broken into three major categories–formulation, operating plans (OPLAN), and execution. Military personnel are paid from funds in the MPN appropriation programmed for budget activities represented in the pay and allowance module. *Input:* Sources of data/information include entitlement information and obligations from the Naval Finance Center, Cleveland; allotment trial balance for subsistence-in-kind from Naval Food Service; data from the Naval accounting and finance centers; and personnel data from the Bureau of Naval Personnel. *Content:* System information includes pay and allowances entitlement information by entitlement, grade or rank, by longevity man-days, etc.; PCS obligations by detailer and type of move; summary information in MFS for obligations; and obligation/expenditure information geocoded. Data are reported monthly. *Output:* Hardcopy reports include the report on budget execution, budget activity trial balance report on reimbursement, and appropriation status by fiscal year program and subaccounts. *Availability:* Reports are for internal use only.

Agency Contact: Office of Secretary of Defense, Management Systems; Washington, DC 20301; (202) 695-4470.

DEPARTMENT OF DEFENSE AGENCIES

S00407-001

Department of Defense Automated Budget System.

OMB Funding Title/Code: Operation and Maintenance, Defense Civil Preparedness Agency / 43-0604-0-1-051; Research, Shelter Survey, and Marking, Defense Civil Preparedness Agency / 43-0605-0-1-051.

Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Armed Services.

Subject Terms: Budget Information Systems; Civil Defense.

Purpose: The system is used by the Office of the Secretary of Defense during the budget formulation process. The initial budget submission is the basis for the system, and any changes thereafter are used to revise the initial budget submission so that the most current status of the budget request is continuously available. Ultimately, information from the system is used for preparation of schedules for the President's budget. *Input:* The major categories of input are personnel strengths, man-years of effort, and related costs and cost data by budget program/activities and object classification detail. Information is generated internally from records within the Budget and Accounting Divisions of the Agency's Comptroller's Office and provided to the Office of the Secretary of Defense in machine-readable form (punched cards). *Content:* The principal subject matter of the system is the detailed breakdown of the Agency's budget request by appropriation and budget program. Decisions on the Agency's budget submission are also reflected in the system. During the budget formulation process, the information is continuously updated to reflect the current status of the Agency's budget request. Although the subject matter does not specifically provide a geographical breakdown by national, State, and local community requirements, the Agency's budget request is comprised of requirements for these entities. *Output:* Principal output is hardcopy printed from data of Agency's initial budget submissions, hardcopies printed continuously thereafter to reflect changes to initial budget request, and hardcopy schedules derived from the system and used in the President's budget submission. *Availability:* Schedules derived from the system are publicly available in the Appendix to the Budget of the United States Government. Information is unclassified.

Agency Contact: Budget Division; Pentagon, Room 1C514, Washington, DC 20301; (202) 695-9182.

S00407-002

Budget Execution Plan (BEP).

OMB Funding Title/Code: Operation and Maintenance, Defense Civil Preparedness Agency / 43-0604-0-1-051; Research, Shelter Survey, and Marking, Defense Civil Preparedness Agency / 43-0605-0-1-051.

Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Armed Services.

Subject Terms: Accounting; Budget Information Systems; Civil Defense; Financial Management.

Purpose: The purpose of the system is to maintain control of all Agency funds and afford management an instantaneous, up-to-date picture of accomplishments. This information is used in reviews of funding requirements and facilitates decisionmaking on reprogramming of funds. The system reflects the currently approved annual funding program, status of requisitions processed on a cumulative basis, and remaining balance. *Input:* Information is generated internally from funding documents within the Budget Division of the Agency's Comptroller's Office. Any document which revises the availability of funds is considered an input source, i.e., apportionment and reapportionment schedules, funding advices, requisitions for contracts and supplies, annual financial plan change letters, and obligation vouchers. The major categories of input are documents that provide funds available for obligation, documents which alter initial fund availability, and obligation and expenditure documents which reduce total fund availability. *Content:* The principal subject matter of the system is the breakdown of funding by Agency organization and region, by programs, and by status. Information is continuously updated to reflect current status of funds. The information system consists of the total Agency funding which is allocated by organization and region. Geographically, the system provides nationwide coverage. *Output:* Principal reports are: 1) Budget Execution Plan Printout–hardcopy printed at least monthly but continuously updated manually; 2) Budget Execution Plan Status Report–hardcopy printed monthly, reflects current availability status of Agency funds; 3) Budget Execution Plan Status Report (Management)–hardcopy prepared monthly, reflects Agency's current status of administrative and housekeeping funds; 4) Budget Execution Plan Status Report (Travel)–hardcopy prepared monthly, reflects Agency's current status of travel funds; and 5) Flash Report on Obligation Status–hardcopy prepared monthly, reflects current status of Agency's funding obligations. The system is designed to list in any order of progression any information in the Budget Execution Plan file. *Availability:* All reports except Flash Report, which is provided to Office of the Secretary of Defense, are for internal agency use only. None is classified.

Agency Contact: Budget Division; Pentagon, Room 1C-514, Washington, DC 20301; (202) 695-9182.

S00407-003

DCPA Accounting System.

OMB Funding Title/Code: Operation and Maintenance, Defense Civil Preparedness Agency / 43-0604-0-1-051; Research, Shelter Survey, and Marking, Defense Civil Preparedness Agency / 43-0605-0-1-051.

Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Armed Services.

Subject Terms: Accounting; Appropriations; Disbursements; Financial Management; Obligations.

Purpose: This system constitutes the official centralized accounting system for the Agency, designed to provide for the orderly recording and reporting of all financial transactions of the Agency. The system is the official source of all financial statements, schedules, and other fiscal data required for Agency management as well as those required by other Government agencies. *Input:* Source data are generated both internally and externally and include all documents which evidence the apportionment, transfer, allotment, commitment, obligation, expenditure, disbursement, reimbursement, or refund of funds appropriated to the Agency. *Content:* The system is comprised of a General Ledger and an Allotment Ledger Subsystem. The General Ledger Subsystem provides a technique for classifying, summarizing, controlling, and reporting all Agency financial transactions. This subsystem further provides a complete record of Agency operations and provides control over assets, liabilities, funds, revenues, and costs. The Allotment Ledger Subsystem provides a method of restricting obligations and expenditures to the purposes for which authorized, insuring that obligations and expenditures do not exceed amounts authorized, and fixing responsibility for violations. The subsystem identifies and accounts for each appropriation as a separate entity throughout its existence from the time of appropriation, through apportionment, transfer, allotment, commitment, obligation, expenditure, reimbursement or refund, and until lapsed or merged in to successor M accounts. *Output:* The system produces both internal reports used for Agency management and external reports required by Congress, the Office of the Secretary of Defense, and other Government agencies. Reports are in both hardcopy and machine-readable form. Major report types include reports on budget execution, reports on reimbursements, appropriation status by fiscal year program and subaccount, reports on obligations, outlays by geographic location, statements of financial condition, and Federal grant-in-aid reports. *Availability:* Although reports are intended for internal use or to meet legal requirements, they are available for public use. No reports are classified.

Agency Contact: Accounting Division, Room 1C-526, Pentagon, Washington, DC 20301; (202) 697-3955.

S00408-001

Foreign Military Sales Credit System (FMSCS). DSAA-AR-1115.
OMB Funding Title/Code: Foreign Assistance / 11-1082-0-1-052.
Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on International Relations, *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Accounting; Credit; Financial Management; Foreign Aid, Foreign Military Sales; Loans; Military Assistance.

Purpose: DSAA is responsible for the administration of the Foreign Military Sales (FMS) Credit Programs; in this capacity it monitors foreign military credits–both direct and guaranteed (through the Federal Financing Bank). DSAA prepares and sends bills, thus acting as the collection agency for the U.S. Government. The FMS Credit System aids DSAA in these functions by producing automated bills and management reports. It has been designed to maintain a record of each credit program with its corresponding payment schedule to record disbursements by DSAA on behalf of the borrower, to prepare bills based upon repayment schedules and loan balances outstanding, and to record all repayments of principal and interest. Each respective credit record also contains a memo record of subsequent disbursements by the military departments of credit funds paid to the military departments by DSAA. It is used by the Financial Reports and Credit Programs Division, Office of the Comptroller, as an administrative aid in the management of these programs. *Input:* All input is furnished internally by the Financial Reports and Credit Programs Division Office of the Comptroller, DSAA. Their information, input, and backup documentation of foreign military sales are provided to DSAA for each individual credit program by the particular military department involved in the sale. This system does not interface with any other data system. *Content:* The FMS Credit System is used to maintain records of the loans made to foreign countries for purchase of defense items and services. In turn, these accounting records provide a basis for management reports and information provided to Congress and others. Disbursement and collection documents comprise the basic source documents for this system. It is generally run weekly but is often run more frequently to satisfy special requests. The data base is grouped by credit arrangements for each country with the necessary supporting information for each arrangement. The system is maintained and processed by the Air Force Data Services Center, the Pentagon. The master files are on tape and are kept for approximately 60 days. Some key information elements or records of the credit system are: the credit program number, country, treasury number, interest rates, promissory notes and outstanding balances, payment records, downpayment amounts, disbursements by services, overdue amounts of principal and interest, payment schedules with principal and the date due, refunds processed, total credit authorized for country, cancellation amounts, type of program (direct or guaranty), program status (open, holding, moratorium), historical records of notes, and disbursement totals by year and military department. *Output:* Principal reports are the Summary of Loan Repayments (monthly, hardcopy); Foreign Military System Credit Printout (as requested, hardcopy and microfiche); Repayment of Foreign Military Credit Bills (as requested, hardcopy); Forecast of Payments Due (as requested, hardcopy); Credit Programs in Arrears 30 days and 90 days (as requested, hardcopy); Management Report (quarterly, hardcopy); Summary of Loan Repayments prior to FY 68 (quarterly, hardcopy); Summary of Loan Repayments FY 69 and after (quarterly; hardcopy); Treasury Reporting of Guaranteed Loans (quarterly, hardcopy and punched cards); and Treasury Reporting of Active Credits (quarterly, hardcopy and punched cards). *Availability:* The output is unclassified and for internal official use only.

Agency Contact: Office of the Comptroller; Architect Building, Suite 535, 1400 Wilson Blvd., Arlington, VA 22209; (202) 694-3330.

S00410-001

Central Accounts Office Data Bank.
OMB Funding Title/Code: Operation and Maintenance, Defense Agencies / 97-0100-0-1-051; Procurement, Defense Agencies / 97-0300-0-1-051; Research, Development, Test, and Evaluation, Defense Agencies / 97-0400-0-1-051; Military Construction, Defense Agencies / 97-0500-0-1-051; Family Housing, Defense / 97-0701-0-1-051.
Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Appropriations: Military Construction Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Appropriations: Military Construction Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting; Appropriations; Defense Budgets; Financial Management.

Purpose: The system provides automated reports by appropriation/subhead, which are used by the Central Accounts Office in the preparation of consolidated reports for submission to higher authorities. These reports are also used by the Budget Division to monitor progress against budgeted goals. *Input:* Accounting/budgetary data are generated and transceived by the DLS Primary Level Field Activities (PLFAs). *Content:* The system contains accounting/budgetary data on a monthly cumulative basis by fiscal year. The system is updated monthly without regard for geographic references. The system is basically a simple one in that data are transceived on a monthly basis by PLFAs, and the system is updated and produces the required reports. *Output:* The system provides the following hard-

copy reports on a monthly basis: Status of Financial Authority, Status of Allotment, Status of Prior Year Funds, Obligations by Object Class, Report of Reimbursable Transactions, and Disbursement/Collection Data. It does not have query capability. *Availability:* Reports are for Agency use only.

Agency Contact: DLA, Cameron Station, Alexandria, VA 22314; (202) 274-6217.

S00410-002

DLA Management Information System (MIS).

OMB Funding Title/Code: Operation and Maintenance, Defense Agencies / 97-0100-0-1-051.

Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Armed Services

Subject Terms: Management Information Systems; Military Procurement; Resource Allocation

Purpose: The system encompasses the general purpose management data required by functional program managers in exercising management planning and control responsibilities. These data are summary-type performance indicators necessary for resource management and control functions or staff surveillance of program performance (as contrasted with operational process control). *Input:* Basic data elements are compiled and submitted to a HQ DLA central data bank by the Primary Level Field Activities (PLFAs) through the Automatic Digital Network (AUTODIN). These data are derived from operational automated data systems, augmented by manual counts from hardcopy documents as the functional processes occur. Summary data are transmitted to the central data bank, generally on a monthly basis, in accordance with the definitions and points of counts defined in the DLA MIS glossary. *Content:* Examples of specific data coverage are cost/expense, manpower, and personnel utilization from all primary field activities, performance data for depot operations from seven depot activities, materiel management by eight supply centers, contract administration by nine Defense Contract Administration Regions, property disposal by the Defense Property Disposal Service and its five regions, and other managment data pertaining to Defense Documentation Center, Defense Logistics Services Center, and the Defense Industrial Plant Equipment Center. These data emanate from DLA activities located throughout the continental United States and, in some cases, overseas sites. *Output:* The following DLA reports are produced generally on a monthly recurring basis: 1) Computer-generated printouts of basic data in prescribed formats unique to type of data for cost/expense, performance workload indicators, manpower, and personnel utilization data. These reports reflect an individual activity's input and DLA recap. 2) Computer-generated analytic products (tables, charts, and other graphic displays) which evaluate the relationship between workload performance and resources utilized against predetermined programs and/or standards. 3) Information from the HQ DLA Central Data Bank in response to as-required or unique one-time requests is accomplished through a data inquiry program which retrieves, makes various calculations, and displays current and historical statistics in tailored formats sequences depicted as tabulations or charts. *Availability:* Reports are designed for internal management purposes, with limited distribution of selected products to OSD.

Agency Contact: Management Evaluation and Information Systems Division; Cameron Station, Alexandria, VA 22314; (202) 274-6205.

S00410-003

Defense Documentation Center (DDC).

OMB Funding Title/Code: Operation and Maintenance, Defense Agencies / 97-0100-0-1-051.

Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Armed Services.

Subject Terms: Defense Contracts; Information Services; Research and Development; Technical ...

Purpose: The Center (DDC) is the central repository for the Defense Department's collections of research and development in virtually all fields of science and technology, involving subject categories ranging from aeronautics to zoology. *Input:* Defense and associated contractor researchers are required to deposit information (both unclassified and classified including secret and restricted data) into various data banks collected by DDC for subsequent retrieval by eligible users. *Content:* The principal data banks available in the DDC are the Research and Development Planning (R and DPP) consisting of planned research; the Research and Technology Work Unit Information System (WUIS) containing the current research being performed; and the Technical Report (TR) Program which is a formally documented collection of completed research. A User's Guide provides information on the subject categories of the DDC report collection, the byproducts of the data banks, the services offered, and the registration procedures. *Output:* Various unlimited/unclassified documents classified reports are available to qualified recipients. *Availability:* Research and development activities within the U.S. Government and associated contractors, subcontractors, and grantees with current Government contracts are eligible to receive most of the information from the DOD data banks located at DDC. In addition, research and development organizations without current contracts may become eligible for service by a military service authorization under the Defense potential contractors programs. DDC serves the general public indirectly, where unclassified/unlimited documents are concerned, through a special arrangement with NTIS. DDC provides NTIS with copies of unlimited/unclassified research and development reports which are sponsored, cosponsored, or generated by the Department of Defense.

Agency Contact: Office of Secretary of Defense, Management Systems; Washington, DC 20301; (202) 695-4470.

S00411-001

Information System Supports Communications Services Industrial Fund (CSIF).

OMB Funding Title/Code: Defense Industrial Fund / 97-4962-0-4-051.

Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Armed Services.

Subject Terms: Communications; Financial Management; Telecommunications.

Purpose: The system processes financial data necessary for the management of leased communications services to both DOD and non-DOD Government activities. The annual dollar volume of leased communications provided to customer activities by the CSIF is approximately $400 million. Under management by the Comptroller Directorate, Headquarters Defense Communications Agency (DCA), the Defense Commercial Communications Office (DECCO), located at Scott AFB, IL, provides all customer services. *Input:* Major input to the system is customer-initiated telecommunications service orders and contractual information necessary to obtain specific services from the various vendors of leased communications. *Content:* The system tracks the telecommunications leasing process to include the receipt of telecommunications service orders from customers, the ordering of services against previously written contracts, the pinpointing and monitoring of services provided to various customers, the disbursement of funds to vendors and the transfer of funds to the CSIF from customer accounts. Incorporated in the system is an automated bill-paying feature. Customers and vendors are located worldwide. The primary cycle of the system is monthly, culminating in the reconciliation of customer and vendor accounts. *Output:* The principal output of the system is a Cost and Obligation Report that summarizes the payment of bills and the allocation of costs among customers. This report and other financial management reports are produced monthly in hardcopy. *Availability:* Generally, all reports are unclassified, publicly available, and not restricted to internal use.

Agency Contact: Defense Communications Agency, Washington, DC 20305; (202) 692-2824.

S00413-001

DMA Accounting System.

OMB Funding Title/Code: Operation and Maintenance, Defense Agencies / 97-0100-0-1-051; Procurement, Defense Agencies / 97-0300-0-1-051; Research, Development, Test, and Evaluation, Defense Agencies / 97-0400-0-1-051; Military Construction, Defense Agencies / 97-0500-0-1-051; Family Housing, Defense / 97-0701-0-1-051.

Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Appropriations: Military Construction Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Appropriations: Military Construction Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting; Appropriations, Civilian Personnel; Financial Management; Payroll.

Purpose: The system is designed and operated to accomplish the following: 1) Provide full disclosure of financial results of DMA activities; 2) produce adequate financial information for DMA management purposes; 3) provide effective control over and accountability for all funds, property, and other assets for which DMA is responsible; 4) provide reliable accounting results to serve as a basis for preparing and supporting DMA budget requests, for controlling the execution of the budgets, and for providing financial information required by the Department of Defense, Office of Management and Budget, and other agencies; 5) suitably integrate DMA accounting with the central accounting and reporting operations of the Treasury Department; and 6) by means of a central civilian payroll office, provide for accurate and timely payment of civilian personnel. ***Input:*** Input to the DMA Accounting System is provided by field activities of DMA and by headquarters, DMA. At the field component level, DMA uses the Air Force standard automated base level accounting and civilian pay system for capturing and processing input. The major categories of input data are funding schedules, commitment or obligation documents, collection/disbursement vouchers, reimbursable orders, stock fund issue cards, and civilian pay data. ***Content:*** At the DMA field activity level, the accounting input is processed daily by cost center, including funding, commitment and undelivered orders, accounts payable, cost, and disbursements. Orders, earnings, and collections are updated daily by sales code and customer. At the central civilian payroll office, time and attendance cards, certification of personnel actions, and other payroll change data are updated biweekly. Headquarters, DMA, collects the monthly summary value of funds, commitments, obligations, disbursements, orders, earnings, collections, undelivered orders, and accounts payable. Also, civilian man-months and costs by pay system are collected monthly by headquarters, DMA. Geocoding is restricted to identifying field activity by city and State and collecting and reporting civilian employers earnings and taxes by State taxing authorities. ***Output:*** Major reports produced monthly are the Manager Cost Center Report, Status of Allotment, and Report of Appropriation Reimbursement. The files may be queried by remote terminals. In addition to hardcopy, punched cards are produced for the latter two reports and submitted to HQ DMA. The civilian pay system produces the normal paychecks, bonds, and reports each two weeks. In addition, a Civilian Manpower and Funding Report with punchcards is produced and submitted to HQ DMA. Headquarters, DMA prepares the following hardcopy reports: Report on Budget Execution (monthly); Report of Reimbursement (monthly); Report on Obligations (monthly); Appropriation Status by Fiscal Year, Program, and Subaccounts (monthly); Statement of Appropriation Account (quarterly); Status of Operations Resources (quarterly), and Internal Budget Status Reports (monthly). ***Availability:*** Output is publicly available and can be obtained from the Department of Defense.

Agency Contact: Defense Mapping Agency, Bldg. 56, Naval Observatory, Washington, DC 20305; (202) 254-4466.

S00413-002

U.S. Board on Geographic Names (BGN).

OMB Funding Title/Code: Operation and Maintenance, Defense Agencies / 97-0100-0-1-051.

Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Armed Services.

Subject Terms: Foreign Countries; Gazetteers; Geographic Names.

Purpose: This system provides staff support to BGN foreign names programs in response to provisions of Public Law 80-242 (which created BGN) and provides information about foreign geographic nomenclature to DOD, other Federal, and non-Federal users. ***Input:*** Primary sources of information comprise maps, gazetteers, atlases, census documents, and other publications issued by foreign agencies. As processed by DMA staff under BGN guidelines, these sources become the basic files of nomenclatural information. An important part of processing is conversion to roman alphabet of names from non-roman-alphabet sources. ***Content:*** Data are concerned with nomenclature of geographic features in foreign areas (including undersea features, features in Antarctica, and features on planetary surfaces). Items include name of feature, class or type of feature, location (latitude and longitude), and administrative area in which located. Listed are approximately 5 million names, including a BGN-approved name for features as well as variant spellings as required. While some information is old, most names in files are kept relatively current. ***Output:*** Names are disseminated in a series of gazetteers covering about 155 countries or areas. The gazetteers are in hardcopy, but magnetic tapes for each also are available. The tapes, however, lack diacritics that are necessary for many names converted from non-roman-alphabet sources. Some gazetteers are old and do not show current names. ***Availability:*** The gazetteers are circulated free of charge to Federal agencies and qualified users. Information regarding names is available to Federal agencies and the public on request.

Agency Contact: Defense Mapping Agency, Bldg. 56, Naval Observatory, Washington, DC 20305; (202) 254-4453.

S00414-001

DMA Accounting System.

OMB Funding Title/Code: Research, Development, Test, and Evaluation, Defense Agencies / 97-0400-0-1-051; Operation and Maintenance, Defense Agencies / 97-0100-0-1-051; Procurement, Defense Agencies / 97-0300-0-1-051; Military Construction, Defense Agencies / 97-0500-0-1-051.

Congressional Relevance: *House* Committee on Appropriations: Defense Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations: Defense Subcommittee; *Senate* Committee on Armed Services.

Subject Terms: Accounting; Financial Management.

Purpose: The system is designed to provide timely reports on budget execution, to provide DNA program managers with status of funds information, and to assure maximum effective utilization of Agency financial resources. The automated portion of the system covers financial resources in the Research, Development, Test, and Evaluation (RDT and E) and Operation and Maintenance (O and M) appropriations. The manual part of the system relates to the Military Construction (MCON) and Procurement, Defense Agencies (P, DA) appropriations, where total financial resources are normally small and related to readily identifiable major construction projects or individual items of equipment. The system is primarily utilized by financial managers at both headquarters, DNA and at the Armed Forces Radiobiology Research Institute (AFRRI) in Bethesda, MD. ***Input:*** Source documentation is classified as internal (commitment and obligation information) and external (such as accrued expendi-

ture, disbursement, and fund authorization documents). *Content:* Records are created at the detail level recording initiations, commitments, obligations, accrued expenditures, and disbursements as the information is developed and/or received. The system covers the entire geo-code requirements for report preparation. Financial data are input into the system via a CRT on a daily basis. Updated data files are available for inquiry at any time. Current status of funds reports are produced at the close of business each day. *Output:* The system produces daily reports of fund availability identifying uncommitted balances by activity. At the present time the system does not produce hardcopy accounting reports ready for submission. All current reports are management-oriented with the capability to produce them as required. Query capability exists through the use of a CRT. *Availability:* All output is for internal use only.

Agency Contact: Comptroller; Washington, DC 20305; (202) 325-7141.

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE

S00500-001

Regional Accounting System (RAS). ACF 001.

OMB Funding Title/Code: General Departmental Management / 12-0120-0-1-500; Human Development / 75-1636-0-1-500; Salaries and Expenses / 75-0271-0-1-503; Health Services / 75-0350-0-1-551; Salaries and Expenses / 75-0501-0-1-506; Health Resources / 75-0712-0-1-550; Center for Disease Control / 75-0943-0-1-553; Assistant Secretary for Health / 75-1101-0-1-554; Alcohol, Drug Abuse and Mental Health / 75-1361-0-1-550.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *Senate* Committee on Finance; *Senate* Committee on Human Resources.

Subject Terms: Accounting; Financial Management.

Purpose: The system consolidates accounting operation support provided to regional offices. RAS acts as the central automated processing system for regional accounting data. *Input:* The input consists of central accounting transaction data from central payroll, departmental Federal assistance financing system, HEW principal operating components, and departmental management accounting systems. *Content:* The system contains information on warrants, allotments, travel advances, payroll advances, accruals, obligations, operating plans, expenditures, etc., necessary to maintain a full accounting system to be used by the regions for maintaining their programs. All data content is consistent with the requirements of the Departmental Accounting Manual. *Output:* The output includes Status of Funds, Status of Documents, Geographic Funds Distribution Transactions Report, and Accounting Control Report. At present, RAS does not have query capability. *Availability:* Output is for internal use and for the Treasury. It may be made available to the public under the Freedom of Information Act.

Agency Contact: ADP and Telecommunication Research Division, 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6543.

S00500-002

Grants Systems Standard (GSS). ACF 002.

OMB Funding Title/Code: General Departmental Management / 12-0120-0-1-500; Consolidated Working Fund / 75-3901-0-4-506; Working Capital Fund / 75-4503-0-4-506.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on the Judiciary; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance; *Senate* Committee on Human Resources; *Senate* Committee on the Judiciary.

Subject Terms: Accounting; Budget Information Systems; Financial Management.

Purpose: The system provides automated accounting data to internal management and meets Treasury and Office of Management and Budget reporting requirements. The system services the Office of the Secretary (OS) and the Office of Human Development (OHD) and accounts for funds transferred to HEW by other departments. *Input:* Fiscal documents are received from the various offices within the OS and the OHD. Data are also received from offices, such as the Departmental Federal Assistance Financing Branch, the Regional Accounting Systems Branch, and the Data Management Center. Invoices and bills are received from various private sources as well as from numerous Federal offices. *Content:* The system contains information on warrants, allotments, allowances, operating plans, obligations, advances, accruals, and expenditures. Data elements required by the Department Accounting Manual are reflected in the system, including geocodes that represent State, county, city, congressional district, and SMSA. The system is designed to update daily. *Output:* A series of financial reports and ledgers, including the standard reports required by Treasury, is produced monthly. Output is available in hardcopy, microfilm, and magnetic tapes. Some reports will soon be available in microfiche. *Availability:* Output is for internal use, for the Treasury, and the Office of Management and Budget; it may be made available to the public under the Freedom of Information Act.

Agency Contact: ADP and Telecommunication Research Division, 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6543.

S00500-003

Central Registry System (CRS). ACF 003.

OMB Funding Title/Code: General Departmental Management / 12-0120-0-1-500.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance; *Senate* Committee on Human Resources.

Subject Terms: Contractors; Contracts; Government Contracts; Grants.

Purpose: The system maintains the name, address, geographic locations, entity type, and certain other characteristics of organizations and individuals who are recipients of HEW grants and contracts. The system utilizes the Internal Revenue Service's employer identification for organizations and the social security number for individuals. It also relates the Departmental Federal Assistance Financing System's payment identification number (DFAFS) (PINS) to appropriate entities. *Input:* Input is provided by all HEW organizations which fund or otherwise deal with recipients of HEW grants and contracts. DFAFS PINS are updated in the CRS file by the DFAFS system by tape input. Input is in standard format and may be by hardcopy or through on-line terminals located throughout HEW. Queries to the system, as well as adds and changes, may be made through on-line terminal. *Content:* The input is Agency code, entity name and number, mailing address, geopolitical codes, entity type, and DFAFS PIN. Data are input as the need occurs. They are held in batches until 250-400 records are accumulated, and then the master file is up-

dated. *Output:* Magnetic tape output of the master file or segments of the file are available to HEW users on request. Query capability is available. Annually, a linotron tape of the master file is prepared, and the central directory is published and distributed throughout the Department. *Availability:* Output is for internal use, but certain data may be made available to the public under the Freedom of Information Act.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202)245-6541.

S00500-004

Departmental Federal Assistance Financing System (DFAFS). ACF 004.

OMB Funding Title/Code: General Departmental Management / 12-0120-0-1-500.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance; *Senate* Committee on Human Resources.

Subject Terms: Accounting; Contracts; Federal Aid Programs; Government Contracts; Grants; Loans.

Purpose: The system provides the DHEW agencies and recipient organizations of grants/ contracts/loans with a central location for the payment of funds and recording of expenditure data on Federal assistance-like programs. The system is on-line at the National Institutes of Health and provides users having data terminals with on-line query capability with DFAFS. *Input:* Input consists of transactions which update the various files with new obligations, payments, recipient expenditures, and other specialized transactions. DHEW agencies send obligation data on magnetic tape. Recipients send expenditure data by hardcopy and on magnetic tape for direct input. *Content:* This system records at the payee (recipient) level and at the document level the total obligational authority, the total amount of advances or payments, and the total cumulative expenditures reported by the recipient. The geocoding of the payee consists of State, congressional district, and city. The data base is updated twice per week. Expenditure data are forwarded to agencies about the 20th of each month. Synchronization data are forwarded to agencies monthly, about two weeks following expenditure reporting. *Output:* DFAFS produces numerous financial and statistical reports in 16mm roll microfilm, 3x5 microfiche, and hardcopy. Most reports are for internal use and for the DHEW Federal Funds. The prime recipient report is sent quarterly; it requires each recipient to submit detailed expenditure data by filling in the report or by forwarding the data by magnetic tape. *Availability:* DFAFS data are nonclassified and available on a need-to-know basis. Usually a payee sees only his data, an agency sees its information, etc. Under the Freedom of Information Act, the data are publicly available.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00500-005

HEW Audit Agency–Audit Information System (AIS). ACR 001.

OMB Funding Title/Code: General Departmental Management / 12-0120-0-1-500.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance; *Senate* Committee on Human Resources.

Subject Terms: Auditing

Purpose: This system provides information on current work load, audit reports issued, and audit findings. Audit findings and principal operating components (POCS) actions taken to correct any deficiencies brought to light by the audit reports are coded into the system. This system provides a centralized control over the number and types of reports issued by all offices within the audit agency. A data base of statistical information which can be analyzed for workload accomplishments as well as for producing special reports is also provided by this system. *Input:* The 10 regional offices and the headquarters of the audit agency are the providers of information for the system. Principal operating components (POCS) also provide input in the form of reactions to audit findings. *Content:* The principal subject matter of the input is the particulars associated with performance of the audit work and the type of program being audited. Data provided include Code Sheet 485-A–the Region and Audit Control Number (ACN) of the audit report, the numeric code of the State in which the auditee is located, responsible POC, appropriation number, program, audit category, name of grantee or contractor audited, period of time audited, Federal audited costs, man-days used, report issue date, month and year next audit is due, indications of what advanced techniques were used in doing audit, action official, and indication if there were any findings; Code Sheet 485-B–region and ACN, finding type and POC responsible for finding resolution; and Code Sheet OS 486–region and ACN, finding type and amount, POC agreement or disagreement with the finding, and identification of the POC. *Output:* The system produces hardcopy output. It is the monthly schedule of audit reports and production report; the quarterly schedule of audit reports issued, HEW-produced audit reports issued by region; all audit reports issued by region; audit reports without findings; comparison of monetary and nonmonetary findings; findings utilization report; and the stewardship data base. The reports produced on a fiscal year basis are the schedule of audit reports issued by the categories HEW only and all. The system can and does produce a large number of special request type reports. Input is by means of punchcard. *Availability:* Output is intended for internal use only. The source of output is the HEW Data Management Center Printer. One copy of each report is printed except for the quarterly stewardship report where 12 Xerox copies are distributed to the POCS.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202)245-6541.

S00500-006

HEW Audit Agency–Time Reporting and Audit Control System. ACR 002.

OMB Funding Title/Code: General Departmental Management / 12-0120-0-1-500.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance; *Senate* Committee on Human Resources.

Subject Terms: Auditing; Federal Employees; Productivity in Government; Project Management

Purpose: The system provides headquarters and regional management with detailed and summarized information regarding the status of audit assignments, status of audit assignments, periodic measurement of progress in terms of man-days expended and audit reports issued in relationship to the scope of audit assignments annual work plan, preparation of monthly billings to other Federal agencies for reimbursable work expended, and a roster of all employees (monthly). *Input:* The input is assembled at the audit agency's 10 regional and headquarters offices by the responsible HEW auditor. The initial input consists of three basic types of data annual work plan, employee basic information, and auditee basic information. Each HEW auditor completes a monthly timesheet which [illegible] update the basic input data [illegible] the status of assignments is furnished by the [illegible] and/or re-

gional auditor. *Content:* Each month timecards (OS-509) are completed by each auditor, showing the number of hours and audits to be worked on during the month. Additional data code sheets are prepared for any new audits started during the month, ongoing audits where significant milestone dates were achieved, and audits which were completed during the month. Information coded into the system concerning each employee is limited to name and grade, social security number, region and branch (city) of his duty station, and the audit assignments on which the employee worked. Information coded into the system on the auditee is limited to name, agency code, appropriation and program number, starting and estimated ending date of audit work, and milestone dates such as date draft issued and field work completed. Work plan data, such as total estimated reports issued and estimated man-days expended are also coded into the system at the beginning of each fiscal year. No geocoding is used other than the inclusion of the HEW region and State code number on the auditee code sheet and the branch and region numbers for the auditor. The State code, although it is keypunched off the code sheet, is not used by the computer program and does not appear on any of the reports. *Output:* The system produces nine monthly reports and two quarterly reports. They are: the monthly schedule of staff time - auditors direct and indirect hours, monthly status of audit assignments, monthly schedule of cancelled and completed audit assignments, monthly billing of reimbursable audit hours - by agency and a headquarters summary, monthly summary of hours expended at educational institutes, milestone report - regular and 60 plus days, quarterly accomplishment report, and quarterly schedule of time expended on SSA trust funds audits. This system also produces hardcopy. *Availability:* The output is intended for internal use only. Each regional office receives a copy. They may, if desired, make Xerox copies of the reports and distribute them to their branch offices for use by the branch managers.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00500-007

Facilities Management Information System (FMIS). AMF 001.

OMB Funding Title/Code: General Departmental Management / 12-0120-0-1-500.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance; *Senate* Committee on Human Resources.

Subject Terms: Construction; Construction Costs; Management Information Systems; Productivity in Government; Project Management.

Purpose: The system is designed to be responsive to internal HEW management and reporting needs. Output is provided to HEW principal operating components, to regional architectural engineering (A/E) and program staffs, as well as to central office personnel for use as a management tool to evaluate regional staffing, manpower, and activity levels. Summary data are employed for briefing and responses to other Federal agencies. *Input:* Input for the system is entered by each HEW Regional Office for Facilities Engineering and Construction (ROFEC) by means of computer terminals or by regional director's punched cards to the HEW Washington computer for processing. Major data elements on each active health and education program consist of design and construction actions for each project. *Content:* Detailed reports list the current status and dollars of each project and the summary reports reflect total activity by project status. The total dollar value of all design and construction programs is equal to about nine billion dollars. Input is entered weekly or monthly in each region, depending upon the level of activity. Output is generated monthly. The geographic location of each project is provided, i.e., State, county, city, SMSA, and congressional district. The system also contains action dates: application received, [illegible] approved, schematic drawings reviewed, preliminary [illegible] reviewed, final plans reviewed, bid date, contract award, construction start, construction progress, and final report. Each project is also coded by type of facility and type of construction. *Output:* The principal monthly reports are the project progress report, summary report, and Standard Metropolitan Statistical Area (SMSA) report. The system has query capability at the regional and central office levels. *Availability:* The output is furnished for internal use but certain information is made available upon request to the Congress and to the public.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00500-008

Health Representative Construction Costs (HRCC). AMF 002.

OMB Funding Title/Code: General Departmental Management / 12-0120-0-1-500.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance; *Senate* Committee on Human Resources.

Subject Terms: Building Construction; Construction; Construction Costs; Costs; Federal Aid to Health; Health Facilities; Hospitals.

Purpose: The system collects and publishes representative construction costs of federally assisted hospital and health facilities as an aid to HEW Regional Architectural/Engineering (A/E) and program staffs, principal operating components, other Federal agencies, private A/E firms, and other interested organizations and individuals. *Input:* Input for the system is furnished by applicants or the A/E to HEW Regional Offices for Facilities Engineering and Construction (ROFEC) on Form FEC 2-5. The completed forms are forwarded by the ROFECS to the central office for processing and publication. Data consist of such major items as costs, number of beds, number of square feet, type of facility, construction type, and building characteristics. *Content:* The system contains project detail as well as average and median cost summaries by square foot and cost per bed by program categories, i.e., hospitals, nursing homes, mental health centers. Each publication generally covers a timespan of 12 months based upon project bid opening dates. The geographic location of each project is provided, i.e., State, county, and city. Other data elements shown are number of square feet, number of beds, construction and total project cost, bid opening date, project number, number of stories, number of elevators, kind of foundation, frame, roof, floors, floor finishes, partitions, and wall and ceiling finishes. In addition boiler plant information, kind of heating system, and whether the structure is air conditioned are also provided. Projects are arranged by program type and on the basis of five construction categories within each program-new construction, additions, additional stories, alterations and additions, and alterations. *Output:* The product or output is the publication Representative Construction Costs of Hospitals and Related Health Facilities. The system has no query capability, and the data are not available in any other form. *Availability:* The publication is available to the general public.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW., Washington, DC 20201; (202) 245-6541.

S00500-009

Education Representative Construction Costs (ERCC). AMF 003.

OMB Funding Title/Code: General Departmental Management / 12-0120-0-1-500.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance; *Senate* Committee on Human Resources.

Subject Terms: Building Construction; Construction Costs; Costs; Educational Facilities; Federal Aid to Education; Federal Aid to Higher Education; Schools.

Purpose: The system collects and publishes representative construction costs of federally assisted higher education facilities as an aid to HEW Regional Architectural/ Engineering (A/E) and program staffs, principal operating components, other Federal agencies private A/E firms, and other interested organizations and individuals. *Input:* Input is furnished by applicants or their A/E to HEW Regional Office for Facilities Engineering and Construction (ROFEC) on Form FEC 2-19. The completed forms are forwarded by the ROFECS to the central office for processing and publication. Data consist of such major items as costs, number of square feet, type of facility, construction type, and building characteristics. *Content:* The system contains project detail as well as average and median costs summaries by square foot and by type of teaching facility, i.e., general, classrooms, libraries, science buildings. Each publication generally covers a timespan of 24 months based upon project bid opening dates. The geographic location of each project is provided, i.e., State, county, and city. Other data elements shown are number of square feet, construction and total project cost, bid opening date, project number, number of stairs, number of elevators, kind of foundation, frame, roof, floors, floor finishes, partitions, wall finishes, and ceiling finishes. In addition, boiler plant information, kind of heating system and whether the structure is air conditioned are also provided. Projects are arranged by type of teaching facility and on the basis of five construction categories within each program: new construction, additions, rehabilitation, new and rehabilitation, and addition and rehabilitation. *Output:* The product or output is the publication Representative Construction Costs of Higher Education Academic Facilities. The system has no query capability, and the data are not available in any other form. *Availability:* The publication is available to the general public.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00500-010

GSA-Assigned Inventory (FEAMS). AMF 004.

OMB Funding Title/Code: General Departmental Management / 12-0120-0-1-500.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance; *Senate* Committee on Human Resources.

Subject Terms: Costs; Federal Office Buildings; Inventories; Management Information Systems.

Purpose: The GSA-Assigned Inventory is an information system designed to help management in space and financial decisions. It has a record for each space assignment by type of space and bureau within all HEW installations. The system is designed for remote regional entry. A detailed report, intended to be used as a tool for validating billings, is produced every quarter. *Input:* The sole source of input is the regional engineer who, upon space assignment, creates a record that is processed into the inventory. *Content:* The system contains a record of each individual assignment by type of space, the actual assignment (square footage), its unit cost, number of personnel assigned, Agency assignment, and mission of the Agency. *Output:* A quarterly report provides a detailed inventory of all assignments sorted by Principal Operating Component (POC), bureau, geographic location, and type of space. The query capability uses DS/3. *Availability:* Output is available to all POC's and GSA.

Agency Contact: ADP and Telecommunication and Resources Division; 200 Independence Ave. SW, Washington, DC 20201 (202) 245-6541.

S00500-011

GSA-Projected Inventory (FEAMS). AMF 005.

OMB Funding Title/Code: General Departmental Management 12-0120-0-1-500.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance; *Senate* Committee on Human Resources.

Subject Terms: Costs; Federal Office Buildings; Forecasting; Inventories; Management Information Systems.

Purpose: The GSA-Projected Inventory provides ORPM the capability to compute the HEW budget requirements for GSA assigned space and reimbursable services. It takes the current inventory and combines it with future space projections arriving at an estimated future inventory. The future inventory is costed using escalation factors to obtain a budget estimate. This information is then provided to the other Principal Operating Components (POC) and GSA for planning processes. *Input:* Headquarters personnel knowledgeable of programmatic changes and expansions will input their space and related services requirements. *Content:* The system contains projections of space requirements and their cost. It is Departmentwide and contains projections for the 50 States and associated U.S. territories. *Output:* The output consists of quarterly reports on space budget estimates, projected space, and related services requirements. *Availability:* Reports are available to all POC's, GSA, and OMB.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00500-012

HEW-Owned Detail File (FEAMS). AMF 006.

OMB Funding Title/Code: General Departmental Management 12-0120-0-1-500.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance; *Senate* Committee on Human Resources.

Subject Terms: Equipment; Federal Office Buildings; Government Property; Inventories; Management Information Systems; Real Property.

Purpose: With the established geographic location file, the HEW-Owned Detail Files are divided into two major sorts, one by region and one by POC's. The property description by land, building, structure utility, and building categories in which HEW houses its programs may be extracted from these printouts. *Input:* At the present time the source of input both external and internal is manual. Updating information is submitted to the systems manager by means of FEC Form 3-17 or prekey punched cards. There are a number of situations that are handled via telephone. *Content:* Data contained in this system are real property, including building structure, associated mechanical equipment, and current book value. *Output:* The Principal Operating Components (POC's) receive certain printouts for their review, correction, and/or confirmation prior to reporting to GSA on the annual report. At the present time, the only query capability is locally controlled. On a quarterly basis, the regional and principal operating components reports are mailed. *Availability:* reports are not classified and are available to anyone in the rtment on a need-to-know basis. ational key is required system that would negate al deletions resulting on-line capabilities that now he geograp ic location

Contact: ADP and Telec urces Division; idence Ave. SW, 20201; (202)

S00500-013

Geographic Location File (FEAMS). AMF 007.

OMB Funding Title/Code: General Departmental Management / 12-0120-0-1-500.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance; *Senate* Committee on Human Resources.

Subject Terms: Federal Office Buildings; Government Property; Inventories; Management Information Systems.

Purpose: The first step in creating an inventory data base is building a complete list of HEW installations by geographical location and by constructing a geographic location file. This file provides the geographic location of HEW facilities by region, State, city, address, county, name of installation, HEW function, and number of personnel. ***Input:*** Manual input includes completion of FEC Form 320 and FEC 317, prepared from regional office records and keypunched and scheduled for machine processing. ***Content:*** Each regional office (ROFEC) submits changes as they occur on a weekly basis or as required utilizing on-line transmission. These changes are reflected in GSA-assigned, HEW leased, use permit, and nominal rent types of acquisition. The HEW-owned and Indian trust types of acquisition are done either by mailed keypunched cards or FEC Form 3-17. ***Output:*** At the regional level, transaction and error reports are transmitted on a weekly basis to any or all regions that may have had any updating action. On a quarterly basis, the regional and principal operating components reports are mailed. Query capabilities are available. ***Availability:*** The reports from this system are unclassified and are available to anyone in the Department on a need-to-know basis.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00500-014

Preprimary Enrollments.

OMB Funding Title/Code: Salaries and Expenses / 75-1401-0-1-500.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Early Childhood; Educational Statistics; Enrollment; Preschool Programs.

Purpose: This system is designed to analyze and disseminate data on enrollments of children, ages 3 to 6, in preprimary educational programs. ***Input:*** Data are derived from the October Current Population Survey conducted annually by the Bureau of the Census, a sample of 60,000 households. ***Content:*** Tables of U. S. estimates compiled annually show numbers of children enrolled by race, sex, type of program, family income, occupation of father, occupation of mother, and other characteristics. ***Output:*** A statistical summary report on annual data and periodic 5-year trend analysis reports are produced. ***Availability:*** Reports are publicly available.

Agency Contact: National Center for Education Statistics; 400 Maryland Ave. SW, Washington, DC 20202; (202) 245-8790.

S00500-015

Elementary Secondary General Information Survey System (ELSEGIS).

OMB Funding Title/Code: Salaries and Expenses / 75-1401-0-1-500.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Educational Costs; Educational Statistics; Elementary School Enrollment; Schools; Secondary Schools.

Purpose: The system is designed to collect, process, analyze, and disseminate data on elementary and secondary educational institutions in the United States and its outlying areas. ***Input:*** Data are derived from State educational agencies having governance over the local public school systems. ***Content:*** Content consists of State aggregate summaries of number of schools by type; staff employment by sex and assignment category; number of pupils enrolled by grade; amounts of money received by source and expended by purpose for public education; names and characteristics of local school systems; and fall estimates of average salaries, revenues, expenditures, and enrollments for the current year. Reports are updated annually. ***Output:*** Output includes statistical reports, analytical reports, magnetic tape files, and special tabulations. There is limited on-line inquiry. ***Availability:*** Reports are publicly available through NCES and GPO.

Agency Contact: National Center for Education Statistics; 400 Maryland Ave. SW, Washington, DC 20202; (202) 245-8125.

S00500-016

Survey of Nonpublic Elementary and Secondary Schools.

OMB Funding Title/Code: Salaries and Expenses / 75-1401-0-1-500.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Educational Costs; Educational Statistics; Elementary School Enrollment; Parochial Schools; Private Schools; Schools; Secondary School.

Purpose: This system is designed to collect, process, analyze, and disseminate data on nonpublic education in the United States. ***Input:*** Input is from a complete enumeration of the universe of nonpublic schools via the Council for American Private Education and the National Catholic Education Association. ***Content:*** Characteristic of nonpublic schools maintained include membership by grade, high school graduation, staff employed by assignment, and revenue and expenditure data. The file is updated annually. ***Output:*** Statistical reports, analytical reports, magnetic tape file, and special tabulations are provided. ***Availability:*** Reports are publicly available.

Agency Contact: National Center for Education Statistics; 400 Maryland Ave. SW, Washington, DC 20202; (202) 245-5824.

S00500-017

National Assessment of Educational Progress (NAEP).

OMB Funding Title/Code: Salaries and Expenses / 75-1401-0-1-500.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Educational Evaluation; Educational Statistics; Testing.

Purpose: The purpose of NAEP is to measure the educational achievement of four age groups of young Americans (9, 13, 17, 26-35) in school-related subject areas, to report changes in achievement over regular intervals, and to conduct special probes on such timely and important topics as consumerism, basic math, and basic life skills. ***Input:*** The primary sources of information are elementary and secondary schools (both public and private) and school districts selected for sample, students selected for participation, 17-year-olds not enrolled in school selected for participation, and young adults selected for sample. The major categories providing data are in school assessment: 9-year-olds, 13-year-olds, 17-year-olds, and school assessment: 17-year-olds not enrolled, adults, ages 26-35. ***Content:*** NAEP collects information concerning the knowledge understanding and attitudes of the four NAEP

seven (10 in the past) learning areas–science, mathematics, reading, writing, citizenship/social studies, career and occupational development, and humanities (art, music, and literature combined). These data are obtained approximately every five years. NAEP also collects information on several reporting variables (i.e., sex, race, region, parental education, and size and type of community) and a number of school- and home-related background variables thought to contribute to educational achievement. In addition, NAEP obtains field administrative information to facilitate sample selection, field work, and validation efforts. *Output:* The principal output is approximately one dozen reports published each year. The assessment results for each subject area are presented in an overview report, selective reports on important topics or subareas, and technical reports. Each subject area is assessed approximately every five years, and the assessment results are reported. *Availability:* After the assessment of each subject area, approximately 50 percent of the exercises (test items) used are made available publicly, and the other 50 percent are retained by NAEP for reuse in the next cycle assessment. The reports are distributed mainly by GPO, but they can also be obtained from NAEP in hardcopy and microfiche. Data tapes can be purchased through NAEP.

Agency Contact: National Center for Education Statistics; 400 Maryland Ave. SW, Washington DC 20202; (202)245-7025.

S00500-018

National Longitudinal Study of the High School Class of 1972. NLS-72.

OMB Funding Title/Code: Salaries and Expenses / 75-1401-0-1-500.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Educational Evaluation; Educational Statistics; Graduates; Longitudinal Studies; Social Surveys; Youth.

Purpose: NCES is now in its fifth year of an 8-year investigation into the education, job training, and vocational histories of a nationally representative sample of 22,000 young people who were high school seniors in 1972. The longitudinal design permits relating individual outcomes (such as postsecondary education, early vocational and work experiences, and social development) to earlier achievement levels, aspirations, attitudes, and intervening educational and occupational variables. The study is designed to provide a broad and continuously updated data base to assist the Office of Education, decisionmakers in Congress, HEW, and other Federal agencies in developing legislation and programs to aid students better to achieve their educational aspirations and capabilities and to evaluate the policy implications and effectiveness of these programs. Examination of the availability of postsecondary educational programs–their accessibility of location, cost, and institutional policies–in relation to student aspirations, provides Federal policymakers baseline data for examining the adequacy of existing programs and the need for new or broader programs. The current effort represents a critical period in the lives of many of the 1972 high school graduates, i.e., when the benefits of postsecondary education and training (undergraduate and graduate education, vocational/technical training) can be evaluated in terms of career opportunities, satisfaction, and advancement. *Input:* The study design specified a national probability sample of 22,000 seniors in 1,200 schools. The sample of schools was chosen from a universe that was stratified by seven main variables. The base-year survey (spring 1972) consisted of student, school, counselor, and student record questionnaires in addition to a battery of six student ability tests. These questionnaires provided information relative to the school's environment, policies, facilities, and practices and the students' educational experiences, opinions, attitudes, and future education and occupational plans, plus a personal profile. The first and second followups initiated in the fall of 1973 and 1974 were mailout surveys consisting of two questionnaire mailings, mailgrams, reminder postcards, and telephone calls followed by the direct interviewing of nonrespondents. *Content:* The latest in this series of continuing surveys of a national sample of the high school class of 1972 was conducted during the period October 1976 through April 1977. It contains information relative to activity status, work experience, education and training, military service, family status, and experience and opinions. *Output:* Output is analytical reports, descriptive statistics, summaries, and special tabulations in hardcopy publications. The data base on magnetic tape is also available. Hardcopy reports are published on a continuing basis. Data tapes are updated for each followup. *Availability:* Output is publicly available. Data tapes are distributed by NCES. Hardcopy publications are distributed by GPO and on a limited basis by NCES.

Agency Contact: National Center for Education Statistics; 400 Maryland Ave. SW, Room 3147, Washington, DC 20202; (202) 472-5710.

S00500-019

Noncollegiate Postsecondary School Survey. PSE/VE.

OMB Funding Title/Code: Salaries and Expenses / 75-1401-0-1-500.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Educational Statistics; Enrollment; Instructional Staff; Postsecondary Education; Teachers; Technical Institutes; Vocational Schools.

Purpose: This system is designed to collect, process, analyze, and disseminate data on all institutions in the noncollegiate postsecondary universe. *Input:* Data come from an extensive file of noncollegiate postsecondary institutions based upon the universe from the last survey plus all new institutions or changes reported. *Content:* Information includes institutional control and type, programs offered, enrollments, students by age and sex, staff by age, and program completers. All were surveyed in alternate years. *Output:* Directories, statistical summaries, analytical reports, magnetic tapes, special tabulations, and on-line inquiry comprise system output. *Availability:* Reports are publicly available.

Agency Contact: National Center for Education Statistics; 400 Maryland Ave. SW, Washington, DC 20202; (202) 245-8340.

S00500-020

Adult Education Surveys. PSE/AE.

OMB Funding Title/Code: Salaries and Expenses / 75-1401-0-1-500.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Adult Education; Continuing Education; Educational Statistics; Enrollment; Postsecondary Education.

Purpose: This system is designed to collect, process, analyze, and disseminate data on adult and continuing education. *Input:* Data are derived from a study of participation in adult education, as reported by individuals, through the Current Population Survey of the Bureau of the Census and a study of adult education activities, as reported by such types of sponsoring organizations as colleges and universities, community agencies, public school systems, and correspondence schools. *Content:* Information pertains to participation in adult education, characteristics of participants and nonparticipants, and programs and enrollments in adult and continuing education as offered by various types of sponsors. *Output:* Statistical summaries, analytical reports, magnetic tapes, and special tabulations are generated. *Availability:* Reports are publicly available.

Agency Contact: National Center for Education Statistics; 400 Maryland Ave. SW, Washington, DC 20202; (202) [illegible]

S00500-021

Teacher Supply and Demand Data System.

OMB Funding Title/Code: Salaries and Expenses / 75-1401-0-1-500.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Educational Statistics; Manpower Needs; Needs Assessment; Teachers.

Purpose: This system is designed to collect, process, analyze, and disseminate data on the supply and demand of teachers. ***Input:*** Data are derived from a survey of recent college graduates, local education agencies, teachers, and a planned survey of institutions of higher education. ***Content:*** Information includes occupational and educational experiences of recent college graduates and additions to the supply of teachers by field (biennial) and experiences of local education agencies in recruitment of teachers. ***Output:*** Statistical summaries, analytical reports, and magnetic tapes are planned. ***Availability:*** Output will be publicly available.

Agency Contact: National Center for Education Statistics; 400 Maryland Ave. SW, Washington, DC 20202; (202) 245-3236.

S00500-022

Library General Information Survey System (LIBGIS). LIBGIS.

OMB Funding Title/Code: Salaries and Expenses / 75-1401-0-1-500.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Broadcasting, Educational Media Centers; Educational Statistics; Educational Television; Financial Statements; Libraries, Museums; Public Libraries.

Purpose: This system is designed to collect, process, analyze, and disseminate data on all types of libraries; on educational broadcasting facilities and programs; and occasionally, on museums. *Input:* Data are derived from a complete enumeration of Federal Government, State agency, and college and university libraries. Sample surveys are taken of public libraries; those in public and nonpublic schools, in State governments, in commerce and industry, museums, and educational broadcasting. *Content:* Data include resources, staff, financial statistics, activities, physical facilities, and programs. Data are updated every 2-5 years. *Output:* Statistical summaries, analytical reports, magnetic tapes, and special tabulations are produced. *Availability:* Reports are publicly available.

Agency Contact: National Center for Education Statistics; 400 Maryland Ave. SW, Washington DC 20202; (202) 245-8638.

S00500-023

Standard Terminology and Data Systems.

OMB Funding Title/Code: Salaries and Expenses / 75-1401-0-1-500.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Glossaries; Standardization; Terminology.

Purpose: This system is designed to coordinate programs and work to identify, classify, and define items and terms for use in educational records and reports; to achieve improved comparability of education data; to provide technical assistance in developing systems of education records; and to coordinate work designed to establish statistical standards. *Input:* Data are derived from surveys of State and educational institution records and reports, of Federal program terminology and needs for data, and of local and State education data systems needs in education. *Content:* The system includes standard terminology for application in all States and all education institutions in areas of educational finance, property data, student information, staff records, instructional program activities, community information in education, educational technology, adult continuing education, State education agencies, and updated glossary. Data systems development is provided through training workshop sessions, preparation of systems and management guides and assessment of data system needs in States and educational institutions. *Output:* A series of guides (handbooks) to standard classified terminology are produced. *Availability:* Reports are publicly available.

Agency Contact: National Center for Education Statistics; 400 Maryland Ave. SW, Washington, DC 20202; (202) 245-8548.

S00500-024

Higher Education General Information Survey System (HECIS). HEGIS.

OMB Funding Title/Code: Salaries and Expenses / 75-1401-0-1-500.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Colleges, Community Colleges; Educational Statistics; Enrollment; Financial Statements; Graduates; Higher Education; Instructional Staff; Junior Colleges; Teachers; Universities.

Purpose: This system is designed to collect, process, analyze, and disseminate data on all institutions of higher education. *Input:* Data are derived through a complete enumeration of the universe of all public and nonpublic 2- and 4-year institutions of higher education. *Content:* Data in the system include earned degrees conferred, number, characteristics, and salaries of employees; financial statistics; institutional characteristics; opening fall enrollment; physical facilities; residence and migration of students; and students enrolled for advanced degrees. All information is updated annually. *Output:* Major reports include statistical summaries, analytical reports, magnetic tapes, and special tabulations. On-line inquiry is available. *Availability:* Reports are publicly available.

Agency Contact: National Center for Education Statistics; 400 Maryland Ave. SW, Washington, DC 20202; (202) 472-5737.

S00501-001

OE Grants Management System. EEC 013.

OMB Funding Title/Code: Salaries and Expenses / 75-0271-0-1-503.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Contract Administration; Education, Federal Aid to Education; Grants; Mailing Lists.

Purpose: The system provides for the automated receipt, control, tracking, and award production for some 40,000 grant applications and 10,000 grant awards processed annually for the 94 discretionary grant programs within the Office of Education. Numerous control and statistical reports are produced to support the needs of headquarters and regional offices, program officials, and grants negotiators in the evaluation and award processes. The system also encompasses the maintenance of centralized mailing files for label generation and control in the mailout of some 200,000 preapplication and application packages to the educational community. *Input:* Approximately 40,000 applications (proposals) are received throughout each fiscal year, at OE's centralized application control center, for the funding of a grant under one of the 94 discretionary programs. Depending on program participation requirements, applications are received from

the many segments of the educational community, State and local governments, higher education and vocational/technical institutions, and nonprofit organizations. Approximately 10,000 grant award requests are processed annually in the system resulting in the production of computer generated award documents in multiple formats and the creation of obligation document transactions which are transmitted to the OE financial accounting system via magnetic tape. *Content:* Basic identification data of each applicant as well as State identification number, contact person, authorizing official, region, State and congressional district of applicant, funds requested, type of applicant, type of grant, and population benefitted, are collected for each application received throughout year. When and if a grant award is made for an application, additional financial and grant award information is input on the grant award request form. Data items include title of proposal, budget and performance periods, type of award, carryover funding, indirect costs, project director, negotiator, OE project officer, etc., as well as the amount of award specified by object class, fiscal year, and common accounting number. Data are input and updated on an as-required basis throughout the year, normally twice weekly. *Output:* Approximately 20 control and statistical reports are generated on a selective and as-required basis to meet administrative control and reporting needs of the 94 program offices, OE top management, regional offices and numerous requests for information under the Freedom of Information Act. The system provides for generation of award document, congressional notification listings, regional notification reports, as well as mandated DHEW reports. *Availability:* Output is available through the Grant and Procurement Management Division, U.S.O.E., in form of listings, aggregate reports, xeroxed reports, and selected extracts. These are made available to general public when requested. Certain reports detailing program participation, i.e., funding or nonfunding of applicants are restricted to internal OE use.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00501-002

Guaranteed Student Loan Successor System (GSLP). EEC 020.
OMB Funding Title/Code: Student Loan Insurance Fund / 75-4308-0-3-502.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education, and Welfare Subcommittee. *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee, *Senate* Committee on Human Resources.

Subject Terms: Educational Finance, Federally Guaranteed Loans, Higher Education, Loans, Student Loans, Vocational Education.

Purpose: Title IV, of the Higher Education Act of 1965, as amended, provides for a program of guaranteed loans for students attending vocational schools and institutions of higher education. The Office of Education administers this program through a process known as the guaranteed student loan system. The system concentrates on the administrative and program management requirements associated with large volumes of data, effective and efficient program management, and Federal-State institutional relationships. The guaranteed student loan program (GSLP) is financed by a large commitment of both private and Federal funds. In fiscal year 1976, a total of 400,091 loans in the amount of $558,663,093 were made. The Federal Government disbursed $355,133,654 in interest payment/special allowance for loans made in previous years. *Input:* Nineteen thousand commercial lending institutions and 2,00 educational institutions provide OGSL with data on insurance commitment, payment of interest/special allowance, and collection of insurance payments as required by the Higher Education Act of 1965, as amended. OE-1070-Lender Report of Guaranteed Student Loan is submitted by participants in State programs. OE-1151-Lender's Manifest is submitted by all Federal lenders to report the disbursement of funds. OE-1154-Federally Insured Student Loans-determines eligibility to receive a student loan. OE-1166-Request for Interest Benefits-requests payment of interest and special allowance on outstanding student loans (internal). OE-1072-Student Confirmation Report-the educational institution indicates the current status of students having a student loan. OE-1199-Federal Loan Transaction Statement-bills for insurance premiums. From each of the forms listed above, various data are collected and a student record is built in the loan control master file. This record is updated each time new data are received from the lender or school reporting a change in status, etc. Several guaranteed agencies submit the forms on magnetic tape. *Content:* Five master files make up the component of GSLS II. Master files are repositories for guaranteed student loan data collected, validated, processed, and stored. The stored data are used for processing and reporting purposes. Special purpose software (LYSAM), accelerated disbursements to lender for payment of interest, daily updating of loan records, data integrity file control, and financial controls are part of GSLS II. Data Preparation Subsystem and the daily processing subsystem are the two subsystems that verify the integrity of the input data. The Daily Processing Subsystem checks and maintains the loan status of students active in the program. The Loan Control Master File (LOMF) and inactive LOMF are files that provide a record of all students, loans, and associated statistical/demographic data. Student data describe the student, name, address, demographic characteristics (e.g., age, sex, marital status), loan, and academic year. The School/Lender Reports Subsystem produces reports containing information on academic and/or lending institutions. The Loan Transaction Statement Subsystem serves as the document for communication between lending institutions and OE and billing for insurance. The Pay History Master File contains a record of all exchanges of monies between OE and the lending institutions. *Output:* Various reports are generated. *Availability:* The only report generated by the system which is available to the general public is the School Confirmation Report. A student, lender, or school upon request can receive a copy of his portfolio. The majority of the reports produced by OGSL are edit reports.

Agency Contact: ADP and Telecommunication Resources Division, 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00501-003

State Uses of Federal Funds. EEF 014.
OMB Funding Title/Code: Salaries and Expenses / 75-0271-0-1-503.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee. *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Education; Federal Aid to Education; Grants; State Grants Administration.

Purpose: Section 437 of the General Education Provisions Act requires the Commissioner of Education to obtain an annual report from each State for each State-administered Federal education program. The State report shows the allocation of funds to local grantees, program expenditures by purpose, and program participants. A nationwide summary and analysis is prepared for the Congress. *Input:* State education agencies provide the required source data. *Content:* For each of 26 State-administered Federal education programs, the State provides a list of local grantees showing most recent fiscal year's grant, expenditures made against second previous year's grant, breakdown of expenditures by program purpose, and count of program participants. *Output:* The output is an annual hardcopy report to Congress showing summary and analysis of data and a list of source data. *Availability:* Reports are publicly available.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00501-004

Student Financial Aid Management Information System (SFAMIS). EEP 002.

OMB Funding Title/Code: Higher Education / 75-0293-0-1-502.

Congressional Relevance: *House Committee on Appropriations:* Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Federal Aid to Education; Federally Guaranteed Loans; Loans; Management Information Systems; Student Loans.

Purpose: The Student Financial Aid Management Information System (SFAMIS) serves the National Direct Student Loan Program, the College Work-Study Program, and the Supplemental Educational Opportunity Grants Program with computerized management reports which provide financial and institutional analytical data for approximately 4,000 institutions of postsecondary education receiving more than $960 million dollars for operation of these programs during the 1976-77 award period. The six basic subsystems are designed to collect and update institutional requests and regional funding recommendations; compute institutional allocations and maintain cumulative allocations for each program; provide congressional camera copies for announcement of institutional allocations and accounting documentation; collect and edit data elements on the fiscal-operations report and compute teacher/military reimbursements; maintain institutional characteristics and system status; and compute amortization schedule for repayment of (NDSL) for defunct institutions. *Input:* The institutional funding requests and fiscal-operations data are provided by institutions of postsecondary education. Funding recommendations are provided by the regional offices. Systems maintenance, institutional characteristics, funding parameters, and updates to the data elements provided above are input by the central office. *Content:* The Student Financial Aid Management Information System collects, edits, and provides update capability for a wide range of data elements. In a normal processing mode, the system monitors data elements representing three grant periods of operation. Data elements covered by the system are too numerous to delineate in detail; however, the majority of elements originate from the fiscal-operations report and the institutional characteristics file. The fiscal-operations report contains such data as numbers of students aided, Federal and institutional expenditures, NDSL repayment and delinquency, NDSL debit, and credit account balances. *Output:* Principal output provided by the system includes a comprehesive edit/error listing representing the collection of the fiscal-operations report, and summaries of the above data aggregated by State, region, and type and control of institution. Institutional requests, regional funding recommendations for each program, and allocations are also summarized in the same manner. Machine-generated reports are available in hardcopy and are normally generated on an annual basis. Report logging control and data elements for defunct institutions are maintained with support of on-line systems. *Availability:* All data elements carried by the system, with exception of defunct institutions data, are available upon written request for public use on magnetic tape or hardcopy. In addition, notifications to Members of Congress of institutional awards are automatically distributed each time that awards are made. Data elements carried by the defunct institutions subsystem are subject to the provisions of the Privacy Act since the data pertain to repayments by individual students.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00501-005

Special Programs Technical Support. EEP 003.

OMB Funding Title/Code: Higher Education / 75-0293-0-1-502.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Compensatory Education, Federal Aid to Education; G Higher Education, Student Aid.

Purpose: Project 2-D provides the computer operation, repo and systems maintenance for the Upward Bound Information tem. In addition, project 2-D provides similar support to the fu report and directory and mailing labels systems for all special grams. Project 2-D, computer operations, and project 4-L, dat lection, make up the Upward Bound Information System. system maintains information on approximately 30,000 curre over 120,000 former Upward Bound participants. Detailed infe tion on each participant is available from the master files. This sy was started under the Office of Economic Opportunity in 196 transferred to OE along with the Upward Bound Program in Various reports are produced for management information purp including monitoring compliance with program regulations, des tion of the population served, and project and program analysi evaluation. These reports are provided to the national pro managers, the 10 regional program managers and, upon occasi response to congressional inquiries. *Input:* Input data for the ward Bound Information System are provided in the Report on rent Upward Bound Students (OE Form 1196: OMB 51-R0758 Report on Former Upward Bound Students (OE Form 1197: 51-R0757), and the Report of College Retention of Former Up Bound Students (OE Form 1225: OMB 51-R0865). The first reports are completed by project directors in the approximately Upward Bound projects. The retention report is completed b approximately 1,800 college registrars where former Upward B students are reported to be enrolled. Information concerning fu applications is derived from the applications. Information cont in the Directory of Funded Projects is obtained from applicatio updated by the projects themselves. *Content:* Information con ing current Upward Bound students contained within the sy includes name, address, date of birth, social security number, in eligibility information, recruitment source, veterans' informa high school name and location, student's academic program, grade point average at entry. Information concerning former dents includes the above as well as reason for leaving project, e tional status, course of study, name of college, admission basis, point average at departure, and SAT and ACT test scores. Pr directory information includes grant amount, estimated numb students to be served, address, type of institution, region, State, congressional district. *Output:* Principal reports of the Up Bound Information System include a project profile report wh produced twice a year, an Upward Bound postsecondary report duced annually, and current and former student rosters prod twice a, and once a year, respectively. The Upward Bound syste no direct query capability. All reports are currently produce hardcopy. Annually, a directory of projects and funding report mary are produced. *Availability:* All summary reports are publi formation. All reports including individual student data considered restricted.

Agency Contact: ADP and Telecommunication Resources Divi 200 Independence Ave. SW, Washington, DC 20201; (245-6541.

S00501-006

Special Programs Data Acquisition. EEP 007.

OMB Funding Title/Code: Higher Education / 75-0293-0-1-5

Congressional Relevance: *House* Committee on Appropriat Labor-Health, Education and Welfare Subcommittee; *House* C mittee on Education and Labor; *Senate* Committee on Appro tions: Labor, Health, Education and Welfare Subcommittee; *Se* Committee on Human Resources.

Subject Terms: Compensatory Education, Federal Aid to Education, H Education, Management Information Systems, Student Aid.

Purpose: Project 4L, which is a component of the information system used by the Special Programs Branch, DSSV, , provides receipt and logging in of project statistical reports; manual editing of data; and preparation of summary reports for talent search and special services programs. For the Upward Bound Program, project activities are similar except that no reports are generated. Instead, individual student data are manually edited, keypunched, spooled to tape, and entered into computerized files, whose output becomes the province of the 2D component of the information system. Additionally, the 4L component provides for keypunching of funding information, including project-by-project listing of amount of funding and number of students proposed to be served; maintenance of a project directory listing project name, address, telephone number, name of project director, and amount of funding and preparation and dissemination of an Upward Bound Information System Manual. This information is used at both the national and regional levels for management purposes–compliance with legislation, program operation, funding, project monitoring, description of population served, analysis and evaluation, budget justification, responses to congressional inquiries, and other information requests. ***Input:*** Input data are provided by funded Talent Search, Special Services, and Upward Bound projects. The source document for the first two programs is Special Programs for the Disadvantaged–Statistical Report (OE Form 1231; OMB 751-R0886). For Upward Bound, the source documents are Report on Current Upward Bound Students (OE Form 1196; OMB 751-R0758); Report on Former Upward Bound Students (OE Form 1197; OMB 51-R0757); and College Retention of Former Upward Bound Students (OE Form 1225; OMB 51-PC865). All the above reports are submitted by project directors except for OE Form 1225, which is sent to registrars of institutions reported as having enrolled Upward Bound students. While the Upward Bound program gathers data on individual students, the Talent Search and Special Services Programs collect project data only. The data collected for all three programs are somewhat similar, although Upward Bound data provide a more detailed description of students served and indication of student accomplishment as well as project accomplishments. Major categories of input data for Talent Search and Special Services are description of clients served and project accomplishments. Major categories of Upward Bound input data are description of students served and students' educational history. ***Content:*** Data on clients/students in all three programs include sex, ethnicity, family income, eligibility for program participation, and educational status. Additionally, TS gathers data on the extent of dropout prevention and postsecondary placement, while SS projects report project activities and student retention. In addition to the data specified for all programs, individual UB student data include student's name, address, birthdate, social security number, residence type, recruitment source, and eligibility for veteran's benefits. Information on the student's educational history covers highest previous educational level, name, location, and type of school currently or last attended, date of graduation from high school, grade point average, and current enrollment status. The data base on former UB students consists of information on date and circumstances of leaving project, most recent grade point average, current educational status, SAT/ACT scores, name and location of college in which enrolled, date of enrollment, course of study, and admission basis, if in college; if not, reason for not entering postsecondary education and employment status are given. Form 1225 traces former UB students by checking enrollment status with college registrars. Reports on TS/SS are submitted semiannually, whereas UB data are on a constant-flow basis. Output reports on TS/SS programs list projects by State and region. Funding information input occurs at the beginning of each program year, with periodic updating. ***Output:*** The principal output of the information system component covered under project 4L is printed biannual summary report on the TS/SS projects; tapes of statistical data on UB projects; tapes of funding report; and an annual project directory which is updated periodically. Query capability is not a requirement for the 4L project. ***Availability:*** While output is intended primarily for internal use, it is the basis for many reports and much information disseminated either regularly or as requested. Project directories are reproduced in sufficient quantity to be available to anyone requesting them, while the summary and funding reports are distributed only to national and regional program management. However, anyone interested in the complete reports could arrange to see them in the national or regional office. The UB tapes and funding report tapes are prepared solely for submission to the contractor responsible for the 2D components of the information system.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00501-007

Basic Education Opportunity Grant System (BEOG)–Student Application Processing. EEP 010.

OMB Funding Title/Code: Higher Education / 75-0293-0-1-502.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Educational Programs; Federal Aid to Education; Grants; Higher Education; Management Information Systems; Student Aid.

Purpose: This system is maintained and operated by a contractor. This system puts BEOG application data on magnetic tape, validates data, determines if students are eligible for BEOG based on an OE formula, indicates eligibility index for eligible students, generates a student eligibility report for eligible students, maintains a master file of all BEOG applications processed, and submits a condensed record of the master file to OE. ***Input:*** The input to the system is BEOG student applications received directly from the student. ***Content:*** The student BEOG application master file contains a variety of personal information on the financial status of the student and his family, marital status, social security number, date of birth, and complete home address. The master file also contains some personal information on the parents. ***Output:*** The system has two principal reports, a hardcopy student eligibility report sent to the student and a magnetic tape containing a condensed record of BOEG applications processed. A system is maintained to allow responding to queries regarding the status of an application. The query capability is internal within the contractor's office as well as available to OE and to another contractor who is answering correspondence for OE. ***Availability:*** Student Eligibity Reports are provided only to the appropriate students. The condensed records of the BEOG applications are for OE's use only since the information is of a highly personal nature.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 345-6541.

S00501-008

BEOG-PIMS (Basic Education Opportunity Grant System). EEP 011.

OMB Funding Title/Code: Higher Education / 75-0293-0-1-502.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Accounting; Educational Programs; Federal Aid to Education; Financial Management; Grants; Higher Education; Management Information Systems; Student Aid.

Purpose: The Program Information and Monitoring System (PIMS) maintains the following: records of funds authorized to postsecondary schools for disbursement as BEOG payments to eligible students, funds expended by these schools, individual student BEOG records, and [illegible]ations of disbursements to students by schools. PIMS maintains a master file of all institutions participating in the BEOG program and pertinent characteristics of those institutions. PIMS provides necessary reports and controls to manage the BEOG program and provides the accounting and auditing records. ***Input:*** Input to PIMS comes from [illegible]dary institutions send-

ing progress reports for funds requested and funds used; validation rosters verifying disbursements made to students; students' submissions of student eligibility reports (SERS) via schools; and student application processing contractor provision of records, on magnetic tape, of BEOG applications processed. *Content:* Four major master files are maintained. Three of the master files have contents relating to BEOG funds disbursed at schools showing amount of funds, type of institution, region and State codes, congressional districts, characteristics of schools, and number of students assisted by BEOGS. The student master file has data on social security number, date of birth, student educational cost, and family contributions. *Output:* The principal reports are letters of BEOG fund authorization/ceiling issued to schools four to five times per year; student validation rosters issued to schools annually; monthly authorization report used for internal management, yearly BEOG handbook; yearly list of eligible schools, yearly eligibility index, and yearly payment schedule. All of the above are hardcopy. *Availability:* BEOG fund authorization letters are sent only to the appropriate institution. Handbooks, eligibility index, and payment schedules are available to the public, but they are normally forwarded to educational institutions. Validation rosters are only available to the appropriate schools. The monthly authorization report is for internal use only.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00501-009

SAFA Operations, Maintenance, Specials Queries. EES 001.
OMB Funding Title/Code: School Assistance in Federally Affected Areas / 75-0280-0-1-501.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Disaster Relief; Educational Facilities; Financial Management; Grants; Impacted Areas, Maintenance and Repair; School Construction.

Purpose: The purpose of the system is to administer grants and payments to local school districts and Federal agencies for maintenance and operation of schools in areas affected by Federal activities. The grants are to provide assistance for the construction of urgently needed minimum school facilities in school districts which have had substantial increases in school membership as a result of new or increased Federal activities or where reconstruction is necessary because of major disaster. *Input:* The data are from applications and reports from local school districts and Federal agencies. The system contains data identifying applicants, funds requested/eligibility, and computes/produces payments. *Content:* The system contains data, both coded and alpha, identifying applicants who apply for disaster or impact aid, funds requested, eligibility status, and payments. *Output:* Reports are produced weekly identifying the applicant and the amount of payment. Summary reports are produced monthly. Output is hardcopy (paper). The system has no query capability. *Availability:* Output is available from the program area.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00501-010

Cooperative Education Program (CEP).
OMB Funding Title/Code: Higher Education / 75-0293-0-1-502.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Cooperative Education; Educational Programs, Federal Aid to Education; Grants, Higher Education.

Purpose: The Higher Education Act, Title VIII, as amended, provides Federal support for cooperative education programs to institutions of higher education for planning, establishment, and expansion of programs which alternate periods of academic study with periods of public or private employment; for the training of such program administrators; for research directed toward the promotion of improved programs of cooperative education; and for projects demonstrating or exploring the feasibility or value of innovative methods of cooperative education. *Input:* The primary source of input is via applications and progress reports in accordance with the regulations, funding criteria, and notice of closing date for receipt of applications. *Content:* The scope of information is the applications which are officially received according to the established criteria and instructions in the Office of Education Application Center, established under the direction of the Director, Grant and Procuremen Management Division for the programs. After the applications are evaluated by outside consultants and the OE program staff, award recommendations are made to the Grant and Procurement Management Division. Institutions may receive annual grants for no more than five fiscal years. *Output:* The major reports are the Annual Notification of Grant Awards, the Annual Cooperative Education Awards Booklet, and the Education Briefing Paper (published by OE Education Division). All reports are printed annually. *Availability:* All reports are available to the public.

Agency Contact: Bureau of Postsecondary Education; 400 Maryland Ave. SW, Washington DC 20202; (202) 245-2280.

S00501-011

Community Service and Continuing Education Program.
OMB Funding Title/Code: Higher Education / 75-0293-0-1-502.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Adult Education; Community Education; Continuing Education; Educational Programs; Grants; Higher Education.

Purpose: Title I authorizes the allotment of Federal funds to the States for the purpose of strengthening community service and continuing education programs of colleges and universities in order to assist people in the solution of community problems through the continuing education of adults. Section 106 authorizes the Commissioner of Education to reserve up to 10 percent of the sums appropriated in order to make discretionary grants to institutions of higher education. These awards will assist the institutions in carrying out special projects designed to seek solutions to national and regional problems relating to technological and social change and environmental pollution. *Input:* The primary sources of data are State agencies and institutions of higher education. The major categories of input data are numbers and types of institutions, numbers and types of grants, numbers and types of students, and dollars going into the projects. *Content:* Information is collected from the 50 States, the District of Columbia, Guam, Puerto Rico, the Virgin Islands, and American Samoa. State grant data (program and fiscal) are collected quarterly. Principal subject matter includes the amount of dollars and the number and types of grants, participating institutions, and students. Geographic references are State and congressional district. *Output:* The principal report is an annual report in hardcopy. *Availability:* The report is publicly available.

Agency Contact: Bureau of Postsecondary Education; 400 Maryland Ave. SW, Washington, DC 20202; (202) 245-9868.

S00502-001

NIE Program Management System (PMS)
OMB Funding Title/Code: National Institute of Education / 75-1296-0-1-503.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropria

tions: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Contract Administration; Contracts; Educational Research; Grants.

Purpose: This automated data processing system is designed to capture and report information relating to the National Institute of Education's contracts and grants. ***Input:*** Sources of information are the program offices, which supply subjective, descriptive information; the NIE Financial Management System, which supplies financial data; the Contracts and Grants Management Division, which supplies data relating to technical contract and grant categories; and the HEW Central Registry System, which supplies vendor information. ***Content:*** The system utilizes a data management software package which structures contract and grant information for storage efficiency and ease of retrieval. Principal data files and components are the geopolitical data file containing entries for each State and the congressional districts within the State; the award information, consisting of vendor identification, assigned key vendor personnel, project officer and financial information; and a descriptive resume of project functions and areas of study for each award. Updating of most data occurs weekly. ***Output:*** A data base designed for ease of retrieval is available for multiple variations of reporting. Summaries of projects by subject area, award size, location, and method of procurement are among the numerous reports which may be generated from this system. ***Availability:*** Agency distribution of reports is on a need-to-know basis.

Agency Contact: National Institute of Education; 1200 19th St. NW, Washington, DC 20208; (202)254-5090.

S00502-002

Educational Resource Division.

OMB Funding Title/Code: National Institute of Education / 75-1296-0-1-503.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Data Bases; Education; Information Services; Social Sciences.

Purpose: The division provides comprehensive educational technical information and documentation resources and services to HEW's Education Division and its constituencies. ***Input:*** Data/information are from regular commercial/public vendors. ***Content:*** The source includes print, nonprint, and computerized access to education and related social science information. The Resource Division provides access to over 35 on-line computer data bases and comprehensive library service based on a 150,000 volume collection. Materials cover 1489 to present. This system is updated on a continuing basis. ***Output:*** Computer printouts, microforms, reports, catalogs, and directories are generated. Books, periodicals, microforms, and other standard library materials are among output. ***Availability:*** Output is generally publicly available with the exception of computerized activities.

Agency Contact: Educational Resource Division; 1200 19th St. NW, Washington, DC 20208; (202) 254-5838.

S00502-003

NIE Financial Management System (NIEFMIS).

OMB Funding Title/Code: National Institute of Education / 75-1296-0-1-503.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Accounting; Financial Management.

Purpose: This computer-based modular system (NIEFMIS) provides comprehensive financial accounting and reporting procedures to meet the needs of NIE administrators and program managers for financial information. It is fully responsive to budget execution and administrative control funds and can accommodate both the traditional budgetary structure of allotments and allowances/limitations emphasizing obligations and the newer methods. NIEFMIS encompasses a wide range of processing activities, including creating and maintaining system files and tables to support the processing data; performing advisory or absolute fund control at the required account levels; maintaining accounting data on a monthly and annual and prior year cumulative-to-date basis; maintaining subsiding accounting balances; automated generating of internal and external reports; and producing special management reports. NIEFMIS operates in the batch mode of a data management center and has the flexibility through the use of its Retrieval and Reporting System (RRS) module to provide the user with a flexible method for obtaining the many financial reports required by the system. ***Input:*** The primary input sources of accounting transactions are NIE Finance Division; NIH Grants Management Program; HEW Centralized Payroll; Accounts Payable Internal to Agency; and Grant Awards Internal to Agency. ***Content:*** Data include individual accounting transactions summarized at document, limitation, allotment, and appropriation levels with postings made at these levels approximately once a week. Supporting files include CAN (Common Accounting Number), general ledger descriptors, vendor data, various tables identifying accounting codes, and posting procedures. Account balances are maintained for current month, prior month, and cumulative-to-date for current year. The previous year's beginning and ending balances are also available for reporting purposes. Vendor financial information can be obtained at the State level and geopolitical regions. ***Output:*** Reports are designed to satisfy accounting and financial needs. These include status of funds, object class, cost summary, general ledger account, document, vendor, and geographic. External reports include those to HEW, OMB, and Treasury. The majority of the reporting is performed monthly. The system's query capability is based on high level user language statements which allow a flexible method for implementing variations of the standard systems reports. ***Availability:*** Agency distribution of reports is on a need-to-know basis.

Agency Contact: National Institute of Education; 1200 19th St. NW, Washington DC 20208; (202) 254-5090.

S00502-004

Educational Resources Information Center (ERIC).

OMB Funding Title/Code: National Institute of Education / 75-1296-0-1-503.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Abstracts; Data Bases; Educational Research; Indexes; Information Services; Information Storage and Retrieval; Research Reports.

Purpose: The Center (ERIC) was established under the Cooperative Research Program (Public Law 83-531), as amended by Public Law 89-10. ERIC is a nationwide decentralized information network for acquiring, selecting, abstracting, indexing, storing, retrieving, and disseminating the most significant and timely education-related reports. It consists of a coordination staff in Washington, DC, and 16 clearinghouses located at or with professional organizations across the country. These clearinghouses, each responsible for a particular educational area, are an integral part of the ERIC system. ***Input:*** Reports of cooperative research projects, speeches, professional conference proceedings, selected dissertations, and pertinent educational journal literature, are sources of system input. ***Content:*** The educational subject areas are: Career Education; Counseling and Personnel Services; Early Childhood Education; Educational Management; Handicapped and Gifted Children; Higher Education;

Information Resources; Junior Colleges; Languages and Linguistics; Reading and Communication Skills; Rural Education and Small Schools; Science, Mathematics, and Environmental Education; Social Studies/Social Science Education; Teacher Education; Social Studies/Social Science Education; Tests, Measurement, and Evaluation; and Urban Education. *Output:* The major output is Resources in Education, a monthly abstract journal announcing recent report literature related to the field of education. *Availability:* The abstract journal is publicly available by subscription from GPO. Most of the documents cited in Resources in Education are made available for purchase at a low cost in microfiche. Paper copy is available at the approximate cost of reproduction.

Agency Contact: Educational Resources Information Center, Washington, DC 20208; (202) 354-5555.

S00503-001

National Clearinghouse for Alcohol Information (NCALI). HMC 020.
OMB Funding Title/Code: Alcohol, Drug Abuse, and Mental Health / 75-1361-0-1-550.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Abstracts; Alcohol Abuse; Alcoholism, Data Bases; Indexes; Information Services.

Purpose: The National Clearinghouse for Alcohol Information Processing System is an information system designed to collect information related to alcohol and alcohol abuse and to disseminate that information. The intended audience encompasses professional technical, academic, and general public constituents. *Input:* The primary data file is the document file containing indexes and abstracts of documents pertaining to alcohol and alcohol abuse. Information input to this file is obtained by searching and acquiring appropriate information from books, journals, newsletters, conference proceedings, secondary sources, and other data bases. Secondary data files consist of the subscription file of people registered to receive publications and services from NCALI, the inventory file of all items stored in the NCALI inventory, and the correspondence file of requests for information. *Content:* The NCALI document file contains over 20,000 indexes and abstracts of documents relating to alcohol and alcohol abuse for the time period of 1954 to present. The file is updated every one to two months. Most references are to English language documents, with a small percentage of foreign language documents. Geographic coding is not performed except to indicate publishing place and date for books, conference locations, and author's address when appropriate. The subscription file contains names and addresses and, when available, organization and occupation codes for the people currently registered to receive periodical publications and services of the Clearinghouse. The inventory file lists all standard materials stored in the Clearinghouse warehouse inventory along with demand information used to reorder items as the stock is depleted. The correspondence file contains information on requests for information and type of information supplied in response. *Output:* Output from the document file is used in the NCALI selective dissemination of information service, library indexes, subject area bibliographies, and the development of grouped interest guide publications. The file is also searched on-line to provide information in response to special requests. The subscription and correspondence files are used to generate mailing instructions and labels for dissemination of subscription and request information. These files are also used in statistical studies. Inventory reports are used to track material levels so that stock level reports are current and materials can be reordered in a timely manner. The NCALI document file is in machine-readable form on disk and tape, and indexes are maintained in hardcopy form. Other files are maintained in both machine-readable (disk and tape) and hardcopy forms. *Availability:* Information from the document file and user files is available to the general public. The inventory and the correspondence files are restricted to internal use.

Agency Contact: ADP and Telecommunication Resources Divi 200 Independence Ave. SW, Washington, DC 20201; (245-6541.

S00503-002

National Drug Abuse Treatment Utilization Survey (NDATUS). H 027.
OMB Funding Title/Code: Alcohol, Drug Abuse, and Mental He 75-1361-0-1-550.
Congressional Relevance: *House* Committee on Appropriat Labor-Health, Education and Welfare Subcommittee; *House* C mittee on Interstate and Foreign Commerce; *Senate* Committe Appropriations: Labor, Health, Education and Welfare Subcom tee; *Senate* Committee on Human Resources.

Subject Terms: Budget Information Systems, Census Da Addiction Treatment; Resource Allocation.

Purpose: NDATUS is an annual survey of all drug abuse t ment facilities in the country. It is designed to collect aggregate on the treatment services regardless of the sources of funding. S National Institute of Drug Abuse (NIDA) *funding is controlle* the national availability of treatment services and NIDA is mand to manage the Federal treatment network to assure an efficient a zation of available treatment resources. It is essential for NID determine the relative availability of treatment resources by type services, geographic distribution, utilization, and funding sour NIDA uses these data directly for budget planning purposes OMB budget review. In addition, the data are shared with State their plann and resource allocation requirements. *Input:* The gle ager ach State responsible for drug abuse services in State assists NIDA in identifying treatment resources in the St especially State, local, and private, -funded units. The units so i tified by NIDA and the States receive the NDATUS forms completion. The *information represents data available from cl* and program management reports. *Content:* NDATUS form, lect information on the name and address of the treatment unit, types of services available, special population groups treated at facility, hours of operation, size and professional composition of staff, number of clients in treatment by modality, environment, tr ment capacity, clients waiting treatment, number of opiate abu in treatment, and source of funds for the clinics' operations. information is voluntary and updated annually. The system can the data by city, county, congressional district, SMSA, State reg State, national region, and Nation. *Output:* National and State l reports are produced from the NDATUS information. In addit computer tapes of each State's data are made available to the St Special reports and requests are also produced for other Fed agencies such as FDA. Information requests can be filled by repo tables, charts, and other displays in a hardcopy format or by c puter tape. All processing is batch oriented. State treatment sou directories are a major byproduct of the system and offer for e State a listing of treatment resources which is made available to general public, referral agencies, and social welfare agencies. *Ava bility:* All data from the system are available to the general pu except specific funding data on non-Federal sources of funds wh agencies desire to be treated confidentially.

Agency Contact: ADP and Telecommunication Resources Divisi 200 Independence Ave. SW, Washington, DC 20201; (2 245-6541.

S00503-003

Alcoholism Treatment Program Monitoring System. HMC 021.
OMB Funding Title/Code: Alcohol, Drug Abuse, and Mental Heal 75-1361-0-1-550.
Congressional Relevance: *House* Committee on Appropriati Labor-Health, Education and Welfare Subcommittee; *House* Co mittee on Interstate and Foreign Commerce; *Senate* Committee Appropriations: Labor, Health, Education and Welfare Subcomm tee; *Senate* Committee on Human Resources.

Subject Terms: Alcoholics; Alcoholism Treatment; Drunken Driving; Program Evaluation.

Purpose: This system provides information on effectiveness and efficiency of National Institute on Alcohol Abuse and Alcoholism (NIAAA) funded alcoholism treatment programs. Data are used for program accountability, program management, program information, and research. *Input:* Providers of the information are all NIAAA-funded alcoholism treatment projects. They include Alcoholism Treatment Centers (ATCS), poverty program, occupational program, Native American program, public inebriate program, cross-population program, and problem drinking driver program. *Content:* Data collected include client demographics, client condition, treatments or services provided, and client outcome. Information on program resource use and revenues also is collected. *Output:* Computer processed routine output reports are provided monthly. These are trend reports which show program activity, staff activity, client outcome, costs of services, client referral sources, revenues, and expenditures. Exception reports, special computer runs, and evaluations are routinely developed from the data. *Availability:* System output is provided to all projects, to each State in which a project is located, to DHEW Regional Offices, to NIAAA, and others as appropriate.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00503-004

Research Grants Data System. HMM 003.

OMB Funding Title/Code: Alcohol, Drug Abuse, and Mental Health/ 75-1361-0-1-550.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Grants; Management Information Systems, Mental Health, Research Grants.

Purpose: The Research Grants Data System is a management information system for use in research grant analysis, planning, and administration by the components of the National Institute of Mental Health (NIMH) research grant program. All NIMH research grant applications are covered. Application content inquiries are also handled. These come from various NIMH or Agency staff as well as the general public. *Input:* Objective grant data (title, investigator, dates, etc.) are obtained by tape from Division of Research Grants, NIH. Content coding of applications is done by NIMH professional staff, primarily in the program analysis and evaluation section. Data from final reports submitted by grantees are also entered. *Content:* The information on file consists of all administrative facts about a research grant application, such as title, investigator, dates, sponsoring institution, location down to city, review action, and funding. The information is updated every 2-4 weeks via NIH tapes. The system also includes content coding of the proposed research and later coded information about the research from the final report. The content coding is updated whenever an applicant recompetes for support. *Output:* Frequent reports on management information which are content searches are produced. Yearly output includes NSF report, case report, and NIH survey. The system puts out about 100-150 11" x 15" lists per year. Output is possible in a large variety of media such as cards, tapes, etc. *Availability:* Computerized access is limited to the Program Analysis and Evaluation Section, NIMH. Output is generally of interest and use internally, but it is publicly available with certain restrictions related to the Freedom of Information Act and the Privacy Act. Since the information kept is in coded not narrative form, it is often more useful for the general public to make "content" inquiries of the Technical Information Projects System (TIPS: ADAMHA) abstract system.

Agency Contact: ADP and Telecommunication Resources Division, 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00503-005

Saint Elizabeth's Hospital Clinical System. HMM 023.

OMB Funding Title/Code: Salaries and Expenses / 75-1101-0-1-554.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Hospital Patients; Medical Records, Patients; Psychiatric Hospitals.

Purpose: This system is to provide clinicians with patient treatment information. *Input:* Input data include psychological data, medical data, and test results. Clinicians and support personnel supply the information. *Content:* Information on patients pertains to demography, psychological state, medication, and clinical history. *Output:* Output data include patient history, medical test results, and drug profiles. The end use is patient treatment administration. *Availability:* Data are for internal use, but aggregate statistical reports and several other periodic reports are provided for NIMH.

Agency Contact: Biometrics Branch, 2700 Martin Luther King, Jr. Ave. SE, Washington, DC 20032; (202) 574-7339.

S00503-006

Saint Elizabeth's Hospital Information System. HMM 022.

OMB Funding Title/Code: Salaries and Expenses / 75-1101-0-1-554.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Financial Management; Hospital Administration; Hospital Patients; Inventories, Psychiatric Hospitals.

Purpose: This system is designed to provide program managers with data about their operation on a periodic basis to monitor and evaluate performance. *Input:* As a series of unrelated subsystems, input varies from patient movement data, supply and inventory data, and fiscal data. Data sources include a variety of hospital programs. *Content:* The system includes data about patients on the rolls at Saint Elizabeth's Hospital and descriptive data about fiscal and physical support programs. The data pertain to items of inventory, equipment numbers, and kinds of patients. *Output:* Output includes patient statistics, inventory reports, equipment lists, and financial reports. *Availability:* Data are for internal use only.

Agency Contact: Biometrics Branch, 2700 Martin Luther King, Jr. Ave. SE, Washington, DC 20032; (202) 574-7339.

S00504-001

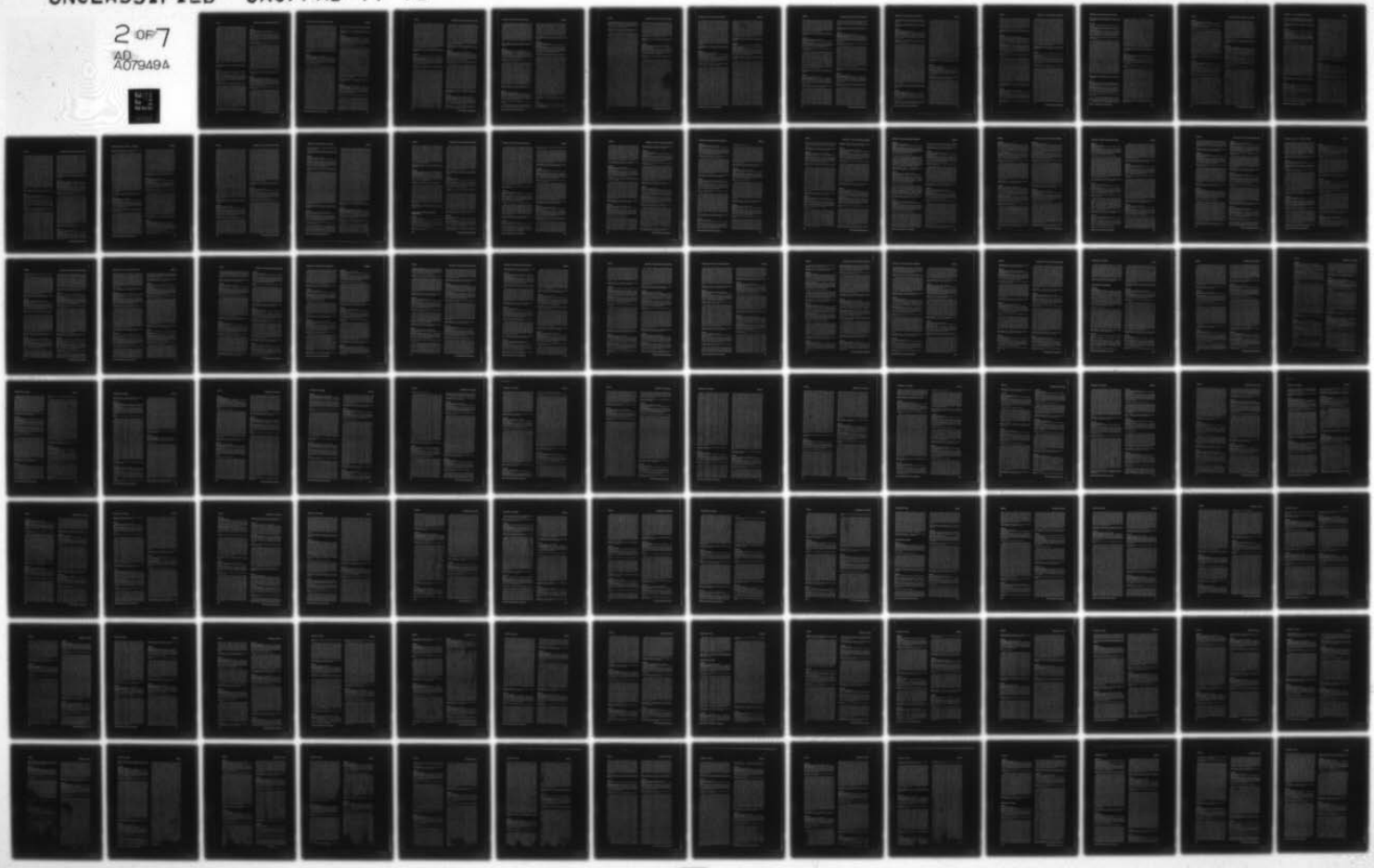
Registry of Toxic Effects of Chemical Substances. HCC 009.

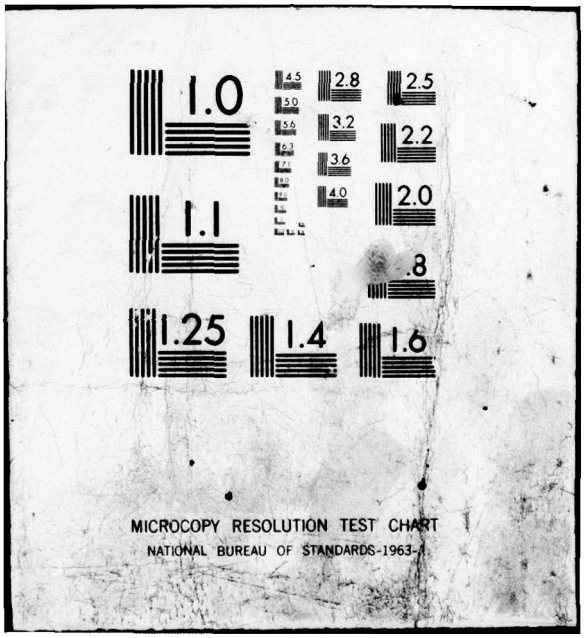
OMB Funding Title/Code: Preventive Health Service / 75-0943-0-1-553.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Chemicals, Hazardous Substances, Occupational Health and Safety; Toxicology.

AD-A079 494 GENERAL ACCOUNTING OFFICE WASHINGTON DC PROGRAM ANAL--ETC F/G 5/2
CONGRESSIONAL SOURCEBOOK SERIES (1977).(U)
1977
UNCLASSIFIED GAO/PAD-77-71 NL




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MICROCOPY RESOLUTION TEST CHART
NATIONAL BUREAU OF STANDARDS-1963-A

Purpose: The purpose of the system is to accomplish the National Institute of Occupational Safety and Health (NIOSH) mandate in the Occupational Safety and Health Act of 1970 to publish "at least annually, a list of all known toxic substances by generic family or other useful grouping, and the concentrations at which such toxicity is known to occur." Since the list now includes 22,000 chemicals and 81,000 synonyms, a data processing capability is needed for updating, correcting, and searching the file. The audience is anyone who works with or makes decisions about the use of chemicals. ***Input:*** The primary sources of data are published reports and unpublished data. The published reports are the world literature of toxicity. The unpublished data come from industry sources, Government reports, and academic institutions. ***Content:*** The system contains unevaluated toxicity information on the chemicals whose effects are acute lethal animal toxicity; carcinogenic, teratogenic and mutagenic effects in experimental animals; and any human toxic effects correlated to a published dose of the chemical. In addition to the toxicity data as made available, there has been added the molecular weight and formula, Wiswesser line notation, Chemical Abstracts registry number, synonyms, and pertinent occupational health standards. The descriptions, unevaluated toxicity data with original document references, and standards present a hazard profile of the chemical and its effects. The file is updated monthly with information from new references. The references are as old as 80 years. ***Output:*** A book containing all data is published annually. Subfiles of the data are also published to identify substances which may warrant additional research or standards. Computer tapes are available on request, and batch searches can be done. The file is machine-searchable by the chemical structure, empirical formula, and certain classifications such as carcinogens, mutagens, teratogens, drugs, and agricultural chemicals. ***Availability:*** The book is available to the public through GPO.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00504-002

Automated Scientific Information Storage and Retrieval. HCC 013.
OMB Funding Title/Code: Preventive Health Service / 75-0943-0-1-553.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Health; Information Storage and Retrieval; Occupational Health and Safety; Scientific Information; Technical Information

Purpose: The purpose of the system is to create a universe of indexed technical information. The system will provide information from published documents and also information from unpublished internal nonconfidential files. The audience will be National Institute of Occupational Safety and Health (NIOSH) employees and the occupational health and safety community. ***Input:*** The primary sources of data are journals, conference proceedings, technical reports, and other publications. Other sources are nonconfidential internal NIOSH correspondence and reports. ***Content:*** The data are composed of occupational safety and health-related data. The articles are abstracted by a contractor and also keyworded. The system created is a document storage and retrieval system based on keywords in an abstract. The data are stored on a disk pack and accessed through Time Sharing Option. The data are updated periodically. ***Output:*** The output is a hardcopy printout on computer paper. It is generated as needed. The system is queried through TSO or batch. ***Availability:*** The output is available to the public. Other Government agencies can access the computer system by arranging for reimbursable computer accounts with NIOSH.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00504-003

Occupational Health Field Research Studies. HCC 018.
OMB Funding Title/Code: Preventive Health Service / 75-0943-0-1-553.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Employees; Environmental Health; Health; Medical Records; Occupational Health and Safety; Public Health.

Purpose: The Occupational Health Field Research Studies System processes and analyzes environmental, medical, and demographic data on industrial employees. The statistical summaries generated by the system are used by National Institute of Occupational Safety and Health (NIOSH), Department of Labor, and other agencies. ***Input:*** The data for the system are provided by NIOSH health hazard evaluations and clinical investigations conducted by NIOSH. Information is also supplied from technical assistance provided to industry by NIOSH. ***Content:*** The data in the system are environmental, medical, and demographic data collected from employees. The employees sign a consent form to allow NIOSH to collect the data. The data are used to determine any health problems in industry. ***Output:*** Statistical hardcopy reports are produced as needed. Most of the computer work is done by a NIOSH contractor who accesses the system by batch. Industry and unions receive reports but they do not receive personal identifiers. Therefore, only NIOSH knows the results of the investigations. The employees who participate in the study are notified of their test results by mail. ***Availability:*** The reports are not available to the public unless a system notice is published in the Federal Register to allow disclosure of the data. Reports are available that do not contain personal identifiers.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00505-001

ASTRO-4 Drug Information System. HFG 001.
OMB Funding Title/Code: Salaries and Expenses / 75-0600-0-1-553.
Congressional Relevance: *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce. *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Drugs; Information Storage and Retrieval; Pharmaceutical Research; Pharmacology.

Purpose: The ASTRO-4 Drug Information System maintains a file of Investigational New Drug Applications (INDS) and New Drug Applications (NDAS). The data include drug manufacturers, drug names (trade, generic, chemical), and drug use information, such as pharmacological activity, route of administration, and dosage form. Reports are generated for the new drug application evaluation process and compliance programs. ***Input:*** Applicants and sponsors of IND/NDA submissions provide narrative input in bound paper volumes and correspondence. Data are abstracted into Forms FDH 1956, FD-BM-7 and FDH 1637. Additional information is provided by Agency chemists, pharmacologists, and technical information specialists from internal dictionaries and tables. ***Content:*** Data come in part from manual and predecessor automated systems containing data collected since 1962. The current batch system began collecting data in 1971. It is updated monthly. The principal subject matter is drug formulation, activity, and use. The system includes data on document/product number; sponsor/applicant; manufacturing; composition (e.g., potency, recipients, dosage forms, routes of adminis-

tration); and use and supporting information (e.g., legal status, supporting INDS). Levels of geocoding are FDA districts for the sponsor/applicant and city/State for manufacturing. The DORT Chemical Information Subsystem, which interactively stores and retrieves chemical structure diagrams, is used in conjunction with the ASTRO-4 System during the IND/NDA review process to aid in the evaluation of new drugs based on prior evaluation of closely related drugs. *Output:* The system output is in the form of standard hardcopy, Xerox reductions, and microfiche. Six quarterly master listings containing specific data elements are used for internal system maintenance. Ad hoc reports are produced on request for internal users, principally reviewing medical officers, approximately 60 times per month. There are no standard recurring reports for distribution generated from this system except the master listings. All reports are produced in batch mode. *Availability:* Output is used within the Bureau of Drugs and is provided to other internal Agency organizations (the executive director for regional operations, general counsel, and the Office of Planning and Evaluation). Some information is available under the Freedom of Information Act, but the system contains proprietary information and is not generally available for public use.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6561.

S00505-002

Drug Product Defect Reporting System. HFG 004.
OMB Funding Title/Code: Salaries and Expenses / 75-0600-0-1-553.
Congressional Relevance: *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Defects, Drug Defects, Drugs; Pharmaceutical Industry.

Purpose: The Drug Product Defect Reporting System is a voluntary, spontaneous reporting system, dependent upon hospital and community pharmacists and nurses reporting drug defects to the Food and Drug Administration (FDA) via the U.S. Pharmacopeia (USP). The FDA shares the information gained in the system with the USP and the American Society of Hospital Pharmacists as all three have a vested interest in defect-free drug products. The system is used to help determine whether the reported defect is peculiar to the product itself, might occur in other products made by that company, or is an industry-wide phenomenon. FDA also pursues compliance action as deemed appropriate. *Input:* Initial input to the system is the three defect reports (Hospital Pharmacist's Drug Defect Report, Community Pharmacist's Drug Defect Report, and the Nurse's Drug Defect Report) which are submitted directly to the USP by hospital pharmacists (55%), community pharmacists (31%), and nurses (14%). The USP acknowledges the reports, prepares them for keytaping by transposing data from the relatively free-form defect report to the fixed form defect coding sheet, and keytapes the data for data entry. Internal data relative to report follow-up are entered on a coding form by personnel in the compliance area, keypunched, and entered into the system. *Content:* The system maintains a single comprehensive file of voluntarily submitted reports from hospital and community pharmacists and nurses on defective drug products. The data base is cumulative from 1972. It is updated weekly. The principal data elements are National Drug Code (NDC) code, drug name, manufacturer, address (uses USPS State and ZIP codes), defect and report text. *Output:* A cumulative basic defect report log used for internal review and reference is produced with each update. A quarterly alphabetic report of drugs reported is produced for internal maintenance functions (review, reference, elimination of duplicate reports). Reports by FDA district are produced semiannually and sent to respective districts for use in inspections. Internal reports are computer hardcopy; Xerox reductions are mailed to the districts. *Availability:* Data are available to the public through Freedom of Information (FOI) requests. Most FOI requests received ask for all defect reports on a specified drug by a particular manufacturer. Since public information requests tend to be unique and nonstandard they are handled by the agency, rather than report distribution by the Government Printing Office or the National Technical Information Service.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541

S00505-003

Drug Experience Information System. HFG 009.
OMB Funding Title/Code: Salaries and Expenses / 75-0600-0-1-553.
Congressional Relevance: *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Drug Reactions, Drugs, Medicine; Pharmacology.

Purpose: The Drug Experience Information System maintains files of both required and voluntary adverse drug experience reports. Computer reports are generated to assist the Agency in analyzing the data to determine use and labeling problems and serious trends in reactions to drugs. Freedom of Information (FOI) inquiries are also answered with reports from the file. *Input:* Adverse drug reaction cases are reported voluntarily by hospitals, physicians, and the public. FDA regulation requires the reporting of cases by manufacturers of drugs. Data are extracted from letters or the Forms FD-1639 and FD-1639A, coded on Form FD-2072, and keypunched. *Content:* The system is operated in batch mode, with updates occurring weekly. Original collection of data began in 1956. The principal subject matter is patient adverse reactions (maximum of four) and descriptions of the drugs taken (maximum of five). Causal relationships are determined by medical officers and coded. Source identification for the report, case city and State, and patient demographic data are also coded. The file is considered confidential. *Output:* The principal output is hardcopy reports produced quarterly for internal use. All queries are made in batch mode against the entire file or subsets based on drugs, adverse reactions or both; but no queries are made on individual adverse drug experience reports. Many ad hoc FOI reports are also produced. A microfilm copy is made of all the original drug experience reports for internal use. *Availability:* Quarterly reports are restricted to internal use only. FOI reports for public distribution are accompanied by a disclaimer of accuracy because the data are subject to interpretation.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541

S00505-004

Drug Registration and Listing System. HFG 015.
OMB Funding Title/Code: Salaries and Expenses / 75-0600-0-1-553.
Congressional Relevance: *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Drug Registration; Drugs; Pharmaceutical Industry, Pharmacies.

Purpose: The drug registration and listing system maintains files of drug establishments registered with the Food and Drug Administration and product data submitted by drug establishments as required by the Drug Listing Act of 1972. An inventory of marketed drugs and establishments, the system provides information to organizational units within the Agency to assist in regulatory activities. The system contains human drugs, biologicals, in vitro diagnostic products, and veterinary drugs. *Input:* Input data are collected from drug establishments on offical FDA forms. Registration of Drug Establishments (FD 2656), Drug Product Listing (FD 2657), and Registered Establishment of Private Label Distributors. *Content:*

The system operates in batch mode. Registration data are updated annually and product data semiannually by drug establishments. Data maintained include establishment name, FDA registration number, address (uses USPS State and ZIP codes), types of business engaged in, types of products marketed, and years registered with FDA. Product data include name, class, legal status, ingredients, and dosage. Data from predecessor systems were incorporated (Drug Establishment Registry File, Survey of Marketed Drugs, and National Drug Code System). *Output:* Regular reports (computer-generated printouts and Xerox-reduced reports) are produced for internal use to edit the data and for reference in answering inquiries from the public sector pertaining to specific data collected and maintained. Ad hoc reports are produced when needed to assist in compliance programs or to answer Freedom of Information requests or inquiries from other organizational units within the Bureau of Drugs and the Department. *Availability:* The NDC directory, containing selected drug establishment and product information, is published from the system and given to the Government Printing Office for printing and distribution. The data contained in the National Drug Code Directory is placed on magnetic tape and sent to the National Technical Information Service for sale to the public.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541

S00505-005

Compliance Activities Planning and Evaluation System (CAPES). HFH 003.

OMB Funding Title/Code: Salaries and Expenses / 75-0600-0-1-555.

Congressional Relevance: *House* Committee on Appropriations, Agriculture and Related Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations, Agriculture and Related Agencies Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Compliance, Electronic Equipment, Medical Equipment, Occupational Health and Safety, Product Performance Standards, Radiological Equipment, X-Ray Equipment.

Purpose: The major intent of the Automated Compliance Activities Planning and Evaluation System (CAPES) is to assist the Bureau in control, analysis, and decisionmaking with respect to data submitted under requirements of Public Law 90-602, the Radiation Control for Health and Safety Act. Specifically, CAPES is a collection of procedures and programs used to enter, validate, change, delete, retrieve, and summarize compliance activities data and information in support of electronic product performance standards. The primary standard supported is the one for diagnostic X-ray equipment. The major audience user is the Bureau's Division of Compliance and Electronic Products. Bureau management also receives routine summary reports on a regular basis. The system provides the Bureau with the ability to keep track of pertinent compliance data, to combine data from several sources, to perform complex calculations and estimations, and to compare results with requirements of applicable performance standards. *Input:* Data are provided by manufacturers of electronic products which fall under the standard(s), assemblers of components of such systems, and field personnel who perform compliance surveys on the equipment. Manufacturers of applicable electronic product systems are required by law to report to the Bureau on their product. Guidelines for submittal of such reports have been distributed to the companies concerned. Data are selected from these reports for input to the system. Input is accomplished by the Bureau's Compliance Data Management Branch. Assemblers of diagnostic X-ray systems supply the Bureau with coded, descriptive data on certified compatible components that they install. Field test data are supplied to the Bureau by Federal/State personnel who perform equipment surveys. *Content:* Manufacturers' data include identification and location of the manufacturer and the system of concern. Assemblers' data include location of the X-ray system, intended use of the system, system description, system type, date of installation and, for the list of certified compatible components that the assembler installed, the type, manufacturer, model, and serial numbers. Field test data include results of technical measurements and calculations, such as half-value layer (HVL) and parameters at which a specified examination would have been performed. The master files are updated daily as data become available. Some updating (e.g., field data) is done interactively via Cathode Ray Tube displays; other updating (e.g., assembler data) is accomplished less frequently (often once a week) in a batch processing mode from punched cards. State and ZIP codes are stored. *Output:* The system produces a monthly statistical summary of reports received and reviewed. The report is broken down by type of product (consumer, industrial, e. X-ray), specific product (ORT, microwave diathermy, medical diagnostic X-ray, etc.) and includes that month's totals as well as cumulative-to-date totals. Graphical output in the form of histograms or fitted curves is accomplished with graphic display terminals. The system supports a comprehensive query capability which allows the user to interactively search and query files and generate output on demand. *Availability:* Output is publicly available. The source for output is the Bureau's Division of Compliance.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00506-001

Health Manpower and Facilities Utilization. HRS 004.

OMB Funding Title/Code: Health Resources / 75-0712-0-1-550.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Clinics, Data Collection, Extended Care Facilities, Family Planning, Health Facilities, Health Resources Utilization, Hospitals, Medical Personnel, Nursing Homes.

Purpose: The major objective of this system is to develop statistics on the characteristics of health resources and the utilization of health resources. The health resources program operates multiple data collection systems to compile and analyze national data, monitor resource and utilization data systems, and set standards and guidelines. *Input:* The primary source of data is external through surveys of the health occupations, the institutionalized population, hospitals, nursing homes, clinics, family planning services, physicians offices, laboratories, and other health-related facilities. *Content:* The data collected include master inventory of health care institutions, multiple data systems and files, hospitals, nursing homes clinics, family planning services, and data on resources utilization. Health resources data are needed by planners in the health field to determine the need for health manpower and facilities and to evaluate the utilization of current health services, especially with regard to changing financing systems. The major processing characteristics of the system are national inventories and surveys to determine utilization. Batch processing is employed as well as interactional analysis. *Output:* The major output includes publications on health care institutions, health manpower, and health resource utilization. *Availability:* Publications are usually available through Agency distribution.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00506-002

Health and Nutrition Examination Survey Statistics. HRS 003.

OMB Funding Title/Code: Health Resources / 75-0712-0-1-550.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Arthritis, Cardiovascular Diseases, Disease Detection, Epidemiology, Health Surveys, Hearing, Hypertension, Lung Diseases, Morbidity, Nutrition, Public Health, Vision, Disorders

Purpose: This program is the sole source of national morbidity data obtained through direct examination and clinical tests of samples of the population to measure health status and collect data on undiagnosed and untreated diseases. *Input:* The subject matter is gathered through direct examination and clinical tests of samples of the population. The information covered includes cardiovascular diseases, hypertension, nutritional deficiencies, respiratory diseases, arthritis, hearing levels, visual acuity, eye diseases, and body measurements. *Content:* This program yields data that permit standardized assessment of nutritional status and other nutritional information on high risk groups as well as permitting generalization to the entire population between ages 1 and 74. This is an interactive and batch oriented system with continuous output requirements. *Output:* The system produces continuous reports on hardcopy and has query capability. *Availability:* The reports are used internally and externally.

Agency Contact: National Center for Health Statistics; 3700 East-West Highway, Center Bldg., Hyattsville, MD 20782; (301) 436-8539.

S00506-003

Hill-Burton Assurance Monitoring System. HRP 003.
OMB Funding Title/Code: Health Resources / 75 0712-0-1-550.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Compliance; Federal Aid to Health; Free Clinics; Health Care Costs; Health Facilities; Public Health.

Purpose: This system is designed to generate management reports specifically designed to show the extent to which federally aided health facilities are in compliance with the Federal regulations on uncompensated services for persons unable to pay and the community service obligation. *Input:* Facilities submit completed reporting forms to the HEW regional offices. After reviewing the forms, the RO's transmit pertinent data via remote terminals to PCC. All information regards the health facilities. Approximately 6,700 health facilities around the country send reports into the system. *Content:* Data acquired include identification data on each facility, compliance selected, the amount of uncompensated services provided, facility's operating cost, inpatient and outpatient data, and other data certifying that the facility is providing a community service. There is an annual updating process. *Output:* Management reports are produced, including a listing of facilities determined to be not in compliance with regulations. These reports are distributed in hardcopy to selected personnel in the central office, regional offices, and State agencies on a continuous basis. *Availability:* Output is available in central office, regional offices, and State agencies.

Agency Contact: Bureau of Health Planning and Resource Development; Federal Center Bldg. 2, Hyattsville, MD 20782.

S00506-004

Health Interview Statistics. HRS 002.
OMB Funding Title/Code: Health Resources / 75-0712-0-1-550.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Consumer Satisfaction; Health Statistics; Health Surveys, Medical Care.

Purpose: The purpose of this activity is to produce national health statistics from household interviews directly from consumers of health services regarding their health status, practices, services obtained, and satisfactions regarding their health and services obtained. *Input:* The project collects information from a statistical sample of 40,000 to 60,000 households annually. The data are collected by interviewers from household members. *Content:* Subject matter includes health status, practices, health services, and satisfaction with services. This is a continuous process of batch updating with interactive features. There is a considerable on-line analysis process. *Output:* The principal output is hardcopy summaries of data and on-line analysis and interactive processing. Data are used for general research purposes. *Availability:* Most reports are for internal use only.

Agency Contact: National Center for Health Statistics; 3700 East-West Highway, Center Bldg., Hyattsville, MD 20782; (301) 436-8539.

S00507-001

On-Request Reports. HSN 011.
OMB Funding Title/Code: Indian Health Services Facilities / 75-0390-0-1-551.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Epidemiology; Health; Indians (American); Management Information Systems; Medical Information Systems; Medical Records.

Purpose. The purpose of the Indian Health Service (IHS) on-request report system is to assist IHS personnel at all levels in making management and planning decisions. It is designed to eliminate the periodic generation of reports that are important but required at unpredictable and infrequent times. *Input:* The source of data is primarily data bases collected by the other systems. The current on-request report system utilizes the files of health-related data which are collected each time services are provided to an individual (i.e., outpatient visits, Public Health Nursing visits, dental visits, inpatient discharges, mental health and social service visits, community health representative visits, and contract health care services). Categories of input data are services rendered, epidemiological data, and health team member activities. The data are collected by IHS personnel for internal use and are confidential if personal information is included. *Content:* The data utilized are primarily epidemiological, including health problems encountered, immunizations, laboratory tests ordered, community of patient residence (community/county/State codes), and codes of facility or organization providing the service. Data bases are updated monthly and maintained chronologically by provider organization. The system is basically statistical, with minimal aggregation of data by patient. The system provides an inexpensive means of meeting special data needs through batch processing techniques. *Output:* Batch reports are prepared when requested for management in hardcopy form and are mailed to the requesting health care and management teams. They include epidemiological and health team activity reports (meetings, consultations, patient encounters, training, etc.). The reports are principally epidemiological in nature, with emphasis on health problems by community of residence. *Availability:* Personal information is available only to approved health team members with the need to know. Aggregate reports are provided for IHS management and in special approved cases to other Government management entities as required. Reports are available only from IHS.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00508-001

National Cancer Program/Management Information System (NCP/MIS). PNC 001.
OMB Funding Title/Code: National Cancer Institute Biomedical Research / 75-0849-0-1-550.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee, *Senate* Committee on Human Resources.

Subject Terms: Budget Information Systems; Cancer Research; Contract Administration; Financial Management; Grant Administration; Management Information Systems; Medical Research; Program Management.

Purpose: The purpose of NCP/MIS is to provide a timely and accurate base of programmatic information--including descriptions of scientific content of program activities--and to assist scientists, management, administrative, and scientific-administrative personnel in meeting special information needs at the program level, operating division level, and Office of the Director level. The system provides periodic reports, change-of-status (exception) reports, demand reports, and query responses. These products will identify projects and report status, describe scientific content, help in program planning and assessing program balance, and track administrative and budget processes. This system assists in the collection, processing, and dissemination of information that is necessary to carry out the National Cancer Institute (NCI) program. MIS supports management decisions and provides executive, line, and staff management with a flexible resource to determine the status of programs and to support operations. This system will provide the Office of the Director, NCI, with a flexible information resource capable of sensing the status of program operations and resources, tracking scientific research progress, meeting regular and ad hoc reporting requirements, maintaining timely and accurate data files, and correlating program progress and administrative status. *Input:* NCP/MIS obtains primary data/information related to personnel from the NIH System, ARMS (Automated Retrieval of Manpower Statistics). This is, in effect, a source external to NCI and serves nearly all NCI personnel data requirements. Also used as an external data/information source is the NIH IMPAC (Information for Management Planning, Analysis and Coordination) system, which provides NCP/MIS with basic financial and management data relating to contracts and grants administration. The NIH Central Accounting System (CAS), a subsystem of the HEW umbrella accounting system, provides NCP/MIS with the basic financial management and accounting data used by the NCI Financial Management Branch/Budget Office. The NIH-developed and -operated CRISP (Computer Retrieval of Information on Scientific Projects) system supplies quick, easy access to up-to-date, in-depth scientific information on all PHS supported or sponsored research projects. The NCI Contracts Management System (CMS) provides the primary internal source for contract data/information at a detailed level relating to all NCI active and pending contracts, including EEO compliance data. The operating division within the NCI provide all detailed programmatic and scientific project-oriented data/information which can then be aggregated summarized at the NCI OD level. *Content:* NCP/MIS either maintains or has access to data/information to support both the NCI operating divisions and the Office of the Director. This data/information includes subject matter to support responsibilities in administration, budgeting, cancer control, contracts, personnel, planning, public affairs, and resources management. At the divisional level, detailed information is of two principal types-financial/administrative and scientific/programmatic. The financial/administrative information includes items such as all milestone dates associated with contract and grant management activities; all financial data related to contracts and grants for immediate past, present, and 3-5 year future fiscal periods; expenditure data (i.e., commitments and obligations); personnel data for planning; and scheduling and tracking information used for workload analysis and planning. The scientific/programmatic data consists generally of indexed, keyworded scientific project abstracts retrievable through a query facility. Summary and aggregate levels of similar data/information are used at the OD-level for executive management planning and decisionmaking. *Output:* The NCP/MIS produces monthly printed budget reports such as notification of operating allowances, notification of status, traditional and programmatic operating budgets, traditional and programmatic status of funds, status of general accounts, and a personnel services forecasting report. Also produced are a large number of detail and summary printed reports providing divisional level programmatic, contract and grants, and scientific management data to division and program managers. Among these are current funding and contract renewal reports (monthly) and project and contract status reports (whenever changes occur in key items). Also, for divisional level data, there exists a comprehensive query capability, supporting either on-line (ORT) interactive displays or printer-produced ad hoc report requests. *Availability:* All output produced by NCP/MIS is publicly available subject only to any constraints imposed by the Privacy Act. Distribution of division level output is controlled within each operating division of NCI, while distribution of on-level information is handled by the MIS project office in the Office of Program Planning and Analysis (OPPA), Office of the Director, NCI.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00508-002

Cancerline TM On-Line Cancer Information System. HNC 005.

OMB Funding Title/Code: National Cancer Institute Biomedical Research / 75-0849-0-1-550

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Abstracts; Bibliographies; Cancer Research; Data Bases; Information Storage and Retrieval; Medical Research; Selective Dissemination of Information.

Purpose: Public Laws 92-218 and 93-352 mandate collection, analysis, and dissemination of all data useful in the prevention, diagnosis, and treatment of cancer and, insofar as feasible, dissemination of the results of cancer research undertaken in any country for the use of any person involved in cancer research in any country. In order to carry out this mandate, "Cancerline" has been developed. Cancerline is a computer-based system for on-line retrieval of abstracts derived from published results of cancer research and descriptions of ongoing cancer research projects. The system is composed of several separate data bases, CANCERLIT (Cancer Literature) and CANCERPROJ (Cancer Projects) being the two most important. Cancerline is accessed by computer terminals connected to the central computer facility located at the National Library of Medicine (NLM) in Bethesda, Maryland. These terminals are located at more than 500 locations throughout the United States and nine foreign countries. Searches can be requested at any location and received within days. The output of Cancerline searches is available to research scientists, practitioners, nurses, other health professionals, and educators. *Input:* CANCERLIT contains approximately 600,000 abstracts of published articles appearing in over 1,000 biomedical and scientific journals from 1963 to date. Beginning in January 1976, books, monographs, symposia, and reports are also being screened for cancer-related articles for abstracting and input to CANCERLIT. The CANCERPROJ data base is comprised of summaries of ongoing cancer research projects submitted by scientists in many countries. CANCERPROJ covers federally and privately supported grants and contracts funded during the present and past fiscal year and is updated quarterly. *Content:* CANCERLIT contains approximately 60,000 abstracts of published cancer research articles appearing in over 1,000 biomedical and scientific journals from 1963 to date. Beginning in January 1976, books, monographs, symposia, and reports are also being screened and abstracted for CANCERLIT. The CANCERLIT data base is updated monthly and is expected to grow at a rate of 20,000 abstracts per year. Coverage is both national and international. The CANCERPROJ data base is comprised of summaries of ongoing cancer research projects submitted by scientists in many countries. This data base contains approximately 10,000 summaries with a projected increase to approximately 15,000. CANCERPROJ includes the most recent federally and privately supported grants and contracts and is updated every three months. The project descriptions are collected and processed by the Current

Cancer Research Projects Analysis Center (CCRESPAC) which is operated by the Smithsonian Science Information Exchange (SSIE) in Washington, DC. Coverage is both national and international. This data base can provide the city, State, and country where cancer research is being conducted. Cancerline has been developed to be free-text searchable using ELHILL3 software (same as that used by NLM/TOXLINE). *Output:* On-line and off-line detailed abstracts of published and unpublished cancer research literature are available to research scientists, practitioners, nurses, other health professionals, and educators through the NLM system. Cancergrams, collections of abstracts of newly reported findings in narrow specific research areas, are distributed every few weeks to researchers working in areas corresponding to a cancergram topic. Compilations of abstracts of ongoing cancer research projects in a specific area of cancer research are being produced as "special listings." During 1976, approximately 35-40 of the special listings were issued. The listings are distributed to contributing scientists currently working on each specific topic so they can easily identify and establish direct communications with other scientists working in the same area. *Availability:* All printed and microfiche output is publicly available through NTIS.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00508-003

NHLBI Information System. HNH 004

OMB Funding Title/Code: National Heart and Lung Institute Biomedical Research / 75-0872-0-1-550.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Blood Diseases; Budget Information Systems; Cardiovascular Diseases; Contract Administration; Grant Administration; Heart Diseases; Lung Diseases; Manpower Utilization; Medical Research.

Purpose: The National Heart Lung and Blood Institute (NHLBI) Information System furnishes reports and base-line data on NHLBI grants and contracts to assist in the monitoring and planning of the Institute's scientific and award programs. The system produces ad hoc and recurring reports using a data base designed to provide fiscal and/or scientific accountability and capable of reflecting changes of direction in the Institute's goals or plans. Scientific, administrative, and financial information is supplied to the Institute's programmatic divisions, Budget Office, Grants and Contracts Processing Offices, Information Office, and the office of the Director. *Input:* Approximately half the items in the NHLBI information system are transferred directly from the Information for Management Planning Analysis and Coordination (IMPAC) system of the Division of Research Grants (DRG) on a weekly basis. These administrative and fiscal data elements are supplemented by administrative, scientific, and programmatic items captured by NHLBI from primary source documents (applications, summary statements, etc.). Additional records are created by the NHLBI update program in anticipation of their appearance in IMPAC to allow the Institute to track fiscal commitments on grants and to respond to future planning needs. NHLBI receives weekly reports from the Division of Financial Management (DFM) (ICMS System), and a plan to automate the comparison of financial data in the two systems is being readied. The NHLBI system receives from IMPAC, items such as name of principal investigator, raw and normalized priority scores assigned by initial review group, and requested, approved, awarded and indirect cost funds. NHLBI input includes several items on manpower utilization, codes to track progress on the national plan, programmatic codes (division, branch, area of interest), and abstracts of scientific content of each project. *Content:* The NHLBI information system master file, located on an on-line private disk pack, is updated weekly. Additional updates of IMPAC-input or of NHLBI-captured data may be executed on an ad hoc basis. A less formal update schedule is maintained for the abstract file. The master file, on which administrative, fiscal, programmatic, and national plan tracking items are stored, holds records for current and committed projects completed within the past year. Older records are purged to a history file (identical in format to the master file), annually. Geocoding includes State or country, city, institution, and branch. *Output:* The NHLBI Information System provides reports (hardcopy). About 75 reports are run each council cycle (three or four times per year). Reports dealing with grants and contracts monitoring are run on recurring basis, some weekly, most monthly or at longer intervals. Commitment lists are run according to user need. Reports dealing with scientific abstracts, national plan codes, and manpower utilization items are run on demand. *Availability:* Output from NHLBI information system is primarily for NHLBI staff use.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00508-004

Medical Literature Analysis and Retrieval System (MEDLARS II). HNL 001.

OMB Funding Title/Code: National Library of Medicine Biomedical Research / 75-0807-0-1-550.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Bibliographies; Cancer Research; Data Bases; Environmental Research; Health; Information Services; Medical Information Systems; Medical Research; Pesticides; Pharmacology; Research; Selective Dissemination of Information.

Purpose: The system assists the advancement of medical and related health sciences through the collection and dissemination of bibliographic and monographic information important to the progress of medicine and health. *Input:* The major category of input data comes from approximately 2,500 recurring biomedical journals which are indexed nationally and internationally, to produce over 22,000 citation records monthly. The journals are indexed for input by in-house personnel, contract personnel, and personnel in foreign countries on a quid-pro-quo agreement with NLM. The indexed records are processed through or prior to addition to the data bases. Monthly magnetic tapes are received from the following organizations or agencies and are added to the pertinent data bases: National Cancer Institute-NIH, National Bio-sciences Information Services, American Society of Hospital Pharmacists, Environmental Protection Agency, and the Hayes File on Pesticides. *Content:* MEDLARS (Medical Literature Analysis and Medlars System) is an information storage and on-line retrieval system that currently services more than 600 on-line international users. The principal subject matter is contained in reference citations to over 2,500 biomedical journals from this country and many foreign countries. Some of the data elements in the citation record include title, author, pagination, source, vocabulary medical terms, and abstract. The subject matter is designed to help health professionals find out easily and quickly what has been published on any specific biomedical subject. Records indexed from 1966 forward are included in the data bases. Most of the 13 on-line data bases are updated on a monthly cycle. The major category of data from the biomedical journals (20,000 - 26,000 records) is accumulated during each month and added to the data bases. *Output:* Output from the system includes on-line retrieval listings and screen displays of citations retrieved as a result of searching data bases. Output also can be obtained from batch searching of the files. Batch search results are printed using the high speed printer. On-line retrieval is available from the system 12-14 hours daily, Monday through Friday. Searching of biomedical bibliographic and monographic information for health practitioners, individuals, and institutions within 28 recurring biomedical publications and catalogs is also accomplished by this system (weekly, monthly, bimonthly). Over 600 biomedical institutions have on-line access to the system.

These include institutions in this country, plus Canada, England, France, and the World Health Organization in Geneva. Australia, Brazil, and Sweden use NLM's programs and data bases on their computers. The latest month's data files are mailed to Japan, Germany, Sweden, Australia, the State University of New York, and the University of Minnesota. *Availability:* Output from this system is available to the public. Authorized international on-line users can interrogate the on-line data bases. Requested batch search output listings are mailed upon request. Publications and catalogs produced by the system can be obtained from GPO.

Agency Contact: ADP and Telecommunication Resource Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00509-001

Data Processing and Record Control. WPR 102.
OMB Funding Title/Code: Cuban Refugee Assistance / 75-0573-0-1-604.
Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Aliens, Cubans; Health; Medical Care; Refugees; Social Services; Welfare Services.

Purpose: The system was originally developed to establish a record of Cuban refugees brought into the country and assist in monitoring the services provided. Since very few new refugees are now entering the United States, the system is now primarily used to identify Cuban refugees eligible for SRS program services. *Input:* Sources of input include welfare agencies, refugee assistance programs, the Social Security Administration, the Immigration and Naturalization Service, private doctors and dentists, pharmacies, and clinics. *Content:* The system contains data pertaining to the elegibility for and SRS program services provided to Cuban refugees registered with the Cuban Refugee Center in Florida. The system is also used for identifying Cuban refugees in Florida receiving benefits from programs administered by the Social Security Administration. *Output:* Numerous reports are produced regularly in varied formats. *Availability:* Output is internal use only.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00509-002

Microsimulation Model Development. WSC 103.
OMB Funding Title/Code: Public Assistance / 75-0581-0-1-604.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance.

Subject Terms: Demographic Data; Econometrics; Forecasting; Mathematical Models; Simulation; Social Services; Socioeconomic Data.

Purpose: Management of SRS programs requires an ability to look forward to the future needs for the services which these programs provide and the resources required to satisfy these needs. For these forecasts to be other than extrapolations of historical data which would be grossly inaccurate, a capability is required to apply variables in terms of alternative economic projections, programatic projections for States, population projections, family types, and other demographic data which would influence these forecasts. This is one of a series of models and data base maintenance applications, either operational or under development, to provide these data to SRS. *Input:* Sources of data include the Census Bureau, the Congressional Budget Office, and internal offices. *Content:* The system content includes data from current socioeconomic and demographic surveys and various econometric assumptions. Data are entered on regular schedules, with most information pertaining to population samples within the entire Nation. *Output:* Reports are issued annually. Special tabulations may be prepared from the forecasted data base. *Availability:* Output is publicly available. Agency distribution is made.

Agency Contact: ADP and Telecommunication Resources Division, 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00509-003

Update of Demographic Projections. WSC 107.
OMB Funding Title/Code: Public Assistance / 75-0581-0-1-604.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance.

Subject Terms: Demography; Family Income; Family Size; Forecasting; Mathematical Models; Population Forecasting.

Purpose: Management of SRS programs requires an ability to look forward to the future need for the services which these programs provide and the resources required to satisfy these needs. For these forecasts to be other than extrapolations of historical data, which would be grossly inaccurate, a capability is required to apply variables in terms of alternative economic projections, programatic projections for States, population projections, family types, and other demographic data which would influence these forecasts. This is one of a series of models and data base maintenance applications, either operational or under development, to provide these data to SRS. *Input:* The primary sources of data are population projections obtained from the Census Bureau and from the private National Planning Association. *Content:* Content focuses upon population estimates for families by size and families by income. These projections are generated by State. *Output:* Output is tabulations which give the number of families by size and by income. *Availability:* Although these reports are prepared for SRS, distribution is by the Census Bureau and the National Planning Association.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00509-004

Time Series Analysis. WSC 109.
OMB Funding Title/Code: Public Assistance / 75-0581-0-1-604.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance.

Subject Terms: Aid to Families with Dependent Children; Child Welfare; Forecasting; Mathematical Models; Public Assistance Programs; Simulation; Time Series; Trend Analysis.

Purpose: Management of SRS programs requires an ability to look forward to the future needs for the services which these programs provide and the resources required to satisfy these needs. For these forecasts to be other than extrapolations of historical data, which would be grossly inaccurate, a capability is required to apply variables in terms of alternative economic projections, programmatic projections for State, population projections, family types, and other demographic data which would influence these forecasts. This is one of a series of model and data base maintenance applications, either operational or under development, to provide these data to SRS. *Input:* Input includes AFDC expenditure, AFDC caseload, AFDC recipients, AFDC cost/ caseload, and AFDC cost/recipient. *Content:* Content includes time series (trend-seasonal irregular), forecast, (trend times seasonal), error analysis (forecast error). All are monthly and by State and are produced as needed. *Output:* Reports

are prepared as needed. *Availability:* Reports are prepared for management use, but information is available for public or professional purposes.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00509-005

AFDC State Plan Characteristics. WSC 110.

OMB Funding Title/Code: Public Assistance / 75-0581-0-1-604.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance.

Subject Terms: Aid to Families with Dependent Children; Child Welfare; Eligibility Requirements; Forecasting; Mathematical Models; Public Assistance Programs; Simulation; State Laws.

Purpose: Management of SRS programs requires an ability to look forward to the future needs for the services which these programs provide and the resources required to satisfy these needs. For these forecasts to be other than extrapolations of historical data which would be grossly inaccurate, a capability is required to apply variables in terms of alternative economic projections, programmatic projections for States, population projections, family types, and other demographic data which would influence these forecasts. This is one of a series of models and data base maintenance applications, either operational or under development, to provide these data to SRS. *Input:* Input data are obtained directly from public documents and regulations published and released by State public welfare agencies. Information is included in State plan material distributed to caseworkers, program administrators, and SRS offices. Current data are supplemented by forecast information provided by SRS regional offices. *Content:* Data consist of narrative instructions, regulations, and specifications related to certain selected Aid to Families with Dependent Children (AFDC) eligibility factors, need requirements, payment standards, and benefit amounts. State-by-State data matrices for each of these data elements (with subsystems specified by family size, type, location, living arrangements, etc.) are maintained for each State and updated monthly for changes in State policies, as appropriate with forecasts prepared semiannually. Data are currently available for the period 1968-present. *Output:* Data are maintained in machine-readable form for rapid recall and utilization. Special output tabulations, charts, and graphic displays are prepared periodically for use in budget justification and program forecasting. Reports and analyses are prepared regularly of State actions and intentions with respect to prospective changes in State legislative and administrative provisions affecting AFDC eligibility, program coverage, needs standards, and benefit payment amounts. *Availability:* Data are primarily for use within the SRS central office. Summary reports, however, are prepared and distributed to regional offices and elsewhere as requested.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00509-006

Flash Estimating System. WSC 111.

OMB Funding Title/Code: Public Assistance / 75-0581-0-1-604.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance.

Subject Terms: Aid to Families with Dependent Children; Caseloads; Child Welfare; Family Allowances; Forecasting; Mathematical Models; Medicaid; Medicare; Public Assistance Programs; Simulation; Trend Analysis.

Purpose: Management of SRS programs requires an ability to look forward to the future needs for the services which these programs provide and the resources required to satisfy these needs. For these forecasts to be other than extrapolations of historical data, which would be grossly inaccurate, a capability is required to apply variables in terms of alternative economic projections, programatic projections for States, population projections, family types, and other demographic data which would influence these forecasts. This is one of a series of models and data base maintenance applications, either operational or under development, to provide these data to SRS. *Input:* Data are generated by and derived from a combination of external reports and internal estimating methodologies. In some instances, data are provided directly by State welfare agencies in the form of advance reports or preliminary estimates. In other instances, data consist of internally generated forecasts, as required, to produce estimates of national aggregates. *Content:* Data provide current and advance information on trends in key indicators of major SRS program activities (AFDC, AFDC-JF, foster care, child support collection, and medical assistance). Information on program caseloads, recipients, total pay, and average payments is collected and forecasts prepared monthly by State. *Output:* Advance Flash Estimate Reports are prepared monthly and quarterly (as well as for special time periods, annual, fiscal year). The system provides an early warning summary and analysis of current trends and activity status for major SRS programs. Basic input and output utilize ORT to insure rapid production and distribution of report information. The system can be queried to provide forecast data and serves as a basis for monitoring significant shifts in State program policies or provisions. The system also provides an updated information base for program forecasting. *Availability:* Output is primarily for internal use since State advance estimates are not for publication. However, national and regional tabulations are prepared for wider distribution within the Department and are used in meeting congressional reporting requirements.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00509-007

Senate Reporting System. WSC 213.

OMB Funding Title/Code: Public Assistance / 75-0581-0-1-604; Work Incentives / 75-0576-0-1-504.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance.

Subject Terms: Aid to Families with Dependent Children; Child Welfare; Forecasting; Grants; Mathematical Models; Medicaid; Medicare; Public Assistance Programs; State Grants Administration; Training.

Purpose: The programs of the Social and Rehabilitation Service require periodic reports on provisions of services, costs, utilization, and other data pertinent to management of the programs. The volume of data and number of extrapolations and correlations required for mathematical analyses requires a computerized capability. The alternative is manual manipulations of the data which would greatly limit the amount of statistical analyses and would transcendentally affect program management. This is one of several computerized applications which establishes, maintains, or manipulates the data collected on the statistical reports. *Input:* Input consists of estimates of State formula grant requirements and actual expenditures of grant money by the States. *Content:* Data are input to the system via a terminal with limited editing capability. The input identifies fund requirements and expenditures by program for purposes of estimating future requirements, allocation, monitoring, and utilization of funds. This data is used to develop a data base on a quarterly cycle. However, updating is erratic since it is dependent upon receipt of the documents from the States. This is a time sharing network system. *Output:* This is a data capture and management control system that assists SRS in issuing program grants and provides estimates of future requirements to be presented to the Congress in appropriation hear-

ings. Management reports are prepared regarding the status of data collection and exception conditions. Tabulations are prepared to free otherwise manual efforts for analytical work. Some specific output is: 1) AFDC estimate vs. actual-Federal share report; 2) AFDC expenditures-Federal share report; 3) medical assistance payments report; 4) medical estimates vs. actual expenditures report; 5) medical-State and local administration and training report; 6) medical assistance payments summary report; and 7) State and local training summary report. *Availability:* These are publicly available.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541

S00510-001

BHA Case Control System Phase II (ODD). SG 033.

OMB Funding Title/Code: Supplemental Security Income Program / 75-0406-0-1-604; Special Benefits for Disabled Coal Miners / 75-0409-0-1-601; Federal Supplementary Medical Insurance / 20-8004-0-7-551; Old Age and Survivors Insurance Trust Fund / 20-8006-0-7-601; Federal Disability Insurance Trust Fund / 20-8007-0-7-601

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on Public Works and Transportation; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance; *Senate* Committee on Human Resources

Subject Terms: Appellate Procedure, Civil Procedure, Court Hearings, Disability Benefits, Insurance, Medicare, Old Age, Survivors, and Disability Insurance, Social Security

Purpose: The Bureau of Hearings and Appeals (BHA) case control system was created to track and control hearings, appeals, and court action case files. *Input:* Input or queries are made from BHA regional and central office stations or SSA field or headquarters stations. They are cyed from case control system coding sheets containing account number, account holder, name, bureau keystation codes, and data fields related through programmatic edits. *Content:* The system tracks hearing, appeal, and court case files and records through 38 key action steps. Key actions and programmatic reports relate to hearings, appeals, or civil (court) actions on individual or groups of case files concerning entitlements to SSA old age, survivors, and disability insurance, Medicare, or the Social Security Insurance program. *Output:* Hardcopy reports produced are the Bureau Director's monthly statistical reports, reflecting case receipts, processed, and pending bureau workloads; and recurring reports with a combination of detail. Summary reports to various levels of BHA management and one time special requirement reports can be produced on relatively short notice. *Availability:* Data and reports are for use of the Bureau Director and BHA staff. Other SSA stations within BHA stations can query the case control system data base for case file location or status

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541

S00510-002

Reimbursement Cost Statement Statistics. SH 010.

OMB Funding Title/Code: Federal Hospital Insurance Trust Fund / 20-8005-0-7-551

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Apropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance

Subject Terms: Health Care Costs, Health Insurance, Hospital Rates, Medicare, Reimbursements

Purpose: The purpose is to receive and abstract cost reports for hospital-type Medicare providers of Part A benefits. These data are utilized to answer inquiries from outside Government organizations, i.e., Congress. In addition, aberrant provider costs are investigated by fraud and abuse personnel. Statistical studies are undertaken to determine trends in medicare costs. *Input:* Statements of Medicare reimbursable costs are abstracted by the Bureau of Health Insurance, and the information is put into machine-readable form. The cost statements are prepared annually by providers of Medicare services and serve as the basis for Part A Medicare reimbursement. *Content:* The system produces, for a given fiscal year by intermediary sequences, a profile of providers which fall above a given percentile for any given category for which costs can be identified, e.g., laundry, nursing, depreciation. The data base is updated at the time final settlement is made by the fiscal intermediary. This corresponds to the provider's fiscal year end. *Output:* Hardcopy output is tables segregated by fiscal intermediary. These reports are produced yearly. Reports include statistical analyses and aberrancy profiles. In addition, a tape output is produced which is compatible with a time share system. This gives the capability of conducting statistical studies on an as-needed basis. *Availability:* Output is for internal use. However, congressional inquiries are received occasionally. The TABGEN capability is utilized for the latter.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW Washington, DC 20201; (202) 245-6541

S00510-003

Extended Care Facilities (ECF) Reimbursement Cost Statement Statistics. SH 011.

OMB Funding Title/Code: Federal Hospital Insurance Trust Fund / 20-8005-0-7-551.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance

Subject Terms: Extended Care Facilities, Health Care Costs, Health Insurance, Medicare, Nursing Homes, Reimbursements

Purpose: The purpose is to receive and abstract cost reports for skilled nursing facility types of Medicare providers of Part A benefits. It generates a periodic listing of data, creates abherrant provider profiles, and produces a TABGEN compatible tape used for statistical analyses. These data are utilized to answer inquiries from outside Government organizations, i.e., Congress. In addition, aberrant provider costs are investigated by fraud and abuse personnel, and statistical studies are undertaken to determine trends in Medicare costs. *Input:* Statements of Medicare reimbursable costs are abstracted by the Bureau of Health Insurance. The cost statements are prepared annually by providers of Medicare services and serve as the basis for Part A Medicare reimbursement. *Content:* The system produces, for a given fiscal year by intermediary sequences, a profile of provider's cost statements. These statistics serve to identify cost aberrancies by segregating and identifying those providers which fall above a given percentile for any given category for which costs can be identified, e.g., laundry, nursing, depreciation. The data base is updated at the time final settlement is made by the fiscal intermediary. This corresponds to the provider's fiscal year end. In addition, a TAPGEN compatible tape is produced which enables the user component to conduct statistical studies in a time share mode. This method is utilized to answer inquiries from other components. *Output:* Hardcopy output is tables segregated by fiscal intermediary. These reports are produced yearly. Reports include statistical analyses and aberrancy profiles. In addition, a tape output is produced which is compatible with a time share system. This gives the capability of conducting statistical studies on an as-needed basis. *Availability:* Output is for internal use. However, congressional inquiries are received occasionally. The TABGEN capability is utilized for the latter.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00510-004

Home Health Agency (HHA) Reimbursement Cost Statement Statistics. SH 012.

OMB Funding Title/Code: Federal Supplementary Medical Insurance / 20-8004-0-7-551; Federal Hospital Insurance Trust Fund / 20-8005-0-7-551.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance; *Senate* Committee on Human Resources.

Subject Terms: Health Care Costs; Home Care Services; Home Nursing; Medicare; Reimbursements.

Purpose: The purpose is to receive and abstract cost reports for home health agency type Medicare providers of Part A benefits. It generates a periodic listing of data, creates aberrant provider profiles, and produces a TABGEN compatible tape used for statistical analyses. These data are utilized to answer inquiries from outside Government organizations, i.e., Congress. In addition, aberrant provider costs are investigated by fraud and abuse personnel. Statistical studies are undertaken to determine trends in Medicare costs. *Input:* Statements of Medicare reimbursable costs are abstracted by the Bureau of Health Insurance. The cost statements are prepared annually by providers of Medicare services and serve as the basis for Part A Medicare reimbursement. *Content:* The system produces for a given fiscal year by intermediary sequences, a profile of provider's cost statements. These statistics serve to identify cost aberrancies by segregating and identifying those providers which fall above a given percentile for any given category for which costs can be identified, e.g., laundry, nursing, depreciations. The data base is updated at the time final settlement is made by the fiscal intermediary. This corresponds to the provider's fiscal year end. In addition, a TABGEN compatible tape is produced which enables the user component to conduct statistical studies in a time share mode. This method is utilized to answer inquiries from other components. *Output:* Hardcopy output in tables segregated by fiscal intermediary. These reports are produced yearly. Reports include statistical analyses and aberrancy profiles. In addition, a tape output is produced which is compatible with a time share system. This gives the capability of conducting statistical studies on an as needed basis. *Availability:* Output is for internal use. However, congressional inquiries are received occasionally. The TABGEN capability is utilized for the latter.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00510-005

Contractor Administrative Cost Information System (CACIS). SH 016.

OMB Funding Title/Code: Federal Supplementary Medical Insurance / 20-8004-0-7-551; Federal Hospital Insurance Trust Fund / 20-8005-0-7-551.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance; *Senate* Committee on Human Resources.

Subject Terms: Budget Information Systems; Contractors; Financial Management; Medicare.

Purpose: The system is to collect and maintain data, produce statistics, and respond to queries regarding budget allocations and actual expenditures by various cost centers for the administrative costs for all intermediaries and carriers processing Medicare claims. The system makes available to users meaningful information on contractor budgets, administrative costs, workload, and productivity through routine computer-generated reports and responses to specific one-time data needs on a timely basis. *Input:* Input includes data elements from a number of SSA official forms. Selected data sources also include peer groupings (workload and EDP systems); number of providers (QRS listing with updates); RCA factors; and model system maintenance and development cost. *Content:* CACIS includes data only from those contractors processing Medicare claims, i.e., intermediaries and carriers. It does not include other Medicare contractors such as State agencies, health maintenance organizations, and professional standards review organizations. The system is upgraded quarterly. The following cost centers are maintained in the system: Bill review, medical review, utilization review, beneficiary services, data entry, computer usage, EDP systems and programming support, professional relations, service departments, financial, accounting and statistical, general and administrative, Credits-A State medical assistance, Credits-B complementary coverage, Credits-C other, provider reimbursement, provider auditing, nonrecurring, other costs, PSRO costs, HMO costs, claims review, and utilization and reasonable charge review. *Output:* The system produces four ongoing reports: 1) Budget Preparation (yearly-in May); 2) Budget Approval (yearly-in June); 3) Interim Cost (quarterly-in November, February, May, August); and 4) Final Cost (yearly in April). *Availability:* All documents are publicly available.

Agency Contact: ADP and Telecommunication Resources Division, 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00510-006

Medicare/Medicaid Auto Certification System (MMACS). SH 021

OMB Funding Title/Code: Federal Hospital Insurance Trust Fund / 20-8005-0-7-551.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance.

Subject Terms: Certification; Health Services; Medicaid; Medical Care Facilities; Medicare

Purpose: This remote data entry and response system provides users with management information (table, listings, etc.) to assist in (re)certification of providers and suppliers of services. Potentially, the system offers an efficient and economical approach to the review and appraisal of State agency survey operations, efforts to upgrade the quality of providers, and the assurance of uniformity and appropriateness of certification decisions. *Input:* Input is from SSA forms 1537, 1537A, 1537B, 1538, 1557, 1569, 1572, 1882, 1893, 2786, 1539, 1539A, 1539B, 1514, 1515, 1516, 1517, 1586, 1880, 3070, 3070A, 3070B, 3070C, 3070D8, 2567, and 2567B. *Content:* The content is provider ownership, facility configuration (number of beds, nursing ratios, etc.), and provider experience in meeting conditions of participation in Medicare program. The update cycle is 1-day turnaround. *Output:* Hardcopy printouts (in table form) produced regularly include facility profiles; comparative deficiency summaries of facilities out of compliance for each condition or standard of participation (may contain totals for the Nation, region, or States within a region); Statewide deficiency patterns, and certification scheduling and maintaining aids. Printouts are produced by facility-type (Title XVIII/XIX SNF, Title XIX SNF, ICF, hospital, HHA, OPT, IL, X-ray). Report frequencies vary (daily, monthly, and quarterly). Reference should be made to MMACS Users Manual Part V output for full schedule of printouts. Manuals can be found in HIRO State operation branch offices or HEWRD-OITC offices. No query capability exists. *Availability:* Reports are publicly available.

Agency Contact: ADP and Telecommunication Resources Division, 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00510-007

Produce Physician Payment Tapes. SH 032.

OMB Funding Title/Code: Federal Supplementary Medical Insurance / 20-8004-0-7-551.

Congressional Relevance: *House* Committee on Ways and Means; *Senate* Committee on Human Resources.

Subject Terms: Medicare; Physicians' Physicians Fees; Reimbursements.

Purpose: This project was established to provide a review of the Part B Medicare payments. It enables the Bureau of Health Insurance to determine the propriety of payments to selected physicians and to aid in identifying possible cases of fraud and abuse. *Input:* Information identifying the carriers, physicians, and suppliers is sent to SSA by the carriers. The payment data are sent in by the carrier and extracted from the payment records for this project. A skeleton file is created from the two above operations to supply the needed data to carry out the annual physician payment project. *Content:* The payment project is performed each year with emphasis on identifying physicians/suppliers of service who are earning in excess of $25,000 per year and who fall into predetermined possible aberrant patterns of reimbursement. The information is supplied by BHI headquarters to the regions for review by the Regional Office and the carriers. *Output:* The IBM listings are furnished to the regional offices with instructions as to the selection criteria for review of the physicians/suppliers by regional offices and the respective carrier. *Availability:* The information is primarily restricted to internal use. However, portions can be released to the public (information regarding groups, practitioners, and clinics). Information regarding solo practice physicians is not released to the public.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00510-008

Chronic Renal Disease (CRD) History File. SH 035.

OMB Funding Title/Code: Federal Supplementary Medical Insurance / 20-8004-0-7-551; Federal Hospital Insurance Trust Fund / 20-8005-0-7-551.

Congressional Relevance: *House* Committee on Appropriations, Labor-Health, Education and Welfare Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations, Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance; *Senate* Committee on Human Resources.

Subject Terms: Disability Insurance; Kidney Diseases; Medical Insurance; Medicare; National Health Insurance; Renal Disease; Urologic Diseases.

Purpose: Chronic renal disease (CRD) is the first catastrophic illness to be covered under a national, federally funded health insurance program. Its implementation by SSA requires a statistical system which will provide timely data for administrative and research purposes to the administration in measuring and evaluating the care furnished all beneficiaries with chronic renal disease. Not only the records of beneficiaries entitled to Medicare under section 2991, Public Law 92-603, but the records of any beneficiary, aged or disabled, who is identified as having CRD are reviewed on a post-payment basis and maintained in a specially developed history file. *Input:* Input consists of a health insurance skeleton writeoff which supplies the entitlement record for each ORD beneficiary, and the weekly health insurance master file (HIHM), a spinoff of the Health Insurance (HI) master system, which supplies the edited, paid hi payment record, and charge and service information records (SSA-2743) by ORD beneficiary and patient histories (SSA-2742). The various forms are prepared originally by the providers of services (intermediaries and carriers), and the data from the beneficiary files are output from the various HI processing systems of the Bureau of Data Processing of SSA. *Content:* The file includes all beneficiaries who have chronic renal disease and who are protected under other provisions of the Medicare law, i.e., those 65 years of age and those covered as a disability insurance beneficiary. The HI master record houses an indicator (maintained from data received from the MBR system) to identify those beneficiaries who have Medicare coverage only under the renal provision, or those beneficiaries who have Medicare provisions. Another indicator in the HI master record flags the Medicare beneficiaries identified from other sources as having ORD. Records contain State, county, and region indicators for producing statistical data pertaining to program utilization on that basis. Records are updated monthly and quarterly. *Output:* Output is statistical tables. Part I-utilization of Program Statistics (18 tables) - based on data derived from basic billing forms plus the Medicare chronic renal disease charge and service information Form SSA-2743. Part II-utilization of physicians' and other medical services - provides program statistics on the use of physicians' and other medical services. All tables are prepared on hardcopy. *Availability:* Output is publicly available in accordance with procedures set forth in the Federal Register under the Privacy Act of 1974, Identification Number SSA HI 1075.02.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00510-009

SSA Accounting System. SMF 002.

OMB Funding Title/Code: General and Special Funds / 75-0404-0-1-550; Supplemental Security Income Program / 75-0406-0-1-609; Special Benefits for Disabled Coal Miners / 75-0409-0-1-601; Consolidated Working Fund / 75-3904-0-4-601; Federal Supplementary Medical Insurance / 20-8004-0-7-551; Federal Hospital Insurance Trust Fund / 20-8005-0-7-551; Old-Age and Survivors Insurance Trust Fund / 20-8006-0-7-601; Federal Disability Insurance Trust Fund / 20-8007-0-7-601.

Congressional Relevance: *House* Committee on Appropriations, Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on Public Works and Transportation; *House* Committee on Ways and Means; *Senate* Committee on Appropriations, Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance; *Senate* Committee on Human Resources.

Subject Terms: Accounting Systems; Financial Management; Fund Administration.

Purpose: The system is to record and report on all funds collected and expended by the Social Security Administration (SSA) including program and administrative expenses. It is the basis for SSA reporting its financial condition to the Federal regulatory agencies and its bureaus and offices. *Input:* The system input is payroll tapes and Fedstrip cards, encoded by fiscal personnel. Internal input is from bureaus and offices. External input is from the Treasury Department, Railroad Retirement Board, State agencies, intermediaries, dealers invoices, Division of Central Payroll, and the General Services Administration. *Content:* The system records accounting data, including commitments, obligations, expenditures, costs, allotments, allowances, assets, liabilities, receivables, payables, and unobligated balances for all SSA operations. It records accounting data for each General Ledger Account by each appropriation. It also records all transactions by subobject class by each organizational. It maintains subsidiary records for property, third party, and receivable accounts. The data are carried for the current fiscal year, past two fiscal years, and a merged account for the prior years. The system updates daily and produces summary reports daily and detail reports monthly. *Output:* All reports are hardcopy. Most are produced on Xerox 1200 equipment, except for the daily reports. Reports include: daily status of funds report, daily general ledger trial balance, personnel services benefit expenditures (biweekly), monthly general ledger summary, monthly open commitment report, monthly obligation report, monthly advances and receivables report, monthly third party activity report, monthly property report, monthly status of funds common accounting number within subobject class, monthly status of funds subject class within common accounting number, monthly transaction report, monthly report of premium collections, monthly report of reimbursements earned, monthly status of funds report comparison of actual to planned obligations, monthly status of

funds-operating and special expense report, and monthly status of funds-Federal obligations. *Availability:* Output is for internal use. External reports are compilations of data derived from internal reports.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00510-010

Program Integrity Management Information and Control System (PIMICS). SMQ 001.

OMB Funding Title/Code: Supplemental Security Income Program / 75-0406-0-1-601

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Ways and Means: *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance.

Subject Terms: Court Cases; Fraud; Income Maintenance Programs; Social Security; Supplemental Security Income.

Purpose: The purpose is to record the development of all fraud and potential fraud actions directed against the supplemental security income program. It provides program integrity management with a means of assuring timely processing of cases. It provides management with reports which are used to evaluate the effort for deterring, detecting, and dealing with SSI Fraud. *Input:* The program integrity field staffs located in New York, Philadelphia, Chicago, Birmingham, San Francisco, Kansas City, Boston, Seattle, and Dallas are the providers of information. Data are internal and private. Form SSA-8550 is used for the input of data. *Content:* The content is prefix, type of action, date of action, name of recipient, SSN of recipient, type of benefit, city of recipient, State and county of recipient, servicing DO of recipient, name of suspect, SSN of suspect, city of suspect, State and county of suspect, classification of suspect, status of investigation, disposition of case, program integrity office, location office, source of complaints, date of complaints, type of violation, violation source documents, other involvement, amount of overpayment, duration of overpayment, date of indictment, date of arraignment, and date of trial. Input received daily facilitates a weekly system update. *Output:* Reports prepared monthly on magnetic tape (which provides hardcopy printouts) deal with workload processing, age of pending cases, pending cases by status and violation, disposition of closed cases by potential violation, average processing time (days) of closed cases by disposition, pending cases (alphabetically and date received), and geographic concentration. It is possible to query part or all information from the data base. *Availability:* The output is restricted to internal use by PI management and PIFS.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00510-011

RSI Management Information System (RSI/MIS). SPR 010

OMB Funding Title/Code: Old-Age and Survivors Insurance Trust Fund / 20-8006-0-7-601.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance.

Subject Terms: Management Information Systems; Manpower Utilization; Productivity; Time and Attendance

Purpose: The Bureau of Retirement and Survivor Insurance (BRSI) Management Information System is to record, analyze, and report manpower and workload information for all levels of BRSI management and for higher level offices in SSA and HEW. The five audiences are the Bureau Director and top Bureau staff, PSC director and top PSC staff, section and module managers, central office analysts, and PSC analysts. Each audience requires data to be summarized to different levels of detail. *Input:* There are three types of data input. Workload data are received daily (Monday through Friday) from the Program Service Center (PSC) case control system. The daily workload data are derived from the system, the folder movement file, and the cases in process file. In addition, workloads not tracked by the case control system can be manually counted, with these manual counts entered weekly. Manpower data come from payroll time and attendance cards and organization posters. Manpower data are entered biweekly. Random timework sampling is also biweekly. The sampling data are used to distribute the manpower to workloads based upon the amount of time spent on that workload. *Content:* The status of pending data fields is changed daily to reflect the workload situation at the end of the previous day. Receipt and dispatch data fields are changed daily to reflect both a summary of yesterday's workload movements and a summary of the week-to-date workload movements. After the weekly and biweekly processing is completed selected summary items are extracted from the PSC data base and transmitted to CSC to update the respective fields in the central office data base. Workload data are transmitted biweekly. *Output:* Three general hardcopy reports are produced. Daily reports provide a manager with barometers to monitor the health of the organization and progress, or lack of it, in attaining the workprocess plan. Weekly reports provide a manager with the means to plan his priority workloads based upon his present pending situation and his work production during the previous week. Biweekly reports provide workload and manpower data. In addition to these programmed reports, there is an interactive demand facility accessing the central office data base. The demand facility is used primarily for interactive analysis and interactive statistical manipulation. *Availability:* Output is generated solely for managers within the organization.

Agency Contact: ADP Telecommunication and Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00510-012

Current Medicare Survey. SRV 002

OMB Funding Title/Code: Federal Health Insurance Trust Fund / 75-8098-0-7-551; Federal Supplementary Medical Insurance Trust Fund / 75-8900-0-7-551

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee

Subject Terms: Aged; Demography; Disability Benefits; Health Care; Health Care Costs; Interview Data; Medical Costs; Medical Equipment Costs; Medical Services; Medicare Beneficiaries; Medication Costs; Physician's Fees; Population Statistics; Socioeconomic Status; Surveys

Purpose: This system was designed to: 1) Provide current and timely estimates on the utilization and charges incurred for medical services provided to the aged and disabled under Parts A and B of Medicare including prescription drugs. Reported data include persons using services by demographic characteristics, number of services used, and charges. Use of institutional days of care is also reported; 2) develop special reports which provide analyses of basic trends and relationships in the use of medical services. Data are available from 1967 to the present; 3) perform special supplementary studies related to significant issues affecting the health and use of medical services by the Medicare beneficiary population (e.g., special study to examine impact of the predicted swine flu epidemic); and 4) provide information to Medicare program administrators, other health program administrators at the Federal level, health economists, legislators, and agencies administering social programs affecting the aged and the disabled. *Input:* Data are obtained by monthly interviews of a standing sample panel of aged and disabled Medicare beneficiaries. The panel includes about 4,200 aged and 2,500 disabled beneficiaries selected to provide representation of total beneficiary populations. Interviewing is done by the Census Bureau. Primary

data are related to the beneficiaries' socioeconomic characteristics and to the beneficiaries' use of and charges incurred for physician services, prescription drugs, and durable medical equipment. Data on the days of institutional care used are also reported. *Content:* Use of medical services by aged and disabled Medicare beneficiaries can be categorized by region of country, metropolitan/nonmetropolitan residence, age, sex, race, education, general functional capacity of beneficiary, and income. Major categories relating to medical services reported include days of care in institutional facilities, physician services by place of service, condition requiring treatment, charges, sources of payment, prescription drugs obtained, and condition requiring medication. Estimates of potential program liability can be made. Data relating to use of medical services are obtained at monthly interview. Members of the panel remain in the sample for 15 months, and reported data can be composited for specified periods ranging from monthly to annually. *Output:* Beginning in 1977, a regular series of published tables will be issued 2 quarters following the completion of the quarter for which the statistics will reflect program experience. The quarterly tables will provide data on the use of services covered under Part B and noncovered services for both the aged and disabled beneficiary populations. A separate set of tables will be issued semiannually to reflect the use of institutional days of care by the two beneficiary groups. Currently, this information is tabulated quarterly in computer printout format, but it is not routinely published. Data are available upon request. In-depth analyses of major health-related issues are always underway, but because of the nature of the research required publication dates are not always predictable. *Availability:* Reports are publicly available from agency.

Agency Contact: Office of Research and Statistics; 1875 Connecticut Ave. NW, Washington, DC 20009; (202) 673-5775.

S00510-013

Longitudinal Retirement History Study. SRV 030

OMB Funding Title/Code: Old-Age and Survivors Insurance Trust Fund / 75-8006-0-7-601; Federal Disability Insurance Trust Fund / 75-8007-0-7-601.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Public Works and Transportation; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee, *Senate* Committee on Finance.

Subject Terms: Aged; Debts; Demography; Employment Experience; Expenditures; Income; Longitudinal Studies; Medical Expenses; Population Statistics; Retirement; Social Indicators; Social Surveys.

Purpose: This system is designed to investigate the change in the economic and social characteristics of men and unmarried women as they approach and enter "retirement" and the relationship of the social security program to these changes. *Input:* External sources of data are the responses to six surveys conducted by the Bureau of the Census for the Social Security Administration every two years beginning in April 1969. The study is longitudinal—the respondents are the same individuals in each of the surveys, allowing for attrition from death, failure to locate, and refusals. Internal sources are extracts of the Social Security Master Beneficiary Record for the period of surveys (10 years) and possibly beyond, and social security earnings records for 1951 and subsequent years. These records are for each member of the sample and spouse(s), if any. *Content:* The sample is national, but there is no geographic identification of individuals. Individuals are not identified in any way except by a unique serial number assigned by the Bureau of the Census. The same number is assigned to the same individual from survey to survey so that the responses from one survey may be associated with those of other surveys of the same person over time. Information from internal sources is assigned in the same manner by the Bureau of Census so that the internal information may by associated with the proper survey information. Economic information includes current labor force and employment status, characteristics of current or last job, pension eligibility of respondent and spouse separately, assets and income of respondent, spouse and children under 18, certain household expenditures, expectation of future income, medical insurance coverage and respondent's expenditures over the year for medical care, and indebtedness. Demographic information covers age, sex, educational attainment, and marital status of respondent. Social information pertaining to living arrangements, communication and relationship with siblings, parents and children, leisure activities, self-assessment of well-being, perceptions of future, and adaptation to change. *Output:* Output includes articles on specific subjects in Social Security Bulletin, papers delivered at meetings and conferences, and journal articles. A system of tapes representing survey responses, records of institutionalized respondents, nonresponses, and information from internal sources is also generated. *Availability:* Reports are available from the agency. Tapes will be available to the public through the Machine Readable Archives Division of National Archives and Records Service upon request.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00510-014

Beneficiary Utilization and Master File Maintenance. SH-002.

OMB Funding Title/Code: Federal Supplementary Medical Insurance Trust Fund / 75-8004-0-7-551; Federal Hospital Insurance Trust Fund / 75-8005-0-7-551.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance; *Senate* Committee on Human Resources.

Subject Terms: Aged; File Maintenance; Health Care; Health Insurance; Medical Records; Medicare; Medicare Beneficiaries.

Purpose: The system's objectives are: 1) To establish and maintain records for Medicare beneficiaries reflecting entitlement/utilization data, 2) to provide health insurance cards to beneficiaries, 3) to provide eligibility and deductible status to carriers/intermediaries who query Medicare files for such data, and 4) to process payment and bill records submitted by carriers/intermediaries as a result of the query process. *Input:* Entitlement information is received from the Master Beneficiary Record by way of the Postentitlement System. Utilization information is received from Medicare carriers (Part B queries and payment records) and intermediaries (Part A admission notices and provider bills). *Content:* The Health Insurance Master Record contains the entitlement and utilization information of approximately 30 million Medicare beneficiaries. This file is updated daily and includes data dating back to the beginning of the Medicare program, 1966. *Output.* The Health Insurance Master File contains all information necessary to respond to queries from Medicare carriers and intermediaries. These queries, which are processed daily, concern both eligibility and deductible status. The replies are transmitted to the initiating carrier or intermediary via teleprocessing facilities. Health insurance cards and Notices of Utilization are printed and mailed directly to the appropriate beneficiary. *Availability:* Output is publicly available in accordance with procedures set forth in the Federal Register under the Privacy Act of 1975; identification number is SSA HI 0175.03.

Agency Contact: Office of Program Operations, 6401 Security Blvd., Baltimore, MD 21235; (301) 594-3210.

S00510-015

Supplemental Security Income Record. SPS 001.

OMB Funding Title/Code: Supplemental Security Income Program / 75-0406-0-1-604.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Ways and Means, *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance.

Subject Terms: Blind; Disabled; Income Maintenance Programs; Social Security; Supplemental Security Income, Vital Statistics.

Purpose: The system (SSR) is to maintain a record for each aged, blind, or disabled individual who has applied for supplemental security income (SSI) payments and to make proper payments to eligible recipients. Additional objectives of the SSR are to assure uniform national administration of the program, provide a duplicate filing and fraud detection capability, record and apply diverse State standards and requirements, verify entitlement to other benefits through interaction with other Federal and State systems, record and initiate required continuing eligibility investigations, identify overpayments and underpayments and make necessary adjustments, provide control of claims throughout the system, and provide statistical information necessary for management purposes. *Input:* The primary source of data is the applicant for SSI payments. This data is collected by the district offices of SSA and consists of information on identity, income, resources, citizenship, address, age, disability, and living arrangements. Income data are also obtained from the Veterans Administration. *Content:* The system contains data elements on: identity (name, social security account number, date of birth, and sex), eligibility (payment or denial codes); citizenship; residence; eligibility for other benefits (type of benefits, claim numbers, and payment amounts), alcoholism and drug addiction date (if applicable); income data; resource data; payment amounts; payment history; living arrangements, and identifying data on spouses or parents (as applicable). *Output:* Output consists of payment tapes given to Treasury; Data Exchange tapes to States; Interface tape to Veterans Administration; Internal Interface files, redetermination file, overpayment file, refund file, debit voucher file, and advance payment file used for internal operations. A query reply file, on-line data base is used for SSA district office operations. Management information, quality assurance, and quality review sample selections are used by program managers. *Availability:* Output is furnished to the Treasury Department, State governments, Veterans Administration, internal operations, SSA district office operations personnel, and program managers.

Agency Contact: Office of Operations, Systems, and Coordination; 6401 Security Blvd., Baltimore, MD 21235; (301) 594-3640.

S00510-016

Black Lung Payments System. SPT 026.

OMB Funding Title/Code: Special Benefits for Disabled Coal Miners/ 75-0409-0-1-601.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Black Lung Disease; Coal Miners; Disability Benefits; Electronic Data Processing; Lung Diseases; Miners; Records Management; Social Security; Vital Statistics.

Purpose: The system provides an EDP facility for benefit payments, records maintenance, and management data accumulation for the case benefit provisions of the Federal Coal Mine Health and Safety Act. Major functions are to maintain a master payment file, create new accounts, and apply changes to previously established records in accordance with established validation criteria, produce daily and monthly payment files for the Treasury Department, and produce various fiscal accounting, control, and statistical records. The master record is used by Social Security employees responding to inquiries, exception processing, conversion of benefits, end-of-month reconciliations, and statistical studies. *Input:* Most information is furnished by the beneficiary at the time of filing via the application form and during the period of entitlement when notice of events affecting payment or eligibility is submitted to SSA offices. The Bureau of Disability Insurance enters benefit rates and certain codes required for accounting and control. *Content:* Black lung master records consist of a payment master record and a benefit master record which are matched once a month. The payment master record reflects the social security number and payment code and payment data, such as the monthly payment amount, initial payment amount, offset information, number of beneficiaries, month of accrual, month of debit, credit information, future action diaries, cross-reference information, payee name and address, direct deposit data and statistical information. The benefit master record contains a benefit record for each beneficiary on the account which includes social security number, payment and benefit identification codes, payment status, monthly benefit amount, beneficiary's name, type of benefit, date of birth, race, sex, offset information, credit information, date of filing, date of entitlement, representative payee information, and statistical information. The master records are updated daily, and only the latest action taken is reflected on these records. *Output:* Output consists of daily and monthly reports and documentation of transactions, including exceptions, beneficiary notices, and payment files for the Treasury Department. The output media are tapes, hardcopy, listings, and microfiche. The system is capable of producing a payment and benefit record (hardcopy) when information on a specific account is necessary. *Availability:* Except for the beneficiary notices, the output is for internal use only and is produced by SSA.

Agency Contact: Office of Operations, Systems, and Coordination; 6401 Security Blvd., Baltimore, MD 21235; (301) 594-3640.

S00510-017

Continuous Work History Sample. SRV 018.

OMB Funding Title/Code: Limitations on Salaries and Expenses / 20-8006-0-7-601.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance.

Subject Terms: Employment; Employment Experience; Income; Individual Characteristics; Insurance, Longitudinal Studies; Social Surveys; Socioeconomic Analysis; Vital Statistics; Work History.

Purpose: The continuous work history sample is a set of general multipurpose research files designed primarily for socioeconomic analyses. It is used for program statistics and analyses as mandated by the Social Security Act. A sample of persons with social security numbers issued as of the cut-off date of the file is used for the analysis. Data are used by Social Security Administration researchers; other Federal, State, and local government agencies; universities; and private research organizations. *Input:* Input is derived from Social Security records, census data, the Internal Revenue Service, employers, and self-employed individuals. *Content:* Information in the system pertains to personal characteristics, earnings data, employer information, residence information, claims, and insurance benefit data. *Output:* Output includes statistical tabulations (hardcopy, as needed); special data files (magnetic tape, as needed); Tables for Publication (hardcopy); and an annual microfilm listing of basic records for reference. *Availability:* Output is publicly available from agency (on a cost-reimbursement basis) after precautions are taken to insure that confidentiality of individual records is preserved.

Agency Contact: Office of Research and Statistics; 1875 Connecticut Ave. NW, Washington, DC 20009; (202) 673-5775.

S00522-001

All-Purpose Table. HAU 001.

OMB Funding Title/Code: Assistant Secretary for Health / 75-1101-0-1-554; Assistant Secretary for Health / 75-1102-0-1-552.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Budget Information Systems; Budgets; Data Bases; Federal Budgets; Forecasting; Tables (Data).

Purpose: The All-Purpose Table (APT) is a data base maintenance and report generation system designed to aid in tracking and comparing many years of budget information. The APT is used to track both budget formulation and executive data from one year to the next and to produce various reports specified by the user. The system covers the total scope of the budget formulation process and is used in many aspects of budget execution. Its application in this latter area is being rapidly expanded. APT is used by Public Health Service (PHS) top management to identify and correct potential problem areas, to meet departmental reporting requirements, to prepare the various budget schedules included in the various documents involved in the budget formulation process, to make forecasts for future budget periods, and to produce various specialized one-time reports for management purposes. *Input:* APT is maintained and operated by the Resources Analysis Branch/ORM/OAM which provides direct input to the system. The two categories of input are budget formulation data and budget execution data. Input of budget formulation data is a result of decisions/actions made by any of several organizations: Office of Resource Management; Office of Administrative Management; PHS agencies budget personnel; the department; the Office of Management and Budget, or the Congress. Budget execution data are derived from any of several health accounting system financial reports. *Content:* Examples of both budget formulation and execution data in APT are: President's budget, transitional quarter budget, effects of amendments and reprogramming, continuing resolution, items not considered, supplementals, requests to OMB, House allowance, Senate allowance, appropriations, other obligational authority, current services budget, comparative transfers, actual obligations, spending plans, employment data, and detail of permanent positions. These data are updated as frequently as changes occur in order that the data base is current at all times. Additional data may be derived from the above-mentioned data contained in APT by using any of several budget calculations determined by the user at the time a report is produced. *Output:* Reports consist mainly of tables consisting of stored budget data as it was input or budget calculations. APT will also produce some charts and graphs. Reports are produced as needed and are printed on a magnetic card typewriter. *Availability:* Reports APT are mainly for internal HEW use. Distribution is made to PHS top management officials, PHS agency financial management offices, and Department budget and accounting personnel. These reports also generate input to data provided to the Office of Management and Budget and Congress.

Agency Contact: ADP and Telecommunication Resource Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00522-002

Grants Data System (GDS). HAU 009.

OMB Funding Title/Code: Assistant Secretary for Health / 75-1101-0-1-554.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Federal Aid; Financial Management; Grantees; Grants; Health Services; Management Information Systems; Public Health.

Purpose: The system (GDS) is the official Public Health Service (PHS) grants administrative system for decentralized grant programs. It also supports centralized health services grant programs. It currently captures grant award data as found on the Notice of Grant Award (PHS-5152) for inclusion in the data base. Utilizing this data, reports are then produced for PHS management both in the regions and in headquarters. This method keeps program/budget personnel in the regional offices informed of any grant activity which could impact their respective regional operations. It also keeps PHS management at headquarters informed of the grants being awarded in the regions. *Input:* Input comes directly from the Notice of Grant Award (PHS-5152) which is prepared by the office awarding the grant. This could be any of the program offices within each bureau in headquarters or the Grants Management Office within regions. Major categories of data include information on the grantee, dates, and amounts of the awards. *Content:* The notice of grant award contains certain information applicable to all grants which are input to the GDS. These include grant identification number, administration code, title of project, grantee name, entity code, street address, city, State, ZIP code, organization descriptions, geopolitical codes, case codes, initial record award data, latest award date, FARS number, related grant numbers, user areas, fund services, and fiscal year of award date. In addition, certain information applicable only to loans, formula grants, construction grants, or other specialized areas is included, such as project grant period, period of support, foreign country code, name of facility, current budget period of support, current fiscal year of support, direct assistance, financial assistance-direct costs, financial assistance-indirect costs, total Federal funds in budget period, unobligated balance, budget period dates, formula award period dates, and period of support for scholarships. The data base is updated each time a new notice of grant award is put into the system. *Output:* Batch reports are produced in hardcopy from the master file and financial file on a routine scheduled basis. They include reports for grants information, administrative reports, and control reports. Reports are produced from the on-line file in formats which are preprogramed in this file. The user may make selections from any of several parameters to produce the specialized report of his choice. *Availability:* The reports are for internal PHS usage for management purposes, as a data source for studies, congressional inquiries, and annual PHS reporting.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00522-003

PHS Grants Reporting System. HAU 010.

OMB Funding Title/Code: Assistant Secretary for Health / 75-1101-0-1-554.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Federal Aid; Financial Management; Grantees; Grants; Health Services; Management Information Systems; Public Health.

Purpose: The system is the central source of information on all PHS centralized and decentralized grants for PHS management. This system on a regular basis collects grant award administrative data from the two official grants information systems in PHS. It is also the source for supplying data to the HEW grants information system. *Input:* Input comes from the PHS grants data system which provides data on the decentralized grant programs and NIH's information for management planning analysis data on centralized (IMPAC) grant programs. The grants data system is maintained by the Division of Grants and Contracts/while the IMPAC system is administered by NIH's Division of Research Grants. *Content:* The data reviewed for the grants reporting system are all active PHS grants, as well as those that have received any financial action in the specified fiscal year. Data elements included in the data base are grantee name, grant numbers, supporting agency, awarding institute/bureau/program, administering component, program descriptors, title or purpose, project and budget period dates, amount awarded in the specified fiscal year, and amount awarded to date for the specified budget period. *Output:* All reports produced contain the same basic data elements as listed above. Differences between the various reports are due to changes in format, sequence, etc. Hardcopy reports produced include: PHS grants in State and grantee name sequence; PHS grants in State and grantee name sequence-centralized vs. decentralized; PHS grants in State, agency, institute/program and grantee name sequence. It is also possible to query the system to select only certain regions, States, etc. Reports are produced on request. *Availability:* Reports may be requested by PHS or the public sector. The majority

of the requests, however, come from PHS regional offices or headquarters program offices.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00522-004

Audit Report Control System. HAU 011.
OMB Funding Title/Code: Assistant Secretary for Health / 75-1101-0-1-554.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Audits; Contracts; Data Bases; Grants; Information Systems; Internal Audits; Management Information Systems; Public Health; Records Management.

Purpose: The system (ARCS) provides a means of establishing, maintaining, and interrogating a data base composed of audit report records for all of FHS. All communication between ARCS and the user is via the administrative management information retrieval system, an interactive system which provides the facilities required to perform data base management and inquiry functions from a remote terminal. This system permits PHS management to monitor (track and control) all HEW and GAO audits directed to the Office of the Assistant Secretary for Health. *Input:* Data are input via a remote terminal operated by the Division of Grants and Contracts/Office of Resource Management/ PHS. Data are taken from audit reports received in this office. The ARCS system is composed of three main audit types: HEW internal audit reports, HEW external audit reports, and GAO audit reports. *Content:* Information includes type of audit code, cognizant agency, audit control number, issue date, audited, recovered amount, projected closure date, comments transmittal date, closure date, prerelease code, GAO document type, management deficiency codes, and cost incurred code. An update is performed by the user whenever audit reports are received, normally daily. *Output:* System formatted preprogrammed reports are produced on a routine schedule and user formatted or special purpose reports are produced as needed. Hardcopy system formatted reports produced monthly, bimonthly, quarterly, or annually include open audit report follow-up; aging reports; PHS external audit reports-audit of costs incurred codes; year-end report activity summary, ARCS master listing of records purged; and cursory examination. *Availability:* Reports are for internal PHS use only as an aid to top management in audit control.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00522-005

PHS ADP Planning and Inventory Data Base. HAU 013.
OMB Funding Title/Code: Assistant Secretary for Health / 75-1101-0-1-554.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Data Bases; Electronic Data Processing; Management Information Systems; Public Health.

Purpose: The data base is to provide critically needed access to data required to respond to requests for information on PHS ADP activities from outside agencies such as the Office of Management and Budget, General Services Administration, and the Comptroller General, and from the Department. The system reduces the time, cost, and manual effort necessary to locate such information, permits utilization, and avoids the necessity for duplicative data procurement and/or development. In addition, these data collected to meet outside requirements can now be utilized within the operational management of the PHS operating agencies for planning, analysis, and evaluation purposes. *Input:* Input is collected from the Alcohol, Drug Abuse, and Mental Health Administration; Center for Disease Control; Food and Drug Administration; Health Resources Administration; Health Services Administration; National Institutes of Health; Office of Population Affairs; Office of Equal Employment Opportunity; Office of Quality Standards; office of Public Affairs; Office of International Health; Office of Regional Operations; Office of Program Implementation; Office of Policy Development and Planning; Office of Administrative Management; Office of Health Legislation; President's Council on Physical Fitness and Sports; Office of Long Term Care; Office of Child Health Affairs. The reporting requirements cover all ADP systems, modifications to systems, and major ADP consultant contracts (25,000 or more) either currently operational, being planned, or in development within PHS agencies and staff offices. These data consist primarily of identification, description, and expenditure information on each ADP system and ADP consultant contract. *Content:* Each system and contract reported is identified by a pre-assigned administrative and system/contract ID code, as well as by system name, system and project description, name and telephone number (if responsible office, contractor name, and scope of work). Total resource expenditure period and cost figures for systems and contracts are reported for past current, Budget, and budget year plus one. For systems these include figures for in-house operations, contracts, grants, interagency and intra-agency services as well as professional work years. Total resources for systems may be allocated over multiple budget codes and multiple forward plan for health themes. Planned systems reporting expenditures of over $100,000 in any one fiscal year must also provide milestone and justification information. For each system reported, keywords may be designated to facilitate retrieval in specified areas. Appropriate data regarding Privacy Act, A-76 requirements, FIPS/IPS standards, and certain health-related data are also required for applicable systems. The data base is to be updated continuously via on-line agency/staff/office input. *Output:* Output will be reports, tables, directories, and listings of data in specified categories, including both machine-readable and hardcopy formats. Most of the individual reports will be generated on an as-needed basis consistent with outside reporting requirements and internal needs for which they will be used. Certain directories and listings will be produced on a regularly scheduled basis yet to be determined. *Availability:* All output will be available to the general public and outside Government agencies as well as to internal PHS management.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00523-001

Grants Management Information System. DM 001.
OMB Funding Title/Code: Human Development / 75-1636-0-1-500.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance; *Senate* Committee on Human Resources.

Subject Terms: Child Development; Grantees; Grants; Human Development; Information Systems; Management Information Systems; Native Americans; Old Age Assistance; Older Adults; Rehabilitation.

Purpose: This system is designed to provide all program and administrative personnel responsible for the management of OHD project grant programs with up-to-date information on all regional and headquarters funded grants. *Input:* The Grants Management Office in Washington, DC, and those in each of the 10 HEW regional cities provide copies of all grant award documents to the management information systems branch in Washington. Input records are then created based on the information contained in the award documents.

Content: The Grants Management Office in Washington, DC, and those in city, and county; grant number; project title; start and end dates for the project and budget periods; congressional district; ZIP code; award amount; indirect and direct costs; characteristics of recipient institution; case code; NSF field of science code; year of support; and prior year funding amounts. ***Output.*** The principal report will be a monthly run by headquarters and regions of the majority of the data items in the system with special emphasis on total obligations for each common accounting number. Special purpose reports on grants due to expire soon or on grantees which have not submitted a report of expenditures will also be produced. The data base is on-line so ad hoc inquiries can be made as needed to answer special requests. ***Availability:*** The information is intended only for internal management purposes but could be made available to any interested party upon request.

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

S00523-002

Rehabilitation Services Administration Case Service Report. DR 001.
OMB Funding Title/Code: Human Development / 75-0508-0-1-500.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance; *Senate* Committee on Human Resources.

Subject Terms: Federal Aid Programs; Federal State Relations; Handicapped; Information Dissemination; Rehabilitation; Vocational Rehabilitation.

Purpose: The system is to collect, edit, and report statistical information pertaining to the State-Federal program of vocational rehabilitation. Information is disseminated to all State agencies and to Congress under the Rehabilitation Act of 1973. ***Input:*** Data are collected nationwide from 82 State agencies and territories. Approximately 75 percent of the data is input on magnetic tapes, less than 1 percent in document form, and the rest on punched cards. ***Content:*** The quarterly reporting of the data pertains exclusively to the rehabilitation of individual clients from the date of referral to the date of closure. Geographic elements in the data are State agency and county codes. Typical data include nature and severity of the disability, cost of rehabilitation, status at closure, and a number of recipient characteristics. ***Output:*** Output is quarterly hardcopy reports and annual hardcopy tables. The system has no query capability. ***Availability:*** The output is publicly available through the Agency (DHEW/RSA).

Agency Contact: ADP and Telecommunication Resources Division; 200 Independence Ave. SW, Washington, DC 20201; (202) 245-6541.

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

S00600-001

Operating Plan System. 03.
OMB Funding Title/Code: Salaries and Expenses, HUD / 86-0143-0-1-999.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Federal Programs; Management Information Systems; Program Evaluation; Resource Allocation.

Purpose: This is a management control system for use by the Office of the Secretary, which provides a method of recording and tracking HUD's goals as indentified by the various Assistant Secretaries. It produces a directory of these departmental priorities. Its function also includes establishing a basic work plan to accomplish the Department's goals and allocates and controls the Department's resources. ***Input:*** Various data systems in existence in the Department are utilized to provide the basic goal and workload accomplishment data. In some special instances, interim reporting systems have been utilized until a fully compatible data retrieval system is implemented. The Departmental Trend and Productivity Reporting System provides staff-usage data for all field organizations. ***Content:*** Data content focus is upon program objectives, work plan milestones, project(s) status, and resource allocation. Information related to these categories of data is updated monthly. ***Output:*** A directory of management goals lists tasks and their status. In addition, a monthly status report is generated by the system. The report shows progress against goals, and quarterly reports of workload accomplishment and staff usage are produced. ***Availability:*** Reports are for internal use only, distribution by HUD.

Agency Contact: Office of Organization and Management information; HUD Bldg., Room 3260, Washington, DC 20410; (202) 755-9086.

S00600-002

Debarment System. A88.
OMB Funding Title/Code: Salaries and Expenses, HUD / 86-0143-0-1-999.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Contractors; Debarred Contractors; Debarred Grantees; Grantees; Ineligible Contractors; Ineligible Grantees; Suspended Contractors; Suspended Grantees.

Purpose: This system provides recurring updated listings of contractors and grantees debarred from, ineligible for, or suspended from recurring awards by the Department. The reason for the actions, extent of restrictions, and cross-reference of individuals and companies are reflected. ***Input:*** Data Transcription Sheets on contractors and grantees debarred, ineligible, or suspended from HUD awards are input. ***Content:*** Content includes the reason for the actions, extent of restrictions, and cross reference of individuals and companies. Information is also organized in terms of debarred, contracters, grantees, suspended, ineligible, and termination date. ***Output:*** A Joint Consolidated Listing reflects contractors and grantees debarred, suspended ineligible, and/or terminated. ***Availability:*** Reports are for internal use only. Limited Distribution is made to Veterans Administration and General Services Administration.

Agency Contact: Office of ADP Systems Development, HUD Bldg., Room 4158, Washington, DC 20410, (202) 755-5884.

S00600-003

Library Division. 04.
OMB Funding Title/Code: Salaries and Expenses, HUD / 86-0143-0-1-999.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Bibliographies; Community Development; Flood Plains; Floods; Housing; Information Services; Libraries; Model Cities; Open Housing; Urban Development.

Purpose: The library is a national information and literature resource in housing, urban affairs, community development, and broadly related disciplines. The library serves HUD headquarters and field personnel; all elements of the Federal Government; public interest groups; local public agencies; business, industrial, and academic committees; consumer groups; trade and professional associations; technical information services; foreign institutions; and the public. Resources consist of 550,000 domestic and foreign books; Government documents; technical reports such as HUD publications, HUD-sponsored research including the 701 Comprehensive Planning reports, external reports of interest to HUD, Model Cities reports, flood plain reports and flood hazard reports; the in-house technical studies and background papers of the National Housing Policy Review; equal opportunity material; law materials; microforms; and maps. Approximately 1,800 periodical and newspaper subscriptions are also received. *Input:* System input is card index and inventory listing of 550,000 books, periodicals, etc., on housing, urban affairs, community development, and related disciplines; listing of Government documents, technical reports (including HUD publications and HUD-sponsored research); 701 Comprehensive Planning reports; external reports of interest to HUD; Model Cities reports; and flood plain and hazard reports. Fair housing and equal opportunity materials, law materials, microfilm, and maps are other sources. *Content:* Housing, urban affairs, community development, and related disciplines comprise information resource. Coverage includes foreign and domestic books; periodicals and reports; and State, local, and national reports and publications. Inventory listings are updated as new acquisitions are received. *Output:* Principal output includes: 1) Housing and Planning References (bimonthly, hardcopy); 2) HUD Library Recent Acquisitions lists (semimonthly); and 3) specialized bibliographies (irregularly, hardcopy). *Availability:* All of the reports are publicly available.

Agency Contact: Library Division; HUD Bldg., Washington, DC 20410; (202) 755-6376.

S00600-004

Library Periodicals Control System. A80.

OMB Funding Title/Code: Salaries and Expenses, HUD / 86-0143-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Information Services; Inventories; Libraries; Periodicals.

Purpose: This system provides a control of periodicals received by the HUD Library. *Input:* Periodicals publication information are sources of information. *Content:* Periodicals, publishers, vendors, and library data comprise information content. *Output:* Principal reports include a published list of periodicals including the names and addresses of publishers and vendors. Another product of the system is a listing reflecting the disposition of filing location of the periodical within the library which is used as a directory for both filing and retrieving the material.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-005

Library 701 Reports Control System. A80.

OMB Funding Title/Code: Salaries and Expenses, HUD / 86-0143-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Information Storage and Retrieval; Planning; Research Reports; Urban Planning.

Purpose: This system supports the library in cataloging HUD-sponsored planning reports. *Input:* HUD planning reports comprise system input. *Content:* The content includes specific planning reports and selected library cataloging data. Reports are grouped by State and regional office. *Output:* Principal system output includes dissemination of the technical planning and research information contained in the HUD-sponsored 701 Planning Reports to HUD users and outside client groups. Routine, statistical, and selected reports reflect accession number, geographic code, keywords in context, and a word list. *Availability:* Reports are available in public libraries throughout the United States.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-006

Accounts Current System. A12.

OMB Funding Title/Code: Salaries and Expenses, HUD / 86-0143-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting; Certificates of Deposit; Insurance; Mortgage Insurance; Title I Mortgage Loans.

Purpose: This system receives data from the Insurance in Force and Title I Systems to reconcile scheduled deposits, disbursements, and certificates of deposit with Treasury confirmed transactions. *Input:* The primary input source documents are Certificate of Deposit; Debit Vouchers; Schedule of Withdrawals and Credits; Voucher and Schedule of Withdrawals and Credits; Schedule of Cancelled Checks; Voucher and Schedule of Payments; and Miscellaneous Deposits and Disbursements. *Content:* Mortgage Insurance, Title I Loans, Insurance in Force, Certificates of Deposit, Scheduled Deposits, and Disbursements comprise information content. *Output:* The system produces magnetic tape output representing confirmed deposits for forwarding to the Treasury Department. The output includes a list of confirmed certificates of deposit and debit vouchers, deposit and debit tape file, and various accounting reports. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-007

Acquired Home Property Phase I System F62.

OMB Funding Title/Code: Federal Housing Administration Fund / 86-4079-0-3-401.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Acquired Home Properties; Claims; Federal Aid to Housing; Home Loan Defaults; Homes, Housing; Insurance, Mortgages, Property Insurance, Real Property Acquisition.

Purpose: This system records acquisition cost of properties acquired incident to the payment of FHA insurance claims and effects computation of claims settlement amounts. Data are provided through automated interface to the Insurance in Force System for use in terminating insurance on properties insured by FHA. An automated interface is further provided with the Acquired Home Property Phase II System which permits the establishment of records of expenses incurred against acquired properties. *Input:* Input sources are: 1) Notice of Property Transfer and Application for

Insurance Benefits, 2) Assignment of Undivided and Application for Insurance Benefits, 3) Application for Insurance Benefits and General Assignments, 4) Insurance Claim Settlement Statement and Voucher Assigned Home Mortgage or Insured Loan, 5) Mortgage Insurance Claim Settlement Statement (Conveyed Home Property), and 6) Schedule of Tax Information. *Content:* Information includes acquired home properties, acquisition costs, FHA insurance claims, default terminations, and expenses incurred. Geographic data elements include State, HUD regional office, HUD area office, and HUD insuring office codes. *Output:* Mailing labels, summary of acquisitions, master file listing, disbursements tape file, and various accounting reports are principal systems output. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-008

Acquired Home Property Phase II System. F63.

OMB Funding Title/Code: Federal Housing Administration Fund / 86-4070-0-3-401.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting; Acquired Home Properties; Federal Aid to Housing; Financial Management; Foreclosures; Home Property Inventories; Homes; Housing; Mortgages.

Purpose: This system maintains records of all expenses incurred incident to acquisition, maintenance, and sale of properties acquired by HUD as a result of mortgage insurance claims and mortgage foreclosures. Automated interface is effected with the Acquired Home Property Phase I System to permit establishment of records upon which the recording of these expenses can be put into effect. *Input:* Data input sources are acquisition, reinstatement, repossession records, as well as sales data, notice of deletion, and inquiry printout on acquired properties. *Content:* Content pertains to acquired home properties, maintenance expenses, acquired home property inventory, and trial balance data. Geographic data elements include State, HUD regional office, and HUD insuring office codes. *Output:* Statement of accounting and various accounting reports are the principal output. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-009

Administrative Operating Fund Allotment Ledgers. 93.

OMB Funding Title/Code: Salaries and Expenses, HUD / 86-0143-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting; Financial Management.

Purpose: This system maintains and updates the allotment ledger data base with new obligations incurred by the Department and produces administrative accounting reports. *Input:* Data are derived from activity transaction by object class and source of fund records. *Content:* System content includes obligation, liquidation, disbursement, allotment code, and fund code fiscal year data. *Output:* Reports covering current and previous fiscal years are produced by major object class and source fund for new incurred obligations, liquidated obligations, and unliquidated obligations. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington DC 20410; (202) 755-5884.

S00600-010

Amortizations System. F94.

OMB Funding Title/Code: Federal Housing Administration Fund / 86-4070-0-3-401.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Amortization Schedules; Federal Aid to Housing; Insurance; Interest; Mortgage Insurance.

Purpose: This system prepares the amortization schedules for the Department's mortgage insurance programs. *Input:* Amortization work sheets are system input. *Content:* The system computes the payment to interest, the amount to be applied to principal, and the amount of annual Mortgage Insurance Premium (MIP). The system also computes the amount of interest reduction subsidy where appropriate. Specific categories of data include amortization schedule, interest, principal, mortgage insurance premium, and interest reduction subsidy data. Geographic data elements include HUD area office and HUD insuring office codes. *Output:* Amortization schedules are the principal output. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-011

Annual Contributions System. A03.

OMB Funding Title/Code: Rent Supplement Programs / 86-0129-0-1-604; Housing Payments / 86-0139-0-1-604; Payments for Operation of Low-Income Housing Projects / 86-0163-0-1-604; Annual Contributions for Assisted Housing / 86-0164-0-1-604; Home Ownership (section 235) and Rental Housing (section 236) Assistance / 86-0148-0-1-604.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting; Federal Aid to Housing; Financial Management; Housing; Low Rent Housing; Public Housing; Rental Housing.

Purpose: This system processes Low Rent Housing accounting data. *Input:* System input includes Debt Service Applications, Voucher for Accruing Annual Contributions, Obligation Records, and Summary of Annual Contributions Payment. *Content:* Low Rent Public Housing, Public Housing Accounting, Annual Contributions, and Public Housing Authorities data are included. Geographic data elements are HUD regional office and State codes. *Output:* This system produces monthly and annual contribution obligation vouchers, obligation and refund summary listings, annual contributions, accounts payable, ledger trial balances, unliquidated obligations, net disbursements by State, status of appropriations, and authorization for annual contributions to public housing authorities. Reports on obligations, refund summary, applied/unapplied, trial balance, status of funds, accounts payable, and unliquidated obligations are generated. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-012

Budget Management Information System. A91.

OMB Funding Title/Code: Salaries and Expenses, HUD / 86-0143-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Budget Information Systems; Budgets; Management Information Systems; Manpower Utilization; Resource Allocation.

Purpose: This system maintains a current staffing file, by activity and source fund, from which the operating expenses budget reports are prepared for the Office of Budget. Future fiscal year staffing projections in the Department's annual budget submissions to the Office of Management and Budget and the Congress are one of the major products of the system. *Input:* Past year obligations, past year staffyears, projected staffyears, projected staff changes, and projected obligations are sources of input. *Content:* Staffing, source fund, budget submission, and operation expense data comprise system content. *Output:* Principal output is Current Staffing Review List, Year-to-Date Staff Utilization, Consolidated Grade Distribution, and Green Sheets Report. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158; Washington, DC 20410; (202) 755-5884.

S00600-013

Departmental Time and Cost Reporting System (DTACRS). A02.

OMB Funding Title/Code: Salaries and Expenses, HUD / 86-0143-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Management Information Systems; Manpower Utilization; Productivity; Resource Allocation.

Purpose: This system applies time expended against HUD programs by regional, area, and insuring offices. *Input:* Individual Daily Time Reports and Translation Transactions comprise system input. *Content:* Geographic data are HUD regional office, HUD area office, and HUD insuring office codes. Other information includes time expenditures, staff resources expended, staff resources, projected staffing, budget formulation, productivity analysis, and related data. *Output:* The system produces detailed reports which assist administrators in tracking personnel expenditures by program area against projected program budgets. Data are produced for use in budget formulation and execution, for monitoring staff resource expenditures against the Regional Operating Plan, work measurement, productivity analysis, and for billing other Federal agencies for reimbursable work performed. Examples of output are source of funds, staff usage, summaries of time applied, activities, and skills. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-014

Disaster Payments System. A06.

OMB Funding Title/Code: Disaster Assistance Fund / 86-3981-0-4-453.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs

Subject Terms: Disaster Relief, Disbursements.

Purpose: This system produces a check disbursement magnetic tape which is sent to the Treasury Department for issuance of checks for all disaster payments. In addition, the system provides for accumulation of payments for the year to be reported to the Internal Revenue Service on Form 1099 at yearend. *Input:* Data are derived from monthly disaster payments schedules. *Content:* Information consists of disaster payments, issuance of checks and Internal Revenue reporting data, along with the following geographic data elements: State, HUD regional office, HUD area office, and HUD insuring office codes. *Output:* Principal output includes Schedule of Payments, Rejected Vouchers, Rejected Schedules, Monthly Payment Register, IRS Number and Name Control Errors, and Disbursement Tape File. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-015

Diversified Payments Disbursement System. F64.

OMB Funding Title/Code: Salaries and Expenses, HUD / 86-0143-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting, Disbursements.

Purpose: This system features direct input of voucher information via key-to-tape data entry media and produces, in check format, data for transmittal to the Treasury Department's Disbursing Office for issuance of checks. It further accumulates records of those disbursements that are reportable to the Internal Revenue Service and provides a periodic report by IRS/ID number of amounts subject to tax regulations under Section 6041 of the Internal Revenue Code. *Input:* Payment vouchers, IRS reporting data and cancelled IRS reportable payments comprise system input. *Content:* Internal Revenue reporting data are included in information content. Geographic data elements are State, HUD regional office, HUD area office, and HUD insuring office codes. *Output:* Disbursements file, various accounting reports, IRS Form 1099, and IRS data file are principal system output. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-016

Federal Information Exchange System (FIX). 74.

OMB Funding Title/Code: Salaries and Expenses, HUD / 86-0143-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Community Development; Federal Aid to Housing; Grants, Housing.

Purpose: This system is authorized by OMB Circular A-84. It provides the Community Services Administration (formerly Office of Economic Opportunity) with Federal outlays by geographic location (counties and cities having 25,000 or more inhabitants) for prior fiscal year activity on selected HUD programs. *Input:* Data transcription sheets and General Service Administration city/county code file are system input. *Content:* Federal outlays, geographic location, information exchange, and HUD programs data are included in system content. Geographic data elements are GSA State codes.

GSA county codes, and GSA city codes. *Output:* Appropriation Code/ Program ID Listing and the OMB CSA File are principal output. *Availability:* Output is for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-017

Field Office Reporting/Management System (FORMS). D03.

OMB Funding Title/Code: Salaries and Expenses, HUD / 86-0143-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Community Development; Federal Aid to Housing; Grants; Housing; Low Rent Housing; Multifamily Housing; Public Housing; Rental Housing.

Purpose: This is a project/program tracking and monitoring system operated by every HUD field office on the HUD Teleprocessing Network. Field office data bases are accessible for retrieval purposes by central and regional offices. Data bases are focused on active projects and programs but also include historical data bases which are stored off-line. FORMS serves as a tracking mechanism for applications for projects under the Low Rent Public Housing, Multifamily Housing, Community Planning and Development Resource, and Block Grant Programs. *Input:* Standard daily field office processing low, e.g., applications, approvals, etc., and inquiry transactions are system input. *Content:* Community Development Block Grants, Block Grants, Low Rent Public Housing, Multifamily Housing Projects, Housing, and Grants data are system input. Geographic data elements are State, city, county, ZIP code, congressional district, HUD area office, HUD insuring office, HUD regional office, census tract (not uniformly maintained), and HUD locality codes. *Output:* Multifamily Status Report, Low Rent Production Control, Special Reports on Data Base Extract, CDBG Progress and Summary Reports, FORMS standard reports, special reports, and inquiry reports are generated. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-018

General and Administrative Accounting System (GAAS). A93.

OMB Funding Title/Code: Salaries and Expenses, HUD / 86-0143-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting.

Purpose: This system is used by the regional Accounting Divisions and the central office to provide for the processing of the administrative staff expense transactions as well as other general accounting transactions. It is intended to improve the accounting controls over departmental funds, decrease manual accounting workloads, improve internal and external reporting capabilities, and expedite payment processing. *Input:* Travel and miscellaneous vouchers, purchase orders, printing requisitions, and financial obligating documents are sources of data. *Content:* Administrative Staff Expense Accounting, Allotment Ledger, and Status of Funds data are information content. Geographic data elements are HUD regional office, HUD area office, and HUD insuring office codes. *Output:* Allotment ledger, status of funds, cost and allotment, and obligations incurred are principal output. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-019

Home Mortgage Distributive Shares System. F26.

OMB Funding Title/Code: Federal Housing Administration Fund / 86-4070-0-3-401.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Disbursements; Federal Aid to Housing; Insurance; Mortgage Insurance; Refunds.

Purpose: This system accepts and processes data regarding refund payments for terminated FHA insured mortgages which participate in FHA's Mutual Mortgage Insurance Fund. The payment is a one-time refund of a portion of the Mortgage Insurance Premiums paid to FHA throughout the term of the mortgage. *Input:* Data are derived from lender's request for termination of home mortgage insurance and confirmation of encumbrance amount and name and address. *Content:* Mortgage insurance, terminations, mutual mortgage insurance fund, and refund payments data are information sources. Geographic data elements are HUD area offices and HUD insuring office codes. *Output:* Principal output includes Disbursement Register, Transaction and Control, Special Inquiry, Disbursement Schedules, Confirmation of Encumbrance, and Disbursement Tape File. *Availability:* Reports are for internal use. Limited distribution is to lending institutions.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-020

HUD Master Locality File System. D71.

OMB Funding Title/Code: Rent Supplement Programs / 86-0129-0-1-604; Housing Payments / 86-0139-0-1-604; Payments for Operation of Low-Income Housing Projects / 86-0163-0-1-604; Annual Contributions for Assisted Housing / 86-0164-0-1-604; Homeownership (section 235) and Rental Housing (section 236) Assistance / 86-0148-0-1-604.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Codes, Federal Aid to Housing; Geographic Codes; Housing; Location.

Purpose: This system maintains a master reference file containing geographic codes which uniquely identify each place where a HUD project is located. It employs a geographical hierarchy of places, by population, for use as an analytical tool. The file is also used to interface with other automated systems to achieve standardization within HUD programs and to eliminate redundant data entry into each program file of elements of information regarding the localities of projects. *Input:* Data transcription sheets of geographic codes are sources of data. *Content:* Locality, geographic codes, and population data are generated. Geographic data elements are State, county, HUD locality, place, and HUD regional codes. *Output:* Master Locality Directories are the principal output. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-021

Index of Open Contracts System. A13.
OMB Funding Title/Code: Salaries and Expenses, HUD / 86-0143-0-1-999.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Contracts; Housing; Procurement.

Purpose: This system collects pertinent data relating to open HUD contracts. *Input:* Input is derived from award/contract documents, Interagency Agreement Forms, Modification Forms, and Amendment to Solicitation/Modifications to Contract. *Content:* Types of data maintained include contract, procurement, open contract, RFP, proposal, contract amount, period of performance, contract description, and competitive or noncompetitive classification. *Output:* An index of open contracts is produced. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-022

Insurance in Force (IIF)–Fee Collections System. F24.
OMB Funding Title/Code: Federal Housing Administration Fund / 86-4070-0-3-401.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Fees; Insurance; Mortgage Insurance.

Purpose: This system controls the liquidation of receivables which represent various fees billed to mortgagees in connection with applications for FHA insurance. *Input:* Input is derived from Fee Reconcilements on Insurance in Force Pilling Receivables. *Content:* Content includes mortgage insurance, liquidation of fee receivables, fire insurance, and first billed mortgagee. *Output:* Accounting detail reports and accounting summary reports are produced. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-023

Insurance in Force (IIF)–Fiscal Control System. F21.
OMB Funding Title/Code: Federal Housing Administration Fund / 86-4070-0-3-401.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting; Insurance; Mortgage Insurance.

Purpose: This system edits, records, and controls home mortgage cases from time of application to time of insurance written. Through a basic set of optical character recognition input documents and a Certificate of Insurance, the system provides for such functions as billing for net application fees and credits, a master history file update, a statistical summary report of transactions processed, and insurance transactions to other systems. *Input:* Data are derived from home mortgage transactions and mortgage insurance certificates. *Content:* Mortgage insurance applications, application fees, insurance written, certificate of insurance, and single family homes data are provided. Geographic data elements are HUD area office, HUD insuring office, and filing identification codes. *Output:* Accounting reports, statements, and statistics are produced. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-024

Insurance in Force (IIF)–Projects System. F23.
OMB Funding Title/Code: Federal Housing Administration Fund / 86-4070-0-3-401.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting; Home Mortgage Insurance; Insurance; Mortgage Insurance; Multifamily Housing.

Purpose: This system records, controls, and monitors project mortgage insurance cases from the time of insurance written to termination. The system also provides for preparation of annual premium billing, accounting reports, and statistical reports. *Input:* Data are derived from New Insured Mortgage, Reentry, Reinstatement, or Change in Terms of Mortgage, Cancellation of Active Cases, Numeric/Alpha Field Changes, Terminations Inquiry, and Termination Reinstatements. *Content:* Mortgage Insurance, Projects, Multifamily Housing, Insurance Written, Premium Billing, and Terminations are data. Geographic data elements are State, county, HUD area office, and HUD insuring office codes. *Output:* Premium billing, accounting, and statistical reports are issued. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-025

Insurance in Force (IIF)–Small Homes System. 20-26.
OMB Funding Title/Code: Federal Housing Administration Fund / 86-4070-0-3-401.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting; Insurance; Mortgage Insurance; Single Family Homes.

Purpose: This system records, controls, and monitors more than five million home mortgage insurance records from time of insurance written to termination after payment in full or default. The system also provides for calculation and preparation of annual premium billing and extraction of summary totals of mortgage amount, unpaid principal balance, and accrued and unearned premium for entry in the general books of accounts. *Input:* Mortgage Record Changes, Home Mortgage Data Processing Sheets, Lender's Request for Termination of Home Mortgage Insurance, Request for Printout of Master IIF Records, Section 222 Service Branch Adjustments, and Distributive Share Adjustments are system input. *Content:* Mortgage Insurance, Single Family Homes, FHA, Insurance Premium Billing, and Operating Data are provided. Geographic data elements are HUD area office, HUD insuring office, and filing identification codes. *Output:* Premium billing, statistical reports, and accounting reports are issued. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-026

LRH Commitment Ledger System. A44.

OMB Funding Title/Code: Rent Supplement Programs / 86-0129-0-1-604; Housing Payments / 86-0139-0-1-604; Payments for Operation of Low-Income Housing Projects / 86-0163-0-1-604; Annual Contributions for Assisted Housing / 86-0164-0-1-604; Homeownership (section 235) and Rental Housing (section 236) Assistance / 86-0148-0-1-604; Low Rent Public Housing--Loans and Other Expenses / 86-4098-0-3-604.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting; Federal Aid to Housing; Housing; Low Rent Housing; Public Housing; Rental Housing.

Purpose: This system tracks accounting data relating to the Low Rent Housing (LRH) Program and is comprised of two subsystems: 1) Transaction Processing Subsystem--which updates and creates the project records in the commitment file, and 2) Reports Subsystem--which generates the reports needed by management. ***Input:*** LRH Commitment Ledger Forms are data sources. ***Content:*** Low rent public housing, public housing, annual contributions, development costs, and HUD loan commitment data are provided. Geographic data elements are State, SMSA, and HUD regional office codes. ***Output:*** Output consists of Transaction Registers, Accumulated Transaction History, Commitment File Printout, Trial Balance and Control Reports, Special Transaction History, and Summary Activity Report. ***Availability:*** Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-027

LRH General and Subsidiary Ledger System. A44.

OMB Funding Title/Code: Rent Supplement Programs / 86-0129-0-1-604; Housing Payments / 86-0139-0-1-604; Payments for Operation of Low-Income Housing Projects / 86-0163-0-1-604; Annual Contributions for Assisted Housing / 86-0164-0-1-604; Homeownership (section 235) and Rental Housing (section 236) Assistance / 86-0148-0-1-604; Low Rent Public Housing--Loans and Other Expenses / 86-4098-0-3-604.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting; Federal Aid to Housing; Housing; Low Rent Housing; Public Housing; Rental Housing.

Purpose: This system processes records of assets, liabilities, and equity in the Low Rent Housing Program. These data are used to prepare reports for the Treasury Department, the Office of Management and Budget, and program management officials. In addition to the general books of accounts, detailed listings of the accounts payable and the accounts receivable are maintained and updated as payments are received and paid. These subsidiary accounts also support the balance maintained in the general books of accounts. ***Input:*** Low Rent Journal Vouchers are sources of data. ***Content:*** Information pertains to low rent public housing, public housing assets and liabilities, and public housing accounting. ***Output:*** General/Sub Ledger Checklist, General/Sub Ledger Trial Balance, and Sub Ledger Trial Balance with New Account Numbers are produced. ***Availability:*** Output is for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-028

LRH Security Ledger System. A44.

OMB Funding Title/Code: Rent Supplement Programs / 86-0129-0-1-604; Housing Payments / 86-0139-0-1-604; Payments for Operation of Low-Income Housing Projects / 86-0163-0-1-604; Annual Contributions for Assisted Housing / 86-0164-0-1-604; Homeownership (section 235) and Rental Housing (section 236) Assistance / 86-0148-0-1-604; Low Rent Public Housing--Loans and Other Expenses / 86-4098-0-3-604.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting; Construction; Federal Aid to Housing; Housing; Loans; Low Rent Housing; Public Housing.

Purpose: This system supports the accounting for Low Rent Housing construction loans made to Public Housing Authorities (PHA's). The system automatically computes interest adjustments indicated necessary by internal editing and testing to insure consistency in reporting from each PHA. The system also has the ability to adjust automatically the interest rate on contracts to the "going Federal rate of interest," as established semiannually by the Treasury Department in those cases where the interest rate is determined by legislative provision. ***Input:*** Data are derived from Journal Voucher (Repayments), Journal Voucher (New Accounts), Journal Voucher (Other than Loans), Interest Rate Notices, and Single Note Collection Tickets. ***Content:*** Low rent public housing, public housing accounting, public housing authorities, and construction loans are information elements. Geographic data elements are State and HUD regional office codes. ***Output:*** Output pertains to accumulated activity, trial balance, interest accrual, loan activity, summary by interest rate, summary security type, and history report. ***Availability:*** Output is for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-029

Mortgagee Master Maintenance System. F38.

OMB Funding Title/Code: Federal Housing Administration Fund / 86-4070-0-3-401.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Mortgagees; Mortgage Insurance.

Purpose: This system maintains a file of approved mortgagees that is used to extract pertinent information for home mortgage insurance premium billing, project mortgage premium billing, and fee billing. The file is available and is often used by other systems to satisfy ad hoc requests for mortgagee name and address information. ***Input:*** Sources of data are Billing Record Deletions, Addition of New Mortgagees, Mortgage Number Changes, Branch Number Changes, Home Office Branch Number Changes, Mortgagee Number Change for Merger, Change Data Elements Except Mortgagee and Branch, Mail Code Changes, and Mass Changes. ***Content:*** Mortgagee, mortgagee type, mortgagee address, premium billing address, fee billing address, and mortgagee identification number data are in the file. ***Output:*** Output includes sorted transactions rejected transactions, accepted transactions, accepted and rejected transactions, approved mortgagees by mortgagee number, and approved mortgagees by State and city. ***Availability:*** Output is for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-030

Mortgage Notes System. F60.

OMB Funding Title/Code: Federal Housing Administration Fund / 86-4070-0-3-401.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting; Federal Aid to Housing; Mortgages.

Purpose: This system records, maintains, and monitors complete commercial mortgage servicing activities for Secretary-held mortgages, including billing and distribution of monthly mortgage payments to hazard insurance, tax escrows, interest, and principal. ***Input:*** Data are derived from cancelled check/rebate on Secretary-held mortgage escrow account, statement and authorized payment of taxes and other levies, statement and authorized payment of hazard and other insurance premiums, allocation to Secretary-held mortgage account, schedule of uncollectable checks, and request for information on Secretary-held mortgage account. ***Content:*** Mortgage Notes, Secretary-held Mortgages, Purchase Money Mortgages, and Mortgage Servicing data are provided. Geographic data elements are State, HUD regional office, HUD area office, and HUD insuring office codes. ***Output:*** Mortgage note summaries, accounting statements, mortgage note detail/summary, accounting statements, and accounting reports are produced. ***Availability:*** Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-031

Multifamily Interim Billing System. A05.

OMB Funding Title/Code: Federal Housing Administration Fund / 86-4070-0-3-401.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Billing; Housing; Insurance; Mortgage Insurance; Multifamily Housing; Public Housing.

Purpose: This system performs a series of computations required for determining actual insurance premiums on multifamily housing projects. The system utilizes a remote terminal for input media, assures the validity of the input data, and performs all required calculations. ***Input:*** Data are derived from interim billing worksheets. ***Content:*** Mortgage insurance, insurance premium, and multifamily housing projects data are provided. Geographic data elements are HUD area office and insuring office codes. ***Output:*** An interim billing report is issued. ***Availability:*** Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-032

Personnel Services Cost Reporting System. 93.

OMB Funding Title/Code: Salaries and Expenses, HUD / 86-0143-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting; Financial Management; Payroll.

Purpose: This system provides monthly and fiscal year to date personnel services costs incurred by the Department for payroll expenditures and relates these costs to the financial plan established by the Department. Reports include a financial plan, services costs, and an inventory list of the HUD employee payroll. The personnel services cost data are input monthly to the General and Administrative Accounting System (GAAS). ***Input:*** Financial Plans, Factors, and Office ID of personnel costs are input. ***Content:*** Personnel services costs, payroll expenditures, financial plan, cost center, and subobject classification data are provided. ***Output:*** Principal output pertains to the financial plan, adjustment, personnel services costs, and HUD Payroll Budget Inventory. ***Availability:*** Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development, HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-033

Program Accounting System (PAS). A96.

OMB Funding Title/Code: Salaries and Expenses, HUD / 86-0143-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting; Budget Information Systems; Community Development; Grants.

Purpose: This is an integrated budgetary accounting system for HUD's grant programs (including Community Development Block Grants), which is responsive to the financial needs of program accounting, budgeting, and auditing officials. The system is an effective tool for measuring progress and supporting future plans by providing posting data for the automated project and general ledger accounts and reports representing actual financial data for congressional budget purposes. ***Input:*** Data are derived from Apportionment and Reapportionment Schedules, Advice of Allotment, Regional Fund and Contract Authority Assignment, Regional Fund and Contract Authority Sub-Assignment, Fund Reservation and Contract Authority, Requisition for Grant Payment, and Accounting Reports. ***Content:*** Community Development Block Grants, general ledgers, status of funds and grant programs data are provided. Geographic data elements are State, SMSA, HUD regional office, and HUD area office codes. ***Output:*** Status of funds and special and exception status of funds reports are generated. ***Availability:*** Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-034

Reports Management System (RMS). D50.

OMB Funding Title/Code: Salaries and Expenses, HUD / 86-0143-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Information Services; Records Management; Standardization.

Purpose: This system provides information on reports and related data elements which aid in controlling the reporting functions within HUD and is useful in the Federal data standardization effort. The system provides for a comprehensive directory listing, a reports and forms listing, a code reference directory, a permuted index, and an ad hoc inquiry capability. ***Input:*** Code Identification, Report Characteristics, Report Data Elements, Report Linkage, Key Changes, Report Request, and User Parameters are system inputs. ***Content:*** Data Element Control, Inventory of HUD Reports, Forms and Issu-

ances, and Federal Standardization are provided. Geographic coverage is by HUD regional office codes. *Output:* Output consists of comprehensive reports, inventory reports, data base status listings, HUD forms catalog, HUD issuances inventory, and custom reports. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410, (202) 755-5884.

S00600-035

Single Family Files System. A08.

OMB Funding Title/Code: Federal Housing Administration Fund / 86-4070-0-3-401.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Housing; Insurance; Mortgage Insurance; Records Management; Single Family Homes.

Purpose: This system processes daily requests for insured case binders which may be physically located at headquarters or the Federal Records Center. It selects and extracts yearly all new insured cases for an endorsement year from the Insurance in Force Fiscal Control System. Also, the system merges the selected year's new insured cases into the existing index file of previous year's insured case binders. *Input:* Requests for files on insured case binders of single family housing are data sources. *Content:* Requestor identification, FHA case number, accession number, and insured case binders data are provided. *Output:* A Master Index List and a Daily Report of Matched Transactions and Unmatched Transactions are produced. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-036

Title I System. F70.

OMB Funding Title/Code: Federal Housing Administration Fund / 86-4070-0-3-401; Salaries and Expenses, HUD / 86-0143-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Financial Management; Loans; Mortgages.

Purpose: This system provides operational and management support for execution of the Title I property improvement and mobile home loan program. The system is involved in day-to-day operations in the program's three basic areas–loan administration, claims, and recoveries. This includes such functions as calculation, billing, and reconciliation. The system also provides statistical and evaluation data for management use. *Input:* Reconciliation of insurance charges, premium receivables, insured loans, institutions, claim/defaults, and queries are input elements. *Content:* Operational and Management Support, Loan Administration, Claims, Recoveries, Calculation and Preparation of FHA Insurance Charge Billing, Reconciliation, Statistical, and Evaluation data are provided. Geographic data elements are State, county, congressional district, SMSA, town, HUD area office, and HUD insuring office codes. *Output:* Processing, billing statement, purge and accounting, and institution reports are issued. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-037

Treasury Check Writing System (TCWS). A93.

OMB Funding Title/Code: Salaries and Expenses, HUD / 86-0143-0-1-999

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting; Disbursements; Financial Management; Public Housing Authorities.

Purpose: This system is used in the regional accounting offices for generating magnetic tapes to be sent to the local Treasury Department disbursing offices for printing of checks, including HUD employee travel pay, disbursements to Public Housing Authorities, and miscellaneous items. *Input:* Travel vouchers, low rent documents, and miscellaneous payments are input elements. *Content:* The system contains Treasury checks, travel payments, and public housing authority payments data. *Output:* A transactions and disbursement file is produced. *Availability:* Output is for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00600-038

Home Mortgage Lending Survey System. D01.

OMB Funding Title/Code: Research and Technology / 86-0108-0-1-451.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Housing; Insurance; Loans; Mortgages; Records Management; Single Family Homes.

Purpose. This system processes daily requests for insured case binders which may be physically located at headquarters or the Federal Records Center. It selects and extracts yearly all new insured cases for an endorsement year from the Insurance in Force Fiscal Control System. Also, the system merges the selected year's new insured cases into the existing index file of previous year's insured case binders. *Input:* Data are from requests for files on insured case binders of single family housing. *Content:* Requestor identification FHA case number, accession number, and insured case binders data are provided. *Output:* Statistical and summary tables and HMLRS data file are produced. *Availability:* Reports are publicly available and published in HUD news releases.

Agency Contact: Office of ADP Systems Development, HUD Bldg., Room 4158, Washington, DC 20910; (202) 755-5884.

S00600-039

PD and R Management Information System. T08.

OMB Funding Title/Code: Research and Technology / 86-0108-0-1-451.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Contract Administration; Contractors; Contracts; Management Information Systems; Program Evaluation.

Purpose: This system serves to enhance the management and control over contract activities of the Office of Policy Development and Research to insure timely and effective contract developments. Contractors' planning schedules and costs are monitored for actual

progress against planned progress, and alert notices are generated when required. *Input:* PD and R Data Input Forms on contract activities are sources of data. *Content:* Contract number, award date, evaluation, management by objectives, obligation data, disbursements, program, major subcontractors, and costs data are provided. Geographic coverage includes State and regional office codes. *Output:* Output includes management reports, House Appropriations Committee reports, R and D reports, HUD regional office reports, budget justification reports, and MBO status reports. *Availability:* Reports are for internal use, limited distribution to Congress, the National Science Foundation, and OMB.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00631-001

New Community Simulation Models (NUCOMS).

OMB Funding Title/Code: New Communities Fund / 86-4037-0-3-451.

Congressional Relevance: *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Community Development; Forecasting, Land Use, Models; New Towns, Simulation; Urban Planning.

Purpose: This system is a set of analytical models and supporting procedures to examine and support the decisionmaking process regarding the economic and financial consequences of a proposed and/or ongoing new community. *Input:* Economic and financial data are acquired from various sources. *Content:* Through the employment of a range of economic and financial variables (economic financial variables, feasibility, forecasting, new community, monitor, land developments, and analytical models data), the user is able to determine the feasibility of a project. It is used for the development of techniques in forecasting, reporting, and optimizing large scale land developments for HUD management and private developers. Subsequent to approval the system is used to ascertain stability and to monitor and evaluate the step-by-step process of constructing a new community. *Output:* Output is a cash flow statement, statistical probability report, and PERT charts. *Availability:* Output is for internal use only. Distribution is by HUD

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00601-002

Minority Contractor Survey System. E16.

OMB Funding Title/Code: Salaries and Expenses, HUD / 86-0143-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Construction Industry; Contractors Housing; Minority Businesses, Minority Contractors; Urban Development.

Purpose: This system provides a comprehensive inventory of minority professionals and businesses in the fields of housing production and urban development. *Input:* The National Survey of Minority Professionals and Businesses in Housing Production and Urban Development is the source of information. *Content:* The file includes the identification of minority contractors, minority businesses, and housing production. The data are grouped and coded by State, SMSA, and city. *Output:* A Minority Contractors Register is issued. *Availability:* Output is for internal use and for limited distribution to the Office of Civil Rights Compliance and Enforcement and the Small Business Administration.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00602-001

Public Facility Loans System (PFLS). M77.

OMB Funding Title/Code: Revolving Fund (Liquidating Programs) / 86-4015-0-3-451.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Community Facilities, Grants; Loans, Management Information Systems, Public Facility Loans.

Purpose: This system tracks each Public Facility Loan project through its life cycle from preapplication processing through project completion/closeout or attrition. The system provides for the retrieval of data through detailed project listings (directories), summary reports and analyses, and selective extractions and listings. *Input:* Progress and change data input are sources of information. *Content:* Content includes specific project data as well as public facility type. Geographic coverage includes State, county, SMSA, city, congressional district, HUD regional office, and HUD area office codes. *Output:* Output includes activity reports, project directory, and grant distribution analysis. *Availability:* Reports are for internal use only. Distribution is by HUD

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00602-002

Open Space System. M72.

OMB Funding Title/Code: Revolving Fund (Liquidating Programs) / 86-4015-0-3-451.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Land Use, Management Information Systems, Open Space Lands, Open Space Projects.

Purpose: This system tracks each Open Space project through its life cycle from preapplication processing through project completion/closeout or attrition. The system provides for the retrieval of data through detailed project listings (directories), summary reports and analyses, and selective extractions and listings. *Input:* Progress and change data input on open space projects are information sources. *Content:* Content includes land acquisition, land development, restoration/preservation, and project tracking data. Geographic coverage includes State, county, congressional district, SMSA, city, HUD regional office, and HUD area office codes. *Output:* Output includes an activity report, Approved Projects Directory, Pending Projects Directory, All Projects Directory, and grant distribution analysis. *Availability:* Reports are for internal use only. Distribution is made by HUD

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00602-003

Land Acquisition/Relocation System (LARS). C12.

OMB Funding Title/Code: Community Development Grants / 86-0162-0-1-451.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Block Grants; Community Development; Grants; Real Property Acquisition; Relocation.

Purpose: This system provides summary information on relocation payments and expenses and real property acquisition settlements under the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970. *Input:* Annual Reports on Relocation and Real Property Activities are information sources. *Content:* The system includes fiscal year data for the new Community Development Block Grant Program as well as the categorical programs that involve relocation or acquisition. Data categories are relocated families, relocated individuals, relocated businesses, real property acquisition, and acquired lands. Geographic coverage includes State, HUD regional office, HUD locality, and HUD area office codes. *Output:* Output is a management information report (by region, area, and program), summary activities by State, project control list, and management information, by State. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00602-004

Comprehensive Planning Fund Allocation System. C10.
OMB Funding Title/Code: Comprehensive Planning Grants / 86-0104-0-1-451.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Community Development; Demography; Entitlement Determination, Entitlement Distribution, Grants, Resource Allocation, Urban Planning.

Purpose: This system assists Community Planning and Development in allocating and disbursing funds to various governmental entities for use in urban planning functions. A formula approach based on demography and other factors is used in order to achieve equitable fund allocations. *Input:* Data are derived from Master File Annotation Listing with Additions, Changes, Deletions, and User Parameters. *Content:* System content includes comprehensive planning, urban planning, entitlement determination, formula allocation, and demographic data. The geographic data elements maintained are State, SMSA, HUD locality, HUD regional office, HUD area office, and HUD insuring office codes. *Output:* Output includes Distribution of Entitlements to States, Large Cities, Local Planning Agencies, Metro Planning Agencies, Non-Metro Planning Agencies, and CPFA Master File Annotation Listing. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00602-005

Comprehensive Planning Assistance Data System (CPADS). C23.
OMB Funding Title/Code: Comprehensive Planning Grants / 86-0104-0-1-451.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Community Development; Grants; Planning.

Purpose: This system includes basic processing phases of Comprehensive Planning Assistance projects to provide tracking and monitoring information to regional office staff. It is designed to be operated by the regions on the HUD teleprocessing network with each regional data base accessible for retrieval by that region, its field offices, and central office. Data bases are for active grant/project records but can also hold historical records, if required. The system furnishes standard reports to regional staff; it can also provide standard reports to central office. *Input:* Data are derived from Transcription Sheets from Applications, Approvals, etc., and Inquiry Transactions. *Content:* Content includes city, State, ZIP code, county, congressional district, HUD locality, HUD regional office, and HUD area office codes plus comprehensive planning assistance, planning, locality, and State planning data. Interactive data retrieval and update are provided. *Output:* Preapplications Processing, Application Processing, Projects in Execution, Final Closeout Report, Final Audit Report, and Inquiry Reports are system output. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00602-006

Community Development Block Grant (CDBG) Management System. C11.
OMB Funding Title/Code: Revolving Fund (Liquidating Programs)/ 86-4015-0-3-451.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Community Development; Grants; Management Information Systems; Needs Assessment.

Purpose: This system provides an audit function to Community Planning and Development pertaining to the granting of funds to units of general local government, and their use of such funds under the 1974 legislation. The system will collect data from other automated systems, i.e., Field Office Reporting/Management System (FORMS) and the Program Accounting System (PAS). *Input:* Application Information, Funding Approval, CD Budget, Distribution Ledger, and User Parameter Cards are data sources. *Content:* The system provides a record of allocations and outlays, by locality; each locality's past participation in the predecessor categorical programs; and what the locality has identified as its community development needs in its applications from year-to-year under CDBG. Geographic and programmatic data elements are U.S., State, county, SMSA, congressional district, HUD regional offices, HUD area office, HUD and locality codes and Community Development Block Grants (CDBG), Block Grants Applications, Funding Approvals, and Budget Disbursements Data. *Output:* Directory reports, summary reports, budget reports, drawdown reports, master reports, and system control reports are produced. *Availability:* Reports are publicly available through House Committee on Banking, Finance, and Urban Affairs (CDBG Directory of Recipients).

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00602-007

Community Development Block Grant (CDBG) Program Evaluation System. C16.
OMB Funding Title/Code: Community Development Grants / 86-0162-0-1-451.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Block Grants; Community Development; Financial Management; Grants; Program Evaluation.

Purpose: This system analyzes the planning of entitlement recipients to meet the objectives of Title I of the Housing and Community Development Act of 1974. The system produces the necessary statistical tables which are included in the Annual Report to Congress as

required by section 113 of the act. *Input:* Census Tract Sheets and Transaction Sheets of Activity are system input. *Content:* The system reflects the distribution of funds in blighted and low/moderate income areas and relates the budgeted expenditures to specific national and local objectives. Specific geographic and program data elements of the system include: State, SMSA, HUD regional office, HUD locality codes, and Community Development Block Grant (CDBG), block grants, recipient grantee, budgeted expenditures, national objectives, local objectives, and fund distribution data. *Output:* Various tables with CDBG funds by activity, area, and income are generated. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00602-008

Community Development Block Grant (CDBG) Housing Assistance Plan System (HAPS-1975). C14.

OMB Funding Title/Code: Community Development Grants / 86-0162-0-1-451.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Block Grants; Community Development; Federal Aid to Housing; Grants; Housing; Housing Conditions; Resource Allocation.

Purpose: This system processes and summarizes data extracted from each community development block grant application prepared by recipient governmental units. These data concern the housing conditions and housing assistance needs for each applicant community. The system assists in the preparation of reports to Congress and is also used by HUD central office staff to ascertain annual community goals for meeting housing needs. *Input:* Data are derived from a Survey of Housing Conditions, Housing Assistance Needs of Lower Income Households, and Annual Goal for Housing Assistance. *Content:* Specific geographic and programmatic data include: U.S., State, HUD regional office and HUD locality codes and Community Development Block Grants (CDBG), block grants, housing assistance needs, housing assistance goals, and housing conditions data. *Output:* A survey of Housing Conditions, Housing Assistance Needs of Lower Income Households, and First Year Goal for Housing Assistance are produced. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00602-009

Community Development Block Grant (CDBG) Funding Survey System. C15.

OMB Funding Title/Code: Community Development Grants / 86-0162-0-1-451.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Block Grants; Community Development; Eligibility Requirements; Grants; Resource Allocation.

Purpose: This system provides assistance to HUD central office staff in assessing the impact of requirements levied on communities filing applications for funds under the Community Development Block Grant Program. Information is obtained for evaluating procedures under this program and for reporting findings to Congress. *Input:* The HUD Community Development Funding Survey is the source of data. *Content:* Specific geographic and programmatic data include State and HUD regional office codes, and Community Development Block Grants, CDBG application, impact assessment, and community applications data. *Output:* A Community Development Funding Survey is produced. *Availability:* Output is for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00602-010

Community Development Block Grant (CDBG) Entitlement Determination System. D98.

OMB Funding Title/Code: Community Development Grants / 86-0162-0-1-451.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Block Grants; Community Development; Eligibility Requirements; Grants; Resource Allocation.

Purpose: This system allocates appropriated funds to localities which HUD determines to be eligible, based upon population, other demographic characteristics, and prior community development program participation levels attributable to the various eligible communities. *Input:* Data are derived from a Master File Annotation Listing with additions, changes, and deletions, and user parameters on demographic and population characteristics. *Content:* The allocation system involves the use of a mathematical formula in which each community's characteristics are compared with those of all such eligible communities to determine its relative share of the funds to be allocated. The specific formula is set forth in the legislation. This system also allocates discretionary funds among geographic areas. The geographic and programmatic data include: U.S., State, SMSA, HUD regional office, HUD area office, and HUD locality codes and Community Development Block Grant (CDBG). Block Grants, CDGB entitlement determination, need-based formula allocation, discretionary funds, and Hold Harmless Community data. *Output:* Output consists of entitlement reports, comparison reports, distribution of entitlements, worksheet listings, transaction control listings, and CDBG master file annotation listings. *Availability:* Output is publicly available through the House Committee on Banking, Finance, and Urban Affairs.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00602-011

Community Development Block Grant (CDBG) Discretionary Grants System.

OMB Funding Title/Code: Community Development Grants / 86-0162-0-1-451.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Block Grants; Community Development; Demography; Discretionary Grants; Grants; Resource Allocation.

Purpose: This system provides personnel in the field offices with information with which value judgments can be made in determining which units of local government will be invited to make application for discretionary funds available under the Community Development Block Grant (CDBG) Program. For each such unit of local government, rankings of demographic factors relevant to the CDBG program are produced with respect to all other units of local government within the same competing group. *Input:* Census demography and general revenue sharing data files are sources of data. *Content:* Geographic and programmatic data include State, county, SMSA, HUD regional office, and Minor Civil Division (MDC) codes, and

Community Development Block Grants (CDBG), block grants, discretionary grants, and demography data. *Output:* Output consists of Unmatched Census Records, SMSA's and Nonmetro Areas, Places in Multi-Counties, and Ranked SMSA's and Nonmetro Areas. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00602-012

Rehabilitation Loans and Grants System. R84.

OMB Funding Title/Code: Rehabilitation Loan Fund / 86-4036-0-3-451.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Grants; Housing; Loans; Rehabilitation; Urban Renewal.

Purpose: This system provides detailed information concerning section 115 Rehabilitation Grants and section 312 Rehabilitation Loans, by geographical area and by characteristics of the property and the recipient. Summaries are provided for the total program and by the applicable urban renewal activity, e.g., urban renewal projects, code enforcement, neighborhood development, and certified areas. *Input:* Data are derived from applications for Federal loan, applications for Rehabilitation loan, applications for section 115 rehabilitation grant, and Certification of Final Inspection. *Content:* Content includes State and HUD locality codes as well as programmatic data such as rehabilitation grants, rehabilitation loans, grants, loans, investor-owned/mixed use, and refinanced loans data. *Output:* Major output is Statistical Tables, Dwelling Units by Cost or Loan Amount, Rehabilitation Over $2,500, Rehabilitation of Housing Units, and Control Listings. *Availability:* Reports are for internal use only. Distribution is made by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00602-013

SMSA Identification System. C18.

OMB Funding Title/Code: Community Development Grants / 86-0162-0-1-451.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Census; Geographic Names; Records Management; Standardization; Standard Metropolitan Statistical Areas; Statistics.

Purpose: This system provides a common source for the formal names of Standard Metropolitan Statistical Areas (SMSA's) and a mechanism for performing abbreviations of these formal names. The system is used to satisfy the several reporting requirements under the Community Development Block Grant Program which need to identify SMSA's by name. Information is used by HUD staff in both central and field offices. *Input:* Standard Metropolitan Statistical Areas data are sources of information. *Content:* Content includes State, SMSA, HUD regional office, HUD area office, HUD insuring office, and HUD locality codes, and Standard Metropolitan Statistical Areas abbreviations and names. *Output:* Output consists of SMSA Formal Names and SMSA Abbreviated Names. *Availability:* Output is for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00602-014

Urban Renewal Directory System.

OMB Funding Title/Code: Urban Renewal Programs / 86-4034-0-3-451.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Community Development; Directories; Grants; Urban Renewal.

Purpose: This system serves as a source of information for management concerning all urban renewal programs. In addition to the Urban Renewal Directory, various other reports such as financial data summaries, grant distributions to localities, per capita breakouts, and summaries of fiscal year activity are provided. *Input:* Data are derived from a Register of Grant Transactions and Renewal Assistance Administration Correction Sheets. *Content:* Specific data include State, county, congressional district, SMSA, HUD locality, HUD regional office, and HUD area office codes, and urban renewal, community renewal, interim assistance, neighborhood development, code enforcement, and demolition data. *Output:* Output includes urban renewal directories, urban renewal statistical tables, and transaction lists. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5384.

S00602-015

Water and Sewer System. M78.

OMB Funding Title/Code: Revolving Fund (Liquidating Programs)/ 86-4015-0-3-451.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Grants; Management Information Systems; Project Management; Public Utilities; Sewers; Water Supply.

Purpose: This system tracks each project through its life cycle from preapplication processing through project completion/closeout or attrition. The system provides for the retrieval of data through detailed project listings (directories), summary reports and analyses, and selective extractions and listings. *Input:* Progress and change-data are system input. *Content:* Content includes State, county, congressional district, SMSA, city, HUD regional office, and HUD area office codes, and water and sewer, facility type, and project tracking data. *Output:* Outputs Activity Report, Congressional District Directory, Active Projects Directory, Approved Projects Directory, All Projects Directory, Projects at Application Level Directory, and Grant Distribution Analysis. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00603-001

Unsold Inventory of New Houses System. F06.

OMB Funding Title/Code: Research and Technology / 86-0108-0-1-451.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Housing; Inventories; Sales.

Purpose: This system compiles, computes, and reports statistical data for the HUD Survey of Unsold Inventory of New Sales Housing. The validated transaction file produces summary reports, construction and sales data, and various other statistical reports for SMSA press releases. Processing is done annually at the end of the calendar year. *Input:* The Survey of Unsold Inventory of New Sales Housing is the source of information. *Content:* The system maintains data such as SMSA, HUD area office, and HUD insuring office codes and housing unit completions, condominium houses, unsold units, sales housing, and construction data. *Output:* Statistical summary reports, local press releases, and national HUD news releases are produced. *Availability:* Output is publicly available.

Agency Contact: Office of ADP System Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00603-002

Title I Statistical System. F70-H.

OMB Funding Title/Code: Disaster Assistance Fund / 86-3981-0-4-453.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Housing Statistics; Mobile Homes.

Purpose: This system provides statistical analyses of the mobile home program. Product, market, financing, participants, and mobile home sites are included. *Input:* Data are derived from a statistical data sheet for mobile homes insured by FHA. *Content:* The system provides 19 analyses on an annual basis. It captures and identifies markets, financing, participants, and mobile home sites. Data maintained are mobile homes, Title I, and mobile home characteristics data by State. *Output:* Mobile Home Characteristics Tables are produced. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00603-003

Single Family Statistical Reporting System. F31-A,C.

OMB Funding Title/Code: Federal Housing Administration Fund / 86-4070-0-3-401.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Home Mortgage Insurance; Homes; Housing Statistics; Insurance; Mortgage Insurance; Single Family Homes.

Purpose: This system provides sampled statistical data reflecting characteristics of single family homes newly insured under the Title II housing laws. *Input:* Single Family Mortgage Trends and statistical data are sources of system information. *Content:* Processing is done quarterly and annually, with the data assembled by section of the act, construction status, and 10 specific data elements relating to the 10 major reports from this system. The geographic and programmatic data maintained are State, SMSA, HUD area office, and HUD insuring office codes and single family homes, housing characteristics, section of the act, and new insurance data. *Output:* The major output includes Single Family Housing Mortgage, Mortgagee, and Home Characteristic statistical reports with summary. *Availability:* Reports are publicly available. They are published in the HUD Statistical Yearbook.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00603-004

Single Family Trends Data System. F31-D.

OMB Funding Title/Code: Federal Housing Administration Fund / 86-4070-0-3-401.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Homes; Housing Statistics; Single Family Homes.

Purpose: This system generates statistical arrays of single family insurance characteristics of the newly insured under Title II of the National Housing Act. The reports produced are camera-ready copy for regularly scheduled HUD publications. Data profiled are selected because they are indicative of housing trends. They are reported annually by State and housing area with supplementary quarterly reports and by FHA-Insurance Value for section 203(b) and section 221(d). The latter reports, produced quarterly, contain and compare quarters to annual data. *Input:* Data are derived from single family insurance characteristics data. *Content:* The system captures and maintains data by State and SMSA. The primary categories of data are single family homes, housing characteristics, and housing trends. *Output:* Output consists of Home Characteristics Tables, by State and Selected Housing Areas and Trends Publication Reports. *Availability:* Reports are publicly available. Trends Publication (RR250 Series) is available through the HUD Publications Office.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20401; (202) 755-5884.

S00603-005

Ratio and Actuarial Reporting System. F31-G.

OMB Funding Title/Code: Federal Housing Administration Fund / 86-4070-0-3-401.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Home Mortgages; Housing Statistics; Mortgages, Single Family Homes.

Purpose: This system produces actuary reports that show the life expectancy of single family home mortgages by section of the act and ratio reports that show the ratio of terminated mortgages to endorsements by policy year. The reports are used to develop comprehensive statistics on housing programs. These statistics are the basis for evaluation of existing programs and development of future programs that are actuarially sound. *Input:* Data are derived from single family mortgage data on new insured cases and terminations. *Content:* The geographic and program area categories of data are U.S., State, and HUD regional office codes and single family mortgages, termination ratios, volume, section of the act, construction status, and actuary reports data. *Output:* Non-Selected Transaction Listings, United States State Actuary Tabulations, and United States and State Ratio Reports are produced. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00603-006

Multifamily Housing Program Management System. F18.

OMB Funding Title/Code: Rent Supplement Programs / 86-0129-0-1-604; Housing Payments / 86-0139-0-1-604; Payments for Operation of Low-Income Housing Projects / 86-0163-0-1-604; Annual Contributions for Assisted Housing / 86-0164-0-1-604; Homeownership (section 235) and Rental Housing (section 236) Assistance / 86-0148-0-1-604.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Construction; Housing; Low Rent Housing; Multifamily Housing; Project Management; Public Housing; Rental Housing.

Purpose: This system provides information needed to track multifamily projects through their many processing and construction phases. *Input:* Data are derived from States and counties with disaster areas, insurance applications, and terminations. *Content:* This system is the principal data base for responding to congressional inquiries and other requests for locality, project size, unit availability, rent supplement, project acquisition, and elderly unit information relative to multifamily projects. Data are accumulated by field office, State, county, place, SMSA, and congressional district. *Output:* Major output includes status reports, master file reports, and milestone file reports. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00603-007

Mortgagee Insurance Statistical System. 21.
OMB Funding Title/Code: Federal Housing Administration Fund / 86-4070-0-3-401.
Congressional Relevance: *House* Committee on Appropriations: HUD Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Home Mortgage Insurance; Insurance; Mortgagees; Mortgage Insurance; Mortgages; Single Family Homes.

Purpose: This system produces statistical reports of insurance by mortgagee for single family homes, reflecting both annual and cumulative financial data. *Input:* Information is derived from new insured case data on insurance in force and mortgagees dealing in single family housing. *Content:* This system captures and maintains data annually on mortgagee type, insurance written, and accumulation activity. *Output:* Major output is Insurance Written, By Mortgagee Reports. *Availability:* Reports are publicly available. They are published in the HUD Statistical Yearbook.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00603-008

Mortgagee Performance Monitoring System (MPMS). F81.
OMB Funding Title/Code: Federal Housing Administration Fund / 86-4070-0-3-401.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Foreclosures; Mortgagees; Mortgages; Multifamily Housing; Single Family Homes.

Purpose: This system provides the Assistant Secretary for Housing with an automated capability for monitoring mortgagee performance. *Input:* Information is derived from mortgagee and single family housing data and multifamily housing data. *Content:* This system compares mortgagee foreclosure rates against national norms. This permits special analysis and attention to mortgagees with abnormal performance. The comparison may be accomplished on a selected, contiguous time frame that may vary from one quarter to five years. Standard processing is done quarterly. Other geographic and programmatic data maintained are U.S., State, HUD area office, HUD insuring office, and HUD servicing office codes and mortgagee monitoring, foreclosure rate, claim ratio, section of the act, and insured housing data. *Output:* Major output includes Missing Mortgagees, MPMS Quick Look List, Originating Mortgagee Claims List, Servicing Mortgagee Claims List, and Holding Mortgagee Claims List. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00603-009

Lower Income Assistance Program System (LIAPS). R15.
OMB Funding Title/Code: Rent Supplement Programs / 86-0129-0-1-604; Housing Payments / 86-0139-0-1-604; Payments for Operation of Low-Income Housing Projects / 86-0163-0-1-604; Annual Contributions for Assisted Housing / 86-0164-0-1-604; Home Ownership (section 235) and Rental Housing (section 236) Assistance / 86-0148-0-1-604.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Housing; Low Rent Housing; Program Evaluation; Public Housing; Rental Housing; Tenants.

Purpose: This system maintains a data base of tenant characteristics for the Section 8 Program and provides HUD with the means of determining the effectiveness of the new program as well as answering congressional inquiries concerning implementation of the 1974 legislation. In addition, the system processes tenant data and provides summary characteristics through both standard reports and an inquiry capability for all levels of HUD management. *Input:* Information is derived from Section 8 Program characteristics data and inquiry transactions. *Content:* The primary data maintained are State, HUD regional office, HUD area office, HUD insuring office, and HUD locality codes, and Section 8 Program, public housing, tenant characteristics, and occupancy characteristics data. *Output:* Output includes Project Master Listing, Statistical Reports, and Inquiry Reports. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00603-010

Duration Reporting System. F11.
OMB Funding Title/Code: Federal Housing Administration Fund / 86-4070-0-3-401.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Home Mortgage Insurance; Homes; Insurance; Management Information Systems; Mortgage Insurance; Single Family Homes.

Purpose: This system provides a data base which is used to analyze the processing time for the various stages from application through endorsement of all types of single family insurance and to determine the field office personnel requirements based on the activity load. *Input:* Information is derived from inquiry transactions on single housing mortgage closed cases and on minority and neighborhood characteristics data. *Content:* Categories of data include HUD regional office, HUD area office, and HUD insuring office codes and single family homes, mortgage insurance, processing analysis, and section of the act information. *Output:* Output consists of Current Master Closed Cases (File) and inquiry reports. *Availability:* Reports are for internal use only. Distribution is by HUD.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00603-011

File Identification and County (FI/CO) Maintenance System. F80.
OMB Funding Title/Code: Federal Housing Administration Fund / 86-4070-0-3-401.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Codes; Congressional Districts; Counties; Federal Standard Location Codes; Geographic Codes, Standard Metropolitan Statistical Areas; States.

Purpose: This system provides a file for use by other automated systems for geographic code validation, translation, and retrieval. The file contains '2 FHA, Federal Standard, and other code structures covering region, State, county, SMSA, and congressional district. *Input:* Data are derived from maintenance transactions on geographic codes. *Content:* Information includes State, county, SMSA, congressional district, Federal Standard Locality Code, HUD regional office, HUD area office, HUD insuring office, and HUD servicing office code data. *Output:* Federal identification and county code listings are produced. *Availability:* Reports are for internal use only.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00603-012

Five Year Statistical System. F69.
OMB Funding Title/Code: Federal Housing Administration Fund / 86-4070-0-3-401.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Housing; Insurance; Mortgage Insurance; Mortgages; Mortgage Terminations; Mortgagors; Single Family Homes.

Purpose: The data files serve as a central source of information for responding to in-house statistical studies, congressional inquiries, and requests from various commercial organizations. *Input:* Single family insurance statistics and terminations data on insurance in force are sources of information. *Content:* This system compiles sampled data pertaining to mortgagor financial and family characteristics, housing characteristics, and termination actions as well as the identification of specific programs and new insurance grouped and maintained by State, SMSA, and HUD insuring office. *Output:* Output consists of audit lists and special purpose reports. *Availability:* Reports are for internal use only.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00603-013

Computerized Underwriting Processing System (CUPS). F07.
OMB Funding Title/Code: Federal Housing Administration Fund / 86-4070-0-3-401.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Insurance; Mortgage Credit; Mortgage Insurance; Mortgages, Multifamily Housing; Real Estate Appraisal; Underwriting.

Purpose: This system is designed to facilitate the underwriting processes of costing for projects from time of conception through property appraisal, mortgage credit analysis, and final endorsement. Automation of these processes significantly reduces the technical and clerical efforts, providing more time for the judgmental aspects of the technical disciplines. Additionally, it provides the capability for more timely and comprehensive review actions at field and central office levels. *Input:* Data are derived from project insurance applications, comparables input form, various cost and income analyses, and appraisals. *Content:* Geographic and programmatic data include State, HUD regional office, HUD area office, HUD insuring office, and HUD servicing office codes and multifamily mortgage insurance, projects, underwriting, appraisal, mortgage credit, costs, and evaluation data. *Output:* Miscellaneous cost, income, and reports generated on-line as well as prototype cost reports are produced. *Availability:* Reports are publicly available. They are published in the Federal Register.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00603-014

Congressional Reporting System. F33.
OMB Funding Title/Code: Federal Housing Administration Fund / 86-4070-0-3-401.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Home Mortgage Insurance; Housing; Insurance; Loans; Mobile Homes; Mortgage Insurance; Mortgage Terminations; Real Property Improvements; Single Family Homes.

Purpose: This system provides information on home mortgage insurance written, terminations, and insurance in force, as well as Title I property improvement and mobile home loans. The system is the principal data base for responding to congressional inquiries and other requests for locality data relative to single family housing programs. It also provides data to the Federal Information Exchange System. *Input:* Title I Loans, Single Family Mortgage Termination, and New Insured case data are the input. *Content:* Data are accumulated by State and county and by State and SMSA, including congressional district. Programmatic data captured include single family homes, mortgage insurance written, terminations, and Title I loan type. *Output:* Output consists of insurance by SMSA, county and field office (congressional reports), and Title I reports. *Availability:* Reports are for internal use only.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00603-015

Appraisal and Statistical Collection System. F30-A.
OMB Funding Title/Code: Federal Housing Administration Fund / 86-4070-0-3-401.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Housing; Insurance; Mortgage Insurance; Real Estate Appraisal; Single Family Homes.

Purpose: This system assembles, validates, and distributes source information on all single family home insurance cases for later statistical, evaluation, and management use. In addition, it collects and prepares data for the Bureau of Labor Statistics, HUD field offices, and special purpose users. *Input:* Data are derived from Mortgagee's Application for Property Appraisal and Commitment for Mortgage Insurance under the National Housing Act, Mortgagee's

Application for Mortgagor Approval and Commitment for Mortgage Insurance under the National Housing Act, and Federal Housing Administration Mortgage Insurance Certificate. *Content:* Data elements include State, SMSA, HUD area office, and HUD insuring office codes and single family homes, mortgage insurance, housing characteristics, and section of the act data. The system is run weekly, monthly, quarterly, and annually to satisfy the different requirements. *Output:* Appraisal Data Listing, Sales Price Index, SREA Tape, BLS File, Minority Information Summary, and Stat-File are produced. *Availability:* Reports are available through the Society of Real Estate Appraisers (Appraisal Data and Sales Price Index Publication).

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00604-001

Subsidized Housing-Admissions/Continued Occupancy System (SHACO). R43.

OMB Funding Title/Code: Rent Supplement Programs / 86-0129-0-1-604; Housing Payments / 86-0139-0-1-604; Payments for Operation of Low-Income Housing Projects / 86-0163-0-1-604; Annual Contributions for Assisted Housing / 86-0164-0-1-604; Homeownership (section 235) and Rental Housing (section 236) Assistance / 86-0148-0-1-604.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Housing Statistics, Low Rent Housing, Public Housing, Rental Housing, Tenants.

Purpose: This system provides summary statistics on subsidized housing tenants (Low Rent Public Housing, section 236, and Rent Supplement) in fulfillment of legislative reporting requirements and for use in answering congressional inquiries, preparation of the HUD Statistical Yearbook, and monitoring of Public Housing Authorities. Also an inquiry subsystem provides access, on request, to a variety of special analyses and reports. *Input:* Data are derived from the Report on Families Moving into Low-Rent Housing, Report on Regular Reexamination of Families in Low-Rent Housing, Application for Tenant Eligibility for Rent Supplement, Application for Tenant Eligibility under Section 236, Recertification of Family Income and Composition under Section 236, and User Parameters. *Content:* System content includes subsidized housing tenants, tenant characteristics, low rent public housing, public housing, section 236, rent supplement, and public housing authority data. In addition, the geographic codes maintained are State, county, SMSA, HUD regional office, HUD area office, and HUD locality codes. *Output:* Project characteristics, statistical and custom reports are produced. *Availability:* Reports are published in the HUD Statistical Yearbook.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00604-002

Target Project Program System (TPPS). R13.

OMB Funding Title/Code: Rent Supplement Programs / 86-0129-0-1-604; Housing Payments / 86-0139-0-1-604; Payments for Operation of Low-Income Housing Projects / 86-0163-0-1-604; Annual Contributions for Assisted Housing / 86-0164-0-1-604; Homeownership (section 235) and Rental Housing (section 236) Assistance / 86-0148-0-1-604.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Housing; Low Rent Housing; Project Management; Public Housing; Rental Housing.

Purpose: This system assists area, regional, and central office personnel in tracking the activities of Public Housing Authorities (PHA's) participating in the Target Project Program. Participating PHA's prepare a planned program to achieve specific goals and objectives for each targeted project. Performance is monitored by comparing actual progress monthly against the plan. *Input:* Data are derived from Target Projects Program Work Plans, Target Projects Program Monthly Reports, and Inquiry Transactions. *Content:* Data maintained include Public Housing Authority, low rent public housing, public housing, and target project program data. Geographic data maintained are State, HUD regional office, HUD area office, and HUD locality codes. *Output:* Data base listing, program summaries, and inquiry reports are produced. *Availability:* Reports are for internal use only.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00604-003

Tenant Application Profile System (TAPS). R16.

OMB Funding Title/Code: Rent Supplement Programs / 86-0129-0-1-604; Housing Payments / 86-0139-0-1-604; Payments for Operation of Low-Income Housing Projects / 86-0163-0-1-604; Annual Contributions for Assisted Housing / 86-0164-0-1-604; Homeownership (section 235) and Rental Housing (section 236) Assistance / 86-0148-0-1-604.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Low Rent Housing, Needs Assessment; Public Housing; Rental Housing; Tenants.

Purpose: This system provides statistical profiles of public housing applicants not yet housed. This permits identification and analysis down to the Public Housing Authority level of the unfilled need for public housing. It also provides data useful in the analysis of possible discrimination in selection for public housing. *Input:* Data are derived from Annual Recap of Characteristics of Families Who Have Applied But Have Not Been Admitted to Low Rent Public Housing and inquiry transactions. *Content:* Content includes the identification of low rent public housing, public housing, and applicant profile data. The geographic codes maintained are State, congressional district, HUD regional office, HUD area office, and HUD locality codes. *Output:* Output consists of non-Reporting PHA's and Tenant Application Summary inquiry reports. *Availability:* Reports are for internal use only.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00604-004

Section 8 Management Information System. F05.

OMB Funding Title/Code: Rent Supplement Programs / 86-0129-0-1-604; Housing Payments / 86-0139-0-1-604; Payments for Operation of Low-Income Housing Projects / 86-0163-0-1-604; Annual Contributions for Assisted Housing / 86-0164-0-1-604; Homeownership (section 235) and Rental Housing (section 236) Assistance / 86-0148-0-1-604.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Housing Subsidies; Low Rent Housing; Management Information Systems; Project Management; Public Housing; Rental Housing.

Purpose: This system provides interactive project tracking and management information for the Section 8 and Section 23 Low Rent Housing programs. The system is designed to support data requirements of HUD officials. Financial and tenancy data, project status, and characteristics are available through standard reports and interactive retrieval capability to the central and field offices. *Input:* Information is derived from Section 8 Program Activity Data, Authority Allocations, and inquiry transactions. *Content:* Geographic and programmatic data categories are city, State, ZIP code, county, congressional district, census tract, and HUD locality codes and assisted housing, housing assistance, public housing, low rent, Section 8, rental subsidies, tenancy, preliminary proposals, and final proposals data. *Output:* Output consists of cumulative and summary reports and inquiry reports. *Availability:* Output is for internal use only.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00604-005

Single Family Default Monitoring System (SFDMS). R17.

OMB Funding Title/Code: Federal Housing Administration Fund / 85-4070-0-3-401.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Foreclosures; Home Loan Defaults; Loan Defaults; Loan Reinstatements; Mortgages; Single Family Homes.

Purpose: This system tracks single family insured properties from the time of default through reinstatement or eventual foreclosure and acquisition. It is designed to provide data to field office loan servicing, property disposition, and counseling staffs on collection efforts, counseling status, occupancy status, and various termination efforts. It supports management with statistical analyses on default, reinstatement, assignment, or foreclosure activity, and mortgagee performance. *Input:* Data are derived from the Initial Case Data Report, Status of Single Family Mortgages in Default, and Distribution of Insured Mortgages Serviced and Delinquent. *Content:* Programmatic geographic data include city, State, ZIP code, HUD regional office, HUD area office, HUD insuring office, and U.S. codes; default, delinquency, forbearance, counseling, mortgagee, mortgagor, assignment, foreclosure, sections of the act; and insured homes data. *Output:* Output includes Detail and Summary Default Reports, Mortgagee Listings, Pending Acquisition Reports, Counseling Report, Default/Foreclosure Rates Reports, Section of Act Reports, Portfolio/Delinquency Reports, and Internal Control Reports. *Availability:* Data are for internal use only.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00604-006

Single Family Housing Monitoring System. F39.

OMB Funding Title/Code: Federal Housing Administration Fund / 86-4070-0-3-401.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Home Mortgage Insurance; Housing; Insurance; Minorities; Mortgage Insurance; Single Family Homes.

Purpose: This system provides a cross index to the several data banks which contain a variety of information on single family insured cases to support studies and investigations. *Input:* Information is derived from census tract data, single family mortgage data on transfer, new insurance and terminations, and minority and neighborhood information. *Content:* Insured case records include address, census tract, geographic codes, minority data, mortgagee data, termination data, and acquired property data. The system was established in 1974, and it carries active and terminated cases for approximately five years. It is used in support of operational processing systems such as the Mortgagee Performance Monitoring System. *Output:* Output includes a Census Tract Correction Listing and Special Purpose Reports. *Availability:* Reports are for internal use only.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00604-007

Public Works Planning System (PWPS). R04

OMB Funding Title/Code: Revolving Fund (Liquidating Programs) / 86-4015-0-3-451.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Planning; Project Management; Public Works.

Purpose: This system tracks Public Works Planning Advance Projects through various stages of development from fund reservation to final disbursement and repayment. A record of disbursements and repayments is maintained for all approved projects. No new projects are being entered into the system due to termination of the program. *Input:* Data are derived from Public Works Planning input. *Content:* Geographic codes and program area data include State, county, SMSA, HUD regional office, and HUD locality codes and Public Works Planning Advance Projects, disbursements, and repayments data. *Output:* Output consists of a Current Project Directory, PWP Aging Report, PWP Audit List, and PWP Activity Report. *Availability:* Reports are for internal use only.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00604-008

Office of Loan Management System (OLMS). R18.

OMB Funding Title/Code: Rent Supplement Programs / 86-0129-0-1-604; Housing Payments / 86-0139-0-1-604; Payments for Operation of Low-Income Housing Projects / 86-0163-0-1-604; Annual Contributions for Assisted Housing / 86-0164-0-1-604; Homeownership (section 235) and Rental Housing (section 236) Assistance / 86-0148-0-1-604.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Financial Statements; Loans; Multifamily Housing; Public Housing; Rental Housing.

Purpose: This system operates in support of the loan servicing function in HUD field offices. Its output presents data for the most recent three fiscal years, computing data on a per-unit, per-month basis. Trend data for income and expense are shown. FLAGS indications of deviation from expected performance standards are also provided. The system data base can support all multifamily programs requiring yearly financial statement analysis. *Input:* Data are derived from Statement of Profit and Loss, Rental Housing Project Income Analysis and Appraisal, Multifamily Valuation Data, Maximum Insurable Mortgage, Closing Memorandum, and Inquiry Transactions. *Content:* Geographic program area data include project street address, city, State, ZIP code, county, HUD area office, HUD insuring office, and HUD regional office codes and housing loan management, multifamily projects, financial statements, financial analysis, and rental housing data. *Output:* Output includes a Preliminary Analysis Report, Statement of Profit and Loss for Pro-

ject, Income and Expense Analysis for Project, and inquiry reports. *Availability:* Reports are for internal use only.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00604-009

PHA Directory System. R01.

OMB Funding Title/Code: Rent Supplement Programs / 86-0129-0-1-604; Housing Payments / 86-0139-0-1-604; Payments for Operation of Low-Income Housing Projects / 86-0163-0-1-604; Annual Contributions for Assisted Housing / 86-0164-0-1-604; Homeownership (section 235) and Rental Housing (section 236) Assistance / 86-0148-0-1-604; Low-Rent Public Housing--Loans and Other Expenses / 86-4098-0-3-604.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Directories; Public Housing Authorities.

Purpose: This system provides an automated data base for the identification of Public Housing Authorities. *Input:* Name and address of Public Housing Authorities are system input. *Content:* Content includes authorities' names, addresses, executive titles, and State, county, and locality codes. *Output:* PHA Directories are produced. *Availability:* Reports are for internal use only.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00604-010

PHA Operating Statement System. R47.

OMB Funding Title/Code: Rent Supplement Programs / 86-0129-0-1-604; Housing Payments / 86-0139-0-1-604; Payments for Operation of Low-Income Housing Projects / 86-0163-0-1-604; Annual Contributions for Assisted Housing / 86-0164-0-1-604; Homeownership (section 235) and Rental Housing (section 236) Assistance / 86-0148-0-1-604; Low-Rent Public Housing--Loans and Other Expenses / 86-4098-0-3-604.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting; Public Housing Authorities.

Purpose: This system provides annual statements covering the operating receipts and expenditures of each Public Housing Authority by its fiscal year. *Input:* The Statement of Operating Receipts and Expenditures is the system input. *Content:* The system statements include per-unit, per-month accounting figures and totals covering the last four years as well as percent change in overall costs incurred. The system also includes significant accounting data on the operating reserves of each authority and percent distributions of operating receipts. *Output:* Output includes an Operating Reserves Directory, Brown Green Book Directory, and Brown Book Index Directory. *Availability:* Output is for internal use only.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00604-011

Multifamily Default System. R11.

OMB Funding Title/Code: Rent Supplement Programs / 86-0129-0-1-604; Housing Payments / 86-0139-0-1-604; Payments for Operation of Low-Income Housing Projects / 86-0163-0-1-604; Annual Contributions for Assisted Housing / 86-0164-0-1-604; Homeownership (section 235) and Rental Housing (section 236) Assistance / 86-0148-0-1-604.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Foreclosures; Home Loan Defaults; Loan Defaults; Loan Reinstatements; Mortgages; Multifamily Housing.

Purpose: This system tracks projects acquired by HUD or which involve a mortgage assigned to HUD or an insured mortgage in default. The system provides the Office of Loan Management with an automated data base for the preparation of management and statistical reports. *Input:* Notice of Default, Notice of Reinstatement, Notice of Election, Notice of Assignment of Acquisition, Notice of Processing Foreclosure or Deed-In-Lieu, Notice of Purchase Money Mortgage, Notice of Termination of Insurance, and inquiry transactions are the input. *Content:* Geographic and programmatic data include State, county, congressional district, and HUD locality codes and multifamily mortgage insurance, defaults, assignments, and acquisitions data. *Output:* Output includes default activity reports, Housing Discrepancy Report, Preliminary Report of Insurance in Force, Secretary-Held Mortgage List, and inquiry reports. *Availability:* Reports are for internal use only.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00604-012

Multifamily Early Warning System (MEWS). R10.

OMB Funding Title/Code: Rent Supplement Programs / 86-0129-0-1-604; Housing Payments / 86-0139-0-1-604; Payments for Operation of Low-Income Housing Projects / 86-0163-0-1-604; Annual Contributions for Assisted Housing / 86-0164-0-1-604; Homeownership (section 235) and Rental Housing (section 236) Assistance / 86-0148-0-1-604; Housing Counseling Assistance / 86-0156-0-1-506.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Financial Management; Foreclosures; Home Loan Defaults; Housing Subsidies; Loan Defaults; Low Rent Housing; Multifamily Housing; Public Housing; Rental Housing.

Purpose: This system assists in identifying insured subsidized multifamily housing projects which may be headed for default. Using data collected monthly from the project managers, the system compares occupancy and several financial indicators with preestablished norms. *Input:* Data are derived from Monthly Operating Summary for Insured Subsidized Multifamily Projects and inquiry transactions. *Content:* Data maintained include HUD regional office, HUD area office, and HUD insuring office codes and multifamily housing, projects, subsidized projects, units, and default data. *Output:* Output includes Projects Failing, Occupancy and Financial Norms, and inquiry reports. *Availability:* Reports are for internal use only.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00604-013

Multifamily Housing Occupancy System. R02.

OMB Funding Title/Code: Rent Supplement Programs / 86-0129-0-1-604; Housing Payments / 86-0139-0-1-604; Payments for Operation of Low-Income Housing Projects / 86-0163-0-1-604; Annual Contributions for Assisted Housing / 86-0164-0-1-604; Homeownership (section 235) and Rental Housing (section 236) Assistance / 86-0148-0-1-604.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Housing; Low Rent Housing; Minorities; Mortgage Insurance; Multifamily Housing; Occupancy; Public Housing; Rental Housing; Tenants.

Purpose: This system provides detailed data on the status of occupancy in insured multifamily and Section 202 Housing Projects by minority group, project, and insurance status, applicable public law, and other significant categories. *Input:* HUD Insured Multifamily and Section 202 Occupancy Reports are the input. *Content:* Data maintained include State, county, SMSA, HUD regional office, HUD area office, and HUD insuring office codes - 1 multifamily, insured projects, section of the act, Section 202, occupancy status, and minority group data. *Output:* Output consists of Multifamily Occupancy Characteristics Tables and Other Occupancy Characteristics Tables. *Availability:* Reports are publicly available and are published in the HUD Statistical Yearbook.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00604-014

LRH Occupancy System. R42.

OMB Funding Title/Code: Rent Supplement Programs / 86-0129-0-1-604; Housing Payments / 86-0139-0-1-604; Payments for Operation of Low-Income Housing Projects / 86-0163-0-1-604; Annual Contributions for Assisted Housing / 86-0164-0-1-604; Homeownership (section 235) and Rental Housing (section 236) Assistance / 86-0178-0-1-604.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Low Rent Housing; Minorities; Occupancy; Public Housing; Rental Housing; Tenants.

Purpose: This system provides tenant composition, by minority group, by project, and Public Housing Authority for the Low Rent Public Housing Program. Breakouts are shown for the major kinds of housing under this program, e.g., conventional, turnkey, etc. *Input:* Data are derived from LRH Occupancy Report Forms, LRH Report on Initial Occupancy Forms, and inquiry transactions. and Rental Housing (section. *Content:* Data maintained include State, congressional district, HUD regional office, HUD area office, and HUD locality codes and low rent public housing, public housing, tenant occupancy, and minority data. *Output:* Output consists of HUD Statistical Yearbook tables, detailed statistical tables (unpublished), and inquiry reports. *Availability:* Reports are for internal use only.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00604-015

Mobile Home Inventory System. R09.

OMB Funding Title/Code: Disaster Assistance Fund / 86-3981-0-1-453.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Disaster Relief; Emergency Relief; Housing; Inventories; Location; Mobile Homes.

Purpose: This system maintains an immediately accessible inventory of all mobile homes available for use by HUD during disasters. It enables the user to locate and dispatch these temporary homes to provide maximum relief to disaster victims in the shortest possible time. *Input:* Data are derived from mobile home transactions and inquiry transactions. *Content:* Content focuses upon the identification of mobile homes (inventory) and their specific locations. *Output:* The system generates a Mobile Home Inventory and inquiry reports. *Availability:* Reports are for internal use only.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00604-016

Modernization Program Reporting System (MPRS). R14.

OMB Funding Title/Code: Low-Rent Public Housing--Loans and Other Expenses / 86-4098-0-3-604.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Low Rent Housing; Management Information Systems; Modernization; Public Housing; Residential Rehabilitation.

Purpose: This management information system supports a comprehensive program for modernization of existing public housing projects. The system permits the central office to assess the overall progress of the program and identify trends and problem areas. In addition, it supports policy decisions regarding program changes and the allocation of funds on the basis of hard data and responds to congressional and other inquiries for information as to how modernization funds are being spent. *Input:* Data are derived from Modernization Work Program, Modernization Quarterly Progress Report, and inquiry transactions. *Content:* Content includes State, county, HUD regional office, and HUD area office codes and low rent public housing, public housing, modernization, public housing authority, and public housing project data. *Output:* Output consists of a project summary/statistical report, project status report, and inquiry reports.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00604-017

Critical Path Processing System (CPPS). R07.

OMB Funding Title/Code: Federal Housing Administration Fund / 86-4070-03-401.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Acquired Home Properties, Contractors; Housing; Minorities; Project Management; Property Disposal, Real Estate; Sales, Single Family Homes.

Purpose: This system tracks the processing of acquired single family dwellings from acquisition through sale. The system operates at the field office level, supporting realty specialists on a day-to-day basis. It provides summary reports at the regional and central office level. In addition to process tracking, the system identifies costs incurred by area management brokers while property is being readied for sale and identifies minority contractor participation. *Input:* Data are derived from Property and Program Inquiry Transactions. *Content:* Content includes State, city, HUD regional office, and Census Tract codes and acquired properties, single family properties, property disposition, and disposition costs data. *Output:* Critical Path Summaries, CPP Load Monitoring, and inquiry reports are produced. *Availability:* Reports are for internal use only.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00604-018

Acquired Home Property Disposition Summary System. R12.
OMB Funding Title/Code: Federal Housing Administration Fund / 86-4070-03-401.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Acquired Home Properties; Homes; Housing; Mortgage Insurance; Property Disposal; Real Estate.

Purpose: This system prepares reports from the Acquired Home Property Phase II data base. These reports alert management to the necessity of controlling costs on HUD's acquired home properties. This aids in maximizing returns to the mortgage insurance fund and reduces cash borrowings by HUD. ***Input:*** Data are derived from acquired home property data (AHP II Master [Acquired Home Property-Phase II System]). ***Content:*** Content includes State, county, SMSA, and HUD regional office codes and acquired home properties, maintenance expenses, and mortgage insurance data. ***Output:*** Output pertains to property disposition. ***Availability:*** Reports are for internal use only.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5834.

S00605-001

Disaster Management Information System (DMIS).
OMB Funding Title/Code: Disaster Relief / 11-00, 9-0-1-453.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Disaster Relief; Emergency Relief; Management Information Systems.

Purpose: This system is designed to support and standardize the Disaster Assistance efforts of Federal agencies. It consists of two major components, a public assistance file and individual assistance data, and offers support to field management and reporting of disaster operations via portable computer terminals. ***Input:*** Data from various Federal agencies on disaster operations comprise system input. ***Content:*** Content includes disaster management information, disaster assistance, public assistance, and individual assistance data. In addition, the data are grouped by State and county. ***Output:*** Status reports are issued. ***Availability:*** Reports are for internal use only.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00606-001

Flood Insurance System. I01.
OMB Funding Title/Code: National Flood Insurance Fund--Flood Insurance / 86-4236-0-3-453.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Disasters; Flood Insurance; Floods; Flood Statistics; Insurance; Natural Disasters.

Purpose: This system maintains a file of every community identified as "flood prone" by the Federal Insurance Administration (FIA). It provides reports reflecting the current status of all data elements whenever a community record is changed. This includes an indication of whether a community is participating in the Flood Insurance Program, the progress of flood studies, and contractor participation. It also provides listings and mailing labels selectively by State and county. There are 106 data elements available for each community in the file. ***Input:*** Data are derived from Flood Statistical System Input Forms. ***Content:*** Some of the 106 data elements available for each community in the file are State, county, HUD regional office, and HUD area office codes and flood insurance, flood prone, flood studies, regular program emergency program, and hazard area data. ***Output:*** Output includes Update Status Report by Identification, Update Status Report by State, Eligibility Report, Status of Studies Report, Studies by Water Basin Report, Status Report by State, Eligibility Report, Name and Address Listing, and Name and Address Mailing Labels. ***Availability:*** Reports are for internal use only.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00606-002

Mortgage Backed Securities Pool Balances System. B01.
OMB Funding Title/Code: Salaries and Expenses, HUD / 86-0143-0-1-999.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Bonds; Housing Finance; Investments; Mortgage Backed Securities; Securities.

Purpose: This system provides the Government National Mortgage Association (GNMA) and the secondary mortgage market with the information necessary to effect daily trades of mortgage backed securities. The data are distributed nationwide through the facilities of the "Bond Buyer" publishers. The system enables security dealers to determine the present principal amount of certificates without the need of contacting issuers. It aids directly in maintaining the liquidity of these securities which, in turn, allows GNMA to achieve its goal of attracting new sources of mortgage funds. ***Input:*** Data are derived from GNMA Mortgage Backed Securities Issuances and GNMA Mortgage Backed Securities Monthly Balance of Securities. ***Content:*** Systems content includes Government National Mortgage Association mortgage backed securities, bond buyer, securities, and certificates data. ***Output:*** Output consists of Current Pool Balances and Factors, Current Pool Balances and Factors by Interest Rate, New Issues, Pool Distribution-New Issues and All Issues, Original Pool Balances, and MBS Data File. ***Availability:*** Reports are for internal use and limited distribution through New York Stock Exchange Telerate Bond Buyer System.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

S00607-001

Interstate Land Sales Registration System. L01.
OMB Funding Title/Code: Interstate Land Sales / 86-5270-0-2-403; Salaries and Expenses, HUD / 86-0143-0-1-999.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Consumer Protection; Disclosure Statements; Interstate Land Sales; Land Subdivision; Sales.

Purpose: This system provides information as to the progress, status, and accuracy of developer's disclosure statements in the administration of the Interstate Land Sales Full Disclosure Act. The system also provides the basis for statistical records, budget justification and estimation, and followup functions. ***Input:*** Data transcription sheets on progress and status of developer's disclosure statements are sources of data. ***Content:*** Content includes interstate land sales, disclosure statements, and subdivision lots data in addition to State codes. ***Output:*** Updated Subdivisions, Monthly Catalogue Report, Monthly A61006 Report, and Overdue Facilities Report are issued. ***Availability:*** Output is for internal use only.

Agency Contact: Office of ADP Systems Development; HUD Bldg., Room 4158, Washington, DC 20410; (202) 755-5884.

DEPARTMENT OF THE INTERIOR

S00700-001

Accounting System.

OMB Funding Title/Code: Salaries and Expenses / 14-0102-0-1-306; Departmental Operations / 14-0108-0-1-306; Salaries and Expenses (Special Foreign Currency Program) / 14-0105-0-1-306; Litter Prevention and Cleanup / 14-5031-0-2-305; Working Capital Fund / 14-4523-0-4-306; Consolidated Working Fund, Office of the Secretary / 14-5701-0-4-306; Salaries and Expenses / 14-0107-0-1-306.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on International Relations; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Foreign Relations.

Subject Terms: Accounting Systems.

Purpose: The system was established in 1970 to provide for the preparation and processing of reporting on accounting data on a timely basis. The major functions of this system are to edit transaction input, classify transaction input, and provide various accounting and management reports. ***Input:*** The data are derived from source documents initiated by or for the managers of the programs listed. ***Content:*** The master records consist of detailed transaction records and balance forward summary records which are matched once a month to provide required reports on general ledger control account balances, reimbursements, disbursements, collections, travel advances, accounts receivable, undelivered orders, accounts payable, and obligations by location and object class. ***Output:*** The major reports are: daily input central listings (hardcopy), monthly operating reports (hardcopy), and monthly fund central reports (hardcopy). The system is basically a unit record system with no meaningful query capability. ***Availability:*** Information is for internal use only.

Agency Contact: Secretarial Operations, Fiscal; 18th and C Streets NW, Washington, DC 20240; (202) 343-6648.

S00700-002

National Natural Resources Library and Information Systems (NNRLIS).

OMB Funding Title/Code: Departmental Operations / 14-0108-0-1-306.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Information Centers; Libraries; Natural Resources.

Purpose: The system provides library and information services to employees of the Department and its bureaus and offices. It also provides natural resources information to researchers from State, regional, and local governments and from the private sector. ***Input:*** Information is gathered from all sources of natural resources data. ***Content:*** The content consists of natural resources data as contained primarily in published materials. It covers current and retrospective periods, updated continually in many regular and irregular publishing cycles. It is concerned primarily with the United States, but foreign materials on natural resources are collected in large amounts. ***Output:*** The output includes the Catalog of the Natural Resources Library (cards and books), Libraries and Information Services Directory (annual), Union List of Serials (NNRLIS), and specialized bibliographies on demand. ***Availability:*** The data are publicly available and the source varies.

Agency Contact: Office of Library and Information Services; 19th and C Streets NW, Room 1152, Washington, DC 20240; (202) 343-5821.

S00702-001

Water Resources Scientific Information Center (WRSIC).

OMB Funding Title/Code: Land and Water Resources / 14-0115-0-1-301.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Abstracts; Information Centers; Natural Resources Conservation; Research; Water.

Purpose: The system disseminates scientific and technical information to the water resources community through a variety of services, including a twice-monthly abstracting bulletin, an annual catalog listing of ongoing projects, topical bibliographies, state-of-the-art reviews, and computer searches. ***Input:*** The system contains data from State water resources institutes, water-related U.S. agencies, "centers-of-competence" in universities and elsewhere, secondary abstracting services, and foreign governments on exchange agreements. Input is in the form of abstract-index worksheets executed to WRSIC specification and accompanied by original document. ***Content:*** Content includes abstracted and indexed information dealing with water-related aspects of the life, physical, and social sciences, as well as related engineering and legal aspects of the characteristics, conservation, control, use, or management of water. It covers 1968 to the present, although earlier permanently valuable works are included. The coverage is worldwide, with English-language material predominating. The printed file is updated semimonthly; the machine-readable counterpart is updated monthly. ***Output:*** Output includes the Abstracting Bulletin (twice monthly, printed and machine-readable/searchable); indexes accompanying abstracting bulletin; special bibliographies (irregularly printed); catalog (annual, printed and machine-readable/searchable); computer searches (on demand, printout); and state-of-the-art reviews. ***Availability:*** The products are publicly available.

Agency Contact: Water Resources Scientific Information Center; 19th and C Streets NW, Washington, DC 20240; (202) 343-8435.

S00709-001

May Aerial Survey.

OMB Funding Title/Code: Resource Management / 14-1611-0-1-303.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Animal Population; Birds; Migratory Birds; Waterfowl; Wildlife.

Purpose: The system provides data tables for use in estimating the size of waterfowl populations. It uses a master file of aerial survey data accumulated and updated each year. The principal audience for the report are professional staff biologists and specialists in waterfowl management and research. *Input:* The primary providers of the input data are the Fish and Wildlife Service, Canadian Wildlife Service, and State conservation agency personnel. The data are enumerations of birds by species and a variety of other factors. *Content:* The principal subject matter is waterfowl populations. The geographic coverage is breeding areas of Alaska, Western Canada, and the North Central and Western States of the United States. The survey (data gathering) operation is conducted each year in the spring. *Output:* The output report is data tables in a computer printout produced annually. In addition a narrative summary entitled the "Waterfowl Status Report" is produced annually by the Laurel branch of the Migratory Bird Management Office. *Availability:* The computer printout is primarily for internal use, but the summary is publicly available from GPO.

Agency Contact: Planning and Budget; 18th and C Streets NW, Washington, DC 20240; (202) 343-8286.

S00709-002

Duck Wing Analysis / Mail Survey Kill.

OMB Funding Title/Code: Resource Management / 14-1611-0-1-303.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Animal Population; Birds; Ducks; Migratory Birds; Waterfowl; Wildlife

Purpose: This system provides data for use in estimating the waterfowl kill by species, estimating annual production and other facts relating to the waterfowl kill and hunter activity for the Nation in various political and geographic regions. The principal audience is Fish and Wildlife Service staff specialists and scientists. *Input:* The primary providers of input are individual hunters who send in wings and tails of birds killed along with partially completed forms. These are analyzed by Fish and Wildlife Service waterfowl specialists who complete the forms, the data of which are keyed onto magnetic tape. *Content:* The subject matter is the species composition, general age range, and sex, as well as other characteristics of waterfowl hunted in the United States. *Output:* The principal output report is a computer printout with tables of data. Staff specialists also prepare a summary report from the printout. Both are produced annually. *Availability:* The summary report cited above is available to the public through GPO.

Agency Contact: Planning and Budget; 18th and C Streets NW, Washington, DC 20240; (202) 343-8286.

S00709-003

Waterfowl Recovery Rate Analysis.

OMB Funding Title/Code: Resource Management / 14-1611-0-1-303

Congressional Relevance. *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Bird Banding, Birds, Migratory Birds; Waterfowl; Wildlife.

Purpose: The system provides data on which to base analyses for use in formulating and evaluating waterfowl hunting regulations. The primary users of the report are wildlife biologists and waterfowl management specialists who analyze and interpret the data. *Input:* The primary providers of the input are bird banding personnel of the U.S. Fish and Wildlife Service and the Canadian Wildlife Service, with some assistance from State conservation agencies. Subsequently, the recovered bands are sent in by individual citizens. Fish and Wildlife Service personnel then complete forms from which the data are keyed onto magnetic tapes. *Content:* The bird band recovery rate is the main emphasis of the report. These data are in tabulations prepared in June (approximately) of each year. The principal geographic coverage is the North American Continent. The data are organized in broad groupings of age and sex. *Output:* The reports are annual computer printouts of rate recovery figures in tabular form. *Availability:* The report is primarily for internal use.

Agency Contact: Planning and Budget; 18th and C Streets NW, Washington, DC 20240; (202) 343-8286.

S00709-004

The Migratory Bird Banding Laboratory.

OMB Funding Title/Code: Resource Management / 14-1611-0-1-303.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Bird Banding, Birds, Migratory Birds, Wildlife

Purpose: The Bird Banding Laboratory maintains banding records and supplies and provides reports on banding and band recovery of nearly 1,000 species of birds. Information covers the North American continent. The Canadian Wildlife Service participates with the Fish and Wildlife Service in this activity and uses the Bird Banding Laboratory facility. The intended audience includes ornithological researchers, bird management specialists, and other interested parties, both internal and external to the Service. *Input:* The primary providers of data are individuals or entities (governmental or private) who band birds (under permit procedures) and individuals who recover the used bands. The data received at the laboratory are processed by specialist staff, coded onto paper forms, and then keyed onto magnetic tape. *Content:* The principal subject matter coverage pertains to banding activity and quantity of bands recovered. This in turn relates to the migratory bird populations of the North American continent. *Output:* The laboratory relies on a number of interrelated computer subsystems that create, maintain, and retrieve information related to banding and recovery. The products of the computer system include reports to the bander and to the individual who reports a recovery and monthly reports to agencies and individuals involved in banding. The form, medium, and frequency of output vary in accordance with the purpose and nature of any given report or other output. *Availability:* They are publicly available.

Agency Contact: Office of Planning and Budget; 18th and C Streets NW, Washington, DC 20240; (202) 343-8286.

S00709-005

Congressional District Report System.

OMB Funding Title/Code: Resource Management / 14-1611-0-1-303; Construction and Anadromous Fish / 14-1612-0-1-303; Migratory Bird Conservation / 14-5137-0-2-303; Administrative Provisions / 14-9923-0-2-303.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Appropriations; Budget Information Systems; Congressional Districts; Fishes; Wildlife.

S00710-002

Programming and Financial Management System (PFMS).

OMB Funding Title/Code: Operation of the National Park System / 14-1036-0-1-303; Road Construction / 14-1037-0-1-303; John F. Kennedy Center for the Performing Arts / 14-1038-0-1-303; Planning and Construction / 14-1039-0-1-303; Preservation of Historic Properties / 14-1040-0-1-303; Planning, Development, and Operation of Recreation Facilities / 14-5006-0-2-303.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Merchant Marine and Fisheries; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Environment and Public Works.

Subject Terms: Accounting; Appropriations; Financial Management.

Purpose: PFMS is used to account for, control, and report obligations charged to funds appropriated or made available to the National Park Service; account for and report cost of operations; and prepare external financial reports required by regulation or directive. ***Input:*** The data are derived from all Agency payments and financial transactions. It is the only financial management system authorized for use by component organizations of the Service. ***Content:*** Financial data are recorded and stored with the following structure: 1) Appropriations, activity and subactivity; 2) allottee; 3) object class within appropriation and activity; 4) general ledger account; 5) cost account; and 6) element of cost. The primary files are: Cost File-source of data and entry point for cost information; Allotment Activity File-contains financial information on each NPS allottee and provides information essential for fund control purposes; and the Fund File contains summarized financial transaction data for each NPS appropriation or fund. ***Output:*** The major output types are: Work Order Summary for Construction Projects in Progress (monthly), Cost Account Summary Report for Operations (monthly), Outlays by Geographic Location (annually), Allottee Status Report (monthly); Project Management Report (monthly for projects in progress); Fund Status Reports (monthly); and Labor Distribution Summary (biweekly). ***Availability:*** System output is not publicly available, as it is primarily utilized to meet internal information requirements along with requirements of selected external agencies such as the Civil Service Commission and the Treasury Department.

Agency Contact: Division of Finance; 1100 L St. NW, Washington, DC 20240; (202) 523-5146.

S00710-003

Program Formulation System for Operations (PFSO).

OMB Funding Title/Code: Operation of the National Park System / 14-1036-0-1-303; Road Construction / 14-1037-0-1-303; John F. Kennedy Center for the Performing Arts / 14-1038-0-1-303; Planning and Construction / 14-1039-0-1-303; Planning, Development and Operation of Recreation Facilities / 14-5006-0-2-303.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Merchant Marine and Fisheries; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Environment and Public Works.

Subject Terms: Management Information Systems; Manpower; National Parks; Personnel Needs; Resource Allocation.

Purpose: The system collects information and maintains a data base which reflects additional manpower and funding resources needed to manage, operate, and maintain park areas and programs. It provides the primary input for the preparation of operating budget submissions. ***Input:*** The data are collected internally from park, region, and central office requests for operating increases. ***Content:*** The system is servicewide, updated annually, and amended as required. The data include organization code, increase number, fiscal year required, program for which needed, park and region priority, area within park (developed area), State, fund source, and description and justification. ***Output:*** Reports provide information on program increase by organization, fund source, priority of need, and program structure. ***Availability:*** This is for internal use only.

Agency Contact: Office of Programming and Budget; 18th and C Streets NW, Washington, DC 20240; (202) 343-4462.

S00710-004

Land Acquisition Management Information System.

OMB Funding Title/Code: Planning, Development, and Operation of Recreation Facilities / 14-5006-0-2-303.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Land Purchases; Management Information Systems; National Parks; Public Lands.

Purpose: The system is used for project planning, scheduling, and coordination of land acquisition; acquisition of all lands; historical land records; and programming of land and water conservation funds. ***Input:*** The data are the internal records of proposed and completed land acquisition transactions for all areas of the National Park System. ***Content:*** The system is structured to identify and describe land projects and tracts included in the land acquisition program. It is used Servicewide and is updated and amended as required. ***Output:*** The output types are an alphabetical listing (hardcopy, run anytime); numeric listing (hardcopy, run anytime); project management report (hardcopy, run anytime); and a progress report (hardcopy, run anytime). There is also a monthly job stream which includes options accepted, unaccepted offers, exception report, and a monthly progress report. These are monthly and hardcopy, with carbons to applicable field personnel. ***Availability:*** The reports are for internal use only.

Agency Contact: Division of Land Acquisition; 1100 L St NW, Washington, DC 20240; (202) 523-5122.

S00710-005

Program Formulation System for Planning and Development (PFSPD)

OMB Funding Title/Code: Road Construction / 14-1037-0-1-303; Planning and Construction / 14-1039-0-1-303.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Budget Information Systems; Construction; National Parks; Planning.

Purpose: This system collects information and maintains a data base which reflects Agency needs for studies, planning, design, and construction projects. The system is used to formulate the planning and construction budget submission. It is also used for program execution and combined purposes in the areas of planning and development. ***Input:*** The data are collected internally from park, regions, and control office requests for planning, studies, design, and construction projects. ***Content:*** The data are entered and maintained by organization, fund source, project, and priority. They are updated annually or as amendments are received. The geographic coverage is Servicewide. ***Output:*** The reports in general are formatted to produce information at the organization, fund source, program, and project levels. ***Availability:*** The reports are for internal use only.

Purpose: As requested by Congress, the system reports on funds programmed by congressional district. The principal users are Members of Congress and their staffs. ***Input:*** The primary providers of data are Fish and Wildlife Service staffs of the regional and Washington office headquarters. The major categories of input data are dollars by appropriation and budget activity for the past, present, and budget year for each congressional district of the United States. These data are transferred to punch cards from various forms and papers. ***Content:*** The principal subject matter coverage is outlined above. The geographic coverage is all congressional districts of the United States. ***Output:*** The output report is a tabular printout, produced annually. ***Availability:*** The report is distributed to the Congress. It is otherwise publicly available, once the President's budget has been released, from the U.S. Fish and Wildlife Service.

Agency Contact: Office of Planning and Budget; 18th and C Streets NW, Washington, 20240; (202) 343-8286.

S00709-006

Program Planning, Budgeting, and Evaluation System for the National Wildlife Refuge System.

OMB Funding Title/Code: Resource Management / 14-1611-0-1-303; Construction and Anadromous Fish / 14-1612-0-1-303; Migratory Bird Conservation Account; 14-5137-0-2-303 / Acquisition of Refuges and Other Areas; Administrative Provisions / 14-9923-0-2-303.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Merchant Marine and Fisheries. *Senate* Committee on Appropriations: Interior Subcommittee: *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Budget Information Systems, Personnel Needs, Wildlife Refuges.

Purpose: The system provides budgetary and refuge benefits data as well as other information on national wildlife refuges such as public use and wildlife population data. The principal users of the report data are wildlife refuges management staff specialists who draw on the data for preparation of budgets, responses to congressional and other inquiries, and for other analytical purposes. ***Input:*** The primary providers of the data are Fish and Wildlife Service personnel who manage individual wildlife refuges. The major categories of input data are dollars, manpower, wildlife inventories, and public use information. ***Content:*** The subject matter is the estimates of dollar and manpower needs to operate and develop national wildlife refuges in relation to given levels of management intensity. The refuges are located in 49 States, the Pacific Island Trust, and in Puerto Rico. The budgetary projections are over a 6-year period. ***Output:*** The reports are printouts of tables, charts, and directories. These are converted to microfiche for long term storage. Reports are produced annually on a fiscal year and calendar year basis. ***Availability:*** The reports are for internal use.

Agency Contact: Office of Planning and Budget; 18th and C Streets NW, Washington, DC 20240; (202) 343-8286.

S00709-007

Program Management System.

OMB Funding Title/Code: Resource Management / 14-1611-0-1-303; Construction and Anadromous Fish / 14-1612-0-1-303; Migratory Bird Conservation Account / 14-5137-0-2-303; Administrative Provisions / 14-9923-0-2-303; Development and Operation of Recreation Facilities/14-5028-0-2-303; Consolidated Working Fund/ 14-3916-0-2-303; Contributed Funds / 14-8216-0-2-303.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Budgets, Financial Management, Management Information Systems.

Purpose: The system is composed of component processes and systems which may be grouped as follows: 1) The program planning and budgeting process, which provides analyses of program policy for decisionmaking and budgets for submittal to OMB and the Congress; and 2) the Program and Financial Management Information System (PFMIS), which provides internal program guidance and funds and manpower allocations and follows through with program management information reports as well as accounting and other financial management information reports for internal and external purposes. ***Input:*** The primary providers of data are Fish and Wildlife Service personnel. The program planning and budgeting process being manual has input which is primarily typewritten documents with narratives and tables such as issue papers and justification statements. The main input of the PFMIS are the Annual Work Plans, Time and Attendance Reports, and various transaction documents from which magnetic tapes are keyed. ***Content:*** The subject matter is Servicewide (national) in nature and includes the annual budgets of the Fish and Wildlife Service, annual program policy and objectives guidance (Program Advices), program of work planned and actual work units accomplished, and fund status and other accounting and financial information. These are updated annually except that the PFMIS data are maintained virtually current during the current year. ***Output:*** The major output is hardcopy budgets, such as the annual Budget Justifications, which include narratives, tables, charts, and graphic displays; the Program Advices and Program and Financial Management Information such as the hardcopy paper Monthly Management Report; and the financial reports to the Treasury and OMB. ***Availability:*** The Budget Justifications of the Fish and Wildlife Service is publicly available upon issuance of the President's budget. The Program Advices and Program and Financial Management Information Reports are primarily for internal use only. The financial reports to OMB and the Treasury Department are available as prescribed by those agencies.

Agency Contact: Office of Planning and Budget, 18th and C Streets NW, Washington, DC 20240; (202) 343-8286.

S00710-001

General Management Plans.

OMB Funding Title/Code: Operation of the National Park System 14-1036-0-1-303; Road Construction / 14-1037-0-1-303; Planning and Construction / 14-1039-0-1-303.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations, Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Management Information Systems; National Parks; Planning.

Purpose: The source serves as a reference to plans and projected programs for all areas of the National Park System. ***Input:*** It is primarily internal. The reports and plans are prepared with professional services support. ***Content:*** This is a Servicewide reference for approved plans and planning studies and reports in progress. ***Output:*** The output is hardcopy pamphlets and documents, including master plans, statements for management, environmental impact statements, development concept plans, interpretive prospectus, and developed area plans. ***Availability:*** Output is for internal use only.

Agency Contact: Division of Park Planning and Environmental Compliance; 18th and C Streets NW, Washington, DC 20240; (202) 343-5625.

Agency Contact: Office of Programming and Budget; 18th and C Streets NW, Washington, DC 20240; (202) 343-4462.

S00711-001

Metallurgy Research.

OMB Funding Title/Code: Mines and Minerals / 14-0959-0-1-300; Consolidated Working Fund / 14-3909-0-4-306; Contributed Funds / 14-8287-0-7-306.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Education and Labor; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Energy Conservation; Metallurgical Research; Metallurgy; Minerals.

Purpose: The general purpose of the Metallurgy Research program is to help improve the Nation's minerals and metals posture. Metallurgical research is conducted to provide the scientific and technical information necessary to encourage and stimulate the nonfuels minerals industry to make expeditious advances in technology that will encourage the private sector to produce an adequate and continuing supply of mineral raw materials at acceptable material and energy costs and with a minimum of waste and environmental degradation. *Input:* Major categories of metallurgical research technology include but are not limited to the following areas: Improved process efficiencies, substitute resources for critical materials, treating low-grade and complex ores, total resource recovery, technologic base for metallurgical processing systems, improvements in technology to reduce pollution, disposition of wastes streams and tailings, metallurgical processing wastes, discarded industrial and consumer products, improving the usefulness of secondary materials, improved performance materials, materials substitution, mineral beneficiation, hydrometallurgy, pyrometallurgy, and metallic and nonmetallic materials. *Content:* The content of the metallurgy research information varies depending upon the nature of the research activity. Some research data reflect broad and significant projects or programs of scientific inquiry. Other information presents bureau research which describes the principal features and results of individual experiments (single or multiple), minor research projects, or a significant coordinated phase of a major project or program. These data also may include a summary of several projects or activities in a given subject area, results of laboratory analyses of an unusual nature, and comparative and nonroutine testing. Still other data cover summaries of scientific and technical meetings, bibliographies, and descriptions of new metallurgical processes. *Output:* The major output types are bulletins, report of investigations, information circulars, technical progress reports, open file reports, and patents. The frequency of published research data is generally nonperiodic. The publications are released to the public after a specific study or research project has been completed. *Availability:* Bureau publications are publicly available.

Agency Contact: Metallurgy; 2401 E St. NW, Washington, DC 20241; (202) 634-1138.

S00711-002

Remote Terminal Contracts System (RTCS).

OMB Funding Title/Code: Mines and Minerals / 14-0959-0-1-300; Consolidated Working Fund / 14-3909-0-4-306; Contributed Funds / 14-8287-0-7-306.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Education and Labor; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Contract Administration; Contracts; Government Procurement; Grants; Procurement.

Purpose: The purpose of the system is to provide various levels of management with a timely and up-to-date record of contracts and grants awarded and to report the status of actions in the procurement process. This information is used internally by Bureau managers to make decisions within these areas of responsibilities. The scope of this system is Bureauwide and will furnish up-to-date information on contracts and grants to maintain greater control and reduce paperwork. The system will also be a ready reference of historical data on contracts and grants for inquiries both within and outside the Bureau. *Input:* The information is derived from procurement requests (issued by authorized program managers) and input documents prepared by contract personnel throughout the entire procurement cycle. *Content:* Information covering all aspects of contracts and grants (preaward and administration) is collected and updated on a daily basis with reports and inquiries furnished directly to the user upon request. There are 140 data elements in the system which have a capability to provide numerous reports consisting of, but not limited to, transaction numbers, project title, funding information, tracking dates, award data such as contractor, location, scope, funding, State and county codes, congressional districts, and contract administration data. *Output:* RTCS will provide, to Bureauwide management, standard hardcopy reports and on-line inquiry capabilities upon request. Reports and inquiries are printed at remote sites either in hardcopy or via a CRT terminal. Special considerations are made for the production of Computer Output Microfilm or Xerox output. *Availability:* RTCS output is for internal Bureau use only; however, the data available from this system will be used to answer certain inquiries outside the Bureau.

Agency Contact: Administration; 2401 E St. NW, Washington, DC 20241; (202) 634-1336.

S00711-003

Federal Helium Program.

OMB Funding Title/Code: Helium Fund / 14-4053-0-3-306.

Congressional Relevance: *House* Committee on Interior and Insular Affairs; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Helium.

Purpose: The Federal helium program is designed to provide for the current and foreseeable future requirements for helium for essential Government activities. The program involves the production, conservation, sale, and distribution of helium and includes the following functions: 1) Acquisition, construction, operation, and management of helium plants, gas fields, helium storage fields, pipelines, and fleets of helium tank cars and semitrailers; 2) the search for new sources of helium-bearing natural gas and negotiation of contracts for supplies of helium-bearing gas; 3) establishment of helium reserves, and 4) experimentation and research to discover helium supplies and to improve methods of helium production, purification, transportation, liquefaction, storage, and utilization. *Input:* Information is gathered through internal operations and contracts with other Federal agencies, private helium producers, distributors and users, well drilling companies, and natural gas producers and distributors by means of statistical surveys, personal contact, and literature searches. *Content:* Information covering all aspects of helium production, sales, distribution, conservation, uses, future demand, and reserves is collected and issued through various internal and external reports, papers, and publications. These reports are generally issued on an annual basis; however, some are also issued intermittently depending upon internal and external circumstances. Information on helium, as described above, is gathered nationwide and, where possible, worldwide. *Output:* Reports consist of information circulars and internal reports normally issued annually. Data regarding the percentage of helium in natural gases found throughout the United States and several foreign countries are available on computer tape through the National Technical Information Service of the Department of Commerce. *Availability:* These reports are publicly available through NTIS.

Agency Contact: Division of Helium; Columbia Plaza, 5th Floor, 2401 E St. NW, Washington, DC; (202) 634-4734.

S00711-004

Mineral Land Assessment.

OMB Funding Title/Code: Mines and Minerals / 14-0959-0-1-300; Consolidated Working Fund / 14-3909-0-4-306.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Education and Labor; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Fuels; Land Use; Minerals.

Purpose: Mineral assessments are made with both regional and commodity emphasis to identify the sources and availability of minerals and fuels. These serve as input for those decisionmakers given the responsibility for land use planning and decisions, particularly those involving public lands. They also assist public and private groups in resolving environmental and engineering problems associated with maintaining adequate mineral supplies. *Input:* These assessments are developed through courthouse mining claim searches, public and company record studies, and field work. The bulk of the activities are conducted through four field offices. *Content:* Under the Wilderness Act of 1964 and the Eastern Wilderness Act of 1974, and in conjunction with the Geological Survey, mineral assessments of national forest areas are conducted. These provide an evaluation of an area's mineral reserves and paramarginal resources. Similar studies are made of wild and scenic rivers and Indian lands. Information is gathered for minerally related environmental impact statements which are reviewed on a formal and informal basis; river basin studies that evaluate mineral resource development, related water requirements, and water pollution problems; and dam and reservoir sites to assess the impact of proposed construction on mineral resources. *Output:* Project files are the major output. Documents are published occasionally. *Availability:* The information is publicly available.

Agency Contact: Office of the Associate Director; 2401 E St. NW, Room 1038, Washington, DC 20241; (202) 634-1330.

S00711-005

Minerals Information System (MINFO).

OMB Funding Title/Code: Mines and Minerals / 14-0959-0-1-300; Consolidated Working Fund / 14-3909-0-4-306; Contributed Funds / 14-8287-0-7-306.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Education and Labor; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: International Trade; Minerals.

Purpose: The system develops and disseminates a coordinated body of basic minerals information, both domestic and foreign, covering upwards of 100 commodities for Government and industry policy, planning, and decisionmaking. *Input:* The information is collected by canvassing 80,000 mineral establishments by means of more than 600 statistical surveys and by personal contacts on a weekly, monthly, quarterly, semiannual, or annual basis. In addition, foreign data are obtained from various publications, foreign service dispatches, other Government agencies, and mineral attaches at foreign posts. *Content:* Technical and economic information covering all aspects of reserves, production, processing, consumption, and international trade is collected. This information is analyzed to determine what the current and future mineral-related problems and opportunities are and to identify the underlying factors. In addition, the effects that legislation and policy decisions have on the supply/demand relationship of minerals as well as their impact on the environment, economy, and public well-being are assessed. MINFO is enhanced by two automated subsystems: Fuels Availability System (FAS) and the Minerals Availability System (MAS). State liaison officers are channels of information for both the Federal and State interests. They are input sources for MINFO. They also are sources of the system's output at the State levels. *Output:* The Bureau of Mines develops and disseminates in a variety of forms many reports and studies. The following is a list of principal, periodic publications: Mineral Industry Surveys (weekly, monthly, quarterly, and annually); Minerals and Materials (a monthly survey); Mineral Trade Notes (monthly); International Cost Trade (monthly); Commodity Data Summaries (annually); Status of the Mineral Industries (annually); Minerals in the U.S. Economy (annually); Mineral Trends and Forecasts (annually); Minerals Yearbook–three volumes (annually); and Mineral Facts and Problems (every five years). *Availability:* The publications are publicly available.

Agency Contact: Office of the Associate Director; 2401 E St. NW, Room 1038, Washington, DC 20241; (202) 634-1330.

S00711-006

Mining Research.

OMB Funding Title/Code: Mines and Minerals / 14-0959-0-1-300; Consolidated Working Fund / 14-3909-0-4-306; Contributed Funds / 14-8287-0-7-306; Miscellaneous Appropriations / 14-9911-0-1-306.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Education and Labor; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Energy; Fuels; Minerals; Mining Research; Power Resources; Research.

Purpose: The mining research program of the Bureau of Mines is aimed at producing technologies that will help meet the Nation's increasing mineral and energy demands at the lowest possible social and economic costs. The major thrust of the mining research technology program falls within three basic program areas: Mining Health and Safety Research, Advancing Mining Technology Research, and Resource Conservation and Environmental Protection Research. The 3-pronged emphasis is necessary to achieve the goals of improved safety and efficiency of existing mining systems while simultaneously developing new systems that are safer and more productive and compatible with an aesthetic environment. *Input:* The research program is conducted out of five research centers located in Carbondale, IL; Denver, CO; Minneapolis, MN; Pittsburgh, PA; Spokane, WA; and an environmental field office at Wilkes-Barre, PA. *Content:* The content of the Mining Research information varies depending upon the nature of the research activity. Some research data reflects broad and significant projects or programs of scientific inquiry. Other information presents Bureau research which describes the principal features and results of individual experiments (single or multiple), minor research projects, or a significant coordinated phase of a major project or program. These data also may include a summary of several projects or activities in a given subject area, results of laboratory analyses of an unusual nature, and comparative and nonroutine testing. Still other data cover summaries of scientific and technical meetings, bibliographies, and descriptions of new mining processes. *Output:* The Bureau of Mines reports the findings of its research and investigations in its own series of publications and also in articles that appear in scientific, technical, and trade journals; in proceedings of conventions and seminars; in reference books; and in other non-Bureau publications. Mining publications are Bulletins, Technical Progress Reports, Report of Investigation, Open File Reports, Information Circulars, and Patents. These data are generally nonperiodic and released to the public after a specific study or research project has been completed. *Availability:* Bureau publications are publicly available.

Agency Contact: Mining; 2401 E St. NW, Washington DC 20241; (202) 634-1210.

S00711-007

Research Information Management System (RIMS).

OMB Funding Title/Code: Mines and Minerals / 14-0959-0-1-300; Consolidated Working Fund / 14-3909-0-4-306; Contributed Funds / 14-8287-0-7-306; Miscellaneous Appropriations / 14-9911-0-1-306.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Education and Labor; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Management Information Systems; Mining Research; Planning; Research.

Purpose: This is a computerized data storage and retrieval system which supports the planning and management of mining research of the Bureau of Mines. It accumulates, organizes, and summarizes data on the substance, schedule, status, and cost of all projects, from proposal to project completion, in the research program conducted by the Office of the Assistant Director-Mining, Bureau of Mines. *Input:* The data contained in this system are derived from program memoranda and contract award notices within the Bureau of Mines. *Content:* The system consists of a series of reports which are updated monthly or more frequently by special request. The data in these reports consist of the following: project identification numbers, project titles, contractor name and address, program area, research area, research center involved, contract modifications, project award date, expected completion date, dollar expenditures, project monitors, and congressional districts. *Output:* RIMS serves Bureau of Mines management by generating standard and special reports at scheduled intervals or upon ad hoc request. For the routine dissemination of general contract status summaries, standard reports are reproduced and distributed at monthly intervals. Special reports may be reproduced or may be queried from the data base, depending upon the size of the request and time frame involved. *Availability:* RIMS output is for internal use only.

Agency Contact: Mining; 2401 E St. NW, Washington, DC 20241; (202) 634-1210.

S00711-008

Financial and Management Information System (FAMIS).

OMB Funding Title/Code: Mines and Minerals / 14-0959-0-1-300; Consolidated Working Fund / 14-3909-0-4-306; Contributed Funds / 14-8287-0-7-306; Miscellaneous Appropriations / 14-9911-0-1-306.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Education and Labor; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Accounting; Auditing; Financial Management; Management Information Systems; Mining.

Purpose: This is a computerized data storage and retrieval system which supports the fiscal planning and management functions of the Bureau of Mines. It accumulates, organizes, summarizes, and monitors fiscal data in a manner that assures effective control and economical operations. *Input:* The data are derived from budget documents, purchase documents, payroll expenditure vouchers, and billing invoices for services and supplies. *Content:* The system consists of a series of accounts which are updated on a daily basis. FAMIS interfaces with the Fedstrip, Motor Pool, Payroll, Property Management, and Procurement systems. The data in these accounts consist of account identification number, account title, responsible research center, dollar amounts for budgets, obligations, expenditures, unliquidated obligations, unobligated balances remaining in the account, and percentage of budget amount used. The major files are the account verification file, transaction file, account file, fund file, and clearing file. *Output:* Daily edit and update reports are used internally by the Division of Finance to insure effective internal control over funds. Monthly operating reports are furnished to field office management officials disclosing the status of funds under their control. External reports are furnished to regulatory agencies at various intervals. Other miscellaneous informational reports are available internally for analysis and control purposes. *Availability:* The output is for internal use only.

Agency Contact: Division of Finance; Denver Federal Center, Bldg. 20, Room D-2038, Denver, CO 80225; (303) 234-3738.

S00712-001

Catalog of Information on Water Data.

OMB Funding Title/Code: Surveys, Investigations, and Research / 14-0804-0-1-306.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Hydrology; Water.

Purpose: The Office of Water Data Coordination was established to carry out the responsibilities for coordination of Federal activities in the acquisition of water data assigned to the Department of the Interior by Office of Management and Budget Circular A-67. These responsibilities include maintenance of a central catalog of information on water data and on Federal activities being planned or conducted to acquire water data, continuing and systematic review of water data requirements and activities, designing and operating a national network (system) for acquiring water data, organization of national network data and the catalog of information to facilitate maximum use, and preparation of a Federal plan for efficient utilization of water data acquisition activities. *Input:* This interagency activity involves over 30 Federal agencies concerned with the collection or use of water data. In addition, some 300 non-Federal agencies participate in the cataloging activity (information on planned activities is not solicited from the non-Federal agencies). *Content:* The catalog contains information about water data activities. For streamflow and stage and surface and ground water quality station activities, a computerized file contains locator information (latitude, longitude, State and county codes, and hydrologic unit or basin codes), site type (stream, lake, reservoir, well), parameter coverage and frequency, and identification of operating agency. The computer file is updated annually. The computerized file is being incorporated into the Master Water Data Index (MWDI) of the National Water Data Exchange (NAWDEX). In the MWDI, additional information on data availability and means of accessing data from the acquiring agencies or through alternate sources will be included. *Output:* Indexes to the catalog are published periodically. Regional plans for the 21 regions (designated by the Water Resources Council for planning purposes) summarize annually the information on agency plans and needs for data acquisition. An annual Federal plan based on the regional plans and additional information on agency plans furnished at headquarters level is prepared. A National Handbook of Recommended Methods for Water Data Acquisition is published and maintained. *Availability:* The information is publicly available.

Agency Contact: Office of Water Data Coordination; 417 National Center, Reston, VA 22092; (703) 860-6931.

S00712-002

National Water Data Exchange (NAWDEX).

OMB Funding Title/Code: Surveys, Investigations, and Research / 14-0804-0-1-306.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources

Subject Terms: Hydrology; Location; Water.

Purpose: NAWDEX provides nationwide assistance to users of water data in the identification, location, and acquisition of needed data. Information is provided on water data available from Federal, State governmental, local governmental, and private organizations. NAWDEX is intended to benefit all users of water data including Federal, State, and local governmental organizations; private organizations and individuals; universities; and water, environmental, and energy resource planners, managers, and scientists. *Input:* NAWDEX gathers information on water data available from surface and groundwater sites. This information is currently supplied by 19 Federal organizations and 300 non-Federal organizations active in water data collection activities. Contributing non-Federal organizations include State governmental organizations, local governmental organizations, river basin commissions, interstate commissions, irrigation districts, universities, public utilities, and private organizations. *Content:* NAWDEX data systems include a Water Data Sources Directory which contains information on organizations that collect water data, the types of data collected, geographic areas in which data are collected, and locations within each organization from which water data may be acquired. A nationwide Master Water Data Index is also maintained which identifies sites for which water data are collected, the collecting organization, the geographic location of the site, the type of site, the types of data collected, the periods of records for which data are available, major water data parameters being measured and their frequency of measurement, and the media in which each type of data are available. Each water data site is geographically identified by latitude, longitude, State code, county code, congressional district, and hydrologic unit or basin code. These data systems are updated on an annual basis and contain information on the availability of streamflow, river stages, peak and low flow values, reservoir or lake volumes, geologic identifiers, groundwater levels, groundwater discharges, well depths, and water quality data of surface and groundwaters including physical, biological, sediment, and chemical characteristics. *Output:* NAWDEX data systems have both remote batch and interactive ad hoc query capability. Printed reports and tables of information on data availability are produced. Numeric summaries of categories of data available may also be produced. A printed directory of sources of water data is published periodically for public dissemination. Ad hoc reports are produced upon request. *Availability:* The output is publicly available.

Agency Contact: National Water Data Exchange; 421 National Center, Reston, VA 22092; (703) 860-6031.

S00712-003

National Water Data Storage and Retrieval System (WATSTORE).

OMB Funding Title/Code: Surveys, Investigations, and Research / 14-0804-0-1-306.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Floods; Hydrology; Water; Water Pollution.

Purpose: WATSTORE was established to store data collected as a result of measuring and quantifying the occurrence and quality of U.S. water resources and the effect of development and utilization on those resources. WATSTORE makes statistical data and summary reports on water data available to planners, developers, and managers. *Input:* The data are collected internally. The data base includes surface water stage and discharge; chemical quality parameters; radiochemistry; sediment; pesticide and certain biological concentrations in water; ground water levels; geologic data describing the framework in which ground water occurs; flood frequency; and flood inundation mapping. *Content:* The system contains hydrologic data collected nationwide. Some data are computed and stored as averages for the day; other data are instantaneous observations. The data are generally updated on a monthly basis and are referenced by State, county, and latitude-longitude. *Output:* The major output types are water resources data published yearly on a State basis and water supply papers of the Geological Survey. Data are also available in machine-readable form (punched cards or tapes) and hardcopy. It is a batch oriented system. *Availability:* Data are publicly available.

Agency Contact: Water Resources Division; 12201 Sunrise Valley Dr., Reston, VA 22092; (703) 860-6877.

S00712-004

Procurement Management Information System.

OMB Funding Title/Code: Surveys, Investigations, and Research / 14-0804-0-1-306.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Contracts; Government Procurement; Management Information Systems; Procurement.

Purpose: The purpose is to maintain an inventory of procurements during and by fiscal year. The system will assist in measuring workloads, evaluating the status of individual procurements, and enabling analysis of the Geological Survey's procurement program within a fiscal year. *Input:* Information is obtained from internal source documents such as requisitions, solicitation documents, purchase orders, and delivery orders. All the documents are forms completed by the Survey's procurement activities, except the requisition, which is submitted by internal organizational units. *Content:* The system serves as an inventory of Survey procurements, tracing each from a requisition, through solicitation, to award. As such, the information captured by the system is descriptive in nature. Information from the requisition includes dates, dollar amounts, and the source of the requisition. The solicitation information identifies the type of solicitation, dates actions occurred, and the contracting official. Finally, the award information delineates the type of award, the vendor, city and State of the award, and the dollar value of the award. This information is processed on a daily update schedule utilizing distributed data entry terminals. The information is retained in the system until the end of the fiscal year in which the procurement is completed, at which time the data are retained in machine-readable form in low cost history files. *Output:* The Procurement System provides external procurement reports and internal management reports. The external reports include the annual report of Minority Business Enterprise and the report on procurements by executive agencies. There are approximately six of these reports provided annually and semiannually. The primary output from the system serves the program management needs of the chief procurement officer and the Assistant Director for Administration. These internal reports provide information on the status of Survey procurements and workload information. These reports are produced monthly; however, less frequent reports are produced to meet specific Survey internal needs. *Availability:* All of the reports are for internal use only.

Agency Contact: Administrative Division; 12201 Sunrise Valley Dr., Reston, VA 22092; (703) 860-7201.

S00712-006

Budget and Financial System.

OMB Funding Title/Code: Surveys, Investigations, and Research / 14-0804-0-1-306.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Budget Information Systems; Financial Management; Planning; Resource Allocation.

Purpose: The system serves the dual function of providing budget planning information and maintaining accountability for its financial resources. *Input:* Information is from such Survey level documents as purchase orders, delivery orders, and journal vouchers. The departmental personnel/payroll system provides labor distribution

data. Data are also obtained from documents such as vendors' invoices for products or services supplied to the Geological Survey and Treasury Department data. *Content:* The data base contains basic accounting data showing the account charged, appropriation, the amount, type of expenditure, and data relating the expenditures to legal documents such as purchase orders and invoices. To support the workload the data base is updated daily with a monthly report cycle. It is a centralized system serving Bureauwide financial and budget information and accounting and processing needs. The system then provides machine-readable input to the Treasury Department for payment. *Output:* Output is provided in various forms such as tape, microfilm, and hardcopy to fulfill the many budget, financial, and fiscal requirements of the executive and legislative branches of Government. The internal reports are for both internal processing of financial information, internal expenditure reports for the major organizational levels within the Survey, and financial summary reports for Survey administrative officials. *Availability:* The information is for internal use only.

Agency Contact: Administrative Division; 12201 Sunrise Valley Dr., Reston, VA 22092; (703) 860-7201.

S00712-007

National Cartographic Information Center (NCIC).

OMB Funding Title/Code: Surveys, Investigations, and Research / 14-0804-0-1-306.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Aerial Photography; Cartography; Geodetic Surveys; Maps.

Purpose: The center (NCIC) maintains a data system containing information on the availability of aerial and space images maps, charts, geodetic data, and related digital data produced by Federal agencies, selected State and local agencies, and some private sources. The NCIC also maintains information regarding the status of some ongoing cartographic data collection efforts. *Input:* The major sources and suppliers of information include: 1) Aerial imagery–USGS Topographic Division, EROS Data Center, Departments of Agriculture, Commerce, and Defense, some States, municipalities, and contractors; 2) maps and charts–USGS, DMA, NOS-NOAA, Library of Congress, Corps of Engineers, some States, municipalities, and contractors; 3) geodetic control–USGS, National Geodetic Survey-NOAA (geodetic control input is to National Geodetic Survey data base). *Content:* The system content includes: 1) Aerial imagery (State, county), summary of planned, in-progress, and completed photo projects; 2) maps and charts (State, county), unit records of multipurpose maps and charts; 3) geodetic control, horizontal and vertical control data; and 4) digital map data, map features in computer readable form. All geographic references are latitude/longitude, and the update cycle is weekly. *Output:* The Center makes available such products as index maps and catalogs showing the status of published maps, mapping data, and aerial photography in the United States; nontechnical brochures describing various cartographic data; names and addresses of the agencies and private organizations that hold cartographic data; descriptive lists of geographic features of selected maps published by the Geological Survey and other agencies; and a newsletter describing recent activities. *Availability:* The reports are publicly available.

Agency Contact: Topographic Division; 507 National Center, Reston, VA 22092; (703) 860-6187.

S00712-008

National Mapping Program System.

OMB Funding Title/Code: Surveys, Investigations, and Research / 14-0804-0-1-306.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Aerial Photography; Cartography; Geodetic Surveys; Maps.

Purpose: The program (NMP) coordinates the national cartographic surveying activities in order to meet basic mapping needs (which include a family of multipurpose maps) of the Department of the Interior, other Federal agencies, State and local governments, and the general public. The coordination also includes mapping and surveying research and development. The NMP gathers, prepares, and distributes basic cartographic data involving all 50 States and the outlying areas of sovereignty and jurisdiction. The NMP responsibility is set forth in the 1967 Bureau of the Budget, now the Office of Management and Budget, Circular A-16 for the improvement of programming and coordination of mapping and geodetic surveying activity in the Federal Government and also in the Department of the Interior's manual 757, chapters 1 and 3, revised April 1975. *Input:* Basic cartographic data are collected internally through field surveys; office compilation processes; and research of libraries and Federal, State, and local agencies and offices. Data are also collected through management agreements with Federal and State agencies and through private contractors for such purposes as obtaining aerial photography and the preparation of cartographic products or components of products. The major categories of input data are aerial photography, geodetic control, digital terrain and map feature data, land reference systems and cultural (e.g., roads, bridges, buildings, names) information. *Content:* The basic information is contained in a family of general purpose maps and related cartographic products covering the United States and the outlying areas providing land reference systems; hypsography; hydrology; boundaries; transportation systems; cultural features such as buildings, airports, dams; geodetic control and survey monumentation; geographic names; and orthophotographic imagery. *Output:* The major output is: 1) Standard topographic maps at 1:24,000-scale or 1:25,000-scale (1:63,360 in Alaska); maps over metropolitan areas revised on a 5-year cycle, other maps from 5 to 20 years; 2) intermediate scale base maps at 1:100,000 or 1:50,000-scale prepared in quadrangle or county format, and a multipurpose base for users to display information unique to their individual programs; 3) orthophotoquads–black and white or color photoimage maps; 4) 1:250,000-scale topographic maps, available for all 50 States, information on these maps to be revised on a 5-year cycle for metropolitan areas and on an 8-year cycle for other areas; and 5) national park maps of the Nation's parks, monuments, and historical sites. Other principal reports are the State Base Map Series produced at 1:500,000-scale for most States; digital cartographic data; the National Atlas and single map separates of the Atlas; and map indexes for each State showing what maps are available, prices, and locations of sales offices.

Agency Contact: Topographic Division; 12201 Sunrise Valley Dr., Reston, VA 22092; (703) 860-6231.

S00712-009

Land and Mineral Conservation Information System.

OMB Funding Title/Code: Surveys, Investigations, and Research / 14-0804-0-1-306.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Land; Mineralogical Research; Minerals; Natural Resources Conservation; Research.

Purpose: The system provides a methodology for collecting, analyzing, and disseminating information relative to the effective development of land and mineral resources within the jurisdiction of the Federal Government. *Input:* Information is gathered by scientific observation of physical characteristics of potential minerals areas to establish the statistical probability of economically feasible occurrences and subsequent compliance with regulations and legislation relating to the orderly extractions in a manner most favorable to the public interest. *Content:* The information system includes the Federal jurisdiction of land and mineral development. Subsystems

include energy producing minerals, non-energy producing minerals, and water storage potential for energy producing purposes. Certain portions of information established under legislative directive are retained permanently, while other catagories gathered for various purposes are retained for periods relative to the utility and continued accuracy of information. Data are maintained current according to need. *Output:* The major output types are evaluative-selective one-time, hardcopy; inventory-nonperiodic, circulars or bulletins; supervisory-monthly, hardcopy; and financial-annual, hardcopy. *Availability:* The reports are for internal use only.

Agency Contact: Conservation Division; 12201 Sunrise Valley Dr., Reston, VA 22092; (703) 860-7524.

S00712-010

Geologic Surveys, Investigations, and Research Program.

OMB Funding Title/Code: Surveys, Investigations, and Research / 14-0804-0-1-306.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Geology; Geophysical Research; Land Use; Mineral Resources; Research.

Purpose: The national program of geologic research and investigations provides geologic, geochemical, and geophysical information for other Government agencies and for the general public on land resources, on mineral and energy resources, and on geologic hazards of the Nation and its territories. The relationship of geologic research and investigations to human welfare is particularly significant. Examples are the geologic hazards such as earthquakes, volcano eruptions, and landslides in urban and suburban areas; the development and use of energy resources, including oil and gas, coal, uranium, and geothermal waters, on the environment of the earth's surface; and the depletion of known mineral reserves and their corresponding impacts on the national and world economies. *Input:* Geologic research and investigations entail a systematic study, mapping, and analysis of the geology of the United States and the submerged edges of the continent. Knowledge is obtained about the distribution, structure, and potential usefulness of the rocks on and beneath the surface of the earth. Geophysical techniques measure the variations in the earth's gravity, magnetic field, and electrical sensitivity to help trace geologic features beneath the surface. Geochemical studies include determining the distribution of elements in the earth's mantle and crust; determining the processes that form ore bodies; determining isotopes and their application to establishing the age of rocks; and analyzing rocks, minerals, and ores. *Content:* The national program produces geologic, geophysical, and geochemical maps and analyses that show the distribution, age, composition, structure, and physical properties of rocks and minerals at and beneath the earth's surface; new or improved methods, techniques, and instruments for mineral or energy exploration on land and on the submerged continental margins, and, with the help of other State and Federal agencies, information on the chemistry and physics of the earth, moon, planets, and the geologic processes by which they were formed and are continually being modified. *Output:* The major output types are professional papers, bulletins, circulars, geologic quadrangle maps, Journal of Research, open-file reports, miscellaneous investigation maps, administrative reports, miscellaneous field studies maps, geophysical investigations maps, earthquake information bulletin, geological survey annual research, geological survey annual director's report, National Technical Information Service reports, and general interest pamphlets. *Availability:* The professional papers, bulletins, circulars, and general interest pamphlets are obtainable by mail from: Branch of Distribution, U.S. Geological Survey, 1200 South Eads St., Arlington, VA 22202. The Journal of Research and the Earthquake Information Bulletin can be obtained from GPO. For maps of areas east of the Mississippi River, including Minnesota, Puerto Rico, and the Virgin Islands, address mail orders to: Branch of Distribution, U.S. Geological Survey, 1200 South Eads St., Arlington, VA 22202. For maps of areas west of the Mississippi River, including Alaska, Hawaii, Louisiana, Guam, and American Samoa, address mail orders to: Branch of Distribution, U.S. Geological Survey, Box 25286, Federal Center, Denver, CO 80225. Residents of Alaska may order Alaska maps from: Distribution Section, U.S. Geological Survey, 310 First Ave., Fairbanks, AK 99701.

Agency Contact: Geologic Division; 911 National Center, Reston, VA 22092; (703) 860-6531.

S00712-011

National Earthquake Information Service (NEIS).

OMB Funding Title/Code: Surveys, Investigations, and Research / 14-0804-0-1-306.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Earthquakes; Earth Sciences Research; Research; Seismology.

Purpose: The primary objectives are to acquire and disseminate information on the global occurrence of earthquakes and to conduct research on the internal structure of the earth. To carry out the program of information and data services, the NEIS develops and maintains a worldwide system of seismograph stations and observatories; determines locations, magnitudes, and other characteristics of earthquakes in the United States and throughout the world and prepares and distributes reports on these earthquakes; and conducts related research. *Input:* In addition to seismic data received from the USGS network, data are received from over 650 stations around the world including the U.S.S.R. and the People's Republic of China. An observer at each station reads the seismograms and provides these readings-i.e., phase, arrival time, polarity, period, and amplitude-to the NEIS by teletype, telephone, and airmail. *Content:* The data received from the stations are entered into a timeshare computer. The computer processes as much as possible and prints out formats for review by an experienced geophysicist. The information provided to interested scientists in Preliminary Determination of Epicenters is lists of earthquakes which occur worldwide, i.e., date, time, size, location; seismicity maps; station directories; and alerting service to State and Federal Government agencies about damaging earthquakes. Also provided monthly is the Earthquake Data Report which contains much more information on each earthquake, including the individual phase readings from each station (P, S, PP, PcP, pP), their arrival times, polarity, period, and amplitude. The distance and azimuth of station to epicenter and residuals for P phases are computed and the accuracy of each solution is also listed. This information is of great value to the seismologist who is looking for earthquake data to support his research. *Output:* The major output types are Preliminary Determination of Epicenters (PDE) (every two weeks), Earthquake Data Report (monthly), seismicity maps (special publication), PDE monthly listing (monthly), seismological notes (every two months), U.S. earthquakes (quarterly and annually), and punched cards (monthly). Output is in machine-readable form, i.e., punched cards, tapes, and hardcopy. *Availability:* The output is publicly available through GPO, NTIS, and agency distribution.

Agency Contact: Office of Earthquake Studies; 905 National Center, Reston, VA 22092; (703) 860-6471.

S00712-012

Energy Resource Data Systems

OMB Funding Title/Code: Surveys, Investigations, and Research / 14-0804-0-1-306

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Coal; Energy; Fuels; Geothermal Energy; Petroleum; Power Resources; Research; Thorium; Uranium.

Purpose: The system includes and does the following: 1) NCRDS answers questions about the distribution and quality of coal resources in the United States; 2) PDS provides production and reservoir data to conduct resource estimates of remaining petroleum; 3) WHCS allows detailed studies to be conducted in geologically discreet provinces; 4) GEOTHERM is used to study the cyclic behavior of geothermal "pools" which is reflected in the engineering characteristics; 5) uranium-thorium is used to construct occurrence models for this type of ore; and 6) oil shale data are used to assess the three-dimensional distribution of the resource. *Input:* NCRDS receives data from published documents for file 1, and from geologic mapping and field work for file 2. PDS gets data from State O and G regulatory agencies, AAPC, USBM, State geological surveys, and local geological societies. WHCS data are provided by Petroleum Information Corporation. GEOTHERM data are compiled from published sources and from geothermal working groups around the world. Uranium-thorium data were collected in the 1950's, and supplemental data are provided by ERDA. Oil shale data are derived from existing drill cores which have been archived. *Content:* NCRDS is developing one file for coal tonnage and chemical analysis records, classified by rank, depth, thickness, and location (to county level), and a second file for detailed coal occurrences by quadrangle. PDS contains data on location, production, reservoir parameters, and fluid analyses for oil and gas pools. WHCS is an oil and gas well history file purchased from and maintained by Petroleum Information Corporation (Denver). GEOTHERM contains records of the location, exploration, development, evaluation, and engineering data of geothermal resources. The uranium-thorium file contains ore and metal production data (proprietary), location, ownership, and gross geology information. The oil shale file is composed of records derived from 300 drill cores containing data on location, lithology, and Fisher assays. *Output:* The major output types are NCRDS–tonnage of coal and analysis of coal resource summary reports for specified area. Contour maps, cross-sections, and resource (bed) maps. PDS–oil and gas pool distribution maps and detail pool reports or summary, regional reports. WHCS–contour maps and detailed well reports; GEOTHERM–occurrence maps and detailed engineering reports; uranium-thorium–contour maps and generalized reports; and oil Shale–drill core profiles and Fisher assay reports by depth. *Availability:* All files are generally available to the public. NCRDS and GEOTHERM are available through USGS, Reston, VA. PDS and WHCS are available through the University of Oklahoma; uranium-thorium and oil shale data files are available through USGS, Denver, CO. NCRDS, GEOTHERM, U-th, and oil shale are all research files in early developmental stages and only selected portions may be available.

Agency Contact: Geologic Division; 911 National Center, Reston, VA 22092; (703) 860-6531.

S090712-013

Mineral Information Systems.

OMB Funding Title/Code: Surveys, Investigations, and Research / 14-0804-0-1-306.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Mineral Deposits, Mineral Exports, Mineral Imports, Mining Production, Natural Resources

Purpose: The ultimate purpose of the various mineral information systems is to provide pertinent geologic, economic, and abundance information on the mineral deposits, occurrences, and resources of the Nation and the world. The information systems all function in an interactive mode on computers. *Input:* Computerized Resources Information Bank (CRIB) data come mainly from commodity geologists of the USGS. Critical Commodities file information comes from the Minerals Attache program, State Department airgrams, and Minerals Yearbooks. The Major Deposits of the World file information comes from mining journals, bibliographic references, the Minerals Attache program, and commodity geologists. The U.S. Atlas file information comes from the USGS Atlas of the United States. *Content:* The scope of the CRIB file is the mineral deposits of the world. The file is worldwide in coverage; however, special emphasis has been placed on gathering data for the United States. A computer graphics map-plotting package allows the generation of accurate maps displaying the locations of any subset of deposits. The maps can be generated at a number of different projections, at any scale, and for any area or all of the world. This file will never be complete in that there is always new information to be added, as well as updates to be made. It is anticipated that the CRIB file will increase the scope and effectiveness of the USGS with respect to mineral resources studies and the ready availability of mineral resources information. The scope of the Critical Commodities file is information concerning the 21 critical commodities for all the countries of the world. Imports, exports, production, consumption, resources, and grade of resources are obtained for each commodity for each year. In addition, the population, gross national product, and area of each country is recorded. At present, the file contains commodity information for the years 1973 and 1974. 1975 data are being gathered as they become available and will be added to the file. Generally the file will be updated on an annual basis. A graphics system associated with the file will allow for the presentation of the data pictorially in an interactive mode. It is possible to generate bar charts, pie charts, or an x-y plot on any numeric fields in the file. The scope of the Major Deposits of the World file is to have a viable working file containing general information on the major operating mineral deposits of the world. These deposits (around 1,100) account for 90 percent of all the ore production of the world other than coal. Information for the file is currently being gathered and entered in the computer. The basic information for each deposit will include deposit name, location, mining method, size of production and resources, grade of production and resources, and future production capacities. The U.S. Atlas file contains all the deposits that are represented in the USGS Atlas of the United States. The file is being developed to aid in the update of the Atlas. The file contains the location and relative size of the ore body for all the major district/deposits of the United States. In addition, a graphics system can display the deposits or a subset of the deposits on a U.S. or State-by-State basis. *Output:* All four files can produce hardcopy output in a variety of formats. In addition, information from all four files can be formatted to a magnetic device (i.e., tape or disk) or punchcards for use with another software package. The CRIB file operates under GIPSY (General Information Processing System) which has an interactive and batchmode query capability. The other three mineral files operate under GRASP (Geologic Retrieval and Synopsis Programs) which also has an interactive query capability. *Availability:* CRIB is publicly available through the General Electric MARK III Service. At present, the other three files are available only for internal use, as they are still being developed.

Agency Contact: Geologic Division; 911 National Center, Reston, VA 22092; (703) 860-6531.

S00712-014

Earth Resources Observation Systems (EROS) Data Center.

OMB Funding Title/Code: Surveys, Investigations, and Research / 14-0804-0-1-306.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Aerial Photography; Earth Resources Satellites, Photogrammetry; Remote Sensing; Satellites.

Purpose: The center maintains, reproduces, and sells photographic and digital remotely sensed data acquired by Earth Resources satellites and high altitude aircraft. It is responsible for developing techniques to collect and analyze remote sensor data and for promoting the use of these techniques in fulfilling the resource and environmental inventory and management responsibilities of the Department of the Interior. It provides extensive user training and assistance. *Input:* Data archived at the center total about 6 1/2 mil-

lion frames of data including over 800,000 frames of Landsat imagery and Landsat digital tapes; over 40,000 photographs from Skylab, Apollo, and Gemini; more than 1.8 million photographs from the NASA research aircraft program; and over 4 million aerial mapping photographs from the Department of the Interior. *Content:* The input is received from the NASA-operated Landsat-1 and Landsat-2 satellites as 70mm, second generation film negatives; 16mm microfilm of the Landsat imagery, computer compatible tapes of selected Landsat scenes, and U.S. and non-U.S. Standard Catalogs; NASA Skylab Earth Resources Experiment Package in various film formats and 16mm microfilm; NASA Earth Resources Surveys Aircraft Program in various film formats and 16mm microfilm; the NASA Apollo-Gemini missions in 35mm and 70mm film formats and 16mm microfilm; and from the Geological Survey aerial photography as 9 x 9 inch original film negatives. Landsat offers almost complete coverage of the land mass of the earth beginning in 1972 and continuing through 1976. Many areas have multiple coverage. NASA high altitude photography is collected randomly across the United States to support various scientific investigations and is then sold to the public through the Data Center. The data storage and retrieval system is updated daily as new coverage is received from contributing sources. *Output:* The major output types are: technical papers, Geological Survey professional papers, training manuals, slide cassettes, 16mm films, training exercises, and computer printouts of available data, all produced in varying formats at different time intervals. Inquiry capability is provided through the User Services section of EDC by calling or writing the Data Center; through field offices called EROS Applications Assistance Facilities and Data Reference Files, and through the National Cartographic Information Center offices at the Geological Survey Mapping Centers in Menlo Park, CA; Denver, CO; Rolla, MO; and Reston, VA. Major output is reproductions of any of the data in the data bank in either paperprint or film transparency form. They are available in a variety of sizes and map scales. *Availability:* All products are available to the general public both here in the United States and internationally. Published materials are accessable through Geological Survey libraries and NTIS.

Agency Contact: EROS Data Center; Sioux Falls, SD 59198; (605) 594-6511.

S00712-015

Geography Program.

OMB Funding Title/Code: Surveys, Investigations, and Research / 14-0804-0-1-306

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Geographical Research; Geography; Land Use; Planning

Purpose: The Geography Program compiles land use and other geographic data in maps and digital form for State, regional, and local planners. The coverage includes land use; environmental factors (geologic, hydrologic, soils, vegetation, climatologic, topographic); economic; and demographic factors relative to land use planning and policy. Services include advisory and consulting services on land use analysis techniques, geographic information systems, data collection, digitizing of land use and natural resource data, and research in analysis of interactive geographic information systems. *Input:* The data are: land use and land cover -internal, Topographic Division, USGS; political units-internal, Topographic Division, base maps, USGS; hydrologic units-internal, Water Resources Division, USGS; census county subdivisions-external, Census Bureau; and Federal land ownership-internal, Topographic Division, USGS. *Content:* Land use and land cover maps are compiled on a classification system of 37 categories (see Geological Survey Professional Paper 964) from remotely sensed data (primary), plus secondary sources (land use and other maps utilizing field survey methods) at scales of 1:250,000 and 1:100,000. Initial nationwide coverage will be completed within a 4- to 5-year period. Individual land use-land cover maps and their associated data will be released as they become available following compilation. Periodic revision of the data is being planned, but specific update cycles have not been determined. Following compilation, land use and land cover maps and their associated overlays are converted to digital form and are input to a Geographic Information Retrieval and Analysis System (GIRAS). Land use, land cover, and associated data are digitized in polygon format (each individual land use, land cover area comprising a polygon). Conversion of polygons of all data sets to grid cells of varying sizes can be made when desired. Computer manipulation and analysis of land use-land cover and other data are provided for the compilation of statistical data, by counties for areas of Federal ownership, river basins and subbasins, and by statistical units such as census tracts or other census county subdivisions. *Output:* The major output types are land use and land cover and associated maps on film positives, diazo foil, paper diazo available as released from compilation; statistical tabulations for land use-land cover, and associated overlays available upon release from computer analysis. Computer program documentation on GIRAS will be available on a nonrecurring basis through USGS publications. *Availability:* The maps are publicly available through USGS distribution centers; statistical tabulations and graphic plots are available through USGS/State cooperative users; and computer program documentation is available from USGS.

Agency Contact: Geography Program; 12201 Sunrise Valley Dr., Reston, VA 22092; (703) 860-6341.

S00713-001

Financial Management System.

OMB Funding Title/Code: Operation of Indian Programs / 14-2100-0-1-452; Construction / 14-2301-0-1-452; Road Construction / 14-2364-0-1-452; Alaska Native Fund / 14-9925-0-2-452; Revolving Fund for Loans / 14-4409-0-3-452; Indian Loan Guaranty and Insurance Fund / 14-4410-0-3-452; Consolidated Working Fund / 14-3920-0-4-452; Trust Funds / 14-9973-0-7-452

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Environment and Public Works.

Subject Terms: Accounting; Budget Information Systems; Financial Management; Planning

Purpose: The system is an integrated system which has been established to provide for preparation and processing of planning, accounting, payroll, and budgetary data. The system is responsible to both internal and external needs. The major functions of the system are to process planning information for program, budgetary, and accounting uses; process payroll and other related personnel data; process accounting data; and provide various accounting and management reports. *Input:* The data are derived from source documents initiated by or for the program managers and, for planning, from source documents prepared by various Indian tribes, agency and school superintendents, and other Bureau of Indian Affairs managers. Transactions are entered into the system both at the central computer center and by terminals located at other major offices. *Content:* The content of the records are budgetary plans, detailed payroll/personnel information, detailed transaction records, and summary records which are used to provide payroll payments and records, budgetary control reports for managers, and other required reports. The system reports on general ledger balances, disbursements and collections, undelivered orders, travel and other advances, accounts receivable, accounts payable and obligations and budgets by location, activities, cost accounts, and object class for financial management and other control purposes; the system also maintains detailed individual payroll/personnel records. *Output:* The major output types are reports on budgetary plans (hardcopy); daily edited transaction input reports (hardcopy); daily budgetary status information (machine-readable); biweekly detailed payroll reports (hardcopy); monthly operating reports, both detailed to location and summarized to areas and Bureau (hardcopy); standard reports re-

quired by other Federal units such as SF 224, SF 225, and SF 133 (hardcopy); and disbursement transactions for Disbursing Officer processing (machine readable). A query system is available to query summarized data in the system. *Availability:* They are available primarily for internal and other appropriate Federal agency use.

Agency Contact: Financial Management; 1951 Constitution Ave. NW, Room 40, Washington, DC 20245; (202) 343-6342.

S00713-002

Alaska Native Enrollment System (ANE).

OMB Funding Title/Code: Operation of Indian Programs / 14-2100-0-1-452; Alaska Native Fund / 14-9925-0-2-452.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Alaska Natives; Claims; Indian Claims, Management Information Systems.

Purpose: The system supports the requirements of the Alaska Native Claims Settlement Act. The purpose of the system is to provide timely and accurate support capability for the late enrollment of certain natives, the establishment of an escrow account for the proceeds of certain lands, the treatment of certain payments and grants, and the consolidation of existing regional corporations and other administrative requirements. *Input:* The input types are appropriation, apportionment schedules, and program activities. Budget authorities represent the budgetary support input. Enrollment status applications and existing enrollment data bases represent the major input to the system for monitoring the system's processes. *Content:* Input requirements are general in nature. Applications come from individuals who claim native status and from Bureau enrollment officers who query a demographic structured automated data base. This data base is structured in a data base management system mode which provides interactive teleprocessing capabilities. The process generally provides for timely information for family tree research, timely and economical hardcopy report preparation on selected and processed information, and processing of and preparing statistical information. *Output:* The major output types are a daily, ad hoc update family tree report listing enrollees by geographical place and total Alaska resident native population by ZIP codes and village. It also includes Alaska enrollment family lists by deceased, final roll applicant name alpha listing, and final roll region village alpha listing. The Alaska Native Enrollment Reports contain a master list of applicant's alpha name, master list of applicant's birth date, and a master list of applicant's social security number. It lists enrollees by geographical places for 2C Alaska native studies from the Alaska native rolls, the totals residing in village, the age categorie. and demographic displays. *Availability:* It is available primarily for internal and other appropriate Federal and State agency use (e.g., Bureau of Land Management, Congress per respective districts). All information is subject to and is safeguarded in total compliance to all provisions of the Privacy Act of 1974. It is available to individuals upon written request per all provisions of the Freedom of Information Act of 1974.

Agency Contact: Juneau Area Office; P.O. Box 3-8000, Juneau, AK 09802; (907) 586-7177.

S00714-001

National Fire Danger Rating System.

OMB Funding Title/Code: Management of Lands and Resources / 14-1109-0-1-302.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Fires; Forest Fires; Weather.

Purpose: The system provides manipulation and recall of fire weather data in different perspectives. *Input:* Fire weather data from all BLM administered land are input. Weather data (along with standards for their use) and status information of firefighting resources are input from various sources. As more agencies provide input, support to users increases. All Interior agencies, the USFS, the National Weather Service, and some State agencies participate. *Content:* The system contains historical fire data, fire damage data, and weather data. This is a nationwide, interagency system. It covers all BLM administered land. BLM data are updated during the fire season. *Output:* Seventeen reports are available from the system. These contain existing and predicted weather parameters. *Availability:* The reports are publicly available.

Agency Contact: Chief; Division of Fire and Protection Management; 18th and C Streets NW, Washington, DC 20240; (202) 343-7864.

S00714-002

Cadastral Survey Inventory System.

OMB Funding Title/Code: Management of Lands and Resources / 14-1109-0-1-302.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Inventories; Land; Real Property; Surveying.

Purpose: Support provided by this system is a prerequisite to the task of field note preparation. Surveying activity is planned and manpower alloted on the basis of information from this system. *Input:* Input is from Bureau field offices. *Content:* Basic (cadastral) survey status data are in this system. It covers the 11 Western States only. *Output:* Principal reports focus on surveying needs and geographical location . Many of the reports produced use microfilm. These reports are unscheduled (produced upon request). *Availability:* The reports are publicly available.

Agency Contact: Chief; Division of Cadastral Survey; 18th and C Streets NW, Washington, DC 20240; (202) 343-8205.

S00714-003

Watershed Conservation/Development System.

OMB Funding Title/Code: Management of Lands and Resources / 14-1109-0-1-302.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Public Lands; Water; Watersheds

Purpose: The system provides storage and display capability for selected portions of the vegetation, water, and soils inventory. Analysis and interpretation of the data are also performed. *Input:* The data compiled orginate in Bureau field offices. *Content:* The system contains basic vegetation, water, and soils data for each watershed in the public domain. Rainfall, flooding, and water quality are examples of the types of data included. *Output:* Four major reports are available as well as various standard reports that display the current program situation in those watersheds which have been coded into the WC and D system. *Availability:* The available reports may not cover all areas as some locations have not been coded into the WC and D system. The reports are available to interested parties.

Agency Contact: Chief; Division of Watershed; 18th and C Streets NW, Washington, DC 20240; (202) 343-5994.

S00714-004

Statistical Fire Reporting System.

OMB Funding Title/Code: Management of Lands and Resources / 14-1109-0-1-302.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Fires; Forest Fires; Mathematical Models.

Purpose: The system is designed to provide mathematical modeling using forest fire data. *Input:* The data are from Bureau sources. *Content:* It covers fire history, resources damages per fire, and fire data. For every fire which occurs on Bureau administered land, 61 data elements are recorded and stored on magnetic tape. These data are very specific and range in nature from geographic and topographic descriptors to class and cause of fire information. *Output:* Nineteen major reports are compiled. The recall capability is in a fixed-format, hardcopy medium. *Availability:* Reports are generally available upon request.

Agency Contact: Chief, Division of Fire and Protection Management; 18th and C Streets NW, Washington, DC 20240; (202) 343-7864.

S00714-005

Public Domain Forest Inventory System.

OMB Funding Title/Code: Management of Lands and Resources / 14-1109-0-1-302.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Forest Management; Natural Resources; Timber.

Purpose: The system provides ADP support to forest inventory data collected from national resource lands (excluding Oregon and California grant lands). It performs extensive interpretation, analysis, and mathematical expression of basic forest inventory data. It is essential in timber management and production planning. *Input:* An extensive amount of basic and calculated data supplied by Bureau offices are input in various formats. Thirty application-oriented computer programs have been written and must be maintained just to display these data. *Content:* The system contains a broad range of public domain inventory data including county, State 3LM district, forest type, and soil past cuttings. There are presently 45 reports available and approximately 200 various data elements maintained. *Output:* Approximately 45 reports are generated by this process. The data and analysis contained in each report vary. Examples of report output are: Age Data Computations, Bark Thickness Proof List, and the Multiple Use Factors Report. *Availability:* There is limited display capability, and users find that access can sometimes be a problem (scarcity of terminals and teleprocessing capability). Most reports are supplied on a batch basis and are available in BLM State offices and the Denver Service Center.

Agency Contact: Chief; Division of Forestry; 18th and C Streets NW, Washington, DC 20240; (202) 343-8291.

S00714-006

Coal Lease Data System.

OMB Funding Title/Code: Management of Lands and Resources / 14-1109-0-1-302.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Coal Leases; Leases; Natural Resources.

Purpose: The only aspect of this system developed to date is the capability to maintain a data file for coal leases. The system supports billing and compliance efforts. *Input:* Input comes from field office files as leasing occurs. *Content:* Information relates to the geography, topography, surface ownership, expected productivity, terms and stipulations, and important dates of the lease. This data file will form the base from which a new, broader system will be developed. *Output:* No reports are generated.

Agency Contact: Chief; Division of Mineral Resources; 18th and C Streets NW, Washington, DC 20240; (202) 343-2718.

S00714-007

Oil Shale/Bentonite Title Clearance.

OMB Funding Title/Code: Management of Lands and Resources / 14-1109-0-1-302.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Claims; Minerals; Natural Resources; Oil Shales; Shale Oils.

Purpose: The system provides limited support to a case flow monitoring system by tracking groups of case files, displaying some title information, and providing support of claim approval and recordation tasks. *Input:* The data are from Bureau case status files. *Content:* The system contains geographic information, mining claim inventory data, title history data, and related adjudicative actions. The areas involved are Western Colorado, Eastern Utah, and Southwestern Wyoming. *Output:* Nineteen principal reports are output, all related to oil shale at present. Some examples are: Geographic Claim Selection, Graphic Display of Lands in Oil Shale, Withdrawal, and History of Actions Report. *Availability:* Bentonite reports are not yet available as the same type as are now available on oil shale. These reports are batch processed.

Agency Contact: Chief; Division of Mineral Resources; 18th and C Streets NW, Washington, DC 20240; (202) 343-2718.

S00714-008

Program Financial Management System.

OMB Funding Title/Code: Management of Lands and Resources / 14-1109-0-1-302; Acquisition, Construction, and Maintenance / 14-1110-0-1-302; Recreation Development and Operation of Recreation Facilities / 14-5011-0-2-302; Miscellaneous Permanent Appropriations / 14-9921-0-2-302; Working Capital Fund / 14-4525-0-2-302; Miscellaneous Trust Funds / 14-9971-0-7-302; Service Charges, Deposits, and Forfeitures / 14-5017-0-2-302.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Accounting; Budget Information Systems; Financial Management.

Purpose: The system is an extensive financial data base containing many functional subsystems which in turn support all the tasks in Accounting and Fund Control. It provides a means of monitoring program accomplishments in relation to costs. It allows management to evaluate program effectiveness and track operating budget expenditures. *Input:* Data are from within the Bureau. They include operating budgets, program objectives, and manpower distribution. *Content:* The system covers every Bureau program and activity. It is updated and reprogrammed annually with new data. Of the many data files in the system, the Operating Budget file and the Cost file are two of the most active. The system interfaces with payroll, range management, property management, equipment utilization, and other systems. *Output:* The system generates more than 150 reports. These detail accomplishments, expenditures, and manpower figures for each program. They provide a crosswalk by which managers may compare units of work planned with actual accomplishments or accomplishments with associated costs. Reports are mostly in microfiche form, although a few hardcopy reports are output. *Availability:* Reports are intended for Bureau managers but are available to the general public upon request. Requests should be directed to the nearest BLM State office or the Washington office (Division of Finance).

Agency Contact: Chief; Division of Finance; 18th and C Streets NW, Washington, DC 20240; (202) 343-3607.

S00714-009

Socio-Economic Data System.

OMB Funding Title/Code: Management of Lands and Resources / 14-1109-0-1-302.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Demography; Economic Analysis; Planning; Population Research; Social Characteristics.

Purpose: Regional analyses performed by the economics staff (at the Bureau's Denver Service Center) are based upon the reports available from this system. Program planning and impact analyses related to environmental coordination are also supported by this system. The system uses magnetic tapes to fulfillll batchmode storage requirements of county-level, economic, demographic, and social data items. It also provides analysis and display capabilities for the Denver Service Center economics staff. The data file covers 417 counties in the Western United States. However, Alaska and several other States may soon be included. The Denver Service Center economics staff is the only direct user. *Input:* The social and economic data are taken from census figures which are combined with BLM's resource data to give the composite output. *Content:* The principal subject matter is socioeconomic and demographic data gathered at the county level. County size, population trends, industry, types of income levels, and employment figures are basic examples of the type of information on storage. As mentioned, 417 counties in the Western United States are now covered by the system, with expansion expected. *Output:* Thirteen major reports are regularly prepared and output by the system. A few are county earnings and employment, activity analysis, and projection report. *Availability:* Presently, the data are only used internally. However, the available output may be obtained from the BLM Denver Service Center. Data may not be available in any format other than the existing output, as processing and display capabilities are limited.

Agency Contact: Chief; Division of Environmental and Planning Coordination; 18th and C Streets NW, Washington, DC 20240; (202) 343-2680.

S00714-010

Outer Continental Shelf Post-Sale System.

OMB Funding Title/Code: Management of Lands and Resources / 14-1109-0-1-302.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Continental Shelves; Land Transfers; Leases.

Purpose: The system processes information related to the sale of Outer Continental Shelf tracts. The input data are edited, and the total exposed bid amounts are audited. *Input:* Lease-sale data are input by the Outer Continental Shelf offices as sales occur. *Content:* The system covers all Outer Continental Shelf sales as they occur in various geographical areas. *Output:* Seven major reports are generated. *Availability:* Reports may be available, but confidential data will be deleted.

Agency Contact: Chief; Division of Mineral Resources; 18th and C Streets NW, Washington, DC 20240; (202) 343-2721.

S00714-011

Land Base System.

OMB Funding Title/Code: Management of Lands and Resources / 14-1109-0-1-302.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Oil Shales.

Purpose: The system is limited to those lands involved in the oil shale or bentonite programs. As such it may be considered a support system or subsystem of the Oil Shale/Bentonite Title Clearance System. *Input:* The system contains basic geographic, planning, and administrative data. Input is from Bureau field offices in the affected sections of Colorado, Wyoming, and Utah. *Content:* Data for the areas involved contain Master Title Plat, supplemental, and use lot information to support several lands records applications tasks, such as cadastral survey and public inquiry-responses utilization management. *Output:* Four basic land base reports are output. *Availability:* Within the current Land Base System, these reports are available in those states (BLM State Offices) coded into the data base.

Agency Contact: Chief; Division of Mineral Resources; 18th and C Streets NW, Washington, DC 20240; (202) 343-2721.

S00714-012

Range Management Automated System.

OMB Funding Title/Code: Management of Lands and Resources / 14-1109-0-1-302; Range Improvements / 14-5132-0-2-302.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Accounting; Contractors; Contracts; Grazing; Leases; Livestock; Public Lands.

Purpose: This system provides administrative support and various reports from a systematically arranged record of all livestock operators recognized as having a preference for grazing use on the public lands administered under sections 3 and 15 of the Taylor Grazing Act. The system prints statements of grazing preference.

grazing authorizations, and billings which are sent to the livestock operators. Receipts collected are audited, and the system generates collection data of the financial management system. The system also prints various reports of statistical data. It provides data and information for use in the BLM planning system and in the programs and activities related to the protection and improvement of the environment. *Input:* Data and information are input from the individual grazing case records (files), grazing receipt collection records, and other field office grazing and allotment files. *Content:* The system contains a combination of records pertaining to each individual livestock operator. A wide range of geographical, biological, administrative, and statistical data are included. Examples are: State, district, resource, allotment, acreage of land by type and biome, range condition, number of wild free roaming horses and burros, management status, grazing preference (amounts of use on public lands), seasons of use, billing date, and lease stipulations. *Output:* The system produces 18 programmed hardcopy reports. Other reports may be developed and programmed as needed. The major categories of reports are control reports, administrative reports, management reports, and statistical reports. Some of these reports are provided on a scheduled basis; others are provided on request. The system processes around 23,000 grazing billings and authorizations and in excess of 100,000 pages in reports annually. *Availability:* The reports are sent to the resource area, district, and Washington office as scheduled or upon request. These reports are available to interested parties.

Agency Contact: Chief; Division of Range; 18th and C Streets NW, Washington, DC 20240; (202) 343-6011.

S00714-013

Lease Management System.

OMB Funding Title/Code: Management of Lands and Resources / 14-1109-0-1-302.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Billing, Compliance, Contracts, Leases.

Purpose: This system supports billing and compliance checking procedures for all leases. *Input:* Lease transactions, geographic data, and billing data are input from Bureau office files. *Content:* All leases in effect are included. *Output:* Thirty-two reports are produced, generally concerned with transactions, geographic data, and administrative information. *Availability:* The reports are available upon request.

Agency Contact: Chief, Division of Mineral Resources; 18th and C Streets NW, Washington, DC 20240; (202) 343-2721.

S00714-014

Allowable Cut Planning System (SIMAC and SIMIX).

OMB Funding Title/Code: Management of Lands and Resources / 14-1109-0-1-302; Management of Lands and Resources / 14-5136-0-2-302.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Forest Management, Planning, Simulation, Timber.

Purpose: Through the use of simulation models (SIMAC and SIMIX), allowable cut plans are developed, including a schedule for the timber management practices to be carried out to support the level of cut. *Input:* An extensive amount of data, primarily from forest inventories, supplied by Bureau offices, is input in various formats. *Content:* The system has application to forests under an even-aged system of management regardless of geographic location. *Output:* One hardcopy report is prepared for each alternative plan being analyzed. Output data are shown by decades extending over the projection period of 40 decades. *Availability:* Reports are available in the Denver Service Center and most BLM State offices.

Agency Contact: Chief; Division of Forestry; 18th and C Streets NW, Washington, DC 20240; (202) 343-4009.

S00714-015

Timber Sale and Vegetative Product Disposal Reporting System.

OMB Funding Title/Code: Management of Lands and Resources / 14-1109-0-1-302; Oregon and California Grant Lands / 14-5136-0-2-302.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Accounting; Timber Sales; Vegetative Products Disposal.

Purpose: This is an automated bookkeeping system which collects, segregates, totals, and prints out timber sale data into several basic formats. Hardcopy is reduced to microfilm and is used for monthly, biannual, and annual program analysis; budget formulation; and as a general information source in responding to inquiries. *Input:* The data are supplied by BLM district offices located in 12 Western States, including Alaska. *Content:* Reporting requirements include volumes, values, acres, type and number bidders, miles, location and a variety of other units of accountability relating to timber sales and vegetative products disposal. Coverage is Bureauwide. Hardcopy (microfiche) reports are available monthly and are cumulative. *Output:* The major output types are sold timber sale volume, timber sales by type and size, timber sales volume and value by species, bid method summary of advertised timber sales, timber sale contract requirements, vegetal and mineral free use, negotiated cash sales ($500 or less), and Western Oregon supplemental. All are monthly and on microfiche, except for vegetal and mineral free use which is an annual report. *Availability:* Reports are available for public inspection at the Denver Service Center and Washington offices, Division of Forestry.

Agency Contact: Chief; Division of Forestry; 18th and C Streets NW, Washington, DC 20240; (202) 343-4009.

S00714-016

Payments in Lieu of Taxes (PILOT).

OMB Funding Title/Code: Payments in Lieu of Taxes / 14-1114-0-1-852.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Federal Local Relations, Government Spending, Land Use.

Purpose: Public Law 94-565 provides for payments to counties and local governments from BLM and other land management agencies. The law calls for an automated system for compiling and updating data and computing and issuing payments. *Input:* System input will consist of population data (Bureau of the Census), acreage data (BLM, NPS, and FS), tax figures from local governments, and relevant data from the FPC, Army Corps of Engineers, the Bureau of Reclamation, and the Office of Revenue Sharing. In its final form, the system may be expanded to provide additional types of payments. If this comes about, the input to the system would, of course, be expanded. *Content:* The information will be provided by any Federal land management agency with entitlement over lands. It will be national in scope and will be updated annually. As noted, the final form and coverage of the system have not yet been determined. *Output:* It is anticipated that the system's primary output will be the issu-

ce of payments. Again, the final form of output will be determined the eventual scope of coverage of the system. *Availability:* Out- will be available upon request.

ency Contact: Division of Finance; 18th and C Streets NW, shington, DC 20240; (202) 343-3607.

0715-001

nancial Management System (FMS).

MB Funding Title/Code: Salaries and Expenses / 14-0700-0-1-30.; nd and Water Conservation Fund / 14-5005-0-2-303; Con- idated Working Fund / 14-3907-0-4-303.

ngressional Relevance: *House* Committee on Appropriations: In- ior Subcommittee, *House* Committee on Interior and Insular Af- rs; *Senate* Committee on Appropriations: Interior Subcommittee; *nate* Committee on Energy and Natural Resources.

ject Terms: Accounting; Financial Management; Management Informa- n Systems; Resource Allocation.

Purpose: The system provides Bureau of Outdoor Recreation OR) managers with program status information to assist them in lancing resources (manpower, time, and money) against program eds, tracking costs, and progress. *Input:* Payroll data, maintained Bureau of Mines, Denver, CO, are the input used for labor cost ta. Accounting transaction data, maintained by BOR, Washington, C, are the input used for other than labor cost data. Program nning data, an output of the BOR budget and annual work plan- g process, are the third input. *Content:* Data related to planned d obligated costs throughout the Bureau are collected. General tagories include planned and obligated personnel hours and dol- s, travel dollars, and other-than-personnel-and-travel dollars. Ob- ation data are maintained at the office/division level within the OR. Planning data are maintained at the next higher organization vel. Labor cost data are updated biweekly. Other financial data are dated monthly. *Output:* The major output types are program tus reports (hardcopy), organization status reports (hardcopy), d travel status reports (hardcopy). *Availability:* The output is ed primarily to meet internal management requirements. Freedom Information Act requests are honored.

ency Contact: Office of Systems Management; 1951 Constitution ve. NW, Room 220, Washington, DC 20240; (202) 343-8044.

0715-002

counting System.

MB Funding Title/Code: Salaries and Expenses / 14-0700-0-1-303; nd and Water Conservation Fund / 14-5005-0-2-303; Con- lidated Working Fund / 14-3907-0-4-303.

ngressional Relevance: *House* Committee on Appropriations: In- ior Subcommittee; *House* Committee on Interior and Insular Af- rs; *Senate* Committee on Appropriations: Interior Subcommittee; *nate* Committee on Energy and Natural Resources.

bject Terms: Accounting Systems; Financial Management, Resource Allo- ion.

Purpose: The system provides output that is oriented toward user eds. Regular internal reports, that are applicable to activities fi- nced by appropriations, are for the most part computer-generated. eport preparation for outside agencies (e.g., OMB, GAO, Treasury epartment) is manual in most instances. *Input:* Payroll data come m the Payroll Masterfile maintained by the Bureau of Mines, nver, CO. Accounting transactions information is generated from e various obligating source documents used by the Federal Gov- nment-travel vouchers, purchase orders, and requisitions. *Con- t:* ny data relating to financial obligations incurred by the Bureau e aintained by the system. The system covers the BOR's Washington fice and all the regional offices. The data are updated as they come available to the BOR's Finance Division. The system is run a monthly basis. *Output:* The major output types are general dger, general register, report by object class, report by disburse- ents, status of fund allocations by appropriation and organization, and report of travel advances. All are hardcopy. *Availability:* The reports are for internal use only.

Agency Contact: Office of Systems Management; 1951 Constitution Ave. NW, Room 220, Washington, DC 20240; (202) 343-8044.

S00715-003

Grants & GIA (Grants-In-Aid).

OMB Funding Title/Code: Land and Water Conservation Fund / 14-5005-0-2-303.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Accounting; Federal Aid Programs; Grants; Grants in Aid.

Purpose: The system provides support for record keeping, project control, and contract compliance related to the administration of the grants program; certifying availability of funds, establishing and maintaining project accounts, and processing financial reports relating to the State grants-in-aid program of the Land and Water Conservation Fund. *Input:* Grants ADP Input Coding Forms (OCR readable) are filled out in BOR's regional offices and processed in Washington, DC. Other input data used to build the master files are from Census and GSA publications and data entered by BOR's grants program personnel in Washington, DC. *Content:* The subject matter is project identification, obligation data, project use data, and project facility data. Information is reported at National, regional, State, county, SMSA, and congressional district levels. Project data are updated monthly. *Output:* The major output types are grants financial reports (hardcopy) and grants status reports (hardcopy). An operational query capability is available to produce hardcopy listings of computer-stored grants data. *Availability:* Output is available publicly.

Agency Contact: Office of Systems Management; 1951 Constitution Ave. NW, Room 2220, Washington, DC 20240; (202) 343-8044.

S00715-004

State Data Book System.

OMB Funding Title/Code: Salaries and Expenses / 14-0700-0-1-303.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Outdoor Recreation; Planning; Recreation; Research.

Purpose: The system is being developed to provide raw data and subsequent analyses of that data for recreation research and planning and for internal and outside requests for recreation related information. *Input:* The data come from various statistical publications, reports and previous BOR sponsored recreation inventories and surveys. *Content:* Data relating directly or indirectly to any aspect of recreation may be collected. General categories included are acreage data, populations, employment, recreation visitation, and various income and expenditure categories. Within each of these areas are many specific data groups. The data collected are at the Federal, regional, or State level. No data capture lower than the State level is planned for this system. All States will be included. Appropriate data from as many years as are available will be processed. Data will be added to the data base as they become available. *Output:* Systems output will be produced on an "as needed" basis. Output will include State data books, results of statistical programs (hardcopy), and recreation data listings (hardcopy). A query capability is planned using a data base query software package called MIRADS. *Availability:* Output is primarily to be used to meet internal information requirements. Requests from the outside will be honored if the data requested are already on the computer disk files.

Agency Contact: Office of Systems Management; 1951 Constitution Ave. NW, Room 220, Washington, DC 20240; (202) 343-8044.

S00716-001

Library of Executed Electric Power Contracts.

OMB Funding Title/Code: Operation and Maintenance / 14-5064-0-2-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Contractors; Contracts; Electric Power Generation; Libraries; Powerplants; Public Utilities.

Purpose: Under reclamation law, the Secretary of the Interior is authorized to market power generated at various reclamation projects and at certain powerplants constructed by the Corps of Engineers. To accomplish this, the Bureau of Reclamation has entered into electric service contracts with preference customers and private utilities. In addition, transmission and interconnection contracts are required to transmit federally generated power from the powerplants to distribution points. This library serves as a centralized collection of these contracts for the use of Bureau management and other interested parties in contract administration. *Input:* These service contracts are negotiated between the Federal Government and private utilities or preference customers which include municipalities, rural electric cooperatives, State agencies, Federal agencies, Indian tribes, public utility districts, and irrigation districts. *Content:* This library provides a centralized collection in Washington, DC, for executed electric service contracts, interconnection and transmission service contracts, and other related contracts. General terms of electric service contracts include quantity of power sold (contract rate of delivery); delivery conditions, including points of delivery, delivery voltage, and points of measurement; and a rate schedule. General terms of interconnection and transmission contracts include amounts of power to be transmitted and to whom, points of interconnection, and a rate schedule. *Output:* No additional output is generated. *Availability:* The output is publicly available.

Agency Contact: Division of Power, 18th and C Streets NW, Room 7612, Washington, DC 20240; (202) 343-5337.

S00716-002

Operation and Maintenance Reporting System.

OMB Funding Title/Code: Operation and Maintenance / 14-5064-0-2-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Land Reclamation; Planning; Reclamation; Reservoirs; Rivers; Water Supply.

Purpose: The principal purpose is to provide information and data for the current year on the operation and maintenance of reclamation projects. This system serves as a source of information for management on the status of project operations and provides a basis for planning operations of projects for the ensuing year. *Input:* Each reclamation region compiles data from numerous sources on the operation and maintenance of projects in its area and develops plans for operations for the ensuing year. *Content:* Reservoir and precipitation data are developed which are used in planning subsequent reservoir operations. The data include a narrative summary of water supply situations by regions, tables listing values of active storage, outflow, inflow, and end-of-the-month reservoir elevations for individual reservoirs. A review of maintenance report is prepared annually which provides maintenance information on all major and minor water structures and facilities, including carriage, distribution, and drainage systems. Reports are prepared quarterly by regional offices which indicate programmed funds and funds spent on facilities for pollution control at reclamation projects. A proposed Pesticide User Report is prepared annually for pest control. The report describes the use of pesticides and is the basis for review and approval of such activities. Annual Reports of Operations are compiled for most river basin systems where the Bureau has projects. These reports describe the previous year's operations and operating plans for the ensuing year. *Output:* The major output types are the Annual Water Supply Report, the Annual Operating Plans (various river systems), and the Quarterly Report of Environmental Pollution Abatement and Control. *Availability:* The reports are publicly available.

Agency Contact: Division of Water and Land; 18th and C Streets NW, Room 7412, Washington, DC 20240; (202) 343-5104.

S00716-003

Annual Excess Lands Report

OMB Funding Title/Code: Operation and Maintenance / 14-5064-0-2-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Arid Lands; Irrigation; Land Reclamation; Reclamation.

Purpose: Data are systematically compiled to determine compliance with acreage limitation provisions of reclamation law. The law limits to 160 acres the quantity of land an individual may own for which he can receive a reclamation project water supply. *Input:* The data are compiled by irrigation districts or other entities which have contracted with the United States for an irrigation water supply from a reclamation project. *Content:* The reports are compiled by reclamation region, reclamation project, and contracting entity. Data include total irrigable acreage, exempt acreage, nonexcess acres and number of owners, excess acres and number of owners, excess lands under recordable contract for sale, excess acres served eligibly, excess acres not served, and excess acres served ineligibly. Excess acres are defined as the irrigable land owned by one landowner within a contract service area in excess of the 160-acre nonexcess entitlement. Reports are compiled and updated annually as of December 31 of each calendar year. *Output:* Summary reports are filed in Washington office. Detailed reports are maintained in regional offices. These reports are produced annually. *Availability:* The reports are publicly available.

Agency Contact: Division of Water and Land; 18th and C Streets NW, Room 7412, Washington, DC 20240; (202) 343-5104.

S00716-004

Engineering and Research Center Library.

OMB Funding Title/Code: General Administration Expenses / 14-5063-0-2-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Bibliographies; Libraries; Natural Resources Conservation; Research; Water Resources Development.

Purpose: The system provides a ready source of water-resource-oriented publications which are required for support of the reclamation program but are not readily available from other libraries. *Input:* The data are published documents in the water resource development field. *Content:* The principal works are water-resource-oriented and provide a source of information for engineers, economists, and others interested in water resource development. Library loan and technical search services are provided to all Bureau offices as well as other libraries through interlibrary loan arrangements. *Output:* Periodic lists of accessions are published. Publications and abstracts are selectively circulated. *Availability:* Information is publicly available through interlibrary loans.

Agency Contact: Engineering and Research Center; Denver Federal Center, Denver, CO 80225; (303) 234-3017.

S00716-005

Environmental Data Network for Project Skywater.

OMB Funding Title/Code: General Investigations / 14-0660-0-1-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs. *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Meteorology; Rain; Weather Forecasting; Weather Modification.

Purpose: Reclamation's research in weather modification demands a continuous flow of real time atmospheric data which are not routinely available through the National Weather Service. A central data base of cloud models, special display and analysis programs, and an on-line weather data base have been established to fulfill this requirement. ***Input:*** External sources include the National Weather Service Analysis Center in Suitland, MD, which is interfaced with the Bureau's computer in Denver, CO. In addition, 150 weather stations provide hourly weather reports, and 85 stations in the Western States provide terminal forecasts for 24-hour periods. ***Content:*** The system includes cloud models used for determining cloud size, rainfall rates, and results of cloud seeding. The supporting data base includes digitized forecasts of wind flow, temperature, and moisture over the United States as well as cloud heights, surface winds, atmospheric pressure, temperatures, and general weather characteristics. The computer also processes weather radar data from field sites by converting digitized analog data into actual pictures of clouds and their rain-producing mechanisms. Although part of the data is national in scope, most of the data pertain to the 17 Western States. ***Output:*** No reports are produced directly. A computer data bank is available to researchers in the area of weather modification. ***Availability:*** The data base is publicly available to those who wish to tie into the network via remote terminals.

Agency Contact: Division of Research; 18th and C Streets NW, Room 7627, Washington, DC 20240; (202) 343-4878.

S00716-006

Water and Land Resource Accomplishments Report System.

OMB Funding Title/Code: Operation and Maintenance / 14-5064-0-2-301; General Investigations / 14-0660-0-1-301; Loan Program / 14-0667-0-1-301; Recreation, Fish, and Wildlife Facilities / 14-0682-0-1-303; Construction and Rehabilitation / 14-5061-0-2-301; General Administration Expenses / 14-5065-0-2-301; Colorado River Basin Project / 14-4079-0-3-301; Upper Colorado River Basin Fund / 14-4081-0-3-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Crops; Flood Control; Irrigation; Power Generation; Program Evaluation; Recreation; Water.

Purpose: The major function is to provide management and program evaluation data on irrigation development, crop production, and other multipurpose functions such as municipal and industrial water service, public recreation, and flood control. The system provides basic data for investigations of proposed new projects and extension of existing ones. It also has been used in administering water charges and negotiating adjustments to repayment contracts, in evaluating the feasibility of rehabilitating existing projects, and in settling crop damage claims. It provides a basis for determination of annual construction and water service charges on a number of repayment contracts. ***Input:*** Crop data are provided largely by local water user organizations with which the United States has contracts for providing water service and for repayment of project costs. Reclamation project and regional personnel provide the basic input data on irrigation and municipal and industrial water deliveries and power production and sales. Recreation management agencies, including State and other Federal agencies, provide data on recreation use and facilities. Estimates of flood damages averted are provided by the Corps of Engineers. ***Content:*** The system contains historical and current year data on acreage, yield, and production of crops; extension of irrigation to new lands; gross value of crops grown on all projects; and multipurpose functions such as municipal and industrial water service, public recreation, power, and flood control. It also contains current year accomplishments in planning, research, construction, foreign activities, and environmental enhancement. The statistical appendix subsystem contains more detailed project data on crop production and value, status of irrigable lands, acres irrigated by type of service, population served with project water, municipal and industrial uses of water, water distribution, recreation facilities and use, and other miscellaneous data. ***Output:*** A summary report which discusses the program accomplishments is published annually. In addition, appendices are published which give detailed data for each project. Computer printouts which provide more detailed unpublished data are also available. ***Availability:*** The reports are publicly available.

Agency Contact: Division of Water and Land; 18th and C Streets NW, Room 7423, Washington, DC 20240; (202) 343-2148.

S00716-007

Colorado River Basin Water Quality Reporting System.

OMB Funding Title/Code: Colorado River Basin Salinity Control Projects / 14-0663-0-2-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Interstate Rivers; Rivers; Salinity; Water Pollution

Purpose: The purpose is to provide input data for continuing studies of the quality of water in the Colorado River Basin. The authorizing legislation for the Colorado River Storage Project (Public Law 84-485), the Navajo Indian Irrigation Project (Public Law 87-483), and the Fryingpan-Arkansas Project (Public Law 87-590) required that reports on Colorado River Water Quality be submitted to Congress. ***Input:*** Data are obtained by the Bureau with assistance from the Geological Survey and other agencies from a network of water quality measuring stations that include significant diversions, surface return flows and major river stations. This data gathering system is used extensively in determining the historical and projected salinity of the Colorado River. ***Content:*** Records of flow and water quality are available for all or part of the 1941-1972 period for 17 key monitoring stations. Analysis of the impacts on water quality of future resource development and of salinity control projects is included in the biennial report. Principal data collection and analysis pertain to the increasing salt load which is the principal agent causing degradation of water quality. Other agents such as toxic metals, bacteria, radioactivity, mercury, sediment, and pH which affect water quality are also monitored. ***Output:*** A progress or status report on the quality of water in the Colorado River Basin is published biennially. ***Availability:*** The report is publicly available.

Agency Contact: Division of Planning; 18th and C Streets NW, Room 7459, Washington, DC 20240; (202) 343-4787.

S00716-008

Annual Project Histories.

OMB Funding Title/Code: General Investigations / 14-0660-0-1-301; Operation and Maintenance / 14-5064-0-2-301; Recreation, Fish, and Wildlife Facilities / 14-0682-0-1-303; Construction and Rehabilitation/14-5061-0-2-301; General Administration Expenses/ 14-5065-0-2-301; Colorado River Basin Project / 14-4079-0-3-301; Upper Colorado River Basin Fund / 14-4081-0-3-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Construction; Hydrology; Land Reclamation; Reclamation; Water.

Purpose: The primary function is to provide a central source for documentation of a Bureau project's construction and operation. *Input:* These histories are compiled by the Bureau and the local water user organizations with which the United States has contracts for providing water service and for repayment of project costs. *Content:* These histories are generally prepared annually but may vary from project to project. A narrative discussion of significant events affecting project operations is normally included. Most aspects of project construction and operations are normally covered. These include hydrologic and precipitation data, financial data, construction and/or operation and maintenance costs and activities, crop production and value, recreational use, and flood control. *Output:* These reports are compiled in the various project offices. The most recent two or three reports are maintained in the Department of the Interior Library. The others are available at the National Archives. *Availability:* The reports are publicly available.

Agency Contact: Division of Program Coordination and Finance; 18th and C Streets NW, Room 7312, Washington, DC 20240; (202) 343-4691.

S00716-009

Library of Executed Water Service and Repayment Contracts.

OMB Funding Title/Code: Operation and Maintenance / 14-5064-0-2-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Construction; Contractors; Contracts; Irrigation; Libraries; Repayment Contracts.

Purpose: Basic reclamation law and the authorizing legislation for most Bureau projects provide for the repayment of reimbursable construction costs to the United States. To fulfill this requirement, repayment and water service contracts are negotiated with water user entities who will benefit from project construction. A reference library of these contracts and amendments is maintained in Washington, DC. This library serves as a centralized and comprehensive source for the use of the Bureau of Reclamation and other interested parties in contract administration. *Input:* The sources are the water users and the Federal Government. The water users may be irrigation districts, conservancy districts, municipalities, or specific industrial firms. *Content:* This library provides a centralized reference location for repayment and water service contracts, amendments, and explanatory memoranda pertaining to agreements between water user entities and the United States. The responsibilities and obligations of each party are delineated. General provisions of the contracts include responsibilities for construction, operation, and maintenance of the project facilities and annual repayment of water service charges. Provisions for development period, requirements for compliance with excess land restrictions, and other general items are also included in the contracts. *Output:* No additional output is generated. *Availability:* Information is publicly available at the library in Washington, DC.

Agency Contact: Division of Water and Land; 18th and C Streets NW, Room 7412, Washington, DC 20240; (202) 343-5104.

S00716-010

Financial Accounting System Via Transmission (FAST).

OMB Funding Title/Code: General Investigations / 14-0660-0-1-301; Loan Program / 14-0667-0-1-301; Recreation, Fish, and Wildlife Facilities / 14-0682-0-1-303; Colorado River Basin Salinity Control Projects / 14-0663-0-1-301; Emergency Fund / 14-5043-0-2-301; Construction and Rehabilitation / 14-5061-0-2-301; General Administration Expenses / 14-5065-0-2-301; Colorado River Basin Project/14-4079-0-3-301; Upper Colorado River Basin Fund/ 14-4081-0-3-301; Miscellaneous Permanent Appropriations / 14-9922-0-2-852.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Accounting; Budget Information Systems; Financial Management; Resource Allocation.

Purpose: The system is to provide financial information in meaningful form to management, control over Bureau assets, information for financial reports to other agencies, and financial information in support of budget requests. *Input:* The major sources of input are treasury warrants, appropriation transfers, and allotment advices; invoices and billings from vendors and contractors; payrolls; travel claims of employees; and billings to customers under sales and repayment contracts. *Content:* The system contains detailed financial and accounting information by project or activity, including the cost of plant-in-service by purpose, type of plant, plant account, and, in some cases, plant account component; allotments and appropriation transfers; income and expense (annual) and net income and expense cumulative to date; non-Federal investment; and nonreimbursable expenses. *Output:* The system provides the data for regular financial reports, such as those relative to budget execution, obligations incurred, and fund transactions, as well as data for the annual financial statements. *Availability:* Output is available on request.

Agency Contact: Division of Program Coordination and Finance; 18th and C Streets NW, Room 7312, Washington, DC 20240; (202) 343-4691.

S00716-011

Programming and Budgeting System.

OMB Funding Title/Code: General Investigations / 14-0660-0-1-301; Loan Program / 14-0667-0-1-301; Recreation, Fish, and Wildlife Facilities / 14-0682-0-1-303; Colorado River Basin Salinity Control Projects / 14-0663-0-1-301; Emergency Fund / 14-5043-0-2-301; Construction and Rehabilitation / 14-5061-0-2-301; General Administration Expenses / 14-5065-0-2-301; Colorado River Basin Project/14-4079-0-3-301; Upper Colorado River Basin Fund/ 14-4081-0-3-301; Miscellaneous Permanent Appropriations / 14-9922-0-2-852.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Budget Information Systems; Planning; Program Management; Resource Allocation.

Purpose: The system was designed primarily to provide management with a program and budget information data base system. The principal functions of this system are to provide a base for budget forecasting; validate and apportion funds; establish internal budget

control; provide change order control; and produce reports, tables, exhibits, schedules, and special studies. *Input:* The data are derived from seven regional offices, the Bureau Engineering and Research Center, the Washington office, and other Federal Agencies. *Content:* The system contains information on program goals, status of environmental impact studies, list of completed work, cost data, method of financing, and project and construction prerequisites. The file is updated semiannually. Data are available by State and congressional district. *Output:* Output is produced monthly and semiannually and includes a monthly report on program and status of funds, a Bureau of Reclamation Progress Report, a Forecast of Fund Utilization Report, and a program and finance table. *Availability:* Output is not publicly available, as it is primarily utilized to meet internal management needs.

Agency Contact: Division of Program Coordination and Finance; 18th and C Streets NW, Room 7312, Washington, DC 20240; (202) 343-4691.

S00716-012

Financial Statistical System.

OMB Funding Title/Code: General Investigations / 14-0660-0-1-301; Loan Program / 14-0667-0-1-301; Recreation, Fish, and Wildlife Facilities / 14-0682-0-1-303; Colorado River Basin Salinity Control Projects / 14-0663-0-2-301; Emergency Fund / 14-5043-0-2-301; Construction and Rehabilitation / 14-5061-0-2-301; Operation and Maintenance / 14-5064-0-2-301; General Administration Expenses / 14-5065-0-2-301; Colorado River Basin Project / 14-4079-0-3-301; Upper Colorado River Basin Fund / 14-4081-0-3-301; Miscellaneous Permanent Appropriations / 14-9922-0-2-852.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Financial Management; Resource Allocation.

Purpose: The system provides a historical record of funds available for Bureau programs since its inception. It also provides for publication of regularly required data and for special reference as needed. *Input:* Data are from internal program and financial records of the Bureau. *Content:* The system lists all annual funds available or used for Bureau projects or activities by State. *Output:* The major output types are computer printouts, annually or on demand, and a Bureau of Reclamation Statistical Appendix. *Availability:* Information is publicly available upon request.

Agency Contact: Division of Program Coordination and Finance; 18th and C Streets NW, Room 7312, Washington, DC 20240; (202) 343-4691.

S00717-001

Financial Accounting and Management System (FAMIS). MESA-8.

OMB Funding Title/Code: Salaries and Expenses / 14-1200-0-1-553; Consolidated Working Fund / 14-3912-0-4-553; Contributed Funds / 14-8288-0-7-554.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Accounting; Budget Information Systems; Financial Management; Resource Allocation.

Purpose: FAMIS is a budgetary/financial accounting system approved by GAO. The purpose of the system is to provide timely accurate financial data, to meet the requirements of law relative to handling public funds and resources, to provide audit trials and bases for verifying the accountability of persons administering public funds and property, and to provide a financial data base for budget information and inquiries from Congress and Federal agencies. *Input:* Appropriations, Treasury warrants, apportionment schedules, budget advices, authorization work component forms, and object class budget forms represent the budgetary input forms. Financial input documents include purchase orders, travel authorizations, bills of lading, contracts, new account creations, changes in budget amounts, changes in apportionments, deletion of accounts, voucher payments, bills for reimbursements, and paycost data, which are coded to the Master Change Notice Forms associated with the six basic files identified below. *Content:* FAMIS is an Agencywide system which receives paycost input documents from the Departmental Personnel-Payroll System processed on a Bureau of Mines computer and from two other MESA operated subsystems, i.e., Procurement Evaluation Property Accounting and Reporting (PREPARES) and Federal Standard Requisition and Issue Procedures (FEDSTRIP). There are six basic automated files associated with FAMIS, i.e., fund, account, transaction, verification, paycost, and clearing files. Input is batched daily and forwarded to MESA's Division of ADP for keypunching. Computer updating is also done on a daily basis, and listings, error messages, diagnostics, and new account balance listing are available for review by the Branch of Finance the next day. The review process requires use of intermediate computer outputs, e.g., daily verification file listings, and transaction update totals by Finance Stations. *Output:* The major output types are daily account balance listings, bi-weekly payroll cost detailed listings, monthly operating reports, monthly outstanding travel advances and other internal reports. Monthly reports include grant advances outstanding, requisition precbligation, travel advance usage, capitalized property listing, travel report, and overtime and holidays worked. Quarterly reports include unliquidated obligations and accounts payable, accounts receivable, transactions listed YTD for each account, and account file printout. Semiannual and annual reports include man-year report by budget activity, outlays by States, outlays by congressional districts, and past year budget information. All output is machine-readable hardcopy. There is no query capability associated with the system. *Availability:* Reports are available primarily for internal and other appropriate Federal and State agency use (e.g., Internal Revenue Service and State Unemployment Agencies). They are also available to individuals upon written request.

Agency Contact: Division of Budget and Finance; 4015 Wilson Blvd., Arlington, VA 22203; (703) 235-8357.

S00717-002

Health and Safety Analysis Center (HSAC). MESA-1.

OMB Funding Title/Code: Salaries and Expenses / 14-1200-0-1-553.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Accident Prevention; Accidents; Mine Safety; Occupational Health and Safety.

Purpose: The primary function of HSAC is to provide MESA management with information for making decisions on improving its health and safety enforcement programs and on establishing priorities in technical assistance activities in mining health and safety. *Input:* HSAC collects mining information, including accident, injury, and occupational illness information in accordance with regulations promulgated as a result of sections 103(e) and 111, Federal Coal Mine Health and Safety Act and section 13 of the Federal Metal and Nonmetallic Mine Safety Act. The information is collected by means of Public Use forms approved by OMB. *Content:* Studies are conducted to define true causes of accidents, injuries, or occupational illnesses; to determine and analyze hazardous trends in the mining industry; and to provide recommendations for improvement. The studies aid in the achievement of education and training goals through adoption of appropriate training programs for improving health and safety in the mining industry. They also provide information as an aid in recommending health and safety research and development work conducted by the Bureau of Mines. An important secondary function is the compilation and periodic dissemination to the public of accident, injury, and occupational illness information in

appropriate MESA publications. *Output:* At present there are 14 metal and 15 coal routine automated reports which vary in frequency, i.e., weekly, monthly, quarterly, annually, and upon request. In addition to these statistical computer printouts, HSAC has an on-line system with terminal query capabilities utilizing the Bureau of Reclamation Cyber computer relative to analysis activities. Examples of the recurring computer reports are: Quarterly District Managers Report, Quarterly Education and Training Report, Weekly Injury Report, and Summary Report of Injury Reports-Special Accident Prevention Program. *Availability:* Routine reports are primarily for internal use, but the information is not classified.

Agency Contact: Technical Support; 4015 Wilson Blvd., Arlington, VA 22203; (703) 235-1140.

S00717-003

Coal Mine Respirable Dust Program System. MESA-2.

OMB Funding Title/Code: Salaries and Expenses / 14-1200-0-1-553.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Black Lung Disease; Coal Mines; Dust; Lung Diseases; Mine Safety; Occupational Health and Safety.

Purpose: The purpose is to determine respirable dust levels in all active workings in underground and surface coal mines to ensure compliance with Dust Level Standards specified in 30 C.F.R. 70 and C.F.R. 71. This program is related to the black lung (pneumoconiosis) programs administered by the Department of Health, Education, and Welfare for underground coal mines. *Input:* Mine operators submit coal mine respirable dust samples to the Pittsburgh Dust Laboratory. Results of analyses are keyed to magnetic tape, and data are transferred to the Denver computer via FTS nighttime transmission. *Content:* The system involves a continuing nationwide coal dust sampling program of all active mines both underground and surface as described in 30 C.F.R. 70-71. Records contain data relative to mine identification, mine section, name of individual sampled, social security number, date of sample, and concentration of respirable dust contained in the personal sampler. The updating cycle depends on whether the individuals and mining operations are underground or surface. Once the initial sampling cycle is established for mines or miners in either category, a regularly recurring sampling cycle is established. Computer programs analyze the reported concentrations of respirable dust. If samples are in compliance, operators simply comply with their sampling cycles. If the samples are not in compliance, enforcement officials are notified and notices of violation are issued which also enter into MESA's assessment process (civil penalty program). Mine operators are also notified. *Output:* The frequency of system output relates to the sampling cycles for each mining operation. Reports are hardcopy computer printouts listing the sampling results by mining operation and notices of compliance and/or noncompliance. *Availability:* The output is primarily internal operating documents with copies provided to mine operators as appropriate.

Agency Contact: Coal Mine Health and Safety; 4015 Wilson Blvd., Arlington, VA 22203; (703) 235-1358.

S00717-004

Civil Penalty Program (Assessments). MESA-3.

OMB Funding Title/Code: Salaries and Expenses / 14-1200-0-1-553.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Coal Mines; Mine Safety; Mining Laws; Occupational Health and Safety.

Purpose: Section 109 of Public Law 91-173, Federal Coal Mine Health and Safety Act of 1969, requires that operators be assessed a civil penalty for every violation of a mandatory health and safety standard. This system is used to determine assessments and to keep track of the status of cases and the collection of fines. *Input:* Violation notices and reports prepared by enforcement personnel are sent to Wilkes-Barre, PA, where each violation is entered into the system by means of terminals. *Content:* The system applies to the 26 coal producing States and is nationwide in scope. About 120,000 violations are reviewed and assessed each year. About $9.6 million in fines were collected in 1975. Gravity, negligence, and good faith involved are determined by assessors, and the computer is used to determine the operator's history of previous violations and appropriateness of penalty to size of business factors and to combine these results into a penalty amount. The computer compiles individual violations into cases and issues orders of assessment sent to operators and appropriate Assessment Conference Offices. Operators may pay the fines, elect to hold a conference at the Assessment Conference Offices, or elect to have a hearing with the Office of Hearings and Appeals. Data relative to status of cases and collections are updated by means of terminals at the conference offices. When operators elect to have a hearing with the Office of Hearings and Appeals, the cases are transferred to the Headquarters Office of Assessments which uses a terminal to update data concerning the status of the cases and collections. All cases that are not resolved by MESA or the Office of Hearings and Appeals are referred to the Department of Justice for collection. *Output:* The system has query capabilities. Data files relative to individual violations, company data, previous history of violations, and case building are the responsibility of the Wilkes-Barre office. Data files relative to status of cases, conferences, and collections are the responsibility of the field conference offices. Data files relative to the status of cases, hearings, and collections are the responsibility of the headquarters Office of Assessment. Any office may query the status of violations or cases, but changes to the data files may only be made by the responsible offices. In addition to query capabilities through the terminals, hardcopy machine-readable reports are under development. *Availability:* Output is for both internal and public use.

Agency Contact: Office of Assessments; 4015 Wilson Blvd., Arlington, VA 22203; (703) 235-1484.

S00717-005

Health and Safety Training Records (Qualifications and Certification). MESA-5.

OMB Funding Title/Code: Salaries and Expenses / 14-1200-0-1-553.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Coal Miners; Manpower Training Programs; Miners; Mine Safety; Occupational Health and Safety.

Purpose: The system contains training data used to certify coal mine operator compliance with mandatory training requirements and to record other training data on miners, mining industry personnel, and State and Federal employees who have taken approved training courses under the authorities provided in section 317 of Public Law 91-173, Federal Coal Mine Health and Safety Act of 1969, and Public Law 89-577, Federal Metal and Nonmetallic Mine Safety Act. *Input:* Data are generated by MESA personnel and by industry personnel authorized to teach MESA approved training courses. *Content:* A nationwide recordkeeping system containing names, social security numbers, mine ID numbers, training courses, instructors names, and other data relevant to training activities. Information is updated as training is provided. *Output:* The primary uses of machine-readable records in this system are to issue certification cards (computer output) to individual miners, mining industry personnel, and State and Federal employees who have taken MESA's approved training courses and become certified and/or qualified under the law; to issue certification cards to instructors authorizing them to teach MESA training courses, to provide statistical reporting of training data in various formats and frequencies for

a variety of uses such as reporting to Congress. *Availability:* The records are available for both internal and external use.

Agency Contact: Education and Training; 603 Miller Ct., Lakewood, CO 80215; (303) 234-2800.

S00717-006

Coal Mine Health and Safety Management Information System (CMHS MIS). MESA-6.

OMB Funding Title/Code: Salaries and Expenses / 14-1200-0-1-553.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Coal Mines; Management Information Systems; Mine Inspection; Mine Safety, Occupational Health and Safety.

Purpose: The CMHS MIS is a manual data collection and processing system which provides a set of standardized and controlled procedures for recording and tabulating coal mine inspection activities. The system provides Coal Mine Health and Safety managers with current information needed to help them manage and control health and safety activities as defined in the Federal Coal Mine Health and Safety Act of 1969 (Public Law 91-173) more efficiently and effectively. *Input:* The system maintains a set of records for each coal mine, providing a means for recording pertinent data extracted from inspection reports and notices and entered into a set of four logbooks maintained in each coal district and subdistrict office. *Content:* This nationwide system keeps coal mine inspection activity records and generates the statistical data required for monthly, quarterly, and annual reports. Four specially designed log forms are used to record such information as mine identification and organization; mine characteristics; inspection history of each mine section; inspection events such as a complete electrical inspection or spot health inspection; and inspection results such as a notice of violation, an order, an extension, or abatement. The four logs are: Mine Description, Inspection History, Extension History, and Journal. *Output:* The logsheets are organized so that managers can readily determine the inspection history and current status of any given coal mine. Through these same logsheets, statistical data are derived for each category of inspection activity and inspection result for standardized reporting purposes, i.e., Monthly Activity Summary Report, Quarterly Mine Status Report, and annual submission for the Secretary's Report on Administration of the Coal Mine Health and Safety Act. *Availability:* Reports are primarily for internal use and for external reporting purposes.

Agency Contact: Coal Mine Health and Safety; 4015 Wilson Blvd., Arlington, VA 22203; (703) 235-1140.

S00717-007

Metal and Nonmetal Management Control System (ADP-MCS). MESA-4.

OMB Funding Title/Code: Salaries and Expenses / 14-1200-0-1-553.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Inspection; Mine Safety; Occupational Health and Safety.

Purpose: This system provides metal and nonmetal mine health and safety managers with current information needed to help them manage and control health and safety activities as defined in the Federal Metal and Nonmetallic Act (Public Law 89-577) in an efficient and effective manner. *Input:* Data are reports of inspections/investigations, metal and nonmetal violation data summary sheets, weekly activity reports from individual inspectors, individual mine file data forms, State mineral mine inspection reports personal exposure data summary sheets on individual miners, and comprehensive health survey report forms. *Content:* This is a nationwide system for maintaining data relative to metal and nonmetal mines, miners, and health and safety inspection activities. Records contained in the system include annual manpower and activity plans; mine and mill locations; inspection personnel time and activity; Federal and State Plan inspection data; violation notices and orders against operators; personal health exposure data of individual miners to radiation, dust, noise, and other contaminants; and comprehensive health surveys on individual mining and milling operations. *Output:* Output frequencies vary (weekly, monthly, quarterly, annually) depending upon the purpose of output. The records are machine-readable, and the output is hardcopy listings and reports on workload, work scheduling, and performance of mine inspection personnel; records on violations of health and safety standards relative to individual mines; contaminant exposure levels relative to miners; and employment data relative to metal and nonmetal mine workers, e.g., number of workers. *Availability:* Reports are primarily for internal use. They are also available to other Federal agencies (e.g., National Institute of Occupational Safety and Health and Environmental Protection Agency), State agencies, unions, companies, and individuals.

Agency Contact: Metal and Nonmetal Mine Health and Safety; 603 Miller Ct., Lakewood, CO 80215; (303) 234-4641.

S00717-008

Coal Mine Noise Monitoring System. MESA-7.

OMB Funding Title/Code: Salaries and Expenses / 14-1200-0-1-553.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Coal Mines; Mine Safety; Noise; Occupational Health and Safety.

Purpose: The purpose is to monitor and enforce the noise levels to which the surface and underground coal miners are exposed and to determine if the noise levels are in compliance with the Coal Mine Health and Safety Act of 1969 (30 U.S.C. 201-206). *Input:* Information from noise surveys submitted by operators are input into stand alone intelligent terminals located in each of the 10 district Offices of Coal Mine Health and Safety. *Content:* The information submitted consists of social security number, mine ID number, date of survey, occupation code of employee, level of noise exposure and time for each exposure, and other pertinent data deemed relevant to determine if the individual monitored is in compliance with the noise levels prescribed by law. After the information is processed, mine operators employing individuals that have been exposed to excessive noise levels are cited with violations and are required to take corrective action. *Output:* Output frequency varies depending on the purpose of the output. The primary enforcement output is generated quarterly. Historical data are kept in machine readable form as well as hardcopy. *Availability:* Output is primarily available for internal enforcement usage and to notify operators of enforcement actions. Disclosure outside the Department of Interior may be made to the Department of Justice for purposes of litigation and to other sources as the needs occur and are justified.

Agency Contact: Coal Mine Health and Safety; 4015 Wilson Blvd., Arlington, VA 22203; (703) 235-1358.

S00718-001

Cost Accounting and Budget System (CABS).

OMB Funding Title/Code: Bonneville Power Administration Fund / 14-4045-0-3-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Accounting; Budget Information Systems; Management Information Systems; Resource Allocation.

Purpose: The system is required by the Budget and Accounting Act of 1921, the Budget and Accounting Procedures Act of 1950, and the Federal Columbia River Transmission Act of 1974. The data source is designed to meet budget and accounting requirements, both internal and external, legal and optional. *Input:* The Cost Accounting and Budget System (CABS) is operated centrally. Input data are obtained from financial transactions, accounting, and budget documents. Automated input is also received from the materials accounting, payroll, and plant services systems. *Content:* The CABS is operated on a monthly accounting cycle. Month-end reports are distributed by the seventh working day of the following month. The system produces 40 major reports for internal accounting use, and organizational cost and budget reports are distributed to BPA line organizations. *Output:* The monthly reports are: Interest during Construction, Budget Status Report, Undelivered Orders by PO number, Funds Status Report, Accounts Payable, Journal Voucher Detail, Payroll Cost Dist., Organization Detail, Equipment Use Summary, Cost Ledger Detail, Shop Order Listing, Travel Expense Report, Leave Accrual and Employee Benefits, Control Reports, 1111, Trial Balance, Construction Work Order Reports, General Ledger, Leave Analysis Report, and Detail Ledger Summary. *Availability:* The output is for BPA internal use. Portions of the CABS system are restricted by the Privacy Act.

Agency Contact: 18th and C Streets NW, Room 5600, Washington, DC 20240; (202) 343-6955.

S00718-003

Wholesale Power Billing.

OMB Funding Title/Code: Bonneville Power Administration Fund / 14-4045-0-3-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Billing, Electric Power Generation, Powerplants; Public Utility Rates.

Purpose: The system performs calculations associated with the billing of most of Bonneville Power Administration's wholesale power customers. *Input:* Data are predominantly from internal metering sources. *Content:* The system contains power usage information collected monthly. The information covers BPA service area (Oregon, Washington, and parts of Idaho and Montana). It is updated hourly. *Output:* Output is produced monthly and includes current rate structure, final bills and forms necessary for monthly billing operations, and maintenance of statistical records for present and previous billing. *Availability:* The system output is publicly available.

Agency Contact: 18th and C Streets NW, Room 5600, Washington, DC 20240; (202) 343-6955.

S00718-004

Plant Operation and Power Scheduling.

OMB Funding Title/Code: Bonneville Power Administration Fund / 14-4045-0-3-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Electric Power Generation, Hydroelectric Power, Powerplants

Purpose: The primary objective of the plant scheduling process is to prepare generating schedules at reservoirs directly contributing to the Federal generation requirement to meet BPA loads and obligations to interconnect utilities while utilizing available resources in the most efficient manner possible. *Input:* Input is predominantly internal real-time data from RODS system (Real-time Operations, Dispatch, and Scheduling) and natural flow forecasts. *Content:* This is a model of the BPA hydrogenerating system with select non-Federal upstream regulating reservoirs. The program regulates the system hydraulically and electrically, on or off control, to satisfy a given load condition. The resulting schedules are used both as a base for real-time control of the generating system through automatic load frequency control techniques and generation dispatching and to provide data on probable operations. The scheduled generation is projected up to five weeks into the future in 1-hour increments for the first 48 hours, then 8-hour increments for the rest of the first 2-week period. The last three weeks of the scheduling period consist of a 1-week average period. This provides a link between the immediate operation and the analysis of seasonal loads and resources. *Output:* The major output is a daily hardcopy report. There is CRT query capability. *Availability:* BPA customers and many other interested parties are provided with an indication of the probable Federal system operation through this report.

Agency Contact: 18th and C Streets NW, Room 5600, Washington, DC 20240; (202) 343-6955.

S00718-005

Power Flow Program.

OMB Funding Title/Code: Bonneville Power Administration Fund / 14-4045-0-3-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Electric Power, Hydroelectric Power; Powerplants, Public Utilities.

Purpose: This program solves the AC power flow problem for systems of up to 2,000 busses. The program is BPA's basic system planning tool. In addition, this program supports power system operation, especially the planning of scheduled outages. *Input:* Input for power flow studies comes from within BPA, the Corps of Engineers, Bureau of Reclamation, utilities in the Northwest Power Pool, BPA industrial customers, and the Western Systems Coordinating Council. *Content:* System source data include load forecasts, substation characteristics, power system configuration data, line characteristics, and generation data. Power system planning is based upon an annual cycle, and the data are updated annually. *Output:* The major output types are computer listings with electrical parameters, hardcopy one-line diagrams, graphic terminal one-line diagrams, and microfiche listings with electrical parameters. Base case data and some output are saved on magnetic disk and magnetic tape, and the power flow program is used several times each day. *Availability:* Output is generally for internal use. Some output is shared with Northwest utilities and some with members of the Western Systems Coordinating Council. There is no personal information in the output.

Agency Contact: 18th and C Streets NW, Room 5600, Washington, DC 20240; (202) 343-6955.

S00718-006

Real-Time Operations, Dispatch and Scheduling (RODS).

OMB Funding Title/Code: Bonneville Power Administration Fund / 14-4045-0-3-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Electric Power Generation, Hydroelectric Power; Powerplants; Public Utilities.

Purpose: The RODS system is a complex of digital computers providing the basic support for power scheduling and dispatch for generation and transmission. Initial functional applications were Automatic Generation Control which matches generation to internal load and to hourly schedules with external utilities while preserving frequency at 60 Hz; Scheduling and Forecasting, a substantial set of operation functions for hourly coordination of hydro resources and loads including power interchange and intertie schedules, streamflow schedules, system load forecast, hydroelectric generation schedules, and monitoring; and Data Acquisition and Display programs, a set of functions linking all other program groups to the hardware data acquisition systems. *Input:* Data acquisition programs service hardware such as kWh, hydromet, powerhouse, teletype, load frequency control, SCADA, etc. Display programs provide link through the console hardware for all user input requests and output to CRT displays, console annunciators, and hardcopy devices. *Content:* Block transfers of system data move over kilobit channel from SCADA to refresh data files used by RODS applications programs and to update RODS display formats every 10 seconds. RODS subsystems at the Dittmer Control Center are used to centralize control of main grid substations. The center controls major generation at hydroelectric projects of the Federal Columbia River Power System. *Output:* Output is available through CRT displays, microwave, console annunciators, and hardcopy devices. *Availability:* Output is generally for internal use. Some output is shared with Northwest and Southwest utilities.

Agency Contact: 18th and C Streets NW, Room 5600, Washington, DC 20240; (202) 343-6955.

S00718-007

Transient Stability Program.

OMB Funding Title/Code: Bonneville Power Administration Fund / 14-4045-0-3-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Electric Power Generation; Hydroelectric Power; Powerplants; Power System Disturbances; Simulation.

Purpose: This program simulates the electro-mechanical dynamic response of a power system to a disturbance. *Input:* Input for transient stability studies comes from within BPA, the Army Corps of Engineers, Bureau of Reclamation, utilities in the Northwest Power Pool, BPA industrial customers, and the Western Systems Coordinating Council. *Content:* System source data include the load forecasts, substation characteristics, power system configuration data, line characteristics, and generator characteristics. Power system planning is based upon an annual cycle, and the data are updated annually. *Output:* Output formats include computer listings with tabulated data, hardcopy listings with tabulated data, hardcopy plots, Graphic terminal plots, and Microfiche listings of tabulated data. Some output is saved on magnetic disk and tape. The Transient Stability Program is used one to three times daily. *Availability:* Output is generally for internal use. Results of transient stability studies are sometimes shared with Northwest utilities and members of the Western Systems Coordinating Council. There is no personal information in the output.

Agency Contact: 18th and C Streets NW, Room 5600, Washington, DC 20240; (202) 343-6955.

S00718-008

Supervisory Control and Data Acquisition System (SCADA).

OMB Funding Title/Code: Bonneville Power Administration Fund / 14-4045-0-3-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Electric Power Generation; Hydroelectric Power; Powerplants; Substation Control.

Purpose: SCADA provides direct support to dispatch and operation of the transmission system and includes remote control of substations. Control of a large number of substations is centralized through the master station. *Input:* A high volume of data is collected from each remote substation including power circuit breaker position (open or closed), buss or transmission line voltage, transmission line or transformer MW and MVAR readings, transformer tap changer positions, transformer bank or reactor temperature readings, station alarms, and hot line indicators (energized or not). *Content:* Master station hardware with remote units is located in Washington, Oregon, Idaho, and Montana. The primary and secondary systems provide a volume of data and control through a 2.5 second update cycle from all remotes. *Output:* SCADA computers drive annunciator lights on the dynamic group display boards of transmission grids. Illuminated lights indicate the field breakers and hot line indicators or switches that are open in the networks. In addition, output is made to consoles, microwave, and RODS. Data are associated with daily operation of the system. *Availability:* Output is generally for internal use. Some output will be shared with the Northwest utilities.

Agency Contact: 18th and C Streets NW, Room 5600, Washington, DC 20240; (202) 343-6955.

S00718-009

Milestone System.

OMB Funding Title/Code: Bonneville Power Administration Fund / 14-4045-0-3-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Construction; Engineering; Hydroelectric Powerplants; Powerplants.

Purpose: The system assists engineering management in scheduling and monitoring activities that comprise projects in BPA's engineering and construction program. *Input:* Input for the Milestone System comes primarily from design and construction branches within BPA. *Content:* Data include key events (milestones) that occur within projects, times required to complete activities, and scheduled completion dates for selected activities. The Milestone System is run on a monthly cycle and data are updated monthly. *Output:* The major output types are computer listings of scheduled dates and completed events, hardcopy plots of schedules with indication of completed and late activities, and microfiche listings of schedules and completed events. *Availability:* Output is primarily for BPA internal use. There is no personal information in the output.

Agency Contact: 18th and C Streets NW, Room 5600, Washington, DC 20240; (202) 343-6955.

S00719-001

Planning and Billing System.

OMB Funding Title/Code: General Investigations / 14-1501-0-1-301; Operation and Maintenance / 14-1500-0-1-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Environment and Public Works.

Subject Terms: Electric Power; Energy Planning; Hydroelectric Power; Powerplants.

Purpose: The Alaska Power Administration (APA) has assignments in planning for the development and use of Alaska's water, power, and related resources, and in power systems and power market studies. APA operates, maintains, and markets the power from Federal hydroelectric projects and represents the Secretary of Interior in Alaska on power matters. *Input:* The data are internal. APA power projects provide project sales and revenues for power sold to local utilities. *Content:* Projects provide monthly reports of electrical energy sold to permit power billings to customers. Energy reports submitted by the projects are used in the preparation of annual reports to the Federal Power Commission. General investigations studies are conducted to determine the most economical and appropriate means of development and utilization of water, power, and related resources, and to represent the Secretary of the Interior in Alaska on power matters. *Output:* The major output types are power reports of energy produced, feasibility reports on proposed power projects, and special study reports on water resources. Reports are manually prepared. *Availability:* The reports are publicly available. Primarily the data are used for internal purposes.

Agency Contact: Alaska Power Administration; P. O Box 50, Juneau, AI 99802; (907) 586-7405.

S00720-001

Fiscal/Budget System.

OMB Funding Title/Code: Continuing Fund / 14-5653-0-2-301; Operation and Maintenance / 14-0573-0-1-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Accounting; Budget Information Systems; Resource Allocation.

Purpose: The accounting system was established to meet reporting requirements of GAO, the Treasury Department, and OMB. As a distributor of Federal hydroelectric power, Southeastern is required by law to maintain accounts to meet accounting and reporting requirements of the Federal Power Commission within the power policy of the Department of the Interior. *Input:* The data sources for the accounting system were developed internally within Bureau. *Content:* The accounting system was set up with special emphasis on the accounting requirements for public utilities, while at the same time application has been made of fund and budgetary procedures perfected for Government use. A system of budgetary control is integrated with the general ledger accounts. A classification of accounts is uniform for programming, budgeting, accounting, and subsequent reporting. Only payroll is automated. All other parts of the system are manual. Monthly updating and reporting produce output to meet Treasury Department and internal requirements. *Output:* The biweekly payroll is automated and in hardcopy. Monthly reports include status of appropriated accounts, statement of transactions, report on budget execution, and report on obligations. Annual reports include FPC Form 1 and SEPA Financial Report. The latter two groups are manually prepared in hardcopy. *Availability:* Output is generally available. Financial results are published annually. Internal information requirements on payroll, etc., are subject to the Privacy Act.

Agency Contact: Division of Fiscal Operations; Samuel Elbert Bldg., Elberton, GA 30635; (404) 283-3261.

S00721-001

Fiscal/B[illegible]g System.

OMB Funding Title/Code: Continuing Fund / 14-5649-0-2-301; Construction / 14-0274-0-1-301; Operation and Maintenance / 14-0277-0-1-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Accounting; Budget Information Systems; Resource Allocation.

Purpose: The accounting system was established to meet the accounting and reporting requirements of GAO, the Treasury Department, and OMB. As a transmitter and distributor of hydroelectric power, the SPA is required by law to keep accounts to meet the accounting and reporting requirements of the Federal Power Commission within the power policy of the Department of the Interior. *Input:* The data sources for the accounting system are derived internally within the Agency. *Content:* The accounting system was set up with special emphasis on the accounting requirements for public utilities, while at the same time application has been made of fund and budgetary procedures perfected for Government use. A system of budgetary control is integrated with the general ledger accounts by use of subaccounts and special accounting procedures. A classification of accounts is uniform for programming, budget, accounting, and subsequent reporting. Only payroll, warehouse accounts, and budget management report are automated. All other parts of the system are manual. Monthly updating and reporting produce output to meet Treasury Department and internal requirements. Geocoding is by congressional district, State, county, and city for budgetary output reports. *Output:* The biweekly payroll and the monthly budget management report and warehouse summaries are automated and in hardcopy. The monthly statement of income and expenses, balance sheet, and statement of transactions, and the annual FPC Form 1 are manually prepared and are in hardcopy. *Availability:* Output is generally publicly available. Financial results are published annually. Internal information requirements on payroll, etc., are subject to Privacy Act.

Agency Contact: Branch of Finance and Accounts; P. O. Drawer 1619, Tulsa, OK 74101; (918) 581-7414.

S00722-001

Fiscal/Budget System.

OMB Funding Title/Code: Administration of Territories / 14-0412-0-1-806; Trust Territory of the Pacific Islands / 14-0414-0-1-806; Micronesian Claims Fund Trust Territory of the Pacific Islands / 14-0416-0-1-806; Office of the Comptroller for Guam / 14-5739-0-2-806; Internal Revenue Collections for the Virgin Islands / 14-5738-0-2-806.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Finance.

Subject Terms: Economic Analysis; Industries; Price Indexes.

Purpose: The major functions of the Office of Territorial Affairs are to develop, recommend, and carry out policy to discharge the responsibilities of the Secretary of the Interior related to territorial affairs; study the economic, social, and political problems of the territories and propose policies, programs, legislation, and other actions for resolution; advise the Secretary of the Interior on proposed legislation and other important matters affecting the territories; render or arrange for technical assistance to achieve approved goals and objectives; act as principal liaison with the Congress and other Federal Agencies; provide program planning and oversee performance; serve as a central point of intelligence on all Federal input and operations in the territories; perform financial management oversight for all financial matters as they relate to the territories; and supervise the Government comptrollers for Guam/TTPI and the Virgin Islands. *Input:* The Office of Territorial Affairs collects various financial budgetary, and other informational data directly from the individual territories. The head of each of the four territories (American Samoa, Guam, Trust Territory, Virgin Islands) is required by law to make an official annual report to the Secretary of the Interior of the transactions of his government. This report is then transmitted to both the Senate and the House of Representatives. As soon after the close of each fiscal year as the accounts of said fiscal year may

be examined and adjusted, the Government comptrollers for Guam/TTPI and the Virgin Islands are required to submit to the Secretary of the Interior, through the Office of Territorial Affairs, annual reports of the fiscal conditions of the territorial governments. Such reports are also transmitted to Congress. *Content:* The annual reports from the four territories (American Samoa, Guam, Trust Territory, Virgin Islands) contain a wide range of informational data for a particular fiscal year on general government, revenue and taxation, education, health and social service, community development, development of resources, labor and manpower, protection of life and property, and parks and recreation. The annual reports of the Government comptrollers show the receipts and disbursements of the various departments and agencies of the territorial governments. Also included are citations of failures to collect amounts due the government, and expenditures of funds or uses of property which are irregular or not pursuant to law. *Output:* Legislative history indexes are prepared upon request and from time to time. *Availability:* Output is publicly available upon request. ACC-00801001.

Agency Contact: Office of Territorial Affairs; 18th and C Streets NW, Washington, DC 20240; (202) 343-4736.

DEPARTMENT OF JUSTICE

S00800-001

Main Justice Library.

OMB Funding Title/Code: Salaries and Expenses / 15-0129-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Information Services; Law; Libraries.

Purpose: This system provides more than 200,000 volumes on law and related subjects used to serve DJ attorneys and other staff in the preparation of legal briefs and memoranda, in the preparation of supporting economic and social findings necessary in litigation, and for general reference use. *Input:* Input is derived by purchase, gift, exchange, and deposit. *Content:* The system presents broad coverage of American State and Federal and British- Canadian law from colonial days to present; statute and case law; texts and encyclopedias, and periodicals. The system is continually updated. *Output:* Legislative history indexes are prepared upon request and from time to time. *Availability:* Output is publicly available upon request.

Agency Contact: Office of Management and Finance; 10th St. and Constitution Ave. NW, Room 5324, Washington, DC 20530; (202) 739-3148.

S00800-002

Legal Activities and General Administration (LAGA) Accounting System.

OMB Funding Title/Code: Salaries and Expenses / 15-0129-0-1-751; Salaries and Expenses, General Legal Activities / 15-0128-0-1-751; Salaries and Expenses, U.S. Attorneys and Marshals / 15-0322-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Accounting; Financial Management.

Purpose: This system maintains legal and financial management information required for the proper administration of appropriations funding the activities of the Offices, Boards, and Divisions (OBD). *Input:* The system processes all input financial transactions of OBD originating from accounting documents including obligations, expenditures, accruals, and employment costs originating from the centralized departmental payroll system. *Content:* The automated system processes all financial transactions for the OBD, U.S. Attorneys, and the U.S. Marshals Service. Daily edit runs are processed; file updates are performed monthly. *Output:* The system provides monthly financial reports in hardcopy and in microform. The format varies with the report. There is no query capability, but the data base is accessible by means of various programming languages. *Availability:* The reports are primarily for internal use by financial managers but are not classified.

Agency Contact: Resource Management Service; 10th St. and Constitution Ave. NW, Room 6309, Washington, DC 20530; (202) 739-5386.

S00800-003

Computer-Assisted Legal Information Storage and Retrieval (JURIS).

OMB Funding Title/Code: Salaries and Expenses, U.S. Attorneys and Marshals / 15-0322-0-1-751; Salaries and Expenses, General Legal Activities / 15-0128-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Case Law; Information Storage and Retrieval, Law; Legal Opinions; Legal Research; Statutory Law.

Purpose: Since 1970 the Department has been developing its own computerized legal research system (JURIS) for use by attorneys of the legal divisions and U.S. Attorneys Offices. The system provides fast, comprehensive, and incisive retrieval of case law, statutory law, and internal Departmental work product. Attorneys use this capability to prepare pleadings, briefs, legal memoranda, and other legal documentation in the normal course of carrying out departmental program responsibilities. *Input:* The data base comes from: 1) Case Law--Retrospective materials were keyed initially from reported-decision bound volumes; update materials are now obtained mainly from West Publishing Company as a byproduct of the publication process. 2) Statutory Law--Materials are keyed from hardcopy source materials such as United States Code, Public Laws, and CFR titles. 3) Other--Materials are obtained from a variety of sources such as briefs, legal memoranda, and the like. *Content:* Data base records consist of the full text of legal opinions and statutory materials, as well as certain digest materials. *Output:* Output consists of citations and full text existings created on an ad hoc basis by system users. *Availability:* Output is not publicly available because of expense and contractual restrictions on dissemination of data held under license.

Agency Contact: Legal Information Systems Service; 425 Eye St. NW, Room 4106, Washington, DC 20001; (202) 376-2607.

S00800-004

Identical Bidding in Public Procurement. D 104.

OMB Funding Title/Code: Salaries and Expenses, Antitrust Division/ 15-0319-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Bids; Government Procurement; Identical Bids; Procurement.

Purpose: The system was established pursuant to section 7 of Executive Order 10936 issued April 24, 1961. This order authorized the Department of Justice to collect and publish data concerning identical bidding affecting procurement by Federal, State, and local governments. This system organizes the data for analysis by the public and business. It includes the details of identical bids and the names of the firms submitting them. It is used for informational purposes only. *Input:* The data are derived from procurement forms submit-

ted by Federal, State and local agencies. *Content:* The data base consists of a file of reporting agencies, a file of bidder names and addresses, and a file of procurement contracts which received identical bids. The data are submitted throughout the fiscal year by Government agencies nationwide. The data are received as bidding occurs and are consolidated once each year in an annual report. *Output:* Output is produced annually in the form of camera-ready copy reports of agencies, bidders, and procurement contracts and bids *Availability:* Output is public information.

Agency Contact: Antitrust Division; 414 11th St. NW, Room 10110, Washington, DC 20004; (202) 739-2520.

S00801-001

EPO Statistical Analysis Reports.

OMB Funding Title/Code: Salaries and Expenses, Antitrust Division/ 15-0319-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Economic Analysis; Industries; Price Indexes.

Purpose: The report is the broad designation for all analysis programmed and processed by the Department's Legal Information Services staff and the Data Center. The majority of the projects are related and designed for particular cases and investigations and terminate at the end of the case or investigation and thus do not become a total operating system. However, two systems are being developed through the facilities offered by the Department and are grouped under this category for accounting purposes: 1) EIS (Economic Information System) and 2) BLS (Bureau of Labor Statistics). These projects will be linked to the Caseload Evaluation System (ACES). *Input:* 1) EIS–This is data on the nature and magnitude of economic activity for manufacturing establishments in the United States. Data are acquired from purchased tapes from Economic Information Systems, Inc., New York, NY. 2) BLS–These data contain historical price indexes for various products and industries. Data are acquired from purchased tapes from Bureau of Labor Statistics. *Content:* This system includes: 1) EIS–The master record includes plant data on names of firms in the United States including shipments, estimated sales, estimated employment, addresses of firms, telephone numbers, parent companies, and names. It also includes industry identification by product codes. Updates are provided annually. 2) BLS–The master record includes 20 years of price indexes and product descriptions. Update is provided quarterly. *Output:* EIS produces an annual report consisting of Market Share Report, Geographical Analysis of Product Patterns and Patterns of Individual Firms Activity. BLS produces a quarterly update for a report on behavior of prices in particular products. *Availability:* The EIS output is for internal use within the Department of Justice. The BLS output is an internal report from publicly available data.

Agency Contact: Antitrust Division; 414 11th St. NW, Room 1304, Washington, DC 20004; (202) 739-3724.

S00802-001

Central Civil Rights Division Index File and Associated Records.

OMB Funding Title/Code: Salaries and Expenses, General Legal Activities / 15-0128-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Civil Rights; Government Litigation; Indexes; Legal Research; Litigation.

Purpose: This system consists of alphabetical indices and the associated records to which the indices relate, containing general and particular records of all Civil Rights Division correspondence, cases, matters, and memoranda. *Input:* All records, correspondence, public, U. S. Attorneys, and court legal pleadings as well as FBI reports, are system input. *Content:* Information is used to make decisions in the course of investigations and legal proceedings; to assist in preparing responses to correspondence; to prepare budget requests, MaO program descriptions, and reports on the work product of the Division; and to carry out other authorized internal functions. Records are also disseminated to appropriate Federal, State, and local agencies and officials concerned with the implementation, investigation, or litigation of civil rights matters. *Output:* Principal output is workload reports. *Availability:* Reports are for internal use only.

Agency Contact: Civil Rights Division; 10th St. and Constitution Ave. NW, Room 7601, Washington, DC 20530; (202) 739-3883.

S00806-001

Tax Division Central Classification Cards, Index Docket Cards, and Associated Records.

OMB Funding Title/Code: Salaries and Expenses, General Legal Activities / 15-0128-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Litigation; Tax Litigation.

Purpose: This comprehensive system contains all the records on cases and matters assigned, referred, or of interest to the Tax Division. *Input:* Sources consist of any correspondence referred within the Department of Justice Numbering System, new mail, tax court reviews, any suits filed against the United States concerning tax matters, and any cases recommended for suit or prosecution by the Internal Revenue Service. *Content:* This system includes case files, docket cards, and other material necessary for the Tax Division to perform its litigation functions. *Output:* Statistics on case receipts and case closings are generated. *Availability:* Output is for internal use only.

Agency Contact: Tax Division; 10th St. and Constitution Ave. NW, Room 4137, Washington, DC 20530; (202) 739-2987.

S00807-001

Uniform Crime Reports.

OMB Funding Title/Code: Salaries and Expenses / 15-0200-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Criminal Justice Information; Criminal Statistics; Law Enforcement.

Purpose: The system is to produce a reliable set of criminal statistics on a national basis for use in law enforcement administration, operation, and management. The data are also intended for the use and information of other professionals, scholars, or governmental entities having an interest in the crime problem. Additionally, the data are available to the public as a reference source and indicator of the crime factor in our society. *Input:* The data are obtained from monthly and annual reports submitted by approximately 13,5000 local, county, and State law enforcement agencies throughout the Nation. *Content:* On a monthly basis, law enforcement agencies report: 1) Offenses known to police in seven Crime Index categories, i.e., murder, forcible rape, robbery, aggravated assault, burglary, larceny, motor vehicle theft; 2) unfounded offenses in seven Crime Index classifications; 3) offenses cleared in seven Crime Index classifications; 4) property stolen by type and value; 5) property recov-

ered by type and value; 6) value of property stolen in each Crime Index classification; 7) supplemental homicide data including age, sex, and race of victims and offenders, weapon, relationship of victim to offender, and circumstances; 8) law enforcement officers killed or assaulted; and 9) age, sex, and race of persons arrested. On an annual basis, law enforcement agencies report law enforcement employee data and disposition of persons charged. *Output:* Output includes Crime in the United States (annually, hardcopy); Uniform Crime Reports (quarterly, hardcopy); Law Enforcement Officers Killed (annually, hardcopy); Analysis of Assaults on Federal Officers (annually, hardcopy); and Bomb Summary (annually, hardcopy). *Availability:* Reports are publicly available.

Agency Contact: Federal Bureau of Investigation; 10th St. and Pennsylvania Ave. NW, Washington, DC 20535; (202) 324-2614.

S00807-002

Automated Identification Division System (AIDS).
OMB Funding Title/Code: Salaries and Expenses / 15-0200-0-1-751.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Criminal Justice Information; Fingerprints; Identification Devices.

Purpose: This automated system is being developed to supplant manual work functions. Plans call for the eventual incorporation of high-speed automatic fingerprint reader (FINDER) equipment, of which five production models were ordered and four have been delivered to the FBI. The fifth system is scheduled for delivery by April 30, 1977. These systems will first be used to read, digitize, and build a data base file from the fingerprints of all arrestees under 55 years of age in the criminal fingerprint files (approximately 14 million individuals). These automatic fingerprint reader systems will then be used in day-to-day fingerprint processing operations to speed up processing the some 23,000 fingerprint cards received daily. The current operational phase of AIDS includes the automated comparing of incoming arrest fingerprint cards that are not identical by fingerprints to cards previously on file. The personal descriptors and arrest data appearing on these cards are encoded and entered into computer storage by use of CRT key-to-disk devices connected to miniprocessors. The data are then processed to: 1) Produce non-ident (No Record) responses for mailing to the contributors of the fingerprint cards; 2) generate name and alias cards for the manual criminal name index; 3) produce identification records (rap sheets) on second and subsequent arrests of a subject who has once been entered into the AIDS file; and 4) compile a computerized file of names and descriptors of arrestees for future automated name searching capability. *Input:* The data are derived from fingerprint cards of individuals fingerprinted as a result of an arrest for a serious offense or incarceration by Federal, State, or local law enforcement agencies. *Content:* The current operational phase of AIDS contains all arrest and description data on all first-time offender criminals since July 1, 1974. As dispositions relating to the arrests are received, these computerized records are updated. If the first-time offender is arrested a second time, his or her individual identification record is updated with that information as soon as the positive identification is established and verified by the comparison of the fingerprint characteristics of that individual. Arrest data are removed from this file upon receipt of Federal court orders for expunctions when accompanied by necessary identifying information. Recognizing lack of jurisdiction of local and State courts over an entity of the Federal Government, this system as a matter of comity, returns fingerprint cards and expunges related arrest data to local and State criminal justice agencies upon receipt of orders of expunction directed to such agencies by local and State courts when accompanied by necessary identification. Also, fingerprint cards and related data are returned to State and local criminal justice agencies upon the request of the submitting agencies. *Output:* Output is produced upon receipt of fingerprints taken of arrestees, and when any civil fingerprint cards or name check inquiries submitted by authorized agencies on subjects are entered into the AIDS file. The output is: 1) Automatic, computer-generated hardcopy in the form of identification records giving arrestee's name used, arresting agency, date of arrest or print received, charge, final disposition (if known), FBI number, and NCIC fingerprint classification; and 2) hardcopy non-ident responses advising the contributors that a search of the Identification Division files failed to disclose any prior record identifiable with the subject. *Availability:* Output is not publicly available as it is primarily utilized to establish positive identification through fingerprints and thereafter to report criminal history record information to Federal, State and local criminal justice agencies and other entities where authorized by Federal statute, State statute pursuant to Public Law 92-544, 86 Stat. 1115, Presidential Executive Order, or regulation of the Attorney General of the United States.

Agency Contact: Identification Division; 10th St. and Pennsylvania Ave. NW, Washington, DC 20535; (202) 324-5259.

S00807-003

National Crime Information Center (NCIC).
OMB Funding Title/Code: Salaries and Expenses / 15-0200-0-1-751.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Crime; Criminal Justice Information; Criminals; Information Storage and Retrieval.

Purpose: This system provides information, on-line, to criminal justice agencies concerning wanted persons, missing persons, stolen property, and computerized criminal histories. *Input:* The central processing unit and data storage devices are located within the FBI headquarters, Washington, DC. Input and retrieval performed via Federal, State, and local computer/terminal interfaces with the FBI computer. Input includes entries, updates, clears, and cancellations, as well as inquiry capability, relating to NCIC records. *Content:* NCIC serves criminal justice agencies in the 50 States, the District of Columbia, Puerto Rico, and Canada. Updates to the NCIC files are performed on a 24-hour-a-day on-line basis. This system contains information on criminal careers and permits users to track arrested subjects through the criminal justice system to assess how well the system works. *Output:* Output consists of on-line formatted responses. The output medium is dependent upon capability of computer and terminal equipment accessing NCIC computer. *Availability:* Documented information can be directly accessed by criminal justice agencies and disseminated in accordance with 28 U.S.C. 534 and Public Law 92-544, 86 Stat. 1115.

Agency Contact: Federal Bureau of Investigation; 10th St. and Pennsylvania Ave. NW, Washington, DC 20535; (202) 324-2606.

S00807-004

Budget and Financial Management System.
OMB Funding Title/Code: Salaries and Expenses / 15-0200-0-1-751.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Accounting; Budget Information Systems; Financial Management; Management Information Systems.

Purpose: The system is to provide FBI management automated assistance in formulating budgetary requirements, controlling obligation of funds, and analyzing programmatic areas in which field investigative support is being provided. *Input:* The system processes manual and automated input. Time utilization data are provided via mark-sense from FBI field offices and designated headquarters divisions. Field control information is provided from automated person-

nel and accounting information systems. Budget formulation input consists of the above automated accounting and fund control data along with manual input to define FBI fiscal requirements. *Content:* In order to provide budget and financial management capability for the FBI, the system tracks obligations by type (object classification), incurring organizational segment (cost center), and purpose (activities and programs) from the initial budget submission on through appropriation, enactment into law, obligation, and expenditure. The system therefore has a variety of update cycles ranging from biweekly for payroll data to annually for certain budget formulation information. Three major subject areas of data are maintained in this system: 1) Cost accounting contains data showing the work-years expended investigating the different crime classifications over which the FBI has jurisdiction; 2) Fund control contains data showing obligation by type (object classification), by incurring organizational segment (cost center), by purpose (activities and programs), and by period, 3) Budget formulation contains data showing fiscal requirements by the same breakdown as contained for fund control with an additional breakdown showing whether the requirement is for a program increase or is part of the base. *Output:* Hardcopy and CRT output falls into three types: 1) Cost accounting is provided periodically to FBI management to delineate the different areas in which investigative support is being expended. These reports are typically hardcopy and coincide with payroll type output in terms of frequency; 2) fund control reports are provided monthly, quarterly, and yearly with output on either CRT or hardcopy to provide FBI management the ability to monitor rate and areas in which funds are being obligated; and 3) budget submissions which comply with instructions provided by budget submissions which comply with instructions provided by budget authorities are normally hardcopy with CRT query available and are provided annually. *Availability:* Output is for internal FBI Financial Management and use in the formal budget submitted to the Congress. All other output is provided in accordance with applicable legislation and directives.

Agency Contact: Finance and Personnel Division; 10th St. and Pennsylvania Ave. NW, Washington, DC 20535; (202) 324-4104.

S00808-001

Profile Data Reports System.

OMB Funding Title/Code: Salaries and Expenses / 15-1060-0-1-753.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Correctional Institutions; Planning; Prisoners; Prisons.

Purpose: The system consists of a general statistical applications package (DATA TEXT) which is used to provide the Planning and Development Branch with information on inmate population trends. This service supports decisions on the physical plant characteristics and type of inmate population expected for planned institutions. *Input:* Data are derived from the Inmate Information System master file. *Content:* This system uses such data as offense, sentence procedures, age, and prior arrests in making its computations. *Output:* Output is determined by requests from the Planning and Development Branch. *Availability:* Output is for internal use only.

Agency Contact: Systems Design Section; 320 1st St. NW, Washington, DC 20534; (202) 724-3180.

S00808-002

Financial Management System (FMS).

OMB Funding Title/Code: Salaries and Expenses / 15-1060-0-1-753.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Accounting; Financial Management.

Purpose: The system provides centralized accounting and related financial reporting for all Bureau of Prisons funds except Federal Prison Industries and Commissary. It encompasses 36 geographically separated institutions, 5 regional offices, the central office, and will accommodate new institutions without system modifications. *Input:* Input is accounting transactions entered by the institutions, the central office and the Department of Justice Payroll System. *Content:* Through the use of the Bureau's 19-digit accounting classification code, accounting, planning, budgeting, and reporting activities at all levels (central office, regional office, institutions, institutional departmental breakdown) can be monitored. The four areas of reporting are cost, history, general ledger, and allotment. Updates are processed twice weekly. The normal reporting cycles are monthly, quarterly, and annually; additionally, some reports are created twice weekly and on demand. *Output:* Output pertains to allotment, general ledger, cost, and history. Frequency of the numerous reports varies (twice weekly, weekly, monthly, quarterly, and on demand). Some reports are printed; some are transmitted to the field locations via data communications for local printing. *Availability:* These reports are for internal use only.

Agency Contact: Systems Design Section; 320 1st St. NW, Washington, DC 20534; (202) 724-3129.

S00808-003

Industrial Employment Information System (IEIS).

OMB Funding Title/Code: Federal Prison Industries, Incorporated / 15-4500-0-1-753.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Employment; Prisoners; Prison Industries; Rehabilitation of Criminals.

Purpose: The system provides Federal Prisons Industries (FPI) and the Bureau of Prisons with managerial and analytical information to support the evaluation of current rehabilitative efforts, help with inmate release planning, and the management of FPI. *Input:* The input originates from the manual FPI Form 96, Industrial Employment/RAPS Action Report, which is filled out at the institution. The data on this form are keyed and transmitted to the central office for processing. *Content:* The IEIS system has three basic cycles: Edit Update (run weekly), Report Extract (run monthly) and Employment History Report (processed upon request.) Information includes records of inmate industrial participation, work experience, and work performance; payroll data; industrial placement records; industries records; work experience summary; and industrial employment by grade, minority distribution, occupations, factories, and locations. In addition, the system provides industrial participation to existing computerized data bases; specifically the reporting and program system (RAPS). *Output:* The following reports are printed for the central office and put on file to be transmitted to the field via SYCOR: Employment History Record -provides a summary of all Federal Prison Industries employment for an individual. This report is produced upon demand; Industrial Skills Employment-run semiannually and summarizes the Federal Prison Industries inmate manpower distribution at the various institutions by occupation; Regional Industrial Employment-produced semiannually and summarizes the FPI inmate manpower distribution at the various regions by job class; Minority Industrial Employment-provided semiannually and produces a summary of FPI inmate manpower usage by total participation and minority participation; Industrial Employment by Industry-a monthly report which provides a synopsis of all participants, by grade in a particular factory within an institution. In addition, IEIS updates the IEIS master and history files. An output file is created to be used by the RAPS System. The system is capable of generating other reports regarding termination and turnover, industries population, and skills development. *Availability:* Output is not

publicly available. It is used primarily by Federal Prison Industries management.

Agency Contact: Bureau of Prisons; 320 1st St. NW, Washington, DC 20534; (202) 724-3155.

S00808-004

Short Term Research Projects System.

OMB Funding Title/Code: Salaries and Expenses / 15-1060-0-1-753.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Information Services; Prisons; Research.

Purpose: The system is used intermittently to respond to specific congressional or other official inquiries regarding some aspect of the Bureau of Prisons functions. *Input:* The system uses data from the master files of all processing systems within the Bureau of Prisons. The type of statistical output required determines which master file is used. For each study, data are collected manually, coded, keypunched, and used as a card input to a statistical software package. *Content:* Typically four to five research projects are ongoing at one time which make only minimal use of the computer, and are too short in duration to warrant individual documentation. They are usually initiated by inquiries from Congress. *Output:* Output is produced on request. *Availability:* Output is for internal use only. However, statistical data may be provided to specific requestors.

Agency Contact: Systems Design Section; 320 1st St. NW, Washington, DC 20534; (202) 724-3180

S00808-005

Research Follow-up Study Projects Data Bases.

OMB Funding Title/Code: Salaries and Expenses / 15-1060-0-1-753.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Criminals; Ex-Convicts; Parole; Prisoners, Probation, Recidivists; Research.

Purpose: This system was created to provide the Planning and Development Division of the Bureau of Prisons (BOP) with information about the performance of former inmates. *Input:* Data for the Glaser Follow-up Study were developed by Dr. Dan Glaser for use in his original study and was donated to the BOP; followup data were obtained from the Federal Bureau of Investigation (FBI). Data for the Parole Board/BOP Study were developed from prisoner files and from information furnished by the FBI. *Content:* This information is in several data bases. Research analysts access this data with statistical programs to identify significant trends and to make inferences about various rehabilitation programs. The system is divided into several subsystems; among these are the Glaser Long-term Followup Study and the Parole Board/BOP Study. The Glaser Followup Study examines the probation and parole system in order to determine long term patterns of recidivism. The Parole Board/BOP Study examines, at 2-year intervals, recidivism rates in order to refine base expectancy rates. Both studies provide base line data for comparisons with other research efforts. The Glaser Study data base includes information such as personal characteristics, age at first arrest, offense, sentence length, and socioeconomic status indicators. The Parole Board/BOP Study data base includes information such as personal characteristics, history of prior criminality, drug usage, and postrelease outcome data. *Output:* Output is generated on request or whenever additonal data are needed. *Availability:* Output is created for internal use only.

Agency Contact: Systems Design Section; 320 1st St. NW, Washington, DC 20534; (202) 724-3180.

S00808-006

Community Services Population System (COSPOS).

OMB Funding Title/Code: Salaries and Expenses / 15-1060-0-1-753.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Community Based Corrections; Correctional Institutions, Employment; Prisoners.

Purpose: The system is designed to provide an electronic method of maintaining records on Federal inmates in non-Federal facilities. The major functions of the system are to validate all input data, create new master files records, apply changes to previously established records, and produce various reports and statistical summaries about inmates in the COSPOS system. *Input:* The data are derived from information submitted by the regional offices on individuals committed directly from court and from the Inmate Information System on individuals transferred from Federal institutions. *Content:* The master file contains such information as offense codes, sentence procedure codes, current and previous locations, birth and entry dates, and, for discharged individuals, program outcomes, job placement data, and salary information. The file is updated weekly. *Output:* Output is produced monthly and includes master file listings, both alphabetically and by register number, and unit summaries. Output is in hardcopy and microfiche. *Availability:* Output is created for internal use only.

Agency Contact: Systems Design Section; 320 1st St. NW, Washington, DC 20534; (202) 724-3180.

S00809-001

INS Statistical Reporting System (SRS).

OMB Funding Title/Code: Salaries and Expenses / 15-1217-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Aliens; Citizenship; Deportation; Expatriation; Immigration; Naturalization.

Purpose: This service is required by section 347 of the Immigration and Naturalization Act to collect and to report statistical information regarding immigration and naturalization activity. The Statistical Reporting System meets the requirements of law and provides useful data for management's decision in operations, personnel, and in the budget process. The data are collected servicewide and are used internally, and by other Government agencies, embassies, the Congress, industry, research groups, students, scholars, and the general public. *Input:* The primary sources of input are forms and documents collected/processed at ports of entry or departure or at other locations in the United States by Service personnel from which data have been extracted regarding aliens admitted permanently or temporarily to the United States, U.S. citizens expatriated, aliens naturalized, crewmen deserted, and aliens deported or required to depart. *Content:* The system tabulates the number of immigrants or nonimmigrants admitted to the United States each year (statistics begin with 1820) by country of birth or last permanent residence; by sex, age, and marital status; by occupation or major occupation group, by major ports of entry; by class of admission; and by State of intended residence and foreign state of chargeability. Persons who derive citizenship or who become naturalized are tabulated by district, sex, age, marital status, occupation, city or State of residence, by nationality, and other categories. Crewmen deserted are shown by nationality foreign flag, port, and type of desertion. U.S. citizens expatriated are listed by grounds (cause). Aliens deported or required to depart are

tabulated by charge, by nationality, status at entry, year entered country deported to, and other categories. Some tabulations are monthly or quarterly; others, annually. *Output:* Monthly or quarterly computer printouts are produced on immigrants, nonimmigrants, persons naturalized, derivative citizenship, deportations, required departures and crewmen deserted; yearly printouts are on U.S. citizens expatriated and aliens excluded. Most of the above data are printed in table form and are published annually in the INS's Annual Report. Some tapes are available by special arrangement. Capability to process inquiries, excluding analysis, is good. *Availability:* Data are not classified and are used both internally and by the general public. Telephonic or written requests for information or specific tables should be made direct to INS. Requests for copies of INS Annual Report should be directed to GPO.

Agency Contact: Immigration and Naturalization Service; 425 Eye St. NW, Washington, DC 20536; (202) 376-8401.

S00809-002

Work Measurement Report System.

OMB Funding Title/Code: Salaries and Expenses / 15-1217-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Immigration, Management Information Systems; Productivity; Resource Allocation.

Purpose: The system is a collection of comprehensive operational statistics which measure the various activities of the service. The report provides information to program managers for use in evaluating programs and allocating resources more efficiently. *Input:* The report is produced by counting, recording, and reporting work units and man-hours used in the performance of most activities of the Service. The data are collected from daily activity and time reports maintained by individual employees and from various work unit control cards and other appropriate records. *Content:* The report contains data on eight activities of the Service, i.e., Examinations (Inspections and Adjudications); Hearings before Immigration Judge, Detention and Deportation; Nationality; Border Patrol; Investigations, Trial Attorney Work; and Administration. Under each activity is a description of the work unit. The work units are reported in status categories, e.g., received, completed, pending. Man-hours are also reported under each activity as productive and nonproductive and, where relevant, shown for specific work units with an hours per unit average. The reports are prepared by the field, which is divided into 4 regions of the United States that include 33 district offices and 21 Border Patrol sector headquarters. The district offices have jurisdiction over varying numbers of suboffices as do the sector headquarters have jurisdiction over varying numbers of Border Patrol stations. Three district offices are located outside the United States. The data are reported at monthly increments and consolidated on a semiannual and fiscal year basis. Further consolidations are made at regional and Servicewide levels. *Output:* Hand-written statistical reports are prepared monthly, semiannually, and annually; they summarize field operations by district, sector, region, and Servicewide. Reports are reproduced and distributed internally. The system is manual, and query capability is limited. *Availability:* The agency reproduces reports primarily for internal management purposes. Information may be obtained subsequent to specific requests and to prior approval by management.

Agency Contact: Immigration and Naturalization Service; 425 Eye St. NW, Washington, DC 20536; (202) 376-8401.

S00809-003

INS Accounting System.

OMB Funding Title/Code: Salaries and Expenses / 15-1217-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Accounting; Appropriations; Budget Information Systems; Financial Management.

Purpose: Accounting systems for Federal agencies are required under 31 U.S.C. 66a. The Immigration and Naturalization Service Accounting System (INSAS) meets this requirement and was approved by the Comptroller General of the United States on April 18, 1967. The major functions of the INSAS are to provide 1) full disclosure of the financial results of the Agency's activities; 2) effective control over all funds, property, and other assets for which the Agency is responsible; 3) the basis for budget preparation and execution; and 4) selected data in support of accounting and management responsibilities of other agencies of the Government. The coverage of the INSAS is Servicewide, and all financial transactions affecting the financial position of the Service flow through the system. Users of internal reports produced from the system are the executives and financial management and budget personnel of INS. Users of external reports produced from the system include the Office of Management and Budget and the Departments of Justice and of the Treasury. *Input:* After input into the system of appropriation warrants from the Department of the Treasury and apportionments of the appropriation from the Office of Management and Budget, the data consists of advices of obligation authority issued by INS management, documents evidencing financial transactions with vendors and vendees of goods and services, and documents evidencing the value of goods and services consumed. *Content:* The records consist of the system input documentation and ledger accounts reflecting monetary results of financial transactions classified as to resources, liabilities, and Government equity; and income and expenses for the current fiscal year. The ledger accounts also reflect the current status of the appropriation under classifications of amounts available for obligation, amounts obligated for future expenditure, and amounts expended. The INSAS contains audit trails to facilitate analysis and verification of account balances. *Output:* Reports reflect financial condition, financial results of operations, status of the appropriation, and selective financial data. Output is generated monthly. The format is columnar on standard forms or on INS forms. *Availability:* Output is not publicly available; it is primarily utilized to meet internal information requirements and information requirements of selected external agencies such as the Department of the Treasury.

Agency Contact: Immigration and Naturalization Service; 425 Eye St. NW, Washington, DC 20536; (202) 376-8401.

S00810-001

Automated Reports and Consummated Order System/(ARCOS) and Diversion Analysis and Detection System (DADS).

OMB Funding Title/Code: Salaries and Expenses / 15-1100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Controlled Substances, Drug Inventories, Drugs; Inventories; Narcotic Traffic.

Purpose: Public Law 91-513, the Comprehensive Drug Abuse Prevention and Control Act of 1970, section 307, establishes the authority for reporting requirements and 21 Code of Federal Regulations, section 1304, provides the implementing regulations. The systems are to produce comprehensive and accurate U.N. reports on narcotic drugs, provide data to establish reasonable manufacturing quotas for Schedule II drugs, and provide leads to Compliance investigators and facilitate their routine investigations of firms. *Input:*

The data are obtained from reporting manufacturers, distributors, importers, and exporters of certain substances which have been declared by Federal law as controlled substances. *Content:* This automated system provides for the audit of drug inventory transactions which are originated by manufacturers, distributors, importers, and exporters of certain substances. There are approximately 2,300 companies registered to handle controlled substances who are required to report to DEA on a calendar-quarter basis. The reportable transactions consist of sales and purchases as well as other activities which will add to inventory (manufacturing, returned goods, etc.) or subtract from inventory (theft, destruction, etc.). ARCOS provides a Government capability to maintain a current inventory of selected controlled substances from point of import or manufacture to point of sale, distribution, export, or other disposition to the dispensing (consumption) level. To accomplish this mission, ARCOS accumulates data by means of individual transactions in a single, standard ARCOS Transaction input format. The ARCOS master record contains CSA Registration Numbers for all reporters and the quantities they handle and the dates that all transactions occur. The Diversion Detection Analysis System (DADS) provides intelligence related to actual and potential diversion of controlled substances from the legitimate distribution system and drug inventory statistical information. *Output:* The following reports, either on a routine basis or an ad hoc basis, will be available for regulatory and statistical analysis: 1) Error and discrepancy reports will automatically be sent to registrants and/or DEA regional Compliance Offices on those whose inventories do not "balance." 2) Controlled Substances Usage and Inventory by Schedule will show inventory of all reportable substances for type B registrants and the amount of usage (purchased by type A registrant by drug within schedule). *Availability:* Reports are not publicly available. They contain company business information and are primarily utilized to meet internal information requirements along with selected external agencies such as State Controlled Substances Offices and for filing reports with the INCB of United Nations report data.

Agency Contact: Office of Compliance and Regulatory Affairs; 1405 Eye St. NW, Washington, DC 20537; (202) 382-4921.

S00810-002

Controlled Substances Act Registration System (CSA).

OMB Funding Title/Code: Salaries and Expenses / 15-1100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Controlled Substances; Drug Handlers; Drugs; Narcotics; Narcotics Control.

Purpose: The system was established to implement the provisions of the Comprehensive Drug Abuse Prevention and Control Act of 1970 (Public Law 91-513) requiring that all legal handlers of controlled substances obtain annually a registration issued by the Department of Justice. The system processes new and renewal applications for registration; applies changes to previously established master records; issues order forms for the purchase, sale, or transfer of Schedule 1 and 2 controlled substances; and produces various fiscal accounting, control, and statistical records. *Input:* The data are derived from filing applications of legal handlers of controlled substances. *Content:* The master records contain information on legal handlers of controlled substances including name, address, DEA registration number, business activity, initial issue date of registration, last renewal date of registration, expiration date of registration, and drug schedules authorized. File maintenance changes are made daily, and all registrations are renewed annually. *Output:* Output is produced daily and includes preprinted renewal application forms, order form books, order form log, certificates of registration, list of pending applications, list of approved applications, and list of deposits and refunds. All are in hardcopy. *Availability:* Output is not publicly available; it is primarily utilized to meet internal information requirements along with selected external agencies such as the Food and Drug Administration.

Agency Contact: Regulatory Support Division; 1405 Eye St. NW, Room 531, Washington, DC 20537; (202) 382-4391.

S00810-003

Project Label.

OMB Funding Title/Code: Salaries and Expenses / 15-1100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Controlled Substances; Drug Labeling; Drug Manufacturers; Drugs; Labels.

Purpose: The legislative authority for Project Label is found in 21 C.F.R., section 1308.04 titled "Submission of Information by Manufacturers.". *Input:* Data are derived from drug labeling information received from manufacturers, distributors, packagers, and labelers of any mixture containing any amount of controlled substance. *Content:* Project Label contains the company name, product name, ingredients, and quantities of each ingredient; the dosage form of each product; the national drug code number; and the current status of the product (active or discontinued). All firms in the United States and Puerto Rico which market products containing a controlled drug substance and which issue a label thereof are required to submit new labeling information or update existing data annually. *Output:* Alphabetical listings by drug, manufacturer, and product name are produced. *Availability:* Selected output of specific drug products is provided on an ad hoc basis.

Agency Contact: Office of Compliance and Regulatory Affairs; 1405 Eye St. NW, Washington, DC 20537; (202) 382-4921.

S00810-004

Drug Abuse Warning Network (Project DAWN).

OMB Funding Title/Code: Salaries and Expenses / 15-1100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Addiction; Drug Abuse; Narcotic Addicts.

Purpose: The network was originated by DEA in 1972, under section 201 of the Comprehensive Drug Abuse Prevention and Control Act of 1970 and now cosponsored by DEA and NIDA is a nationwide system for collecting and reporting drug abuse statistics. Its purposes include the identification of drugs and substances associated with abuse, the provision of data for control and scheduling, the assessment of the health hazards associated with drug use, and provision of data for program planning. *Input:* The statistics collected and reported by DAWN are derived from reports of drug abuse episodes submitted by over 900 hospital emergency rooms, medical examiners, and crisis intervention centers located throughout the United States. Collection, processing, analysis, and reporting is done for the Government under a contract awarded to IMS America of Ambler, PA. *Content:* The drug abuse statistics consist of 18 data elements relating to the facility reporting, the person involved, and the drug(s) abused. No individual patient identification is possible since no patients' names or identifiers are collected. The data elements collected are age, race, sex, employment, reason for taking drug, reason for contact, disposition, name(s), dosage form, route of administration, source of drugs, means of identification of drugs, and patient's clinical status. Other information relating to the cause and manner of death is reported by medical examiners. The published reports represent tabulations of these data elements on a monthly basis along with an analysis of the data. *Output:* Output includes an annual final report for each phase of the contract (hardcopy), quarterly report (hardcopy), monthly statistical summary

(hardcopy), monthly tabulations and reports (microfiche), special computer printouts (hardcopy), and updated computer tape (monthly). Terminals at DEA and NIDA access tape directly. A main data bank is maintained by the contractor at Ambler, PA. *Availability:* All data (except names of facilities and names of patients) are available publicly upon request under the Freedom of Information Act. All reports except the computer tape are available publicly.

Agency Contact: Office of Compliance and Regulatory Affairs; 1405 Eye St. NW, Washington, DC 20537; (202) 382-4921.

S00810-005

Drug Abuser Statistical System.

OMB Funding Title/Code: Salaries and Expenses / 15-1100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Addiction, Arrests; Drug Abuse; Narcotic Addicts.

Purpose: The system was established in 1938 to provide an indication of the extent of narcotic abuse in the United States. *Input:* The source documents are either the DEA Form 34 or arrest sheets from various State and local jurisdictions. Arrest sheets or Form 34's are submitted on arrestees, regardless of the crime, who are suspected of being habitual narcotic abusers. *Content:* The system records the specific drug involved along with complete demographic information on the abuser. Information is submitted as the arrest occurs. The system is nationwide. *Output:* Output is produced quarterly in either hardcopy or machine-readable tape. *Availability:* Statistics derived from the system are available without restriction.

Agency Contact: Statistical and Data Services Division; 1405 Eye St. NW, Washington, DC 20537; (202) 382-4564.

S00810-006

Federal Drug Removals.

OMB Funding Title/Code: Salaries and Expenses / 15-1100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Drug Seizures; Illicit Drugs.

Purpose: The system is designed to provide information regarding the weight and volume of illicit drugs removed through DEA and Federal enforcement activities. These data are a necessary component for evaluating the impact of Federal drug enforcement programs. *Input:* Data are derived from an automated drug evidence analysis retrieval system. Input consists of all DEA and Federal evidence analyses submitted to DEA laboratories. At present all DEA and DEA cooperative removals must be analyzed in DEA laboratories. *Content:* Drug removal information is aggregated quarterly by type of drug, agency of origin, on a national basis, and by DEA office and/or region. All drug removals are identified as purchases or seizures. *Output:* Drug removals are reported quarterly in the DEA Statistical Report. Query capability for the system exists. Drug removals are available for all geographic subdivisions of the DEA organization. Data at this level are routinely used for internal DEA management requirements. *Availability:* Reports are publicly available.

Agency Contact: Statistical and Data Services Division; 1405 Eye St. NW, Washington, DC 20537; (202) 382-4564.

S00810-007

Defendant Statistical System.

OMB Funding Title/Code: Salaries and Expenses / 15-1100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Criminal Justice; Defendants; Drug Abuse.

Purpose: The system is to provide information and statistics for management and intelligence purposes on DEA defendants, their processing through the judicial system, and their final disposition. *Input:* The data are derived from forms prepared by DEA agents in the performance of duty. *Content:* The system is concerned only with defendants arrested by DEA or referred to DEA by other Federal enforcement agencies. The data for the system are extracted from defendant personal history forms and defendant disposition forms. Defendant information is compiled and submitted upon arrest. Disposition information is submitted at the completion of judicial processing. *Output:* Output is produced quarterly in either hardcopy or on machine-readable tape. *Availability:* Statistics derived from the system are available without restriction.

Agency Contact: Statistical and Data Services Division; 1405 Eye St. NW, Washington, DC 20537; (202) 382-4564.

S00810-008

DEA Heroin and Cocaine Retail Price/Purity Index.

OMB Funding Title/Code: Salaries and Expenses / 15-1100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Cocaine; Heroin; Illicit Drugs; Narcotic Traffic.

Purpose: The index was developed to monitor the relative availability of illicit narcotics by measuring the retail price and purity of heroin and cocaine available to users and provide trends for measuring the changes in the illicit drug supply over an extended time period. *Input:* The data source is an automated drug evidence retrieval system. All heroin and cocaine analyses performed in DEA forensic laboratories are available through this system. A selection criteria is imposed upon these data, so that only samples meeting the standard of a "retail" purchase form part of the final computation. *Content:* The heroin and cocaine retail purity index is computed on a quarterly basis. The data reflect an average purity expressed in percentage terms and an average dollar price for a pure milligram of heroin and cocaine. The data are computed on a national basis and by geographic region. They are also accessible for certain selected metropolitan areas. *Output:* The following reports are available quarterly in hardcopy (available to public) or published along with analysis in the DEA Performance Measurement Report (PMS): Illicit Drug Situation; The Quarterly White House Drug Briefing Report: Heroin; The DEA Statistical Report: Illicit Drug Price/Purity Index. There is query capability for selected metropolitan areas. *Availability:* The heroin and cocaine retail price/purity index is publicly available.

Agency Contact: Statistical and Data Services Division; 1405 Eye St. NW, Washington, DC 20537; (202) 382-4564.

S00810-009

Drug Thefts.

OMB Funding Title/Code: Salaries and Expenses / 15-1100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Controlled Substances; Drugs; Drug Thefts; Narcotic Traffic; Thefts.

Purpose: This system is to provide data on the total volume of narcotics and dangerous drugs entering the illicit market through theft from licensed handlers, and to identify, for intelligence purposes, those areas experiencing the most severe problems in terms of retail pharmacy larcenies. ***Input:*** The data are derived from mandatory reports submitted by all legitimate handlers of controlled substances who experience theft or loss of narcotics or dangerous drugs. ***Content:*** Each record identifies the quantity of drugs stolen by class and dosage unit, type of firm, type of theft, and geographic location. The data are aggregated for reporting purposes by State and DEA administrative region. ***Output:*** Output consists of the DEA drug theft report and the DEA statistical report: drug thefts by volume (both quarterly, hardcopy). A drug theft report by State and SMSA is produced monthly. ***Availability:*** Reports are publicly available.

Agency Contact: Statistical and Data Services Division; 1405 Eye St. NW, Washington, DC 20537; (202) 382-4564.

S00810-010

Geo-Drug Enforcement Program (G-DEP).

OMB Funding Title/Code: Salaries and Expenses / 15-1100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Drugs, Government Investigations; Law Enforcement; Management Information Systems; Manpower Utilization; Narcotic Traffic; Violations.

Purpose: This is a system of definitions and procedures for the classification, reporting, and compilation of the significant elements of the drug trafficking environment in terms of the relative importance of targeted drug violators and their organizations, the major drug involved, general location, selected investigative resources expended, and the direct results of the effort in terms of arrests and drug seizures. This system provides information to support establishment of investigative priorities and management of the enforcement effort. ***Input:*** The input is internal, and the source documents are submitted routinely within the case reporting framework of the Investigative Reporting and Filing System and monthly progress reporting. The data are extracted at DEA headquarters from personal history reports on arrestees; vouchers for payments for information or purchase of evidence; the System to Retrieve Information from Drug Evidence (STRIDE) for domestic drug removals and cooperative/seizure reports from DEA foreign regions; and office monthly work-hour summaries for investigative time expended. ***Content:*** The data reflect DEA worldwide investigative activities by DEA regions and total DEA. The compilation reflects statistics on domestic arrests and foreign cooperative arrests by level of investigation by drug and violator class, domestic drug removals and seizures in foreign cooperative cases, expenditures for purchase of information and evidence, and manpower utilization. ***Output:*** The principal output is the "Geo-Drug Enforcement Program - Quarterly Statistics" in hardcopy. ***Availability:*** The report is intended for internal DEA management and Government use.

Agency Contact: Office of Enforcement; 1405 Eye St. NW, Washington, DC 20537; (202) 382-3803.

S00810-011

System to Retrieve Information from Drug Evidence (STRIDE).

OMB Funding Title/Code: Salaries and Expenses / 15-1100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Chemical Analysis, Drugs; Forensic Chemistry; Intelligence Services; Manpower Utilization; Narcotics.

Purpose: STRIDE was established to provide data resulting from forensic examination of drug evidence for tactical and strategic intelligence use as well as planning and management purposes. The system is used to detect the early appearance of new drugs, to collect data to determine the extent and trends of abuse, and to detect unusual occurrences and other matter of drug intelligence. This report also furnishes data for statistical analysis which will be used for planning, programming, and budgeting. ***Input:*** The data are derived from the forensic analysis of drug evidence throughout the DEA laboratory system. The data are input via computer terminals located in each laboratory. ***Content:*** STRIDE is a system of computer programs. It consists of three subsystems–Manpower Utilization, Laboratory Analysis, and the Ballistics programs. The Manpower Utilization program is used by the Forensic Sciences Division as a management information system. The Laboratory Analysis program is based on the fact that when a DEA forensic chemist analyzes drug evidence, he not only identifies the controlled substances present, but identifies other constituents in the material and describes certain physical characteristics. The Ballistics program is based on the physical and chemical comparison of tablets and capsules. These data, with information supplied by the submitting officer, are fed into a computer. They can be retrieved for intelligence and other purposes. ***Output:*** The system is available for queries at any time. Output is produced monthly and quarterly. The monthly reports are: Regional Laboratory Drug Analysis, Nationwide Laboratory Drug Analysis, Nationwide Number and Time of Analysis by Drug Category, Suspected vs. Identified Drugs, and Presumptive Manufacturer. The quarterly reports are: Laboratory Manpower Expenditures; Quarterly Drugs; Number of Drugs Analyzed by State; Percentage of Exhibits by State, Country, Drug Category, and Agency; Quarterly Drugs Collected by District; Evidence Turnaround Time; Drug Occurrences by Potency; and Nationwide and Regional Consolidated Drug Removals. On-line query capability is available to the Ballistics Intelligence Tables System (BITS). ***Availability:*** The output is not publicly available; it is primarily utilized to meet intelligence, enforcement, and managerial requirements of DEA.

Agency Contact: Forensic Sciences Division; 1405 Eye St. NW, Washington, DC 20537; (202) 382-4575.

S00810-012

EPIC (El Paso Intelligence Center) Lookout System.

OMB Funding Title/Code: Salaries and Expenses / 15-1100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Controlled Substances; Crime; Drugs, Intelligence Services; Narcotic Smuggling; Narcotic Traffic; Smuggling

Purpose: EPIC is a multiagency intelligence center (DEA, INS, Customs, ATF, Coast Guard, and FAA) located on the United States/Mexican border. It provides direct support to U. S. enforcement agencies on a 24-hour, 7-day-a-week schedule. Service is primarily a watch function that is supported by the EPIC Lookout System, as well as by member agencies' systems accessed by EPIC. ***Input:*** Input is derived from investigative reporting from DEA and other Federal, State, and local enforcement agencies. ***Content:*** This system is designed to facilitate identification and interdiction of narcotics traffickers and their instruments. Stress is on biographic identifiers for violators and their associates; and identifiers for vessels, aircraft, cars, trucks, weapons, and patterns involved in narcotics traffic. Geographic focus is on movement of drugs over the United States/Mexican border plus support to missions of participating and associated member agencies. ***Output:*** Output includes direct response by phone, cable, or letter to queries from field investigators, both Federal and local, on a 24-hour, 7-day schedule; EPIC Weekly Brief; and special reports requested by watch agencies. ***Availability:*** All output is for internal use (includes member agencies) for investigative purposes.

Agency Contact: El Paso Intelligence Center; 2211 E. Missouri, S-200, El Paso, TX 79903; FTS 572-7255.

S00810-013

Pathfinder I System.

OMB Funding Title/Code: Salaries and Expenses / 15-1100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Crime; Drugs, Illicit Drugs; Intelligence Services; Narcotic Traffic.

Purpose: The system is to provide intelligence and enforcement personnel of the Drug Enforcement Administration an integrated and centralized capability for the automated storage and retrieval of information dealing with known or suspected illicit drug activities. ***Input:*** The data base will be derived from various departments of the Department of Justice, the U.S. Intelligence community, the FAA, the Department of the Treasury, various State/local governments, and other Government agencies. ***Content:*** The system will provide a sophisticated data base which contains basic information dealing with individuals known or suspected of illicit drug activities; illicit drug activities and their known or suspected association with individuals; aircraft, vessels, vehicles, and aircraft-, vessel-, and vehicle-related operations known or suspected of illicit drug activity involvement. ***Output:*** The system is not operational yet.

Agency Contact: Drug Enforcement Administration; 1405 Eye St. NW, Washington, DC 20537; (202) 382-8421.

S00810-014

Program Budget Formulation System.

OMB Funding Title/Code: Salaries and Expenses / 15-1100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Budget Information Systems; Resource Allocation

Purpose: This system is designed to develop a coordinated agency plan of action with associated resources for the upcoming year which is expressed in terms of prioritized programs. It provides for management direction, accountability, and continuity. It is the first step in the budget formulation process. After congressional appropriation of resources, it (as adjusted) will become the operating plan for DEA. ***Input:*** The input is primarily internal, comprised of Agency policies, strategies, and objectives as submitted and considered for coordinated development. ***Content:*** Content is a description of the planned activities, objectives, and associated resources of the entire organization. The budget formulation process takes place in approximately a 5-month period each year. ***Output:*** Output is an annual programmatic budget submission which is a hardcopy document. This annual report is called the "Spring Planning Submission." Subsequent to congressional appropriation, this will be revised to reflect actual resources available and interim policy changes. ***Availability:*** The report is for internal DEA and Department of Justice use

Agency Contact: Office of Planning and Evaluation; 1405 Eye St. NW., Washington, DC 20537; (202) 382-4107.

S00810-015

DEA Accounting System (DEAAS).

OMB Funding Title/Code: Salaries and Expenses / 15-1100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Accounting; Financial Management

Purpose: The system was developed to control and account for all DEA funds, obligations, expenditures, costs, and revenues for which DEA program managers are responsible; generate financial reports to meet internal needs and external requirements; and provide a basis for developing and reporting costs in accordance with programs, budget activities, MBO mission elements/program objectives, special projects, and organization cost centers. ***Input:*** Information is derived from basic documents such as allotment advices, operating plans, payroll data files, obligation documents, receipts documents, accrual documents, reimbursement agreements, manpower activity reports, and expenditures/disbursement documents. ***Content:*** The system is administrationwide, incorporating budget and financial data of domestic regions, foreign regions, laboratories, intelligence center, aircraft section, and headquarters activities. Remote input is accomplished utilizing Bunker Ramo terminals and a vast telecommunication network which ties all domestic locations directly to the Justice Data Center in Washington, DC. Foreign documents are mailed to headquarters where they are centrally input. The computer system that supports the DEA Accounting Section is divided into three logical processes or subsystems: 1) An input subsystem which collects and processes all transactions required to maintain the ledgers contained in the DEA Accounting System; 2) a file maintenance subsystem which maintains the accounting data for reporting and audit purposes. The permanent files in the system are the General Ledger, Reports Master, Payroll Suspense, Batch Errors, Valid Transaction History, Obligation ID Master, and System Tables; and 3) a reports subsystem which provides status reporting of the appropriation accounts by fund. The system operates on multitime frame basis. The input subsystem operates daily, the file maintenance on a twice a-week basis, and the reports subsystem on a weekly and monthly basis. ***Output:*** The three types of reports are: 1) Control reports (daily) support monitoring system input and process to ensure financial data reliability and to provide basic system audit trails; 2) financial management information reports (weekly, monthly) provide basic accounting records and financially-oriented reports in the direct support of DEA management and administrative activities (i.e., status of funds, travel advance balances, general ledger, and related subsidiaries, cost reports, etc.); and 3) external reports (monthly, quarterly, annually) provide externally specified reports (i.e., report on budget execution, report on obligations, statement of transactions, FIRS, etc.). ***Availability:*** Output is not publicly available; it is primarily utilized to meet internal information requirements along with selected external requirements.

Agency Contact: Office of the Controller; 1405 Eye St. NW, Washington, DC 20537; (202) 382-1607.

S00810-016

Investigative Reporting and Filing System.

OMB Funding Title/Code: Salaries and Expenses / 15-1100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Controlled Substances; Drugs; Government Investigations; Intelligence Services; Investigations, Narcotic Laws; Narcotic Traffic.

Purpose: The system encompasses the prescribed documentation of DEA drug investigative activities aimed toward prosecution of drug violators and, integral to this, the documentation of intelligence

information obtained in the process for support of the continuing drug enforcement efforts. A central manual file of investigative reports and related material is maintained at DEA headquarters. Subsets of the manual files are maintained by the originating regional and district offices. The Narcotics and Dangerous Drug Information System (NADDIS), the automated on-line component of the overall system, provides for operational and intelligence use of an automated index to selected names and identifying numbers in the manual files. DEA headquarters, regional, and major district offices have access to the NADDIS. *Input:* The investigative data consist of reports in prescribed formats prepared by DEA Special Agents and Intelligence Analysts covering drug enforcement activities and the results, and pertinent drug-related reports obtained from other law enforcement agencies. These reports comprise the data source for the NADDIS index component. *Content:* The manual document files contain reports of drug investigative activities and the results prepared by DEA Special Agents, drug intelligence reports on drug-related matters prepared by Intelligence analysts for support of enforcement efforts, and drug-related reports and documents received from other law enforcement agencies. The reports deal with violations and/or possible violations of the Controlled Substance Act and document the effort expended to suppress the traffic in illicit drugs. The scope of the documentation is worldwide. The reports required are prepared and submitted within prescribed timeframes subsequent to the investigative activity, or the occurrence, depending on the nature of the matter involved. The reports in general address the details of the investigative activity or information obtained and the identity of known suspected drug violators, potential witnesses, and in some instances persons knowledgeable about the offense or a related occurrence as a matter of fact but not implicated. The automated index record (NADDIS) contains names, associated file references, basic identifying information, and selected investigative data elements to assist the on-line or off-line user to discriminate between records for operational and intelligence retrieval purposes. The manual reports comprise the source of the NADDIS data. NADDIS is updated upon receipt of the report at DEA headquarters. *Output:* The reports of investigation and related material contained in these files are the output in the sense they are retrieved and reviewed for further intelligence and investigative use. *Availability:* The document files contain both classified and unclassified sensitive law enforcement investigative information. Access by individuals or the public is subject to the provisions of the Privacy Act and the Freedom of Information Act.

Agency Contact: Office of Enforcement; 1405 Eye St. NW, Washington, DC 20537; (202) 382-3803.

S00810-017

Heroin Signature Program.

OMB Funding Title/Code: Salaries and Expenses / 15-1100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Chemical Analysis; Geographic Distribution; Heroin; Narcotic Traffic

Purpose: The program was established to provide a computerized data base of information on geographic sources of heroin. This system is to match the chemical elements of questioned heroin exhibits against known exhibits and classify the questioned exhibits as to source and produce various reports for use in tracking heroin in the U.S. market from its source. *Input:* The data are derived from chemical analyses of heroin exhibits conducted by DEA laboratories. *Content:* The records consist of the results of chemical analyses of heroin exhibits conducted by DEA laboratories. The exhibits are obtained from domestic seizures and international seizures of heroin. The elements of exhibits of unknown source are matched against exhibits of known source and classified on the basis of the results of the match. *Output:* A monthly report is prepared showing the sources supplying the U.S. heroin market nationally and the percentage represented by each source. Periodic reports of a sectional nature are prepared on request. *Availability:* Output is published quarterly and disseminated to all Federal agencies involved in Drug Abuse Prevention and to 400-500 local/State law enforcement agencies. Internally, the information is used for decisions on resource allocations and enforcement direction.

Agency Contact: Drug Enforcement Administration, 1405 Eye St. NW, Washington, DC 20537; (202) 382-8321.

S00811-001

Financial Management System.

OMB Funding Title/Code: Salaries and Expenses / 15-0400-0-1-754.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Accounting; Financial Management; Grants

Purpose: The ADP component of the LEAA Financial Management System, this system integrates the budgetary, cost proprietary accounts, and related subsidiary ledgers to produce records and reports which meet the internal and external reporting requirements of the Agency. The system is a GAO-approved accrual-based accounting system. *Input:* The system processes all Agency financial transactions including grants, contracts, interagency agreements, purchase orders, travel vouchers, and payroll. *Content:* The automated system consists of three systems: 1) Grants Subsystem-processes reports that relate to grants-in-aid to State and local governments; 2) Transaction Subsystem-is the focal point for processing all accounting transactions; and 3) Reports Subsystem-produces a wide variety of internal and external reports used for control, accounting, operations, and management. Various portions of the system are run daily, weekly, monthly, and annually. *Output:* The reports are financial types, produced in hardcopy and on microfiche. The format varies depending on the purpose of the form. The system has no query capability but is easily accessed via report generator software. *Availability:* The reports are primarily for internal use with the exception of those designed for grantees, Department of Treasury, etc. However, the reports are not classified.

Agency Contact: Office of the Comptroller; 633 Indiana Ave. NW, Washington, DC 20531; (202) 376-2611.

S00811-002

National Criminal Justice Reference Service (NCJRS).

OMB Funding Title/Code: Salaries and Expenses / 21-0400-0-1-754.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Criminal Justice Information; Information Storage and Retrieval; Law Enforcement.

Purpose: The service was established by the Law Enforcement Assistance Administration during fiscal year 1973 to collect and disseminate literature of interest to the Nation's law enforcement and criminal justice community. The National Criminal Justice Reference Service System (NCJRSS) is the automated system designed to support the NCJRS. *Input:* The primary system input is abstracts of documents on law enforcement and criminal justice. The automated system also maintains information on registered NCJRS users including name, address, classification, category, profile, and mailing list control data. *Content:* The integrated data base consists of six files: 1) Documentation Data Base-information (bibliographic information, indexing terms, annotation, and abstract) on all active documents in the NCJRS information system; 2) User File-information on registered NCJRS users (name, address, classification, category, profile, and mailing list control data); 3) Selected Notification Infor-

mation (SNI) Statistics File-information on the extent to which users have used the SNI service; 4) Thesaurus File-a computer file representing the controlled list of descriptors and their structural interrelationships; 5) LLBC File-information on selected holdings of the libraries at LEAA, Drug Enforcement Administration, Bureau of Prisons, and NCJRS; and 6) JURIS II Data Base-the documentation data base restructured for remote search and retrieval capability. *Output:* As selected new documents are entered into the data base, NCJRS employs the user profile to determine which users might be interested in the new document. For each potentially interested user NCJRS produces a card on which appears an abstract of the document along with information pertaining to the source of the document where such information is available. The cards are then mailed to the potential users. NCJRS can query the automated data base mentioned above by communicating a question to a staff of referral specialists. With the assistance of the NCJRSS query capability, the referral specialists will compile a response to the query; depending on the nature of the query, the response may be merely a list of resource materials or it may also include documents. *Availability:* The service is available to the public, and its use is encouraged within the criminal justice community. Individuals, organizations, and agencies can register with NCJRS by filling out a registration form. Based on this form, a user profile which specifies a user's area of interest is established.

Agency Contact: Office of the Comptroller; 633 Indiana Ave. NW, Washington, DC 20531; (202) 376-2611.

S00811-003

Educational PROFILE.

OMB Funding Title/Code: Salaries and Expenses / 21-0400-0-1-754.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Accounting; Financial Management; Grants; Law Enforcement; Loans, Student Loans.

Purpose: The Omnibus Crime Control and Safe Streets Act provides for "training, education, research, and development for the purpose of improving law enforcement." This program provides financial assistance for higher education in the form of grants or loans to qualified applicants. The Educational PROFILE is a centralized, automated system for the handling of billing and collections and maintenance of all accounts under this program. *Input:* System input is in the form of student applications for loans and renewals. *Content:* The data consist of detailed information on all loans and grants made under the LEAA Educational Program. *Output:* Hardcopy reports are produced quarterly on the topics of bills (ready for mailing to participating students), employment status verification, student status, and address verification. Information is available on a query basis on individual social security numbers regarding note status, financial status, and delinquency reports. *Availability:* The information is primarily available for internal use. However, upon request, information regarding individual account status is made available to the subject individual.

Agency Contact: Office of the Comptroller; 633 Indiana Ave. NW, Washington, DC 20531; (202) 376-2611.

S00811-004

LEAA Grant Program File (PROFILE).

OMB Funding Title/Code: Salaries and Expenses / 21-0400-0-1-754.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Crime Prevention; Federal Aid to Law Enforcement Agencies; Grants; Law Enforcement; Project Descriptions.

Purpose: The system was developed to provide comprehensive data describing grants awarded by the Law Enforcement Assistance Administration under the provisions of the Omnibus Crime Control and Safe Streets Act. LEAA provides technical assistance and Federal grant funds to the States to assist them in combatting crime at the local level. Hundreds of different types of projects are funded annually by LEAA. The main purpose of PROFILE is to provide timely and accurate data on these awards. *Input:* The data are obtained from award documents of projects awarded for the various crime prevention projects. *Content:* Information for each project awarded includes project number, award amount, award date, project begin and end dates, recipient name and address, title of project, project description, and subjective keywords which allow retrieval on subject of award and criminal justice area affected. *Output:* Reports are produced upon request and include awards by fiscal year, location, and criminal justice component. *Availability:* Information is available to the public; however, there may be a charge.

Agency Contact: Office of the Comptroller; 633 Indiana Ave. NW, Washington, DC 20531; (202) 376-3886.

S00814-001

Prosecutors' Management Information System (PROMIS).

OMB Funding Title/Code: Salaries and Expenses, U. S. Attorneys and Marshals / 15-0322-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Court Cases; Crime; Criminal Justice Information; Criminals; Government Litigation; Judicial Process; Litigation.

Purpose: PROMIS provides a method for tracking litigation through the Office of the U.S. Attorney, Washington, DC, from the arrest of a defendant to disposition of the case. It also furnishes an objective process for identifying serious crimes and recidivists and supplies the U. S. Attorney with information on the effect of policies and procedures initiated in his office. PROMIS creates an on-line master file of pending litigation which can be accessed by U. S. Attorney personnel. *Input:* Source/system input is initial case papering; indictment list, sentencing; daily trial schedule; daily court action report; preliminary hearing calendar, grand jury disposition cards; misdemeanor calendar; breakdown cards and arraignment cards. *Content:* This system contains the defendant's history for other pending cases; status of cases, defendant's address, time, date, and charge. Data are obtained from the master file keyed into the system from pending litigation. *Output:* The One Day Misdemeanor Calendar, the One Day Preliminary Hearing Calendar, the Misdemeanor Specially Assigned Cases, and the Felony Specially Assigned Cases are principal output. *Availability:* General inquiry and management report packages are publicly available. All other data are for internal use only.

Agency Contact: U. S. Attorneys Office, U. S. District Court House; 3rd St. and Constitution Ave. NW, Room 3600, Washington, DC 20001; (202) 426-7141.

S00814-002

U.S. Attorney's Docket and Reporting System.

OMB Funding Title/Code: Salaries and Expenses, U.S. Attorneys and Marshals / 15-0322-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Civil Procedure; Criminal Justice Information; Criminal Law; Government Litigation; Lawyers; Litigation.

Purpose: The system is to provide the Department with statistics on the workload of U.S. Attorneys to justify appropriations requests to Congress and to supply information to enable the Department to control and govern the implementation of litigation policies by U.S. Attorneys. *Input:* The data are derived from records pertaining to current criminal, civil, and appellate cases pending in the U.S. Attorney's Office. *Content:* Record data include case number, subject name, offense, status changes, court docket number, prosecuting attorney, judge, fine or judgment amounts, and case milestone dates. The files are analyzed to produce the U.S. Attorneys Annual Statistical Report of Litigative and Collection Activities. *Output:* Printouts on all correct cases opened and closed during the month are produced. *Availability:* Output is publicly available.

Agency Contact: U.S. Attorneys Office; U.S. District Court House, 3rd St. and Constitution Ave. NW, Room 3631A, Washington, DC 20001; (202) 426-7565.

DEPARTMENT OF LABOR

S00900-001

Departmental Management Process (DMP).

OMB Funding Title/ Code: Salaries and Expenses / 16-0165-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Executive Agencies; Management Information Systems; Planning; Program Evaluation.

Purpose: The DMP provides the overall framework for an orderly and coordinated sequence of program planning, budgeting, program operational planning, review and analysis, and evaluation. *Input:* Input is provided by the departmental agencies. They obtain their information from various systems and sources which are listed separately. *Content:* The content of the DMP may be divided in five parts: 1) Program Planning Documents. A Planning Guidance Memorandum results in a series of discussion papers pertaining to program issues and strategy. These discussion papers are used to develop Program Memorandum, multiyear strategy papers, and legislative proposals. 2) Budget Documents. These documents contain information on the annual budget estimates and the related submissions to the OMB and to the Congress. 3) Program Operational Plan Documents. This series of documents contains information on the departmental agencies' objectives (MBO's), execution plans, and operating budgets for the fiscal year. 4) Review and Analysis Reports. This is a series of status and vacancy reports used in reviewing actual performance toward achieving a management objective (MBO) versus planned performance and in determining, analyzing, and when possible establishing a plan to correct cost causes for adverse vacancies that occur between actual and planned performance. 5) Evaluation Reports. These reports are the results of studies to determine how effective a program is in meeting the purposes for which it is designed. The results of the studies are used in the development of new or revised program plans and, if needed, corrective legislation. *Output:* All reports mentioned above are hardcopy. *Availability:* Reports are for internal use only.

Agency Contact: Office of Management Systems; 200 Constitution Ave. NW, Washington, DC 20210; (202) 523-6341.

S00900-002

Integrated Accounting System (IAS).

OMB Funding Title/ Code: Salaries and Expenses / 16-0165-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Accounting; Appropriations; Executive Agencies; Financial Management.

Purpose: The system provides a means by which all DOL accounting and fiscal data are collected, recorded, and processed according to established standards. It assembles the information necessary for the control and efficient management of the Department's resources. Periodic reports are provided to reflect the status of funds compared to the authorizing legislation and are forwarded to the Treasury Department, OMB, and internal management. *Input:* Data are input to the data bank in detail for administrative or S and E transactions and in summary for Agency program accounting systems. *Content:* The IAS is divided into subsystems: 1) The General Ledger-provides a systematic means of classifying and summarizing accounting data to show the financial position of DOL. This is the primary accounting record of the Department. The accounting reports generated from the general ledger fulfill the reporting requirements of OMB and Treasury. 2) Fund Accounting-controls the funds made available to the Department and obligations against these funds and records additional transactions including undelivered orders, accounts payable, and expenditures. Entries are made against the 22-digit code. 3) Financial Management Reports-extracts and summarizes accounting data from the IAS data bank to produce the monthly reports. It accumulates data through the Program Activity Structure (PAS). It compares actual costs to planned costs and reports variances. It identifies, analyzes, and provides explanations of significant variances from planned performance. 4) Travel Advance System-provides a file which records advances made to individuals who require funds to finance the costs of travel prior to their actual reimbursement for travel costs incurred. Repayments of advances are also entered. 5) Monthly Fund Reports System-reflects the official status of DOL appropriations/funds. The reports are the basis for the administrative control of funds process and reflect the total obligations, unliquidated obligations, and the unobligated balance of the allotment available for obligation. There are currently 11 fund reports available for monthly distribution to the budget offices, the allottees, the Agencies, and the regional offices. 6) Working Capital Fund-provides common support services to customers including DOL Agencies on an advance reimbursable basis. Each Agency budgets for the amount of services to be obtained from the WCF and is subject to the apportionment process. 7) Integrated Personnel Payroll Budget System-controls payroll activities through the use of a Master Employee Record, Personnel Input History Records, and biweekly time cards for each employee. The Personnel Input Form establishes an employee's Master Employee Record from which is generated a Notification of Personnel Action and other extracted and summarized data. *Output:* Monthly output includes Detail Fund Report, Detail Cost Report, Unliquidated Obligation Report, Allotment Status Report, Status of Object Class Report, Monthly Project Status Report, Monthly Budget Activity Report, Status of Object Class by Appropriation Report, Agency/Allotment/Appropriation/Budget Activity Obligations by Object Class Report, Agency/Allotment/Appropriation/Budget Activity Obligations by Object Class with Cost Center Detail, and Agency/Allotment/Appropriation/Budget Activity by Cost Center with Object Class Detail Report. *Availability:* All reports are publicly available except where the provisions of the Privacy Act of 1974 may restrict the information.

Agency Contact: Office of Financial Policy and Systems; 200 Constitution Ave. NW, Washington, DC 20210; (202) 523-8184.

S00902-001

Regional Automation System (RAS).

OMB Funding Title/Code: Employment and Training Assistance / 16-0174-0-1-504.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Costs; Disadvantaged Groups; Disbursements; Employment; Manpower Training Programs; Obligations; Public Service Employment; Training; Underemployment; Unemployment.

Purpose: The system is composed of regional terminals which transmit daily financial and statistical data on the unemployed, underemployed, and disadvantaged. ***Input:*** The input data are submitted under the Comprehensive Employment Training Act. The prime sponsor may be a city, county, State, or nonprofit agency. Data are also submitted by the State employment service. Data contain the amount of funding for board personnel, types of training, and completion statistics. ***Content:*** The system consists of a monthly budget summary and quarterly financial reports which detail administration cost, allowances, wages, and training costs. There are planning and status summaries which show projected and actual projected enrollments and completions, respectively. A quarterly summary of characteristics such as race, age, and sex is included. The data are from inception to date and, there are daily updates. The data represent State, city, county, and congressional district. The data are summarized. No individual data are on file. ***Output:*** Reports are produced on a daily, weekly, monthly, and quarterly basis. Reports produced daily are error valid transactions, status of obligations, allotments, and regional planning data. Weekly reports pertain to letter of credit. Monthly reports deal with obligation cost and disbursement. Quarterly reports compare actual accomplishments and planned goals. ***Availability:*** All data are unclassified and available to the public.

Agency Contact: Office of Administration and Management.

S00902-002

National Office Employment Security Automated Reporting System (ESARS).

OMB Funding Title/Code: Program Administration / 16-0179-0-1-504; Grants to States for Unemployment Insurance and Employment Service / 16-0172-0-1-504.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance; *Senate* Committee on Human Resources.

Subject Terms: Employment; Labor Supply; Manpower Policy; Migrant Labor; Public Service Employment; Unemployment.

Purpose: The function of the system is to accommodate various files of ESARS statistical data transmitted from State Employment Security (ES) agencies on computer tapes; to aggregate these State data into regional and national summary files; and to produce reports as needed on microfiche or paper for distribution to users in the national office, regional offices, and State ES agencies. ***Input:*** The input data are transmitted for two files monthly-one quarterly and one annually-from each State Employment Security agency. The four files are the ESARS Federal Reports Tape, WIN-CETA-Migrant Transaction Tape, Job Order Trailer and Job Order Tape, and ESARS two percent sample tape. ***Content:*** National office master files are created monthly when about 30 State tapes have been received. Master files for the month are updated two or more times as subsequent tapes are received. Federal reports tape contains fiscal year cumulative statistics for Statewide selected (SMSA) and Work Incentive (WIN) project areas. Various services to applicants are given by characteristics, job openings data, and applicant and job order data by occupational code. Job Order Trailers and Job Order Tapes contain job order "master" record and related transactions for "open" job orders. WIN-(CETA)-MIGR tapes contain WIN, CETA, and migrant "current month" transactions. ESARS 2-percent sample tape contains a 2-percent sample of applicant characteristic master and services records on file as of end of the fiscal year. ***Output:*** Output is: 1) State, regional, and national ESARS tables-monthly-tabular-microfiche, no query. 2) State, regional, and national ESARS tables-monthly-magnetic tape (transmitted to Lawrence Berkeley Lab.), query to LBL computer center. 3) ES Performance Indicators-quarterly-hard copy-tabular no query. 4) SESA Standard of Performance in Service to Veterans-quarterly-tabular-hard copy, no query. 5) Migrant Reports-tabular-hard copy, no query. ***Availability:*** Data are unclassified. However, records for individuals are not open to the public, only summary data.

Agency Contact: Office of Administration and Management; 601 D St. NW, Washington, DC 20213; (202) 376-6176.

S00902-003

Apprenticeship (SNAPS).

OMB Funding Title/Code: Program Administration / 16-0172-0-1-504.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance.

Subject Terms: Apprenticeship; Manpower Training Programs; Occupational Surveys; Training; Vocational Education.

Purpose: This system develops various detailed and summary tables from apprenticeship data received from the 50 States, District of Columbia, and 3 territories for use in BAT to develop trends of training given in the regional trades. ***Input:*** Hardcopy forms or magnetic tape are submitted by each State and territory. ***Content:*** This system contains information regarding apprenticeship data which includes characteristics of registrants, occupational groups, industry groups, and the status of various programs. The master files are updated semiannually after all States have reported. ***Output:*** Reports are produced in eight categories (semiannually on hardcopy and microfiche): Apprentice Registration Actions and Personal Characteristics; Apprenticeship Actions and Characteristics within Selected Occupational Groups; Apprenticeship Actions and Characteristics by Selected Industry Groups; Programs Added and Cancelled by Type and by BAT or SAC Assignment; Reported and Nonreported Program Name and Number Listings; Individual Apprentice Roster, and special requests. ***Availability:*** Data are unclassified. However, records for individuals are not open to the public. Summary data are published semiannually for public use.

Agency Contact: Office of Administration and Management; 601 D St. NW, Washington, DC 20213; (202) 376-6176.

S00902-004

Unemployment Insurance (UI).

OMB Funding Title/Code: Grants to States for Unemployment Insurance / 16-0179-0-1-504; Program Administration / 16-0172-0-1-504.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance; *Senate* Committee on Human Resources.

Subject Terms: Costs; Income Maintenance Programs; Unemployment Insurance.

Purpose: The system is to process data from all States in order to determine the cost of the unemployment insurance program by State and nationally. ***Input:*** Documents are received from the States, keypunched, and processed. The forms are MA5-86 quarterly; MA5-130 monthly; ES 200 yearly; ES 218 quarterly; ES 207 monthly; ES 208 quarterly; and ES 213 monthly. ***Content:*** This system contains nationwide financial data on the cost of unemployment insurance programs. The data are updated on a monthly basis. ***Output:*** The output is tables A-F and all the time publication tables. ***Availability:*** Output is available from operations control.

Agency Contact: Office of Administration and Management; 601 D St. NW, Washington, DC 20213; (202) 376-6176.

S00902-005

Job Corps.

OMB Funding Title/Code: Employment and Training Assistance / 16-0174-0-1-504.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Disadvantaged Groups; Employment; Job Corps; Manpower Training Programs; Training; Vocational Education; Youth.

Purpose: The Job Corps seeks to provide meaningful training and gainful employment for severely disadvantaged youth between the ages of 15 and 21. Training is conducted at a geographical location called a center, which is classified according to its training, orientation, and center type. ***Input:*** Data are submitted in hardcopy by the Job Corps training centers to the national office. The data are submitted on a weekly and/or monthly basis and contain funding, characteristics, and administrative and funding costs. ***Content:*** The system consists of a center and contract master which contains information on open and closed contracts, center budgets, cost data, and enrollment figures. There is a mainstream subsystem which contains enrollee characteristic data such as age, sex, and schooling. The data are updated weekly, monthly, or quarterly, depending on the volume, and cover all 60 Job Corps centers. The characteristic data are covered by the Privacy Act. ***Output:*** Monthly, quarterly, and annual reports on financial and demographic data are produced. ***Availability:*** No individual data are available for distribution. They are summarized to produce characteristic reports. All data are available to the public.

Agency Contact: Office of Administration and Management; 601 D St. NW, Washington, DC 20213; (202) 376-6286.

S00902-006

Indicators of Compliance.

OMB Funding Title/Code: Employment and Training Assistance / 16-0174-0-1-504.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Agricultural Labor; Employee Benefits; Employers Liability; Labor Mobility; Migrant Labor; Seasonal Labor; Workmens Compensation.

Purpose: U.S. District Court ordered the Department (in 11F4) to take a number of specific actions to provide equitable services, benefits, and protections to migratory and seasonal farm workers. ***Input:*** Input is from handwritten source documents. ***Content:*** This system contains data regarding services and benefits to migratory and seasonal farm workers. A task force has been established within ETA to monitor the collection of this information. The system is updated monthly and quarterly. ***Output:*** All monthly reports are printed by computer in hardcopy. Quarterly reports are on a separate listing. ***Availability:*** Information is for internal use only.

Agency Contact: Office of Administration and Management; 601 D St. NW, Room 4417, Washington, DC 20213; (202) 376-7974.

S00902-007

Status of Obligation Authority (SOAP) Federal Interface.

OMB Funding Title/Code: Program Administration / 16-0172-0-1-504; Grants to States for Unemployment Insurance / 16-0179-0-1-504.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance; *Senate* Committee on Human Resources.

Subject Terms: Accounting; Employment Agencies; Federal Aid Programs; Unemployment Insurance.

Purpose: The SOAP system processes financial data from State accounting systems to produce financial information used by ETA. The Federal interface produces quarterly summaries of Federal financial data from State employment security cost accounting systems. ***Input:*** Input is from SOAP monthly summaries on all current and cumulative expenditures and obligations of Federal funds and FI-position work by fund source and cost. ***Content:*** This system contains data on expenditures for State obligations of Federal monies, cost summaries for unemployment insurance, and employment services. Fiscal data are presented by Standard Metropolitan Statistical Area (SMSA) for the Work Incentive (WIN) program. This system is updated quarterly. ***Output:*** Output is available to the public.

Agency Contact: Office of Administration and Management; 601 D St. NW, Room 4411, Washington, DC 20213; (202) 376-6286.

S00902-008

Dictionary of Occupational Titles (DOT).

OMB Funding Title/Code: Program Administration / 16-0172-0-1-504; Grants to States for Unemployment Insurance / 16-0179-0-1-504.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance.

Subject Terms: Classification Systems; Dictionaries; Job Descriptions; Occupations.

Purpose: The DOL is required to maintain descriptions of all jobs existing in this country. The Dictionary of Occupational Titles (DOT) is distributed to all State employment security agencies and local offices to assist in the placement of unemployed individuals. ***Input:*** The primary source is the job analysis schedules developed by the State occupational analysis field centers throughout the country. Review of these schedules and other recommended changes creates changes to the DOT via transcription onto the occupational definition transmittal form. ***Content:*** The content of the DOT master data sets is the DOT code, title, profiles, career information, and the job descriptions. ***Output:*** Output is the Dictionary of Occupational Titles, Volumes I and II. ***Availability:*** The dictionary is available from GPO.

Agency Contact: Office of Administration and Management, 601 D St. NW, Room 4417, Washington, DC 20213; (202) 376-7974.

S00902-009

Immigration.

OMB Funding Title/Code: Program Administration / 16-0172-0-1-504.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Finance.

Subject Terms: Aliens; Employment; Foreign Labor; Immigration; Labor Law.

Purpose: This system is to monitor the job certification process for immigrants in this country. The system does not follow all aliens, just those who are holding certified jobs. ***Input:*** The two sources of data are Form BES-71-30 and Form MA7-50. ***Content:*** The data base has information pertinent to each individual immigrant. This includes name, name of employer, type of job, salary, sex, country of origin, birth date and place. ***Output:*** Many hardcopy reports are produced quarterly, semiannually, and annually. ***Availability:*** Summary data are available to the public on request subject to Privacy Act restrictions.

Agency Contact: Office of Administration and Management; 601 D St. NW, Washington, DC 20213; (202) 376-7975.

S10903-001

Labor Organization Reporting System (LORS).

OMB Funding Title/Code: Salaries and Expenses / 16-0104-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Labor Unions.

Purpose: The primary purpose is to process information received in LMSA from labor organizations. To accomplish this, a computerized data base is maintained of the filer universe. Specific functions of the system are financial data editing and referral to auditors, correction and updating of organization information, timely disclosure of reports, delinquency processing and referral to area offices in the field, information retrieval of any stored data in any format, and production of the publications Register of Labor Organizations and Union Financial Statistics. ***Input:*** All data are from information reports (LM-1 and LM-1A), annual financial reports (LM-2, LM-3, and simplified), related correspondence and inquiries submitted to LMSA by the private sector and Government labor organizations. ***Content:*** Information is all related to labor organizations and includes LMSA file number; organization identification (affiliation code, affiliation/organization name, unit name, designation name, and designation number); charter city and State, and area office mailing address; fiscal year end date; reporting history; date of next election; financial data; and miscellaneous indicators. The file is updated weekly. ***Output:*** Reports are produced on microfiche (quarterly), tape (weekly, monthly), and terminals (on a limited basis). ***Availability:*** All information is available to the public at cost.

Agency Contact: Division of Reports Processing and Disclosure; 200 Constitution Ave. NW, Room N5603, Washington, DC 20210; (202) 523-7298.

S00903-002

Field Activities Reporting System (FARS)

OMB Funding Title/Code: Salaries and Expenses / 16-0104-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs; *Senate* Committee on Human Resources.

Subject Terms: Management Information Systems, Manpower Utilization, Resource Allocation.

Purpose: The system is to provide all levels of management - specifically including the Assistant Secretary, program directors, and regional and area administrators in LMSA - with valid management information reports in order to improve Agency performance through the efficient allocation of resources and the effective completion of goals. The management information reports provide case statistics and workdays expended on a Federal pay period and fiscal year cumulative basis. ***Input:*** System input is collected from individual LMSA compliance officers at the area offices nationwide in the form of a case number, case status, and time expended reporting format (LMSA 595T). Additionally, Case Opening Logs (LMSA 597T) from each area office provide pertinent case opening information. ***Content:*** Content includes a case number which contains the area office responsible for the case, a unique serial number, and the primary program activity. Based on the case number are all statuses up to the latest and the date of the latest. The workdays expended by the compliance officer(s) are maintained cumulatively for the life of the case. Additionally, workdays expended are subdivided into several categories including production time, training, travel, or technical assistance by program activity. Case log information includes the case number, date initiated, State and any cross-refrencing identification numbers. Input and update are biweekly in conjunction with the Federal pay period system. ***Output:*** Reports for area office, regional office, region, national office, and nationwide distribution include Field Activities Report (850A), Field Case Review (850A1), and Field Workday Review (850A2). The hardcopy reports are biweekly and totals given are for the latest pay period and fiscal year cumulatives. Formats for special reports are in development. Query capability is limited, and the shortest response time is presently three weeks. FLMR 1133/1134 Field Case Statistics-Representation and Unfair Labor Practices. These hardcopy reports are manually produced every two pay periods paralleling monthly beginning and ending dates. Data are displayed on case processing milestones. Query capability is limited, and the shortest response time is presently three weeks. ***Availability:*** Although information is relevant to in-house users only, all information is publicly available at cost.

Agency Contact: Office of Planning, Evaluation, and Systems; 200 Constitution Ave. NW, Room N4101, Washington, DC 20210; (202) 523-8898.

S00903-003

LMSA 700/1202 Technical Assistance/Inquiries.

OMB Funding Title/Code: Salaries and Expenses / 16-0104-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs; *Senate* Committee on Human Resources.

Subject Terms: Employee Benefit Plans, Information Dissemination; Labor Management Relations; Labor Unions; Management Information Systems; Manpower Utilization.

Purpose: The system provides LMSA executive staff and other personnel with information on assistance rendered to labor organizations - either of a technical nature or of a general type relating to characteristics of labor-management and welfare-pension plans filed under the provisions of the Labor Management Reporting and Disclosure Act of 1959 (LMRDA), the Employee Retirement Income Security Act of 1974 (ERISA), or any other LMSA-administered Act. This report permits management to project trends in unit productivity, determine case workloads, and make required functional adjustments. ***Input:*** Internal input is from field offices which are located in major cities. There is no external input to the LMSA 700/1202 system. ***Content:*** Two basic documents are contained within the report source: 1) LMSA 700-The monthly Technical Assistance and Inquiries report is prepared on the first work-day of each month and lists the subcomponent program in which the technical assistance was rendered (e.g., Federal-Labor-Management Relations, Labor-Management Relations, Veteran Reemployment Rights, and Pension-Welfare Benefit Programs). Comparable data are collected in those instances where a person(s) has a question on one subcomponent activity. Data are classified by nature of inquiry (e.g., mail, telephone conversation, and/or visit to LMSA field office) and person-identification (e.g., lawyer, press) with a statistical determination made by field personnel as to data classification. 2) LMSA 1202-The weekly PWBP Inquiries report contains data on ERISA activities with data classified by inquiry (participant, beneficiary, plan administrator, and/or employer); and by nature of inquiry (participation, vesting, funding, coverage, reporting, disclosure, termination insurance, and/or fiduciary). Statistics are also gathered on the number of inquiries which are not answered during the week; the number of congressional inquiries; and the number of requests for PWBI booklets and forms. ***Output:*** The Management Information System report on Technical Assistance and Inquiries is

handled by LMSA field components; it is prepared weekly in-house and reproduced on xerography machines. *Availability:* Information is generally available for in-house use only. It is unclassified and may be released under the provisions of the Freedom of Information Act.

Agency Contact: Office of Planning, Evaluation, and Systems; 200 Constitution Ave. NW, Room N4101, Washington, DC 20210; (202) 523-8898.

S00904-001

Black Lung System.

OMB Funding Title/Code: Special Benefits / 16-1521-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Black Lung Disease; Claims; Coal Miners; Health; Lung Diseases; Mine Safety; Occupational Health and Safety; Safety.

Purpose: The Federal Coal Mine Health and Safety Act of 1969 was enacted to provide for improved health and safety standards in the Nation's coal mines. The act requires that once an initial determination of pneumoconiosis is made, the responsible operator be determined. The miner is then eligible for compensation and medical treatment. The system is designed for internal use as well as for satisfying congressional and public inquiries. *Input:* The source documents are the applications for Black Lung Benefits, travel vouchers, medical invoices, and physical examination data. The internal system input is the determinations made by the claims examiners, tracking, and status data benefit payment determination data. *Content:* The Management Support System supplies management with pertinent workload data related to claims processing. Data for State, congressional district, and county are provided for congressional usage. The accounts payable and receivable system furnishes information for accountants as well as for the management of the Black Lung Program and Congress. *Output:* The major reports are Benefit Payment Check Register (monthly), Service Payment Check (monthly), Management Reports (10) (monthly), Management Reports (10) (quarterly), Alphabetic Cross Reference (weekly), and Claims in Process (10) (weekly). *Availability:* All reports are internal use only. Information derived from the reports is used for public and congressional inquiry.

Agency Contact: Division of Management Systems and Organization; 200 Constitution Ave. NW, Room C-3321, Washington, DC 20210; (202) 523-8326.

S00904-002

Federal Employee Compensation Act (FECA) Chargeback System.

OMB Funding Title/Code: Special Benefits / 16-1521-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Employee Benefits; Labor Policy; Workmens Compensation.

Purpose: 5 U.S.C. 8147(b) provides that before August 15 of each year, the Secretary shall furnish to each agency and instrumentality of the United States having an employee who is or may be entitled to compensation benefits under this subchapter or any extension or application thereof a statement showing the total cost of benefits and other payments made from the Employees' Compensation Fund during the preceding July 1 through June 30 expense period on account of the injury or death of employees or individuals under the jurisdiction of the agency or instrumentality. Each agency and instrumentality shall include in its annual budget estimates for the fiscal year beginning in the next calendar year a request for an appropriation in an amount equal to the costs. Sums appropriated pursuant to the request shall be deposited in the Treasury to the credit of the Fund within 30 days after they are available. An agency or instrumentality not dependent upon an annual appropriation shall make the deposit required by this subsection from funds under its control during the first 15 days of October following the furnishing of the statement. *Input:* Under the chargeback program the OWCP district offices forward to ESA, Division of Budget and Finance, data on each payment that is made in behalf of claimants sustaining a job related injury or death occurring after December 1, 1960. The information is furnished on Form CA-135, Chargeback Code Schedule, CA-45, Authorization for Change of Benefit Payment, or CA-47, CPI-MAXIMUM and MINIMUM, and Adjustment Transaction-Chargeback. *Content:* The data include a numerical designation of district offices submitting information, schedule number, case number, account number of major organization unit within the employing Government Agency, geographical code number of claimants address, State, city, county, month and year of injury, and expenditures-medical, nonfatal compensation, or fatal compensation. *Output:* Reports include the Master file-all cases having a recurring payment cycle (semiannual); Detailed listing of CA-135 transactions (biweekly); Edit error listing (biweekly); Listing of Chargeback CA-45 Payment File (semiannual); Billing list (biweekly); CPI Update activity listing (request basis); Payment listing report (semiannual); and table title listing (request basis). All reports are hardcopy. The system has no query capability. *Availability:* All system output is for internal (governmental) use only. Output can be made publicly available only if sanitized prior to release.

Agency Contact: Division of Management Systems and Organization; 200 Constitution Ave. NW, Room C3321 Washington, DC 20210; (202) 523-8326.

S00904-003

Supply and Service Compliance Reporting System (Order 14).

OMB Funding Title/Code: Salaries and Expenses / 16-0160-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on Veterans' Affairs; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources; *Senate* Committee on Veterans' Affairs.

Subject Terms: Compliance; Contractors; Contracts; Labor Policy; Program Evaluation.

Purpose: The system is to provide the Office of Federal Contract Compliance Programs (OFCCP) and the compliance agencies with the means of measuring the effectiveness of the Federal Contract Compliance Supply and Services Program. *Input:* The primary source of input data is the 10 contract compliance agencies: USDA, DOD, Commerce, ERDA, GSA, HEW, Interior, DOT, Treasury, and VA. These agencies collect the data from companies working on Federal contracts and subcontracts. The source documents are Order 14 coding sheets. The three major categories of data collected are general contractor information, personnel employment deficiencies, and occupational personnel data regarding minorities and women. *Content:* The data necessary for the system to function are name of establishment, location, SIC code, Duns ID No., EEO-1 number, compliance agency responsible, date review completed, number of hours expended for the review, and employment deficiencies found. *Output:* Reports generated are the Compliance Review Summaries (annually), Compliance Review Histories (on demand), Compliance Review Progress (annually), and Review Audit Selection (quarterly). (All reports are hardcopy. The system has no built-in query capability.). *Availability:* Only the Compliance Review Summaries are available to the public.

Agency Contact: Division of Management Systems and Organization; 200 Constitution Ave. NW, Room C3321, Washington, DC 20210; (202) 523-8326.

S00904-004

Federal Employees Compensation Act-CA-88 System.
OMB Funding Title/Code: Special Benefits / 16-1521-0-1-999.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee, *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee, *Senate* Committee on Human Resources.

Subject Terms: Compensation; Federal Employees; Industrial Accidents; Injuries; Occupational Health and Safety; Safety.

Purpose: The Federal Employee's Compensation Act (FECA) provides workmen's compensation insurance coverage for all Federal employees suffering work-related injuries or occupational illness or disability. The Act is administered by the Office of Workers Compensation Programs (OWCP) within the Employment Standards Administration, and injury reports filed under the Act are processed in the 12 OWCP district offices. About 200,000 reports are filed each year. The FECA computer program is designed to establish a data file to show the identification and characteristics of the injury cases. The file is used for reference and statistical purposes. Primary uses include providing a monthly listing of cases reported to each Federal agency and providing annual summary statistics reports for publication of injuries by geographic distribution, by Federal employing agency, by cause of injury, by occupation, and by nature and type of injury. Internally, the data constitute a partial check against information contained on selected administrative reports. They also constitute a reference file for determining claimants' name, and agency code when only the case number is known. *Input:* When injury reports are received, they are placed in prenumbered case folders; and at this time the case and injury characteristics and coded for eventual key punching and entry into the computer system. The injury report forms accordingly are the primary source for the coded data. *Content:* This system contains the following information: Report month, FECA district receiving the report, case control number, employing agency, date of injury, occupation, cause, State, age, sex, nature and location of injury, and whether the case is lost time, no lost time, or fatal. The employing agency is identified at both the major Agency level and at suborganization levels within each Agency. *Output:* Reports include the Listing of Injuries by Federal Agency (monthly), Cause and Occupation by Agency (annually), Geographic Distribution by State of Injuries (annually), Summary Distribution of Injuries by Federal Agency (annually), and Matrix-Anatomical Location and Nature of Injury (annually). *Availability:* Only the Listing of Injuries by Federal Agency is not available to the public.

Agency Contact: Division of Management Systems and Organization, 200 Constitution Ave. NW, Room C3321, Washington, DC 20210; (202) 523-8326.

S00904-005

ESA 33 Wage Hour Investigation Reports System.
OMB Funding Title/Code: Salaries and Expenses / 16-0105-0-1-505.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Child Labor; Compliance; Employment; Hours of Labor; Labor Law; Minimum Wage; Overtime; Wages.

Purpose: This system is to edit and summarize the results of all compliance activities concerning minimum wage, overtime, child labor, and other employment standards. *Input:* Input comes from the ESA-33 Compliance Action Report. *Content:* This system contains the findings of compliance officers broken down by area, industry-company, related legislation, number of employees, and dollar amount. *Output:* This system generates the following major reports: Statistics on Benefits by Acts Investigated; Monetary Findings by Compliance Action; Non-monetary Findings by Industry; and Garnishment Findings by Industry. *Availability:* Information is available for internal use only.

Agency Contact: Wage/Hour Division; 200 Constitution Ave. NW, Washington DC 20210; (202) 523-8482.

S00905-001

OSHA Federal Agency Reporting System (FARS).
OMB Funding Title/Code: Salaries and Expenses / 16-0400-0-1-553.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Accidents; Death; Federal Employees; Health; Illnesses; Injuries; Occupational Health and Safety; Program Evaluation; Public Health; Safety.

Purpose: The system is to provide the Office of Federal Agency Programs with information on the effectiveness of the safety programs in the Federal agencies. *Input:* System input is injury/illness data for employees, total agency hours worked, average number of employees, property damage incidents, costs of repair, and vehicle usage. Other data received are reports of agency creation/deletion and address changes. *Content:* Data are collected by mail from all Federal agencies quarterly (calendar year), keypunched, edited for validity, and added to the master file. A smaller master file containing names and addresses of the Federal agencies is updated as changes are received. Data are stored by the Federal Establishment Codes, the quarter data, a quarter/annual data indicator, and a civilian/military data indicator. *Output:* Standard reports are produced quarterly for all agencies as well as an annual summary in hardcopy showing injuries/illnesses, accidents/accident costs, and rates calculated for these items. *Availability:* All output is available for public use through agency distribution.

Agency Contact: Office of Management Data Systems and Statistical Coordination; 200 Constitution Ave. NW, Room N3476, Washington, DC 20210; (202) 523-7251.

S00905-002

OSHA Worker Compensation Data Base.
OMB Funding Title/Code: Salaries and Expenses / 16-0400-0-1-553.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee, *Senate* Committee on Human Resources.

Subject Terms: Accident Insurance; Claims; Compensation (Law); Industrial Accidents; Injuries; Occupational Health and Safety; Workmens Compensation.

Purpose: The system is to provide access to detailed worker's compensation claims data to set priorities for standards, support completed standards, establish need for standards revisions, and inform compliance officers about the major causes and seriousness of injuries in an industry. *Input:* This system uses worker compensation claims data from Ohio, Michigan, California, Idaho, Missouri, Texas, Alaska, Iowa, and Nebraska. *Content:* The data are received from the States through the Bureau of Labor Statistics. Update of the data is expected to be on an annual basis for those States already included, with additional States added to the data base as they arrive. Each data set from a State is edited and converted into uniform codes and a standard format. The converted files are then queried using an extract routine which selects the desired records by these characteristics: industry, agent of injury, type of injury, part of body, occupation, or any combination of these characteristics. A report generator summarizes the selected records on an industry, agent of injury, or occupation report. *Output:* This system provides a query capability to more than one million worker's compensation claims filed between 1972 and 1974. It provides a hardcopy report summarizing claims data by industry, agent of accident, or occupation. *Availability:* These reports are internally used by OSHA personnel. Because of the confidential nature of the claims, the reports are not available to the general public.

Agency Contact: Office of Management Data Systems and Statistical Coordination; 200 Constitution Ave. NW, Room N3476, Washington, DC 20210; (202) 523-7251.

S00905-003

OSHA Compliance Management Information System.

OMB Funding Title/Code: Salaries and Expenses / 16-0400-0-1-553.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Compliance; Management Information Systems; Occupational Health and Safety.

Purpose: The system is to provide managers of OSHA's Federal compliance program at the national, regional, and area levels with information about how the compliance effort is being carried out. The system also tracks the time spent by the compliance officers on different program activities. ***Input:*** System input is primarily OSHA inspection case file documents, such as the inspection report, citation and penalty data, notices of contest, complaints, and penalty payment amounts. A secondary input is hours spent by compliance officers on different compliance related activities. ***Content:*** Data are collected by mail from OSHA's field offices weekly, keypunched, edited for validity, and the master files updated monthly. Data are stored by date of inspection and include a Standard Industrial Classification (SIC) code; establishment size, State, city, and county codes; OSHA region and area codes; as well as violations issued to the employer, identified by a Code of Federal Regulations number. ***Output:*** Standard reports are produced monthly in hardcopy for each field office, as well as summaries for regional and national managers, showing inspection activity and results of those inspections. Query capability is available for ad hoc requests through IBM's GIS. ***Availability:*** All output is available for public use through agency distribution.

Agency Contact: Office of Management Data Systems and Statistical Coordination; 200 Constitution Ave. NW, Room N3476, Washington, DC 20210; (202) 523-7251.

S00905-004

OSHA Inspection Scheduling System.

OMB Funding Title/Code: Salaries and Expenses / 16-0400-0-1-553.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Illnesses; Industrial Accidents; Industries; Injuries; Inspection; Occupational Health and Safety; Safety.

Purpose: The system is to identify industries in the United States with poor safety and health records and to rank them in a "worst-first" order for inspection scheduling. ***Input:*** This system uses data from the Bureau of Labor Statistics' (BLS) Annual Survey of Occupational Injuries and Illnesses, OSHA-MIS, U.S. Commerce County Business Pattern Data, and U.S. Unemployment Insurance files. Data selected from these files are primarily SIC codes, establishment sizes, injury/illness rates, and geographical data at the county and state level. ***Content:*** The data are processed by ranking each industry in the State according to the average number of anticipated injuries per establishment in that industry. Those industries whose BLS injury/illness rate is greater than 10.0 and whose injury rate per establishment is greater than 10.0 are singled out for OSHA inspection. ***Output:*** Listings of names and addresses of establishments are produced as reports from this system to assist OSHA field offices in scheduling random inspections. The lists are produced for each county in the United States. A second listing is produced from OSHA-MIS files identifying the names and addresses of those establishments already inspected by OSHA. ***Availability:*** These reports are internally used by OSHA managers. Because confidential BLS survey files are used to generate the reports, the listings are not available to the general public.

Agency Contact: Office of Management Data Systems and Statistical Coordination; 200 Constitution Ave. NW, Room N3476, Washington, DC 20210; (202) 523-7251.

S00905-005

OSHA 18(b) State System (SPES)

OMB Funding Title/Code: Salaries and Expenses / 16-0400-0-1-553.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Compliance; Health; Industrial Accidents; Occupational Health and Safety; Safety; State Administered Programs.

Purpose: The system is to provide OSHA with information about the level of compliance activity conducted by States receiving grants from OSHA under section 18(b) of the Act. ***Input:*** The data are collected from the designated agency of each State responsible for safety and health. Information is submitted at a summary level about inspection activity, citation and penalty data, category of industry, and size of establishment inspected. ***Content:*** Data are submitted by mail quarterly to OSHA's national office. The data are reported by SIC code and are an aggregation of the following: Numbers of inspections, employees covered, citations issued, penalties assessed and paid, complaints received and investigated, hours worked, and cases contested. ***Output:*** Three quarterly reports are generated monthly: a detailed list, by SIC, for each State submitting data; a synopsis of each State's compliance activity; and a summary of all of each State's activities, comparing its compliance posture with the Federal compliance program. Query capability is available through IBM's GIS. ***Availability:*** All output is publicly available through agency distribution.

Agency Contact: Office of Management Data Systems and Statistical Coordination, 200 Constitution Ave. NW, Room N3476, Washington, DC 20210; (202) 523-7251.

S00905-006

OSHA Training and Education System.

OMB Funding Title/Code: Salaries and Expenses / 16-0400-0-1-553.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Contracts; Federal Aid Programs; Occupational Health and Safety; Safety; Safety Education; Training.

Purpose: The system is to record the amount of education being offered to U.S. employees and employers through OSHA educational contracts. ***Input:*** The primary sources of data are the contractors who organize and provide training to employees and employers around the country. Data consist of the number of people trained, industry represented, and type and length of training. ***Content:*** Data are collected and processed monthly. Each record contains the course title (coded), number of people in each SIC trained, length of training, and dates of training. ***Output:*** Two standard hardcopy reports summarizing data by SIC and course type are generated on an as-requested basis. Query capability is available through IBM's GIS. These reports are used internally to validate education conducted by OSHA contractors. ***Availability:*** The output is generally for internal use only.

Agency Contact: Office of Management Data Systems and Statistical Coordination; 200 Constitution Ave. NW, Room N3576, Washington, DC 20210; (202) 523-7251.

S00906-001

Inquiries and Correspondence.

OMB Funding Title/Code: Salaries and Expenses / 16-0200-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Economic Conditions; Employment; Inflation; Labor Statistics; Unemployment.

Purpose: The economic and statistical information generated by various Bureaus provides and maintains historical tables for selected components from the Consumer Price Index (CPI) and Wholesale Price Index (WPI). ***Input:*** Most of the data come from the various program offices of the Bureau. Historic BLS data and some current and historic data from other Government agencies are available to researchers. ***Content:*** The BLS I and C transmits to users economic and statistical information produced by the various program offices of the Bureau. The information office is the source of the Monthly Labor Review, Handbook of Methods, Handbook of Labor Statistics, BLS Major Programs, BLS Catalog of Publications, and just published reports. ***Output:*** Output includes bulletins, reports, periodicals, press releases, and a variety of other published documents. Some of this material is available on microfiche; some data are available on punchcards and magnetic tapes. ***Availability:*** All published data are available to the public. Publications are free, priced, or available by subscription.

Agency Contact: Inquiries and Correspondence, 441 G St. NW, Room 1539, Washington, DC 20212, (202) 523-1239.

S00906-002

Office of Employment Structure and Trends (OES&T), Division of Occupational Outlook (DOO); System.

OMB Funding Title/Code: Salaries and Expenses / 16-0200-0-1-505; Consolidated Working Fund / 16-3902-0-4-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Employment; Forecasting; Labor Statistics; Labor Supply; Manpower Utilization; Occupational Surveys; Vocational Guidance.

Purpose: The system is to develop current and projected information on national occupational employment by industry for use in career guidance and in planning education and training programs; to provide national information on employment outlook, nature of work, educational requirements, earnings, and working conditions in occupations and industries for use in career guidance programs in educational institutions, State employment service offices, and other agencies providing guidance services, such as the Veterans Administration; and to provide methods for developing projections of occupational employment by industry for [illegible] areas for use of State employment service agencies and [illegible] and organizations conducting such analyses. ***Input:*** [illegible] source data developed by other bureaus, departments, [illegible] agencies and [illegible] Federal Government Employment [illegible] Statistics, States cooperating in the Occupational Employment Statistics Survey (35 in November 1976) are developing current employment data for wage and salary employment for over 1,500 occupations in all industries except education, agriculture, and private households. Surveys are conducted on a 3-year cycle. Career guidance information is published every other year covering over 850 occupations and 30 major industries. ***Output:*** Output includes published bulletins and reports, including Occupational Outlook Handbook, Occupational Outlook Quarterly, Tomorrow's Manpower Needs Supplements, and special reports as completed. Data on occupational employment by industry, current and projected, are available on tape and hardcopy upon request. ***Availability:*** Published reports are available from GPO; tape is available from the Division at minimal cost.

Agency Contact: Division of Occupational Outlook; 441 G St. NW, Room 2913, Washington, DC 20212; (202) 523-1765.

S00906-003

Local Area Unemployment Statistics (LAUS).

OMB Funding Title/Code: Salaries and Expenses / 16-0200-0-1-505; Consolidated Working Fund / 16-3902-0-4-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Economic Statistics; Employment; Labor Supply; Manpower Utilization; Unemployment.

Purpose: The system is to supply labor force employment and unemployment data for States and local areas for economic analysis and as allocation factors under the Comprehensive Employment and Training Act (CETA) of 1973, the Public Works and Economic Development Act (PWEDA) of 1965, and the Public Works Employment Act of 1976. The system also provides data on the current labor force and unemployment trends for States and local areas which serve as economic indicators for those areas. These data are used for [illegible] area labor force planning reports. ***Input:*** Monthly estimates are calculated by the State Employment Security Agencies based on local counts of insured unemployed, covered employment, and other information using the 70-step method. These estimates are forwarded to BLS regional offices for further review and entry into a computerized data base. Annual average estimates, derived from the Current Population Survey, are used to adjust the monthly State estimates for greater reliability. ***Content:*** The data base is composed of labor force, employment, unemployment, and unemployment rate for each month that data have been calculated for States, SMSAs, major metropolitan areas, CETA prime sponsors, CETA program agents, CETA Areas of Substantial Unemployment (ASU's), counties, New England towns, any other areas eligible under PWEDA not included above, as well as balance of State, residual of State, and balance of counties. New data are entered monthly. Annual average data are available currently for 27 large States (data on all States will be available early in 1977), the largest SMSA's, and some central cities. ***Output:*** Reports include 1) State and Metropolitan Area Unemployment-labor force, unemployment, unemployment rate (monthly press release); 2) CETA Area Employment and Unemployment-most recent 13 months and annual average, labor force, employment, unemployment, employment rate (monthly); 3) PWEDA Area Employment and Unemployment-most recent 13 months, annual average, 12-month moving average, labor force, employment, unemployment, unemployment rate (monthly); 4) Unemployment Rates for States and Identifiable Local Government unemployment rates, one quarter plus last month of quarter (quarterly), and 5) Labor Force, Employment and Unemployment for Local Applicants under Title I of the Public Works Employment Act of 1976 (weekly). ***Availability:*** The press release is publicly available in hardcopy. The other reports are publicly available from NTIS in microfiche or hardcopy, or from the Division on request.

Agency Contact: Division of Local Area Unemployment Statistics; 441 G St. NW, Room 2081, Washington, DC 20212; (202) 523-1033.

S00906-004

Industrial Relations Studies.

OMB Funding Title/Code: Salaries and Expenses / 16-0200-0-1-505; Consolidated Working Fund / 16-0200-0-4-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Collective Bargaining; Industrial Relations; Labor Disputes; Labor Management Relations; Strikes

Purpose: This system is to support a systematic program of research designed to result in bulletins, reports, articles, and other data on industrial relations topics, particularly the contents of major collective bargaining agreements, work stoppages, union membership and union administration, and related matters. It is directed toward negotiators in the private and public sector, mediators, arbitrators, personnel administrators, public officials, the media, and others interested in labor-management relations. *Input:* Input is from collective bargaining agreements received from management and unions in accordance with sec. 211 of the Labor Management Relations Act; work stoppage information received from management and unions; and membership and related information received from unions and employee associations. *Content:* This system contains: 1) The identity and contents of approximately 7,000 collective bargaining agreements in the private and public sector, exclusive of railroads and airlines. File of agreements is kept current, open to public except for a few agreements submitted in confidence. Information extracted includes identifying characteristics (e.g., industry, location, union), data concerning hours, overtime, leave, seniority, union security, job security, and dispute settlement procedures. 2) Strike information. Content includes data relating to a strike's duration, number of workers involved, industry, location, contract status, and issue. Data are released monthly, summarized in an annual bulletin, and also appear in special releases. 3) The main publication in this field Directory of National Unions and Employee Associations, is published biennially. It includes membership tables, trend data, distributions by State and industry, and various tabulations on union activities and functions. *Output:* See A Directory of BLS Studies in Industrial Relations, 1960-74, for listing of publications, arranged by major subject area. Use is made of tables, charts,and graphs. Most data are on punched cards or tapes. The system has query capability. *Availability:* Output is publicly available, as noted, through GPO, NTIS, and the Bureau's regional offices.

Agency Contact: Office of Wages and Industrial Relations; 441 G St. NW, Washington, DC 20212; (202) 523-1143.

S00906-005

Occupational Wage Structures and Surveys.

OMB Funding Title/Code: Salaries and Expenses / 16-0200-0-1-505; Consolidated Working Fund / 16-3902-0-4-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Industrial Wages; Labor Statistics; Minimum Wage; Occupational Surveys; Wages

Purpose: Occupational wage surveys are used by Federal, State, and local agencies in wage and salary administration and in the formulation of public policy on wages, as in minimum wage legislation. They are of value to Federal and State mediation and conciliation services and to State unemployment compensation agencies in judging the suitability of job offers. Information on levels and trends of payrates by occupation, industry, locality, and region is used in the analysis of current economic developments and in studies relating to wage dispersion and differentials. Occupational wage data are used in connection with private industry wage and salary determinations by employers or through the collective bargaining process. To the extent that wages are a factor, survey data are also used by employers in the selection of location for new facilities and in cost estimating related to contract work. *Input:* Most of the data are from private industry establishments. Major exceptions are union wage scales, which are reported by local unions, and municipal government occupational wage and related data reported by city governments. Information on straight-time earnings by occupation and on establishment practices and supplementary wage provisions is obtained from a sample of employers in an area or industry. *Content:* Occupational wage surveys fall into five general categories: 1) Area Wage Surveys provide data for occupations common to a wide variety of industries in the areas surveyed. The 76 occupational categories studied include 29 office clerical; 17 electronic data processing, drafting, and industrial nurses; and 30 maintenance, toolroom, powerplant, and custodial and material movement jobs. Straight-time average weekly earnings for the white-collar and average hourly earnings for the blue-collar occupations are reported annually in each of 70 SMSA's. Information on establishment practices and supplementary wage provisions is obtained every three years in each area. About 100 special area wage surveys are also conducted at the request of the Employment Standards Administration for use in administering the Service Contracts Act of 1965. 2) Industry Wage Surveys cover occupations peculiar to a particular industry. About 50 manufacturing and 20 nonmanufacturing industries, accounting for about 22.5 million employees, are surveyed on a regularly recurring basis--most industries on a 5-year cycle but some on a 3-year cycle. In addition to collecting straight-time first-shift rates (or hours and earnings for incentive workers) for individual workers in the selected occupations, surveys in most industries also establish the frequency distribution for broad occupational groups, i.e., production and related workers or nonsupervisory workers. Other information collected and reported includes weekly work schedules, shift operations and differentials, paid holiday and vacation practices and health, insurance, and retirement benefits. Industry wage study reports also provide estimates of labor-management agreement coverage, proportions of employees under incentive pay plans, and the extent to which establishments provide a single rate or range of rates for individual job categories. 3) National Survey of Professional, Administrative, Technical, and Clerical Pay--provides annual data on average straight-time salaries for about 80 occupation-work levels. The fields include accounting, legal services, personnel management, engineering, chemistry, buying, clerical, and technical support. 4) Municipal Government Wage Surveys--provide data for occupations common to city governments. The 50 occupations studied include 10 office clerical; 5 data processing; 13 maintenance, custodial, and trades and labor; 6 public safety and correctional; 2 sanitation; and 14 professional, administrative, and technical jobs. Annual surveys are conducted for the 27 largest cities as of the 1970 Census. Information on supplementary wage provisions and practices is included in each city report. 5) Union Wage Rates--provide annual data on studies of union wage rates and hours in four industries--building construction, local transit, local trucking, and printing. A biennial study for grocery store employees also is included in this program. Reported union wage rates and hours are those agreed on through collective bargaining; they are defined as: 1) The basic (minimum) wage rates (excluding holiday, vacation, or other benefit payments regularly made or credited to the worker each pay period) and 2) the maximum number of hours per week at straight-time rates. Listings of union wage rates for each of the industries are published for about 70 cities each year in addition to national averages and trends based on the sample of cities with 100,000 population or more. *Output:* Bulletins of the Bureau of Labor Statistics are the major output of the occupational wage survey program. The Directory of Occupational Wage Surveys--January 1950 December 1975 lists reports produced over a 25-year period. *Availability:* Reports [illegible] public use.

Agency Contact: Division of Occupational Wage Structures; 441 St. NW, Room 4075, Washington, DC 20212; (202) 523-1292

S00906-006

Employer Expenditures for Employee Compensation (EEEC).

OMB Funding Title/Code: Salaries and Expenses / 16-0200-0-1-505; Consolidated Working Fund / 16-3902-0-4-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Employee Benefit Plans; Fringe Benefits; Pensions; Wages.

Purpose: This system provides information on employer expenditures to compensate employees for an hour of work. It covers all private nonfarm employers. It provides information needed by 1) Members of Congress and Federal agencies such as the Civil Service Commission to compare compensation in the Federal Government and the private sector; 2) Federal agencies to assist in the review of contractors' labor charges; 3) the Council of Economic Advisers in economic analysis and policymaking; 4) private employers to assess compensation of their employees; 5) labor unions and employers in collective bargaining; and 6) academicians and other researchers for economic analysis activities. *Input:* Primary sources of data are questionnaire forms completed by private employers for the BLS survey. *Content:* The system contains data from a representative sample of employers or their aggregate annual expenditures for each component of employee compensation (pay for time worked, pay for leave, and expenditures for legally required and privately initiated employee insurance and retirement programs) and total number of employee work hours and paid leave hours. Summarized data are expressed as expenditures per hour and percent of total compensation for each component. Data are available for all employers nationwide for manufacturing and nonmanufacturing, for office employees and nonoffice employees, by establishment employment size, and by collective bargaining agreement coverage status. Data are produced biennially. *Output:* Output is the detailed biennial bulletin, Employee Compensation in the Private Nonfarm Economy. All data are on magnetic tape. *Availability:* Bulletins are for sale by GOP. Magnetic tapes are available for purchase from BLS.

Agency Contact: Office of Wages and Industrial Relations; 441 G St. NW, Washington, DC 20212; (202) 523-1160.

S00906-007

Employee Benefit Plans.

OMB Funding Title/Code: Salaries and Expenses / 16-0200-0-1-505; Consolidated Working Fund / 16-3902-0-4-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Employee Benefit Plans; Fringe Benefits; Group Insurance; Pensions; Retirement Plans.

Purpose: The system is to provide an up-to-date data base containing the provisions and finances of a representative sample of private pension and welfare plans covered by the Employee Retirement Income Security Act (ERISA). The data base provides current information needed by Government officials concerned with policy and administration of laws affecting employee benefit plans, Government officials concerned with the compensation of Government employees and National Health Insurance, and employers (public and private) and unions engaged in or concerned with collective bargaining and/or wage and salary administration. *Input:* Data sources include information filed under the WPPDA and ERISA (Forms EBS-1, 5500, and SPD) and supplementary data obtained directly from plan administrators by BLS. *Content:* The system contains the principal provisions and financial data on a representative U.S. sample of private pension and welfare plans reporting under ERISA; annual data updating generally commencing with 1974 are planned. Industry breakouts are available, but limited industry estimates (industry divisions and selected manufacturing industries) can be made. Separate data are collected for each type of benefit, for plans under collective bargaining, and for multiemployer plans. *Output:* All data, except Digests, are on magnetic tape; tabulations and U.S. estimates of pension and health plan data are being developed. Digests are available only as printed looseleaf reports with semiannual updates. *Availability:* Magnetic tapes are available to the public. Digest of Selected Pension Plans and Digest of Health and Insurance Plans (including semiannual updates) are sold on subscription basis by GPO.

Agency Contact: Office of Wages and Industrial Relations; 441 G St. NW, Washington, DC 20212; (202) 523-1160.

S00906-008

Current Employment and Unemployment Analysis (CEUA).

OMB Funding Title/Code: Salaries and Expenses / 16-0200-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Census; Economic Statistics; Employment; Labor Supply; Manpower; Social Surveys; Unemployment.

Purpose: This system supports analysis and publication of data on the U.S. labor force. It features information on employment, unemployment, and nonparticipation, classified by a variety of demographic, social, and economic characteristics. *Input:* The input is derived from the Current Population Survey (CPS) conducted by the Bureau of the Census for the Bureau of Labor Statistics. The CPS is collected each month (reference week being week including the 12th of the month) from a probability sample of 47,000 households. The aggregated (macro) estimates from the CPS comprise the CEUA data base. *Content:* The CPS provides detail on the economic and social characteristics of the employed, unemployed, and those not in the labor force. It is the source of the unemployment rate economic indicator. The data are available by month, for many series, from 1947. Data in the CEAU system are at the national level only. Special supplements to the CPS (8-10 each year) provide detailed special labor force report data on such subjects as marital and family studies of the labor force, work experience, hours, absences, and work schedules. *Output:* Reports output include The Employment Situation (monthly, press release); Employment and Earning (monthly, periodicals); The Monthly Labor Review, various articles and tables (monthly, periodical); Special Labor Force Reports (periodic reports); and many other printed sources. All series are available in hardcopy. A limited number of major series are available on tape. *Availability:* Reports are publicly available from BLS.

Agency Contact: Office of Data Analysis; 441 G St. NW, Room 4868, Washington, DC 20212; (202) 523-1237.

S00906-009

Special Labor Force Studies.

OMB Funding Title/Code: Consolidated Working Fund / 16-3902-0-4-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Census; Employment; Employment Forecasting; Labor Supply; Manpower; Minority Employment; Unemployment; Wages; Womens Employment.

Purpose: These studies present information on the growth of the labor force, its changing composition, and the labor market behavior of particular groups in the population, such as women, youth, and minorities. Data generally cover the civilian noninstitutional population in the United States 16 years and over. Data are used by Govern-

ment officials, labor unions, private economic and social research organizations, industry and business groups, and others interested in our economy. *Input:* The source of data is generally supplementary questions added to the basic monthly Current Population Survey covering approximately 47,000 sample households, conducted by the Bureau of the Census. *Content:* This system contains data published on a nationwide basis pertaining to employment and unemployment status of particular groups in the population, such as men and women by marital status, youth, mothers, and minority groups. Publications in the Special Labor Force Reports series include work experience in a calendar year, marital status and family relationships, work schedules, educational attainment, school enrollment and employment of youth, hours worked, weekly and premium pay, and annual weekly and hourly earnings. Occasional reports cover special topics such as job tenure, occupational mobility,and job search of unemployed workers. Long-range projections are made of the labor force periodically by sex and age, and tables of working life are prepared for men and women. Information is collected annually. *Output:* About 10 hardcopy reports are issued each year in the Special Labor Force Reports series. Each report generally contains several pages of text, a technical note, and up to 25 supplementary statistical tables. Principal reports are: Work Experience of the Population in (year), Educational Attainment of Workers (March), Marital and Family Characteristics of the Labor Force (March) Multiple Jobholders (May), Long Workweeks and Premium Pay (May), Weekly and Hourly Earnings (May), and Students, Graduates and Dropouts in the Labor Market (October). *Availability:* Publications are distributed free of charge. Persons can be placed on a mailing list to receive each report. Copies can be obtained as long as supply lasts by writing to the U.S. Department of Labor, Bureau of Labor Statistics, Division of Labor Force Studies, Washington, DC 20212.

Agency Contact: Division of Labor Force Studies; 441 G St. NW, Washington, DC 20212; (202) 523-1821.

S00906-010

International Price Program.

OMB Funding Title/Code: Salaries and Expenses / 16-0200-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Classification Systems; Competition; Exports, Imports, International Trade, Prices.

Purpose: The International Price program provides measures of price change for U.S. exports and imports and analyses of price trends of U.S. products in world markets. These indexes are used to measure the effect of changes in exchange rates on the prices of goods traded by the United States. They are also used by U.S. representatives in international trade and financial negotiations and by other policymakers and analysts to assess trends in the competitive position of U.S. products in world markets. *Input:* In most cases, price data for these indexes are collected by mail questionnaire directly from exporters and importers. In a few cases, prices are obtained from brokers. *Content:* The International Price program will eventually cover all transactions in nonmilitary goods between the United States and the rest of the world. The publication categories for both export and import indexes are based on the Standard International Trade Classification of the United Nations, a product classification system, and indexes are published at the 4- and 5-digit level of detail. Data are collected quarterly, and indexes are updated and published quarterly. *Output:* The output is the BLS quarterly press releases. *Availability:* Releases are publicly available from BLS and regional offices.

Agency Contact: Office of Data Analysis; 441 G St. NW, Room [illegible] Washington, DC 20212, (202) 523-1895.

S00906-011

Consumer Prices and Price Indexes.

OMB Funding Title/Code: Salaries and Expenses / 16-0200-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Consumer Price Indexes, Cost of Living, Prices

Purpose: This index supports analysis and publication of data on changes in prices for the goods and services bought by urban wage earners and clerical workers. It is the Nation's principal economic measure of the rate of inflation and is used to formulate and analyze economic policy; to escalate wages, pensions, and Social Security benefits; and in wage negotiations. *Input:* The price data are collected by BLS data collectors in 56 sample areas from retail outlets, housing units, and other reporters. *Content:* Indexes are available for all items, major groups, and subgroups for the United States and 23 major metropolitan areas. Major groups include food, housing, apparel, transportation, health, and recreation. The cycle for data collection varies with the item priced. Most items are priced monthly or quarterly; a few are priced semiannually or annually. The CPI is updated and published monthly. *Output:* Reports produced include the Consumer Price Index (monthly, press release); CPI Detailed Report (monthly); Anatomy of Price Change (quarterly article in Monthly Labor Review); and Retail Prices and Indexes of Fuel and Utilities (monthly). *Availability:* Output is publicly available from BLS, regional offices, and GPO.

Agency Contact: Office of Data Analysis; 441 G St. NW, Room 4915D, Washington, DC 20212; (202) 523-1182.

S00906-012

Family Budget Studies.

OMB Funding Title/Code: Salaries and Expenses / 16-0200-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Budgets; Cost of Living, Family Budgets, Personal Budgets

Purpose: The studies provide hypothetical budgets for three levels of living for a self-sufficient urban 4-person family and for an urban retired couple. The budgets provide an indication of the costs of purchasing goods and services for the three levels for both family types and are used in analysis of interarea living costs by individuals contemplating a change of residence and in labor-management negotiations involving regional adjustments in wages and salaries. *Input:* The hypothetical budgets were initially based on scientific or technical judgments concerning the requirements for physical health and social well-being and on analytical studies of the choice of goods and services made by successive income groups as reported in BLS surveys of consumer expenditures. Since 1969, the costs of the consumption components of the budgets have been derived by applying price changes reported in the Consumer Price Index for individual areas to the appropriate previous period's costs for each main class of goods and services. *Content:* The 4-person family is composed of an employed husband, a wife not employed outside the home, and two children aged 8 and 13. The retired couple family is composed of two [illegible] supporting persons over 65 who are [illegible] relatively good health[illegible] three levels of the hypothetical budg[illegible]re lower, intermed[illegible] higher and were obtained by v[illegible] assumptions con[illegible] manner of living and by provid[illegible]rent quantities a[illegible] the goods and services necessa[illegible]vide physical h[illegible]-being, and participation in[illegible] affairs. The [illegible] and published annually [illegible] States, 39 [illegible] nonmetropolitan area[illegible]n aver- [illegible] Anchorage, A[illegible]s pro- [illegible]ents.

Monthly Labor Review (intermittent articles), and press releases (annually). *Availability:* Output is publicly available from BLS and regional offices.

Agency Contact: Office of Data Analysis; 441 G St. NW, Room 4488, Washington, DC 20212; (202) 523-1149.

S00906-013

Industrial Price Program.

OMB Funding Title/Code: Salaries and Expenses / 16-0200-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Commiittee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Commodities, Economic Statistics; Industrial Statistics; Inflation, Prices.

Purpose: The Industrial Price program is a major source of information on price changes in primary markets of the economy; that is, price changes at the first commercial transaction for products sold in large quantities in open markets. The data are used in market analysis, escalation of long-term purchases and sales contracts, formulation of economic policy, and as indicators of economic trends. *Input:* Data are collected monthly by mail directly from buyers and sellers of the more than 2,500 items priced. *Content:* The Industrial Price program has two major components, the Wholesale Price Index (WPI) and the Industry Sector Price Indexes (ISPI). The WPI provides detailed data on price changes of more than 2,500 commodities sold in primary markets in the United States. Commodities are also grouped by commodity type and stage of processing. The ISPI provides measures of price changes of products produced by approximately 125 industries within the Standard Industrial Classification framework. Data from both the WPI and ISPI are updated and published monthly. *Output:* Reports include Wholesale Prices and Price Indexes (Industry Sector Price indexes are included, and machine-readable data are available, monthly, press release); Detailed Report of Wholesale Prices and Price Indexes (monthly), Tuesday Spot Market Price Indexes and Prices (every Friday). *Availability:* Output is publicly available from BLS, regional offices, and GPO.

Agency Contact: Office of Data Analysis; 441 G St. NW, Room 4739, Washington, DC 20212; (202) 523-1795.

S00906-014

Economic Growth Studies System.

OMB Funding Title/Code: Salaries and Expenses / 16-0200-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Economic Development, Economic Forecasting, Employment Forecasting, Labor Supply.

Purpose: The primary objective is to develop medium- to long-range projections of employment opportunities under alternative assumptions about the future economic environment. The projections provide a framework for assessing a number of important economic problems over the next decade, including labor utilization and the employment impact of specific Government programs. *Input:* Input is from the Bureau of Economic Analysis--National Income and Product Accounts of the United States, Input-Output Structure of the U.S. Economy (studies for various years); the Bureau of the Census--various economic and demographic Censuses of the United States; and the Bureau of Labor Statistics--payroll employment and hours survey data. *Content:* The current program produces output and employment projections for 125 industries over a 10 - 15 year horizon. A completely revised set of projections is released about every five years, with less comprehensive revisions made within the 5-year period. Results are structured according to the Standard Industrial Classification. In the course of developing output and employment projections several intermediate results are produced. These include: 1) Projections of the aggregate economy including analysis of major income flows, Government policy, and the growth of potential output; 2) projections of major demand categories in industry and selected product detail such as personal consumption expenditures by product type, Government expenditures by function, and investment by industry; and 3) projections of the input-output structure of the U.S. economy. The data base and analysis developed as a part of the projection program are also utilized to investigate the employment requirements of currently operating Government programs and/or categories of demand. Examples include the Space Shuttle program, the National Institutes of Health research grants program, and defense purchases. *Output:* Major bulletin(s) are published by BLS at approximately 5-year intervals. Articles are published in the Monthly Labor Review presenting summary information on projection projects and employment requirements studies. All results are available on computer tape. Unpublished detail is also available on computer listings. Special analyses can be performed by varying the basic set of assumptions used in the projections. *Availability:* Output is publicly available.

Agency Contact: Office of Economic Growth; 441 G St. NW, Room 4861, Washington, DC 20212; (202) 523-1450.

S00906-015

Technological Studies.

OMB Funding Title/Code: Salaries and Expenses / 16-0200-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Automation, Employment Forecasting, Industrial Engineering, Manpower Utilization, Occupational Retraining, Technology Assessment.

Purpose: These studies analyze major changes in products, materials, and production methods in selected industries; their present and future applications; and their effect on output, productivity, employment, and occupational requirements. The studies that cover across-the-board industries relate to such technologies as computers, numerical control of machine tools, and process control. About 40 industries have been researched, many have been updated; and others are in the process. BLS studies of technological change are prepared as part of DOL's program for carrying out the objectives and responsibilities of the Manpower Development and Training Act of 1962 and the subsequent Comprehensive Employment and Training Act (CETA) of 1973. Under these Acts, the Secretary of Labor is required "to establish techniques and methods for detecting in advance the potential manpower impact of automation, technological progress, and other changes in the structure of production." As part of such an early warning system, BLS studies and reports of technological change are useful to managers, union leaders, educators, economists, Government officials, and others in planning policies to cushion the impact of change. The study of emerging technological trends and possible implications, moreover, provides a basis for more valid projections of productivity and economic growth. They also are useful in pinpointing problems and determining the most productive direction of future research to obtain possible solutions. *Input:* Input is from: 1) Industry studies--trade and technical publications; Government and corporation reports; interviews with industry officials, equipment producers, and labor and Government experts; visits to industry establishments, trade shows, and equipment demonstrators. 2) Innovations across industry lines--mail surveys; case studies; trade and technical publications; interviews with producers of equipment and labor and Government experts; visits to industry establishments, shows, and demonstrations. For all studies, major Government [illegible] Census Bureau, Bureau of Labor Statistics, [illegible] stories of information relate to employment, [illegible] diffusion of technology, productivity, capital [illegible] labor-management [illegible] *Content:* The pro[illegible]

developments within each industry in the early stage of the innovation's commercial use, i.e., the period after introduction on the market but before widespread adoption. Inventions and discoveries unlikely to have much impact over the next decade are generally not discussed. The report describes recent technological developments, indicating insofar as practicable some economic advantages of various types of new equipment, processes, or products; their importance in terms of the employee-hours engaged in the operations affected; estimated extent of use currently and in 5-10 years; and some factors affecting adoption such as the volume of investment and expenditures for research and development. The advantages described include not only labor savings per unit, but also quality improvements, fuel and material economies, greater accuracy, and new markets. 2) Detailed Report. Intensive studies are made of selected major industries where far-reaching changes, on a large scale, are taking place, such as coal, railroads, and textiles. These studies involve detailed analysis of the economic implications of major technological developments within individual industries. Factors analyzed include investment trends and factors affecting the prospects for the diffusion of recent technological advances, such as the structure of the industry. Estimates are developed of the displacement of present by new methods over the next 10 years. Unit labor requirements under new and old technologies are compared wherever possible. Since the focus of the study is on the industry as a whole, data on recent industry trends in output per employee-hour, production, and employment are examined in relation to long-term trends and projections of future trends are developed. 3) Innovation Studies. Some technical innovations have applicability in many industries. Among these are such developments as computers, numerical control of machine tools, materials handling equipment, and control instruments. Because of their far-reaching impact, special studies have been made of the nature, status, prospects for adoption, and implications for unit labor requirements, occupational change, training needs, and problems of industrial relations. In analyzing their impact in different industries, differences as well as similarities are revealed. *Output:* Output includes: 1) Technological Trends in Major American Industries, 1966. This bulletin covers over 40 industries. 2) Technological Changes and Manpower Trends, 1974-75 and Technological Change and Its Labor Impact, 1977. This series of bulletins covers five or six selected industries. 3) Major industry studies and innovations studies are released as completed. Output is not available on computers. Background information for publications is available from analysts and sources listed. *Availability:* Reports are publicly available through GPO, agency distribution, and NTIS.

Agency Contact: Division of Technological Studies; 200 Constitution Ave. NW, Room S4325, Washington, DC 20212; (202) 523-9219.

S00906-016

Productivity and Costs (PRODY) System.

OMB Funding Title/Code: Salaries and Expenses / 16-0200-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Costs; Industrial Costs; Labor Productivity; Prices; Productivity; Resource Allocation; Wages.

Purpose: The system provides information on productivity-output per hour of all persons-and costs for the U.S. economy. This information helps public and private economists and planners evaluate and project economic progress, employment trends, and resource allocation. *Input:* Input includes measures of employment and average weekly hours data from the BLS Establishment Survey (790) and Household Survey. Output measures are based on the National Income and Product Accounts (NIPA) prepared by the Bureau of Economic Analysis of the U.S. Department of Commerce and the Federal Reserve Board's Index of Industrial Production. Compensation data for employee hour costs data are from the [illegible]. Data on charges in [illegible] from the Consumer Price [illegible] prepared by BLS. *Content:* Productivity and cost measures are prepared for the private business, nonfarm business, and manufacturing sectors (including durable and nondurable manufacturing subsectors) and for nonfinancial corporations. These measures are published quarterly in the Productivity and Costs press release (issued eight times annually) and are carried in the Monthly Labor Review (MLR) and Employment and Earnings. The series began in 1947. Measures are also maintained for 10 major industrial classifications (annually) and for the total private economy and several residual sectors. All of the series cover the entire Nation; no regional divisions are available. Measures of productivity and costs are studied to disentangle secular and cyclical patterns and to illuminate the relationship between productivity and cost movements; quarterly articles and technical notes appear regularly in the MLR on these subjects. *Output:* Reports include: 1) Productivity and Costs (press release; quarterly; hardcopy; text, six tables, four charts); 2) Productivity Reports (MLR article; quarterly; hardcopy); 3) Productivity and cost matrices (1909-present, 1947-present, 1958-present; annually; hardcopy computer listings); and 4) Residual sectors (quarterly, hardcopy computer listings). *Availability:* Output is available through the BLS Information Office and the Division of Productivity Research, Office of Productivity and Technology.

Agency Contact: Office of Productivity and Technology; 200 Constitution Ave. NW, Room S4315, Washington, DC 20212; (202) 523-9261.

S00906-017

Productivity Indexes for Selected Industries and for the Federal Government.

OMB Funding Title/Code: Salaries and Expenses / 16-0200-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Economic Statistics; Employment Forecasting; Industrial Costs; Labor Productivity; Productivity; Resource Allocation; Technology Assessment.

Purpose: Productivity indexes measure the relationship between output in real terms and the labor time involved in its production. The measures show the changes from year to year in the amount of labor time required to produce a unit of output. The productivity measures are useful for studying changes in labor utilization, projecting future employment requirements, analyzing trends in labor costs, comparing productivity progress among industries and countries, examining the effects of technological improvements on employment and unemployment, and analyzing related economic activities. Users include labor unions, management, the Council of Economic Advisers, economic and statistical researchers, and other Government agencies. *Input:* Productivity measures for selected industries are developed primarily from secondary source information. Data from the Bureau of Labor Statistics, the Bureau of the Census, the ICC, the CAB, the Bureau of Mines, and other Government agencies and trade associations are used to develop real output indicators. Data from the Bureau of Labor Statistics, the Bureau of the Census and the Internal Revenue Service are used to develop measures for employment and hours. Productivity and related indexes for the Federal Government are developed from output employee-year and personnel compensation data collected directly from approximately 300 Federal organizations. The reporting units vary in size from total agencies to organizational units within agencies. *Content:* The indexes of productivity and the related indexes of output, hours, and employment cover selected industries within the mining, manufacturing, trade, service, and transportation sectors of the economy. The indexes for the Federal Government cover about two-thirds of the Federal civilian workforce. Measures are available for the Federal Government as a whole and for 25 functional groupings. The indexes for the selected industries and for the Federal Government are published annually. Historical information is available for selected industries usually from 1947 or 1958 through the most re[illegible]

which data are available. Measures for the Federal Government begin in fiscal year 1967 and extend through the latest fiscal year. The productivity indexes for selected industries and the Federal Government are available only at the national level. Geographic information is not available. *Output:* Output includes Productivity Indexes for Selected Industries (annual bulletin, tables and charts, hardcopy). New industries are presented as articles in the Monthly Labor Review. Productivity in the Federal Government for 25 functional areas and the overall sample (recurring, article with tables and charts, hardcopy) articles appear in the Monthly Labor Review. *Availability:* Output is publicly available through GPO and agency distribution.

Agency Contact: Division of Industry Productivity Studies; 200 Constitution Ave. NW, Room S4320, Washington, DC 20212; (202) 523-9244.

S00906-018

International Labor Comparisons and Trade and Employment Statistics System.

OMB Funding Title/Code: Salaries and Expenses / 16-0200-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Economic Policy, Employment, Foreign Countries; Industrial Costs, International Trade, Labor Productivity, Manpower, Statistics.

Purpose: The purpose is to provide current reliable data on labor developments abroad in comparison to the United States and trends in international trade and domestic employment. Included are adjustments of the foreign data to be consistent with U.S. concepts, wherever possible, and in-depth analyses of conditions in selected industries and countries. Coverage extends to all parts of the world but centers on industrial countries. Subject coverage includes the principal fields of labor and trade statistics: labor and unemployment; wages and compensation; productivity and unit labor costs; selected price data; industrial disputes, and imports, exports, and related domestic output and employment. Users include Government, industry, labor, academic, foreign, and international agencies. *Input:* Primary sources are U.S. statistical agencies, foreign and international statistical agencies, reports obtained from the U.S. foreign service, and selected academic and private sources. Chief among the statistical agencies are BLS, the Bureau of the Census, the Bureau of Economic Analysis, Federal Reserve, central statistical agencies abroad covering labor statistics, OECD, ILO, EEC, and the United Nations. *Content:* Information is in the following areas: 1) Output per hour, hourly compensation, and unit labor costs in manufacturing-indexes, annual, 1950-present; updated about twice a year, 12 industrial countries data stored in computer system. 2) Productivity and labor costs in the steel industry-indexes and absolute levels, annual, 1964-present, updated once a year, five countries, stored in computer system. 3) Hourly wages and compensation-various industries, many countries, absolute amounts in national currencies and U.S. dollars, annual or irregular, various time periods, updated once a year or on special request, mainly not stored in data system. 4) Labor force, employment, and unemployment-absolute amounts and rates, annual and monthly, 1959-present, updated monthly, nine countries, detail covering age breaks, sex breaks, duration and other factors, stored in data system. 5) Consumer prices-indexes, monthly, 1950-present, updated monthly, 14 countries, limited detail by expenditure group, stored in computer system. 6) State Department indexes of living costs abroad-index relatives, annual but revisions issued quarterly, 1967-present, 160 foreign posts, additional data on housing allowances, stored in data system. 7) Trade and employment-absolute levels and rates of change, quarterly, 1968-present, updated quarterly, U.S. imports by TSUSA and SIC code and employment by SIC data stored on disks and retrieved by special program. *Output:* Output includes BLS bulletins, special reports, press releases, and Monthly Labor Review articles, published irregularly as selected, narrative reports plus tables and charts, printed or mimeographed. Selected data are published annually in the President's International Economic Report, and Annual Report of the Productivity Commission, the BLS Chartbook on Productivity and the Economy, the Handbook of Labor Statistics, and the Statistical Abstract, and quarterly in International Economic Indicators. State Department cost-of-living indexes and housing allowances are produced quarterly with annual updates (tables, hardcopy). Import and employment tabulations are produced quarterly (computer printouts, machine-readable, query capability). *Availability:* All output is available upon publication. Unpublished data are available upon request. Priced publications are available from GPO; all others from BLS.

Agency Contact: Office of Productivity and Technology; 200 Constitution Ave. NW, Washington, DC 20212; (202) 523-9291.

S00906-019

Annual Survey of Occupational Injuries and Illnesses.

OMB Funding Title/Code: Consolidated Working Fund / 16-3902-0-4-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Accidents, Fatalities, Illnesses; Industrial Accidents; Injuries, Occupational Health and Safety, Public Health.

Purpose: The survey is a means of securing information about the incidence of job-related fatalities and job-related nonfatal injuries and illnesses for various manufacturing and nonmanufacturing business activities. The data enable the Occupational Safety and Health Administration and similar State agencies to effectively set standards, guide enforcement and consultative activities, and establish educational and training programs which will reduce and control the incidence of occupational injuries and illnesses. The survey involves the participation of 50 States, the District of Columbia, and the Federal territories. The program output is used by the Administration, State agencies, business, labor, and safety and health researchers. *Input:* The survey sample includes about 417,000 reporting units representing five million workplaces. About one-half are processed by BLS to develop national estimates. The remainder are necessary to enable individual States to produce similar estimates. Survey data are solicited from employers covered by the Occupational Safety and Health Act of 1970. Data for employees covered by other Federal safety and health legislation are provided by the Mining Enforcement and Safety Administration of the Department of the Interior and the Federal Railroad Administration of the Department of Transportation. The Occupational Safety and Health Administration is responsible for the collection and compilation of comparable data for Federal agencies. State and local governments are not represented in the national sample at this time. According to an exemption in the 1977 Department of Labor Appropriations Act, farm employers having less than 11 employees are not required to report. Employers in other private industries with less than 11 employees are also exempted unless prenotified of their selection for the annual survey sample. The major categories of data collected are deaths, lost workday cases, lost workdays, and nonfatal cases without lost workdays for job-related injuries and seven categories of illnesses. *Content:* The reports of injuries and illnesses submitted by employers are based on records maintained by regulations promulgated under the Act. Data are tabulated at the 3-digit Standard Industrial Classification level in nonmanufacturing and at the 4-digit level in manufacturing for the Nation as a whole and for States individually. The time reference is one year. The update cycle is one year. The reference point is the establishment; under some circumstances in nonmanufacturing activities, the county may be the reference. Individual reports are transmitted to BLS on magnetic tape. *Output:* The data are published annually in the form of a press release, a chart book, an analytical bulletin, and in a series of OSHA industry guides. The guides serve as aids to employers for evaluating their injury and illness experience. In addition, data are republished

on the President's Report on Occupational Safety and Health, an annual report to Congress. Tabulations containing publishable estimates as well as data not meeting established publication criteria are produced in hardcopy and on microfiche. *Availability:* The publications are available to the public. Publications for which no fee is charged, e.g., press releases, chartbook, and OSHA guides, are available from BLS or from State agencies which participate with the Bureau in the collection and processing of annual survey data. The bulletins and the President's report, for which a fee is charged, are available from GPO.

Agency Contact: Occupational Safety and Health Statistics; 200 Constitution Ave. NW, Washington, DC 20210; (202) 523-9275.

S00906-020

Supplementary Data System (SDS).
OMB Funding Title/Code: Consolidated Working Fund / 16-3902-0-4-505.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Accidents, illnesses; Industrial Accidents; Injuries; Occupational Health and Safety; Public Health.

Purpose: The system is a means of securing information about the factors associated with accidents or exposures, thereby enabling the Occupational Safety and Health Administration to effectively set standards, guide enforcement activities, and establish educational and training programs which will reduce the incidence of occupational injuries and illnesses. The information obtained via the SDS will assist in identifying problem areas, providing a basis for rational decisionmaking and evaluating program effectiveness. The program currently involves 31 States. The program output will be used primarily by OSHA, State governments, employers, unions, and private and public safety and health researchers. *Input:* The SDS secures information from first reports of injuries and illnesses to State workers' compensation agencies, the first notification to compensation agencies that a work related injury or illness has occurred. The data are collected from one source in each State or jurisdiction--the workers' compensation agency. The data categorized in the SDS are not new information--first reports are routinely prepared by employers for use in administration of claims, and data are obtained from these reports as a byproduct of the administrative process in compensation agencies. Consequently, there is no new informational burden on the employer. The major categories of data to be collected are characteristics of the injury or illness, characteristics of the firm, characteristics of the workers, and characteristics of the work situation. *Content:* The system contains recorded characteristics of the injury or illness, using the American National Standards Institute's Standard Method of Recording Basic Facts Relating to the Nature and Occurrence of Work Injuries (Z16.2), nature of injury-illness, part of body affected, source of injury-illness, and accident-exposure type. Other data elements are workers' compensation case number, workers' occupation, SIC code organization ownership (private or State or local government), county of occurrence or establishment, day and time of incident, time the workday began, age of the worker, length of service in the occupation, weekly wages, extent of disability, indemnity compensation, medical payments, and a sampling weight. The time reference is one year. The update cycle is one year. The geographic reference point is the State and county (generally county of occurrence, though under some circumstances "county" may be the county of the establishment). The information will be microdata (data on individual cases) and will be collected on magnetic tape. *Output:* Reports and tables will be produced; the exact format and frequency will be determined in the future. *Availability:* Reports and tables will be publicly available. Requests for specific tabulations from the public will be accepted. The reports will be distributed by the Agency.

Agency Contact: Occupational Safety and Health Statistics; 200 Constitution Ave. NW, Washington, DC 20210; (202) 523-9281.

S00906-021

Employment and Wages System, ES-202.
OMB Funding Title/Code: Salaries and Expenses / 16-0200-0-1-505.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Economic Statistics; Employment; Government Employees; Unemployment Insurance; Wages.

Purpose: Employment and Wages is compiled from information collected from tax documents for State unemployment insurance programs and contains the only data available covering the entire population of insured workers. Data for all establishments are identified by industry and State for the number of employees; total and taxable wages and contributions are included. Most employees in the United States are accounted for in this report. Exceptions are most agricultural and household workers, workers in certain nonprofit establishments, unpaid family workers, some workers in State governments, most workers in local governments, and railroad employees. *Input:* Data come from Employment and Wages, a quarterly report filed by approximately four million reporting units subject to the unemployment insurance laws/State Employment Security Agencies. *Content:* This system contains the following information: Monthly employment, total quarterly wages, taxable wages, and employer contributions by State, industry, and (for first quarter) size of establishment of workers covered by State unemployment insurance laws and program of Unemployment Compensation for Federal Employees. First quarter manufacturing data are available at the basic industry level; all others at the industry group level nationally and on a selected basis by State. Annual averages are included. *Output:* Output is Employment and Wages (quarterly in hardcopy and some machine-readable data). *Availability:* Output is publicly available from the Bureau of Labor Statistics and GPO.

Agency Contact: Division of Industry Employment Statistics; 441 G St. NW, Washington, DC 20212; (202) 523-1446.

S00906-022

Labor Turnover Statistics System, LD-1219.
OMB Funding Title/Code: Salaries and Expenses / 16-0200-0-1-505.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Employment, Industrial Statistics; Labor Mobility; Labor Supply; Manufacturing Industries.

Purpose: This system provides information on the gross movement of wage and salary workers into and out of employment status (labor turnover) for individual establishments. Labor turnover data are limited to the manufacturing sector and a few mining and communication industries. Rates are developed in varying industry detail for the Nation, States, and major labor areas. *Input:* Input is from LTS-DL-1219 a sample of 40,000 employer units State Employment Security Agencies. *Content:* This system contains labor turnover in 215 manufacturing industries and 7 mining and communications series. Seasonally adjusted labor turnover series for manufacturing are summarized annually. State and area labor turnover rates in manufacturing for 38 States and 95 areas are reported. *Output:* Output describes labor turnover in manufacturing (monthly). *Availability:* Output is publicly available from the Bureau of Labor Statistics and GPO.

Agency Contact: Division of Industry Employment Statistics; 441 G St. NW, Room 2089, Washington, DC 20212; (202) 523

S00906-023

Characteristics of the Insured Unemployed System, ES-203.
OMB Funding Title/Code: Salaries and Expenses / 16-0200-0-1-505.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Income Maintenance Programs; Population Statistics; Unemployment; Unemployment Insurance.

Purpose: Data are collected from a 10-percent sample of the insured unemployed in the week containing the 12th of the month. Those unemployed are identified by a 2-digit industry code, an occupational code, duration of current unemployment, age, sex, color, and State. Detailed data by State are published monthly in Unemployment Insurance Statistics by the Employment and Training Administration (formerly Manpower Administration). Intended users include those needing information for or about adjustment of labor costs in escalator of long-term contracts, economic indicators, marketing studies, economic research and planning, Government funding and policy analysis, regional analysis, industry studies, plant location planning, wage negotiations, job market analysis, guide for State Employment Services, yardstick for individual plant performance, input to other statistical series-gross national product, personal income estimates, base for insured unemployment rates, statistical basis of the unemployment insurance actuarial systems, sampling frame for statistical studies, foundation of the labor market and manpower information program in many States, labor force planning at State and county levels, effective operation of the Unemployment Insurance Service, evaluation of unemployment insurance at both State and national levels, understanding of the nature of unemployment, and basic data for State and national unemployment insurance legislation. *Input:* Input is from a 10-percent sample of the claims filed for unemployment insurance benefits at State Employment Security Agencies. *Content:* This system contains data regarding insured unemployment by major industry attachment, age, sex, color, occupation, duration of unemployment, and State. *Output:* Output is unemployment insurance statistics (monthly, hardcopy). *Availability:* Information is publicly available from the Bureau of Labor Statistics and GPO.

Agency Contact: Division of Industry Employment Statistics, 441 G St. NW, Room 2089, Washington, DC 20212; (202) 523-1446.

S00906-024

Current Employment Statistics System, BLS-790.
OMB Funding Title/Code: Salaries and Expenses / 16-0200-0-1-505.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Employment Statistics; Income; Industrial Statistics; Labor Supply; Wages.

Purpose: The Current Employment Statistics program provides detailed current information on nonagricultural wage and salary employment for the Nation, States, and major labor areas. Estimates are based on a mail survey of employer units, which account for 41 percent of total estimated employment. The industry employment statistics program also provides detailed information on weekly earnings, average hourly earnings, and weekly hours which relate to production workers in mining and manufacturing industries. *Input:* Input is from CES-BLS 790, a sample of 158,000 employer units/State Employment Security Agencies. *Content:* This system provides the following data: Employment in nonagricultural establishments; current total employment and indexes in major nonagricultural industries, 1919 to current year; total employment in 19 industries; production or nonsupervisory workers in major private nonagricultural industries; women employees in 402 industries; selected employment series, seasonally adjusted; historical summary, annually; State and area: Total employment by major industry division for each State and 226 areas-annual averages in greater detail; hours and earnings; data available; gross hours and earnings of production or nonsupervisory workers in private nonagricultural industries, 1947 to current year; gross hours and earnings of production or nonsupervisory workers in 370 industries; overtime hours in 196 manufacturing industries; indexes of aggregate weekly hours and payrolls in private nonagricultural industries; hourly earnings excluding overtime in major manufacturing industries; spendable weekly earnings, current and adjusted for price changes, for major industry groups; hourly seasonally adjusted in private nonagricultural industries; hourly earnings seasonally adjusted, total private and major divisions; historical summary, annually; State and area: Gross hours and earnings in manufacturing industries for each State and 196 areas; and annual averages in greater detail. *Output:* Reports produced include: The Employment Situation (press release, monthly, hardcopy); Employment and Earnings (monthly, hardcopy); and Employment and Earnings, United States (annually, hardcopy and machine-readable data). *Availability:* Reports are publicly available from the Bureau of Labor Statistics and GPO.

Agency Contact: Division of Industry Employment Statistics; 441 G St. NW, Room 2089, Washington, DC 20212; (202) 523-1446.

S00906-025

Employment Cost Index System.
OMB Funding Title/Code: Salaries and Expenses / 16-0200-0-1-505.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Economic Statistics; Employment; Labor Supply; Occupational Surveys; Salaries; Wages.

Purpose: The system collects occupational wage and salary data for the period pertaining to the pay period including the 12th day of the survey months of March, June, September, and December. Data are collected as, or converted to, straight-time hourly earnings for the survey occupations. Index occupations conform to the Bureau of Census occupational classification system which consists of 441 occupations grouped into 12 broad occupational catagories. Location, industry division, and bargaining status (union/nonunion) are reported for each respondent in the survey. This survey will be expanded to include outlays for employee benefits, resulting in an index of changes in all compensation (expected to be available in the fall of 1977). *Input:* Occupational wage and salary data are collected quarterly from approximately 2,000 establishments representing, with certain exclusions, the occupational employment composition of the private nonfarm economy. The major exclusions are the self-employed, unpaid family workers, private household employees, and workers in Alaska and Hawaii. Except for the self-employed and unpaid family workers, these exclusions are temporary. *Content:* This system reports changes in the price of labor in the private nonfarm economy, similar to the Consumer Price Index's measurement of changes in the prices of consumer goods and services. *Output:* Quarterly statistical summaries are issued as press releases. *Availability:* Information is publicly available.

Agency Contact: Division of Trends in Employee Compensation; 441 G St. NW, Room 4061E, Washington, DC 20212; (202) 523-1308.

S00906-026

Wage Developments in Manufacturing System (WDM).
OMB Funding Title/Code: Salaries and Expenses / 16-0200-0-1-505.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Collective Bargaining; Cost of Living; Labor Unions; Manufacturing Industries; Salaries; Wage Price Policy; Wages.

Purpose: The system is to gather information on wage changes which are reported by their effective date. Respondents note the type of change-general or automatic cost-of-living adjustments and whether the change was in cents or percent. Establishments indicating that they adjust wages only on an individual basis are omitted. Wage changes are measured by the bargaining status of the respondents-nonunion, small union (less than 1,000 workers) or major union (1,000 workers or more). ***Input:*** Information for small union and nonunion firms is gathered quarterly by a questionnaire mailed to participating establishments. Questionnaires are sent to approximately 6,000 sample establishments representing the manufacturing sector. Data for major union situations are taken from the CWD series. Final data are adjusted to eliminate the bias created by the overrepresentation of large firms in the sample. ***Content:*** This system contains information on general wage changes in the manufacturing sector of the economy. Coverage includes all union and nonunion situations. ***Output:*** Data are available quarterly and published in Current Wage Developments. ***Availability:*** Information is for internal use only.

Agency Contact: Division of Trends in Employee Compensation; 441 G St. NW, Room 4061E, Washington, DC 20212; (202) 523-1308.

S00906-027

Current Wage Developments System (CWD).
OMB Funding Title/Code: Salaries and Expenses / 16-0200-0-1-505.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Collective Bargaining; Employee Benefit Plans; Labor Unions; Salaries; Wage Price Policy.

Purpose: This system provides a detailed analysis of wage and benefit changes in collective bargaining agreements covering 1,000 workers or more in the private nonfarm economy. ***Input:*** Information on collective bargaining settlements is derived primarily from secondary sources, including general circulation newspapers and periodicals, as well as union, management, and trade publications. Other possible sources include the file on union contracts maintained by BLS and contacts made to management or labor representatives. ***Content:*** This system contains information collected on the size and nature of changes in wages and benefits negotiated in labor contacts. The data are updated as new settlements occur. In addition, cost-of-living adjustments are noted as they become effective. Settlements are identified by company name and location, union and number of workers involved, and industry group. ***Output:*** Current Wage Developments is a monthly report on terms of major collective bargaining settlements. Quarterly statistical summaries are issued as press releases. ***Availability:*** Output is publicly available after press release.

Agency Contact: Division of Trends in Employee Compensation; 441 G St. NW, Room 4061E, Washington, DC 20212; (202) 523-1308.

S00906-028

Construction Labor and Material Requirements Studies.
OMB Funding Title/Code: Salaries and Expenses / 16-0200-0-1-505.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Building Construction; Construction Industry; Economic Impact; Employment; Statistics.

Purpose: These studies measure the total impact of various types of construction activity, particularly those types which may be affected by some type of Government action or which are important in terms of their impact on the economy. Total impact means the direct onsite labor requirements and the indirect employment required offsite for the production and delivery of materials, equipment, and supplies used in construction. Such information enables policymakers to determine the number of jobs by occupation generated by a given amount of expenditures for construction. This information is important to Federal, State, and local agencies in assessing the labor impact of their programs and budgets, in determining skill shortages and bottlenecks which might affect training needs, in providing estimates of productivity trends, and in supplying information on the end use of manufactured materials, equipment and supplies in construction. It is also used for projecting demand for construction by activity and occupations. ***Input:*** Data are obtained by personal interview from general contractors, prime contractors, and special trade contractors who worked on sample projects. Some payroll data obtained are required by such Federal laws as Davis-Bacon and Hill-Burton. A small amount of data are obtained from other Federal, State, and local agencies. Input data include hours worked, gross earnings, occupations, cost components, type of contractor operation, types of materials, project characteristics, and geographic location. ***Content:*** The studies include the major types of building construction and heavy construction. However, only one or two selected types of construction are surveyed in any given year. Selected types of construction are resurveyed periodically. These resurveys, in addition to providing information on labor and material requirements, contribute data useful in preparing construction cost indexes and estimates of changes in productivity of onsite construction labor. The surveys are designed primarily to determine the number of employee-hours represented by a fixed dollar volume ($1,000) of contract construction. Employee-hours, as defined by the surveys, include both onsite construction employment and the offsite employment required to produce and deliver materials used in the construction. Data for onsite labor include total employee-hours for the supervisory, engineering, clerical, and custodial employees, as well as those for workers in each construction trade at the site of construction. Data for offsite labor include employment in the offsite (e.g., office and warehousing) activities of construction contractors; in building materials and equipment manufacturing and distribution; and finally, employment in all the other industries which are affected by the production and distribution of building materials from raw materials to the final manufactured product. The reports include information and analysis of onsite employee-hour requirements by occupation; the employment share of the general and special trades contractors engaged in the construction work; direct onsite wage cost; the distribution of employment by periods of construction time; and the cost of major materials. When feasible, comparisons of unit employee-hour and material requirements for earlier periods are made and analyzed. ***Output:*** Articles, bulletins, papers, summary tables, and analysis of construction labor and material requirements for a specific construction activity are produced. These may describe such construction types as private single-family housing, private multifamily housing, public housing, college housing, highways, elementary and secondary schools, general hospitals and nursing homes, Federal office buildings, sewer works, and civil works. While summary data are available publicly, unpublished data are available to the extent proprietary restrictions are not violated. Basic data for current studies are readily accessible from computer tapes. Older surveys were done manually, and basic data may not be available. ***Availability:*** Summarized data are generally publicly available and not classified or restricted except for proprietary information such as contractor's name and address and data on specific contracts. Sources of output are [illegible] NTIS, agency distribution, regional offices, and Federal depository libraries.

Agency Contact: [illegible] of Technology Studies; 200 Constitution Ave. N[illegible] S4325, Washington, DC 20212; (202) [illegible]

S00906-029

Consumer Expenditure Studies.

OMB Funding Title/Code: Salaries and Expenses / 16-0200-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Consumers; Consumption; Cost of Living; Economic Statistics; Expenditures, Income.

Purpose: Studies are based on the Consumer Expenditure Surveys (CEX) which have have been conducted approximately every 10 years to support revisions of the Consumer Price Index. Studies involve analysis of changes in expenditure and income patterns and are used for market research, preparation of consumer guidance materials, and the formulation of economic policy. *Input:* Data from the most recent CEX (1972-73) were collected by personal interview from a sample of 20,000 households and by records kept by another sample of 10,000 households. The population covered by the survey was the noninstitutional population of the United States in 1972-73. *Content:* The CEX provides detailed data of consumer expenditures and income for the years 1972 and 1973. Selected data will be classified by income class, family size, and other demographic and economic characteristics of the consumers sampled. While in the past updating has been approximately every 10 years, continuing consumer expenditure surveys have been proposed. *Output:* Statistical reports and bulletins are published as completed and will be available in machine-readable form. Monthly Labor Review articles are also produced. *Availability:* Reports are publicly available from BLS, regional offices, and GPO.

Agency Contact: Office of Data Analysis; 441 G St. NW, Room 4488, Washington, DC 20212; (202) 523-1149.

DEPARTMENT OF STATE

S01006-001

CU Grantee Information System

OMB Funding Title/Code: Mutual Educational and Cultural Exchange Activities / 19-1128-0-1-153.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Educational Exchange Programs; Exchange of Persons Programs, Foreign Students, Grants.

Purpose: The American and foreign grantee recording system was originally established in 1952 to meet the reporting requirements under the Fulbright Act and the Smith-Mundt Act. Its purpose was also to assist in meeting the objectives of the Department's exchange program in such fields as management of program planning, budget planning, reporting, legislative liaison, public information, and program evaluation. *Input:* The initial source of information on each grantee is provided by CU and/or contract agencies administering certain categories of grants on either a form identified as DS-961-Grantee Permanent Record Card or by magnetic tape. *Content:* Information for both American and foreign grantees from 1952 to the present includes biographic information such as name, address, and institution; grant information by category, type, authorization numbers, and dates; and funding information, when available. The geographic span of this system covers all States and U.S. territories and approximately 150 countries and foreign territories. Additional records will be input on a schedule determined by the number received. Recurring reports will be produced annually. Nonrecurring reports and evaluative studies will be published as needed. *Output:* Output may be either structured or unstructured and of a statistical or biographical nature. It is produced on- or off-line, dictated by size and complexity. Statistical reports include field of interest (including other items, if required); geographical, by country, area, or State; and types and status of grants. Name lists are alphabetical, printing all information available, either in code or in English, by country or State, by category, or by selected fields of interest or occupation. *Availability:* Material is available to the public.

Agency Contact: Bureau of Educational and Cultural Affairs; Department of State, Washington, DC 20520; (202) 632-3675.

S01006-002

Exchange Visitor Information System (EVIS).

OMB Funding Title/Code: Mutual Educational and Cultural Exchange Activities / 19-1128-0-1-153.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Educational Exchange Programs; Exchange of Persons Programs, Foreign Students; Visitors.

Purpose: The system was mandated by the National Security Council Decision Memorandum Number 143, which required the development and operation of a central information system on exchanges from all agencies. The system is designed to collect information on the foreign component of the exchange program. It provides reports on all foreign nationals who are sponsored by Government agencies and/or private organizations/ institutions or businesses and permits coordination of the overall exchange visitor program. The system will also provide name lists for a central locator system of exchange visitors. Approximately 60,000 exchange visitors enter the United States yearly. *Input:* The primary source of information is the program sponsor through the use of a visa document identified as the DSP-66. These sponsoring agencies and organizations represent Government programs (G Series) such as State, AID, USIA, other U.S. Government agencies, and international organizations and private programs (P Series) broken down by academic institutions, hospitals, nonprofit organizations, and businesses. There are about 1,500 program sponsores throughout the United States. *Content:* Information on each visitor includes: 1) Biographical information-name, sex, birthdate, country of residence, and position (primary occupation at home); 2) program information-type of program (new, extension, transfer of program); program number (which identifies the sponsoring institution); length of program (stay in United States under program sponsorship); visitor category (student, trainee, etc.); subject/field of activity of visitor while in United States; 3) funding information-sources of financial support to be provided to the visitor and amount(s) of support provided; and 4) program status-date of entry, extension, or transfer (INS stamp-date). At this time, there is one complete activity year period automated (July 1, 1974-June 30, 1975). This system currently reports foreign nationals from Western Europe (24 countries), Eastern Europe (7 countries), East Asia (24 countries), Near East and South Asia (26 countries), Latin America (30 countries), and Africa (41 countries). There is no U.S. geographic recording of States beyond identification of program sponsor and its address. It is anticipated that new documents will be input seven times a year, with a possible streamlining to five times a year. *Output:* Reports are produced periodically or on an ad hoc basis. Reports are either statistical or biographical. They are either produced on-line or off-line depending on the nature and length of the report. Statistical reports include country analysis; program sponsor types (by various datafields); field of activity (by country, sponsor, or area); and occupation (by country, sponsor, or area). Name lists include lists by program sponsor, country, and year. *Availability:* Reports are publicly available.

Agency Contact: Bureau of Educational and Cultural Affairs; Department of State, Washington, DC 20520; (202) 632-3675.

S01006-003

Directory of Contacts for International Educational, Cultural and Scientific Exchange Programs.

OMB Funding Title/Code: Mutual Educational and Cultural Exchange Activities / 19-1128-0-1-153.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Directories; Exchange of Persons Programs; Executive Agencies; Foreign Relations; International Agencies; International Organizations.

Purpose: The Directory is to further communication in the international educational, cultural, and scientific community and the private sector by facilitating day-to-day contacts among those involved in this field, both inside and outside Government. *Input:* The Directory summarizes the activities of agencies of the Federal Government and private sector which involve international educational and cultural affairs in various ways. Insofar as possible, the information is presented as reported by the agencies. *Content:* Section I lists agencies of the Federal Government; Section II lists commissions, committees, and advisory groups; Section III lists intergovernmental agencies; and Section IV lists private agencies and organizations which have contacts with the Government agencies in the course of conducting their own international educational, cultural, scientific, and technical exchange programs and activities. In addition information on the activities and interest of the agencies is included. Names, addresses, and phone numbers of key personnel are given. The Government agencies listed include the foreign affairs agencies which have programs designed to achieve certain results overseas within the framework of U.S. foreign policy (Department of State, AID, ACTION, USIA, and certain programs of the Department of Defense). Also included are certain domestic agencies which conduct programs for the foreign affairs agencies under contract or working agreement, as well as domestic agencies which conduct programs involving international education for the primary purpose of enriching the American competence and skills. *Output:* Although the public and the Bureau have requested annual publication, as of this writing, the Directory has been published at the Director's discretion. *Availability:* The Directory is available for national and international circulation.

Agency Contact: Bureau of Educational and Cultural Affairs; Department of State, Washington, DC 20520; (202) 632-2806.

S01007-001

Trade Data System.

OMB Funding Title/Code: Administration of Foreign Affairs --Salaries and Expenses / 19-0113-0-1-152.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Commodities; Foreign Trade; International Trade.

Purpose: The system is intended to provide a means for the average user without programming experience to readily access machine stored Standard International Trade Classification (SITC) commodity trade data and to present the data through reports, graphs, or other statistical techniques. *Input:* The commodity trade data on a SITC basis are obtained from the United Nations Statistical Office. The data are provided to the United Nations by 90 reporting countries. *Content:* The commodity trade data are on an SITC basis from the 1- to the 5-digit level of detail. In the individual country files, the data are available quarterly from 1971 to the most recently available data. These files provide the indicated reporting country's SITC based trade to/from its individual country trading partners and their various geographic or economic composites. Only the Canadian reporting country file is currently operational, but the system will be augmented with additional country files as needs and funds permit. The yearbook file containing data available in the U.N. Yearbook of International Trade Statistics is updated annually and now contains data beginning in 1969. This file provides SITC commodity trade values with the world aggregate for approximately 140 countries. *Output:* The system can be queried in an interactive mode to provide CRT and/or hardcopy output of a variety of generalized trade reports, including graphics. In addition, with minimal instruction, system users could design their own reports or perform statistical analysis on the data. *Availability:* Access to the system is through Boeing Computer Services, Inc. Users must be authorized to use the system by the Department of State.

Agency Contact: Planning and Economic Analysis Staff; Department of State, Washington, DC 20520; (202) 632-0500.

S01008-001

Foreign Affairs Research Documentation Center.

OMB Funding Title/Code: Administration of Foreign Affairs --Salaries and Expenses / 19-0113-0-1-152.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Foreign Relations; Foreign Relations Research; Research, Social Science Research.

Purpose: The Office of External Research maintains the Foreign Affairs Research Documentation Center to facilitate the exchange of information on completed research between the Government and the academic community, thereby increasing the utilization of research results and helping avoid duplication. *Input:* Primary sources of information are Government agencies and departments that award contracts and grants to outside specialists for research that falls within the scope of operation; and individual scholars, universities, research centers, and professional associations that engage in foreign affairs research. These sources are primarily domestic only occasionally foreign or international. *Content:* The collection contains classified and unclassified Government-supported studies and private research papers that involve the application or advancement of the social sciences and humanities as they bear substantively on foreign affairs. Normally papers produced within the past three years are accessioned into the center and retained for five years. In-House research is not included. *Output:* All studies in the Center are available in hardcopy for loan to interested U.S. Government officials. Due to copyright and other restrictions, only those studies prepared for the Department of State are available to the general public. Studies accessioned into the Center are publicized via the monthly accessions list of new additions, Foreign Affairs Research Papers Available, and in annual cumulative geographic compilations, Special Papers Available. Also produced for Government use only is the annual Studies in Foreign Affairs, which is a bibliography of classified Government-supported research. *Availability:* Foreign Affairs Research Papers Available is distributed to Government officials by the Office of External Research and is for sale by GPO. Special Papers Available is distributed by the Office of External Research to both Government officials and the private sector. It is distributed to depository libraries by GPO. The classified Studies in Foreign Affairs is distributed to Government officials only by the Office of External Research.

Agency Contact: Office of External Research; Department of State, Washington, DC 20520; (703) 235-8079.

S01009-002

Research Project Information Center.

OMB Funding Title/Code: Administration of Foreign Affairs --Salaries and Expenses / 19-0113-0-1-152.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropria-

tions: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Foreign Relations; Foreign Relations Research; Research; Social Science Research.

Purpose: This system is designed to avoid duplication of effort, to suggest and facilitate joint funding of research, and to encourage the wider utilization of research results by facilitating among agencies of the U.S. Government the exchange of information about external foreign affairs research projects in progress or recently completed. ***Input:*** Data about current external research projects on foreign societies and international relations supported through contracts and grants are provided by agencies of the U.S. Government. ***Content:*** Content describes Government-supported external research projects that focus on any aspect of human behavior or social activity in foreign societies or on any aspect of the international system. Basic, applied, and policy research are included. Excluded are research projects that deal solely with U.S. domestic affairs or involve the physical or biological sciences but do not study their behavioral or social aspects or implications. Cited for each project, when known, are title, beginning and ending date, funding agency, cost, contractor/grantee, principal investigator, geographic regions and countries that are either the subject or locus of the research, subject descriptors and key words that best identify the project, a 200-word summary, and a list of resulting studies. ***Output:*** The principal report is Government-Supported Research on Foreign Affairs: Current Project Information which is published annually in two volumes, one reporting on unclassified and the other on classified projects active during the preceding fiscal year. Each volume contains regional and subject indices. Custom searches can be done for Government employees on request when project information is not readily accessible from published listings or when updated information is required. ***Availability:*** U.S. Government employees can obtain copies of both the unclassified and classified volumes of the report by contacting the Research Services Staff, Department of State, (703) 235-9426. Only those Government employees with a currently active security clearance can obtain copies of the classified volume. Private individuals may purchase copies of the unclassified volume from NTIS.

Agency Contact: Office of External Research; Department of State, Washington, DC 20520; (703) 235-9423.

S01010-001

International Organizations (IO) Reference and Documents Section.

OMB Funding Title/Code: Missions to International Organizations / 19-1127-0-1-152.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Foreign Relations; Information Services; International Cooperation; Organizations; United Nations.

Purpose: This section maintains central files of all U.N. and U.N.-related documents; provides research and reference service on such documents for the Department of State, other Government agencies, the U.S. Mission to the United Nations, Congress, and to private organizations and individuals. The master file maintained is the U.S. Archival record of U.S. participation in the United Nations. ***Input:*** Documentation processed consists of all material relevant to the General Assembly, the Security Council, and the Economic and Social Council and its subsidiary bodies, as well as international and regional economic surveys and statistical yearbooks. The section also processes documentation and publications from the regional commissions at Geneva, Bangkok, Addis Ababa, and Santiago, as well as those from UNCTAD and UNIDO at Geneva and Vienna. ***Content:*** The contents go back to the beginning of the United Nations in 1946. They include the provisional verbatim and/or summary records of all meetings of the General Assembly and its seven committees, the Security Council, and the Economic and Social Council. A master file of U.S./U.N. press releases for the same period and other documentation for its current use is also maintained. The file can be used to identify and retrieve all U.N. documentation. The card catalog system is maintained up-to-date with exchange of analyses between this office and its counterpart in the U.S. Mission in New York. ***Output:*** Output is reports, directories, handbooks, publications, and copies of U.N. documentation on a daily basis. The section also compiles all data for a roll-call vote catalog. ***Availability:*** Most of the material is available for public use upon request.

Agency Contact: Office of the Executive Director; Department of State, Washington, DC 20520; (202) 632-7992.

S01010-002

United Nations Vote Analysis System.

OMB Funding Title/Code: Missions to International Organizations / 19-1127-0-1-152.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Foreign Policy; United Nations; Voting Records.

Purpose: The system is to have readily available the voting records of all U.N. members on all U.N. votes and to use criteria specified by the user in analyzing these votes and determining the format of the output. Currently, these criteria permit printing the voting history of a single member, a region, or any other specified grouping, on one vote, one issue, or a series of issues, for any one year, or combination of years, 1970-75. ***Input:*** The primary source of the data is the U.N. Secretariat. There are 13 input categories. ***Content:*** Nine programs are available to: 1) Display all data concerning a single balloting; 2) compare the voting record of two countries; 3) summarize the voting record of multiple countries on selected ballotings; 4) obtain standard coincidence factors indicating the degree of agreement between the voting pattern of a key country and those of other countries in plenary, each permanent committee, and overall; 5) obtain coincidence factors between a key country and other countries on selected ballotings; 6) compare one key country to two others for multiple years; 7) display the voting record of selected countries on selected ballotings and show the coincidence factor between those countries and a key country; 8) obtain a group coincidence factor; and 9) obtain basic information about a balloting, along with a listing of votes of selected countries on that balloting. ***Output:*** Output is in hardcopy format and includes a vote catalog, a graphic display, and reports and tables as requested. ***Availability:*** The catalog is available publicly to all interested parties; other displays are for internal use only.

Agency Contact: Office of the Deputy Assistant Secretary for Political and Multilateral Affairs; Department of State, Washington, DC 20520; (202) 632-0509.

S01010-003

Office of International Conferences (OIC) Computer Based Information System.

OMB Funding Title/Code: International Conferences and Contingencies / 19-1125-0-1-152.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Conferences; International Conferences; International Cooperation; Management Information Systems.

Purpose: The initial phase of the system is designed to provide real time support for the budget officers responsible for the International Conferences and Contingencies Appropriation and to provide real time data base management support for the program and ad-

ministrative officers responsible for U.S. participation in international conferences. *Input:* Data will be collected by the budget, program, and administrative officers from sources (appropriate to each conference) within the Department of State, other Federal agencies, private sector entities, and international organization bodies, and will be formatted as necessary for the computer system. *Content:* Information will be entered in conference title files chronologically and will include such general facts as conference name, subject, date, location, and sponsoring organization; also included will be such data on U.S. participation as budget estimates and expenditures (broken down into travel-per diem, support, and representation) and delegation composition including name, sex, funding source, and whether from public or private sector. Data will be entered as they become available and will be retained in the system for a minimum of five years, the exact time being determined by need for future conferences. *Output:* Hardcopy (teletype) output will be available on interactive basis. A program is being written to enable the system to respond to queries on current status of ICC Appropriation, on current status of information on any one conference, and/or on statistical compilations based on one or more elements of data (size of delegation, site of conference, dates of conference, female delegates, non-Government members). *Availability:* Most of the ICC data base will be publicly available, either on request or contained in periodic fact sheets. Reports will be issued on U.S. conference participation.

Agency Contact: Office of International Conferences; Department of State, Washington, DC 20520; (202) 632-2616.

S01012-001

Consular Package.

OMB Funding Title/Code: Administration of Foreign Affairs Salaries and Expenses / 19-0113-0-1-152.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Budgets; Consulates; Foreign Service; Management Information Systems; Needs Assessment; Personnel Needs; Visas.

Purpose: The Consular Package is a worldwide statistical composite of the Department's overseas consular workload, used as a management tool to review consular workloads in the field. It is designed to provide the data the Department requires to reprogram American and local positions rationally and to justify new positions where increased workloads so warrant. The system thus permits the Department to evaluate the relative needs of posts so that the most effective and economical use of manpower resources is attained. ICA and the regional bureaus use the Consular Package in support of their budget presentations before the Department, OMB, and Congress. *Input:* The data are provided by each overseas post which has a consular operation. *Content:* A consular package is prepared for each post. Data are provided on the basis of fiscal year workloads. Included in the consular package are: 1) Immigrant visa workload statistics; 2) nonimmigrant visa workload statistics; 3) special consular services broken down into identifiable categories such as notarials, arrests, American citizen deaths, welfare, and whereabouts; 4) citizenship and passport services borken down into identifiable categories such as passports issued, reports of birth, and consular witness to marriage; 5) special workloads unique to post; and 6) recommended increases/decreases in American and local consular positions. *Output:* The principal output is a composite consular package prepared annually for the appropriate fiscal year budget submission. The composite package is in loose leaf binder form with both machine- and hand-produced copy. All data are available through manual extraction by post, geographic areas, or worldwide. *Availability:* The Consular Package is not available publicly. It is distributed by the Bureau of Security and Consular Affairs only to offices involved in the budget process for consular work.

Agency Contact: Bureau of Security and Consular Affairs, Department of State, Washington, DC 20520; (202) 632-2261.

S01013-001

Munitions Control Data Base System.

OMB Funding Title/Code: Administration of Foreign Affairs --Salaries and Expenses / 19-0113-0-1-152.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Arms Sales, Exports; Licenses; Munitions Industry.

Purpose: This system is designed to record licenses issued authorizing the export of U.S. munitions, list equipment to foreign countries and international organizations, and record the exports against said licenses, so that data may be provided to the Congress concerning such authorizations and exports pursuant to section 657(a) of the Foreign Assistance Act and section 36(a)(4) of the Arms Export Control Act, and data may be provided, on a timely basis, within the executive branch concerning such authorized exports for use in foreign policy formulation and implementation. *Input:* Data are extracted from applications/licenses submitted by the private U.S. sector and the foreign governmental sector. *Content:* Information in the system pertaining to equipment authorized for export includes applicant/licensee; license number; date issued/shipped; quantity; commodity value; source; ultimate destination, and intermediate destination. The system provides for daily input, easy updating, data extraction for any given period of time, and data extraction for any data element input. *Output:* Major output consists of the report required by section 657(a)(3) Foreign Assistance Act (annually, by fiscal year) and the report required by section 36(a)(4) of the Arms Export Control Act (quarterly). *Availability:* These two reports are publicly available, but they may have classified supplemental sections.

Agency Contact: Office of Munitions Control; State Annex 6, Room 800, Washington, DC 20520; (202) 235-9758.

S01016-001

Country Fact Sheets (CFS).

OMB Funding Title/Code: Administration of Foreign Affairs --Salaries and Expenses / 19-0113-0-1-152.

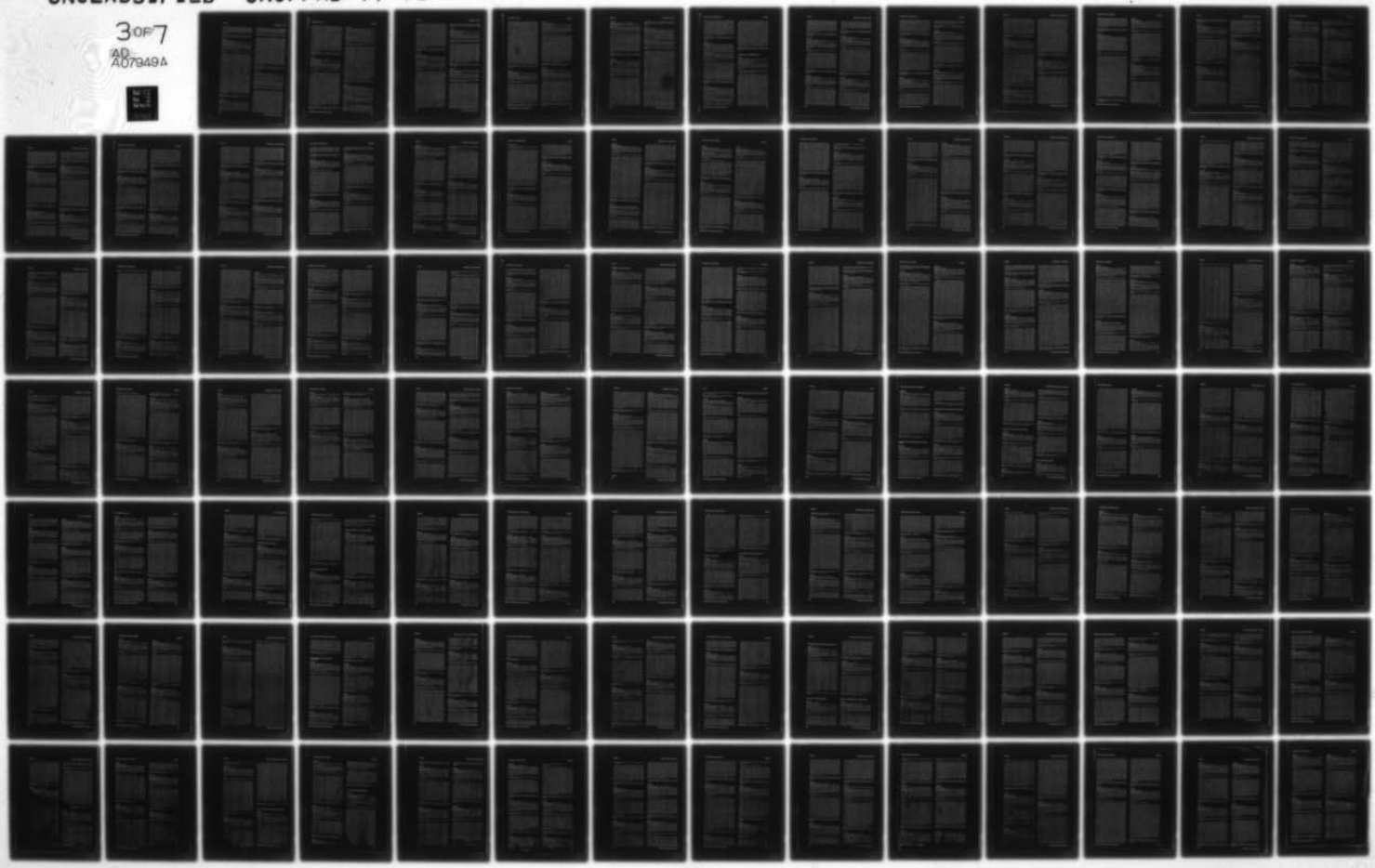
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Foreign Relations.

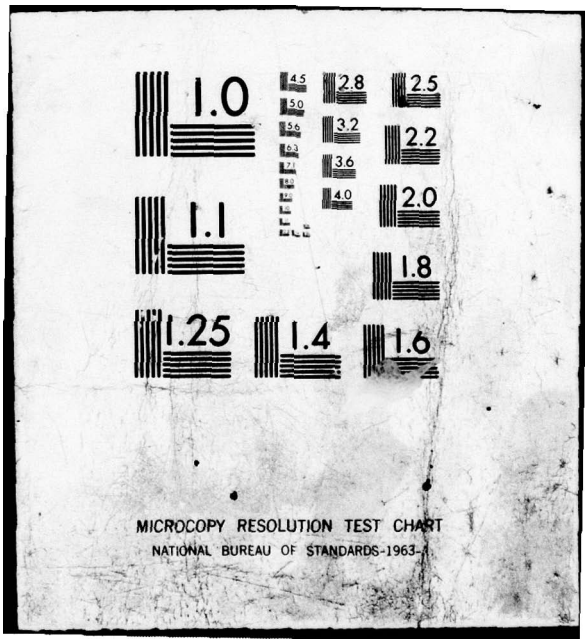
Subject Terms: Economic Assistance; Exports; Foreign Countries; Imports; International Relations; Military Assistance; Treaties.

Purpose: The CFS was developed to provide Department personnel with a compact, easy to use source of basic information about all major countries in the world. The CFS provides basic facts on 23 categories for 155 countries and the European Economic Community. It is intended primarily for use within the Department but is given extensive distribution to U.S. Government agencies outside the Department as well, including the Office of the President, Vice President, and other executive departments and agencies. *Input:* Data are collected from several organizations within the Department of State and other U.S. agencies. *Content:* The CFS contains approximately 22 categories of data on a country basis for 15 major countries and the European Economic Community as a separate entity. Major categories include general information (basic facts), security ties, status of military sales and assistance programs, economic indicators, principal donors of AID, bilateral and multilateral treaties and agreements, exports and imports, and U.S. assistance commitments. *Output:* The only output is the Country Fact Sheets. In hardcopy, they are a 5-volume set containing all data within the system. The output was distributed in its present format in June 1976. Future

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production will be limited to update pages of applicable sections three or four times a year. The data are retrievable on a section basis on CRTs associated with the State Department's Automated Document System (ADS). *Availability:* Output is available to all interested Government agencies. All information in the CFS at this time is unclassified.

Agency Contact: Foreign Affairs Document and Reference Center; Department of State, Washington, DC 20520; (202) 632-2857.

S01016-002

Budget and Fiscal Data System.

OMB Funding Title/Code: Administration of Foreign Affairs --Salaries and Expenses / 19-0113-0-1-152.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Accounting; Financial Management; Management Information Systems.

Purpose: The system fulfills the objectives of the Budget and Accounting Procedures Act of 1950. The system is to provide management with financial data for acquiring and effectively managing the Department's resources. *Input:* Source documents consist of funds available, obligations, and expenditures. These source documents are processed daily for domestic accounts and summarized at the allotment level at foreign posts monthly and fed into the Department's system. The major categories of input data are at the office/post, appropriation, allotment, year/quarter, activity/purpose/function, object/subobject, and obligation number level. *Content:* The activities are budgeted and accounted for within the Department's several uniform systems. The Account Structure and Classification codes have been developed so that one uniform set of codes accommodates organizational and management changes and provides for classifying related data and information for budgeting, accounting, personnel administration, and other operating requirements under all appropriations. Source documents are processed daily and fed it to the Department's Financial Management (FINMAN) System from which daily, weekly, monthly, quarterly, and annual reports are prepared. Documents consisting of funds, obligations, and liquidations are also processed at U.S. foreign posts or through one of the two overseas regional finance centers located in Paris and Bangkok. These reports are processed at the obligation level for post use and summarized at the end of the month and forwarded to the Department for inclusion in the overall departmental system. Functions covered include payroll, retirement and disability fund, Foreign Service Institute, Management Information System and working capital fund. *Output:* Output is hardcopy financial reports which are generated monthly, quarterly, and annually. Special reports can only be obtained through special programming since all pertinent data are stored on magnetic tapes. *Availability:* Reports are mainly for internal management use. In addition, certain reports are forwarded to the Treasury Department, OMB, the Congress, and other external agencies as required.

Agency Contact: Bureau of Administration; Department of State, Washington, DC 20520; (202) 632-1286.

S01017-001

Accounting System.

OMB Funding Title/Code: Functional Development Assistance Programs / 11-1021-0-1-151; American Schools and Hospitals Abroad / 11-1013-0-1-151; International Disaster Assistance / 11-1035-0-1-151; Housing and Other Credit Guaranty Programs / 72-4340-0-4-151; Advance Acquisition of Property--Revolving Fund / 72-4590-0-4-151; Technical Assistance / 11-9998-0-7-151; International Narcotics Control / 11-1022-0-1-151; Security Supporting Assistance / 11-1006-0-1-151.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Accounting Systems; Balance of Payments; Economic Assistance; Foreign Aid; Foreign Countries; Government Lending; Resource Allocation.

Purpose: This system provides for the recording of fiscal transactions in accordance with statutory provisions and requirements of the General Accounting Office, Treasury, and Office of Management and Budget and for reporting of such transactions for use by administrative and program management officials. *Input:* The principal input is appropriation warrants, allotment advices, obligation documents, vouchers, and other payment and accounting documents such as journal vouchers. *Content:* The system contains information on the financial status of foreign assistance programs administered by AID. It contains information on amounts appropriated, allotted, obligated, and disbursed of both project and nonproject assistance. Financial data are aggregated at the appropriation, allotment, country, and project level. It also contains information on amounts owed to the U.S. Government for foreign assistance loans, balance of payments, commodity imports, and project status. *Output:* The output of this system includes, but is not limited to: 1) Financial Summary - Foreign Economic Assistance; 2) Report of Obligations; 3) Report on Budget Status; 4) Report on Selected Balances for Stating Budget Results on Accrual Basis; 5) Statement of Financial Condition; 6) Federal Outlay by Geographic Location; 7) Project Activity Status (four reports); 8) Status of Foreign Currency Funds; 9) Estimate of Foreign Currency Collections on Loans; and 10) Statement of Financial Condition (to include supportive data). *Availability:* Reports are publicly available.

Agency Contact: Bureau for Program and Management Services; Agency for International Development, Washington, DC 20523; (202) 632-0162.

S01017-002

Contract Online Reporting System (COORS).

OMB Funding Title/Code: Functional Development Assistance Programs / 11-1021-0-1-151; International Disaster Assistance / 11-1035-0-1-151; Housing and Other Credit Guaranty Programs / 72-4340-0-4-151; Advance Acquisition of Property--Revolving Fund / 72-4590-0-4-151; Technical Assistance / 11-9998-0-7-151; International Narcotics Control / 11-1022-0-1-151.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Contractors; Contracts; Foreign Aid; Government Procurement; Grants; Management Information Systems; Procurement; Technical Assistance.

Purpose: This system was designed to create and maintain an interactive master data base for contracts, task orders, work orders, delivery orders amendments, and grants as well as to maintain historical data relating to retired contracts and grants. It automates the production of semiannual reports such as the University Contract Report; the Current Technical Service Contracts Report; and various ad hoc reports to satisfy managerial, congressional, and other governmental agency requests. *Input:* The primary source of information is the Office of Contract Management. Input is information on contracts, grants orders, and amendments. *Content:* 1) Principal subject matter: Contracts, grants, orders, and amendments executed by the Office of Contract Management (SER/CM). 2) Data Information coverage: 48 contract/grant/order, and 10 amendment data elements including identifying information (contract number, name, address), geographic location, term, project office description of service, obligation(s), type of contract, type of organization, and type of service. 3) Time reference: Contracts and grants active from July 1, 1972, to present. 4)Update cycle: Updated daily. Information is input two to four weeks after document execution. 5) Geographic

reference: State/county codes for organizations in the United States are obtained from GSA's list of Worldwide Geographical Location Codes. Country codes for organizations located outside the United States are obtained from the list of AID Geographic Codes in AID Handbook 18, Appendix D. 6) Major characteristics of source/system: Over 3,000 contracts, grants, and orders and over 12,000 amendments active or executed during fiscal year 1976 or later. Data are input and output via remote terminals using a data base management system language called DS-3 rented from Systems Development Corporation. *Output:* Output consists of: 1) Current Technical Service Contracts and Grants–hardcopy report averaging 200 pages and published semiannually after the end of each half of the fiscal year; 2) AID Financed University Contracts and Grants–hardcopy report averaging 30 pages and published semiannually after the end of each half of the fiscal year; 3) The COORS is also queried to obtain data on Office of Contract Management executed contracts for the Report on Procurement by Civilian Executive Agencies and numerous ad hoc reports for management, Congress, and other users. *Availability:* All output is available to the public and distributed by AID as requested.

Agency Contact: Office of Contract Management; Agency for International Development, Washington, DC 20523; (703) 235-9111.

S01017-003

Budget Online Reporting System (BORS).

OMB Funding Title/Code: Functional Development Assistance Programs / 11-1021-0-1-151.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Budget Information Systems; Research and Development; Resource Allocation

Purpose: This is an automated system for collecting, manipulating, and aggregating budgetary data (fiscal year 1976, T.Q., fiscal years 1977 and 1978) covering contracts, projects, clusters, research and development activities, categories, functional, status priorities, and project indicators required for top management decisionmaking. *Input:* Data are extracted from reports prepared by Program Planning and Technical offices and planning, implementing, and obligating documents as they are processed through the Program Office. The system covers historical, current, and projected budgetary data which form the basis for top management decisionmaking. It also provides critical data essential for program officers and project managers to prepare and review program documentation. *Content:* The system includes project budgeting, implementation, and financial management information. Specifically, the following categories of data are captured: Project, clusters, research and development activities, descriptive categories, priority indicators, appropriation category, technical offices, operational year budget, documentation outstanding, documentation in the Technical Assistance Bureau, and dates and amounts. *Output:* Output consists of budgetary reports at the project, cluster, research and development activities, office, function, and descriptive categories; operational year budget status reports at the above levels and including due dates of implementation documents and the amounts and dates received in the Program Office; exceptions report for documents due; and other reports and data provided on a query basis. *Availability:* Data are available for internal and external Agency use.

Agency Contact: Bureau for Technical Assistance; Agency for International Development, Washington, DC 20523; (202) 632-3650.

S01017-004

Office of Contract Management Contract/Grant/Participating Agency Service Agreemen. (PASA) Performance and Status Report.

OMB Funding Title/Code: Functional Development Assistance Programs / 11-1021-0-1-151; International Disaster Assistance / 11-1035-0-1-151; Housing and Other Credit Guaranty Programs / 72-4340-0-4-151; Advance Acquisition of Property--Revolving Fund / 72-4590-0-4-151; Technical Assistance / 11-9998-0-7-151; International Narcotics Control / 11-1022-0-1-151.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Contract Administration; Grants; Management Information Systems; Manpower Utilization; Productivity

Purpose: The purpose of this report is to provide performance data on the Office of Contract Management (SER/CM). The performance data are distributed to all AID bureaus. The data on branches and contract managers are provided to the Director, Office of Contract Management, for use in making staffing and workload allocations and to the AID Office of Management Planning to assist them in determining staffing levels. The report is also used as a base for numerous ad hoc reports required by Congress, AID management, and others. *Input:* Information comes from the Contract/Grant Action Control Sheet. The contract manager completes the sheet at the time a contract, grant, order, or amendment is executed. Input include input and output of actions for each AID bureau and work output by general level of difficulty (e.g., RFP/IFB, contract amendment) by the Contract Management branch and individual contract manager. *Content:* Principal subject matter includes statistical breakdowns by bureau and the SER/CM branch showing quantities and dollar amounts on hand, received, completed, and remaining for the month. Completed this month are compared with last month and the same month last year. Statistical breakdowns by branch and contract manager list, total, and provide averages for completed actions. The report is prepared monthly within 30 days after the close of the reporting period. The information in the report is primarily oriented toward SER/CM production but is broken out by AID geographic bureaus (Latin America, Near East, and Asia). *Output:* A monthly statistical report of 6-10 pages is produced. It is distributed within 30 days after the close of the month being reported. *Availability:* This report is for internal use only. Master copies of each report are kept in the Office of Contract Management.

Agency Contact: Office of Contract Management; Agency for International Development, Washington, DC 20523; (703) 235-9111.

S01017-005

Participant Training Information System (PTIS).

OMB Funding Title/Code: Functional Development Assistance Programs/11-1021-0-1-151; American Schools and Hospitals Abroad / 11-1013-0-1-151; International Narcotics Control / 11-1022-0-1-151; International Disaster Assistance / 11-1035-0-1-151; Security Supporting Assistance / 11-1006-0-1-151; Housing and Other Credit Guaranty Programs / 72-4340-0-4-151; Advance Acquisition of Property--Revolving Fund / 72-4590-0-4-151; Technical Assistance / 11-9998-0-7-151.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Foreign Students; Training

Purpose: This system provides statistical data for planning, administering, and evaluating the AID-funded participant training program for foreign students; it is for use in congressional presentations and to meet other varied user information needs. *Input:* The data are: Project Implementation Order/Participant (PIO/P) form (five input cards), and Participant Program and Training Data (PPTD)

form (four input cards). *Content:* The data include name and address of participant, bio-data, project number, country/region number; training facility desired, training facility assigned to, participant code, Development Training Specialist (DTS) identification, training activity code, date of arrival in United States, programming agency, type of training (subject matter), type of program (academic/nonacademic), academic level, degree objective, starting and ending dates of training, final degree obtained (if academic), and termination date of program (for insurance coverage). *Output:* Monthly reports include participant training statistics, participant locator, DTS/POA workload summary, primary programming responsibility by academic status, monthly DTS case assignment, participants onboard by country, and academic participants in training by facility. Annual reports are monthly receipt of PIO/Ps, fiscal year arrivals and departures by type and level of training, fiscal year major courses of study, calendar year arrivals by type and level of training, Colombo Plan statistics, participants on board by facility, and exclusive third country report. *Availability:* The reports are for internal use or for ad hoc inquiries, for preparation of the congressional presentation, and for use by foreign embassies.

Agency Contact: Office of International Training; Agency for International Development, Washington, DC 20523; (703) 235-1966.

s01017-006

Ocean Transportation System

OMB Funding Title/Code: Functional Development Assistance Programs / 11-1021-0-1-151; International Disaster Assistance / 11-1035-0-1-151; Housing and Other Credit Guaranty Programs / 72-4340-0-4-151; Advance Acquisition of Property--Revolving Fund / 72-4590-0-4-151

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Cargo; Foreign Aid; Foreign Flag Vessels; Shipping; United States Flag Vessels.

Purpose: This system is a management tool to assure that all AID-financed commodities shipped by ocean carriers are in compliance with cargo preference requirements. This system covers all AID-financed commodity procurements. It is the data source for reporting to the Congress on request. Information developed by this system is used by the Office of Commodity Management Operating Divisions, AID and State desks, AID overseas missions, and host countries to assure cargo preference compliance. *Input:* Primary source of data is documentation submitted by suppliers to commercial banks in support of invoices for payment. Documents (supplier's invoice, B/L, Forms 1 and 282) are used to enter detailed information into the computer concerning each transaction financed by AID with cumulative data for certain information summarized by loan/grant agreement, country, and region. *Content:* Specific information on all active agreements includes agreement number, amount, terminal disbursement data, vessel name, flag, cargo code, load port, port of entry, source country, date lifted, weight, commodity schedule B number, amount expended, freight amount, AID-financed freight, batch number, voucher number cumulative for month and for life of loan/grant by cargo class, source, U.S. and foreign flag tonnage, U.S. percentage, U.S. and foreign flag revenue, U.S. percentage, home flag tonnage for month and cumulative for life of loan/grant, and total funds expended. Data are updated monthly. Geographic references are as listed in the AID Geographic Code Book. *Output:* Narrative and graphic reports provided include annual compliance reports to the Maritime Administration, reports on request to Congress the Administrator, Assistant Administrators, State, and AID desk officers, and reports to Office of Commodity Management Operating Divisions and AID Overseas missions covering loan/grants not in compliance with cargo preference. *Availability:* Reports are for internal use only.

Agency Contact: Office of Commodity Management; Agency for International Development, Washington, DC 20523; (202) 235-8900.

S01017-007

Voluntary Agency Shipping System.

OMB Funding Title/Code: Functional Development Assistance Programs / 11-1021-0-1-151.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Commodities; Exports; Food for Peace; Food Relief; Foreign Aid; Foreign Flag Vessels; Shipping Rates; United States Flag Vessels; Volunteers.

Purpose: The system provides a procedure for recording dollar value, flag, weight, and freight charges for Public Law 480 (Food for Peace) and other commodities and produces periodic reports from these records. *Input:* Quarterly reports submitted by private voluntary agencies which are registered with AID's Advisory Committee on Voluntary Foreign Aid and participate in the overseas freight subsidy program comprise the system input. *Content:* The private voluntary agencies report quarterly to AID the dollar value of the Public Law 480 (Food for Peace) and other commodities they ship abroad, the country to which shipped, the flag of shipment, weight and freight charges. The system is updated quarterly with cumulative totals for the current fiscal year. *Output:* Quarterly reports are prepared showing country breakdown by dollar value of commodities shipped, U.S. and foreign flag volume, and freight costs. *Availability:* Reports are for internal use and for use by the Bureau of Economic Analysis of the Department of Commerce.

Agency Contact: Office of Private and Voluntary Cooperation, Agency for International Development, Washington, DC 20523; (202) 632-8095.

S01017-008

Bureau for Technical Assistance (TAB) Technical Information Resource

OMB Funding Title/Code: Functional Development Assistance Programs / 11-1021-0-1-151.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Contracts; Developing Countries; Economic Assistance; Foreign Aid; Grants, Research and Development; State of the Art Review; Technical Assistance; Technology Transfer.

Purpose: The source provides: 1) Interface with external technical information resources on behalf of TAB project designers; 2) Guidance in design and use of information components in project contracts/grants to TAB project designers; 3) Ongoing monitoring of informational activities implemented in TAB projects, contract and grants, 4) Management of R and D outputs produced in TAB projects, contracts, and grants; 5) "Packaged" technical information outputs prepared from R and D materials generated in TAB project contract/grant activities, as managed by the source; 6) Dissemination of these technical information outputs, directly and through international information networks, into lesser developed country (LDC) use/user situations, as well as back into the AID programming process/cycle; and 7) Technical assistance to LDCs, as required, to upgrade competencies in the information science sufficiently to use AID-generated R and D outputs, and thereby access generally other sources and resources relevant to technology transfer. *Input:* Technical information is provided by TAB contractors and grantees, representing U.S. academic institutions, research institutes, consultant firms, and regional research centers located in LDCs. Since 1962, about 450 contractors/grantees have collaborated with TAB in R and D activities and technical information production. Some contractors/grantees have been affiliated w

TAB for extended periods, others have functioned only briefly under TAB support. R and D materials produced present a wide range for formats: scientific articles and monographs, discussion papers, books, manuals, pamphlets, papers/speeches given at professional meetings/conferences, dissertations/theses, proceedings of meetings, survey reports, and consultant recommendations. *Content:* Source contains information in all mission-oriented areas of development assistance. Materials contained in the source combine, in the main, to 1) identify obstacles to LDC development, 2) summarize what is known at a given point in time regarding solutions to these obstacles, 3) contrast varying approaches toward solving these problems, 4) record progress achieved in individual courses of action, and 5) document sources of assistance/expertise in developmental problem solving available to LDCs and USAID-missions. Technical information contained in the source dates to 1962 and is continuously updated. Access to information can be had by name of LDC, region, or continent; by author(s) of individual R and D titles; by name(s) of contractor(s)/grantee(s); and by subject. All R and D materials are available for reference in the AID/Washington office, both in hardcopy and in microform, and on demand to USAID missions. Where reproduction is authorized, on-demand dissemination of full text is made to LDC clients. The TAB technical information source does not contain programmatic documentation used in AID project development, in obligation of funds, or in administrative review. *Output:* R and D materials produced under TAB-sponsorship include: 1) Base R and D catalog, 1962-76: access by author, subject, contractor/grantee; 2) quarterly abstract journal: AID Research and Development Abstracts (600 R and D titles announced per year); 3) on-demand printed query responses; and 4) subject lists of R and D produced (SDIs). *Availability:* R and D listings (base catalog, abstract journal, subject lists) are available to LDC recipients on request, to domestic recipients in ADDS, and to other development assistance donors in ADDS. R and D listings and reproductions (hardcopy and/or microforms) of materials processed are available to AID personnel in Washington and in USAID missions. R and D listings and microfiche of many materials are available in several key LDC research centers.

Agency Contact: Bureau for Technical Assistance; Agency for International Development, Washington, DC 20523; (202) 632-9031.

S01017-009

Food for Peace Title I MIS.

OMB Funding Title/Code: Functional Development Assistance Programs / 11-1021-0-1-151.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Agriculture in Foreign Trade; Food for Peace; Food Relief; Foreign Aid; International Agreements.

Purpose: This system provides for collection of historical information with regard to Public Law 480, Title I agreements with foreign countries. Information is used for preparing and reviewing program projections for future years. *Input:* Sales agreements between the Department of Agriculture, (USDA), supplier, recipient country, and AID and USDA Public Law 480 budget information by country and program comprise the system input. *Content:* Data include terms of sales agreements and budgeting information depicting the country programs in terms of dollar value and commodity composition for prior year, current year, and projected year. Information is updated daily, and files date to fiscal year 1976. Data include country, commodity authorized, value authorized, date of agreement, purchase authorizations issued against agreements, vessel name, date of departure, and port of departure. *Output:* Modules by budget, commodity, and program are prepared in hardcopy as needed. *Availability:* Reports are for internal use only.

Agency Contact: Office of Food for Peace; Agency for International Development, Washington, DC 20523; (703) 235-9649.

S01017-010

Food for Peace Title II MIS.

OMB Funding Title/Code: Functional Development Assistance Programs / 11-1021-0-1-151.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Food for Peace; Food Relief; Foreign Aid.

Purpose: This system provides a tracking system for internal agency analysis of budget, program and approval, call forward and procurement, booking shipping receipt, and distribution of commodities for Public Law 480, Title II grant food programs to assist foreign countries. *Input:* Statistical data on a worldwide basis in support of the system segments are recorded from U.S. private and voluntary organizations, Department of Agriculture, UN World Food Program, and Title II field posts. *Content:* Information is organized on the basis of country, sponsor (voluntary agency, World Food Program, etc.), category (Maternal and Child Health, School Feeding, Food for Work, etc.), and commodity with respect to recipients, quantity, and value. Shipping information is also available including vessel, sailing data, and port of departure. Data are updated monthly back to fiscal year 1976. *Output:* Output is hardcopy printouts accessed from an on-line terminal or a high speed printer. To date major reports relate to budget, program and approval, and call forward and procurement. Reports are generated on an ad hoc basis. Data base query through use of on-line terminal is done daily. Statistical data are generated under column headings. *Availability:* Reports are for internal use only. Distribution is made to AID offices, USDA, OMB, and other entities upon request.

Agency Contact: Office of Food for Peace; Agency for International Development, Washington, DC 20523; (703) 235-9649.

S01017-011

Foreign Disaster Case Report.

OMB Funding Title/Code: International Disaster Assistance / 11-1035-0-1-151.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Disaster Relief; Disasters; Foreign Aid; International Relief.

Purpose: This system provides a narrative and statistical summary of disaster events and worldwide relief programs to a wide distribution of users which includes Members of Congress, congressional committees, Federal Government offices, institutions, and individuals with an interest in disasters and relief programs. *Input:* Data sources include cables and other reports from U.S. missions overseas, reports from U.S. voluntary agencies, field reports by Office of Foreign Disaster Assistance (OFDA) personnel, scientific evaluations by various agencies, and situation reports from the UN Disaster Relief Office (Geneva). *Content:* All data pertinent to the disaster event or to the relief effort (e.g., place, time, effect, kind of assistance) are included. *Output:* The principal reports are the Foreign Disaster Assistance Case Reports, published as brochures, for each foreign disaster to which the United States has responded. *Availability:* Data are available to all agencies and individuals on OFDA's distribution list and by request. They are unclassified.

Agency Contact: Office of Disaster Assistance, Agency for International Development, Washington, DC 20523; (202) 632-5916.

S01017-012

Foreign Disaster Reporting System (Situation Reports).

OMB Funding Title/Code: International Disaster Assistance / 11-1035-0-1-151.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Disaster Relief, Disasters, Foreign Aid, International Relief.

Purpose: This system provides for the collection of facts about each disaster for analytical and historical use. This information is available to interested AID offices, the Congress, other Federal agencies, and other interested parties during the period of disaster relief operations. ***Input:*** System input includes cable traffic about the disaster, the Final Disaster Summary Report, photographs, voluntary agency reports, and U.N. Disaster Relief Office (Geneva) situation reports. ***Content:*** Data include facts regarding the disaster at hand (e.g., place, time, effect), current situation, U.S. involvement, U.S. voluntary agency involvement, host country activities, and other donor nations' activities. ***Output:*** The Daily Situation Report, distributed only during disaster operations, is the principal report. ***Availability:*** Data are distributed to the Congress, White House, Department of Defense, and selected Agency personnel. They are available (unless classified) on request at the Office of Foreign Disaster Assistance.

Agency Contact: Office of Disaster Assistance; Agency for International Development, Washington, DC 20523; (202) 632-8924.

S01017-013

Program Evaluation.

OMB Funding Title/Code: Functional Development Assistance Programs / 11-1021-0-1-151; Housing and Other Credit Guaranty Programs / 72-4340-0-4-151; Advance Acquisition of Property--Revolving Fund 72-4390-0-4-151; Technical Assistance/ 11-9998-0-7-151; Security Supporting Assistance / 11-1006-0-1-151.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Agricultural Research; Education; Family Planning; Food; Foreign Aid; Nutrition; Program Evaluation; Resource Allocation; Technical Assistance.

Purpose: This system provides a retrospective analysis of the Agency's program experience to see if the stated objectives had been achieved and to determine how and why events happened as they did. This is an analysis at a higher and more comprehensive level than project evaluation. ***Input:*** System input consists of: 1) Workforce effort to evaluate the quality, explicitness, and rigor of project program design; 2) The conduct of centrally managed, highly selective ex post studies in-depth of the impact of individual projects and sets of projects on development goals; 3) workforce effort to examine retrospectively program issues which are not country-specific. The logical framework matrix is applied to both the project program design and the evaluation processes. ***Content:*** Information includes: 1) Baseline data in fields of food and nutrition, agricultural research, population planning and health, and education and human resources development; 2) prior experience with similar projects elsewhere; and 3) application of experimental, quasi-experimental, or other evaluation approaches. ***Output:*** Principal output is reports on programs, projects, resource allocation and program management, comparison of alternate strategies and approaches, and reports on sectoral input of programs. ***Availability:*** Reports are primarily for internal use, but are also available to other foreign assistance agencies, developing countries, universities, etc. Evaluation information is to be included in the Development Information System (DIS).

Agency Contact: Office of Program Evaluation; Agency for International Development, Washington, DC 20523, (202) 632-0226.

S01017-014

Planning and Budgeting.

OMB Funding Title/Code: Security Supporting Assistance / 11-1006-0-1-151; Indochina Postwar Reconstruction Assistance / 11-1030-0-1-151; International Organizations and Programs / 11-1005-0-1-151; Functional Development Assistance Programs / 11-1021-0-1-151; American Schools and Hospitals Abroad / 11-1013-0-1-151; International Disaster Assistance / 11-1035-0-1-151, Housing and Other Credit Guaranty Programs / 72-4340-0-3-151; Technical Assistance / 11-9998-0-7-151; President's Foreign Assistance Contingency Fund / 11-1078-0-7-151; Middle East Special Requirements Fund / 11-1079-0-1-151.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Budget Information Systems; Economic Conditions; Foreign Aid; Needs Assessment; Personnel Needs; Resource Allocation; Social Characteristics.

Purpose: The system includes a series of processes by which AID establishes, articulates, and communicates AID's goals, priorities, and emphases; establishes program strategies for AID assistance to recipient countries and groups of countries; establishes funding priorities and preliminary allocation of resources to competing programs for both the budget year and the operational year; assembles and transmits AID's budget request to OMB; prepares AID's portion of the President's Budget; controls the allocation of appropriated funds; and provides related reports to Congress. ***Input:*** System input is from foreign policy statements, authorizing and appropriating legislation, the Budget of the U.S. Government (OMB), annual planning guidance and annual planning "mark" from the Treasury Combined Statement. Input from Agency central staff offices includes global sector strategy statement, Development Assistance Program guidance, annual program and budget guidance and submission instructions, Congressional Presentation, Operational Year Budget and Implementation Plan, Foreign Economic Assistance-Financial Summary, Status of Foreign Currency Funds, Appropriation Allotment Report, Annual Object Class Report, Section 1311 Report, Report on Budget Execution, Income/Expense Statement, Analysis of Change in Government Equity, Financial Condition Statement, Loan Activity Report, Flash Report; and from field missions and central operating offices: Development Assistance Program documents and Annual Budget Submissions. ***Content:*** Information includes: 1) Planning data: by country or regional program, an economic and social description of the poor people, a description and assessment of the needs to be met and the constraints against meeting the needs in each area of emphasis, and precise statements of AID's program strategy for meeting the priority needs of the poor and for achieving goals within chosen areas of emphasis within the country, by country or regional program, 3- to 5-year funding and manpower projections, by functional account and type of assistance; and 2) Budget data: by project, country/office, bureau, and agency, operational year, budget year, and life-of-project dollar amounts for expenditures and obligations, loan or grant, within functional account and appropriation category; by country/office bureau and agency, number and type of personnel on board and by employment limitation, as applicable to prior year, operational year, and budget year, by appropriation account, dollar amounts for new obligational authority, budget authority, allocations, unobligated balance, transfers, receipts, reimbursements, recoveries, obligations/loan authorizations, disbursements, outlays, appropriation, authorization, and proposed program, as applicable to fiscal periods-prior year, operational year, budget year and budget year plus one; obligations by object class, for prior year, operational year, and budget year; personnel summary within appropriation account. Planning data are updated within five years or as needed; budget data are updated annually; operational year budget and implementation plan data are

updated annually and at interim periods. *Output:* Output is hardcopy and produced annually unless otherwise noted: 1) Budget Submission to OMB, 2) Budget Amendments (ad hoc), 3) Budget Schedules and Exhibits for inclusion in the Budget of the U.S. Government, 4) Operational Year Budget and Implementation Plan (annual and at interim periods), 5) Section 634(d) Report to Congress, and 6) Section 653 Report to Congress. *Availability:* The two reports to Congress are for use by House and Senate committees concerned with AID's program and budget. The Budget Submission to OMB, which includes the Operational Year Budget, Budget Amendments, and information submitted for the Budget of the U.S. Government, is subject to the disclosure rules of OMB Circular A-10. The Implementation Plan is for internal use only.

Agency Contact: Office of Planning and Budget; Agency for International Development, Washington, DC 20523; (202) 632-9176.

S01017-015

AID Reference Center.

OMB Funding Title/Code: Functional Development Assistance Programs/11-1021-0-1-151; American Schools and Hospitals Abroad / 11-1013-0-1-151; International Disaster Assistance / 11-1035-0-1-151; Housing and Other Credit Guaranty Programs / 72-4340-0-4-151; Advance Acquisition of Property-Revolving Fund / 72-4590-0-4-151; Technical Assistance / 11-9008-0-7-151; International Narcotics Control / 11-1022-0-1-151; Security Supporting Assistance / 11-1006-0-1-151.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Economic Assistance; Foreign Aid; Information Services; Libraries; Technical Assistance.

Purpose: This system provides a place for the collection and documentation of Agency generated and related materials for reference by AID personnel in the United States and overseas. *Input:* Sources of data are Agency generated special studies and sector analysis; program planning documents; project initiation, implementation, and evaluation documents; feasibility studies; research reports, and progress and terminal reports prepared by staff directly engaged in development assistance activities. *Content:* Information concerns development assistance; countries with projects; description of projects including goal, purpose, output, and input; measures of progress; evaluation; and bibliographies. *Output:* The Agency has a formal system that provides regular submission of documents to the center, which catalogs and maintains the documents according to the Dewey Decimal System, International Area Codes Designations, and source designator. *Availability:* Data are for internal use only.

Agency Contact: Bureau for Program Policy Coordination; Agency for International Development, Washington, DC 20523; (202) 632-9345.

S01017-016

Economic and Program Data Center.

OMB Funding Title/Code: Functional Development Assistance Programs/11-1021-0-1-151; American Schools and Hospitals Abroad/ 11-1013-0-1-151; International Disaster Assistance / 11-1035-0-1-151; Housing and Other Credit Guaranty Programs / 72-4340-0-4-151; Advance Acquisition of Property--Revolving Fund / 72-4590-0-4-151; Technical Assistance / 11-9998-0-7-151; International Narcotics Control / 11-1022-0-1-151; Security Supporting Assistance / 11-1006-0-1-151.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Developed Countries; Developing Countries; Economic Assistance Economic Statistics, Foreign Aid; Military Assistance.

Purpose: This system is designed to provide for a central statistical unit of the Agency; to provide definitive worldwide economic and program data for planning, policymaking, operational, and research purposes in foreign assistance, and related matters for use within the Agency, other U.S. Government agencies, the Congress, international agencies, American business, the media, and the public; and to provide program, economic, and social data in support of the Agency's congressional presentation. *Input:* Sources of information include publications and reports of U.S. and foreign governments, international organizations, such as UN and specialized agencies, and many individual country statistical services. *Content:* Data are based on uniform concepts and definitions to permit intercountry and interregional comparisons. Also available are statistical data on all U.S. economic and military assistance programs to developing and developed countries and on assistance from international organizations to these countries. In addition, some analyses of financial and program operational activities of AID are provided. *Output:* Principal reports include: U.S. Overseas Loans and Grants (annual, hardcopy); Selected Economic Data for the Less Developed Countries (intermittent); ad hoc reports as required by the Agency or the Congress; and charts (copies of charts used in Congressional Presentation). *Availability:* Reports are available to the public

Agency Contact: Bureau of Program Policy Coordination; Agency for International Development, Washington, DC 20523; (703) 235-9618.

DEPARTMENT OF TRANSPORTATION

S01100-001

Estimated Federal Expenditures on Domestic Transportation Capital Improvement and Operating Programs.

OMB Funding Title/Code: Transportation Planning, Research, and Development / 69-0142-0-1-407.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Airports; Coast Guard; Corps of Engineers; Federal Aid Highway Programs; Federal Aid to Transportation; Government Spending; Transportation and State; Urban Transportation.

Purpose: This report identifies and briefly discusses the Federal transportation expenditure programs and the attendant funding levels for the period 1957-71. The programs incorporated in this report include Federal aid for highways, Federal aid to airports, airways, air carrier subsidy, urban mass transit, Coast Guard, and Corps of Engineers (navigation). This time series description of transportation programs and accompanying expenditures data will be useful and informative to a variety of persons ranging from Federal, State, and local transportation personnel to community planning groups. *Input:* Federal aid for highways-various published and unpublished annual reports of expenditures by State (also on annual computer tapes). Federal aid to airports-unpublished expenditures by State (also on annual computer tapes); air carrier subsidy-subsidy for U.S. Certificated Air Carriers, CAB (annual) and Public Benefits Provided by the Local Airlines Industry, Association of Local Transport Airlines (biannual); airways-Appendix to the Budget of the U.S. Government (annual); urban transit-annual disbursements computer tapes; Coast Guard-Appendix to the Budget of the United States Government (annual) and Federal Outlays in States, Counties and Cities (Executive Office of the President, 1966-71; Corps of Engineers-Annual Reports of the Chief of Engineers, Civil Works Activities, Corps of Engineers, Department of the Army; and program histories and descriptions-numerous legislative documents, acts, and legislative histories. *Content:* The expenditure tabulations identify specific modal and modal program areas, showing levels of expenditures by fiscal year 1957-71. This data is listed by State and within States separately by aggregate SMSA's and non-SMSA's (rural) areas. This report is

to be updated and refined about every two years. The last update was through fiscal year 1975. *Output:* The principal output is Estimated Federal Expenditures on Domestic Transportation Capital Improvement and Operating Programs (by State, fiscal years 1957-71). This hardcopy report is scheduled for updating every two years. The tabular expenditure data are produced from computer tapes accessing a constructed data base developed from the sources cited above. The data base can be queried on a limited basis. *Availability:* The report is publicly available, with the first distribution made by the Department of Transportation.

Agency Contact: Office of the Secretary; Department of Transportation, TAD-25, 400 7th St. SW, Washington, DC 20590; (202) 426-1887.

S01100-002

Socio-Economic Research Project File (SERP).

OMB Funding Title/Code: Transportation Planning, Research, and Development / 69-0142-0-1-407.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Economic Research; Grants, Resource Allocation, Social Science Research.

Purpose: The SERP file is an annually updated inventory of ongoing and completed departmental socioeconomic research. The analysis of the file, recorded in the Socio-Economic Research Project Analysis (SERPA) Report, contains a matrix structure to examine ongoing research to determine whether the socioeconomic projects are adequately focused on the Department's priority problems. *Input:* Updates/input are obtained from the DOT Budget Submission to OMB and Congress and directly from DOT operating elements. *Content:* Contents include a budget file, a socioeconomic research file, and a grants file containing both budget submission and work-in-progress data. *Output:* The file is updated yearly and printed in hardcopy report form. Analysis of the file contents is printed in hardcopy. The data base can be queried. *Availability:* The report is for internal use only.

Agency Contact: Office of the Secretary; Department of Transportation, TAD-25, 400 7th St. SW, Washington, DC 20590; (202) 426-1887.

S01100-003

Cargo Security Reporting System–Air.

OMB Funding Title/Code: Transportation Planning, Research, and Development / 69-0142-0-1-407.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Aircraft; Cargo; Claims; Freight Losses; Security; Thefts.

Purpose: This program was initiated to support the National Cargo Security Program by acquiring and analyzing air carrier cargo security data and generating periodic reports on airline cargo security statistics. The Office of Transportation Security under the Assistant Secretary for Environment, Safety, and Consumer Affairs sponsors this program. *Input:* Cargo loss data are obtained from Civil Aeronautics Board data tapes (Form 239). Additional revenue data are obtained from CAB Form 41 via the CAIMS data management system. *Content:* CAB data have been compiled from 1974 to present. Data are updated on a quarterly basis. Information is extracted from Form 239, Schedule A and Schedule B. Schedule A contains insurance-related data such as claims paid out and losses retrieved. Schedule B contains theft-related loss data (shortage, theft, hijacking, and pilferage). Data are also broken down by commodity and airports. Revenue data are obtained from CAB Form 41 from which the relevant freight operating revenue and gross freight operating profits are calculated. *Output:* The report, Cargo Security Statistics, Air Carriers Time Series, is published quarterly by the reduction of computer printout in hardcopy. This report contains theft-related loss data, revenue, claims paid, and various ratios of interest for the given data.

Agency Contact: Office of the Secretary; Department of Transportation, TAD-25, 400 7th St. SW, Washington, DC 20590; (202) 426-1887.

S01100-004

Cargo Security Reporting System–Rail.

OMB Funding Title/Code: Transportation Planning, Research, and Development / 69-0142-0-1-407.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Cargo; Claims; Freight Losses; Railroads; Security; Thefts.

Purpose: This program was initiated to support the National Cargo Security Program by acquiring and analyzing railroad cargo security data and generating periodic reports on railroad cargo security statistics. The Office of Transportation Security under the Assistant Secretary for Environment, Safety, and Consumer Affairs sponsors this program. *Input:* Cargo loss data are obtained from Interstate Commerce Commission data tapes (Form QL + D-R). Additional revenue information is obtained from ICC Form RE+I through the Association of American Railroads. *Content:* ICC Class I Railroad data have been compiled starting with calendar year 1976. Data are updated quarterly. Information is extracted from Form QL + D-R, Schedule A and Schedule B. Schedule A contains revenue data. Schedule B contains theft-related loss data (shortages, theft, or pilferage) per commodity as well as claims paid. Net operating income is derived from ICC Form RE + I. *Output:* The report, Cargo Security Statistics, Theft-Related Losses of Class I Railroads (Time Series), is published quarterly by the reduction of computer printout in hardcopy. This report contains theft-related loss data, revenue, claims paid, and various ratios of interest for the given data.

Agency Contact: Office of the Secretary; Department of Transportation, TAD-25, 400 7th St. SW, Washington, DC 20590; (202) 426-1887.

S01100-005

Cargo Security Reporting System–Truck.

OMB Funding Title/Code: Transportation Planning, Research, and Development / 69-0142-0-1-407.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Cargo; Claims; Common Carriers; Freight Losses; Motor Transportation; Security; Thefts; Trucking.

Purpose: This program was initiated to support the National Cargo Security Program by acquiring and analyzing cargo security data for motor common carriers of freight. Periodic reports are generated for motor carrier cargo security statistics. The Office of Transportation Security under the Assistant Secretary for Environment, Safety, and Consumer Affairs sponsors this program. *Input:* Cargo loss data are obtained from Interstate Commerce Commission data tapes (Form QL and D). Additional revenue information is obtained from the TRINC Redbook, published by TRINC Transportation Consultants, Inc. (Data source is ICC.). *Content:* ICC Cargo Loss for Motor Common Carriers has been compiled from 1972 to present. Data are updated quarterly. Information is extracted from Form

QL and D, Schedule A and Schedule C. Schedule A contains theft-related loss data (shortages, theft, hijacking, and pilferage) for motor common carriers of general freight. Schedule C contains insurance related data such as claims paid and cargo premiums as well as operating revenue. Net operating income is extracted from the TRINC Redbook. *Output:* The report, Cargo Security Statistics, Individual Motor Common Carriers of General Freight Time Series, is published quarterly by the reduction of computer printout in hard-copy. This report contains theft-related loss data, revenue data, claims paid, and various ratios of interest for the given data.

Agency Contact: Office of the Secretary; Department of Transportation, TAD-25, 400 7th St. SW, Washington, DC 20590; (202) 426-1887.

S01100-006

Contract Information System (CIS).

OMB Funding Title/Code: Salaries and Expenses / 69-0102-0-1-407.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Environment and Public Works.

Subject Terms: Contractors; Contracts; Government Procurement; Procurement; Public Contracts.

Purpose: This system provides current information on DOT contract awards over $2,500 to offices within the Department and responds to queries about DOT contract activity from many sources, including Congress, GAO, OMB, and private industry. *Input:* Input is received internally from the 55 DOT procurement offices on DOT Form 4220.11. *Content:* The system contains data on all contract awards over $2,500. Data elements include operating administration, procurement office, contract number, contractor name, award date, and value of contract. Also included is the contractor's business location and place of performance (city, State, county, and congressional district). The system contains data from fiscal year 1972 to the present and is updated monthly. *Output:* The following reports are produced: Edit and update reports (monthly), Individual Contract Information Report (monthly), Type of Business Report (semiannually), and special reports on request. *Availability:* The reports are publicly available.

Agency Contact: Office of the Secretary; Department of Transportation, TAD-25, 400 7th St. SW, Washington, DC 20590; (202) 426-1887.

S01100-007

Grant Information System (GIS).

OMB Funding Title/Code: Transportation Planning, Research, and Development / 69-0142-0-1-407.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Environment and Public Works.

Subject Terms: Federal Aid to Transportation; Grants; Transportation and State.

Purpose: The GIS provides current grant information in various formats and locations required by management and other users particularly Congressmen and Senators, to assist in determining where and for what purpose DOT grant funds are distributed. *Input:* Input is received from each DOT administration. *Content:* Data elements include grantee, locations, amount of funds, award dates, SMSA codes, FIPS codes, congressional districts, types of grants, performance locations, and region codes. The time period covered is January 1, 1969, to present. Grantee business location and place of performance (city, State, county, congressional district, and region) are included. *Output:* Several routine reports are produced. Special queries are run upon request. Machine-readable output is also available. *Availability:* Reports are publicly available.

Agency Contact: Office of the Secretary; Department of Transportation, TAD-25, 400 7th St. SW, Washington, DC 20590; (202) 426-1887.

S01100-008

Special Periodicals Index File (Transportation).

OMB Funding Title/Code: Working Capital Fund / 69-4520-0-4-407.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Bridges; Drivers; Highways; Information Services; Libraries; Motor Vehicles; Railroads; Traffic; Transportation; Transportation Periodicals; Transportation Research; Tunnels; Urban Transportation.

Purpose: This system is designed to keep Department staff apprised of past, new, and continuing developments and current information. *Input:* Transportation articles from general and specialized journals, many of which are not indexed elsewhere, comprise the input. *Content:* The system covers 1921 to the present and consists of approximately 740,000 cards filed chronologically by subject. Growth rate is approximately 13,000 cards a year. Topics cover all modes of transportation and a wide range of subjects, but emphasize highways, railroads, tunnels, bridges, motor vehicles, driver studies, parking, planning, traffic studies, urban transportation, and comparative and statistical transportation studies. *Output:* Announcement bulletins are produced in the following categories: Transportation: Current Literature (weekly) and Urban Transportation, Research, and Planning: Current Literature. *Availability:* The index file may be used by the public.

Agency Contact: Office of the Secretary; Department of Transportation, TAD-25, 400 7th St. SW, Washington, DC 20590; (202) 426-1887.

S01100-009

DOT Library.

OMB Funding Title/Code: Working Capital Fund / 69-4520-0-4-407.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Aeronautics; Information Services; Libraries; Maps; Navigation; Transportation; Transportation Research.

Purpose: The library's principal purpose is to support the mission of the Department by assisting DOT employees in their daily work, special assignments, and general needs for information. As an important resource of transportation information, the DOT Library also has a national responsibility, serving as the nucleus of an information network in transportation affairs. *Input:* The library collects and organizes information related to all aspects of transportation from domestic and international sources. Materials are received from DOT, other governmental agencies (Federal, State, and local levels), and nongovernmental sources. The library participates in shared cataloging and other cooperative activities of the Ohio College Library Center network, under the sponsorship of the Federal Library Committee/Library of Congress. *Content:* The library maintains a comprehensive collection of books, serials, and documents covering all modes and aspects of transportation and subjects related to transportation. Although some materials are pre-1900, time coverage generally begins with the early 1900's and extends to the present. Geographic coverage is worldwide. Among the library's holdings are

a reference file of highway maps, some of pre-1920 issuance, technical reports dealing with all facets of transportation technology, and Aeronautical Information Publications (containing information on navigational and aeronautical facilities for most countries of the world). The library contains a number of special files and is a major source of information concerning DOT, its predecessor agencies, and their publications. Holdings are in both paper copy and microform. *Output:* Output is in the form of such services as reference and research service, automated literature searches, and publications such as announcement bulletins, continuing bibliographies, and special bibliographies. *Availability:* Most materials are available for onsite use by the public or for interlibrary loan to other libraries. Within limitations, reference service is available to persons outside DOT.

Agency Contact: Office of the Secretary, Department of Transportation, TAD-25, 400 7th St. SW, Washington, DC 20590; (202) 426-1887.

S01100-010

Transportation Research Activities Information System (TRAIS)

OMB Funding Title/Code: Transportation Planning, Research, and Development / 69-0142-0-1-407.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Contracts, Management Information Systems, Research and Development, Transportation Research.

Purpose: The system is an internal R and D management information system which provides fiscal and technical program related information. It consists of a Departmentwide overview of R and D projects. It supports DOT R and D management requirements for timely and reliable input of planning and operational information to include accomplishing the annual budget cycle, analyzing multiyear programs, establishing operating plans, monitoring and controlling programs, and facilitating external reporting to other Federal agencies and the public. Users are DOT personnel or contractors performing specific functions for DOT. *Input:* Input is from each operating administration (FAA, FHWA, FRA, NHTSA, UMTA, and USCG) and various OST (TST, TPI, TES, and TSC) secretarial offices. *Content:* Categories of data include operating administrations and secretarial offices R and D budget submission; R and D contracts and amendments which include such data as project title, dollar volume/cost, objective, performer and principal investigator, start and completion date, RD and D program classification codes, RD and D Management by Objectives structure, and work in progress codes. *Output:* The system output includes ongoing R and D work in progress files (machine-readable), Annual Analysis of DOT R and D Budget, Annual R and D Report to National Foundation, Annual Health Related R and D Report to National Institutes of Health, and Annual Report to Committee on Academic Science and Engineering. *Availability:* R and D progress files are for internal use only. Other output is available in limited quantity.

Agency Contact: Office of the Secretary, Department of Transportation, TAD-25, 400 7th St. SW, Washington, DC 20590, (202) 426-1887.

S01100-011

Transportation Research Information Services Network (TRISNET)

OMB Funding Title/Code: Transportation Planning, Research, and Development / 69-0142-0-1-407.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Abstracting, Air Travel, Bibliographies, Indexing, Information Networks, Libraries, Marine Transportation, Railroads, Research and Development, Roads, Traffic Safety, Transportation Law, Transportation Research.

Purpose: TRISNET is a DOT sponsored coordinated system of libraries, document repositories, indexing and abstracting centers, and other organizations that provide information services to transportation planners and technologists. TRISNET is a part of DOT's technology sharing program. its users include DOT personnel, State and local government, universities, and private industry. *Input:* Source data are provided in automated format by the Transportation Research Board (Highway Research Information Service, RR Research Information Service), the Maritime Transportation Research Board, the Federal Aviation Administration, the National Highway Traffic Safety Administration, the Urban Mass Transportation Administration, the Department's Transportation Systems Center, the DOT Office of International Transportation Programs of the Office of the Secretary. *Content:* TRISNET consists of 17 core and associated information organizations. There are five major transportation libraries with a combined holding of 500,000 documents on transportation law, technology, and economics and subscriptions to over 2,500 periodicals; seven indexing and abstracting organizations which organize and disseminate information relevant to road, rail, maritime, air, traffic safety, tunneling research and development technology, and international programs; and six associated services which have working agreements with one or more core services or with a Federal sponsor. *Output:* The TRISNET network contains abstracts on both transportation research reports and ongoing research activities. On each report activity there exist unique descriptors including title, bibliographic data, funds allocation, performer, and duration. Abstract bulletins and special directories are provided monthly and annually. *Availability:* Documents in system are available on loan basis. Documents may be purchased from NTIS.

Agency Contact: Office of the Secretary, Department of Transportation, TAD-25, 400 7th St. SW, Washington, DC 20590, (202) 426-1887.

S01100-012

Transportation Safety Information System (TRANSIS)

OMB Funding Title/Code: Transportation Planning, Research, and Development / 69-0142-0-1-407.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Accidents, Aviation Safety, Boating Safety, Fatalities, Hazardous Substances, Highway Safety, Injuries, Pipelines, Railroad Safety, Safety, Transportation Safety.

Purpose: The system is to make data and information concerning safety performance and ongoing safety activities in all transportation modes readily available to DOT managers. The quarterly reports generated by the system and distributed throughout DOT present comparable statistics and safety program information in similar formats for all the modes to permit cross-modal comparisons. The information base being developed facilitates identification of intermodal safety problems and allows DOT managers to measure progress toward departmental safety goals. *Input:* The data on modal safety performance and information on ongoing safety activities for this system are obtained from quarterly submissions by TRANSIS representatives in each of the DOT operating elements. *Content:* The system contains national data on accidents, injuries, and fatalities by month and by transportation mode. Not all modes report all the data requested because their data collection systems are not as comprehensive or do not operate at the same frequency. When available, data on accident and fatality rates are included in the system. The system contains information on safety problems and safety program activities. The system also contains summary statistics, discussions of intermodal safety activities, and a feature article for each quarterly report. The modes included in the system are highway, rail and guided pathway, aviation, waterborne transport, recreational boating, pipelines, and hazardous materials. *Output:* The major output is Transportation Safety Information Report (quarterly). The report

coetains narrative and graphic s. tsentations of modal safety performance and a discussion of safety problems and program highlights within each mode. It also contains a summary statis ics section with an intermodal analysis of safety trends. A series of wall charts for the use of the Secretary are generated annually by the system, graphically depicting safety performance within each mode and for the total transportation system for the previous year. *Availability:* Output is for internal use.

Agency Contact: Office of the Secretary; Department of Transportation, TAD-25, 400 7th St. SW, Washington, DC 20590; (202) 426-1887.

S01100-013

Budgetary Information System.

OMB Funding Title/Code: State Boating Safety Assistance / 69-0246-0-1-406; Grants-in-Aid for Airports / 69-8106-0-7-405; Federal-Aid Highways / 20-8102-0-7-404; Highway-Related Safety Grants / 69-8019-0-7-404; State and Community Highway Safety / 69-0551-0-1-404; Urban Mass Transportation Fund / 69-4119-0-3-404; Materials Transportation Bureau / 69-0104-0-1-407.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Environment and Public Works.

Subject Terms: Budgets; Federal Aid Programs; Federal State Relations; Grants.

Purpose: This system is designed to provide the Federal Regional Councils and State governments with information on anticipated funding of selected Federal aid programs. An additional distribution is made to each DOT Secretarial Representative and the OMB. *Input:* All data are provided by the DOT organizational element having responsibility for the administration of the grant program (currently Coast Guard, Federal Aviation Administration, Federal Highway Administration, National Highway Traffic Safety Administration, Urban Mass Transportation Administration, Materials Transportation Bureau). The major category of input data is fiscal and budget data, i.e., obligations and administrative commitments. *Content:* Obligations and, in the case of Capital and Operating Assistance Formula Grants, administrative commitments are provided by State and U.S. territory for each formula grant program. A brief description of the formula used to determine State allocations is also included. Three fiscal years are covered in the report-past year (actual), current year (estimate), budget year (estimate). First submission is due to be forwarded 15 days after the President's Budget is submitted to Congress based upon the resource levels contained therein. Within 20 days after the appropriation bill is enacted, the previously reported "budget year" data are updated. Changes to the data reported for other fiscal years are included as appropriate. There is a provision to report other significant changes to the resource levels as determined by the individual agency. *Output:* Typewritten tables are utilized for the basic report reflecting resource levels contained in the President's Budget. When the report is updated to reflect enactment of appropriations bills, copies of the same report are used with handwritten corrections. This method is not only efficient with respect to time but also informs the user of the amount of change. The system has a query capability for responding to telephone calls and letters. *Availability:* The report is primarily intended for the Federal Regional Councils, and DOT headquarters does not currently distribute it to any public body. While none of the data can be considered classified, OMB prescribes distribution of the report.

Agency Contact: Office of the Secretary; Department of Transportation, TAD-25, 400 7th St. SW, Washington, DC 20590; (202) 426-1887.

S01100-014

Budget Status Report.

OMB Funding Title/Code: Salaries and Expenses / 69-0102-0-1-407.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Environment and Public Works.

Subject Terms: Appropriations; Budget Information Systems; Federal Employees; Legislation.

Purpose: The report provides budgetary data as a source of management information. The major functions are to provide current fiscal budgetary data (obligations and outlays), status of civilian employment, scorekeeping of B.Y. legislation before Congress, supplemental appropriations for current year accounts, and the status of B.Y. appropriations requiring congressional action. *Input:* Internal sources of input are SF-132, Apportionment and Reapportionment Schedule; SF-133, Report on Budget Execution; and SF-113, Monthly Report of Federal Civilian Employment. External sources of input are: President's Budget, Congressional Records, and legislative documents from the Congress. *Content:* This publication lists obligations, outlays, and end-of-year employment ceilings approved by OME compared with actual data to date. This report is provided on a quarterly basis. Legislative data are provided reflecting the status as of the latest date feasible prior to publication, which is more current than the quarterly data reported. This is also true for the current year supplementals and the status of budget year appropriations which require congressional action. *Output:* The product consists of typewritten tables, charts, and graphic displays prepared on a quarterly basis. *Availability:* The report is primarily intended for internal information.

Agency Contact: Office of the Secretary; Department of Transportation, TAD-25, 400 7th St. SW, Washington, DC 20590; (202) 426-1887.

S01100-015

Air Industry Data Base System.

OMB Funding Title/Code: Transportation Planning, Research, and Development / 69-0142-0-1-407; Research, Engineering, and Development / 69-8108-0-7-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Environment and Public Works.

Subject Terms: Air Cargo; Airline Passenger Traffic; Airlines; Air Routes; Flight.

Purpose: The system is designed to provide an easy method by which to acquire statistics on either airline or air route activity. The system enables one to observe the history of performance of an air route, airline, or the air industry through literally hundreds of performance measures. *Input:* CAB-ER586 Service Segment data, Official Airline Guide airline scheduled data, CAB-originating and departing survey statistics, and FAA Form 72301 tower data comprise input sources. *Content:* The data, available in machine-readable form, provide a record for each month for each flight segment of every commercially scheduled airline flight. They describe the originating and destination terminals, detail the aircraft configuration, and report upon utilization of the aircraft, (e.g., number of passengers and amount of cargo carried). *Output:* The system provides the basis for generating machine-readable reports on activities between city pairs by frequency of flight, load factors, and number of people traveling. Additionally, airborne and ground delay time reports are produced currently by the system. *Availability:* Reports are mainly for internal use only; however, several public reports are produced and distributed through the Federal Aviation Administration.

Agency Contact: Office of the Secretary; Department of Transportation, TAD-25, 400 7th St. SW, Washington, DC 20590; (202) 426-1887.

S01100-016

Automotive Industry Data Base.

OMB Funding Title/Code: Transportation Planning, Research, and Development / 69-0142-0-1-407

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Automobile Engines; Emissions; Energy Conservation; Engines; Fuels; Maintenance and Repair.

Purpose: This system is comprised of two information sources. The first is used to support quick-reaction studies for the Office of the Secretary's Automotive Fuel Efficiency Program. The second is used to determine the manufacturing and maintenance characteristics of the automotive fleet. ***Input:*** Fifty special attributes for 210 vehicle models are used as input to the data base. Up to 400 vehicles are involved in the scope of the data collection. ***Content:*** The first information source is comprised of 50 attributes for 210 vehicle models describing such things as engine characteristics, emission system, transmission, fuel economy, emission level, performance, price, and production. The second information source contains configurations for selected alternative engines. The vehicles are classified by body size. For each vehicle, information on materials breakdown, labor, manufacturing cost, price, capital investment for tooling and facilities, and the cost of scheduled and unscheduled maintenance is given. ***Output:*** Both data sources are available in machine-readable form. ***Availability:*** Reports are generally available to the public through special request.

Agency Contact: Office of the Secretary; Department of Transportation, TAD-25, 400 7th St. SW, Washington, DC 20590; (202) 426-1887.

S01100-017

Bibliographic Data File

OMB Funding Title/Code: Transportation Planning, Research, and Development / 69-0142-0-1-407

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Bibliographies; Data Bases; Information Services; Transportation Data Bases.

Purpose: This system is designed to provide analysts a means to identify transportation statistical data bases in order to better utilize resources currently available at the Transportation System Center for the Department of Transportation. ***Input:*** The input is gathered from a survey of holdings of transportation-related data bases at the Transportation Systems Center. There are plans for extending the survey to other organizations within the Department of Transportation to enhance the scope of the bibliographic data file. ***Content:*** The bibliographic data file contains descriptive information about transportation-related data bases. For each data base information given includes name of data base, scientific and administrative organizations responsible, person responsible for the physical aspects of the data base, data base category, location and system, descriptive abstract, timespan and coverage, availability, cost of data base, origin of raw data and the characteristics of the data elements, and the record format of the data base. The file can be accessed through the use of the Data Base Availability System (DABAS). This system consists of an on-line retrieval capability of transportation data base descriptors and availability information. The system revolves around keywords which are selected by the user and relate to transportation topics. Two files, one containing statistical information on the data base and one providing the administrator's description and objective, are maintained in the system. ***Output:*** The major output of the Bibliographic Data Base, accessed through a system with basic one-letter, on-line query capability. Information is used to produce an internal work paper as a hardcopy document. This document is designed to provide information about data bases available within the Department. To insure continued effectiveness, the bibliographic data file is updated on a routine basis. Updates consist of new data base acquisition as well as internally created data bases. ***Availability:*** The reports are for internal use only.

Agency Contact: Office of the Secretary; Department of Transportation, TAD-25, 400 7th St. SW, Washington, DC 20590; (202) 426-1887.

S01100-018

Budget and Financial System.

OMB Funding Title/Code: Consolidated Working Fund, Transportation Systems Center / 69-3900-0-4-407.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Accounting; Financial Management; Resource Allocation.

Purpose: The system is designed to collect, process, maintain, and report planned, current, and historical data at the detailed and summary levels covering all TSC budgetary and financial transactions. This includes all budget, accounting, payroll, labor distribution, procurement, overhead, job cost, and other financial resources subareas of activity. Periodic and special reports are variously provided to all levels of TSC management and to other departmental offices for the purposes of financial planning, review, and/or control. ***Input:*** TSC operates under a Consolidated Working Fund, with a job cost system and application of overhead to direct labor. All system inputs are provided internally by the budget and accounting elements plus all other elements which initiate or process financial transactions. Input includes planned levels of activity and all transactions which commit, obligate, accrue, or disburse funds available. Also included are all transactions which aggregate costs to jobs, such as distributions of in-house labor costs, overhead, and ADP costs. ***Content:*** This system consists of several subsystems, both automated and manual, which record the details of each transaction and then sequentially process this data to produce permanent, semipermanent, or temporary files, and output reports. The specific information content varies but generally includes, in addition to descriptive information regarding the specific transaction, some or all of the following: 1) Job order number relating to source of funds, whether direct, overhead, or process account transaction; the organizational unit against whose budget the charge is to be made; and the type of budgeted activity and budgeted amount; 2) object class code relating to cost classification and summary cost elements involved; and 3) organizational code of the unit initiating the transaction. The update cycle varies between different subsystems and types of data and includes daily, as occurring, weekly, biweekly, and monthly updates. ***Output:*** Principal hardcopy reports are produced weekly, biweekly, or monthly. Accounting reports cover financial status, journal, voucher, general ledger, object class, and other accounting-oriented categories. Machine-readable output (disk files) is also created for transfer of data between subsystems or to the subsystems of the Program Management Information System. ***Availability:*** This system and its data and reports are intended for internal use only.

Agency Contact: Office of the Secretary; Department of Transportation, TAD-25, 400 7th St. SW, Washington, DC 20590; (202) 426-1887.

S01100-019

Freight Movement Data Base.

OMB Funding Title/Code: Transportation Planning, Research, and Development / 69-0142-0-1-407; Railroad Research and Development / 69-0745-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Environment and Public Works.

Subject Terms: Crude Oil, Energy Consumption, Energy Supplies, Fuels, Natural Gas, Petroleum, Tankers, United States Flag Vessels.

Purpose: This system provides selected time-series data describing the transportation, production, processing, and consumption of energy. This information is used by DOT management and the transportation community to support policy and planning decisions. *Input:* The statistics have been assembled from a wide variety of sources, including the U.S. Department of the Interior, the Interstate Commerce Commission, and the American Petroleum Institute. *Content:* The system is comprised of two reports. The first is a quarterly internal report containing monthly averaged petroleum supply and demand figures, transportation performance measures, and economic indicators. The second is an annual report consisting of three sections. The first section, entitled "Energy Transport," contains such items as the revenues and expenses of oil pipeline companies, number and capacities of U.S. tank ships, and the total crude oil transported in the United States by method of transportation. The second section, entitled "Reserves, Production and Refining," reveals the growth over time of the U.S. oil and natural gas reserves, refinery capacity and yields. Trends in the demand for fuel and power are displayed in the third section, entitled "Energy Consumption." *Output:* Major reports are the Monthly Energy Status Report (Data are current to two weeks prior to its publication, hardcopy) and Energy Statistics (annual, hardcopy). *Availability:* Reports are publicly available.

Agency Contact: Office of the Secretary, Department of Transportation, TAD-25, 400 7th St. SW, Washington, DC 20590; (202) 426-1887.

S01100-020

Energy Data Book.

OMB Funding Title/Code: Transportation Planning, Research, and Development / 69-0142-0-1-407.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations, Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Cargo, Freight, Transportation.

Purpose: This system is designed to supply DOT analysts and transportation planners with information on freight movement (air, railroad, motor carriers) and to supply a capability to standardize transportation commodity codes. *Input:* Data are derived from: Census of Transportation, ICC Quarterly Items, ICC OCS Files, Waybills, STCC Tape, and the National Geocoding Converter File. *Content:* The information is contained in the six data files listed below: 1) Interstate Commerce Commission Quarterly Data; 2) ICC OCS Files 1971-1974 containing detailed information on an annual basis of commodities carried by railroad; 3) Commodity Transportation Survey; 4) Estimated Freight and Revenue System containing weekly carloading data by individual railroad and by freight commodity groups; 5) Standard Transportation Commodity Code Tape; and 6) Geocoding Files. *Output:* Principal reports are the quarterly Summary of National Transportation System Activity, which contains summaries and statistical tables of data reported by carrier and the monthly report of weekly statistics, by railroads and by commodities. *Availability:* Reports are publicly available except for ICC QCS files which are for authorized use only.

Agency Contact: Office of the Secretary, Department of Transportation, TAD-25, 400 7th St. SW, Washington, DC 20590; (202) 426-1887.

S01100-021

International Air Passenger Data

OMB Funding Title/Code: Transportation Planning, Research, and Development / 69-0142-0-1-407.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Airline Passenger Traffic, International Travel.

Purpose: This system stores and maintains records of passenger flows on flights between U.S. gateways and foreign countries for timely retrieval, report generation, and data comparison. *Input:* Data are from Aircraft Form I-92 of the Immigration and Naturalization Service. *Content:* The system contains records of passengers on all international flights arriving at or departing from U.S. gateways, including carrier and flight number, date, number of U.S. citizens and aliens, city and country names, transport class and type. *Output:* Reports include the monthly and annual I-92 Travel Summary Report which reports total passengers between each U.S. port and foreign country, passengers on each flight detailing service type, city pair, and citizen percentage, and a geographical summary showing listing of passengers by continent, airline, and country. *Availability:* Monthly, quarterly, and annual reports are published and distributed to the transportation industry by subscription and announced in the Federal Register for content and subscription rates.

Agency Contact: Office of the Secretary, Department of Transportation, TAD-25, 400 7th St. SW, Washington, DC 20590; (202) 426-1887.

S01100-022

Program Management Information System.

OMB Funding Title/Code: Consolidated Working Fund, Transportation Systems Center / 69-5900.0-4-407.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Contractors, Contracts, Government Procurement, Manpower Utilization, Procurement, Research and Development, Resource Allocation, Transportation Research.

Purpose: This system is designed to collect, process, maintain, and report planned, current, and historical data at the detailed and summary levels covering all TSC research and development projects. While the major orientation is toward resources planning and control (funds, manpower, and procurements), manually maintained subsystems also include documents such as project descriptions, progress reports, and technical reports. Information is provided to TSC management and to project sponsors (DOT offices and operating elements) for the purposes of project planning, review and control, and for resources control. *Input:* Input is provided internally within TSC by transfer of automated data from the Budget and Financial System, by the creation of original project documents, by the extraction and automation of data from these various project documents, and by the collection and automation of data directly from project personnel. *Content:* This system consists of several subsystems, both automated and manual. Content of the automated subsystem includes project financial data, manpower data including skills applications to projects, future budgetary data, procurement plan data, and contracts data. Essentially manual subsystems contain documents such as General Working Agreements with project sponsors in DOT, spe-

cific project agreements, internal work orders, procurement and contract files, progress reports, technical reports, etc. The update cycle varies between the different subsystems and types of data, from daily through as-occurring to quarterly. *Output:* Hardcopy reports are produced monthly, quarterly, or on an as-occurring basis. Automated reports to TSC general and project managers summarize actual resources usage against plan, planned resources usage vs. total availability, progress of procurement actions vs. plans, and statistical trends. Reports to DOT sponsors range from summary resources usage to detailed narrative progress reports. *Availability:* Information is intended for internal DOT use only.

Agency Contact: Office of the Secretary; Department of Transportation, TAD-25, 400 7th St. SW, Washington, DC 20590; (202) 426-1887.

S01100-023

Railroad Industry Data Base.

OMB Funding Title/Code. Transportation Planning, Research, and Development / 69-0142-0-1-407; Railroad Research and Development / 69-0745-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Environment and Public Works.

Subject Terms: Carloads; Financial Monitoring; Freight; Railroads; Time Series.

Purpose: This system provides a means to report upon the operational status of the rail industry. The system enables one to observe historical trends and to make short term estimates of the industry's financial activities. *Input:* ICC reports submitted by the railroads and time series data comprise the system input. *Content:* The data base contains a collection of items from the Interstate Commerce Commission (ICC) reports submitted by the railroads concerning the carloading activities of each railroad and by 20 developed commercial groups. Additionally there are time series data which permit estimates of railroad activities. The system is responsive to queries concerning railroad commodity groups. *Output:* Principal output includes a series of weekly reports estimating railroad activities by financial and performance activity. *Availability:* Reports are for internal use only.

Agency Contact: Office of the Secretary; Department of Transportation, TAD-25, 400 7th St. SW, Washington, DC 20590; (202) 426-1887.

S01100-024

Summary of National Transportation Statistics.

OMB Funding Title/Code: Transportation Planning, Research, and Development / 69-0142-0-1-407.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Aircraft; Automobiles; Costs; Marine Transportation; Passenger Traffic; Petroleum Pipelines; Railroads; Transportation Statistics; Trucks; Urban Transportation.

Purpose: This system provides summarized transportation activity information to DOT management and the transportation community to support policy and planning decisions. *Input:* Time series data collected from a variety of Government and private statistical handbooks comprise the system input. *Content:* The information consists of selected national-level transportation statistics. Included are cost, inventory, and performance data describing the passenger and cargo operations of the following modes: Air carrier, general aviation, automobile, bus, truck, local transit, rail, water, and oil pipeline. The report includes basic descriptors of U.S. transportat such as operating revenues and expenses, number of vehicles a employees, vehicle miles, and passenger miles. *Output:* Previ editions cover selected data over a 10-year span beginning in 19 The current edition (1976) covers the period 1964-74 (hardcop *Availability:* Reports are publicly available from GPO.

Agency Contact: Office of the Secretary; Department Transportation, TAD-25, 400 7th St. SW, Washington, DC 205 (202) 426-1887.

S01100-025

Transit Operations and Planning Status Retrieval System.

OMB Funding Title/Code: Urban Mass Transportation Fund / 4119-0-3-404.

Congressional Relevance: *House* Committee on Appropriatio Transportation Subcommittee; *House* Committee on Public Wor and Transportation; *Senate* Committee on Appropriations: Tra portation Subcommittee; *Senate* Committee on Environment a Public Works.

Subject Terms: Buses (Vehicles); Experimental Programs; Mass Transportation; Rapid Transit; Transportation.

Purpose: This system is designed to store, maintain, and re rapidly data on all innovative transit services operating within urb and nonurban areas of the United States. Information may be a cessed by the type of innovation (using keywords) or by geograph area (city and/or Sta e). As an adjunct to this information, a dire tory is contained for transit service modes and operations operati within each urban area which is accessed by city. *Input:* Transit i dustry publications, directories, departmental news releases, capit grant and technical study grant awards, and contacts with UMT regional representatives comprise the system input. *Content:* T system contains information on innovative transit services operati within urban and nonurban areas of the United States. This inform tion includes project location, a brief project description citing maj results (as available), the operating and funding agencies, proje status, cost, and information source. The subfile of transit servi modes and operations contains information on urban populatio population density, metropolitan and regional planning organiz tions, transit operating agencies, primary transit modes, route mil for each mode, number of vehicles in service, and UMTA Capital ar Technical Studies Grants. Information is added weekly and reviewe and/or updated quarterly. *Output:* The system has query capabilit hardcopy is machine printed. *Availability:* Output is available for i ternal use, including UMTA regional offices and other DOT perso nel.

Agency Contact: Office of the Secretary; Departme Transportation, TAD-25, 400 7th St. SW, Washington, DC 2059 (202) 426-1887.

S01100-0

Transporta on Systems Center.

OMB Funding Title/Code: Consolidated Working Fund, Transporta tion Systems Center / 69-3900-0-4-407.

Congressional Relevance: *House* Committee on Appropriation Transportation Subcommittee; *House* Committee on Public Work and Transportation; *Senate* Committee on Appropriations: Trans portation Subcommittee; *Senate* Committee on Environment an Public Works.

Subject Terms: Mass Transportation; Passenger Traffic; Rapid Transit; Transportation Data Bases; Transportation Planning.

Purpose: The Division is responsible for the collection, manage ment, interpretation, and distribution of transportation and transpo tation-related data and statistics and for the development c measures and indices to characterize transportation systems and op erations. *Input:* The Information Division collects external dat from the regulatory agencies such as the Interstate Commerce Com mission and the Civil Aeronautics Board as well as the Departmen

of Commerce and internal DOT data from the Modal Administrations of the DOT. The data collected cover all modes of transportation as well as multimodal and socioeconomic data bases. Most data are collected in machine-readable form. *Content:* Some representative items of the major data sets collected and updated by the Information Division include CAB Service Segment Data, INS Passenger Data, OAG Schedule Data, ICC Transport Statistics, FRA Waybill Statistics, AAR Weekly Carloading Data, Intercity Bus and Truck Data, Urban-Census Journey-to-Work Data, Socioeconomic-Census Housing and Population Data, and Geocoding Data. *Output:* Major reports are: Summary of National Transportation Statistics (annual, hardcopy); Energy Supplement to Summary; Transportation Safety Information Report (quarterly, hardcopy); Energy and Transportation Performance Measures Status Report (quarterly, hardcopy); Cargo Security Reports (quarterly, hardcopy); On-Line Air Data System (machine-readable, query); Other Modal Data Bases (machine-readable, query); and special reports. *Availability:* Documents are either publicly available or for internal use only.

Agency Contact: Office of the Secretary; Department of Transportation, TAD-25, 400 7th St. SW, Washington, DC 20590; (202) 426-1887.

S01101-001

Boat Administration and Management Report System (BAMS).

OMB Funding Title/Code: Operating Expenses / 69-0201-0-1-406.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Boats; Costs; Maintenance and Repair.

Purpose: The system is to maintain a history of cost and maintenance data on all small boats in the Coast Guard (CG). *Input:* Data are derived from quarterly reports (CG-4597) that are produced by CG units, consolidated at CG districts, and forwarded to headquarters for processing. *Content:* The system includes cost and maintenance data in three categories-hull, machinery, and electronics. Maintenance data include man-hours. Data are included for all small boats in the continental United States (CONUS), Alaska, and Hawaii. This system is updated quarterly. *Output:* Quarterly output includes the following hardcopy reports: Small Boats in Unsatisfactory Condition; Small Boats with Capability Deficient to Need; Small Boats with Capability in Excess of Needs; Small Boat Five-Year Replacement Requirements; and Power Boat Type Summary Service-wide. There is no query capability. *Availability:* Reports are for internal Coast Guard use only.

Agency Contact: Information Systems Division; Department of Transportation, G-FIS/84, 400 7th St. SW, Washington, DC 20590; (202) 426-2438.

S01101-002

Cost Target Reporting System.

OMB Funding Title/Code: Operating Expenses / 69-0201-0-1-406.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accounting; Costs; Financial Monitoring.

Purpose: The reports from this system provide operating units and higher management with an analysis of actual costs incurred as compared to target. The authorization for this system is contained in COMDTINST 7123.7A. *Input:* Coast Guard districts provide key input via computer terminal to the central processing site. Cost and obligation amounts utilized by this system come from files of the Financial Integrated Accounting System (FINAIDS), the District Interim Accounting System (DIAS), and the Administrative Allotments Units (AAU). *Content:* This Coast Guard-wide system is an extension of the FINAIDS System. Data are provided from all districts via terminal and hardcopy reports. The principal data elements are organization code, object class, target amount, obligation amount, and expended amount. The system is updated monthly and quarterly. *Output:* Reports include Fund Utilization Compared to Operating Targets (monthly, hardcopy); Cost and Fund Utilization Compared to Operating Targets (quarterly, hardcopy); Reports of Cost Incurred and Funds Utilized by Major Expense Categories (quarterly, hardcopy); and Cost Versus Targets by Type of Unit (quarterly, hardcopy). There is no query capability. *Availability:* Reports are for internal Coast Guard use only.

Agency Contact: Information Systems Division; Department of Transportation, G-FIS/84, 400 7th St. SW, Washington, DC 20590; (202) 426-2438.

S01101-003

Financial Accounting Integrated Data System (FINAIDS).

OMB Funding Title/Code: Operating Expenses / 69-0201-0-1-406.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accounting; Costs; Financial Management.

Purpose: The system is to develop a primary source of financial information from which accounting transactions can be accurately recorded and reported. *Input:* Input consists of all financial transactions within the Coast Guard including bulings from other Government agencies. Input is made from hardcopy forms and magnetic tape. *Content:* FINAIDS consists of three phases, the last two of which are now under development. It will encompass all financial transactions within the Coast Guard. The principal data elements are appropriations, fiscal year, administrative allotment unit, operating guides, subaccount organization, object class, document number, five general ledger account amounts, expense category, amount of undelivered orders, amount of expenditures, amount of unobligated allotment, and amount of combined expenditure accounts. *Output:* Weekly reports include available and unavailable allotments, composition of undelivered orders and other general ledger accounts, allotment status report transactions, and analysis of net disbursements. Monthly reports include allotment status reports with object classification, available and unavailable allotments, composition of selected general ledger account balances, general ledger trial balance, working sheet for analysis and reconciliation of available funds, fund analysis of general ledger trial balance, and analysis of net disbursement. *Availability:* Reports are for internal Coast Guard use only.

Agency Contact: Information Systems Division; Department of Transportation, G-FIS/84, 400 7th St. SW, Washington, DC 20590; (202) 426-2438.

S01101-004

Merchant Seaman Locator System.

OMB Funding Title/Code: Operating Expenses / 69-0201-0-1-406.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Merchant Seamen; Personnel Locator Systems; Seamen.

Purpose: This system processes data on active merchant seamen, seamen references, and wanted seamen. The requirement for this system is based upon the principle of locating seamen for legal and emergency purposes. *Input:* The data are derived from shipping articles and wanted seamen transactions. *Content:* All active merchant seamen engaged on U.S. vessels making foreign voyages are included in this system. The principal data elements are three charac-

ter surname, identification number and social security number of individual, date vessel sailed, official vessel number, name of vessel, names of merchant seamen wanted by the USCG or other law enforcement agencies, and support personal data on wanted seamen. Files are updated daily, weekly, and monthly. *Output:* Principal internal reports are: New Active Seaman on Wanted File (daily, hardcopy), New Wanted Seaman (daily, hardcopy), New Wanted Seaman on Active File (daily, hardcopy), Wanted Seaman Completing Voyages (daily, hardcopy), Active Seaman Listing (weekly, hardcopy), Seaman Wanted List (weekly, hardcopy), Seaman Wanted List by Vessel Name (weekly, hardcopy), Seaman Wanted on Location List by Vessel Name (weekly, hardcopy), and Merchant Vessels on Active Voyages (daily, hardcopy). There is no query capability. *Availability:* Access to information is restricted by the Privacy Act of 1974. Information is for internal Coast Guard use only.

Agency Contact: Information Systems Division; Department of Transportation, G-FIS/84, 400 7th St. SW, Washington, DC 20590; (202) 426-2438.

S01101-005

Merchant Vessel Documentation System (MVD).

OMB Funding Title/Code: Operating Expenses / 69-0201-0-1-406.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Directories; Merchant Ships; Ships; Vessels.

Purpose: This system enables the Coast Guard to publish Merchant Vessels of the United States, CG-408. Information is also integrated into the Merchant Marine Information System (MMIS). *Input:* Input data are derived from merchant vessel documentation which includes a register, enrollment and license, license, frontier enrollment and license, yacht enrollment and license, and yacht license. *Content:* Principal data elements are official register number, vessel number, vessel name, vessel description, home port, and owner data. Information is maintained in both machine-readable form and in documentation files. Automated files are updated monthly. *Output:* Principal reports are: Merchant Vessels of the United States (CG-408) (annual, hardcopy) and Monthly Supplement to the Merchant Vessels of the United States (hardcopy). The system does not have a query capability. *Availability:* Both reports are publicly available.

Agency Contact: Information Systems Division; Department of Transportation, G-FIS/84, 400 7th St. SW, Washington, DC 20590; (202) 426-2438.

S01101-006

Motorboat Accident Statistics (MBA).

OMB Funding Title/Code: State Boating Safety Assistance / 69-0246-0-1-406.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accidents, Boating Accidents, Motorboats, Safety.

Purpose: The system provides annual statistical summaries on motorboat accidents. These reports are used to produce the report, Coast Guard Boating Statistics, CG-357, required by the Federal Boat Safety Act of 1971. *Input:* This system provides internal reports to the Office of Boating Safety Management Information Systems in order to produce required tabulations for CG-357. Accident report forms are sent from the States to CG districts and then forwarded to headquarters for central keypunching. *Content:* MBA includes all States and Guam, American Samoa, the Virgin Islands, Puerto Rico, and the District of Columbia. The principal data elements are case number, date, State, country, cause, facilities, injuries, operator age, vessel types, time, and environmental conditions. Information is maintained in both machine-readable form and in documentation files. *Output:* A magnetic tape is produced on a monthly basis to update the Office of Boating Safety Management Information System. Thirty-two annual reports are generated by this system that categorize boating accidents according to cause, number, people involved, types of vessels involved, property damage involved, place accident occurred, and jurisdiction. The system has no query capability. *Availability:* Coast Guard Boating Statistics, CG-357, is publicly available and is free upon request. Other output is for internal Coast Guard use only.

Agency Contact: Information Systems Division; Department of Transportation, G-FIS/84, 400 7th St. SW, Washington, DC 20590; (202) 426-2438.

S01101-007

Operational Statistics System (OPSTAT).

OMB Funding Title/Code: Operating Expenses / 69-0201-0-1-406.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Aircraft; Boats; Costs; Cutters; Maintenance Data.

Purpose: The system is to produce statistical reports of aircraft, boats, and cutters for each district. These reports reflect the activities within current Coast Guard programs and represent a bonafide method for planning, programming, and budgeting the Coast Guard program. COMDTINST 3123.7D provides authority for this system. *Input:* Abstracts of Operation Reporting Forms (CG-3273A, CG-3273B, CG-3273C) are produced at unit level and forwarded through districts to headquarters as input. *Content:* The system is Coast Guard-wide. Principal data elements are cumulative hours expended for operation of aircraft, boats, and cutters within current Coast Guard programs, i.e., Search and Rescue. *Output:* Reports include: Abstract of Operation Boat Reports (quarterly-annually), Abstract of Operation Aircraft/Maintenance (quarterly-annually, hardcopy), and Abstract of Operation Cutter Report (quarterly-annually, hardcopy). There is no query capability. *Availability:* Reports are for internal Coast Guard use only.

Agency Contact: Information Systems Division; Department of Transportation, G-FIS/84, 400 7th St. SW, Washington, DC 20590; (202) 426-2438.

S01101-008

Pollution Incident Reporting System II (PIRS).

OMB Funding Title/Code: Operating Expenses / 69-0201-0-1-406.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Marine Pollution; Pollution; Spills; Water Pollution.

Purpose: The system was developed for the Marine Environmental Protection Staff to generate a data base of pollution incidents. *Input:* Data are derived from forms prepared by units responsible for reporting pollution incidents. The data are transmitted either by district terminals or by sending input forms to the headquarters central processing site for processing. *Content:* PIRS II reports all pollution incidents which occur within the United States, the District of Columbia, and American territories. The principal data elements are types of pollution incidents, types of responses to these incidents, and enforcement data. The master file is updated monthly. *Output:* Monthly and quarterly reports are produced for the usage of each district. An annual publication is produced for the general public, industry, Congress, and academic institutions. Reports include major

water body breakdown, location data, material data, cause data, source data, and various charts. Special reports for individual analysis and research are produced daily and are available upon request. *Availability:* PIRS II is utilized by the Coast Guard and also is publicly available.

Agency Contact: Information Systems Division; Department of Transportation, G-FIS/84, 400 7th St. SW, Washington, DC 20590; (202) 426-2438.

S01101-009

Port Safety Reporting System (PSRS).

OMB Funding Title/Code: Operating Expenses / 69-0201-0-1-406.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Marine Safety; Safety; Vessels; Violations.

Purpose: This system provides violation histories of vessels and responsible parties to Captains of the Port (COTP) and District Hearing Officers in order to identify violators. *Input:* Violators Report, CG Form 2636, is prepared by COTP personnel and is the primary source document. Copies of letters directed to responsible parties are secondary input. *Content:* All U.S. ports, including Hawaii, Alaska, Guam, Virgin Islands, and Puerto Rico, are incorporated in this system. Data are maintained on both U.S. and foreign vessels. The principal data elements are vessel name and registry, vessel characteristics such as propulsion type and tonnage, all involved parties, violations found during inspection, certificate of inspection data, and, where applicable, letter of compliance. The update cycle is weekly. *Output:* The major reports are violation histories available to the Captains of the Port (COTP) and to District Hearing Officers. Hardcopy reports are generated daily or as needed via teletype terminals. There is no query capability available to COTP personnel, but query capability is available to headquarters. *Availability:* Reports are for internal Coast Guard use only.

Agency Contact: Information Systems Division; Department of Transportation, G-FIS/84, 400 7th St. SW, Washington, DC 20590; (202) 426-2438.

S01101-010

Program Budget System.

OMB Funding Title/Code: Operating Expenses / 69-0201-0-1-406.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Appropriations; Budget Information Systems; Resource Allocation.

Purpose: The system is to provide historical cost information by program and facility. This information is a tool for budget formulation and a backup for the budget document relating to operating expenditures. *Input:* Three external files are used. The Cost File, generated by FINAIDS, contains expenditures and appropriation data. The Abstract of Operations File, generated by the OPSTAT System, contains all operating hours (resource hours) and standby hours by program for vessels and aircraft. The Unit Summary File, generated by JUMPS, contains OPFAC numbers and names of units. An internal file, the Personnel Allocation Master File, contains resource allocation percentages by program for each CG Shore Station and Aid. *Content:* The principal data elements contained in this system are unique account numbers, dollar expenditures, operating hours (vessels and aircraft), and program resource allocations (shore stations). The update cycle is annual. *Output:* The major hardcopy report is Facilities Costs by Program. There is a query capability. *Availability:* Reports are for internal Coast Guard use only.

Agency Contact: Information Systems Division; Department of Transportation, G-FIS/84, 400 7th St. SW, Washington, DC 20590, (202) 426-2438.

S01101-011

Standardized Aids to Navigation Data System (SANDS).

OMB Funding Title/Code: Operating Expenses / 69-0201-0-1-406.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Buoys; Inventories; Navigation Aids; Standards.

Purpose: The primary objectives of SANDS are to standardize aids to navigation equipment terminology, increase the amount of servicing data collected, and reduce the data entry effort on the part of the servicing unit. *Input:* Input forms (CG-4429A and CG-3213A-F) are prepared by servicing CG units and transmitted to districts for consolidation. Data are either transmitted via terminals or sent in hardcopy form to headquarters central data processing site. *Content:* The principal data elements include on-station inventory of aids to navigation equipment, specifications for aid station equipment, aid station support data, and historical data of types of services and equipment failures. The update cycle is daily. *Output:* The major report is the Unit Work Projection Report, which is produced monthly in hardcopy form. Annual reports of buoy body inventory are also produced. There is no query capability. *Availability:* Reports are for internal Coast Guard use only.

Agency Contact: Information Systems Division; Department of Transportation, G-FIS/84, 400 7th St. SW, Washington, DC 20590; (202) 426-2438.

S01102-001

Accident, Incident, Violation Information.

OMB Funding Title/Code: Operations / 69-1301-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accidents; Aircraft; Airmen; Aviation Accidents; Investigations; Violations.

Purpose: This information is used to identify and monitor airmen involved in accidents and/or airmen who have violated the Federal Air Regulations, to analyze facts surrounding accidents and incidents to determine whether or not FARs have been violated, and to support aviation safety analysis. *Input:* Information is obtained from FAA inspectors, pilots and other crew members, ground crews, passengers, and witnesses. *Content:* Information in this category describes the conditions surrounding the accident, incident, or violation. This includes the circumstances, causes, malfunctions, mechanical failures, deviations from established procedures, injuries, and principals involved (pilots). *Output:* No statistical incident information is available; single incident reports are produced for public/FAA use when requested. Preliminary FAA accident and violation data (statistical and case records) are available for internal Administration planning purposes only. *Availability:* A copy of a single incident report and accident and violations statistics contained in the publications/booklets are available to the public.

Agency Contact: Information Operations Branch; Department of Transportation, AMS-220, 400 7th St. SW, Washington, DC 20590; (202) 426-6791.

S01102-002

Aeromedical Research Information.

OMB Funding Title/Code: Facilities, Engineering, and Development/ 69-1303-0-1-405; Research, Engineering, and Development / 69-8105-0-7-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Aviation Medicine, Medical Research.

Purpose: This information source disseminates results or findings of aeromedical research conducted, or contracted for, by the FAA to interested parties in the aviation and aviation medicine communities. ***Input:*** Information is derived from FAA Forms 1750-1 which are used for initiating, completing, and terminating research tasks, and FAA Forms 9950-1, Research Task Quarterly Reports. These reports are prepared by researchers at the Civil Aeromedical Institute, FAA, or by individuals or groups with which the FAA contracts. ***Content:*** This source contains information in the following task areas: Aeromedical Factors in Systems and Operations, Aircrew and Passenger Protection, Personnel Performance and Efficiency, Aeromedical Factors in Flight Management, and Public Acceptance of Aircraft Operations. ***Output:*** Normal end products of FAA aeromedical research are project reports, advisory circulars (issued by the agency especially to affected user groups), Office of Aviation Medicine reports (available through NTIS), Federal Aviation Regulations, FAA directives, and/or publication in the open scientific literature. ***Availability:*** Information is available, unlimited, and unrestricted, in hardcopy.

Agency Contact: Information Operations Branch, Department of Transportation, AMS-220, 400 7th St. SW, Washington, DC 20590; (202) 426-6791.

S01102-003

Air Agency Information.

OMB Funding Title/Code: Operations / 69-1301-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee, *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Aircraft, Aviation, Aviation Schools, Flight Training, Maintenance and Repair, Training.

Purpose: This information is used to identify the various aviation related schools, repair stations, and commercial operators that are certificated by FAA. ***Input:*** The information is obtained from the individuals' application for the certificate. ***Content:*** This information describes non-airperson certificate holders including air taxi/commercial operators, aviation maintenance technician schools, flight ground and pilot schools, parachute lofts, repair stations, aircraft dispatcher schools, and flight engineer schools. The information includes the certificate holding agency's name and business address, certificate number, and specialized ratings. ***Output:*** Principal output is various computer listings and various advisory circulars (140 series). ***Availability:*** Information is available for distribution to the public upon written request.

Agency Contact: Information Operations Branch; Department of Transportation, AMS-220, 400 7th St. SW, Washington, DC 20590; (202) 426-6791.

S01102-004

Aircraft Information.

OMB Funding Title/Code: Operations / 69-1301-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science and Transportation.

Subject Terms: Aircraft, Aircraft Registry, Airline Law, Flight.

Purpose: This information source is to provide management statistical and operational information about the characteristics ownership, and operation of aircraft comprising the U.S. Civil Aircraft Fleet. Information from this source also supports aviation safety analysis. ***Input:*** Information is derived from external sources—aircraft owners, manufacturers, operators, banks—and internal sources FAA Flight Standards Inspectors and individuals designated by the FAA to perform certain (inspection and maintenance) functions. ***Content:*** This source contains information about aircraft ownership recordation, lien and leases; type and airworthiness certification; mechanical reliability, flight hours; aircraft and operators inspection and surveillance; engines, propellers, and other aviation appliance components; and types and categories of aircraft operations. ***Output:*** Regulary published reports include: Aircraft Registry—book volumes, microfiche, or machine-readable, Type Certification Data Sheets, Airworthiness Directives, Type Certificate and Supplemental Type Certificate Holders, Census of U.S. Civil Aircraft, and FAA Statistical Handbook of Aviation. ***Availability:*** Most information in this area is available to the public upon written request. Publications are available through normal Government publication channels.

Agency Contact: Information Operations Branch; Department of Transportation, AMS-220, 400 7th St. SW, Washington, DC 20590; (202) 426-6791.

S01102-005

Airman (Non-Medical) Information.

OMB Funding Title/Code: Operations / 69-1301-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee, *Senate* Committee on Commerce, Science and Transportation.

Subject Terms: Aircraft Pilots, Airline Employees, Flight Crews, Pilots.

Purpose: This information area is to provide management and operational information relative to certificated airmen. Information from this source also supports aviation safety analysis. ***Input:*** Information resulting from the airman certification process is obtained from the individual's certificate application. Surveillance data on airmen and operations are obtained by the local district office during the course of inspections and investigations. ***Content:*** Information deals with the operation and performance of certificated airmen pilots, other flight crew members, instructors, mechanics, parachute riggers, control tower operators, and dispatchers. It includes accident involvement, violations, and written and practical examination results. ***Output:*** Principal reports are: Airman Directory (hardcopy and machine-readable certification information), FAA Statistical Handbook of Aviation, U.S. Civil Airmen Statistics, and Listings of Designated Examiners (hardcopy). ***Availability:*** Information showing name, address, certificate number, type certification(s) and rating(s) is available to the public. All other airman information is not. Listings of other types of certificate holders (e.g., Designated Airman Examiners) are held in the district office and are available upon request.

Agency Contact: Information Operations Branch; Department of Transportation, AMS-220, 400 7th St. SW, Washington, DC 20590 (202) 426-6791.

S01102-006

Aviation Activity Information.

OMB Funding Title/Code: Operations / 69-1301-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee, *Senate* Committee on Commerce, Science

and Transportation.

Subject Terms: Airline Passenger Traffic; Airmen; Air Traffic; Commercial Aviation; Transportation Planning.

Purpose: Aviation activity information is used for planning, budgeting, and staffing, support for Agency programs and for statistical publication. *Input:* Input includes monthly activity reports from each FAA facility; annual aircraft registration revalidations; and Civil Aeronautics Board, Immigration and Naturalization Service, and FAA survey data. *Content:* Air traffic activity data are collected from FAA air route traffic control centers, towers, and flight service stations on a monthly basis by facility and geographic locations. This includes data such as airport operations and instrument operations at towers, departures and aircraft handled by FAA Air Route Traffic Control Centers and aircraft contacted, pilot briefs, and flight plans originated for FAA flight service stations. These are collected monthly, and annual summaries are published in FAA publications. Selected aircraft activity statistics are collected during the annual aircraft registration revalidation process for general aviation aircraft. Statistical data on total registered aircraft, active aircraft, aircraft by base airport, aircraft make and model, and type of aircraft such as fixed-wing piston engine are collected, tabulated, and published annually. Enplaned passenger data reflect passengers enplaned at U.S. airports by certificated route air carriers, supplemental air carriers, foreign flag air carriers, commuter air carriers, and air taxi and commercial operators. The data are updated annually. *Output:* Data are available on machine-readable magnetic tape; detailed computer printouts are maintained either on hardcopy or microfiche; and summary statistics are published in the following FAA publications: Air Traffic Activity, Military Air Traffic Activity, FAA Statistical Handbook of Aviation, Census of U.S. Civil Aircraft, Airport Activity Statistics of Certificated Route Air Carriers, Commuter Air Carrier Operator (as of September of each year), and U.S. Civil Airmen Statistics. *Availability:* All output from the Aviation Activity Information Data System is available to the public, either for sale or for review within FAA.

Agency Contact: Information Operations Branch; Department of Transportation, AMS-220, 400 7th St. SW, Washington, DC 20590; (202) 426-6791.

S01102-007

Aviation Forecast Information.

OMB Funding Title/Code: Operations / 69-1301-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Airline Passenger Traffic; Airmen; Air Traffic; Aviation; Aviation Forecasting; Forecasting.

Purpose: The FAA publishes annually a 10-year national forecast of aviation activity of which the latest is entitled, Aviation Forecasts 1977-1988. Included are forecasts for enplaned passengers, revenue passenger miles, cargo, air carrier and general aviation fleet and activity levels, engine and aircraft production, and total air carrier, general aviation, and military activity at FAA-operated air traffic control facilities. This publication supports internal planning and budgeting activities as well as advising the public of current and expected trends. In addition to these regularly published series, the Aviation Forecast Branch also produces special industry and forecast studies for use in policy formulation. *Input:* Data are derived from: FAA Facility Reports of Activity, FAA Airmen and Aircraft Registry, CAB Airline Reports, census reports, special surveys, and Economic Forecasting Services. *Content:* The system contains: Aircraft Operations Counts, Daily by Facility, by Category of Flying; Instrument Operations Counts, Daily by Facility, by Category of Flying; Instrument Flight Rule Aircraft Handled, Monthly by Facility, by Category of Flying; Flight Services, Monthly by Facility by Category of User; Airmen Annual, by Type Certificate, by Age, by Sex, by Address; Aircraft Annual, by Make-Model, Age, and Based Airport; Passenger and Operational Statistics by Airline, Airport, Origin; and Destination, Fare Basis, Complete Financial Statistics; Aircraft and Engine Production, Exports and Imports Monthly by Make and Model; Cost and Operational Statistics for Noncommercial Aviation; and Total Economic and Demographic Data by County. *Output:* Annual forecast documents and special studies are the principal system outputs. *Availability:* Reports are publicly available from NTIS and through agency distribution.

Agency Contact: Information Operations Branch; Department of Transportation, AMS-220, 400 7th St. SW, Washington, DC 20590; (202) 426-6791.

S01102-008

Aviation System Plans.

OMB Funding Title/Code: Operations / 69-1301-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Airline Passenger Traffic; Air Traffic; Aviation; Transportation Planning.

Purpose: The aviation planning process identifies user needs, develops means by which FAA can meet those needs, and consults with user groups impacted by Agency decisions. *Input:* Information is developed within the FAA on policy factors affecting aviation planning, aviation activity forecasts, planning requirements, intermodal transportation planning, and program funding plans for meeting the forecasted demand for aviation services. Information is derived from the aviation community through the annual Aviation Review Conference and numerous consultative planning conferences, listening sessions, and Intermodal Planning Group meetings, through comments relating to past editions of planning documents, and through a continuing exchange of information. *Content:* The National Aviation System Plan is an annual statement of the funding and scheduling of programs needed to meet realistic requirements of aviation for the next decade. It guides those responsible for formulating future program plans and budget submissions. It serves aviation users who pay user charges, aviation manufacturers who are helping to construct the system, and FAA personnel who develop, establish, operate, and maintain the National Aviation System (NAS). It includes information on policy factors affecting aviation, aviation activity forecasts, and program plans for meeting the challenges of developing a safe, efficient, and adequate NAS. The Intermodal Transportation Planning Handbook establishes FAA policy with respect to intermodal planning and provides guidance on the administration of intermodal planning activities. Additionally, it implants and transmits Order DOT 1130.1 which establishes Intermodal Planning Groups in the field and provides guidance on membership, goals, and functions of the groups and Order DOT 1130.2 which prescribes policy guidelines for DOT involvement in the development, review, monitoring, and evaluation of unified work programs for intermodal transportation planning in metropolitan areas. *Output:* National Aviation System 10-Year Plan is published annually as a printed document. Intermodal Transportation Planning Handbook, a printed FAA directive, is revised as needed. *Availability:* NAS 10-Year Plan is distributed to all FAA offices and facilities, to attendees of the Aviation Review Conference, and is publicly available from GPO. Intermodal Transportation Planning Handbook is an internal FAA directive that is distributed to planning personnel.

Agency Contact: Information Operations Branch; Department of Transportation, AMS-220, 400 7th St. SW, Washington, DC 20590; (202) 426-6791.

S01102-009

Budget Information.

OMB Funding Title/Code: Operations / 69-1301-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Budget Information Systems; Budgets; Resource Allocation.

Purpose: The system provides a data base essential to the decisionmaking process in estimating, programming, and allocating FAA resource requirements for the current year, the budget year, and the year program. For the current year, it provides data needed to establish program funding levels; issues fiscal programs and allotments; insures that total allotments do not exceed appropriations, apportionments, or statutoty limitations; and evaluates program progress against available funds to make necessary redistribution of budgetary resources. For the budget year and the 5-year program, it provides the basis for Agency decisions on levels of projected funding for existing programs and projects, new programs and projects, mix of Agency programs or needed redirection of effort, and related matters that impact on budgetary requirements in future years. *Input:* Input data are derived primarily from the following FAA organizations: 12 regions, 2 centers, the Metropolitan Washington airports, and various offices and services at the Washington headquarters. *Content:* Information includes annual budget estimates; 5-year program estimates; annual program allowances; staffing authorizations; quarterly distribution of funds; summary and detailed information comparing obligations to authorized allowances for each program by object class or project; and details of changes or adjustments made to the original program, quarterly distribution of funds, both within and between programs. *Output:* Output includes annual budget submissions to the Office of the Secretary of Transportation, OMB, and Congress; annual submissions of the 5-year program to the Office of the Secretary of Transportation; internal reports relating to staffing, employment, and funding levels, evaluation of program progress, and redistribution of budgetary resources; and reports to meet requirements of the Office of the Secretary of Transportation, OMB, Congress, GAO, and the Treasury Department. *Availability:* In general, budget estimates and supporting data submitted to the Office of the Secretary of Transportation, OMB, and the Congress are privileged communications and cannot be disclosed to other Government agencies and the public prior to release or publication by the Congress. Reports or portions thereof that relate strictly to past performance are available, generally in hardcopy form.

Agency Contact: Information Operations Branch; Department of Transportation, AMS-220, 400 7th St. SW, Washington, DC 20590; (202) 426-6791.

S01102-010

Engineering and Development Project Management Information.

OMB Funding Title/Code: Facilities, Engineering, and Development / 69-1303-0-1-405; Research, Engineering, and Development / 69-8108-0-7-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Engineering, Research and Development; Technology.

Purpose: This information source is used for planning, establishing, organizing, and monitoring performance on all engineering and development programs. *Input:* Information contained in this source is derived from internal elements of the Federal Aviation Administration's Engineering and Development organizations. *Content:* This source contains information concerning the goals and status of the 21 engineering and development programs. This information includes objectives, program structure, technical approach, resources, and possible implementation. Also included is summary information on long-range direction, past year achievements, as well as expected progress and accomplishments in future years. Research and technology information is maintained on technical efforts both planned and in progress to avoid duplication of efforts. *Output:* Major reports include: Engineering and Development Program Plan Structure and Objectives (Report No. FAA ED-00-C); Annual Report prepared by the FAA Office of Systems Engineering Management which provides program descriptions, highlights, goals, objectives and new system concepts; and research and technology resumes which describe technical efforts both planned and in progress. *Availability:* Output is publicly available upon request. The Engineering and Development Program Plan Structure and Objectives is available through NTIS.

Agency Contact: Information Operations Branch; Department of Transportation, AMS-220, 400 7th St. SW, Washington, DC 20590; (202) 426-6791.

S01102-011

Federal Airports Program.

OMB Funding Title/Code: Grants-in-Aid for Airports / 69-8106-0-7-405; Operations / 69-1301-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Airports; Airport Safety; Certification; Environmental Impact; Grants.

Purpose: This information is used to support Federal involvement in the identification and planning of a National System of Airports (a component of the National Aviation System); support, primarily through grants-in-aid, for airport system and master planning, airport development and operations; airport ground safety (including the administration of the Airport Certification Program for airports served by air carrier certificated by the CAB); and assurance of compliance by recipients of Federal airport assistance with conditions of that assistance. *Input:* Information is derived from both internal and external sources. Basic data on airport physical characteristics (a prime source for NFDC data base) are collected by FAA personnel and mailed in by airport management. National Airport System Plan data are a responsibility of FAA field offices, derived in large measure from airport management, planning agencies, aviation sources (e.g., air carriers) and others; Planning Grant (PGP) and development grant (ADAP) data are a product of sponsor submissions and self-maintained material supplemented by FAA inspections, reviews, and audits. Compliance data are derived from grant files followed up by information obtained by visits, correspondence, and phone calls. Airport Certification data are, first, submitted by applicant airports, verified and supplemented by FAA visits. *Content:* Included is information about airport location and physical characteristics, services, airport activity (for airports in National Aviation System Plan (NASP), planning data (also those in NASP), environmental impact statements and assessment reports to support certain airport planning and development, airport design and construction standards, records on all airport grant projects and airport compliance status, surplus property transfer deeds and related information, relocation assistance guidance, airport certification standards and guidance, data on status of certification compliance including reports of violation, guidance and information on the bird strike program, sanitary landfills, crash/fire/rescue equipment, and other airport safety matters. *Output:* Principal reports include: Annual report of operations under the Airport and Airway Development Act, National Airport System Plan (NASP), advisory circulars, and bird strike report, and Airport Master Record. *Availability:* Data are available to Government agencies and to the public.

Agency Contact: Information Operations Branch; Department of Transportation, AMS-220, 400 7th St. SW, Washington, DC 20590, (202) 426-6791.

S01102-012

FAA Aircraft Management Information.

OMB Funding Title/Code: Operations / 69-1301-0-1-405; Facilities and Equipment / 69-8107-0-7-405; Research, Engineering, and Development / 69-8108-0-7-405; Facilities, Engineering, and Development / 69-1303-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Aircraft; Management Information Systems.

Purpose: This information is used to furnish comparative statistics in key areas of the FAA Aircraft Program to assist in attaining the most effective utilization of resources. *Input:* Information is derived from information furnished the Aircraft Programs Division, AFS-700, by users of FAA owned and/or operated aircraft. *Content:* Information includes aircraft type, number, location, and mission assignment, operating and maintenance cost; aircraft program data on flight inspection, airspace and procedures programs; aircraft maintenance, utilization, and availability; and aviation fuel consumption. *Output:* Principal reports include: Aircraft Fleet Inventory and Aircraft Program Data "Feedback.". *Availability:* Data are available to Government agencies and the public on request.

Agency Contact: Information Operations Branch; Department of Transportation, AMS-220, 400 7th St. SW, Washington, DC 20590; (202) 426-6791.

S01102-013

FAA Facilities Information.

OMB Funding Title/Code: Operations / 69-1301-0-1-405; Facilities, Engineering, and Development / 69-1303-0-1-405; Facilities and Equipment / 69-8107-0-7-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee, *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Airports; Construction Costs; Transportation Planning.

Purpose: This information source is used to produce data required by FAA management to plan, construct, modify, manage, and evaluate the facilities owned and/or maintained by the FAA to support the National Airspace System. *Input:* Information is derived from internal elements of the Agency. Data to support budgeting and planning for facility construction originate in the regional offices and are combined with headquarters cost data. Configuration information, as well as data about frequencies and power levels, is maintained in headquarters. Information on the physical status of construction projects and performance of operating facilities is generated by region and sector field offices. Statistical data concerning facilities are produced in the regions and headquarters. *Content:* Information is about facility configuration (including frequencies and power levels), cost estimates of construction and installation to support budget submissions, physical status of facility installation projects, and facility data (identification, location, performance ownership, power type, and maintenance logs). Most data are updated at least monthly although high priority performance data are imported daily. *Output:* Major reports include: Frequency Master File (monthly, hardcopy), Physical Status Reports (weekly, hardcopy and tape), Facility Master File (monthly, hardcopy and tape), Facility and Service Outage Reports (monthly, hardcopy and tape), and Line Performance Reports (monthly, hardcopy and tape). *Availability:* Most data are available to Government agencies on computer tape.

Agency Contact: Information Operations Branch; Department of Transportation, AMS-220, 400 7th St. SW, Washington, DC 20590; (202) 426-6791.

S01102-014

General Accounting System.

OMB Funding Title/Code: Operations / 69-1301-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accounting; Airports; Financial Management; Grants; Resource Allocation.

Purpose: This information source is used to provide financial information on resources, liabilities and obligations, disbursements, revenues, and costs to meet the management needs of FAA and the reporting requirements of OMB, Treasury, GSA, GAO, and Congress. *Input:* Information is produced by the various FAA accounting divisions in the process of making or receiving payments for goods or services. *Content:* The source contains financial data relative to: 1) FAA operations; 2) air navigation facilities and equipment; 3) inventories; 4) other assets, liabilities, and equity; 5) grants-in-aid for airport planning and development; 6) aviation war risk insurance coverage, claims, and expenditures; 7) aircraft loan guarantee program; 8) operation, maintenance, and construction of Washington National and Dulles International Airports; 9) research, engineering, and development for acquisition and modernization of facilities and equipment; 10) reimbursable work for other Federal agencies; and 11) appropriation and fund control. Financial data are updated and reported monthly with certain reports on a quarterly or annual basis. Selected data are reported annually by geographic location, i.e., State, county, SMSA, and congressional district. *Output:* The source maintains financial data in machine-readable form, microfilm/microfiche, and/or paper. External reports, on a local and national level, are generated to meet requirements of OMB, Treasury, GSA, and other Government agencies. Internal reports are generated at the local and national levels, as appropriate, to monitor Agency programs and to support budget presentation and execution. In addition to the usual accounting reports, a comprehensive FAA Annual Financial Report is prepared showing results of current year operations, along with comparative data and narrative explanations. *Availability:* Data are available to other Government agencies on paper to meet their reporting requirements.

Agency Contact: Information Operations Branch; Department of Transportation, AMS-220; (202) 426-6791.

S01102-015

National Airspace System Operational Information

OMB Funding Title/Code: Operations / 69-1301-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Aeronautical Charts; Airports; Air Routes; Airspace (Law); Navigation Aids.

Purpose: This information source is used to produce the aeronautical charts, flight publications, and operational data used in operating the National Airspace System. *Input:* Information is derived from internal and external elements of the aviation community. The airspace configuration and flight procedures are the product of an identified operational requirement and designated by rulemaking action. The physical characteristics and operational status of the navigational and communications components of the airspace and the airports in the system are collected from the operators of the activities. Information is received from other Federal agencies and local governments as well as other elements of the aviation community. *Content:* Information is about airports (identification, location, physical characteristics, and services), obstructions, navigational aids and communications facilities (locations,

dealing with cycle inventory planning, accomplishment, and adjustment; all depot activities; ordering; replenishment; internal and external support furnished, warehousing; shop support; engineering modifications; address and supply support code directories; stratification; item identification; requisition records; cataloging; identification of potential excess; provisioning; Redstrip and Milstrip operations; number, type, and location of projects, value of materiel on hand, due-in, and excess; and effectiveness of support programs considering both supply source and users worldwide. *Output:* Principal output is: FAA Supply Catalogs and Cross Reference Lists, Requisition Register, Operating Materiel Inventory Management Report, Operating Materiel Stratification Summary Report, FAA Address List, Supply Support Code Directory, DOD Supply Catalogs, Controlled Materials, Controlled Materials Usage Report, Stratification of Depot Project Inventory, Regional Project Materiel Management Report, Unassigned Project Materiel Report, System Analysis Report, and other operational system prepared reports resulting from cycle processing. Data are produced on demand (either hardcopy or machine listings). *Availability:* All data are available through Logistics Service, which is also the source for interpretive assistance. In addition, much of the financial data is obtainable from FAA. Before releasing data, Logistics Service shall assess its accuracy, safeguard proprietary data and determine its susceptibility to misinterpretation, attaching interpretive guidance as required.

Agency Contact: Information Operations Branch; Department of Transportation, AMS-220, 400 7th St. SW, Washington, DC 20590; (202) 426-6791.

S01103-001

Motor Carrier and Shipper Census/Identification.

OMB Funding Title/Code: Motor Carrier Safety / 69-0552-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Common Carriers; Hazardous Substances; Interstate Commerce; Motor Vehicles, Shipping; Transportation of Hazardous Substances.

Purpose: The Federal Motor Carrier Safety Regulations (49 C.F.R. 385-399) are applicable to interstate motor carrier operations, and the Federal Hazardous Materials Regulations (49 C.F.R. 170-179) apply to both shippers and carriers of hazardous materials. There is no Federal registration requirement for these groups. As individual operating entities are identified, they are notified of their duties and responsibilities under these Federal laws. Identifying and descriptive data about them are obtained for inclusion in the ADP system which provides for retrieval by any of several identifying characteristics. Data are used in identifying on a national basis all firms subject to these safety laws and their compliance with regulations. The system also provides for general and selective mailing lists. *Input:* Data are derived from prescribed report forms (MCS0135 and 135A) prepared by Federal Government personnel based on interview or correspondence with officials of motor carrier and shipper entities. The system is updated as changes are determined. *Content:* The system consists of a master record of carriers and shippers domiciled in the United States, Canada, and Mexico. Carrier identifiers include unique identification number; name, address (including county, State, and zip code), and staff member territorial code; organizational structure, i.e., corporation, partnership, or individual; carrier classification (e.g., private, common); fleet size; commodities transported; geographic area of operations; date served with regulations; and date of last Federal safety inspection survey. Shipper identifiers are similar. The system is updated quarterly. Census statistics are made available at the end of each quarter. The system provides other data on call. Subsystems are being developed with regard to various compliance indicators, useful in managing and administering the Federal Motor Carrier Safety Program. *Output:* Principal reports are: Carrier and Shipper Census Data (quarterly) and other data as deemed appropriate or upon request. *Availability:* The system is intended primarily for internal use. Data will be made available to other governmental agencies and the general public as authorized by the Administration.

Agency Contact: Office of Management Systems; Department of Transportation, HMS-1, 400 7th St. SW, Washington, DC 20590; (202) 426-0630.

S01103-002

Motor Carrier Accident Reports System.

OMB Funding Title/Code: Motor Carrier Safety / 69-0552-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Accidents; Highway Safety; Motor Carrier Accidents; Motor Transportation; Safety.

Purpose: These are the only highway accident reports directly collected by the Federal Government and are specifically related to the Motor Carrier Safety Act (49 U.S.C. 301) and the Federal regulations promulgated thereunder (49 C.F.R. 394). The data obtained from these reports provide critical information for the development and evaluation of highway safety regulations and the administration of the Federal Motor Carrier Safety Program. *Input:* Reports of accidents involving motor vehicles operated by motor carriers of property or passengers in interstate or foreign commerce provide the input for this system. The reports are filed by the carriers and include accidents involving death, injuries requiring treatment away from the accident scene, or property damage of $2,000 or more. *Content:* Accident reports include description of reporting motor carrier, time and place of accident, description of accident, description and condition of carrier's vehicle, identification of other vehicles involved, weather and light conditions, and type of road. *Output:* Major system output includes annual reports summarizing accident data for all motor carriers (hardcopy), reports summarizing accident experience of individual motor carriers for use in compliance reviews (hardcopy), and special reports dealing with specific types of safety problems, e.g., fire (hardcopy). *Availability:* Most reports are publicly available.

Agency Contact: Office of Management System; Department of Transportation, HMS-1, 400 7th St. SW, Washington, DC 20590; (202) 426-0630.

S01103-003

Highway Statistics System.

OMB Funding Title/Code: Federal-Aid Highways / 20-8102-0-7-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Drivers; Highway Research, Motor Fuel Taxes, Motor Vehicles; Revenue; Toll Roads, Travel

Purpose: These are the only reports to the Federal Government of State data concerning numbers and characteristis of registered vehicles, driver's licenses, motor fuel consumed, tax and other highway related revenue, highway bonding, toll financing, roadway extent and characteristics, expenditures by type of governmental highway activity, highway travel extent and characteristics, construction costs, and materials in accordance with 23 U.S.C. 307 and 402. The data obtained from these reports provide a body of information used in the planning, administration, and monitoring of the Federal highway programs. *Input:* With the exception of total public road mileage and travel data required for the administration of 23 U.S.C. 402, data are not mandatory and are provided primarily by State highway agencies as part of the highway planning program authorized by 23 U.S.C. 307. Data are primarily byproducts of State

operational characteristics), the configuration of the airspace, airway and route descriptions, airway/route fixes, holding patterns, terminal flight procedures, and special use airspace descriptions. *Output:* A substantial amount of the information is in machine-readable form and can be queried. Among regularly published reports are: Aeronautical Charts, The National Flight Data Digest (NFDD), and NOTAM (A teletype message containing a Notice to Airmen). *Availability:* Data are available to Government agencies and to the public on computer tape or in printed format to requestor's specifications. Direct access is available to Government agencies and for internal use. The information is not classified. Publications are available through normal Government publication channels.

Agency Contact: Information Operations Branch; Department of Transportation, AMS-220, 400 7th St. SW, Washington, DC 20590; (202) 426-6791.

S01102-016

Procurement Information.

OMB Funding Title/Code: Operations / 69-1301-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Contractors; Contracts; Government Procurement; Procurement

Purpose: This information source is used to accomplish the national procurement policy, standards, goals, systems, procedures, planning, and labor compliance programs for placement and administration of all prime and related contracts in support of national programs of the Agency. *Input:* Information is primarily derived from internal enterprises and developed into public/private categories of data. Specifically, the sources are various business firms, Defense Contract Audit Agency, Small Business Administration, and FAA regions and centers. Major categories of input data are technical and cost proposals including responses to Invitation For Bids, which require replies to many questions such as industry small business size standard, minority business, disclosure statement - cost accounting practices and certification, and eligibility for preference as a labor surplus concern. *Content:* Information includes: procurement office; kind of action, modification, termination for default, termination for convenience, completed, deletion; contract number; modification number; date of action; type of contract; and the detailed contract and procurement statistics. Additional source data documents consist of bidders lists including debarred bidders, contract status of delivery records, labor compliance reports, labor dispute reports, labor standards and investigation reports, policy and plans including implementation directives, pricing analyses, procurement request completion forecast, project status, section 8(a) award reports, small business assistance, and waivers/exemptions to procurement directives. *Output:* Principal output is: 1) Procurement Action Report (Contract Information System). Data submitted on each contract exceeding $2500 and submitted no later than the tenth day of the month following the month in which the award (new contract/contracts) is made. Modifications, contract completions and terminations, updating the file no later than the tenth day of the month following the month in which the action was taken. Any data from the Contracting Information System are available; 2) Report on Procurement by Civilian Executive Agencies-semiannual; and 3) Minority Business Reports-annual, machine-readable, able to be queried. Report is in tabular form. *Availability:* Output is restricted to internal use only.

Agency Contact: Information Operations Branch; Department of Transportation, AMS-220, 400 7th St. SW, Washington, DC 20590; (202) 426-6791.

S01102-017

Real and Personal Property Information.

OMB Funding Title/Code: Operations / 69-1301-0-1-405; Operatio and Maintenance, Metropolitan Washington Airports / 69-133 0-1-405; Construction, Metropolitan Washington Airports / 6 1333-0-1-405; Facilities and Equipment / 69-8107-0-7-405.

Congressional Relevance: *House* Committee on Appropriatio Transportation Subcommittee; *House* Committee on Public Wor and Transportation; *Senate* Committee on Appropriations: Tran portation Subcommittee; *Senate* Committee on Commerce, Scienc and Transportation.

Subject Terms: Government Property; Leases; Property; Real Property

Purpose: This information source provides data on real and pe sonal property used for managing and accounting of property Agency programs. *Input:* Information derived from Sub-Washin ton, regional offices, is collected from property records, lease recor files, and data tabulated from ADP records. *Content:* Data availab include: Real property owned and leased; personal property in-us record of physical inventory of personal property in-use; survey a tions; loans and loan agreements; excess and surplus property disp sition; vehicle management data; rent free space authorized; GS space occupied by FAA (SLUC); administrative space standards ar tilization rate; facility location by congressional district; employe housing (residential); reporting and disposal of real property; transf to Government of real property; employee service (commissary); ar number, types, and cost of utility contracts. *Output:* Principal ou put consists of: Annual Report of Real Property Owned by th United States, GSA Form 745, (hardcopy); Annual Report of Re Property Leased by the United States, GSA Form 745A (hardcopy Annual Report of Motor Vehicle Data, SF 82 (hardcopy); Quarter Report Reduction Miles Operated (hardcopy-letter); Semi-Annu Report of Utilization and Disposal of Excess and Surplus Person Property, SF 365 (hardcopy); Summary of Number of Installation Owned by the United States, GSA Form 1209 (hardcopy); Summar of Number of Installations Leased by the United States, GSA For 1209A (hardcopy), and Rental Housing Rate Report (hardcopy *Availability:* Data are available to Government agencies and to th public on tape or in printed format to requestor's requirements. Th information is not classified.

Agency Contact: Information Operations Branch; Department o Transportation, AMS-220, 400 7th St. SW, Washington, DC 2059 (202) 426-6791.

S01102-018

Supply Information.

OMB Funding Title/Code: Operations / 69-1301-0-1-405; Facilitie and Equipment / 69-8107-0-7-405; Facilities, Engineering, an Development / 69-1303-0-1-405; Operation and Maintenance, Me ropolitan Washington Airports / 69-1332-0-1-405.

Congressional Relevance: *House* Committee on Appropriation Transportation Subcommittee; *House* Committee on Public Work and Transportation; *Senate* Committee on Appropriations: Tran portation Subcommittee; *Senate* Committee on Commerce, Scienc and Transportation.

Subject Terms: Inventories; Management Information Systems; Material Supplies.

Purpose: This information provides data required to eva.uat Agency supply support programs, assist customers of the progra s to identify requirements and obtain supplies with a minimum o effort, furnish Material Management Data for program planning, an establish requirements for controlled materials. *Input:* Informatio is obtained from internal sources regarding availability of supplie requirements, value of inventory, amount and value of issues an receipts, financial transfers, and effectiveness of programs. DOI furnishes item identification, management data, catalogs, and allot m nts of controlled materials. Other Government agencies, such a Department of Commerce and GSA, furnish additional managemen data. *Content:* This system contains a broad scope of informatio

and local planning, accounting, and administrative procedures. *Content:* Principal reports include State highway income and expenditures, local road and street finance reports, State motor fuel tax collections, State motor vehicle registrations, travel and accident report, mileage reports, truck weight reports, speed trend reports, and contract award reports. *Output:* Principal reports are Highway Statistics, National Truck Characteristics Report, Interstate System Traveled-Way Traffic Map, and special hardcopy reports as required. *Availability:* Most hardcopy reports are published and available to the public. Computer tapes are made available to the public on request.

Agency Contact: Office of Management Systems; Department of Transportation, HMS-1, 400 7th St. SW, Washington, DC 20590; (202) 426-0630.

S01103-004

Highway Research Information System (HRIS).

OMB Funding Title/Code: Federal-Aid Highways / 20-8102-0-7-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Bibliographies; Highway Research, Research, Safety, Transportation.

Purpose: HRIS was established to permit rapid access to information about highway-related research and the results of completed research throughout the world. *Input:* The input comes from many domestic and foreign sources. Major contributors are FWHA, Transportation Research Board, State highway agencies, National Safety Council, International Road Federation, and the Science Information Exchange of the Smithsonian Institution. *Content:* The Research in Progress Records consist of the title, performing agency, investigator, funding agency, accession number, and summary statement. The Document Records consist of a record number, title, abstract, author, and availability data. *Output:* Output is in the form of file searches (batch and on-line), monthly current awareness reports by subject area, and the quarterly publication, HRIS Abstracts. *Availability:* Output is publicly available for a fee from the Transportation Research Board, National Academy of Sciences.

Agency Contact: Office of Management Systems; Department of Transportation, HMS-1, 400 7th St. SW, Washington, DC 20590; (202) 426-0630.

S01103-005

National Highway Needs.

OMB Funding Title/Code: Federal-Aid Highways / 20-8102-0-7-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Forecasting, Highways, Simulation, Transportation Models, Transportation Planning.

Purpose: This system was designed to inform the Congress of the extent, condition, and performance of the existing highway network and future highway needs and to provide information for developing policy on the direction of the Federal highway program and for assessing the impacts of different highway investment programs. *Input:* Data are provided by State highway agencies periodically as the need to update the existing data base arises. *Content:* The national highway needs data system completely describes and characterizes the national highway system except for local roads and streets. Highway mileage is shown by its functional classification (arterial or collector) and location (urban or rural). Number of lanes, lane width, access control, and other geometric data are given as is structural information such as pavement surface type and conditions; traffic conditions such as congestion factors and percent truck, and information on structures such as bridges; current and forecasted travel by highway system and area; and the cost and location of current and future needed highway improvements. Among the several computer models employed in this system are: 1) Transportation Resource Allocation Study (TRANS)-assesses the impacts of national transportation investment strategies, mainly in urban areas; 2) National Highway Network Model-assesses impact of changes in socioeconomic intercity highways; 3) Pardee Model-assesses environmental impact of national highway investment strategies; 4) Highway needs sensitivity models-test how highway needs are affected by such variables as performance standards and travel; 5) Highway needs simulation models-simulate highway investment requirements for given costs, performance standards, and travel forecasts; and 6) Harris model-evaluates regional economic and environmental impacts of alternative highway systems. *Output:* Principal output includes biennial highway needs reports to Congress, Federal Highway Administration policy, and proposed legislation and special reports on highway needs, impacts of alternative highway investments, and various other aspects of the highway program. *Availability:* The biennial highway needs reports to Congress are public documents. Occasional special reports are available to the public. Special computer runs and analyses for developing policy positions and proposed legislation are for internal use only.

Agency Contact: Office of Management Systems; Department of Transportation, HMS-1, 400 7th St. SW, Washington, DC 20590; (202) 426-0630.

S01103-006

Procurement Management Information System (PMIS).

OMB Funding Title/Code: Federal-Aid Highways / 20-8102-0-7-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Contractors, Contracts, Federal Aid Highway Program, Government Procurement, Highways, Management Information Systems, Procurement.

Purpose: The PMIS is to assist in the management of the Federal Highway Administration's (FHWA) direct Federal contracting program. The system consists of two independent subsystems: preaward and postaward. In the preaward system, the status of all service requisitions is recorded, updated, and made available to contract negotiators and management biweekly. In the postaward system, the award status of all open contracts, including completion of work and audit requests, is recorded, updated, and made available to contract administrators and management biweekly. In both subsystems, data are entered or changed via CRT terminals. *Input:* In the preaward system, the following data elements are included: dates on which requisitions are received, requests for proposals (RFP's) are issued and closed, evaluations are started and completed, and negotiations and reviews are completed; requisition and RFP number, office identification, type of requirement and negotiator assigned; total cost by appropriation; title of project; and description of events. The postaward system maintains all significant contract data elements concerning the status of each contract. These include dates on which milestones are scheduled and final reports are due, payments are made, costs by obligation category are recorded, audits are scheduled and completed, and descriptions of significant events and request for close-out documents are listed. Information for both subsystems is provided by contract negotiators and administrators located within the Office of Contracts and Procurement. *Content:* Output is generated for both preaward and postaward activities on a biweekly basis. Special reports are available to FHWA management upon request. No geographic information is contained in the preaward system. The postaward system contains geographic data on contractors, including

their location by State, county, city, and congressional district. *Output:* All reports are generated biweekly. Preaward reports are the negotiator report, RFP report, management report, and procurement analysis report. Postaward reports are the administrator report, contract number report, biweekly reminder report, and contractor/contract manager digest listing report. All reports are hardcopy. Records are displayed and updated by CRT terminals. The system's query capability is also via CRT terminals. *Availability:* The PMIS is primarily for internal use only. Some data elements such as contractor location and type of contract in the postaward system are used to generate special one time requests for information and are available to the general public upon specific request.

Agency Contact: Office of Management Systems; Department of Transportation, HMS-1, 400 7th St. SW, Washington, DC 20590; (202) 426-0630.

S01103-007

PR-37 Project Status Record.

OMB Funding Title/Code: Federal-Aid Highways / 20-8102-0-7-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Federal Aid Highway Program; Highways; Resource Allocation.

Purpose: This system provides fiscal and statistical information on the distribution and utilization of Federal highway funds. *Input:* The data include apportionments, allocations, allotments, and obligations of funds. *Content:* Content includes location and statistical description of individual projects and status and fiscal record of individual projects and the various Federal highway funds. *Output:* Principal reports are tables showing status of all federally funded highway programs. *Availability:* Reports are used by the Executive Branch, Congress, highway industry, and the general public. Information is available for specific projects, areas, or time periods.

Agency Contact: Office of Management Systems; Department of Transportation, HMS-1, 400 7th St. SW, Washington, DC 20590; (202) 426-0630.

S01104-001

Accounting System.

OMB Funding Title/Code: Office of the Administrator / 69-0700-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Environment and Public Works.

Subject Terms: Accounting Systems; Financial Management.

Purpose: This system is designed to enable the Federal Railroad Administration (FRA) to control and manage appropriated funds and revolving funds, to provide financial information to FRA management and to budget officials of the Office of the Secretary, and to satisfy the reporting requirements of OMB and the Treasury Department. *Input:* Input includes obligations, disbursements, accruals, undelivered orders, receivables, payables, payroll, travel, property, loans, grants collections, miscellaneous receipts, reimbursements, refunds, loan guarantees, transfers, warrants, allotments, apportionments, and advances. The major source of input is FRA; payroll data are furnished by the Federal Highway Administration; appropriation warrants are from Treasury; and apportionments are from OMB. *Content:* The information content of the system consists of the input listed above controlled by a manually maintained general ledger and books of original entry and supported by an automated allotment ledger. The Alaska Railroad accounting system is separate from the FRA headquarters system. Accounting in CONUS is centralized and covers the activities of five regions and the Transportation Test Center at Pueblo, CO. The principal subject matter is accounting, and the information is updated daily. *Output:* Internal reports are prepared monthly as ADP printouts listing by appropriation breakouts by major and subobject class, programs, cost centers, and fund administrators. External reports submitted monthly include: Report of Budget Execution, Report of Obligations and Statement of Transactions; quarterly: Report of Selected Balances for Stating Budget Results on an Accrual Basis (BA-6727 and BA-6728); annually: Statement of Unexpended Balances of Appropriations and Funds, Statement of Financial Condition and Report of Advances and Report of Federal Outlays (FIXS). External reports are prepared manually. There is no query capability in the ADP system. *Availability:* Reports are for internal use only.

Agency Contact: Office of Management Systems; Department of Transportation, RAD-1, 400 7th St. SW, Washington, DC 20590; (202) 426-0864.

S01104-002

Grade Crossing Inventory System (GCIS).

OMB Funding Title/Code: Office of the Administrator / 69-0700-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Environment and Public Works.

Subject Terms: Grade Crossings; Intersections; Railroad Crossings; Railroad Safety.

Purpose: The system is to maintain a current computer file of all rail-highway crossings in the country. This includes all public and private crossings as well as grade separations. Every crossing has been assigned a unique identification number. The information is used by States and railroads to establish priorities for grade crossing improvements. The file is also used for research in the grade crossing area. *Input:* Updates to system information are furnished by States and railroads. *Content:* For all types of crossings, information such as identification number, railroad, railroad division, subdivision, milepost and branch, State, county, city or nearest city, street or highway, and crossing type is available. In addition, for public at grade crossings, more detailed information is available. This information includes number of daily train movements, train speeds, type and number of tracks, details of crossing protection both active and passive, crossing angle, number of traffic lanes, daily highway traffic volume, pavement markings, advance warning signs, crossing surface, highway system, percentage of trucks, and other items. The system is updated continuously as updates are received. *Output:* At present the only periodic report containing system information is the annual publication Railroad-Highway Crossing Accidents. System output formats are printed reports, magnetic tapes, or cards. Query capability is very flexible. *Availability:* Output is publicly available and is distributed through this Agency.

Agency Contact: Office of Management Systems; Department of Transportation, RAD-1, 400 7th St. SW, Washington, DC 20590; (202) 426-0864.

S01104-003

Railroad Accident/Incident Reporting System (RAIRS).

OMB Funding Title/Code: Railroad Safety / 69-0702-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Environment and Public Works.

Subject Terms: Accidents; Occupational Health and Safety; Railroad Accidents.

Purpose: By authority of the Federal Railroad Safety Act of 1970 and the Accident Reports Act, as amended, railroads are required to report to the Federal Railroad Administration (FRA) the occupational illnesses of employees, damages to railroad equipment and structures, and injuries to persons arising from the operation of a railroad. The information is used to identify railroad safety problems and support regulatory changes. ***Input:*** Data are received from railroads on the standard FRA Accident Reporting Form monthly, with a summary report at the end of the year. ***Content:*** The principal data elements of the system are railroad codes, casualty information, damage costs, location of accident, train speed, weather, and grade crossing information. ***Output:*** Several periodic output reports are generated including: Accident Bulletin (annually); Rail-Highway Grade-Crossing Accidents (annually); Preliminary Report of Railroad Accidents/Incidents and Resulting Casualties (monthly); and Summary of Accidents/Incidents Reported by all Line-Haul and Switching and Terminal Railroad Companies (monthly). ***Availability:*** Reports are publicly available.

Agency Contact: Office of Management Systems; Department of Transportation, RAD-1, 400 7th St. SW, Washington, DC 20590; (202) 426-0864.

S01104-004

Railroad Research Information Service (RRIS).

OMB Funding Title/Code: Railroad Research and Development / 69-0745-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Bibliographies; Information Services; Mass Transportation; Railroad Research; Transportation and State.

Purpose: Primary objectives of the service (RRIS) are: (1) To maintain a comprehensive and rapidly accessible source of information about ongoing and completed railroad-related research; 2) to disseminate new references as they become available, including non-U.S. railroad information; and 3) to enhance the development and use of repositories of source materials. Information maintained by RRIS covers a broad range of subjects related to the planning, building, maintaining, operating, managing, financing, and regulating of rail transport systems. ***Input:*** Information sources are nationwide. Federal agencies such as FRA, UMTA, TSC, NTIS, DA, SSIE, and others provide information on completed and/or ongoing work. RRIS has exchange or input arrangements with Engineering Index, International Union of Railways (Europe), British Railways, Japanese National Railways, Transportation Development Agency (Canada), Association of American Railroads, and other agencies. Subscriptions for railroad trade publications and other transportation-related periodicals are maintained. ***Content:*** Coverage includes main-line railroads, industrial railroads, rapid transit, light rail, and various advanced systems such as tracked air cushion vehicles, magnetically levitated vehicles, and personal rapid transit systems. Areas of coverage include right-of-way; track structures; train-track dynamics; propulsion, braking, signal, and communication systems; vehicle design; human factors; grade crossings; environmental effects; energy; safety; high-speed transportation; electrification; management systems; railroad economics; freight transport demand; freight operations; logistics; passenger demand and operations; industry structure; Government policy and regulation; and documentation and bibliographies. Geographic coverage is worldwide and data are retrievable by nation, State, metropolitan area, or railroad operator. Coverage extends back to the 1930's but is comprehensive from 1972 to date. The file is constantly expanded and updated. ***Output:*** RRIS publishes semiannual Railroad Research Bulletins which cover accessions for 6-month intervals. These bulletins are not cumulative, and all must be retained for a complete record of RRIS accessions. Special publications are also prepared, some only for agency distribution. Printouts of batchmode and on-line retrievals on special topics are available from RRIS and on-line data bases on request. In addition to such hardcopy products, on-line retrieval and tape output may be available. ***Availability:*** Output is publicly available. Publications and batchmode retrievals are available from Railroad Research Information Service, 2101 Constitution Avenue NW, Washington, DC 20418. Railroad Research Bulletin is sold on subscription basis. Back copies of certain publications are available from NTIS.

Agency Contact: Office of Management Services; Department of Transportation, RAD-1, 400 7th St. SW, Washington, DC 20590; (202) 426-0864.

S01104-005

Track Inspection System.

OMB Funding Title/Code: Railroad Safety / 69-0702-0-1-404

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Inspection; Railroad Safety; Railroad Tracks.

Purpose: This information system is to monitor track conditions on the U.S. railroad. ***Input:*** Data are received from both FRA field personnel and State track inspectors, detailing items inspected and defects found, if any. Data are received on a continuing basis from the FRA field and State track inspectors and are updated monthly. ***Content:*** System data elements include, but are not limited to, FRA inspector code, fiscal year, region code, railroad code, railroad subdivision, violation, location (city and State), track number, milepost of inspection, and defect code. ***Output:*** System output includes the following monthly reports: Inspector Activity Report (by State, railroad, defects or region) Uncorrected Defect Report, Violation Status Report, and Violation Settlement Report. ***Availability:*** Reports are for internal use only.

Agency Contact: Office of Management Systems; Department of Transportation, RAD-1, 400 7th St. SW, Washington, DC 20590; (202) 426-0864.

S01104-006

Waybill Statistics System.

OMB Funding Title/Code: Office of the Administrator / 69-0700-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Carloads; Commodity Shipments; Railroads; Shipping.

Purpose: The system provides vital information to both the railroads and their shippers for cost benefit analysis, market area analysis, and ground transportation analysis. This information about railroad activities provides to the FRA important statistics for economic impact and analysis, commodity analyses, and other areas of rail studies. ***Input:*** All Class I railroads are required to submit to the FRA (ICC) copies of all waybills when waybill numbers end with 1 or 01. The principal data elements are serial and waybill number; number of carloads; origin and destination railroads, station, and territories; rate types, STCC, weight and revenue, short line miles; and AAR car type. ***Content:*** The major output includes Carload Waybill Statistics Report which is published annually; input statistics for the FRA Rail Planning Model (Network Analysis); and Economic Rail Line Viability Studies. The Waybill Statistics System is a one percent sample of all rail commodity movements originating and terminating in the continental United States. Reports are updated annually. ***Output:*** Major output is a yearly Carload Waybill Statistic Report sorted by origin/destination area, displaying total carloads, tonnage, and revenue and important summary statistics of

average short line miles, average carloads, average tonnage; frequent requests for State-to-State flows, frequent requests for commodity analysis, and daily requests for specific railroad commodity flows. *Availability:* The annual carload waybill statistic report is publicly available. However, all other detailed reports must be approved by the ICC/FRA.

Agency Contact: Office of Management Systems; Department of Transportation, RAD-1, 400 7th St. SW, Washington, DC 20590; (202) 426-0864.

S01105-001

Budget Formulation and Reporting System.

OMB Funding Title/Code: Urban Mass Transportation Fund / 69-4119-0-3-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Appropriations; Budget Information Systems; Resource Allocation.

Purpose: This system formulates and monitors the Agency's budget and produces reports to Congress, the public, and OMB. *Input:* Input is received from program elements within UMTA. Financial data come from the Management Accounting and Control System. *Content:* Sources contain program data which was solicited from program shops for use in formulating the Agency's budget, including descriptive analysis of program objectives and projections in relation to their mission within the program. Files contain obligation projections, supporting narratives, justifications, as well as administrative cost data such as telephone costs, rents, and personnel costs. *Output:* Major output includes OMB Circular A-11, Reporting Requirements, Budget Submission Cycle; General Program Inquiries; Congressional Reporting Data; and Departmental Reporting Data. *Availability:* Budget formulation information is for internal use only until the President's Budget is formally transmitted to Congress.

Agency Contact: Office of Management Information Systems; Department of Transportation, UAD-50, 400 7th St. SW, Washington, DC 20590; (202) 426-9537.

S01105-002

Management Accounting and Control System (MACS).

OMB Funding Title/Code: Urban Mass Transportation Fund / 69-4119-0-3-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting; Contracts; Financial Management; Project Management.

Purpose: The system is to provide a vehicle for information dissemination to the Congress, the public, and others; provide for internal management of the program via management reports; and provide for external statutory reporting requirements. *Input:* Information is gathered from project grantees (budget data, progress reports, and accrued expenditures by budget line item), project managers within UMTA (e.g., project remarks and general information), and the accounting shop (e.g., obligations, administrative commitments). *Content:* Data elements maintained include project name, project number, project description, project address, project status, program code, total cost, net cost, contract execution date, and accrued versus planned/budgeted expenditures. Some 30 output reports are generated by this system. A program allotment status report provides a summary of obligations and reservations by activity within obligational authority and serves as an allotment ledger within the obligational authority. The output measures report can be summarized at any level of a project budget code to show how many products of a certain type were purchased and how many dollars were spent on a particular transportation mode. A capital grants (12.5 percent limitation) report provides a comparison between the capital projects granted within each State and the 12.5 percent limitation imposed by law. The active project status report is a detailed indication of the status of each active project. A project report history provides a complete history of all reports received from a project. The summary financial plan report is a summary of last year's approved funds, this year's budget and approved funds, and next year's budget. *Output:* Reports include Agency General Ledger Allotment Status, Output Measures, and Active Project Status Report. *Availability:* All information is available to the public.

Agency Contact: Office of Management Information Systems, Department of Transportation, UAD-50, 400 7th St. SW, Washington, DC 20590; (202) 426-9537.

S01106-001

Activity Expense and Revenue Tracking System.

OMB Funding Title/Code: Saint Lawrence Seaway Development Corporation / 69-4089-0-3-406.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accounting; Financial Management.

Purpose: This system is designed to maintain constant status of Corporation program expenditures and revenues. *Input:* Annual expenditure plans/periodic expenditure reports and revenues received comprise system sources. *Content:* Expenditures by organizational subunit (biweekly) and revenues (as received) are system information. *Output:* Biweekly organizational subunit expenditure reports (computer runs) are the principal output. *Availability:* The Annual Report is publicly available.

Agency Contact: Office of Program Review, Department of Transportation, Rm-814, FOB 10A, 800 Independence Ave. SW, Washington, DC 20590; (202) 426-7574.

S01107-001

Active and Inactive Contract Program.

OMB Funding Title/Code: Traffic and Highway Safety / 69-0650-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Contractors; Contracts; Government Procurement; Procurement.

Purpose: This system provides a complete inventory of all active and inactive National Highway Traffic Safety Administration (NHTSA) contracts for use by all management personnel. The system was initially designed to aid in the control and closeout of contracts awarded by NHTSA Office of Contracts and Procurement. *Input:* Data are extracted from all NHTSA contracts. Seventy-five new contracts are added and 50 prior contracts deleted each quarter. Two hundred are modified per quarter. *Content:* The system captures and processes all pertinent contractual data, including contract number, contract size, contractor, NHTSA office requesting contract, description of contract, the contract technical manager, dollar amount, type of contract, type of award, effective date, completion date, and contract specialist. This batch processed system is updated quarterly. It presently contains information on 500 active and 350 inactive contracts. *Output:* System output [illegible]

monthly hardcopy listings of active contracts and reports of pertinent contractual data by each contract. *Availability:* Reports are for internal use only.

Agency Contact: Technical Services Division; N48-41, 400 7th St. SW, Washington, DC 20590; (202) 426-2766.

S01107-002

Automobile Accident, Crash Characteristics, and Tape Recorded Data System.

OMB Funding Title/Code: Traffic and Highway Safety / 69-0650-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accidents; Fatalities; Highway Accidents; Safety; Traffic Accidents.

Purpose: This system analyzes auto accident causes and related statistics and cost of auto accidents in terms of morbidity, injuries, car damage, and engineering to change the car. *Input:* System content is a composite of data derived from police data on accidents and data collected by numerous investigation teams. In addition, selected vehicles carry tape recorders, which, after an accident, are sent to DOT for data processing and analysis. *Content:* The system has over 200 different files of accident information. There are sample (percentage) accident files; accident files by county, State, and turnpike; and Multi-Disciplinary Accident Data files. A file can contain a record for each vehicle, each occupant, and each injury in an accident case. There are approximately 600 data elements for each of the four million cases. Some of the major data elements are location codes; dates of accident; precrash, crash and postcrash circumstances; severity of injuries; and occupant seating positions. Some data elements on the tape recorded data files are lateral and longitudinal forces, brake pressure, and speedometer reading. A statistical package activated over an interactive terminal is used to retrieve information from the files producing one-time and periodic reports in varying formats and degrees of complexity. *Output:* Monthly statistical reports (hardcopy) on auto accidents in terms of morbidity, injuries, car damage, and causes of accidents are the principal system output. *Availability:* Reports are publicly available upon individual request.

Agency Contact: Technical Services Division; N48-41, 400 7th St. SW, Washington, DC 20590; (202) 426-2766.

S01107-003

Evaluation Data System for Office of Alcohol Countermeasures.

OMB Funding Title/Code: Traffic and Highway Safety / 69-0650-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accidents; Alcoholic Beverages; Demonstration Projects; Drunken Driving; Highway Accidents; Traffic Accidents.

Purpose: This system is designed to collect statistical data concerning alcohol-related highway incidents and alcohol safety action demonstration projects. *Input:* The Alcohol Safety Action Projects (ASAPs) are DOT-funded demonstration projects that initially operated at 35 nationally distributed sites. These demonstration projects seek to test the efficacy of simultaneously employing several countermeasures (e.g., increased enforcement and presentence investigation) to reduce alcohol-related traffic accidents and deaths. These sites are required to submit quarterly and monthly tables detailing impact and countermeasure data. As many as 26 tables ma required from each site. The tables are sent in printed form b; sites and are keypunched by DOT. *Content:* The ASAP Eva'a Data System is a longitudinal data base; it records the same elements over time. Baseline measures are observations of these elements obtained prior to program implementation. They are for comparison with observations obtained during the program erational period. There are two main files–the financial file an nonfinancial file. Each record in the file represents up to seven of quarterly data for one cell of a table. There are 2,800 reco the financial file and 57,400 records in the nonfinancial file. Dat reported on a quarterly basis, but the submissions are spread formly across the quarter. Retrievals from the file average abo per week, and subsets of the file are accessible on-line. *Output:* to 50 fixed evaluation reports are produced. On request other ge queries are satisfied. *Availability:* Reports are for internal use c

Agency Contact: Technical Services Division; N48-41, 400 7t SW, Washington, DC 20590; (202) 426-2766.

S01107-004

Fatal Accident Reporting System (FARS).

OMB Funding Title/Code: Traffic and Highway Safety / 69-0 0-1-404.

Congressional Relevance: *House* Committee on Appropriati Transportation Subcommittee; *House* Committee on Interstate Foreign Commerce; *House* Committee on Public Works and Tr portation; *Senate* Committee on Appropriations: Transporta Subcommittee; *Senate* Committee on Commerce, Science, and Tr portation.

Subject Terms: Accidents; Fatalities; Highway Accidents; Traffic Ac de

Purpose: This system is designed to collect data for research analysis of the accident environment. The accident environm includes inform ation about the accident scene, all vehicles, and persons physically involved in the accident. This information is u to identify problem areas such as conditions which are presen fatal accidents or which contribute to the occurrence of the accid The information is also used to evaluate the effect of safety coun measure programs and of improvements to the highways or vehic Trends over time or emerging patterns can be detected and th significance analyzed. *Input:* FARS is a computerized file wh can be easily accessed by means of statistical packages such as Ta Producing Language (TPL) and Statistical Package for the So Sciences (SPSS). Its sources consist of police accident reports, d ver's license files, registration files, vital statistics files, and highw dep rtment files. *Content:* Information on all fatal accidents occ ring in the 50 States, the District of Columbia, and Puerto Ric contained in the file. It contains about 250,000 records for appro mately 40,000 fatal accidents. The file is updated monthly until i complete. The FARS data files are on-line. The FARS data may accessed by the highway safety community or the public in gene through the National Highway Traffic Safety Administration. *O put:* Quarterly and annually, FARS 76 Statistical Summaries are sued in hardcopy. *Availability:* Reports are for internal use onl

Agency Contact: Technical Services Division; N48-41, 400 7th SW, Washington, DC 20590; (202) 426-2766.

S01107-005

Financial Management Information and Accounting System (FMIAS

OMB Funding Title/Code: Traffic and Highway Safety / 69-065 0-1-404; State and Community Highway Safety / 69-0651-0-1-4(Trust Fund Share of Highway Safety Programs / 69-8016-0-7-1(Gifts and Donations / 69-8548-0-7-404.

Congressional Relevance: *House* Committee on Appropriatior Transportation Subcommittee; *House* Committee on Interstate ar Foreign Commerce; *House* Committee on Public Works and Tran portation; *Senate* Committee on Appropriations: Transportatic Subcommittee; *Senate* Committee on Commerce, Science, and Tra portation.

Subject Terms: Accounting; Budget Information Systems; Financial Management.

Purpose: This system provides an electronic data processing facility to create and maintain a data base of financial management information. The major functions of this system are to: 1) Validate all input data; 2) accrete new accounts to the various history and master files; 3) apply changes to previously established master records; 4) create exceptions whenever invalid input data are discovered or an inconsistency exists between the input data and an established master record; and 5) produce various accounting, financial, control, and statistical reports. *Input:* The data are derived from Certificates of the Secretary of Transportation, allotment/allowance advices, orders and notices on obligation limitations, contract awards, treasury warrants, transfer of funds vouchers, billings, purchase orders, travel vouchers, payment vouchers, and payroll summary records. *Content:* The specific requirements of the various programs within NHTSA are integrated into the system. A single classification structure is used to record all financial events of the Agency's operations. The integration of the financial processes provides direct source data from one system of accounts for budget evaluation and supports both budget estimates and financial plans. The work of NHTSA is devoted to two primary areas of concern; the State and Community Highway Safety Program and the Traffic and Highway Safety Program. All costs in these programs are recorded by object codes and by budget activity designation that relates to organizational structure. The costs are further subdivided into subactivities and categories. The NHTSA FMIAS is composed of four modules–the interactive data entry facility, the system tables maintenance, the input-edit and update, and the retrieval and reporting system. Transactions enter the system from headquarters or from any of the 10 regional offices. The interactive system operates on a callup basis, usually once per day; the tables maintenance is run as needed about three times per month; the input-edit and update system is run approximately three times per week; and the retrieval and reporting system produces reports on a monthly basis. It is also used as needed for quick reaction, one-time reports. The following master files are maintained: 1) General Ledger financial, 2) Report summary financial, 3) Cash control, 4) Report summary fund control, 5) Allotment ledger, 6) Budget allowance ledger, 7) Commitment document, 8) Document detail, 9) Constant data Code financial, 10) Financial planning, 11) Vendor financial, and 12) Transaction history. *Output:* The principal system output includes: Hardcopy, three times weekly: Edit action report, (transaction and error codes by region) and Transaction Register (transaction information by region). Hardcopy monthly: Trial Balances, by appropriation symbol and account number; Budget and Accounting Report by appropriation, FFY, allotment, and object class; Operating Budget by appropriation, FFY, allotment, and budget allowance; Obligations and Expenditures by appropriation, FFY, constant data code: State and Community Highway Safety by allotment, budget allowance, appropriation, and object class; Project Status Reports by allotment, budget allowance, appropriation, and object class; Document Reports by region, document number, appropriation, and object class; and Travel Costs by organization and employee. *Availability:* None of the reports are publicly available or classified.

Agency Contact: Technical Services Division; N48-41, 400 7th St. SW, Washington, DC 20590; (202) 426-2766.

S01107-006

Highway Safety Literature Search File.

OMB Funding Title/Code: Traffic and Highway Safety / 69-0650-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Highway Safety; Information Services; Safety.

Purpose: The system was designed to catalog, index, and control the circulation of highway safety literature and to provide query capability to obtain details on specified subjects. *Input:* System input is open and report literature, domestic and international, in subject areas related directly to NHTSA. It includes NHTSA contractor reports, selected DOT reports, and other highway safety literature. *Content:* Citations are searchable by title, personal and corporate author, contract and report numbers, and significant terms in the abstract. No thesaurus is currently used. Abstracts are of variable length. File size is approximately 20,000 citations and is updated monthly. *Output:* Daily output consists of hardcopy answers to specific inquiries. *Availability:* Data are publicly available.

Agency Contact: Technical Services Division; N48-41, 400 7th St. SW, Washington, DC 20590; (202) 426-2766.

S01107-007

Motor Vehicle Import Information (MVII) Certification Investigation System.

OMB Funding Title/Code: Traffic and Highway Safety / 69-0650-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Automobile Safety Standards; Compliance; Imports; Motor Vehicles; Safety Standards.

Purpose: This system keeps track of automobiles entering the United States from abroad that are not in compliance with U.S. standards. 15 U.S.C. 1397(a)(1)(A) prohibits importation of nonconforming vehicles except under such conditions as the Secretaries of the Treasury and Transportation may provide by regulation, such conditions to include posting of and conformance with standards. 15 U.S.C. 1403 requires the manufacturer to affix a label to those vehicles certified as conforming to the applicable standards. *Input:* Automobiles must be corrected within 120 days. Only those entries suspected of nonconformance or improper entry are entered into the MVII system. Information is taken from the entry declaration Form HS-7. *Content:* Information consists of name and address of importer; port and date of entry; entry number; make, model, chassis serial number, and date of manufacture of vehicle; and entry alternative on declaration Form HS-7. These items are entered into MVII upon initial receipt and review of declaration. The system contains approximately 11,800 case files. It is updated upon a change in status of an existing case or upon receipt of an initial declaration. *Output:* As required, hardcopy is produced. Warning letters to owners and letter of inquiry to manufacturers are examples. Reports of Preliminary Customs Investigation and Reports of Import Certification Inquiry (monthly, hardcopy) are also produced. *Availability:* Reports are for internal use only.

Agency Contact: Technical Services Division; N48-41, 400 7th St. SW, Washington, DC 20590; (202) 426-2766.

S01107-008

OSE Periodic Computerized Production Reporting System.

OMB Funding Title/Code: Traffic and Highway Safety / 69-0650-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Automobile Safety Standards; Compliance; Defective Products; Motor Vehicles; Recalls; Safety Standards.

Purpose: The Office of Standards Enforcement (OSE) reporting system periodically produces both compliance test information and investigatory case status data. The raw data input of compliance test results and investigatory case status information is encoded into the system on a monthly basis. The purpose of this system is to supply management with additional information in order to plan future programs and necessary personnel requirements. *Input:* OSE Personnel furnish status of complaints and/or investigations and results of compliance test programs. *Content:* The OSE reporting system currently encompasses approximately 34 Federal motor vehicle safety standards which result in approximately 2,200 compliance tests conducted on an annual basis. The system design incorporates a multiple file data base. These files (10 major and 8 sort and transaction) reside on two separate 3330 disk packs and are accessed either in a direct access or a sequential mode. The data are divided into two types: certification information request (CIR) and compliance test status. The CIR and compliance data each reside on their own master files and are updated by using the data set technique. Both files contain associated sort indexes which are created at retrieval time. At present there are file report generators which produce seven major reports, six on a monthly basis and one report quarterly. *Output:* Monthly, hardcopy output produced includes Compliance Report, CIR Status Report, Monthly Investigatory Case Summary Report, CIR Index Report, OSE Quarterly Report, Monthly Penalty Report, and Monthly Update on Manufacturers Addresses. *Availability:* Reports are for internal use only.

Agency Contact: Technical Services Division; N48-41, 400 7th St. SW, Washington, DC 20590; (202) 426-2766.

S01107-009

Uniform Tire Quality Grading Data Management System (UTQG).

OMB Funding Title/Code: Traffic and Highway Safety / 69-0650-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Safety Standards; Tires.

Purpose: The Uniform Tire Quality Grading (UTQG) rule requires NHTSA to provide the UTQG Field Test Center for industry use and compliance testing. *Input:* All traction and treadwear testing is done at the UTQG Test Center. Traction data are recorded in three formats: analog strip charts and digital printer tapes both of which must be read by hand and entered into the computer, and digital cassette tape which can be fed into the terminal for transmission. Treadwear data are recorded in two formats: digital printer tape and Binary Coded Decimal (BCD) input directly into the terminal. Support data for both traction and treadwear are entered by hand through the terminal keyboard. Much of the data are machine-readable (approximately 40-50 percent), but the amount and type of data which are machine-readable will change as testing dictates. *Content:* The system encompasses one regulation with six major areas of responsibility, i.e.; treadwear, traction, temperature resistance, tire inventory, test center schedules, and quality control. Testing under the regulation results in approximately 1,530 tests annually: 80 treadwear monitoring tests, 600 traction monitoring tests, 200 treadwear compliance tests, 100 traction compliance tests, 50 temperature resistance compliance tests, 250 treadwear special tests, and 250 traction special tests. The system incorporates a multiple file data base, and these files reside on two separate 3330-1 disk packs. Each of the six areas of responsibility resides in its own master file and is updated daily, weekly, or as the need arises. The files contain edit routines, sorting indexes, reformat programs, and analysis and reporting programs. *Output:* As required, hardcopy plots and test results are produced. *Availability:* Reports are for internal use only.

Agency Contact: Technical Services Division; N48-41, 400 7th St. SW, Washington, DC 20590; (202) 426-2766.

S01107-010

Traffic Safety Programs Management Information System (TSP/MIS).

OMB Funding Title/Code: Traffic and Highway Safety / 69-0650-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accidents; Driver Licensing; Emergency Medical Services; Traffic Laws; Traffic Management.

Purpose: This system provides critical information to support effective management of a highway safety program. *Input:* Data enter the system (files stored on a CDC 6600) from TSP personnel by interactive terminal. Forms containing data about traffic records, traffic laws and regulations, vehicle requirements, traffic education, driver licensing, police traffic services, traffic courts, and emergency medical services are prepared by each region for each State and submitted for entry once a year. *Content:* The data base contains 56 records and is updated annually. Each record contains 316 data elements. The system has on-line query capabilities providing access to critical information. *Output:* Annual summary reports, detailed expansion reports on request, and ad hoc reports on request are produced in hardcopy. *Availability:* Reports are for internal use only.

Agency Contact: Technical Services Division; N48-41, 400 7th St. SW, Washington, DC 20590; (202) 426-2766.

S01107-011

Vehicle Accident and Crash Simulation Models.

OMB Funding Title/Code: Traffic and Highway Safety / 69-0650-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accidents; Automobiles; Models; Motor Vehicle Safety; Simulation; Traffic Accidents.

Purpose: These models are used to simulate car crashes (frontal, side impact, etc.) and the motions of a crash victim characterized as a chain of rigid bodies; analyze auto accident data; simulate the planar dynamics of an automobile occupant involved in a longitudinal collision; provide a means of reconstructing automobile accidents as well as evaluating the merits of present safety devices and developing improved data on human tolerances to injury; and quantify the force-time characteristics of vehicle structure and occupant restraint systems which will satisfy human tolerance limits and structural contraints. *Input:* Parameters are supplied by users of particular models. *Content:* Some of the data elements (parameters) required to operate a model are inertia tensors, locations of joints, rotational stiffness of each joint, mutual force deflection, geometry of the contact surfaces, material properties, initial and boundary conditions, number of time steps, time increments, number of beam cross section types, integration constants, forcing functions, constraint equations, and optimization functions. Types of output provided are echo of input data, forces, displacements, velocities and accelerations in hardcopy print and plot formats. Models included in the system are: Dynamic Simulation of Motorcycles, 3-Dimensional Vehicle Dynamics, Hybrid Vehicle Handling Program, Articulated Vehicle Dynamics System (AVDS-3), MAIN, Vehicle to Vehicle Side Impact Simulation Model, Continuous System Modeling Program (CSMP), Finite Element Head Model, Finite Element Chest Model, Finite Element Solution of Contact-Impact Problems in Continuum Me-

chanics (FEAP-74), 3-D Crash Victim Simulator, ABAG 19, BAG-SLAP, Integration of Force Crush Characteristics (BEULAH), HURT, Two Dimensional Model, Auto Crash Characteristics, BUMP, Vehicle Crash Worthiness Investigation Program (CRASH), Sheet Metal Finite Element Program, PERFORM, NLPERFORM, Four Mass Colinear Car Collision Model (FMCCCM), WRECKER, Revised Occupant Simulation Model (ROSM), and Fatality Analysis File. *Output:* Routine reports are generated from the simulation models on a weekly basis, and special requests, as needed. Special requests in many cases are fulfilled through the models' query capabilities. *Availability:* Reports are for internal use only.

Agency Contact: Technical Services Division; N48-41, 400 7th St. SW, Washington, DC 20590; (202) 426-2766.

S01107-012

Manufacturers VIN Listing, Part 573.

OMB Funding Title/Code: Traffic and Highway Safety / 69-0650-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Automobiles; Defective Products; Recalls.

Purpose: As required by Regulation Part 573.5(c) (9), this system lists vehicle identification number (VIN) for vehicles which have been recalled for a safety-related defect and for which corrective measures have not been completed. The vehicle manufacturer provides the VIN. This system is not used to confirm recall activity, and the system is used solely to identify vehicle for which corrective measure have not been completed. *Input:* Data are vehicle identification numbers for vehicles which have been recalled for a safety-related defect and for which corrective measures have not been completed, information submitted by vehicle manufacturer in accordance with Regulation Part 573.5(c) (9), and defect reports and quarterly reports. *Content:* The system provides listings of vehicle VIN's which have been reported by the manufacturer as recalled vehicles for which corrective measures have not been completed. Listings are provided on magnetic tape by the following groups: American Motors Corporation, Chrysler Corporation, Ford Motor Company, General Motors Corporation, Other Domestic Manufacturer, Foreign Manufacturers, Motorcycles, and Other Equipment. Listings contain VIN's for vehicles recalled for a safety-related defect since October 1971. *Output:* Upon request, magnetic tapes of groups of vehicles and individual VIN searches are produced. Magnetic tape is produced for internal use only. It supplies PACS with VIN's for owner queries by NHTSA hotline request. *Availability:* Reports are publicly available.

Agency Contact: Technical Service Division; N48-41, 400 7th St. SW, Washington, DC 20590; (202) 426-2766.

S01107-013

Vehicle in Use Data Processing System.

OMB Funding Title/Code: Traffic and Highway Safety / 69-0650-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Automobile Defects, Automobiles; Inspection, Motor Vehicles.

Purpose: This system was designed to evaluate factors which influence vehicle condition such as owner income, topography, climate, usage, make, model, year and mileage of vehicle. It supports the design of inspection criteria, procedures, and equipment to support State inspection programs, and it supports TSP highway safety standard number one. *Input:* Data for the system are obtained from two sources. People who have required the services of AAA, Auto Club of Maryland, etc. are requested to complete a questionnaire describing the vehicle failure. The other source is the Roadside Survey Form prepared by operators of a Mobile Motor Vehicle Inspection Facility under contract. The public, in some cases, is requested to stop for car inspection. In others the facility advertises for people to bring their autos in for inspection. *Content:* Information includes brake, tire, steering, and suspension defect frequencies as a function of vehicle, demographic, and usage factors. *Output:* A program exists for handling data to produce cross tabulations, matrices, summaries, and analysis in the form of hardcopy reports on request. *Availability:* Project or research reports are available in the NHTSA Technical Reference Library.

Agency Contact: Technical Services Division; N48-41, 400 7th St. SW, Washington, DC 20590; (202) 426-2766.

S01107-014

Vehicle Selection Matrix (OSE, VSM).

OMB Funding Title/Code: Traffic and Highway Safety / 69-0650-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Automobile Safety Standards; Compliance Testing, Motor Vehicles; Safety Standards.

Purpose: This system is designed solely to rank future selection of vehicles for compliance testing to various Federal motor vehicle safety standards as a part of the Office of Standards Enforcement Compliance Test Program. *Input:* Owners' complaints, compliance test results (prior), defect reports, engineering data, and reports on actual motor vehicle accidents from various valid accident data gathering research contracts comprise source data. Information considered is that internal data forwarded to the Administration through various sources including the National Highway Traffic Safety Administration Hotline and Parts Return Program. It does not normally include complaints to manufacturers or other State and local organizations. *Content:* Historical data are obtained from internal sources such as Research, Office of Defects Investigation, and Office of Standards Enforcement relevant to the above. Data elements vary for each of the standards considered and are taken from the MDAI variable selection list. Shortly the NASS program will be initiated, and data will be taken from that source. Data are considered current for three years. *Output:* Quarterly hardcopy reports consisting of Vehicle Priority Lists and Vehicle Selection Matrix repo. are produced. *Availability:* Reports are for internal use only.

Agency Contact: Technical Services Division; N48-41, 400 7th St. SW, Washington, DC 20590; (202) 426-2766.

S01109-001

Hazardous Materials Incident Reporting System.

OMB Funding Title/Code: Materials Transportation Program / 69-0104-0-1-407.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accidents, Hazardous Substances, Transportation of Hazardous Substances.

Purpose: The system is used to process information on the unintentional release of hazardous materials during the course of transportation. This information is compiled in accordance with the requirement levied in the Transporation Safety Act of 1974, Public Law 93-633. The major uses of the system are to highlight problem areas, pinpoint need for corrective action, and provide a statistical compilation of all accidents and incidents involving hazardous materials. *Input:* Carriers are required to submit a detailed hazardous materials incident report (DOT Form 5800.1) to the Office of Hazardous Materials Operations upon any occurrence of an unintentional release of a hazardous material in transportation. *Content:* The system contains information on each reported incident and consists of data elements such as the date of the incident, location, shipper, carrier, commodity involved, and other detailed information concerning the packaging and nature of the incident. *Output:* Monthly and yearly reports are generated and include: Carriers by Mode, Incidents Involving Exemptions, Incidents Involving Reconditioners, Shippers Monthly Report, Commodity/Container Summary Report, Container and Cause Summary Report, Shippers by Location, and Incidents by Location. *Availability:* Output is primarily for internal use within the Office of Hazardous Materials Operations. However, requests for information from other agencies, trade associations, individuals, and companies are filled by the Office.

Agency Contact: Materials Transportation Bureau; MTB-1, 400 7th St. SW, Washington, DC 20590; (202) 755-9260.

S01109-002

Materials Transportation Bureau Budget Information System.

OMB Funding Title/Code: Materials Transportation Program / 69-0104-0-1-407.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Budget Information Systems; Financial Management; Resource Allocation.

Purpose: This system assists the Materials Transportation Bureau's (MTB) Executive Officer in establishing funding levels for current year programs, issuing plans for funds distributed to the Bureau, insuring that plans do not exceed funds provided by Office of the Budget, providing means for evaluating program progress against available funds, and redistributing budget resources when necessary. *Input:* Information is provided by components within MTB (Office of Pipeline Safety Operations, Office of Hazardous Materials Operations, and Office of the Director). *Content:* Information includes annual program allowance, staffing authorizations, quarterly funds distribution, information comparing annual allowances with actual amounts expended (broken down monthly by object class at the Office level), and changes in allocation or programs. *Output:* Output includes internal reports as well as reports to OST, OMB, Congress, and GAO. Reports include information concerning programming allocations, staffing authorizations, quarterly funds distribution, program status, employees on-board, adjustments, and changes. *Availability:* Output is not publicly available; it is primarily utilized to meet internal information requirements along with those of selected external agencies.

Agency Contact: Materials Transportation Bureau; Department of Transportation, MTB-1, 400 7th St. SW, Washington, DC 20590; (202) 755-9260.

S01109-003

Pipeline Carrier Accident Report System.

OMB Funding Title/Code: Materials Transportation Program / 69-0104-0-1-407.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science and Transportation.

Subject Terms. Accidents; Gas Pipelines; Liquefied Petroleum Gas; Natural Gas, Petroleum; Petroleum Pipelines; Pipelines; Transportation.

Purpose: This system reports any failure in a liquid pipeline system where there is a release of commodity transported resulting in any of the following consequences: explosion or fire not intentionally set by carrier; loss of 50 or more barrels of liquid; escape to the atmosphere of more than five barrels a day of liquefied petroleum gas or other liquefied gas; death of any person; bodily harm to any person; and property damage of at least $1,000 to other than the carrier's facilities. *Input:* Information is provided by pipeline carriers and augmented by reports of DOT investigators. *Content:* The system contains such information as name and address of carrier, date, time, and location of accident, part of carrier system involved and physical location; origin of liquid or vapor release; cause of accident; fatalities and injuries of the carrier's employees and other persons; property damage-item and dollar value; commodity being transported-estimated loss in barrels; year of installation of facility and whether there was fire or explosion. *Output:* The Annual Summary of Liquid Pipeline Accidents (DOT 7000.1) provides the number of accidents, fatalities, and injuries, total property damage, total carrier damage, and other damage; barrels of commodity lost; total number of accidents by year of installation; summary of accidents by commodity, by cause of corrosion, equipment rupturing the line, and by defective pipe seam; and summary of accidents by location and State. *Availability:* Reports are publicly available and agency distribution.

Agency Contact: Materials Transportation Bureau; Department of Transportation, MTB-1, 400 7th St. SW, Washington, DC 20590; (202) 755-9260.

S01109-004

Pipeline Leak and Test Failure Reporting System.

OMB Funding Title/Code: Salaries and Expenses / 69-0102-0-1-407; Transportation Planning, Research, and Development / 69-0102-0-1-407.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science and Transportation.

Subject Terms: Accidents; Gas Pipelines; Natural Gas; Pipeline Leaks; Pipelines.

Purpose: This system provides causal-related and safety-related information to identify trends and problem areas in support of rule making action and safety program development and to furnish Congress with accident and casualty data in accordance with section 8 of the Natural Gas Pipeline Safety Act of 1968. *Input:* The information is provided by operators of distribution and/or transmission or gathering systems. *Content:* The system contains the following information: Nationwide identification of companies; sizes, materials, and ages of gas systems; causes and number of leaks repaired; systems on coated or bare pipe; gas systems cathodically protected; fatalities and injuries; operator property damage estimates; value of property damage to others (settled); fires and explosions; leak surveys; and cathodic inspections. Specific incident data show when and where occurred; cause, pipe specifications, when installed, material that failed; fatalities and injuries; estimated operator damage; environment of incident; estimated pressure at time of incident; maximum allowable operating pressure; time until escape of gas stopped; method of leak or failure detection, such as rupture, ignition, explosion; type of repair; and other utilities contributed or repaired. Additional information includes failures due to corrosion, outside force, construction defects, and material failure. *Output:* Output consists of quarterly reports of pipeline leaks and test failures and an annual summation of all data displaying occurrences related to operations affected by the Natural Gas Pipeline Safety Act of 1968. A summary of data is contained in the Annual Report on the Administration

the Natural Gas Pipeline Safety Act of 1968. *Availability:* Reports are publicly available in the Office of Pipeline Safety Operations.

Agency Contact: Materials Transportation Bureau; Department of Transportation, MTB-1, 400 7th St. SW, Washington, DC 20590; (202) 755-9260.

S01109-005

Pipeline Safety Grant-in-Aid Program.

OMB Funding Title/Code: Materials Transportation Program / 69-0104-0-1-407.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accounting; Federal State Relations; Gas Pipelines; Grants, Pipelines; Pipeline Safety.

Purpose: This system is necessary to determine if applications for grant-in-aid should be approved, if any restrictions should be placed upon grantee, and the magnitude of the grant. *Input:* Approximately 47 State jurisdictions (principally public service commissions) provide financial and program information to DOT. *Content:* Program information is submitted to DOT annually with the State's application for grant-in-aid. This program information requires a narrative description of all ongoing and planned pipeline safety activities in the State during the ensuing calendar year. Program information includes onsite inspections, hiring of safety personnel, accident investigations and reports, adoption of safety regulations, training of staff personnel lowering of number of gas incidents in State, monitoring of gas operators, review of inspection and maintenance plans, maintenance of records, State statutes, and procurement of safety equipment. Financial information includes estimated, actual, and variances of gas pipeline safety expenses categorized by cost codes. *Output:* Financial information represents subsidiary or supporting documentation for the accounting system which is maintained in the Office of the Assistant for Administration. There is no routine reporting (output) of the information collected in this system. *Availability:* The information collected is unclassified, for internal use, and is available to the public.

Agency Contact: Materials Transportation Bureau; Department of Transportation, MTB-1, 400 7th St. SW, Washington, DC 20590; (202) 755-9260.

S01109-006

Public Docket Room.

OMB Funding Title/Code: Salaries and Expenses / 69-0102-0-1-407.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation: *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Hazardous Substances; Information Services; Pipelines; Transportation of Hazardous Substances.

Purpose: The Materials Transportation Bureau's (MTB) Public Docket Room makes available to the public certain classes of information as required by section 552 of the Administrative Procedure Act. It maintains centralized MTB dockets and information services for all hazardous materials and pipeline safety official matters which require formal docket procedures and action. *Input:* Information in the Public Dockets Room is received by the MTB from individuals and organizations who petition for rulemaking, apply for exemption from the Federal regulations, or apply for rulings or determinations. Technical background and other pertinent information are placed in the dockets by MTB staff members. *Content:* Available in the Public Docket Room are: 1) Copies of notices of proposed rulemaking, including advance notices, together with the comments received thereon during rulemaking proceedings; copies of any related Federal Register notices, final rules, petitions for reconsideration, and decisions issued in response to petitions for reconsideration; 2) applications for exemptions from the Department of Transportation's hazardous materials and pipeline safety regulations, including supporting data, memoranda of any informal meetings with applicants, related Federal Register notices, comments received thereon during the public comment period and copies of decisions issued granting or denying applications for exemptions; 3) applications for inconsistency rulings and nonpreemption determinations together with the comments received thereon, related documents filed with the MTB, copies of related Federal Register notices, and rulings, determinations and orders issued in response to those applications; 4) records of compliance order proceedings and copies of MTB compliance orders; 5) appeals and MTB decisions issued in response to those appeals; and 6) such other information pertaining to the MTB's hazardous materials and pipeline safety programs required by statute to be made available for public inspections and copying and any information which the MTB determines should be made available to the public. *Output:* Full docket services are provided, from original receipt of action request, through all processing actions, to decisions and finalization. An information file is maintained on past, present, or proposed docket actions. *Availability:* This information is available for public inspection and copying 8:30 a.m.-5:30 p.m., Monday through Friday, in Room 6500, Transpoint Building, 2100 2nd St. SW, Washington, DC.

Agency Contact: Materials Transportation Bureau; Department of Transportation, MTB-1, 400 7th St. SW, Washington, DC 20590; (202) 755-9260.

S01109-007

Certification 5(a) and Agreement 5(b).

OMB Funding Title/Code: Salaries and Expenses / 69-0102-0-1-407.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Gas Pipelines; Pipelines, Safety; Transportation of Hazardous Substances.

Purpose: The 5(a) certification and the 5(b) agreements are required to administer the gas pipeline safety program. The collection of this data is specifically required by the Natural Gas Pipeline Safety Act of 1968. The data are the minimum necessary to determine whether a State is eligible to qualify for the certificate/agreement. *Input:* Data are provided from 53 State jurisdictions, principally State public service commissions. *Content:* The following information is required annually for certification. State jurisdiction over intrastate gas facilities, pipeline accidents occurring in preceding calendar year, summary of State inspections and compliance actions in preceding calendar year, records maintenance report, and State personnel involved in gas pipeline safety. Information includes the State's attestation that it has adopted and is enforcing Federal safety standards, State jurisdiction, name and address of operators jurisdictional to State agencies, gas pipeline accident incident information, State enforcement and surveillance activity. *Output:* Data are used to prepare DOT's annual report to Congress concerning pipeline safety (hardcopy), DOT's budget submission (hardcopy), and OPSO management reports (i.e., tables, charts, graphic displays). The system is not automated; therefore query capability is on a direct information retrieval basis. *Availability:* There are no known plans to publish the data collected. The information is unclassified, for internal use, and is available to the public.

Agency Contact: Materials Transportation Bureau; Department of Transportation, MTB-1, 400 7th St. SW, Washington, DC 20590; (202) 755-9260.

DEPARTMENT OF THE TREASURY

S01200-001

Asset Depreciation Range Information System (ADRIS).
OMB Funding Title/Code: Salaries and Expenses / 20-0101-0-1-803.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Amortization, Corporations; Depreciation; Management; Information Systems; Tax Deductions.

Purpose: This system provides basic and accurate information as to the tax depreciation practices and lives of the most significant part of overall depreciation in the U.S. economy, i.e., mainly large companies; a means for analyzing the effectiveness of the ADR system of depreciation and to permit informed improvement and modification thereof, and an accurate measure of asset replacement and retirement experience as an element in revising and forecasting tax depreciation lives for the future. *Input:* Source of data is filed U.S. income tax returns, primarily those of large corporations in the private sector of the U.S. economy. *Content:* The major categories of data are type of manufacturing or utility, service involved, capital cost, additions and retirements annually, and capital maintenance charges annually. Data are collected annually on a nationwide basis from filed tax returns primarily for larger corporations interfacing with and utilizing the Standard Industrial Classification System of categorization. *Output:* Tables and reports in either machine-readable or hardcopy form for subsequent analysis, interpretation, and evaluation are produced. The query capability is quite limited due to its design purpose. *Availability:* The output is primarily designed as a management information system, but the output is not classified or restricted to internal use only.

Agency Contact: Office of Industrial Economics; 1425 K St. NW, Room 1036, Washington, DC, (202) 382-6475.

S01201-001

Quarterly Statements of Financial Condition or Consolidated Reports of Condition (Call Reports).
OMB Funding Title/Code: Assessment of Funds / 20-8413-0-8-403.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Bank Regulation, Commercial Banks, Financial Statements; Government Regulation, National Banks.

Purpose: The system is designed to establish a comprehensive pool of bank connected financial and operating data for use in support of various regulatory programs. The data are furnished in response to reporting requirements imposed on all federally chartered commercial banks; that is, national banks. Intended users include banking regulatory agencies, other governmental components, and the private sector. *Input:* All input comes from individual nationally chartered commercial banks. Major categories of data as indexed on file include bank name, city and State location; bank size according to total assets; Consolidated Report of Condition (balance sheet and supporting schedules); and Consolidated Report of Income (earnings statement and supporting schedules). *Content:* Data from the Consolidated Report of condition are entered on a quarter-end basis for all national banks and contain details of a bank's assets, liabilities, and equity capital. The balance sheet is further supported by schedules detailing the content of certain captions such as maturities of investment securities held classes and purposes of loans, types of deposits, and composition of capital accounts. The file for large banks is augmented by data detailing market values of securities holdings, maturities of certain balance sheet items, selected foreign transactions, loans and deposits maturities, composition of domestic offices trading accounts, and reconcilement of loan loss experience. Earnings data are gathered quarterly for major banks, semiannually for others. The Consolidated Report of Income supplies detailed information on sources and disposition of income together with a capital reconcilement schedule. *Output:* Principal output includes the Annual Report of the Comptroller of the Currency, Semi-Annual Report of Assets and Liabilities-Commercial and Mutual Savings Banks, and periodic (daily) individual bank financial statements in disclosure format. *Availability:* With the exception of data concerning overdue loans, all data are available to the public.

Agency Contact: Division of Financial Reports and Statistics, Washington, DC 20219; (202) 447-1825.

S01201-002

Annual Trust Department Assets and Common Trust Fund Survey.
OMB Funding Title/Code: Assessment of Funds / 20-8413-0-8-403.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Banks; Bank Trust Departments; Financial Statements; Government Regulation; Trusts.

Purpose: The system is designed to establish a comprehensive pool of bank trust operations data for use in statistical and banking regulatory programs. The data are furnished in response to reporting requirements imposed on commercial banks with trust powers. Intended users include banking regulatory agencies, other governmental components, and the private sector. *Input:* All data come from individual nationally chartered commerical banks, plus input on a voluntary basis for State chartered banks and trust companies. Major categories of data as indexed on file include bank name, city and State location; bank size according to total assets; Trust Department annual Report; and Common Trust Fund Survey. *Content:* Data are submitted at yearend from banks with trust powers. Assets are classified in two major categories-trust and estates and agency accounts. These assets are reported at market value at valuation date and give detailed information on pension plans, employee benefit accounts, etc. These assets consist of various types of securities, notes, and bank deposits held in trust departments. *Output:* Principal output is the Annual Report of the Comptroller of the Currency and Trust Assets of Insured Commercial Banks (annual publication). *Availability:* Individual bank reports are for internal use only. Aggregate data are publicly available.

Agency Contact: Division of Financial Reports and Statistics; Washington, DC 20219; (202) 447-1825.

S01201-003

National Bank Surveillance System (NBSS).
OMB Funding Title/Code: Assessment of Funds / 20-8413-0-8-403.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Bank Regulation; Banks; Financial Statements.

Purpose: The system was established in September 1975 as a part of a reorganization of the Office of the Comptroller of the Currency. It is a computer-based, data collection and calculation system. It provides management information which permits timely and appropriate supervision of the performance and the condition of banks in the National Banking System. *Input:* The primary sources of NBSS data are the Reports of Condition and Income submitted by national banks to the Comptroller of the Currency. Each national bank sub-

mits a Report of Condition in a detailed financial balance sheet form quarterly. Reports of Income are submitted quarterly by each national bank having resources of $300 million or more and semiannually by smaller national banks. Data from other internal and external reports are added to the NBSS data base. *Content:* The financial data are segregated into 19 bank peer groups. The peer groups are determined by each bank's size, its operation as a unit or branch banking system, and its location as a rural or urban bank. Ratios and percentages for each of not less than five years and with quarterly data annualized are calculated on numerous asset, liability, capital, income, and expense figures for each bank and for each peer group of banks. Each of the various ratios and percentages for each bank bears a percentile ranking indicating its position within its peer group of banks. The calculated data on each bank include an analysis of capital, dividends, valuation reserves, purchased funds, uncollected income, and asset and liability changes. Data for five years and for comparable quarters for each bank and its peer group are produced quarterly in a Bank Performance Report for the use of each national bank and for internal supervisory purposes. Data in the form of ratios and percentages from public information sources on each peer group will be published following the receipt of December 31, 1976 data. *Output:* The output is biweekly for internal supervisory purposes and is quarterly for bank and public use. Computer files have query and filter ranking capabilities for internal use. Output is in hardcopy form for internal field use, bank use, and public use. *Availability:* Some of the data are classified confidential; most are for internal use only, and all NBSS data which are available to the public will be published beginning April 1977.

Agency Contact: Deputy Comptroller for Special Surveillance; 490 L'Enfant Plaza East, SW, 6th Floor, Washington, DC 20219; (202) 447-1770.

S01201-004

Fiscal Information System.

OMB Funding Title/Code: Assessment of Funds / 20-8413-0-8-403.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting; Banks; Budget Information Systems; Financial Management; Financial Statements.

Purpose: The system was developed to provide top management with an in-depth analysis of bureau operating costs, identifying those areas where economies may be achieved as well as providing an effective management tool to assess the cost of new programs or program increases. The major functions of the system are to 1) accumulate all accounting and budget data, 2) produce monthly reports of financial results, 3) produce budget performance reports comparing actual results with approved budgets, and 4) produce various fiscal analyses. *Input:* The data are derived from the detailed receipt, expenditure, and other accounting transactions processed during the period along with the approved bureau budget. National banks provide the major input for receipts in the form of semiannual assessments and payments for special examinations. Expenditure input is derived from payroll records, travel vouchers, vendor invoices, and other accounting documentation. Budgets prepared by individual operating units as approved by the Comptroller are the input for the budget performance subsystem. *Content:* The system consists of three integrated subsystems. The accounting subsystem provides monthly accounting reports and financial statements. The budget subsystem contains data from the approved bureau budget. The budget performance subsystem combines data from the two previous systems to produce monthly performance reports comparing actual results with the budget. Each subsystem produces reports by organizational unit and by general ledger account on a monthly as well as a year-to-date basis. *Output:* Output is produced monthly and includes Financial Statements and Supporting Schedules and Budget Performance Reports (both in hardcopy). *Availability:* Output is not publicly available; it is utilized to meet internal information requirements.

Agency Contact: Finance and Administration; Washington, DC 20219; (202) 447-1860.

S01202-001

Annual Customs Activity Reporting System (CARS).

OMB Funding Title/Code: Salaries and Expenses / 20-0602-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Public Works and Transportation; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Environment and Public Works; *Senate* Committee on Finance.

Subject Terms: Customs Administration; Drug Seizures; Foreign Trade Regulation; Management Information Systems; Tariffs; Travel.

Purpose: The system is designed to satisfy the information needs of top managers in Customs and at the Department of the Treasury by providing summary-level data in narrative and statistical form covering all areas of Customs activities. *Input:* The data are derived from narrative and statistical input submitted by Customs Headquarters and field offices. *Content:* The system includes narrative summaries of significant events in all areas of Customs activities. Statistical information is collected and summarized in the categories of total carriers and passengers entering the United States by Customs region and by mode of travel; expenditures by Customs, by region; Customs collections, by region and district, source and application of operating funds; seizures of narcotics and dangerous drugs; seizures of merchandise by U.S. Customs Service, imported merchandise entries; and total formal entries, by region. *Output:* The output is the Annual Report of the Secretary of the Treasury (Customs portion), including narrative and statistical tables, in hardcopy. *Availability:* The report is publicly available.

Agency Contact: Management Analysis Division; 1301 Constitution Ave. NW, Room 5315, Washington, DC 20229; (202) 566-2491.

S01204-001

Treasury Disbursing System.

OMB Funding Title/Code: Salaries and Expenses / 20-1801-0-1-803.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Accounting; Checks; Disbursements; Financial Management; Fiscal Policy.

Purpose: The Treasury maintains a system of regional offices to provide disbursing services for most civilian departments and agencies. The services include the payment of Federal civilian payrolls, annuities and benefits under the major civilian retirement and social transfer payment programs, and other valid obligations of the agencies served. The disbursing function also involves the processing of noncheck transfers of funds between the accounts of different agencies that are served by the Treasury. *Input:* The checks issued and other payments made by the Treasury disbursing system are generated on the basis of certified payment vouchers from administrative agencies. The disbursing offices also receive requests for cancellation and deposit of checks to agency accounts when the items cannot be delivered to payees or when the payees are found not to be entitled to payment. Disbursing offices also submit requests for stop payment on the basis of notices received through agencies from payees that checks have not been received or have been lost, stolen, or forged. *Content:* The Treasury disbursing offices maintain magnetic tape, microfilm, and hardcopy records of checks issued and of other payment transactions accomplished. Included in these records are copies of certified vouchers, payment dates, check serial numbers, payee

names and account numbers, and types of payments and/or programs supported. Records of check cancellation and deposit transactions and stop payment requests are also maintained. *Output:* The principal output is the checks issued or other payment transactions accomplished for agencies. (The Treasury returns copies of the certified vouchers to agencies reflecting that payments have been made.) Monthly, each disbursing office summarizes the transactions accomplished for each agency unit and makes a report to the Treasury's central accounting and reporting system. Each agency unit submits a report of transactions accomplished by the Treasury as recorded on the agency's books. These two summary reports are used by the central accounting and reporting system to reconcile agency outlays and disbursing officer's accountability. The disbursing offices also make weekly and monthly reports of checks issued for reconciliation with check payments by the Treasury's check payment and reconciliation system. *Availability:* Information is restricted to internal use.

Agency Contact: Government Accounting Systems Staff; Treasury Annex No. 1, Madison Pl. and Pennsylvania Ave. NW, Washington, DC 20226; (202) 566-8374.

S01204-002

Treasury Check Claims Processing.

OMB Funding Title/Code: Salaries and Expenses / 20-1801-0-1-803; Check Forgery Insurance Fund / 20-4109-0-1-803.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Checks, Claims; Financial Management, Fiscal Policy; Fraud; Government Checks.

Purpose: The Treasury processes claims against the United States for the proceeds of Government checks which are reported lost, stolen, mutilated, destroyed, or not received, or which bear forged endorsements. Based on the circumstances in each case, settlement is effected by the issuance of checks to the claimants, or other appropriate action is taken. Associated operations include: responding to inquiries concerning checks from Government agencies or other authorized sources, and the enforcing of claims of the United States against banks, endorsers, principals, and sureties or other parties having liability due to the fraudulent or improper negotiation of checks. *Input:* The primary providers of information for the check claims processing are the payee-claimants, who report the circumstances of the claims; the agencies which authorize issuance of the checks involved and which provide information concerning entitlement, the disbursing offices, which provide information concerning the specific checks issued and request stop payment; the Bureau of Government Financial Operations check payment system, which provides information as to payment status; the banks or other endorsers concerned with the negotiation of the checks; and the Secret Service and other investigative agencies. *Content:* The claims processing system primarily involves a collection of files containing documents and checks, which are supplemented by computer records of stop payment and payment status information. The central elements constituting the files are documents provided or forms prepared by the claimants; checks or copies of checks (if paid), documents and forms from the agencies and disbursing offices; records and correspondence of banks or other endorsers in connection with recovery of the proceeds of forged checks; Secret Service (or other agency) investigative reports needed in the adjudication process; forms and documents used in connection with the settlement process; and any other information relevant to adjudication of the claims. *Output:* The principal daily output is machine-readable schedule-vouchers authorizing the issuance of checks to claimants, hardcopy denial notices for unsubstantiated claims, hardcopy documents and/or check copies in response to agency inquiries, and hardcopy charge/credit transfer vouchers between agencies. The system's automated query capabilities are limited to status payment action inquiries. Queries from the public and other agencies are processed manually. *Availability:* Records, reports, and documents pertaining to claim adjudication are restricted to internal use only.

Agency Contact: Government Accounting Systems Staff; Treasury Annex No. 1, Madison Pl. and Pennsylvania Ave. NW, Washington, DC 20226; (202) 566-8374.

S01204-003

Treasury Central Accounting and Reporting System.

OMB Funding Title/Code: Salaries and Expenses / 20-1801-0-1-803.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Accounting; Financial Management; Fiscal Policy; Government Spending.

Purpose: The Bureau of Government Financial Operations maintains the system of Central Accounts to provide a consolidated record of the Government's financial transactions and to meet the Treasury's responsibility for reporting on the state of the Government's finances to the Congress and the public. Although the Central Accounts do not constitute an overall general ledger for all the Government's assets and liabilities, they do reflect the assets and liabilities of the Government to which receipts and expenditures and the Treasury's cash operations are directly related. *Input:* The Central Accounts are posted monthly on the basis of: reports from Government disbursing offices and agencies reflecting the amounts of checks issued or cash payments made, the amounts of deposits to the Treasury's account, and the related classification by account for the amounts of receipts and disbursements; and reports from Federal Reserve and depository banks reflecting the amounts of deposits received in the Treasury's account and the amount of cash paid out for checks drawn against the account. Subsidiary to the Central Accounts are the individual appropriation, fund, and receipt accounts to which are posted the appropriations or spending authorizations granted by the Congress and the reported expenditures and receipts. *Content:* The Central Accounts constitute a ledger of the assets and liabilities which relate to the Government's receipts and expenditures and the Treasury's cash operations. The type of data consolidated in the Central Accounts are: 1) Assets–cash balance in the accounts of the Treasury; various classes of cash assets held by Government officers outside the Treasury's account; monetary assets with the International Monetary Fund; and certain public debt expenditures, which are temporarily capitalized, such as deferred discount on marketable securities. 2) Liabilities–liability for borrowing from the public which consists of gross Federal debt outstanding less Federal debt held by Government accounts; liabilities pertaining to the interest on public debt securities; liability for deposit funds which are excluded from the budget; and liability for Treasury checks outstanding. 3) Receipts and Outlays–receipt from internal revenue and customs collections and from various special, general, and trust funds; expenditures for the current fiscal year consisting of disbursements net of refunds, reimbursements, and proprietary receipts. 4) Surplus or Deficit–the excess of budget receipts or net outlays for the current fiscal year closed annually into an account containing the cumulative excess of liabilities over assets. *Output:* The following recurring reports are produced based on data from the Treasury Central Accounting and Reporting System: 1) Monthly Treasury Statement of Receipts and Outlays of the United States Government–published monthly on the 17th workday with information concerning the preceding month; and 2) Combined Statement of Receipts, Expenditures, and Balances of the United States Government–published annually after the close of each fiscal year. Other principal financial reports prepared by the Treasury which relate to the operations of the Government as a whole are the Daily Treasury Statement, the Monthly Treasury Bulletin, the Annual Report of the Secretary of the Treasury on the State of the Finances, and Federal Aid to States. *Availability:* All described reports are for sale by GPO, with the exception of the report on Federal Aid to States which is free of charge.

Agency Contact: Government Accounting Systems Staff; Treasury Annex No. 1, Madison Pl. and Pennsylvania Ave. NW, Washington, DC 20226; (202) 566-8374.

S01204-004

Treasury Check Payment and Reconciliation System.

OMB Funding Title/Code: Salaries and Expenses / 20-1801-0-1-803.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Accounting; Checks; Disbursements; Government Checks; Government Spending.

Purpose: The Bureau of Government Financial Operations maintains the checking accounts of Government officers who are authorized to issue checks drawn on the account of the U.S. Treasury. The function involves the final processing of Government checks received for payment through Federal Reserve Banks and branches, and the reconciliation of checking accounts through matching the check payments with checks issued as reported by the disbursing officers. An integral part of the system is devoted to determining the payment status of checks based on the receipt of stop payment requests resulting from claims of nonreceipt, loss, or theft of checks; determining the location of paid checks in storage files based on document locator numbers; and the stoppage of payment on checks. The check payment, reconciliation, and stop payment functions are conducted on electronic data processing equipment for each checking account based on the amounts and serial numbers of the checks. *Input:* The input is the Government checks received for payment from Federal Reserve Banks and branches, the reports of checks issued from Government disbursing officers, and requests for stop payment from disbursing offices (through check claims processing). *Content:* The system contains information related to the payment of checks, the reconciliation of accounts, and stop payments. The central data elements are the checking account numbers and serial numbers of the checks. Payment status and stop transaction information can be accessed solely on the basis of these elements. The system is designed to perform only the functions outlined above and is oriented to providing information for individual checks and checking accounts. Other information concerning checks, such as issue dates and the types of programs represented by the checks, is not carried in the system. The record of check payments is updated daily as the checks are received for payment. The check issue data are received weekly and monthly from disbursing officers; reconciliation operations are conducted accordingly. Stop payment transactions (and removals of stop payment) are received daily. The system was established in August 1956 and provides information concerning checks dating from that time. Records for checks issued prior to 1956 are in hardcopy form in Bureau of Government Financial Operations files. *Output:* The system provides essential reports daily in hardcopy. The major output includes reports concerning daily payment operations used in verifying accounting documentation submitted in support of charges to the Treasury's account, reports of out-of-balance condition for checking accounts based on reconciliation operations, reports concerning current and past stop payment transactions, reports reflecting the payment status of checks on hardcopy or tape for subsequent microfilm. Past stop payment transaction information may be queried by remote printing type terminals. *Availability:* All reports are restricted to internal use only.

Agency Contact: Government Accounting Systems Staff; Treasury Annex No. 1, Madison Pl. and Pennsylvania Ave. NW, Washington, DC 20226; (202) 566-8374.

S01204-005

Advance Financing System.

OMB Funding Title/Code: Salaries and Expenses / 20-1801-0-1-803.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Advance Payments; Financial Management; Government Spending; Grants

Purpose: Federal grant and other programs involving advances to various organizations outside the Federal Government constitute a significant portion of the Federal budget. The timing and amount of these advances are of major concern to the Department of the Treasury because of the substantial impact such advances have on Treasury's financing costs and the level of the public debt. The advance financing system provides the mechanisms (Treasury checks and letters of credit) for advancing funds to recipient organizations by the Federal grantor agency in the amounts needed to meet the immediate disbursement needs of the recipient. The system provides information to both Treasury and the Federal grantor agencies relating to the cash management practices of recipient organizations and therefore fulfills their respective responsibilities of oversight and monitoring. *Input.* Federal program agencies provide input data covering cash management practices and status of Federal funds practices and status of Federal funds from recipient organizations. Internal sources include monthly aggregate figures for disbursements which are received from the Treasury's central accounting and reporting system and monthly computer listings of individual drawdowns on letters of credit by recipient organizations. *Content:* The cash balances of Federal funds report is submitted by Federal grantor agencies on a 6-month basis for those recipients receiving aggregate annual advances exceeding $1 million. The report details the recipient, Federal funds on hand at the beginning and the end of the reporting period, as well as Federal funds received and disbursed during the period. The data used in fulfilling the oversight responsibility as related to advance financing are generated outside the sphere of the user but are analyzed at the user level. *Output:* For oversight purposes, various hardcopy reports are produced reflecting charges against letters of credit. *Availability:* The reports are restricted to internal use.

Agency Contact: Government Accounting Systems Staff; Treasury Annex No. 1, Madison Pl. and Pennsylvania Ave. NW, Washington, DC 20226; (202) 566-8374.

S01204-006

The Depository System of the United States Government.

OMB Funding Title/Code: Salaries and Expenses / 20-1801-0-1-803.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Bank Deposits; Federal Reserve Banks; Fiscal Policy.

Purpose: This system is designed to collect moneys received by Government offices through designated commercial banks and Federal Reserve banks and branches. *Input:* Deposit tickets prepared by Government offices comprise system input. *Content:* The Treasury Department acts as the Government's Banker. All moneys collected by the Government are deposited to the credit of the U.S. Treasury account through a system of designated commercial depository banks and Federal Reserve banks and branches. Commercial banks that are members of the Federal Deposit Insurance Corporation may be authorized to receive collections from Government officers and transfer the funds to the Treasury's account at the respective Federal Reserve banks or branches. Each Federal Reserve bank or branch, acting in its capacity as fiscal agent of the Government, also receives collections directly from Government officers for credit to the Treasury's account maintained at each bank or branch. *Output:*

Principal system output is the daily Treasury statement; monthly Treasury statement; and Combined Statement of Receipts, Expenditures, and Balances of the United States Government (published annually at the end of each fiscal year). *Availability:* The reports are for sale by GPO.

Agency Contact: Government Accounting Systems Staff; Treasury Annex No. 1, Madison Pl. and Pennsylvania Ave. NW, Washington, DC 20226; (202) 566-8374.

S01204-007

Mutilated Currency Operations.

OMB Funding Title/Code: Salaries and Expenses / 20-1801-0-1-803.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Currencies; Money; Mutilated Currency.

Purpose: The Mutilated Currency Operation is the sole entity, throughout Government, that is responsible for the receipt and redemption of partially destroyed United States currency. The receipt of mutilated currency constitutes a claim against the United States, and final settlement is made only after each claim has been examined in full. *Input:* Mutilated currency is received from various sources including the public, banking institutions, and foreign remittors. *Content:* Currency that is discovered to be partially destroyed may be submitted for redemption at Treasury. This currency must be lawfully held and is subject to full scrutiny by Treasury before restitution is made. Each claim must be accompanied by as much detail as necessary regarding the circumstances surrounding the case, and Treasury must be satisfied that the missing portions of currency have been destroyed or irretrievably lost and will not be used as a future claim against the U.S. Government. This function is governed by Department Circular No. 55, dated January 1, 1971.

Agency Contact: Government Accounting Systems; *Treasury* Annex No. 1, Madison Pl. and Pennsylvania Ave. NW, Washington, DC 20226; (202) 566-8374.

S01204-008

Cash Management System.

OMB Funding Title/Code: Salaries and Expenses / 20-1801-0-1-803.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Cashflow; Disbursements; Federal Reserve System; Financial Management; Government Spending

Purpose: The Treasury Department acts as the Government's treasurer and has the responsibility of maintaining a sufficient amount of funds available for disbursement when needed. The cash balance maintained by the Treasury is based on the current disbursing needs of the Government. In determining the cash balance to be maintained, consideration is given also to the effect the flow of cash in and out of the Treasury will have on the economy of the country. The statements generated in this area are used by public and private investors, the banking community, as well as Treasury in its role of investor of public funds. The cash management system, specifically the Federal tax deposit system, impacts on all taxpaying entities, commercial banks, the Federal Reserve System, and Internal Revenue Service. *Input:* Federal agencies provide disbursement data on a monthly basis relating to programmatic expenditures and administrative or vendor type payments. The Federal Reserve System provides daily figures relating to collection of taxes and other revenues. Input data relate to public funds which are mainly acquired through collection of taxes and other revenues, sales of public debt obligations, collections of moneys held by the Government as trustee in accordance with the terms of a trust agreement or statute, and miscellaneous reimbursements of refunds. *Content:* The system encompasses both subjective and objective information. The cash management practices relating to timely submission of Federal taxes by commercial depositaries to the Federal Reserve System on a daily basis as well as withdrawal of Federal funds by recipient organizations under the Advance financing system all are integral components of the system. The reports submitted daily by the Federal Reserve System detail the total dollar amount received that day. The classification of these funds by tax class is provided daily by the Internal Revenue Service. In addition, Federal agencies provide monthly statements detailing transactions by the appropriation code. *Output* Financial status reports are the system's principal output. *Availability:* Reports are for internal use only.

Agency Contact: Government Accounting Systems Staff; Treasury Annex No. 1, Madison Pl. and Pennsylvania Ave. NW, Washington, DC 20226; (202) 566-8374.

S01204-009

Budget and Accounting Systems.

OMB Funding Title/Code: Salaries and Expenses / 20-1801-0-1-803.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Accounting; Budget Information Systems; Budgets; Federal Budgets; Financial Management.

Purpose: The Bureau of Government Financial Operations maintains an integrated budget and accounting system for the financial management of its program activities. The system is on the accrual basis of accounting and is designed to provide data for financial reporting and management information. Major functions also include: maintenance of data required to be reported to Government-wide Accounting and OMB and the coordination of operating expense budgets with personnel requirements, measurable output, and long-range plans. *Input:* Input is provided by all operating divisions and regional disbursing offices as well as OMB and the Treasury. The input is classified as appropriation warrants and other documents containing budget data, obligations, receipts, and/or expenditures. *Content:* A general ledger and various subsidiary ledgers are maintained to reflect the balances of assets, liabilities, and investment of the U.S. Government, including appropriate income and expense accounts. Underlying the maintenance of the ledgers is the system of accrual accounting which provides for disclosing the receipt of goods and services, the consumption of resources in relation to the services performed as output produced, and the assets and liabilities. Voucher registers and other books of original entry are maintained for timely and efficient financial control. Posting of the general ledger occurs monthly. *Output:* Operating expense reports are produced monthly. Standard financial reports are also prepared for monthly, quarterly, semiannual, and annual submission to the Treasury and OMB. These reports include Statement of Financial Condition, Statement of Retained Earnings, Statement of Transactions, Report on Budget Execution, Statement of Appropriation Account, and Statement of Receipt Account. *Availability:* Operating expense reports are used for internal management purposes only. The data in reports to the Treasury are publicly available in summarized form in such documents as the Monthly Treasury Statement and Treasury Bulletin. They can be purchased from GPO.

Agency Contact: Government Accounting Systems Staff; Treasury Annex No. 1, Madison Pl. and Pennsylvania Ave. NW, Washington, DC 20226; (202) 566-8374.

$01205-001

Public Debt Accounting System.

OMB Funding Title/Code: Interest on the Public Debt / 20-0550-0-1-901; Administering the Public Debt / 20-0560-0-1-803.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Accounting; Government Securities; Interest; Public Debt.

Purpose: The system is designed to provide maximum assurance of the integrity of the public debt. The complete system consists of financial (cash) accounting, security accountability control, and interest cost accounts on an accrual basis. ***Input:*** Input is through daily reports by the Federal Reserve banks and branches and Treasury offices which issue and redeem securities. Reports are made of the number of pieces, by denomination, and book-entry amounts of securities of each series issued and redeemed each day. Reports are also made by series of the dollar amount received on account of the sale of securities and disbursed on account of the redemption of securities and the payment of interest. ***Content:*** The cash accounts reflect the dollar amount of securities issued, redeemed, and outstanding. The security accountability accounts reflect the number of pieces by denomination issued, redeemed, and outstanding, and book-entry balances, as well as the number of pieces of unissued stock held by Treasury offices and Federal Reserve banks and branches. The interest cost accounts are used to determine liability for interest payments and to verify the accuracy of payments made. Security accountability and interest cost accounts are also maintained for the securities of a number of Government-sponsored agencies for which the Treasury provides services. ***Output:*** The status of the principal accounts is summarized in the Daily Statement of the United States Treasury and is shown more fully in the Monthly Statement of the Public Debt of the United States, the monthly Treasury Bulletin, and on an annual basis in the Statistical Appendix to the Report of the Secretary of the Treasury on the State of the Finances. Greater detail as to security accountability is shown in the general ledger accounts, used internally. All reports are in hardcopy. ***Availability:*** The reports are publicly available. The general ledger accounts are for internal use only.

Agency Contact: Bureau of Public Debt: Engraving and Printing Annex, 13th and C. Sts. SW. Room 531-4, Washington, DC 20226; (202) 447-1286.

$01205-002

Federal Reserve Bank Reimbursable Cost Analysis System.

OMB Funding Title/Code: Administering the Public Debt / 20-0560-0-1-803.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Expenses; Federal Reserve System; Government Procurement; Government Securities; Procurement; Public Debt.

Purpose: This system reflects work performed and reimbursable costs incurred by Federal Reserve banks and branches in their capacity as fiscal agents of the United States for the Bureau of the Public Debt. The work performed involves processing transactions in United States securities. Reimbursement for these expenses is authorized by Public Law 84-57, dated June 1, 1955. ***Input:*** Each month, the Federal Reserve banks and branches submit to the Bureau reports of work volumes processed and vouchers for related reimbursable expenses. ***Content:*** Categories of expenses include salaries, retirement and other benefits, travel, telephone, telegraph, furniture, nonmechanical equipment, data processing, communications, mechanical equipment, space, printing, reproduction, other contractual services, and supplies. Categories of work volumes processed include savings bonds, notes issued and redeemed, and other Treasury issues issued and redeemed. ***Output:*** Each month a hardcopy report is prepared showing comparative work volumes and unit costs for each Federal Reserve bank. This report is used by the Bureau to monitor the reimbursable costs of the banks and is distributed to the Board of Governors of the Federal Reserve System and to the president of each bank. ***Availability:*** Reports are for internal use only.

Agency Contact: Bureau of the Public Debt; 1435 G St. NW, Room 436, Washington, DC 20226; (202) 375-0258.

$01205-003

Administrative Accounting System.

OMB Funding Title/Code: Administering the Public Debt / 20-0560-0-1-803.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Accounting; Financial Management; Government Spending; Public Debt.

Purpose: The Bureau of the Public Debt, under the direction of the Commissioner of the Public Debt, is responsible for the performance of administrative functions arising from the Treasury's debt management activities. The appropriation, "Administering the Public Debt" provides operating funds annually. The administrative accounting system provides information on resources, liabilities and obligations, disbursements, receipts and costs to meet the needs of management for budgeting, planning, and administering the Bureau's program and activities. ***Input:*** The data are derived from apportionment schedules, allotment advices, budget estimates, payroll registers, voucher schedules, travel claims, imprest fund disbursements, purchase orders, invoices, bills of lading, reimbursement claims from Federal Reserve Banks, Simplified Intra-Government Billing and Collection System (SIBAC), certificates of deposits, and miscellaneous reports. ***Content:*** The system reports costs and obligations by organizational unit, object classification and budget activity, funded and unfunded costs, unobligated balance for the appropriation, and cash receipts by Federal Reserve banks. The master file is updated monthly and at the end of each fiscal year. ***Output:*** Monthly output includes Report of Cost by Activity and Organizational Unit, Unfunded Cost Report, Status of Budget, Status of Allotment, Status of Appropriation, and Cash Receipts Register. Reports are generated on a recurring basis from data accumulated in the accounting system for external and internal purposes. External reports are generated to meet requirements of OMB, the Treasury Department, General Services Administration, other governmental agencies, and the Congress. Internal reports are generated to monitor Bureau programs and to support budget formulation, presentation, and execution. ***Availability:*** Output is not publicly available, as it is primarily utilized to meet internal management information requirements within the Bureau of the Public Debt and to prepare reports for the Department of the Treasury and the Office of Management and Budget. The system also provides an audit trial of the utilization of appropriated funds for the purpose of audit.

Agency Contact: Bureau of the Public Debt; 1435 G St. NW, Room 436, Washington, DC 20226; (202) 376-0258.

$01206-001

Revenue Accounting System.

OMB Funding Title/Code: Accounts{Collections}Collection and Taxpayer Service / 20-0912-0-1-803.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means: *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Accounting, Income Tax; Liabilities; Tax Administration; Taxes

Purpose: The system is maintained by the IRS Service Centers and monitored by the national office and was designed to record taxpayers' liabilities for taxes due the Government; to issue notices for unpaid amounts due; account for all collections of these liabilities with prompt deposits to Treasury; record overpayments for credit or refund; record allowable adjustments to taxpayer liabilities; record related transactions such as deposits for Federal taxes, collateral, seized and acquired property in payment of taxes, and accountability for revenue, and provide reports integrated with Treasury's central accounts. ***Input:*** The data are derived from tax returns filed and payments received. ***Content:*** Tax accounts, which cover tax returns filed and assessed, payments received and applied, refunds issued, abatements, and all adjustments to the taxpayers' accounts are updated daily and balanced weekly. The general ledger and subsidary ledgers, files and computer master files are maintained. Centralized computer master files are maintained for business and individual tax accounts. A decentralized computer master file is maintained for miscellaneous tax accounts such as Highway Use Tax and Estate Tax. Low volume tax accounts such as alcohol and tobacco taxes are maintained on manually posted ledger cards. Major data elements in each tax account are taxpayer's name, social security number or employer identification number, type of return filed, payments, adjustments, refund balance due, and other accounting and controlled information. The system includes accounting records for the United States, Puerto Rico, Virgin Islands, Guam, and the Northern Marianas. ***Output:*** The system produces both accounting and statistical hardcopy reports. The statistical reports, both published and unpublished, show gross collection and refund data for individual income taxes, corporation income taxes, excise taxes, employment taxes, and estate and gift taxes. There is no on-line query capability for statistical data. Published reports include Internal Revenue Collections Comparative Summary (monthly and fiscal year to date), Quarterly Excise Tax News Release, Quarterly Alcohol and Tobacco Tax News Releases, and Statement of Financial Condition (annual). Unpublished reports include Internal Revenue Collection Corporation and Individual Income Taxes Distributed by Liability Year, Monthly Status of Collections and Refunds, Report of Net Tax Refunds, Statement of Classified Collections and Statement of Transactions (Refunds Paid), and Statement of Accountability (monthly), Trust Fund Certifications-Highway, Airport and Airway, Land and Water Conservation, and Employer Tax Liabilities (quarterly). ***Availability:*** Some output of a statistical nature is available to the public in accordance with the Freedom of Information Act, 5 U.S.C. 552; however, output which identifies taxpayers and contains return information is prohibited from disclosure by 26 U.S.C. 6103 and cannot be made available.

Agency Contact: Planning and Research; 1111 Constitution Ave. NW, Washington, DC 20224; (202) 566-4629.

S01206-002

Information Returns Program (IRP)

OMB Funding Title/Code: Accounts[Collections]Collection and Taxpayer Service - 20-0912-0-1-803.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Income Tax, Tax Administration, Tax Returns

Purpose: The program is to match the income payments reported on all wage and information documents to the income reported on individual income tax returns. ***Input:*** The data are derived from the following documents submitted by public and private employers, public and private papers: Forms W-2, W-2G, W-2P, 1099 series, 1097 series, PD-3278, PD-4077, PD-3253, 3921, 3922, 4067, foreign information documents, and Schedules K-1 of Forms 1120S, 1065, and 1041. ***Content:*** The file is updated annually. Data elements in the file include recipient's name, address, and Federal taxpayer identifying number; payer's/employer's name, address, and Federal taxpayer identifying number; type of payment involved; money amounts reported; type of document; and tax year. ***Output:*** The system produces weekly, monthly, annual, and periodic hardcopy reports. The major reports produced are: Report of Schedule K-1 Records Processed (weekly); IRP Production Report, and Payer Contract Control Report (monthly); Nonfiler Underreported Reports and Analysis Tables, Underreported Cases, Nonfiler Cases, Employee Delinquency Cases, National Payer Listing, Annual Report of Wage and Withholding Documents and Income Information Returns, Magnetic Tape Processing Report, TIN Perfection Cases, Summary of Conduit Income Records Processed at NCC, Conduit Income Summary of K-1 Schedule Income, and IRP Total Invalid Tape Document Report (annually); and Payee TIN Perfection Statistics of Analysis, and Selected TP Invalid TIN Report (periodically). ***Availability:*** Some output of a statistical nature is available to the public in accordance with the Freedom of Information Act, 5 U.S.C. 552. However, output which identifies taxpayers and contains return information (prohibited from disclosure by 26 U.S.C. 6103), or which is otherwise exempt from disclosure pursuant to the Freedom of Information Act cannot be made available to the public.

Agency Contact: Planning and Research; 1111 Constitution Ave. NW, Washington, DC 20224; (202) 566-4629.

S01206-003

Work Planning and Control System (WP and C)

OMB Funding Title/Code: Accounts[Collections]Collection and Taxpayer Service - 20-0912-0-1-803.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance

Subject Terms: Management Information Systems; Personnel Management

Purpose: The system is to provide management and operating personnel the means for planning, measuring, and controlling the resources of the service centers. The system aids in the preparation of work plans and schedules, collecting cost data, identifying staffing needs, and appraising performance. ***Input:*** The data are derived from the individual employee's time report, employee master file, unit production cards, batch profile cards, receipt cards, and work schedule tapes. ***Content:*** The total system encompasses component systems for Work Planning and Control, Production Control, and Individual Employee Performance. Part of the system is updated on a daily basis, other parts on a weekly or biweekly basis, depending on the frequency of the report. The employee time report contains hours worked by organizational level, function performed, and program; and the employee master file contains the employee's hourly salary rate. A numeric code structure is used to identify the organization level in the service center (division, office, branches, sections, units, groups), the functions performed (major work actions or a group of actions that represent a phase of completed work), and the major program areas within which a return or document is associated. ***Output:*** The system produces hardcopy reports. The major reports are The Managers Report (weekly), The Abstract Report (monthly), and The Program Analysis Report (monthly). ***Availability:*** Some output of a statistical nature is available to the public in accordance with the Freedom of Information Act, 5 U.S.C. 552; however, output which identifies employees and contains personal information is prohibited from disclosure by the Privacy Act of 1974, 5 U.S.C. 552a, and cannot be made available.

Agency Contact: Planning and Research; 1111 Constitution Ave. NW, Washington, DC 20224; (202) 566-4629.

S01206-004

Collection Activity Analysis (CAA). NO-ACTS:C-173.
OMB Funding Title/Code: Accounts[Collections]Collection and Taxpayer Service / 20-0912-0-1-803.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Income Tax; Tax Administration; Tax Violations.

Purpose: This report is to provide information on the collection function in order to evaluate district and regional management and enable the national office to allocate resources to regions and districts. *Input:* The data are derived from accounts receivable and delinquent returns data maintained in the Integrated Data Retrieval System (IDRS); data input to IDRS by district offices relating to other investigations, returns compliance cases, and staff-hours spent on all Collection Division operations, and projections of workload and time utilization compiled by district offices. *Content:* The receipts, dispositions, and inventory data for accounts receivable and delinquent return cases maintained in IDRS are updated whenever a transaction occurs. Data relating to other investigations, returns compliance cases, and staff-hours spent on all Collection Division operations are input monthly. Projections of workload and time utilization are input twice a year. The data file for this report includes accounts receivable issuances, dispositions (further classified as suspended or closed), and inventory; delinquency investigation issuances, dispositions, and inventory; returns compliance program dispositions; other investigations dispositions and inventory; overage inventories; issuances, dispositions, and inventories of accelerated (priority) cases; staff-hours expended by program; percent change from prior year; percent of schedule; percent of cases reissued from installment agreement; percent of disposed to received; percent of overage inventory; and production rates as a percent of schedule. *Output:* A monthly hardcopy and microfiche report is produced with current month and fiscal year cumulative district, region, and national totals. *Availability:* The report is publicly available under the Freedom of Information Act.

Agency Contact: Planning and Research; 1111 Constitution Ave. NW, Washington, DC 20224; (202) 566-4629.

S01206-005

Collection Time Utilization Report. NO-ACTS:C-100.
OMB Funding Title/Code: Accounts[Collections]Collection and Taxpayer Service / 20-0912-0-1-803.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee, *House* Committee on Ways and Means, *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Management Information Systems; Manpower Utilization; Personnel Management; Tax Administration.

Purpose: This report is to monitor the use of staffpower throughout the current fiscal year to ensure the field is expending it where it was budgeted and validate workload and staffpower scheduling for the coming fiscal year. *Input:* The data are derived from actual time expended input to the Integrated Data Retrieval System by district offices and projections of time utilization. *Content:* Actual time expended data are updated monthly. Projections of time utilization are updated twice a year. The actual time used and projections data extracted for this report include productive operations (further classified by specific programs such as Delinquency Prevention, Offers-in-Compromise, and Returns Compliance Programs); support and overhead (further broken down to such classifications as management, leave, training, and clerical support); and details in and out. The extracted data also include the percent of schedule caseload inventory. *Output:* A quarterly hardcopy and microfiche report is produced on a fiscal year cumulative basis with district, region, and national totals as well as Field Branch and Office Branch totals. *Availability:* The report is publicly available under the Freedom of Information Act.

Agency Contact: Planning and Research; 1111 Constitution Ave. NW, Washington, DC 20224; (202) 566-4629.

S01206-006

Delinquent Returns Activity Report. NO-ACTS:C-139.
OMB Funding Title/Code: Accounts[Collections]Collection and Taxpayer Service / 20-0912-0-1-803.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Income Tax; Tax Returns; Tax Violations.

Purpose: This report was designed for monitoring and evaluating delinquency programs and for planning and making resource allocations on future programs. It is also used, along with the Quarterly Report of Returns Compliance Program Activity, to provide an analysis of the various returns compliance programs. *Input:* The data (Individual Master File, Business Master File, Residual Master File, Exempt Organization Master File, Employee Plans Master File, and the Individual Retirement Account Master File) are derived from delinquent returns filed at district offices. *Content:* The data files are updated when a delinquent return is received from a district office. The data extracted from the data files include number of taxpayers, number of returns, amount assessed, average amount per return, average amount per taxpayer, amount collected, and percentage collected for each type of program or operation (such as Taxpayer Delinquent Investigation - Busines Master file, Delinquency Prevention, and Returns Compliance Program - Highway Use Tax) and various types of returns secured (such as Form 941, Form 1120, and Form 1040). *Output:* A quarterly hardcopy report is produced with district, regional, and national totals as well as Office Branch, Field Branch, and Taxpayer Service Division totals. *Availability:* This report is publicly available under the Freedom of Information Act.

Agency Contact: Planning and Research; 1111 Constitution Ave. NW, Washington, DC 20224; (202) 566-4629.

S01206-007

Recap of Accounts Currently Not Collectible. NO-ACTS:C-149.
OMB Funding Title/Code: Accounts[Collections]Collection and Taxpayer Service / 20-0912-0-1-803.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee, *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Income Tax; Tax Administration.

Purpose: This report was designed to provide official statistics regarding accounts suspended as currently not collectible. *Input:* The data are derived from forms prepared by Revenue Officers or Office Branch employees at the time the decision is made to suspend the account as currently not collectible. *Content:* The data files are updated when a form suspending an account as currently not collectible is received from a Revenue Officer or Office Branch employee. The data extracted for this report include activity and inventory data categorized by type of tax (Individual Master File, Business Master File, and various types of Business Tax Returns), Office and Field Branch, and closing code (narcotics, unable to locate, statute expiration or suit, defunct or bankrupt, decedent, tolerance, or hardship), accounts in uncollectible status that were abated, collected, offset, statute expired, or reactivated classified according to closing code and type of tax; and number and dollar amounts for all categories on the report. *Output:* A quarterly hardcopy report is produced with district, regional, and national summaries on a cumulative calendar

year basis. *Availability:* The report is publicly available under the Freedom of Information Act.

Agency Contact: Planning and Research; 1111 Constitution Ave. NW, Washington, DC 20224; (202) 566-4629.

S01206-008

Taxpayer Service Reporting System. NO-ACTS:T-120.
OMB Funding Title/Code: Accounts[Collections]Collection and Taxpayer Service / 20-0912-0-1-803.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means: *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Income Tax; Manpower Utilization; Tax Information.

Purpose: The system is designed to collect and maintain data on workload accomplished and staff resources expended to provide service to the taxpayers. This data base is used by management to plan a balanced and effective Taxpayer Service Program, directed toward timely response to the needs of the taxpayer, to provide quality service, and to evaluate services provided. *Input:* The data are derived from the summarizations submitted by the district offices of the daily records of taxpayers assisted and hours expended by each Taxpayer Service employee and all other IRS employees detailed-in to work on the program. *Content:* The data base is updated monthly. Data elements include hours and/or units on direct activities such as walk-in or telephone contacts, correspondence from taxpayers, and assistance in preparing returns including self-help and actual preparation; hours spent on performing research for referral inquiries; quality review of the program; taxpayer education and related public information, employee training, leave, and management and clerical operations; hours spent as detailed-out to another functional activity within IRS; and identification of those hours worked as extended or overtime hours. *Output:* The system produces hardcopy reports. Monthly reports are produced for each district, each service center, and the Office of International Operations, with regional and national summaries. They provide a comparison of the actual current and cumulative workload and hours expended to scheduled and prior year data for the same period on all activities performed throughout the fiscal year. *Availability:* The reports are available to the public under the Freedom of Information Act.

Agency Contact: Planning and Research; 1111 Constitution Ave. NW, Washington, DC 20224; (202) 566-4629.

S01206-009

Statistics of Income (SOI).
OMB Funding Title/Code: Accounts[Collections]Collection and Taxpayer Service / 20-0912-0-1-803.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Estate Tax; Income Statistics; Income Tax; Tax Returns.

Purpose: Statistics of Income is a series of annual and supplementary publications of information, compiled from income and estate tax returns, concerning the operation of both the Nation's economy and the tax system. The Statistics of Income series is authorized by 26 U.S.C. 6108 (as amended by the Tax Reform Act of 1976, Public Law 94-455) which provides that the Secretary of the Treasury "shall prepare and publish not less than annually statistics reasonably available with respect to the operations of the internal revenue laws...." *Input:* For each of the major varieties of income and estate tax returns, a random sample of returns filed during the year is selected. Items from these sample returns are edited, and data are abstracted, entered on magnetic tape, and aggregated for publication in tabular form. *Content:* A wide range of information entered in various types of tax returns is gathered, including items of personal income, exemptions and deductions, age, marital status, geographic location, personal wealth, items of business receipts, business deductions, profits and losses, items of assets and liabilities, type of business organization, industry, estate value, tax credits, and tax liability. *Output:* The three annual publications are Individual Income Tax Returns, Corporation Income Tax Returns, and Business Income Tax Returns. An abbreviated preliminary report is issued for each of these three publications. In addition, the following supplemental volumes are available: Estate Tax Returns, 1972, Fiduciary Income Tax Returns, 1970, Personal Wealth, 1972, ZIP Code Area Data from Individual Income Tax Returns, 1969, and Foreign Income and Taxes Reported on Corporation Income Tax Returns, 1964-1966. There is no on-line query capability. *Availability:* Statistics of Income reports are available to the public through GPO. In addition they are available at many public and private libraries.

Agency Contact: Planning and Research; 1111 Constitution Ave. NW, Washington, DC 20224; (202) 566-4629.

S01206-010

Internal Revenue Tax Model.
OMB Funding Title/Code: Accounts[Collections]Collection and Taxpayer Service / 20-0912-0-1-803.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Income Statistics; Mathematical Models; Models; Simulation; Tax Models; Tax Returns.

Purpose: The Tax Models, which simulate the Nation's population of individuals, estates, and businesses, are computerized representations of the Nation's income and tax structure. They are designed to measure the effect of proposed tax law changes on the Nation's tax base, revenues, and distribution of tax burden. They are also used to produce tabulations not found in the Statistics of Income publications. *Input:* The models are developed from tax return data as part of the Statistics of Income program. Random samples of tax returns filed during the year are selected. Items from these sample returns are edited, and data are abstracted and entered on magnetic tape for subsequent manipulation as required. *Content:* There are models for individuals (both nationally and by State), estates and personal wealth, corporation, partnership, and sole proprietorships. Information entered on various types of tax returns includes items of personal income, exemptions and deductions, age, marital status, geographic location, items of business receipts, business deductions, profits and losses, assets and liabilities, type of business organization, industry, estate value, tax credits, and tax liability. *Output:* As required, computer printouts are issued. Also tape copies for the Individual Model and the Estates and Personal Wealth Model are produced. *Availability:* Tax Model tabulations tailored to meet user specifications are available to the public at cost in the form of computer printouts. Also available at cost are tape copies of the Individual Model and the Estate and Personal Wealth Model, stripped of taxpayer identifying information.

Agency Contact: Planning and Research; 1111 Constitution Ave. NW, Washington, DC 20224; (202) 566-4629.

S01206-011

Audit Management Information Reporting System (AMIR) and Audit Information Management System (AIMS)
OMB Funding Title/Code: Compliance 20-0913-0-1-803
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance

Subject Terms: Income Tax; Tax Auditing; Tax Returns.

Purpose: The systems were designed to provide Audit national office and field managers with statistical data to measure examination accomplishments and monitor tax returns in inventory. ***Input:*** The data in the Audit Information Management System (AIMS) data base are derived from input through terminals in the district and service center Audit Divisions. ***Content:*** The data base is updated daily. Tape extractions from the data base are made monthly for the Audit Management Information Reporting System, District Review Reporting System, Service Center Audit Division Reporting System, Discriminant Function Reporting System, and Tax Change Distribution Reporting System. There are over 50 data elements on the extraction tape for each record including name of taxpayer, type of return, tax period, activity code (asset class), source, status, disposal code and date, audit results, examiners grade and series, examination time, examination technique audit issue code, preparer of return name and EIN, grade of case, type of review and review time, principal issue code, fraud, claim, age of return, and age of claim. ***Output:*** The system produces hardcopy and microfiche reports. The major reports produced under each of the following systems are: Audit Management Information Reporting System–Plan vs. Accomplishments and Inventory of Returns by Status vs. Audit Examination Plan (monthly); Source of Returns (quarterly); Comparison of Grades Assigned and Worked (semiannually); and Grade of Examining Officer (annually), District Review Reporting System–Sample and Mandatory District Review (monthly), Service Center Audit Division Reporting System–Plan vs. Accomplishments and Service Center Inventory of Returns by Status vs. Audit Examination Plan (monthly); and Source of Returns (quarterly); Discriminant Function Reporting System–Analysis of DIF Scored Returns (semiannually); and Tax Change Distribution Reporting System–Tax Change Distribution (separate tables for individual, corporation, estate, and gift returns) (annually). There is no on-line query capability for statistical data. ***Availability:*** Some statistical output is available to the public in accordance with the Freedom of Information Act; 5 U.S.C. 552; however, output which identifies taxpayers and contains return information is prohibited from disclosure by 26 U.S.C. 6103 and cannot be made available.

Agency Contact: Planning and Research; 1111 Constitution Ave. NW, Washington, DC 20224; (202) 566-4629.

S01206-012

Audit Technical Time Reporting System (ATTR).

OMB Funding Title/Code: Compliance / 20-0913-0-1-803.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Federal Employees; Income Tax; Productivity; Tax Auditing.

Purpose: The system was designed to provide Audit national office and field managers with data to monitor technical time applications by Revenue Agents, Tax Auditors, and Audit Accounting Aides. ***Input:*** The data are derived from forms submitted by district offices. ***Content:*** The file is updated monthly. The major data elements are district office code, organization code, date (month/year), position code, direct time application by activity code for the current month, nonexamination time by activity code for the current month, and cumulative time in process. ***Output:*** The system produces hardcopy and microfiche tables. The major tables are: Revenue Agent Applied Time Analysis, and Tax Auditor Applied Time Analysis (monthly); Review Program Applied Time Analysis Revenue Agents, and Review Program Applied Time Analysis Tax Auditors (quarterly); Applied Time Analysis by Grade of Revenue Agent (semiannually); and Audit Accounting Aides Applied Time By Activity (annually). There is no on-line query capability. ***Availability:*** The tables are available to the public under the Freedom of Information Act.

Agency Contact: Planning and Research; 1111 Constitution Ave. NW, Washington, DC 20224; (202) 566-4629.

S01206-013

Appellate Reports and Information Retrieval Activity (ARIRA). NO-CP:AP-19.

OMB Funding Title/Code: Compliance / 20-0913-0-1-803.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Appellate Procedure; Tax Litigation.

Purpose: The system was developed to provide Appellate national office and field managers with key operational, statistical, and issue data on Appellate nondocketed case receipts, disposals, and inventories. ***Input:*** The data are derived from forms prepared by Appellate field offices. ***Content:*** The data file is updated monthly. Data elements on each case include taxpayer's name, principal legal issue involved in the case, case number, type of tax, proposed deficiencies and penalties, type of examination, tax periods, jurisdiction code, district office code, Appellate office code, and amount of overassessment or claim. ***Output:*** The system produces hardcopy monthly, quarterly, and fiscal year to date issue tables which contain data concerning the types of issues coming to Appellate, the manner of disposition of these issues, and a statistical summarization concerning the scope of all issues in Appellate case receipts, disposals, and inventories. It also produces monthly, quarterly, and fiscal year to date statistical tables concerning Appellate nondocketed case receipts, disposals, and inventories. There is no on-line query capability. ***Availability:*** Some statistical output is available to the public in accordance with the Freedom of Information Act, 5 U.S.C. 552, however, output which identifies taxpayers and contains return information is prohibited from disclosure by 26 U.S.C. 6103 and cannot be made available.

Agency Contact: Planning and Research; 1111 Constitution Ave. NW, Washington, DC 20224; (202) 566-4629.

S01206-014

Appellate Division Monthly Report of Conferee's Man-Hours. NO-CP:AP-6.

OMB Funding Title/Code: Compliance / 20-0913-0-1-803.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Federal Employees; Manpower Utilization, Productivity, Tax Litigation.

Purpose: The report is to provide information for use in determining workload factors and field staffing requirements as well as for use by national office management. ***Input:*** The data are forms prepared by Appellate field offices. ***Content:*** The data are furnished on a monthly basis. The major data elements are Conferee's and Acting Conferee's total case time, non-case time, Drug Enforcement Act case time, leave, and total hours. ***Output:*** The output is monthly summary schedules showing pertinent workload factors. ***Availability:*** The statistical schedules are available to the public under the Freedom of Information Act.

Agency Contact: Planning and Research; 1111 Constitution Ave. NW, Washington, DC 20224; (202) 566-4629.

S01206-015

Intelligence Case Management and Time Reporting System. NO-CP:I-46.

OMB Funding Title/Code: Compliance / 20-0913-0-1-803.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Criminal Investigations; Government Investigations; Income Tax; Tax Violations.

Purpose: The system was designed to provide all levels of management with timely, accurate information concerning the source, opening, change of status, and closing results of all Intelligence Division investigations as well as time applications on investigations and other Intelligence activities. ***Input:*** The data are derived from forms prepared by district offices. ***Content:*** The file contains pertinent data relating to investigations of individuals and corporations by the Intelligence Division. Each case record contains approximately 55 unique data items (soon to be expanded to 85). The case data are updated semimonthly, and the time data are updated monthly. The principal items of information are name of the taxpayer, case number assigned, taxpayer's address, taxpayer's identification number(s) (SSN or EIN), industry or occupation of the taxpayer, alleged violation, tax years covered, agent assigned to the investigation, information relating to the status or disposition of the investigation, types of activities performed by special agents, and amount of time investigating agents have expended on cases. ***Output:*** Major monthly tables produced are Time on Workload, Time Charged by Type of Activity, Operations Report, Pipeline Case Inventory, Final Actions Completed This Year, and Register of Legal Actions. Major quarterly tables produced are District Case Project Inventory Registers and Court Actions Completed. There is no on-line query capability. ***Availability:*** Some statistical output is available to the public in accordance with the Freedom of Information Act, 5 U.S.C. 552. However, output which identifies taxpayers and contains return information (prohibited from disclosure by 26 U.S.C. 6103) or which is otherwise exempt from disclosure pursuant to the Freedom of Information Act cannot be made available to the public.

Agency Contact: Planning and Research; 1111 Constitution Ave. NW, Washington, DC 20224; (202) 566-4629.

S01206-016

Reports and Information Retrieval Activity (RIRA).

OMB Funding Title/Code: Compliance / 20-0913-0-1-803.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Civil Tax Cases; Tax Litigation.

Purpose: The Reports and Information Retrieval Activity was created to provide a data base of management information and an inventory of pending legal tax issues to assist Chief Counsel attorneys in coordination of legal issues. The system is a tool used in the administration of tax law to insure uniformity and consistency of treatment among similarly situated taxpayers. The system also provides for the indexing of internal materials and the production of management and statistical reports. ***Input:*** The data are derived from forms completed by Counsel attorneys, RIRA clerks, and other Chief Counsel employees. ***Content:*** The master records consist of a unique record for most civil tax cases arising from litigation in the U.S. Tax Court, the U.S. District Courts, the U.S. Court of Claims, the U.S. Circuit Courts of Appeal, and the U.S. Supreme Court. Each record contains space for approximately 50 unique data items with additional space for generated date fields and beginning of fiscal year fields. The major data elements included are taxpayer name, docket or jacket number, Chief Counsel attorney name, Chief Counsel Office designation, grouping number, legal issues identified by uniform issue list number, status codes, type of tax, district office, place of trial, court code, social security or employee identification number, estimated trial hours, amount in dispute, amount approved, and microfilm reference location numbers. The file is updated monthly. ***Output:*** Major monthly reports are Pending Case Index by Issue, Closed Case Index, and Internal Revenue Service Office of Chief Counsel List of Pending Civil Tax Cases by Issue (on microfilm); Counsel attorney inventory and disposal listings and Case Trial Listing (hardcopy). Major quarterly reports are Number of Opinions and Settlements by Issue Listing, Number of Small Tax Cases by Issue Listing; Opinions by Issue Booklet; and statistical reports reflecting receipts, disposals, and inventory data (hardcopy). There is no on-line query capability for statistical data. ***Availability:*** The Internal Revenue Service - Office of Chief Counsel List of Pending Civil Tax Cases by Issue is publicly available through NTIS by subscription or through the IRS Disclosure Operations Divisions by request for specific issues. Some statistical output is available to the public in accordance with the Freedom of Information Act, 5 U.S.C. 552. Output which identifies taxpayers and contains return information is prohibited from disclosure by 26 U.S.C. 6103, except to the extent that such information has already been made public in a petition filed by the taxpayer with the courts; in such cases, this information may be made available to the public upon request in accordance with the Freedom of Information Act.

Agency Contact: Planning and Research; 1111 Constitution Ave. NW, Washington, DC 20224; (202) 566-4629.

S01206-017

Technical Workload Control and Reporting System. NO-T-4.

OMB Funding Title/Code: Compliance / 20-0913-0-1-803.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Federal Employees; Management Information Systems; Productivity; Tax Administration.

Purpose: The system furnishes the means for evaluating and monitoring the workload, inventory, production, and staff utilization at the various operating levels of the technical organization which is located entirely in Washington, DC. It also provides statistics vital to long-range planning, staffing, and budgetary needs. ***Input:*** The data are forms prepared by each suborganization (group, section, branch, division) of the Technical organization. ***Content:*** Receipts, closings, inventory, and hours worked on major workload items are furnished and consolidated on a monthly basis. Quarterly, the status of closed cases and inventory cases is reported for the four largest workload items. Workload items include Taxpayer Requests for Rulings, Technical Advice Requests from Internal Revenue Field Offices, Published Revenue Rulings and Revenue Procedures, Changes in Accounting Methods and Changes in Accounting Periods, Congressional Correspondence, Technical and General Correspondence, Tax Forms Projects, Public Forms and Form Letters, Regulations Projects, Legislative Projects, Taxpayer Publications, Internal Use Publications, and Internal Revenue Bulletins and Related Publications. ***Output:*** The two reports produced are a monthly work progress report and a quarterly status report on age of closed cases and age of inventory. ***Availability:*** The statistical reports are available to the public upon request under the Freedom of Information Act.

Agency Contact: Planning and Research; 1111 Constitution Ave. NW, Washington, DC 20224; (202) 566-4629.

S01206-018

Employee Plans/Exempt Organizations Technical Time Reporting System (DEPT).

OMB Funding Title/Code: Compliance / 20-0913-0-1-803.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Federal Employees; Productivity; Tax Administration; Tax Exempt Organizations.

Purpose: The system is designed to monitor time expended by EP/EO technical personnel in key districts. *Input:* The data are derived from forms submitted by EP/EO specialists and time application plans developed jointly by the national, regional, and district office. *Content:* The data base is updated monthly for actual time, at the beginning of the fiscal year for the time applications plan, and when there is a change in the plan. The data base consists of two files--one for Employee Plans (EP) and one for Exempt Organizations (EO). The file contains data elements for each activity code used by EP/EO specialists for reporting time in categories such as Determination Time, Examination Time, Review, Pattern Plans, and Private Schools-Religious. *Output:* Monthly hardcopy technical personnel-activity analysis tables are produced separately for EP and EO. There is no on-line query capability. *Availability:* The tables are available to the public upon request under the Freedom of Information Act.

Agency Contact: Planning and Research; 1111 Constitution Ave. NW, Washington, DC 20224; (202) 566-4629.

S01206-019

Employee Plans/Exempt Organizations Application Control System (EACS).

OMB Funding Title/Code: Compliance / 20-0913-0-1-803.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Employee Benefit Plans; Tax Exempt Organizations.

Purpose: The system was designed to control the applications for determinations for employee plans and exempt organizations as well as to enable Employee Plans/Exempt Organizations (EP/EO) managers to monitor the status of the applications. *Input:* The data are derived from applications filed by requesting individuals and/or organizations and are input through terminals in the key district offices and selected associate district offices. *Content:* The data base is updated when the status of an application changes. The data base consists of two files--the Plan Case Control File (PCCF) and the Plan Organization Index File (POIF). The PCCF contains all the data used to control a case such as case number, file number, employee identification number, plan names, type and form of plans, data assigned, status of case, time charged to complete the case, and the key district. The POIF contains data to be used for researching cases such as plan names and numbers of employers/administrators. *Output:* The major hardcopy reports produced are the weekly notice listings of cases approaching the 270-day determination time limit; a weekly listing of all district office undisposed cases whose age exceeds 60 days; a Weekly Inventory Report by district office and form number of all cases; five monthly Employee Plans Determinations tables by types of plan such as Defined Benefit Plans, Defined Contributions Plans for Profit Sharing, Stock Bonus and Money Purchase Plans, and Master or Prototype Plans; and seven monthly Exempt Organizations tables showing opening inventory, net receipts, disposals and closing inventory by type of application such as initial, amendment and termination. There is no on-line query capability for statistical data. *Availability:* The statistical reports are available to the public upon request under the Freedom of Information Act.

Agency Contact: Planning and Research; 1111 Constitution Ave. NW, Washington, DC 20224; (202) 566-4629.

S01206-020

Audit Information Management System-Exempt Organizations.

OMB Funding Title/Code: Compliance / 20-0913-0-1-803.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Tax Exempt Organizations.

Purpose: The system was designed to provide Exempt Organizations national office and field managers with statistical data to measure examination accomplishments and monitor returns in inventory. *Input:* The data are derived from input through terminals by Employee Plans/Exempt Organization Divisions in key districts. *Content:* The data file is updated daily. There are over 50 data elements for each record including name of taxpayer, type of return, tax period, activity code (asset class), source, status, disposal code and date, examination results, examiners grade and series, examination time, examination technique, preparer of return name and EIN, grade of case, type of review and review time, principal issue code, and age of return. *Output:* The major hardcopy reports are Plan vs. Accomplishments and Inventory of Returns by Status vs. EO Examination Plan (monthly), Source of Returns (quarterly), Comparison of Grades Assigned and Worked (semiannually), and Grade of Examining Officer (annually). There is no on-line query capability. *Availability:* Some statistical output is available to the public in accordance with the Freedom of Information Act, 5 U.S.C. 552; however, output which identifies taxpayers and contains return information is prohibited from disclosure by 26 U.S.C. 6103 and cannot be made available.

Agency Contact: Planning and Research; 1111 Constitution Ave. NW, Washington, DC 20224; (202) 566-4629.

S01206-021

Taxpayer Compliance Measurement Program (TCMP).

OMB Funding Title/Code: Compliance / 20-0913-0-1-803; Accounts [Collections] Collection and Taxpayer Service /20-0912-0-1-803.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Compliance; Income Tax; Tax Auditing.

Purpose: The program (TCMP) is the Service's long-range research program designed to provide the information needed in certain enforcement areas to fully implement and optimize Federal tax administration. TCMP informs IRS concerning the nature of compliance and noncompliance and how well the Nation's taxpayers are voluntarily complying with the tax laws. The data base files are used for the development of the Discriminant Function Scoring Systems which are used to select those returns for audit most in need of examination. The data base files also provide the basic input into long-range planning for the audit of tax returns. *Input:* The data base files maintained in certain phases of TCMP contain all the elements of data, on different types of tax returns filed, as reported by the taxpayer and corrected by the Service. *Content:* Some tax areas have been surveyed only once, whereas other areas are surveyed on a recurring but variable basis depending on data needs and resources available. Compliance, tax change, and line item data are developed on a sample basis and appropriately weighted to represent the entire taxpaying population on a national basis. Tax returns covered by different TCMP surveys over the years are Individual, Small Corporation, Estate, Exempt Organization (only two sections of the code-501(c)(3) and 501(c)(4), and Fiduciary. In the past, surveys have also been conducted to determine the extent of delinquency for

visible businesses and to evaluate costs and effectiveness of collection activities relative to delinquent accounts. *Output:* TCMP does not produce periodic reports. At the completion of each phase and cycle, a one-time output is produced covering elements of data specifically used by the Service in determining compliance levels and other data as the need and occasion arise. Output is typically reduced copies of computer printout. *Availability:* Current policy requires the approval of the Commissioner of Internal Revenue prior to release of existing aggreg. d tabular output from this system.

Agency Contact: Planning and Research; 1111 Constitution Ave. NW, Washington, DC 20224; (202) 566-4629.

S01210-001

Computerized Automated Reporting System (CARS).

OMB Funding Title/Code: Salaries and Expenses / 20-1000-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Explosives Violations; Firearms Violations.

Purpose: This system provides information to management for the purpose of measuring and evaluating effectiveness of firearms and explosives operations in selected SMSA's Operation CUE (Concentrated Urban Enforcement). *Input:* Special agents and inspectors at POD level are the primary source of input. Major categories of input are investigation/inspection report and time application report. *Content:* This system contains the following information: Investigation number; SSN of agent reporting; origin, principal violation; Bureau program code; SMSA, principal city; SSN of suspect, birthdate; prior criminal record; firearms/explosives license number; defendants recommended for prosecution; court action; and sentence, arrest status. Geographic coverage includes Washington, Boston, Chicago, St. Louis, and Los Angeles. Monthly input is generated upon initiation of investigation/inspection and upon change in status. *Output:* Hardcopy reports produced include operational reports by type of inspection, U.S.C. title, time expenditure by category, and SMSA. *Availability:* Reports are for internal use only.

Agency Contact: Information Management Division; Federal Bldg., 1200 Pennsylvania Ave. NW, Washington, DC 20226; (202) 566-7411.

S01210-002

Management Information System (MIS).

OMB Funding Title/Code: Salaries and Expenses / 20-1000-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on International Relations; *House* Committee on the Judiciary; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance; *Senate* Committee on Foreign Relations; *Senate* Committee on the Judiciary.

Subject Terms: Criminal Investigations; Explosives; Firearms; Management Information Systems; Productivity.

Purpose: This system is designed to provide operational information to management for purposes of measuring and evaluating effectiveness of district and regional offices. *Input:* Firstline special agents are the primary source of data information. Major categories of input are the Investigation Profile Report and Special Agent Time Application Report. *Content:* This system includes the following information: Investigation number; title of investigation; region, district, post of duty; SSN of agent, date; origin, principal violations; Bureau Program code; SSN of suspect, birthdate; prior criminal record; firearms/explosives license number; disposition of investigation; judicial district; SAC action, attorney action; court disposition; sentence; and arrest date. Input is generated when investigation originates and upon change. The file is updated monthly. *Output:* Reports in hardcopy include man-days by month and year to date by U.S.C. title, and defendants recommended for prosecution. *Availability:* Reports are for internal use only.

Agency Contact: Information Management Division; Federal Bldg., 1200 Pennsylvania Ave. NW, Washington, DC 20226; (202) 566-7411.

S01210-003

Industry Statistical Report.

OMB Funding Title/Code: Salaries and Expenses / 20-1000-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Alcoholic Beverage Control; Beer; Distilled Spirits; Wine.

Purpose: This system is designed to provide operational information to management for purpose of measuring industry activity and evaluating program effectiveness. *Input:* Primary source of input is industry operational reports. Major categories are distilled spirits, wine, and beer. *Content:* This system contains information by category on production, taxpaid withdrawals, tax-free removals, stocks on hand, materials used by kind, and products by kind. The file is updated monthly. *Output:* Hardcopy reports pertain to distilled spirits, wine, and beer. Reports are issued monthly. *Availability:* Reports are publicly available.

Agency Contact: Information Management Division; Federal Bldg., 1200 Pennsylvania Ave. NW, Washington, DC 20226; (202) 566-7411.

S01210-004

Operation Report System.

OMB Funding Title/Code: Salaries and Expenses / 20-1000-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on International Relations; *House* Committee on the Judiciary; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance; *Senate* Committee on Foreign Relations; *Senate* Committee on the Judiciary.

Subject Terms: Alcoholic Beverage Control; Firearms Control; Government Regulation; Inspection; Licenses.

Purpose: This system was designed to provide operational information to management concerning regulatory enforcement activities for purposes of measuring and evaluating effectiveness of regional offices. *Input:* The firstline inspector is the primary source of data. Major categories of input are the inspector's weekly report and the report of inspection. *Content:* The system consists of the following information: 1) Firearms and Explosives-inspections completed by category of inspection, time applications by category of inspection, and license and permit actions taken by category of license/permit. 2) Alcohol-application for permits by category of permit; tax returns, assessments, claims, and offers in compromise by category; assessments proposed (dollars); and offers accepted (dollars). This system is updated monthly. *Output:* Hardcopy reports pertain to man-hours by category inspection, inspection by category, and license/permits by category. *Availability:* Reports are for internal use only.

Agency Contact: Information Management Division; Federal Bldg., 1200 Pennsylvania Ave. NW, Washington, DC 20226; (202) 566-7411.

S01210-005

Financial Management/Planning System (FM/PS).

OMB Funding Title/Code: Salaries and Expenses / 20-1000-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on International Relations; *House* Committee on the Judiciary; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance; *Senate* Committee on Foreign Relations; *Senate* Committee on the Judiciary.

Subject Terms: Management Information Systems; Manpower Utilization; Productivity; Program Evaluation

Purpose: This system is designed to measure effectiveness of delivery of Alcohol, Tobacco, and Firearms services; to improve effectiveness by allocating resources, suggesting operational/organizational changes, monitoring progress, and documenting effectiveness of implemented change; and to provide data essential for planning, budgeting, and program management. ***Input:*** Input is derived from case progression, inspections, travel vouchers, rent payments, SF 52, bond changes, workload current fiscal year, time/attendance cards, labor distribution, and dollar allocation. ***Content:*** FM/PS consists of the following information for the Bureau as a whole and for component parts: Productivity measures; actual vs. planned activities; and performance measures (man-hours, dollar units). This system is updated biweekly. ***Output:*** Major output pertains to manpower distribution by program, title, phase; work status; planned/actual comparisons; cost comparisons; productivity reports; model simulation; and program administration. ***Availability:*** Reports are for internal use only.

Agency Contact: Information Management Division; Federal Bldg., 1200 Pennsylvania Ave. NW, Washington, DC 20226; (202) 566-7411.

S01218-001

General Revenue Sharing Accounting System.

OMB Funding Title/Code: Payments to State and Local Government Fiscal Assistance / 20-2111-0-1-851

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Appropriations; Federal State Relations; Intergovernmental Fiscal Relations; Revenue Sharing

Purpose: The system was established to support the requirements of the State and Local Governments' Fiscal Assistance Act of 1972 (Public Law 92-512). The major function of this system is to maintain records of all General Revenue Sharing Trust Fund activity from program inception to date. ***Input:*** The data are derived from the appropriations made by Congress under Public Law 92-512, the General Revenue Sharing Allocation System, the General Revenue Sharing Payment System, and input from recipient governments. ***Content:*** The system maintains records of all financial transactions from program inception and includes such data as appropriations received, allocations and disbursements made from both the regular fund and the obligated adjustment reserve, waivers of entitlement, and returns to the General Fund of the Treasury. Computer input is coded to facilitate retrieval of data so that financial information is readily available by time periods (fiscal year, entitlement period), congressional district, local governments, State, and geographic areas. ***Output:*** Output is the Annual Report to the Congress. The system is extremely flexible and is capable of responding to queries. Output is generally on a demand basis. ***Availability:*** Reports are publicly available.

Agency Contact: Office of Revenue Sharing; 2401 E St. NW, Washington, DC 20226; (202) 634-5170.

S01218-002

General Revenue Sharing Reporting System.

OMB Funding Title/Code: Payments to State and Local Government Fiscal Assistance / 20-2111-0-1-851.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Federal State Relations; Intergovernmental Fiscal Relations; Revenue Sharing.

Purpose: The system (GRS) was established to support the Use Reporting requirements of the State and Local Governments' Fiscal Assistance Act of 1972 (Public Law 92-512). The major functions are to 1) issue Planned Use Reports to eligible governments for the anticipated amounts of GRS funds to be received, 2) issue Actual Use Reports to governments having received GRS funds, 3) maintain status reports of reporting governments, and 4) issue acceptance notices to governments having met the reporting requirements of the act. ***Input:*** The data are derived from the eligible GRS recipient governments, the report required, and the information retrieved from the report. ***Content:*** Every entitlement period, recipient governments are required to submit one or both of two reports on their general revenue sharing funds. The Planned Use Report notifies the recipient government of the total funds to be received for the forthcoming entitlement period and requests information on the anticipated use of the funds. The Actual Use Report requests information on how funds received during the previous fiscal year were spent or obligated. Both reports must be returned to the Office of Revenue Sharing prior to receiving funds for the current entitlement period. An automated system issues the reports through a computer-controlled printing process. When the forms are returned, the system maintains the status of the reports, records data from the reports, issues acceptance notices to the governments, and replaces reports upon request. ***Output:*** Output is produced each entitlement period and includes statistical summary tables; microfilm copy of Planned and Actual Use Reports; and a users' guide to provide the film location of the reports by account number. ***Availability:*** Reports are publicly available.

Agency Contact: Office of Revenue Sharing; 2401 E St. NW, Washington, DC 20226; (202) 634-5170.

S01218-003

General Revenue Sharing Payment System.

OMB Funding Title/Code: Payments to State and Local Government Fiscal Assistance / 20-2111-0-1-851.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Accounting; Federal State Relations; Intergovernmental Fiscal Relations; Revenue Sharing.

Purpose: The system was established to support the requirements of the State and Local Governments' Fiscal Assistance Act of 1972 (Public Law 92-512). The major functions are to: 1) Make quarterly general revenue sharing payments to eligible recipient governments; 2) make special payments as needed; 3) compute adjustments to entitlements when necessary; and 4) redistribute funds to proper recipients when adjustments, waivers, or accounts receivables occur. ***Input:*** The data are derived from the eligible GRS recipient governments, the General Revenue Sharing Allocation System, and feedback from the General Revenue Sharing Accounting System. ***Content:*** The system organizes the recipients of general revenue sharing funds as over 39,000 individual accounts, computing the proper amounts for regular payments as well as for special payments as needed. Payments are made either by check to the recipient or by electronic funds transfer to a designated financial institution. The basis for determination of amount of the entitlement is the allowance.

Changes in the allocation are adjustments to the Payment System which may generate supplemental payments or accounts receivable. Governments no longer desiring to receive general revenue sharing funds may waive the funds. The payment system changes the status of the recipient, satisfies any outstanding accounts receivable, and redistributes the funds to the proper recipients. ***Output:*** Output is produced each quarter (or payment) and includes several publications prepared for distribution to Congress, State governments, and requesting recipients (quarterly payment book, annual payment summary book, annual entitlement book). Also produced is a history of all transactions of all recipients by State. This history is provided on microfiche to requesting State audit groups. ***Availability:*** Information is publicly available.

Agency Contact: Office of Revenue Sharing; 2401 E St. NW, Washington, DC 20226; (202) 634-5170.

S01218-004

General Revenue Sharing Allocation System.

OMB Funding Title/Code: Payments to State and Local Government Fiscal Assistance / 20-2111-0-1-851.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Finance.

Subject Terms: Accounting; Federal State Relations; Intergovernmental Fiscal Relations; Resource Allocation; Revenue Sharing.

Purpose: The system was established to support the requirements of the State and Local Governments' Fiscal Assistance Act of 1972 (Public Law 92-512). The major function is to determine the amount of general revenue sharing funds to which the governmental units are entitled by apportioning the funds by mathematical formula detailed in the law. ***Input:*** The data are derived primarily by mathematically calculating the general revenue sharing allocation for each recipient using data supplied primarily by the Bureau of the Census, Bureau of Indian Affairs, Bureau of Economic Analysis, and the Internal Revenue Service. ***Content:*** The system determines the amount of general revenue sharing funds to which the governmental units are entitled. Certain data elements concerning each recipient are supplied (primarily by the Bureau of Census) to the allocation system. A special formula for apportioning the funds was detailed in the congressional act establishing general revenue sharing. At the end of an entitlement period, based on the latest data available, the allocation for each recipient is recalculated for that period. If there is a difference between the amount paid for the period and the final allocation, that amount is handled by the payment system as an adjustment to the next entitlement period. As the current entitlement period is being recalculated, the next period is calculated to determine the initial allocation. This is the only time during the period that allocations are calculated for all recipients. If extreme changes are made in the data elements during the period, reallocations can be made on an individual State basis. Technical memoranda provide the method of calculating allocation adjustments for closed entitlement periods. ***Output:*** Output is produced each entitlement period and includes several publications prepared for distribution to Congress, State governments, and requesting recipients. ***Availability:*** Reports are publicly available.

Agency Contact: Office of Revenue Sharing; 2401 E St. NW, Washington, DC 20226; (202) 634-5170.

ACTION

S01300-001

Quarterly Report of Program Performance (MIS Report).

OMB Funding Title/Code: Operating Expenses, International Program: (Peace Corps) / 44-0100-0-1-151; Operating Expenses, Domestic Programs / 44-0103-0-1-451.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Foreign Relations; *Senate* Committee on Human Resources.

Subject Terms: Budgets; Management Information Systems; Volunteers.

Purpose: The report was established to provide senior management and program managers with consolidated significant data on the Agency's plans/objectives versus the actual accomplishments, enabling them to evaluate performance, identify problem areas quickly, and take corrective action. ***Input:*** The data are derived from computer report and cuff records of management analysis from Domestic Operations, International Operations, Recruitment and Communications, and Administration and Finance. The financial data are drawn directly from the Agency's Status of Funds report (Agency official book of account). ***Content:*** The report, which began in June 1975, consists of a set of report formats which have the plans/objectives and accomplishments of the budget, employment, staff training enrollment, volunteer recruitment, volunteer training, number of volunteers, number of volunteer years, actual number of grants, actual number of projects, and relationship of programs to poverty. ***Output:*** The report is quarterly and includes the following report formats: 1) Budget vs. Budget Plan, 2) Employment vs. Employment Ceiling, 3) Staff Training Enrollment, 4) Volunteer Recruitment vs. Recruitment Goal, 5) Volunteer Training vs. Volunteer Training Entry Goal, 6) Volunteer on Board vs. Volunteers Goal, 7) Volunteer Years vs. Volunteer Years Goal, 8) Actual Grants vs. Grants Goal, 9) Actual Number of Projects, and 10) Relationship of Programs to Poverty. ***Availability:*** The report is not publicly available; it is utilized to meet internal requirements.

Agency Contact: Office of Administration and Finance; 806 Connecticut Ave. NW, Room 200, Washington, DC 20525; (202) 254-7538.

S01300-002

Long-Range Planning System (LRPS).

OMB Funding Title/Code: Operating Expenses, International Programs (Peace Corps) 44-0100-0-1-151; Operating Expenses, Domestic Programs / 44-0103-0-1-451; Miscellaneous Trust Funds, 44-9999-0-7-151.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Foreign Relations; *Senate* Committee on Human Resources.

Subject Terms: Management Information Systems; Planning.

Purpose: The purpose is to develop and implement long-range planning procedures and systems throughout the Agency. ***Input:*** The input is from the domestic and international regional and headquarters offices and the headquarters staff offices. It includes goals on an annual basis and achievements against goals annually. ***Content:*** The system began in April 1976 and will be updated annually in the first quarter of the fiscal year. The scope is agencywide and deals with data on projected 5-year strength of existing and new projects or programs. ***Output:*** The major output types are tables, graphs,

charts, and narrative summaries and analyses. *Availability:* The output is for internal use only.

Agency Contact: Planning Division; 806 Connecticut Ave. NW, Washington, DC 20525; (202) 254-8501.

S01300-003

Current Year Operating Planning System (CYOPS).

OMB Funding Title/Code: Operating Expenses, International Programs (Peace Corps) / 44-0100-0-1-151; Operating Expenses, Domestic Programs / 44-0103-0-1-451; Miscellaneous Trust Funds / 44-9999-0-7-151.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Foreign Relations; *Senate* Committee on Human Resources.

Subject Terms: Management Information Systems; Planning.

Purpose: The purpose is to develop and implement current year planning procedures and systems throughout the Agency. *Input:* The input is from domestic and international regional and headquarters offices and the headquarters staff offices. It is goals on an annual basis and achievements against goals quarterly. *Content:* The system was initiated in April 1981 and will be updated annually in the third quarter of the fiscal year. Achievements are input quarterly, and the scope is Agencywide. The system contains 1-year goals and objectives, plans for volunteer input/output, board data, staffing plans, major new project information, and schedules for implementation. *Output:* The major output types are tables, graphs, charts, and narrative summaries and analyses. *Availability:* The reports are for internal use only.

Agency Contact: Planning Division; 806 Connecticut Ave. NW, Washington, DC 20525; (202) 254-8501.

S01300-004

Budget System.

OMB Funding Title/Code: Operating Expenses, International Programs (Peace Corps) / 44-0100-0-1-151; Operating Expenses, Domestic Programs / 44-0103-0-1-451.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Foreign Relations; *Senate* Committee on Human Resources.

Subject Terms: Budget Information Systems; Resource Allocation.

Purpose: The budget system provides information for the management of Agency fiscal resources. The system reports the allocation of fiscal resources among the Agency programs and is utilized by all levels of internal management and by various Federal establishments. *Input:* Data are derived from accounting reports, management reviews, and Presidential and congressional fiscal guidance. *Content:* The budget system was begun in July 1971 and produces quarterly operating budgets for the Agency offices and programs. The system also produces annual reports to the President and Congress which include the Agency's previous, current, and future fiscal year allocation of fiscal resources. *Output:* Output is documents containing internal management reports and external reports to OMB and Congress. Output is on an annual, quarterly, and as-requested basis. *Availability:* Information is available to the public within the guidelines of the Freedom of Information Act and the Privacy Act.

Agency Contact: Office of Policy and Planning; 806 Connecticut Ave. NW, Room M-600, Washington, DC 20525; (202) 254-3110.

S01300-006

General Accounting System.

OMB Funding Title/Code: Operating Expenses, International Programs (Peace Corps) / 44-0100-0-1-151; Operating Expenses, Domestic Programs / 44-0103-0-1-451.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Foreign Relations; *Senate* Committee on Human Resources.

Subject Terms: Accounting; Resource Allocation.

Purpose: The accounting system provides a centralized source for financial information relating to all Agency revenues, obligation, liabilities, disbursements, and costs. It has been designed to meet the requirements established by the Budget and Accounting Act of 1950 and administrative regulations for general ledger accounting, allotment reporting, and to provide financial data necessary to manage the affairs of the Agency. *Input:* Input is provided by the budget and fiscal activities of the Agency headquarters, 10 domestic regional headquarters, and numerous overseas posts. Input from domestic regions is provided in the form of coding sheets which include individually coded fiscal transactions. Data from most overseas Peace Corps posts are provided by manually prepared summary reports. Data for several posts served by the State Department administered Regional Finance Center in Paris are provided on computer tape. Cost data from staff payrolls, Peace Corps, and domestic volunteer allowances are transferred through programmed computer system interfaces. *Content:* Financial transactions are entered into the system through coding systems to identify budget, obligation, and expenditure data by purpose, cost element, and organizational location. Automated distribution is made to files through computer tables to update general ledger and subsidiary accounts for preparation of reports for management and central control agencies. The system includes information about all financial operations of the Agency. The data included concern individual financial transactions as well as summary records. Separate records are kept for all accounts and all fiscal years for which Agency funds are available for expenditure. Files are updated as required, usually twice a week. All individual transactions are associated with a vendor code from which it is possible to derive the State and city of the vendor. *Output:* Automated Status of Funds Reports, a General Ledger Trial Balance, and other internal management reports are prepared monthly in hard-copy. External reports that are required by OMB and the Treasury Department are also provided. *Availability:* All output is available for public inspection within the terms of the Privacy Act.

Agency Contact: Accounting Division; 806 Connecticut Ave. NW, Washington, DC 20525; (202) 254-3580.

S01300-008

Census Master File.

OMB Funding Title/Code: Operating Expenses, Domestic Programs 44-0103-0-1-451.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Personnel Records.

Purpose: This system provides personal data on domestic volunteers necessary to administer the personnel activities related to each program and to provide payroll input data. ***Input:*** Input is provided by Agency headquarters and 10 regional headquarters. ***Content:*** Updated biweekly, the information includes name, service history, marital status, age, and social security number on each of the following ACTION programs: VISTA (Volunteers in Service to America), UYA (University Year for ACTION), ACV (ACTION Cooperative Volunteer), PLS (Program for Local Service), and some experimental programs. The system existed in the Office of Economic Opportunity prior to the establishment of ACTION in July 1971. ***Output:*** Output includes a variety of scheduled and ad hoc reports concerning volunteers individually as well as man-year and attrition reports. Through a computer interface, the Census Master File provides data to the Domestic Volunteer Payroll System. Output is in hardcopy and microfilm. ***Availability:*** All data are available for public inspection within the terms of the Privacy Act.

Agency Contact: Accounting Division; 806 Connecticut Ave. NW, Washington, DC 20525; (202) 254-3580

S01300-009

Grants Management System.

OMB Funding Title/Code: Operating Expenses, Domestic Programs / 44-0103-0-1-451.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Grants; Management Information Systems; Resource Allocation

Purpose: The system is designed to provide an overview of the Agency's grants process on a grant-by-grant, program-by-program, date-to-date basis and to support the grants management process at the State, regional, and national program level. ***Input:*** The data come from the 10 ACTION regional offices. Expenditure information for grant awards comes from all ACTION grantees. ***Content:*** The system began in August 1976 and contains the following information for all grants awarded by the Agency: Grantee name, grant amount, funding period, type of program, issuing office, expenditure information, and program statistical information. The system is updated as needed, and reports are prepared quarterly. ***Output:*** Output is quarterly and includes the following reports: Grant Financial Status Report, Grant Performance Report, Quarterly Status Reports by State and Region, Comparative Evaluation Indicators, and Alert Reports. ***Availability:*** Reports are utilized to meet internal management and informational needs.

Agency Contact: Administration and Finance; 806 Connecticut Ave. NW, Washington, DC 20525; (202) 254-3513.

S01300-010

Minority Affairs System.

OMB Funding Title/Code: Operating Expenses, International Programs (Peace Corps) / 44-0100-0-1-151; Operating Expenses, Domestic Programs / 44-0103-0-1-451.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Foreign Relations; *Senate* Committee on Human Resources.

Subject Terms: Discrimination in Employment; Equal Employment Opportunity; Minorities; Personnel Management

Purpose: The system provides the Office of Equal Opportunity (OEO) with data regarding the racial, sexual, and ethnic composition of the Agency workforce. This information is utilized in the development, modification, and monitoring of ACTION EEO programs. In addition, the data provide input into the Agency's monthly submissions to the Civil Service Commission. ***Input:*** Racial, sexual, and ethnic characteristics of employees are identified by the Office of Equal Opportunity and the Division of Personnel Management. ***Content:*** The system contains the following data on each employee: name, title, pay plan, grade, step, salary, sex, minority code, subobject classification code, organization, entrance on duty date, date of last promotion, and date of birth. Data are added to the system (or correction/modifications made) on a monthly basis. ***Output:*** A computer printout of all employees by organizational location is provided to the Office of Equal Opportunity monthly. A report containing minority/ethnic information from this system is provided to the Civil Service Commission by the Division of Personnel Management and OEO on a monthly basis. ***Availability:*** Output is restricted to use by the Office of Equal Opportunity and Division of Personnel Management personnel.

Agency Contact: Office of Equal Opportunity; 806 Connecticut Ave. NW, Room M-1107, Washington, DC 20525; (202) 254-5940.

S01300-011

Personnel Management Information System (PMIS).

OMB Funding Title/Code: Operating Expenses, International Programs (Peace Corps) / 44-0100-0-1-151; Operating Expenses, Domestic Programs / 44-0103-0-1-451.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Foreign Relations; *Senate* Committee on Human Resources.

Subject Terms: Federal Employees; Management Information Systems; Personnel Records.

Purpose: The PMIS was developed to provide current information for the management of the Agency's staff. The system reports on all personnel employed by the Agency on direct-hire appointments and personal service contracts overseas. The system is utilized by all levels of internal management and by various Federal establishments. ***Input:*** Data are derived from employee(s) (applications, etc.), Civil Service Commission (CSC), employment records, and management sources (including personnel specialists). ***Content:*** The PMIS consists of a series of processes which result in the production of a permanent monthly status master file and a permanent history (transaction file). The master file contains information on current staff members and former staff members who have separated from the Agency within the last four years. The history file contains information on all staff members who have been employed with the Agency during the last five years. Both files contain personal information (e.g., sex, name, experience) and position information (e.g., location, organization, grade, salary). Geographic location is identified by city/county/State/country. ***Output:*** Output includes internal management reports, personnel documents, external reports (CSC, State Department, Congress) monthly tape submission to CSC, and special internal and external reports. Output is hardcopy, tapes, cards, and documents and is produced on biweekly, monthly, and annual schedules. ***Availability:*** Information is available to the public within guidelines established by the Civil Service Commission. Most of the information is covered by provisions of the Privacy Act and is available only on a "need-to-know" basis.

Agency Contact: Office of Administration and Finance; 806 Connecticut Ave. NW, Room M-307, Washington, DC 20525; (202) 254-7364.

S01300-012
ACTION Library.
OMB Funding Title/Code: Operating Expenses, International Programs (Peace Corps) / 44-0100-0-1-151; Operating Expenses, Domestic Programs / 44-0103-0-1-451.
Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Foreign Relations; *Senate* Committee on Human Resources.

Subject Terms: Agriculture; Cross Cultural Studies; Developing Countries; Economic Development, Foreign Language Education; Health; Libraries; Urban Areas.

Purpose: The system provides for the development of a pertinent and up-to-date collection of U.S. and international materials as a base from which to extend the library services to the staff in the Washington, DC, headquarters in support of programming, training, and administrative functions. It also provides technical assistance to ACTION volunteers and staff and the collection and cataloging of ACTION-produced or related publications and reports. *Input:* Approximately 1,500 new books and agency publications are added each year. Over 350 periodical subscriptions are received. *Content:* The library collection is arranged by the Library of Congress classification system, using Library of Congress subject headings with modifications for ACTION materials. Included are books, reports, and periodicals in the following subject areas: U.S. domestic and urban affairs, the Third World, ACTION programs, voluntarism, poverty, economic development, agriculture, health, cross-cultural studies, and foreign language learning materials. *Output:* The major output is the "Selected List of Recent Additions to Library," which is monthly and hardcopy. *Availability:* The output is for internal distribution and use only.

Agency Contact: ACTION; 806 Connecticut Ave. NW, Room M-407, Washington, DC 20525; (202) 254-3329.

ADMINISTRATIVE CONFERENCE OF THE UNITED STATES

S01400-001
Budget/Fiscal System.
OMB Funding Title/Code: Salaries and Expenses / 95-1700-0-1-751.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Accounting; Budget Information Systems; Financial Management; Payroll; Personnel Records.

Purpose: The system maintains the status of ACUS resources. It provides for tracking and recording of changes in assets and liabilities and provides accounting for obligations, expenditures, changes in source of funds, and other accounting transactions. Also included is a systematic reporting of resource consumption of various ACUS programs, financial management reports as well as personnel reports. It is used by ACUS and GSA personnel. *Input:* All sources of data/information to the system are internal to the Agency. Specific input includes such things as obligation documents, time and attendance sheets, and personnel action documents. *Content:* The budget fiscal system encompasses all ACUS activities. The major subfunctions are payroll processing, miscellaneous payments processing, personnel processing and reporting, and finance and accounting reports. The system provides accounting, control, and monitoring of uses of funds. In addition, the system provides monthly reporting of current expenditures by object class for the various ACUS activities. *Output:* All reports are hardcopy. The reports and their frequencies are: Estimate of Appropriation, annually; Accounting History Report, monthly; Report on Budget Execution, monthly; Apportionment Report, annually; Report on Travel Costs, annually; and Object Classification Schedules, annually. *Availability:* Information is for ACUS and GSA use only.

Agency Contact: Administrative Conference of the United States; 2120 L St. NW, Suite 500, Washington, DC 20037; (202) 254-7020.

AMERICAN BATTLE MONUMENTS COMMISSION

S01500-001
Register of World War II and Korean War Dead. 74.
OMB Funding Title/Code: Salaries and Expenses / 74-0100-0-1-705.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Veterans' Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Veterans' Affairs.

Subject Terms: Armed Forces; Cemeteries; Memorials; Military Cemeteries, Military Personnel.

Purpose: The system provides a permanent up-to-date register of World War II and Korean War Dead interred in or commemorated at ABMC cemeteries and memorials around the world. *Input:* Input is graves registration activities of the military services. *Content:* The system provides serviceman's name, rank, serial number, grave, and cemetery location where interred, or cemetery or memorial where each missing serviceman is commemorated by name, date of death, State from which serviceman entered the military service, wartime organization, and decorations. *Output:* The output is a register. *Availability:* Output is for internal use only.

Agency Contact: Director of Operations and Finance; Forrestal Building, 4C014, Washington, DC 20314; (202) 693-6089.

S01500-002
World War I Combined Directory of List of the Missing and Burials in American Military Cemeteries in Europe. 74.
OMB Funding Title/Code: Salaries and Expenses / 74-0100-0-1-705.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Veterans' Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Veterans' Affairs.

Subject Terms: Armed Forces; Cemeteries; Memorials; Military Cemeteries, Military Personnel; Missing in Action.

Purpose: The system provides a permanent up-to-date register of World War I missing commemorated by name at and burials in American military cemeteries in Europe. *Input:* System input is graves registration activities of the military services. *Content:* The system provides the serviceman's name, rank, cemetery location in Europe, and grave number of cemetery location in Europe where the serviceman is commemorated by name on Tablets of the Missing, wartime organization, State of entry into military service, and date of death. *Output:* The system produces a register. *Availability:* Output is for internal use only.

Agency Contact: Director of Operations and Finance; Forrestal Building, 4C014, Washington, DC 20314; (202) 693-6089.

S01500-003

ABMC Annual Budget Request. 74.

OMB Funding Title/Code: Salaries and Expenses / 74-0100-0-1-705.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Veterans' Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Veterans' Affairs.

Subject Terms: Armed Forces; Budget Information Systems; Memorials; Resource Allocation.

Purpose: The system provides the President and the Congress with the Commission's annual funding requirements used to commemorate the achievements of the Armed Forces where they have served since April 16, 1917 and administer and maintain permanent American military cemeteries and memorials on foreign soil and those memorials erected by the Commission on U.S. soil. ***Input:*** The system input is field office and administration submissions of requirements. ***Content:*** This source provides the following information: allotments, obligations, unobligated balances, accrued expenditures, and disbursements. These categories are accumulated and reported for major object class and subobject class under the budget activities of the Commission. ***Output:*** The output is a monthly hardcopy showing status of fund utilization by object class showing allotments, unliquidated obligations, expenditures, accounts payable, undelivered orders, and accrued expenditures. ***Availability:*** Output is for internal use only.

Agency Contact: Director of Operations and Finance; Forrestal Building, 4C014, Washington, DC 20314; (202) 693-6089.

APPALACHIAN REGIONAL COMMISSION

S01600-001

ARC Project File.

OMB Funding Title/Code: Salaries and Expenses / 46-0200-0-1-452.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Public Works Subcommittee. *Senate* Committee on Environment and Public Works.

Subject Terms: Appalachia; Construction; Management Information Systems; Regional Planning; Rural Development.

Purpose: The system provides full financial and geographic data on all nonhighway projects approved and funded by the Commission since its inception in 1965. ***Input:*** Project identification, description, approved amounts, agencies administering projects, and the type of project are entered from the ARC approved form. Additional fiscal data as to obligations and expenditures are entered from other agencies' reports to the Commission. ***Content:*** The scope includes project identification number, name, and type; State, county, city, congressional district, local development district, and city location; fiscal data, including State, local, and other Federal agency financial participation, approval date, budget period; and other relevant project data. ***Output:*** Output is produced at the request of staff as they require data for use in preparing annual reports and budgets, congressional inquiries, and for internal management use. ***Availability:*** Selected data are available to the public as required.

Agency Contact: Administration and Finance Division; 1666 Connecticut Ave. NW, Washington, DC 20235; (202) 673-7886.

S01600-002

Status of Funds.

OMB Funding Title/Code: Salaries and Expenses / 46-0200-0-1-452; Miscellaneous Trust Funds / 46-9971-0-7-452.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Accounting; Appalachia; Auditing; Regional Planning; Research and Development; Rural Development.

Purpose: The system provides a regular means for obtaining detailed and summary data as to research and local development district projects approved and obligated and area development projects approved during each fiscal year as compared with amounts budgeted and allocated. ***Input:*** Approvals and obligations are entered directly from ARC approval forms and obligating documents. ***Content:*** It includes all research and local development district and area development project approvals for the ARC program in the region. Data are entered continuously with monthly reports prepared. ***Output:*** The output is monthly cumulative hardcopy reports listing individual projects by allocation class and/or State with class summaries. ***Availability:*** Output is not publicly available as it is primarily utilized for internal management and information requirements.

Agency Contact: Administration and Finance Division; 1666 Connecticut Ave. NW, Washington, DC 20235; (202) 673-7886.

S01600-003

Highway Data Information System.

OMB Funding Title/Code: Miscellaneous Trust Funds / 46-9971-0-7-452.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Appalachia; Highway Construction; Regional Planning; Roads; Rural Development.

Purpose: The system was established shortly after enactment of the Appalachian Regional Development Act to provide a means for obtaining detailed and summary data concerning the work status of projects and construction segments on the development highway and access road portions of the Appalachian Development Highway system. ***Input:*** Data are obtained from State highway department reports on segment and project status. ***Content:*** Work status and obligation and cost data by segments of ARC financed highway construction are updated from quarterly reports of State highway departments and periodic cost estimates of development highway segments. ***Output:*** Monthly and quarterly reports on the status of individual highway segments are produced in hardcopy. ***Availability:*** Selected output may be available on request. Summary data are regularly available.

Agency Contact: Transportation Division, 1666 Connecticut Ave. NW, Washington, DC 20235; (202) 673-7819.

CIVIL AERONAUTICS BOARD

S01800-001

Air Freight Loss and Damage Claims Statistics.

OMB Funding Title/Code: Salaries and Expenses / 70-1226-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Air Cargo; Claims; Damages; Freight Damage; Freight Losses.

Purpose: Under Part 239 effective April 1, 1972, the Board established a system of reporting freight loss and damage claims by certain U.S. air carriers, foreign route carriers, air freight forwarders, and international air freight forwarders. The system is designed to enable the Board and numerous other organizations, both public and private, to be informed of current trends and problems relating to air freight loss and damage and to provide data whereby appropriate action may be taken. ***Input:*** Carriers are required to file a CAB Form 239 which consists of a certification and the following schedules: Schedule A–Report of freight loss and damage claims paid (quarterly), Schedule B–Analysis of shortage (Claims $100 and over) (quarterly), Schedule C–Analysis of claims processed (quarterly), and Schedule D–Summary of freight loss and damage claims paid (annually). Schedules A and C are filed by each certificated route air carrier and international freight forwarder whose annual scheduled gross air freight revenues exceed three million dollars ($3,000,000). ***Content:*** Input is submitted on hardcopy, edited manually, and transformed into machine-readable form. The computer file produced by this process is used by Board staff for internal studies. Schedules B and D are filed by all certificated route and supplemental air carriers, commuter air carriers, air freight forwarders, international air freight forwarders, and only those foreign route air carriers serving the United States. ***Output:*** Principal output is the publication, Air Freight Loss and Damage Claims, produced quarterly and annually. The annual report has the additional Table 6 generated from Schedule D which is submitted annually. The computer file produced by this system can be queries by Board staff on a batch-mode, customized basis although the major purpose of the file is production of the publication named above. ***Availability:*** Air Freight Loss and Damage Claims is publicly available. The computer file is used primarily in the production of the publication and is not generally available for public use.

Agency Contact: Bureau of Accounts and Statistics; 1825 Connecticut Ave. NW, Washington, DC 20428; (202) 673-5270.

S01800-002

Fuel Consumption and Cost Statistics.

OMB Funding Title/Code: Salaries and Expenses / 70-1226-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Airlines; Energy Consumption; Energy Costs; Fuel Consumption; Fuel Costs.

Purpose: This system was designed in order to provide the Board with timely information concerning fuel cost and consumption trends among U.S. certificated route air carriers. These data are vital to the Board in performing its ratemaking functions under the Federal Aviation Act of 1958. ***Input:*** The system input is CAB Form 41, Schedule P-12(a)-Fuel Consumption by Type of Service and Specific Operational Markets. ***Content:*** Input is submitted in hardcopy by U.S. certificated route air carriers. This input is converted to machine-readable format and is then edited by computer to produce a computer file of the basic data. ***Output:*** The basic output is a press release showing the monthly trend of fuel costs and consumption for U.S. certificated route air carriers. The computer file is accessible by Board staff on a batch-mode, customized basis. ***Availability:*** Press releases are publicly available. The computer file is not generally available for public use.

Agency Contact: Bureau of Accounts and Statistics; 1825 Connecticut Ave. NW, Washington, DC 20428; (202) 673-5270.

S01800-003

Commuter/Air Taxi Statistics.

OMB Funding Title/Code: Salaries and Expenses / 70-1226-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Airlines; Air Taxi Operations; Commercial Aviation; Commuter Airlines.

Purpose: The system is used by the Board in fulfilling its regulatory responsibilities under the Federal Aviation Act of 1958 for the commuter/air taxi segment of the U.S. air transportation industry. ***Input:*** Input is CAB Form 298C, Schedule T-1-Report of Revenue Traffic By On-Line Origin and Destination and Schedule A-1-Report of Aircraft Operated. They are filed quarterly by commuter air carriers. A commuter air carrier is defined in section 298.2 of the Board's Regulations. Air taxi operators file CAB Form 298D-Report of All Revenue Operations (Excluding Rotary-Wing and All Cargo Operations) Performed by Air Taxi Operators, Including Commuter Air Carriers. ***Content:*** Commuter air carriers file CAB Form 298C, Schedules T-1 and A-1. Schedule T-1 data are manually edited, transformed into machine-readable format, and processed into magnetic tape data files. These files are used to produce internal studies and reports. Schedule A-1 data are manually reviewed and maintained on file as hardcopy. ***Output:*** The major output is the publication, Commuter Air Carrier Traffic Statistics (annually). ***Availability:*** CAB Form 298C Schedule T-1 data are restricted except for Federal Government agencies until one full calendar year has passed beyond the year in which the data occurred. After this period, Schedule T-1 data are available on magnetic tape from the National Archives and Records Service, Machine Readable Archives Division, General Services Administration. Schedule A-1 data are not restricted. CAB Form 298D data are not restricted.

Agency Contact: Bureau of Accounts and Statistics; 1825 Connecticut Ave. NW, Washington, DC 20428; (202) 673-5270.

S01800-004

Origin-Destination Survey of Airline Passenger Traffic.

OMB Funding Title/Code: Salaries and Expenses / 70-1226-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Airline Passenger Traffic; Airlines; Air Routes; Commercial Aviation; Passengers; Surveys.

Purpose: The Civil Aeronautics Board, in cooperation with the certificated route air carriers and the Air Transport Association of America, conducts a recurrent passenger origin-destination survey presenting statistics on passenger travel via the scheduled services of the U.S. certificated route air carriers and showing passenger trip origin and destination and volume of traffic by routing in terms of carriers and transfer points. ***Input:*** The certificated route air carriers collect survey data on the basis of a continuous 10-percent sample of passenger tickets according to instructions prescribed by the Civil Aeronautics Board. The carriers report data to the Board for each calendar quarter of each year. The domestic survey includes passenger journeys in which all of the points in the itinerary lie within the 50 States. (Purely intra-Alaska traffic is excluded.) The international portion of the survey includes passenger journeys in which one or more of the points in the itinerary lie outside of the 50 States and in which a U.S. certificated route air carrier performed all or a part of the transportation. ***Content:*** A single survey is conducted continuously on the basis of a 10-percent sample. Flight coupons surrendered by passengers upon boarding flights are the source for the survey data collected, and the universe consists of all flight coupons lifted by the participating carriers. The items of data drawn from the reportable flight coupons are: 1) All cities in the sequence of the

complete one-way, round, open-jaw, or circle-trip itinerary from initial origin to ultimate destination, including each point of intraline and interline transfer or stopover; 2) carrier on each flight-coupon stage in the itinerary to the exact shown on the ticket; 3) fare basis for each flight-coupon stage to the extent it appears on the ticket; and 4) number of passengers. *Output:* The Civil Aeronautics Board processes the reported survey data and produces tabulated survey results. The Air Transport Association publishes and sells the tabulated results for the domestic portion of the survey; they are issued in two forms, printed books and microfilm. The domestic survey contains 11 tables, the first eight of which are in printed, bound volumes. These comprise a 1,200 page, 2-volume set of bound books each issue, 10"X14" in size. They are available only by annual subscription (currently $350.00 plus $3.00 packaging and shipping) from the Air Transport Association. *Availability:* Domestic Origin-Destination Survey statistics are available to the general public. International Origin-Destination Survey statistics are restricted pursuant to the Board's General Policy (Amendment No. 18 to Part 399).

Agency Contact: Bureau of Accounts and Statistics; 1825 Connecticut Ave. NW, Washington, DC 20428; (202) 673-5270.

S01800-005

Service Segment Statistics

OMB Funding Title/Code: Salaries and Expenses / 70-1226-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Air Cargo, Aircraft, Airline Passenger Traffic, Commercial Aviation, Passengers.

Purpose: Service Segment Data is a system for collection of detailed traffic and operating data from U.S. certificated route air carriers on a monthly basis. Reporting under this system began with fiscal year 1971 and was instituted to support the Board's functions and mission. *Input:* Service segment statistics are filed by U.S. certificated route air carriers monthly. The information is developed from records of actual aircraft operations. The CAB reviews and edits the data and establishes verified data banks. *Content:* Monthly service segment statistics may be retrieved by flight number, origin airport, destination airport, aircraft type, and type of service for each carrier. Included are data on passengers and traffic enplaned and transported, the number of departures scheduled and performed, the available capacity of each aircraft by number and class of passengers and cargo payload, as well as the number of miles and time taken to complete each flight. Each retrieval will also include derived traffic data such as passenger load factors and average revenue loads. *Output:* Summary listings are developed for general purpose use. Special searches are done for evidence in formal case work, industry planning requirements, and special purpose economic analyses. Recurring output includes: Traffic and capacity by carriers, by segment; Passenger cargo service (Tab 3A) (monthly and semiannually); All-cargo service (Tab 3E) (monthly and semiannually); Operations on markets served by wide-bodied aircraft (Tab 4A) (monthly); and Comparative traffic, capacity, and load factors in top-ranked markets (Tab 10A and 10G) (monthly on request). *Availability:* Domestic service segment data are publicly available. International service segment data are restricted under section 19-6 of Part 241 of the Board's Economic Regulations.

Agency Contact: Bureau of Accounts and Statistics; 1825 Connecticut Ave. NW, Washington, DC 20428; (202) 673-5270.

S01800-006

Uniform System of Accounts and Reports (Form 41)

OMB Funding Title/Code: Salaries and Expenses / 70-1226-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Airlines; Air Traffic; Financial Management.

Purpose: This is a system of financial and traffic reports filed by U.S. certificated route and supplemental air carriers since 1947 under Part 241 of the Board's Economic Regulations. These data are required by the Board in exercising its regulatory responsibilities, and their collection is authorized under sections 204 and 407 of the Federal Aviation Act of 1958. *Input:* Form 41 information is from air carrier company records. The CAB reviews and edits the data and establishes verified data banks. From these basic data files the information is summarized and further developed for use in publications and reports. Special purpose analyses are performed by Board staff. *Content:* Depending on the schedule involved, Form 41 data are filed monthly, quarterly, and annually to reflect air carriers' operations on a total system basis and by major geographic entity (e.g., domestic and international). Major subsystems contain profit and loss data (income and expense items) for the carriers' operations in the reporting period, a detailed breakdown of revenues and a detailed breakdown of income tax, and expense items; a detailed breakdown of the flying operations, maintenance, and depreciation and amortization accounts; a detailed breakdown of the general services and administration; a detailed breakdown by geographic location of the ground servicing expenses account; and other similar data. *Output:* The system produces several machine-readable and hardcopy reports at varying frequencies. *Availability:* All output is publicly available.

Agency Contact: Bureau of Accounts and Statistics; 1825 Connecticut Ave. NW, Washington, DC 20428; (202) 673-5270.

S01800-007

On-Time Performance Statistics

OMB Funding Title/Code: Salaries and Expenses / 70-1226-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Airline Schedules; Commercial Aviation.

Purpose: Data on schedule arrival performance, commonly known as on-time performance reports, have been reported to the Board since 1959. The Board initially adopted Part 234 in 1957. The realistic scheduling requirement of Part 234 prohibits filing or publishing flight schedules which are impossible to consistently meet and requires that a minimum of 75 percent of all trips actually flown pursuant to each scheduled flight during any 3-month period be performed within the block-to-block elapsed time as shown in the schedule. *Input:* Data are from CAB Form 438, Monthly Report of Schedule Arrival Performance on Designated Passenger Flights. *Content:* Input is submitted on hardcopy, converted to machine-readable form, and edited by computer. The final product of this process is a computer file from which the final published report is derived. *Output:* Major output is the monthly report, Schedule Arrival Performance in the Top 100 Markets by Carrier. A magnetic tape is produced for use by Board staff on a batch-mode, customized basis. *Availability:* Published output is available to the public. The computer is not available for public use.

Agency Contact: Bureau of Accounts and Statistics; 1825 Connecticut Ave. NW, Washington, DC 20428; (202) 673-5270.

S01800-008

Charter Statistics

OMB Funding Title/Code: Salaries and Expenses / 70-1226-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Airlines; Charter Airlines; Foreign Airlines.

Purpose: The system was developed in 1976 in order for the Board to receive and evaluate data for charter operations of the air transportation industry involving U.S. points. Under the Federal Aviation Act of 1958, the Board is responsible for the economic regulation of these operations and therefore requires timely and accurate data which fill this regulatory need. ***Input:*** CAB Form 41, Schedule T-6-Report of Civil Aircraft Charters-and CAB Form 217-Report of Civil Aircraft Charters Performed By Foreign Air Carriers-provide the basic source document. Data are reported on a monthly but submitted quarterly. ***Content:*** This system involves collection of the basic documents named above from U.S. certificated carriers and foreign air carriers authorized to provide charter service to U.S. points. The data are manually edited, converted to machine-readable format, and edited by computer. Corrections and/or resubmissions are requested of reporting carriers, and the file is updated accordingly. ***Output:*** Production of recurrent tabulated output is under development. Anticipated output on a quarterly and annual basis will show, among other things, major charter traffic movement by market, major geographic area, among scheduled and nonscheduled carriers, and among U.S. and foreign carriers. An historical annual data file is expected to be available on magnetic tape through the National Archives and Records Service, Machine Readable Archives Division, General Services Administration. ***Availability:*** All tabulations will be publicly available.

Agency Contact: Bureau of Accounts and Statistics; 1825 Connecticut Ave. NW, Washington, DC 20428; (202) 673-5270.

S01800-009

Air Freight Forwarders Statistics.

OMB Funding Title/Code: Salaries and Expenses / 70-1226-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Air Cargo; Freight.

Purpose: Under the provisions of the Federal Aviation Act of 1958, the Civil Aeronautics Board regulates indirect as well as direct air carriers. Included are air freight forwarders. The system supports the program with regard to U.S. air freight forwarders. ***Input:*** Input is the Uniform System of Accounts for Air Freight Forwarders (Form 244) submitted annually for U.S. and foreign air freight forwarders. ***Content:*** Input is submitted in hardcopy, manually reviewed, and a limited amount of summarization is performed. The file serves primarily as a source describing air freight forwarder operations for regulatory purposes. ***Output:*** The major output is the Air Freight Forwarders Economic Report, issued annually. ***Availability:*** The output is publicly available.

Agency Contact: Bureau of Accounts and Statistics; 1825 Connecticut Ave. NW, Washington, DC 20428; (202) 673-5270.

S01800-010

Financial Management System.

OMB Funding Title/Code: Salaries and Expenses / 70-1226-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Accounting; Financial Management.

Purpose: This system provides centralized payrolling, accounting, and related financial reporting for all Civil Aeronautics Board (CAB) funds. The major functions of this system are to effect prompt payment of payrolls, generate payroll reports and cost data as necessary; accumulate all funded and unfunded costs and financial data necessary for internal management and external users by appropriation code, organization, object class, and program; and provide data necessary for budget formulation, presentation, and execution. ***Input:*** The data are derived from: 1) payroll related forms completed by employees and records from the CAB Office of Personnel; 2) routine accounting transactions initiated by purchase order forms, capitalized equipment depreciation, payments made to employees, vendors, contractors, lessors, and payments to air carriers; 3) accounting entries associated with recognition of accruals, expenditures, and costs; and 4) routine accounting transactions initiated by the payment of user and filing and license fees by the general public. ***Content:*** System files consist of a payroll master file which is processed through a highly automated payroll system on a biweekly basis, capitalized equipment and leasehold data file which is used with related computer programs to calculate depreciation costs on a quarterly basis, and an administrative cost distribution data file and related computer programs which collect data on payments made by the CAB. Manually maintained ledgers, charts of accounts, files, and reports contain all necessary data not included in the three automated data subsystems cited above. ***Output:*** Several magnetic tape and hardcopy financial reports are issued at varying frequencies to meet the Board's needs. ***Availability:*** Public availability is limited by the Privacy Act. Data on payments to air carriers and internal accounting data are available for public review per the Freedom of Information Act. All reports required by GAO, Treasury, and other control agencies are available to the public in accordance with policy of the respective control agency.

Agency Contact: Office of Comptroller; 1825 Connecticut Ave. NW, Washington, DC 20428; (202) 673-5031.

S01800-011

Payments to Air Carriers (PAC).

OMB Funding Title/Code: Payments to Air Carriers / 73-1236-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Airlines; Federal Aid to Transportation; Subsidies; Transportation and State.

Purpose: This system serves as the basis upon which the Civil Aeronautics Board (CAB) makes subsidy payments to subsidy-eligible certificated air carriers. Subsidy is provided to cover the carrier's operating loss incurred under honest, economical, and efficient management and to provide it an opportunity to earn a fair return (after taxes) on investment used and useful in the air transportation services. ***Input:*** The data are derived from hardcopy CAB Forms 545 Air Carrier's Claim for Subsidy; hardcopy reports and magnetic tapes submitted monthly by carriers approved for subsidy containing information on flights performed; published air carrier schedules; and data generated by other CAB organizational components concerning points that carriers are eligible to serve. ***Content:*** The system is updated and processed monthly as input tapes become available from air carriers. The tapes contain daily information by air carrier listing the air carrier identification code; the year, day, and month; flight subsidy status code; flight number; aircraft type; points scheduled; distance between points; and passengers transported between points. Manual files and printouts generated by computer programs contain data on amounts claimed and paid. The system is nationwide in that it encompasses all subsidy payments and programs administered by the CAB and currently makes payment to eight local service and three Alaskan air carriers. Payments, reports, and accounting records are effected through the system. Subsidy ratesetting and analysis activities are conducted within the CAB's Bureau of Economics and promulgated by the Board through issuance of Class Rate Orders. ***Output:*** Output is limited to printouts utilized to validate subsidy claims, financial authorizations for subsidy payment, and necessary accounting and budget records and schedules. ***Availability:*** Budgetary data are available to the public in the CAB annual budget after

presentation to Congress each year. Computerized flight data, subsidy validation printouts, and financial and accounting information are available to the public per the Freedom of Information Act.

Agency Contact: Office of Comptroller; 1825 Connecticut Ave. NW, Washington, DC 20428; (202) 673-5031.

S01800-012

Library.

OMB Funding Title/Code: Salaries and Expenses / 70-1226-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Airline Law; Aviation; Information Services; Libraries; Transportation.

Purpose: The library provides Board staff and the public with reference and research materials on air transportation, air law, and aviation statistics. ***Input:*** Sources of data are bookdealers and periodical publishers, aeronautical organizations and airlines, authors of theses and dissertations, the Government Printing Office, and government agencies, both U.S. and foreign. ***Content:*** Information includes a legislative collection covering regulation of air transportation, 1933-date; treatises on air law and other transport modes; texts and an extensive vertical file on air transportation, transport economics and regulations; airlines' annual reports to stockholders, 1938-date; looseleaf services on administrative law and aviation; speeches of CAB members, 1939-date; CAB press releases, 1938-date; CAB reports, 1938-1969; and opinions of the General Counsel, 1949-date.

Agency Contact: Library; 1825 Connecticut Ave. NW, Washington, DC 20428, (202) 673-5101.

S01800-013

Digest Service.

OMB Funding Title/Code: Salaries and Expenses / 70-1226-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Airlines; Aviation; Independent Regulatory Commissions; Information Services; Regulations; Regulatory Commissions; Transportation.

Purpose: The service is designed to make available to Board and airline industry researchers the digests of opinions and orders not yet published in the CAB reports. ***Input:*** Input is the opinions and orders of the Board. ***Content:*** Information consists of digests of important points from CAB opinions and orders, filed by relevant headings and subheadings according to content and subject matter. Digests begin after last published volume of the CAB reports and are maintained on a current basis. ***Output:*** Digests will be included in the bound volumes of the CAB reports as the reports are published in the future; the reports are issued as hardback bound volumes. The digests are also combined into a cumulative volume of digests which covers the contents of every 10 volumes of the CAB reports. ***Availability:*** Digests are available to the public within the confines of the Indices Section; they may be copied by hand or by a coin-operated photocopying machine located in the Public Reference Room.

Agency Contact: CAB Indices Section; 1825 Connecticut Ave. NW, Washington, DC 20428; (202) 673-5321.

S01800-014

Airport Coordinates and Airport-to-Airport Mileages.

OMB Funding Title/Code: Salaries and Expenses / 70-1226-0-1-405

Congressional Relevance: *House* Committee on Appropriations Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Airports; Location; Regulations.

Purpose: This provides a single uniform set of mileages for use by the Board's staff and industry in rate and other regulatory activities. ***Input:*** Latitude and longitude (coordinates) of each airport are furnished by the Defense Mapping Agency. ***Content:*** Information pertains to worldwide airports, current and past, served by air carriers holding Board authorization. Data are updated as new and/or additional airports are served. ***Output:*** No reports are issued. ***Availability:*** Output is for internal and industry use.

Agency Contact: Records Services Section; 1825 Connecticut Ave NW, Washington, DC 20428; (202) 673-5122.

S01800-015

Map Book.

OMB Funding Title/Code: Salaries and Expenses / 70-1226-0-1-405

Congressional Relevance: *House* Committee on Appropriations Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Airlines; Commercial Aviation; Maps; Mileages; Regulations.

Purpose: This system provides to government and industry updated comprehensive information, mileages, and maps with respect to authorizations and operations of U.S. air carriers in domestic and international air services. ***Input:*** Board authorizations, internal output, and air carrier submissions are information sources. ***Content:*** Content includes worldwide Board authorizations and air carrier submissions. Data are updated as authorized by specific Board orders and/or notification from air carrier. ***Output:*** Reports are issued annually on December 31. Supplements are issued each quarter. ***Availability:*** Reports are publicly available by subscription or single copy from: Airline Tariff Publishers Company, Dulles International Airport, P.O. Box 17415, Washington, DC 20041.

Agency Contact: Records Services Section; 1825 Connecticut Ave NW, Washington, DC 20428; (202) 673-5122.

S01800-016

Record of Current and Historical Data of Air Carriers.

OMB Funding Title/Code: Salaries and Expenses / 70-1226-0-1-405

Congressional Relevance: *House* Committee on Appropriations Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Airlines; Commercial Aviation; Regulations.

Purpose: This system was designed to provide comprehensive current and historical information with respect to air carrier authorizations. ***Input:*** Board authorizations and air carrier submissions are data sources. ***Content:*** Current and historical data, worldwide, are updated as authorizations are issued or effective. ***Output:*** No reports are produced. ***Availability:*** Information is for internal use but is provided to industry and the public upon request.

Agency Contact: Records Services Section; 1825 Connecticut Ave NW, Washington, DC 20428; (202) 673-5122.

S01800-017

Subsidy for United States Certificated Air Carriers.

OMB Funding Title/Code: Payments to Air Carriers / 70-1236-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Airlines; Federal Aid to Transportation; Subsidies; Transportation and State.

Purpose: The system was designed to develop historical economic data covering Federal subsidies disbursed to air carriers. ***Input:*** Data on payments made to air carriers are system input. ***Content:*** Information covers subsidy payments made to air carriers since 1938; it is updated annually. ***Output:*** The major output is a hardcopy Annual Report. ***Availability:*** The report is publicly available from the CAB Publication Services Section (B-22a).

Agency Contact: Subsidy Section; 1825 Connecticut Ave. NW, Washington, DC 20428; (202) 673-5427.

S01800-018

Consumer Complaints Information.

OMB Funding Title/Code: Salaries and Expenses / 70-1226-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Airlines; Complaints; Consumer Protection; Passengers.

Purpose: The system is designed to indicate major sources of consumer complaints, provide a record of individual carriers, establish trends, and indicate areas for corrective action (consumer education, new or amended regulations and enforcement action). ***Input:*** Complaints submitted to the Office of the Consumer Advocate are input. ***Content:*** Data include the number of consumer complaints classified by category and carrier per 100,000 enplanements compared with previous periods (month and calendar year to date) for all classes of carriers and services. The report is issued monthly. ***Output:*** A monthly press release is issued. ***Availability:*** Information is publicly available.

Agency Contact: Office of the Consumer Advocate; 1825 Connecticut Ave. NW, Room 1035, Washington, DC 20428; (202) 673-5158.

S01800-019

Passengers Denied Confirmed Space.

OMB Funding Title/Code: Salaries and Expenses / 70-1226-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Airline Overbooking; Airline Passenger Traffic; Consumer Protection; Passengers.

Purpose: These reports are published to inform the public about the performance of the certificated route air carriers with respect to overbooking. They are intended to serve as an incentive for the carriers to improve their rates of passengers denied boarding. ***Input:*** Data are from CAB Forms 251 filed by the air carriers. All trunkline and local service air carriers are included. ***Content:*** Some of the data elements included are number of passengers enplaned, number of passengers denied confirmed space, number of passengers eligible for compensation, number of passengers compensated, and the ratios of passengers denied confirmed space per 10,000 enplanements. Data are presented by carrier and by month. The report is generated twice a year for the years ending June 30 and December 31. There is no geographical coding although separate data are available on domestic and international operations. ***Output:*** The principal report, Passengers Denied Confirmed Space, is published twice a year for the years ending June 30 and December 31. The system is not on-line; there is no query capability. ***Availability:*** The report is publicly available.

Agency Contact: Bureau of Operating Rights; 1825 Connecticut Ave. NW, Washington, DC 20428; (202) 673-5408.

S01800-020

Trunkline Carrier Domestic Passenger Enplanements.

OMB Funding Title/Code: Salaries and Expenses / 70-1226-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Airline Passenger Traffic; Airports; Passengers.

Purpose: This series of reports provides a historical record of the domestic passenger traffic development at each airport served by the trunkline air carriers. The data serve to highlight airports at which traffic is growing rapidly and those at which it is stagnant or in decline. The data are useful to the Board in showing the extent to which air service is utilized and can be useful in considerations as to the possible need for additional service or the discontinuance of service. The enplanements data cover a 1-year period, with a comparison with the previous year. The report is used by the Board, the staff, the carriers, researchers and consultants. ***Input:*** The primary source of the data is CAB Forms 41, Schedule T-3, filed by the trunkline air carriers. The following carriers are included: American Airlines, Braniff Airways, Continental Air Lines, Delta Air Lines, Eastern Air Lines, National Airlines, Northwest Airlines, Trans World Airlines, United Airlines, Western Air Lines, Alaska Airlines, and Pan American World Airways. Generally only 50-States data are included, but a few Mexican and Canadian points on domestic routes are included. ***Content:*** The enplanements data are coded by carrier and by airport and cover a 1-year period. Reports are generated twice a year for the years ended June 30 and December 31. Enplanements are shown for each carrier and each airport served on an average daily passenger enplanements basis. There are a number of tables which rank the airports alphabetically or by volume. ***Output:*** The principal report, Trunkline Carrier Domestic Passenger Enplanements, is published twice a year for the years ended June 30 and December 31. The system is not on-line; there is no query capability. ***Availability:*** The output is publicly available.

Agency Contact: Bureau of Operating Rights; 1825 Connecticut Ave. NW, Washington, DC 20428; (202) 673-5408.

S01800-021

Local Service Air Carriers' Unit Costs.

OMB Funding Title/Code: Salaries and Expenses / 70-1226-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Airlines; Commercial Aviation; Costs.

Purpose: Rule 1109 of the Board's Rules of Practice in Economic Proceedings prescribes this document as the source of costing data to be used in formal or informal proceedings involving the operations of the local service carriers. The Board's rules require the local service carriers to use the so-called Subpart K methodology in costing flight operations. This publication summarizes the current costs by aircraft type and by carrier. ***Input:*** The primary source of the data is various schedules of the CAB Form 41 filed by the certificated route air carriers. All trunkline and local service carriers are in-

cluded. *Content:* The system contains data on revenue aircraft miles, revenue hours, revenue departures, aircraft operating expense, servicing expense, available ton-miles, revenue tons enplaned, passenger enplanements, passenger miles, depreciation, annual utilization, and rate of return on investment. The data generally cover a 1-year period, and reports are issued twice yearly for the years ending March 31 and September 30. Data are coded by carrier and by aircraft type. There is no geographic area coding. *Output:* The principal report, 'Local Service Air Carriers' Unit Costs, is published twice a year for the years ended March 31 and September 30. The system is not on-line; there is no query capability. *Availability:* Reports are publicly available.

Agency Contact: Bureau of Operating Rights; 1825 Connecticut Ave. NW, Washington, DC 20428; (202) 673-5408.

S01800-022

Commuter Air Carrier Traffic Statistics.

OMB Funding Title/Code: Salaries and Expenses / 70-1226-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Air Cargo, Airline Passenger Traffic, Airlines, Commuter Airlines; Passengers; Regulations.

Purpose: The Board has exempted commuter air carriers from certification requirements. This data bank provides data to measure the nature, extent, and growth of the commuter air carrier industry. The report is useful to the Board and the public as a gauge of the industry's size and performance and in estimating its impact on the certificated air carrier industry. *Input:* The source of the data is CAB Forms 298-C, Schedules A-1 and T-1, filed by all registered commuter air carriers pursuant to Part 298 of the Board's Economic Regulations. The names of the 235 firms filing data in calendar year 1975 are listed in Table 2 of the report. *Content:* The principal elements are number of passengers, pounds of cargo, and pounds of mail transported on an on-line origin-destination basis. Each report covers a 1-year period, and reports are published for the years ended June 30 and December 31. Data are coded by airport and by State or territory. Data are retrievable by city-pair, airport, carrier, market, density, market mileage, and by State. *Output:* The principal report, Commuter Air Carrier Traffic Statistics, is published twice a year for the years ended June 30 and December 31. The detailed background data are produced on computer printouts. The system is not on-line; there is no query capability. The computer-generated tables provide answers to the most frequently asked requests for information. *Availability:* Output is publicly available.

Agency Contact: Bureau of Operating Rights; 1825 Connecticut Ave. NW, Washington, DC 20428; (202) 673-5408.

S01800-023

Local Service Carrier Passenger Enplanements.

OMB Funding Title/Code: Salaries and Expenses / 70-1226-0-1-405.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Airline Passenger Traffic, Airlines, Local Service Airlines; Passengers.

Purpose: This series of reports provides a historical record of passenger traffic development at each of the airports served by the local service air carriers. The data serve to highlight airports at which traffic is growing rapidly and those at which it is stagnant or in decline. The data are useful to the Board in showing the extent to which air service is utilized and can be useful in considerations as to the possible need for additional service or the discontinuance of service. The data cover a 1-year period, with a comparison with previous year. The report is used by the Board, the staff, the carri researchers, consultants, and the public. *Input:* The primary so of the data is CAB Forms 41, Schedule T-3, filed by the local ser carriers. The following carriers are included: Air New Engl Hughes Airwest, Allegheny Airlines, Frontier Airlines, North C tral Airlines, Ozark Air Lines, Piedmont Aviation, Southern ways, Texas International Airlines, Aloha Airlines, Aspen Airw Hawaiian Airlines, and Wright Air Lines. *Content:* Data are co by carrier and by airport. Reports are generated twice a year for years ended June 30 and December 31. Enplanements are shown each carrier and each airport served on an average daily passen enplanements basis. There are a number of tables which rank airports alphabetically or by volume. *Output:* The principal rep Local Service Carrier Passenger Enplanements, is published semi nually for the years ended June 30 and December 31. The syste not on-line; there is no query capability. *Availability:* Reports publicly available.

Agency Contact: Bureau of Operating Rights; 1825 Connecti Ave. NW, Washington, DC 20428; (202) 673-5408.

COMMISSION ON CIVIL RIGHTS

S01900-001

Budget/Fiscal System.

OMB Funding Title/Code: Salaries and Expenses / 95-1900-0-1-7

Congressional Relevance: *House* Committee on Appropriatio State, Justice, Commerce and Judiciary Subcommittee; *House* Co mittee on the Judiciary; *Senate* Committee on Appropriations Sta Justice, Commerce, The Judiciary Subcommittee; *Senate* Commit on the Judiciary.

Subject Terms: Accounting, Auditing, Budget Information Systems, Financ Management.

Purpose: The Commission on Civil Rights has one appropriati for all its activities and programs. The GSA, under a reimbursa agreement, maintains all official financial files and data and subm required fiscal reports to the Congress, OMB, GAO, and the Trea ury Department. GSA audits the Commission's fiscal operation pe odically to insure adherence to Government procedures a regulations. *Input:* The Commission, in concert with the Congre sional appropriation and OMB's apportionment, provides GSA a allotment advice at the beginning of each fiscal year to establi annual and quarterly ceilings on obligations. Salary vouchers, co tracts, purchase orders, reimbursement vouchers, and all other doc ments reflecting expenditures under the traditional obje classification are assigned activity symbols and entered into the sy tem. *Content:* This system, maintained by GSA, contains the follow ing information: Allotments, obligations, unobligated balance accrued expenditures and disbursements accumulated by cost cente major object class and subobject class under the major budget activ ties of the Agency. *Output:* Output is monthly and includes Allo ment Status Report, Accounting History Report, Travel Limitatio Register, Listing of Undelivered Orders Accruals and Open Commi ments, and a Report on Budget Execution. *Availability:* Output not publicly available because it is primarily used for internal infor mation requirements.

Agency Contact: Office of Management; 1121 Vermont Ave. NW Washington, DC 20425; (202) 254-6616.

S01900-002

National Clearinghouse Library.

OMB Funding Title/Code: Salaries and Expenses / 95-1900-0-1-751

Congressional Relevance: *House* Committee on Appropriations State, Justice, Commerce and Judiciary Subcommittee; *House* Com mittee on the Judiciary; *Senate* Committee on Appropriations State Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Bibliographies; Civil Rights; Libraries; Minorities; Native Americans; Women.

Purpose: The library was created to support the mission of the Commission on Civil Rights and to assist the Commission in carrying out its research, fact finding, and reporting on all issues of civil rights. It serves as a repository for basic current data on civil rights issues and other closely related topics. It provides bibliographic and information services for Commission staff in Washington and nine regional offices, Federal officials, Congress, other Government agencies, private groups, and individuals based on its own collection and its knowledge of sources of additional information and data. ***Input:*** Information collected and published by the Commission and nine regional offices, is disseminated to Commission researchers, locally, and nationwide. ***Content:*** The minority and women's civil rights collection was consolidated with the legal collection from the Office of General Counsel and the entire collection was reclassified by the Library of Congress classification scheme in 1973-74. The collection now consists of approximately 30,000 volumes on minority and women's civil rights and legal reference materials. The holdings include selected sections of the Censuses of Population and Housing, legal periodicals from 1950; State codes of 17 States; complete sets of U.S. Reports and Statutes at Large; the Federal Reporter and Federal Digest Systems; CJS; and, on microfilm, the Federal Register from 1940, and the New York Times. The library subscribes to approximately 120 legal and law related journals and 200 minority and women's rights and general periodicals. The microfilm collection includes a substantial backfile of Native American and black periodicals. The notable holdings include a complete collection of Commission publications, reports, unpublished transcripts of proceedings, hearings, conference reports, Civil Rights Digest, and the reports of the State advisory commissions. The Washington Post, Federal Register, and many periodicals regarding blacks and Native Americans are contained on microfilm. ***Output:*** The major output types are an acquisition list, issued monthly, and bibliographies, issued periodically. ***Availability:*** The output is publicly available through agency distribution.

Agency Contact: Commission on Civil Rights; 1121 Vermont Ave. NW, Room 709, Washington, DC 20425, (202) 254-6636.

COMMISSION OF FINE ARTS

S02000-001

Accounting System.

OMB Funding Title/Code: Salaries and Expenses / 51-0100-0-1-451.
Congressional Relevance: *House* Committee on Appropriations: Legislative Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Legislative Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Accounting Systems; Financial Management.

Purpose: The accounting system provides for the preparation and processing of financial and accounting data. The major functions of this system are to edit transactions, classify transaction input, and provide various accounting and management reports. The accounting system is maintained by the Department of the Interior (see S00700-001, Department of the Interior Accounting System). ***Input:*** The data are derived from source documents initiated by or for agency program managers pertaining to financial and accounting records. ***Content:*** The master records consist of detailed transaction records and balance forward summary records which are matched once a month to provide required reports on general ledger control account balances, reimbursements, disbursements, collections, travel advances, accounts receivable, undelivered orders, accounts payable, obligations by location and object class, budget, accounting, and financial management. ***Output:*** The major output types are daily input central listings (hardcopy); monthly operating reports (hardcopy); and monthly fund central reports (hardcopy). The system is basically a unit record system with no meaningful query capability. ***Availability:*** The reports are for agency use only.

Agency Contact: Commission of Fine Arts; 708 Jackson Pl. NW, Washington, DC 20006; (202) 343-5324.

CONSUMER PRODUCT SAFETY COMMISSION

S02100-001

CPSC Management Information System (MIS).

OMB Funding Title/Code: Salaries and Expenses / 61-0100-0-1-553.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Management Information Systems.

Purpose: The system provides Commission managers with data for evaluating current operations and programs, manpower utilization, and production as measured against approved goals and objectives. ***Input:*** Data come initially from Daily Activity Records submitted biweekly by all employees to the Administrative Officer of each CPSC bureau and office. These data are in turn summarized by organizational unit for system input. ***Content:*** Data in the system consist of the number of workhours spent for each directly funded CPSC program (i.e., Hazard Identification, Hazard Strategy Analysis, Regulatory Development, Information and Education, Compliance and Enforcement, and Administration). Workhours expended under each of these major programs are further broken down by subprogram (e.g., mandatory product safety rules, voluntary standards, and petitions falling under the Regulatory Development program) and by project or consumer product within each subprogram. Workhours expended in given activities (e.g., inspections, sample collection, economic analysis, research, clerical support) are also recorded for each project. Data are integrated with data from compatible systems such as the accounting system to provide an overall picture of resource utilization and program effectiveness. The current MIS, which is a substantial revision of an earlier system, was instituted in January 1977. Files are updated every two weeks. ***Output:*** A monthly report tabulates time spent on each CPSC activity, project, consumer product, subprogram, and program by each organizational unit. ***Availability:*** Output is for internal use by CPSC management personnel only.

Agency Contact: Office of the Executive Director; 5401 Westbard Ave., Washington, DC 20207, (301) 492-6550.

S02100-002

Chemical Monograph Referral Center (CHEMRIC).

OMB Funding Title/Code: Salaries and Expenses / 61-0100-0-1-553.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Chemicals; Research; Toxicology

Purpose: The Chemical Monograph Referral Center was initially implemented to provide CPSC with information on chemical toxicity monographs. It has expanded into an authorized activity of the DHEW Committee to Coordinate Toxicology and Related Programs to encompass a data base containing status and availability of records of some 300 toxicity monographs planned, in progress, or completed by Federal agencies and other organizations. ***Input:*** System input comes from the sponsors of toxicity projects resulting in monograph reports. Approximately 80 percent of the input comes from Federal agencies; the other 20 percent comes from private research organiza-

tions. *Content:* CHEMRIC provides bibliographic data as well as information on the status and availability of chemical toxicity monographs from Federal agencies, international bodies, universities, and private industry. The file is updated weekly. *Output:* The system may be queried on-line via typewriter terminals. Search results are printed either on-line or off-line, depending upon volume. *Availability:* Output is available to the public through CPSC's Bureau of Biomedical Sciences.

Agency Contact: Office of the Executive Director; 5401 Westbard Ave., Washington, DC 20207; (301) 492-6550.

S02100-003

Sample Tracking System (SMPL).

OMB Funding Title/Code: Salaries and Expenses / 61-0100-0-1-553.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Product Safety; Testing.

Purpose: The Commission is authorized to conduct examinations, routine and special inspections, analyses, tests and investigations, to have access to records, and to copy and verify said records, to obtain samples and exhibits, and to supervise compliance operations for the acts enforced by the Commission. In the course of carrying out these responsibilities, any product samples received by the Commission, regardless of the sources, are to be recorded. In order to satisfy the requirement for recording all samples, the sample tracking system is designed to coordinate and monitor the processing of all CPSC product samples. It maintains a continuous surveillance of Commission samples, acting as a mechanism for preventing their loss or unnecessary delay. *Input:* Samples of consumer products are collected by CPSC area offices. For each sample obtained, the area office fills out a sample collection report. Data from these reports are entered into the system by each area office. Further data for each sample are keyed into the system upon receipt of the sample by the warehouse, laboratories, or other units of the Commission. *Content:* The Commission obtains 4,000-6,000 consumer product samples a year. In addition to data on the whereabouts of each sample received, the records contain information on the product, model and serial numbers, trade name, manufacturer, and potential regulatory action, if any, involving that product. The file is kept up-to-date on a daily basis. Initial information is keyed into the data base within 24 hours after receipt of the given sample. Data in the current on-line file cover samples received in fiscal year 1977. Records for previous years are stored on magnetic tape. *Output:* CPSC personnel may search this file on-line via remote terminal. Search results may be printed either on-line or off-line. *Availability:* Information is for CPSC internal use only.

Agency Contact: Office of the Executive Director; 5401 Westbard Ave., Washington, DC 20207; (301) 492-6550.

S02100-004

National Injury Information Clearinghouse.

OMB Funding Title/Code: Salaries and Expenses / 61-0100-0-1-553.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accidents, Consumer Protection, Defective Products, Hazards, Injuries, Product Safety

Purpose: The clearinghouse disseminates product-related injury data. *Input:* Data are obtained through the National Electronic Injury Surveillance System (NEISS), in-depth injury investigations, consumer complaints via the Commission's telephone hotline, newspaper reports of accidents, and various other sources. *Content:* The clearinghouse carries nationwide injury data on all types of consumer products under the jurisdiction of the Commission as well as information on accidents involving specific products. Information files ing from 1972 (some earlier) are updated daily in most cases. Information available from the clearinghouse includes hazard analysis injury reports by products; summarizations of in-depth investigations by type of products and by product code; National Electronic Injury Surveillance System News (NEISS News); tabulations and special reports. *Availability:* Publications, reports, data summaries, and raw data are available to the public. Unpublished information may be studied in a reading room maintained by clearinghouse for this purpose.

Agency Contact: Office of the Executive Director; 5401 Westbard Ave., Washington, DC 20207; (301) 492-6550.

S02100-005

Product Defect Notifications (PDEF).

OMB Funding Title/Code: Salaries and Expenses / 61-0100-0-1

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Defective Products, Enforcement of Regulations; Hazards; Injuries; Product Safety; Quality of Products.

Purpose: By public law all manufacturers are required, and interested individuals are encouraged, to report specific incidents which might relate to a potentially hazardous product. This information system was developed to provide effective monitoring of the number of notifications of defect which are reported to the Office of Product Defect identification under section 15(b) of the Consumer Product Safety Act. *Input:* System input initially is derived from notifications of defect received from manufacturers, distributors, retailers or from reports of individual consumers or consumer groups that a particular product could create a substantial hazard. Further data on actions taken by CPSC, if any, are provided by the Office of Product Defect Identification. *Content:* Records in this system contain information on the given consumer product, its manufacturer, distributors, retailers, nature of the potential hazard, injuries from the product, corrective actions being taken by the manufacturer, any regulatory action being taken by CPSC. The file contains records from 1972 to present and is updated daily. *Output:* Authorized CPSC personnel may search this file on-line via remote terminal. Search results can be printed either on-line or off-line. *Availability:* Because some of the data in this system may be proprietary, the file is for internal use by authorized CPSC personnel only.

Agency Contact: Office of the Executive Director; 5401 Westbard Ave., Washington, DC 20207; (301) 492-6550.

S02100-006

Laboratory Analysis Data Base (PDSS).

OMB Funding Title/Code: Salaries and Expenses / 61-0100-0-1-5

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Chemical Analysis; Hazardous Substances; Product Safety

Purpose: This data base provides scientific and technical personnel with chemical, biological, and/or histopathological data on various consumer products. *Input:* PDSS contains the results of biochemical laboratory analyses performed on samples of consumer products collected by headquarters and field staff. Data are taken directly from laboratory notebooks and records. *Content:* Each of the approximately 7,800 records has a sample number keyed to the sample record system (q.v.) which identifies the trade name and manufacturer of the product and other information concerning

sample's collection and disposition. Specific data elements include such things as flammability, appearance, density, pH, boiling point, chemical name, CAS registry number, method of analysis, oral LD50, skin LD50, eye irritation, rat lung weights, as well as various animal test observations such as conjunctival redness, iritis, and chemosis. The file contains records from about 1970 to present and is updated weekly. *Output:* The data base may be searched directly on-line via remote terminal. Search results can be printed either on-line or off-line. *Availability:* Although the system is intended primarily for internal CPSC use, selected information from this data base is available to the public by request to the Commission's Bureau of Biomedical Sciences.

Agency Contact: Office of the Executive Director; 5401 Westbard Ave., Washington, DC 20207; (301) 492-6550.

S02100-007

Chemical Consumer Hazard Information System (CCHIS).

OMB Funding Title/Code: Salaries and Expenses / 61-0100-0-1-553.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Chemicals; Hazardous Substances; Product Safety.

Purpose: The purpose is to make maximum use of the data gathered through a survey of manufacturers on formulation of chemical consumer products in selected National Electronic Injury Surveillance System consumer product categories. *Input:* Data are gathered from manufacturers of chemical consumer products by Auerbach Associates under contract to CPSC. *Content:* Formulas for some 20,500 chemical products manufactured in the United States have been reported; approximately half of these contain ingredient/percentage information claimed to be trade secret. Data on file at present are for the years 1975 and 1976. *Output:* This batch-processed file provides tabulations and directories of data collected in the Manufacturers Survey Project along with a ranked list of chemicals by occurrence in the classes of products surveyed. *Availability:* Listings of nonproprietary information (e.g., separate lists of chemicals, products, or manufacturers on file) are available to the public under the Freedom of Information Act. Data that interrelate given chemicals with given products or given manufacturers are classified.

Agency Contact: Office of the Executive Director; 5401 Westbard Ave., Washington, DC 20207; (301) 492-6550.

S02100-008

In-Depth Investigations Report System (IDI).

OMB Funding Title/Code: Salaries and Expenses / 61-0100-0-1-553.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accidents; Defective Products; Fatalities; Hazardous Substances; Injuries; Product Safety.

Purpose: The system supports the product-related injury surveillance functions of CPSC by providing efficient storage and retrieval of the information collected in the large number of reports on CPSC's in-depth investigations of deaths and injuries involving consumer products. *Input:* Input is data from reports of in-depth investigations of product-related injuries/deaths conducted by CPSC area offices and contractors. *Content:* The IDI file contains data on age, sex, handedness, race, etc., of the accident victim as well as data on the consumer products involved, manner of death, cause of the accident, injury diagnosis, dates of injury and death, and location of the accident. The file contains no personal references by which a victim can be identified. Types of information that can be retrieved are: All investigation reports for a particular calendar year; all reports generated by a given area office or contractor; all deaths and injuries related to a particular type of injury (e.g., burns); all deaths and injuries related to a particular type of consumer product; and all deaths and injuries for a particular age, sex, etc. The file contains approximately 24,000 records dating from July 1972 and is updated every two weeks. *Output:* The data base may be queried on-line via remote terminal. Search results are printed either on-line or off-line depending on volume. *Availability:* Information from the IDI file are available to the public through the National Injury Information Clearinghouse.

Agency Contact: Office of the Executive Director; 5401 Westbard Ave., Washington, DC 20207; (301) 492-6550.

S02100-009

Consumer Volunteer Participants Data Base (CVOL).

OMB Funding Title/Code: Salaries and Expenses / 61-0100-0-1-553.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Consumers; Product Safety; Safety Standards; Volunteers.

Purpose: When the Federal Register publishes a notice to develop a safety standard for a consumer product, and an offeror to develop that standard has been selected, the offeror must use consumer volunteer assistance in the development of the proposed standard. This roster of consumer volunteers is a reference source for offerors and potential offerors to assist them in fulfilling these requirements which were set out in part by the direction of the Commissioners and in part by section 7(d)(3)(b) of the Consumer Product Safety Act of 1972. *Input:* Volunteers for the roster were solicited through various media, including a mailing initiated through the Commission's "Hotline.". *Content:* This data base contains biographical data of individuals and groups who have expressed an interest in serving as volunteer participants in consumer product safety standards development committees established by offerors. Each record includes information on geographical area of the United States, education, occupation, product interest, availability, and whether the particular individual is willing to have the data on file made available for non-CPSC use. The file, which goes back to the summer of 1975, is updated daily. Names are removed only upon request of the given person or group. *Output:* The data base may be searched directly on-line via remote computer terminal. Search results may be printed either on-line or off-line. Searches are made as needed. *Availability:* Although output from searches of this file is intended primarily for offerors or potential offerors for the development of product safety standards, data are also used by various bureaus and offices within CPSC. Except for those persons or groups whose records are limited to CPSC use only, the data are made available upon request to consumer organizations, citizens groups, etc.

Agency Contact: Office of the Secretary; 1111 18th St. NW, Washington, DC 20207; (202) 634-7700.

S02100-010

Poison Prevention Packaging Data Base (PPP).

OMB Funding Title/Code: Salaries and Expenses / 61-0100-0-1-553.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Child Safety; Hazardous Substances; Packaging; Poisons; Product Safety; Safety.

Purpose: The data base is a file of information on special packaging to protect children from serious injury or illness. PPP aids in identification of the closures on products and in the determination of the level of compliance in reply to inquiries received on special packaging. *Input:* Information in the file is derived from various sources including samples of package closures sent to CPSC by their respective manufacturers as well as data supplied by either the manufacturer or users of given package closures. *Content:* PPP includes data on the user of the special packaging (closure), the classification of the package, the product category, the manufacturer of the closure, the classification of the closure, and an indication of the availability of test protocols and/or test results. The system is updated at least quarterly, sometimes more often if the volume of data received warrants it. *Output:* The data base may be queried on-line. Search results may be printed in hardcopy either on-line or off-line. *Availability:* Information from the file is for internal use only.

Agency Contact: Office of the Executive Director; 5401 Westbard Ave., Washington, DC 20207; (301) 492-6550.

S02100-011

Technical Information for Product Safety Library (TIPS).

OMB Funding Title/Code: Salaries and Expenses / 61-0100-0-1-553.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Consumers; Libraries; Product Safety; Safety Standards.

Purpose: The library supports the CPSC Commissioners and staff in carrying out the Commission's various programs and in enforcing the laws and regulations under the Commission's authority. *Input:* Publications of all types, both paper copy and microform, are system input. *Content:* The library maintains a general collection of approximately 5,000 volumes and 500 periodical titles with subject emphasis on product safety, product liability, engineering, economics, biomedical sciences, and consumer affairs. In addition, the library maintains the Product Safety Indexed Document Collection of technical report literature; a law collection consisting primarily of the basic legal reference works and materials in the field of administrative law; and the Standards Collection of safety standards, specifications, and codes pertaining to consumer products and components of consumer products. *Output:* The library lends books and provides research services. *Availability:* The library collections are open to the public. Interlibrary loan service is available.

Agency Contact: Office of the Executive Director; 5401 Westbard Ave., Washington, DC 20207; (301) 492-6550.

S02100-012

CPSC Accounting System.

OMB Funding Title/Code: Salaries and Expenses / 61-0100-0-1-553.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accounting; Budget Information Systems; Resource Allocation.

Purpose: The accounting system is the focal point for the accumulation, recording, and reporting of financial data in a manner which facilitates preparation and use of cost-based budgets, reviews of operating effectiveness, and economy and control of resources. *Input:* Detailed information put into the system includes allotment data, obligations, disbursements, and transfers. The accounting system interfaces with the payroll data transmitted from the GSA payroll operation in Kansas City and a purchase order system. *Content:* The system contains information relating to assets, liabilities and obligations occurred and outstanding, equity of the U.S. Government; and budgetary information required for past, current, and future operations. *Output:* Data are summarized into general ledger accounts which in turn form the basis for the various reports for internal and external purposes. These reports include status of funds report, document report series, object class report series, transaction series reports, Office of Management and Budget reports, and the Treasury Department reports. *Availability:* Output is not publicly available as it is used to meet internal information requirements and the information requirements of selected Federal agencies such as the Office of Management and Budget.

Agency Contact: Office of the Executive Director; 5401 Westbard Ave., Washington, DC 20207; (301) 492-6550.

S02100-013

National Electronic Injury Surveillance System (NEISS).

OMB Funding Title/Code: Salaries and Expenses / 61-0100-0-1-55

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accidents; Defective Products; Hazardous Substances; Injuries; Product Safety; Quality of Products.

Purpose: The NEISS collects data on injuries from accidents involving consumer products. Statistics developed from that data help identify particularly hazardous types of products and aid in determining the direction and emphasis of various Commission activities. *Input:* Data are collected through the continuing operation of a network of telecommunications terminals located in 119 hospitals. The system allows the daily reporting of product-related injury data from emergency rooms. *Content:* The data collected daily from statistically representative hospitals throughout the United States since July 1972 include the age and sex of the victim, the diagnosis and body part affected, the disposition of the case, the product involved, an indication of a second product involved (if any), and the location of the accident. *Output:* The NEISS data base can be queried directly on-line via remote computer terminals. Search results may be printed in hardcopy either on-line or off-line. Using data collected through NEISS the Commission produces the annual Consumer Product Hazard Index, a comprehensive index of product categories which appear to be most frequently associated with injuries treated in hospital emergency rooms. The index ranks, in descending order of frequency and seriousness of injury, most of the products over which the Commission has jurisdiction. NEISS NEWS, which is published nine times a year, presents summary analyses of the surveillance data and in-depth investigation reports on the top 90 products of the Hazard Index as well as statistical data on potentially hazardous product-related items. *Availability:* NEISS NEWS, the Consumer Product Hazard Index, and information from the NEISS data base are available to the public through the National Injury Information Clearinghouse.

Agency Contact: Office of the Executive Director; 5401 Westbard Ave., Washington, DC 20207; (301) 492-6550.

S02100-014

Death Certificate System (DCRT).

OMB Funding Title/Code: Salaries and Expenses / 61-0100-0-1-55

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accidents; Death; Defective Products; Fatalities; Hazardous Substances; Product Safety.

Purpose: The timely receipt of information on product-related deaths allows the Commission to study the causes of deaths from various products and to determine ways to prevent such deaths. ***Input:*** All health jurisdictions in the United States are asked to furnish product-related death certificates within certain international classification of diseases adapted for use in the United States on a regular monthly basis. The 96 classes designated are those which are thought to have a high probability of product involvement, e.g., electrocutions, burns, and falls. Upon receipt, those death certificates which mention consumer products are coded according to the NEISS product code system. These constitute about 55 percent of the total certificates received. ***Content:*** Records in the system include information on the victim's residence, age, sex, race; date and place of accident; accident mechanism; manner of death; whether or not the accident was work-related; nature of injuries; external causes; consumer products involved; general location of the accident (e.g., home, school, hospital); and up to four lines of narrative detail. Geographic coverage extends to the 50 States and the health jurisdictions of New York City, the District of Columbia, Puerto Rico, and the Virgin Islands. Although not all health jurisdictions are reporting at the present time, it is anticipated that all will be reporting regularly by the end of fiscal year 1977. The over 31,000 records on file date from 1973 to present (few earlier). New reports are added weekly. There is a lag time of three to six months, however, from date of death to date of information receipt by the Commission. ***Output:*** The data base may be queried directly on-line via remote computer terminals. Search results may be printed either on-line or off-line. ***Availability:*** Information in the system is available to the public through the National Injury Information Clearinghouse.

Agency Contact: Office of the Executive Director; 5401 Westbard Ave., Washington, DC 20207; (301) 492-6550.

DISTRICT OF COLUMBIA

S02200-001

Financial Management System.

OMB Funding Title/Code: Federal Payment to the District of Columbia / 20-1700-0-1-852.

Congressional Relevance: *House* Committee on Appropriations: District of Columbia Subcommittee; *House* Committee on District of Columbia; *Senate* Committee on Appropriations: District of Columbia Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Financial Management; Management Information Systems.

Purpose: The FMIS is designed to facilitate utilization of financial information needed for management and control. ***Input:*** The information required is obtained from the departments and agencies of the District Government. ***Content:*** This system processes and stores such data as appropriations, allotments, grants, receipts, disbursements, labor, property, and costs, thereby establishing control over resources and the obligation of funds. The system also enables the financial manager to evaluate past performance and project future financial needs. ***Output:*** The principal reports are an annual financial report and a budget (weekly, monthly, and annually). ***Availability:*** The reports are available on request from the contact agent.

Agency Contact: Office of Budget and Management Systems; District Building, 14th and E Streets NW, Washington, DC 20004; (202) 727-1244.

S02200-002

Multi-Year Planning System (MYPS).

OMB Funding Title/Code: Federal Payment to the District of Columbia / 20-1700-0-1-852.

Congressional Relevance: *House* Committee on Appropriations: District of Columbia Subcommittee; *House* Committee on District of Columbia; *Senate* Committee on Appropriations: District of Columbia Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Budget Information Systems; Construction; Financial Management; Forecasting; Planning; Revenue.

Purpose: The primary purpose of the multiyear financial plan is to focus attention on the potential impact of the annual budget proposal over a longer time span. ***Input:*** The information required is obtained from the U.S. Treasury Department and special reports from the departments and agencies of the District government. ***Content:*** The plan represents only one projection in a range of possible and realistic forecasts of the District's fiscal position over the next five years. It does not predict total District expenditures and revenues with perfect accuracy. Its primary aim is to set forth the magnitude of cost and revenue factors that are expected to play a central role in developing a sound fiscal program through the rest of this decade and into the next. It provides information on: 1) Projected revenues under current revenue authority and proposed new authority (Section II); 2) the future cost implication of maintaining authorized program commitments (Section II); 3) the operating budget impact projected from capital projects under way and new project starts recommended in the 6-year Capital Improvements Program (Section III); 4) projected debt service payments that would be required to complete all capital projects proposed by the city in relation to the debt ceiling (Section IV); and 5) the actuarial status of the city's retirement programs (Section V). ***Output:*** The plan is submitted annually with the Mayor's budget to highlight the revenue and expenditure projects over a 5-year period. ***Availability:*** The plan is available from the contact agent upon request.

Agency Contact: Office of Budget and Management Systems; 1325 E St. NW, 6th Floor, Washington, DC 20004; (202) 629-3221.

ENVIRONMENTAL PROTECTION AGENCY

S02300-001

Contracts Information System (CIS). 10010.

OMB Funding Title/Code: Agency and Regional Management / 68-0105-0-1-304; Research and Development / 68-0107-0-1-300; Abatement and Control / 68-0108-0-1-304; Enforcement / 68-0106-0-1-304; Buildings and Facilities / 68-0116-0-1-304.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Merchant Marine and Fisheries; *House* Committee on Public Works and Transportation; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Environment and Public Works.

Subject Terms: Contractors; Contracts; Government Procurement; Procurement.

Purpose: The CIS tracks the status of procurement requests and provides summary information on all Agency procurements other than small purchases. Also, assistant administrators, as allowance holders, ascertain the status of their commitments and obligations by their use of CIS' output. ***Input:*** Nine contract milestones are entered into the system for each contract, from the initiating commitment through the retirement of the contract. Significant information collected for each contract includes title of contract, period of performance, estimated cost and obligated amounts, type of program effort, and geographical location. ***Content:*** The master file contains over 3,200 active contracts, plus an additional 12,000 modifications and other ancillary records. Annually, 2,500 procurement actions are entered into the system. Twice each month, data are updated. ***Output:*** Reporting is accomplished mainly through 40 standardized recurring reports, 90 percent of which are run biweekly. The only regular report made external to the Division is the monthly status report to allowance holders. A large number of special reports are produced upon request. ***Availability:*** All reports are available upon request.

Agency Contact: Contracts Management Division; 401 M St. SW, Washington, DC 20460; (202) 557-7716

S02300-002

Grants Information and Control System (GICS). 10011.
OMB Funding Title/Code: Agency and Regional Management / 68-0105-0-1-304; Construction Grants / 68-0103-0-1-304.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Environment and Public Works.

Subject Terms: Environmental Research; Grants; Management Information Systems; Project Proposals.

Purpose: The system is required to track the processing of all EPA grant applications, unsolicited contract proposals, prospective waste-water treatment construction projects, and active grant projects in the Agency. Activities of both headquarters-processed and regional-office-processed grant programs are monitored by the system. Office of Water Programs personnel in regional offices and Grants Administration personnel in headquarters offices use GICS for operational control. The headquarters offices of Legislation, Planning and Management, Office of Water Program, Research and Development, and others also use the system for summary analysis and reporting of agencywide activity. ***Input:*** Data are from State, regional, and headquarters offices. These data indicate such activities as inclusion of waste-water treatment construction; projects on approved State Project Priority Lists (Public Law 92-500); application processing steps; grant awarded or denied; project work started; project completed; and numerous general data items such as geographic locations, funding amounts, and project work descriptions. Information is principally obtained from State planning documents, grant applications and award documents, and payment requests. ***Content:*** GICS is a EPA-wide grant tracking and reporting system used to describe and monitor the scheduled events in the life cycle of a grant project in any of the EPA grant programs. This national system is updated biweekly. ***Output:*** The administrative areas within headquarters, the regions, and the laboratories generate reports to meet their own needs. The headquarters office of Grants Administration produces monthly and quarterly listings of funded grant projects for publication to the general public. Special reports can be programmed on a request basis to retrieve grant data to meet specific user requirements. ***Availability:*** Output can be provided in hardcopy, machine-readable tape or cards, and computer output microfilm. It is publicly available.

Agency Contact: Office of Resources Management; 401 M St. SW, Washington, DC 20460; (202) 755-2513.

S02300-003

Integrated Financial Management System (FMS). 10015.
OMB Funding Title/Code: Agency and Regional Management / 68-0105-0-1-304.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Environment and Public Works.

Subject Terms: Financial Management; Management Information Systems; Resource Allocation.

Purpose: This centrally operated system serves the financial information needs of all elements of the Agency. The purpose is to allow a manager to monitor commitment activity against authorized obligations. It is used by financial managers at the division level or higher in all headquarters offices, regions, and laboratories. ***Input:*** Data are obtained from a variety of financial documents prepared by the headquarters and regional offices. ***Content:*** FMS is a tracking and reporting system which provides an automated capability for monitoring commitments versus obligations in the expenditure of funds throughout EPA. Although the FMS is located on a central computer, 15 independent files are maintained for the 15 accounting areas of the Agency. Input is transmitted directly from the headquarters offices or regions over teleprocessing lines, the input is verified on a periodic basis, and the update program is run weekly to create a new master file for report production. Each of the users has access to a wide range of reports which can be run using any of the 15 accounting area data files. ***Output:*** Primary output is status and summary reports. These reports depict appropriations by object class and obligations by program element and sub-object class. ***Availability:*** Output is publicly available.

Agency Contact: Office of Resources Management; 401 M St. SW, Washington, DC 20460; (202) 426-2686.

S02300-004

Resources Management Information System (RMIS). 10021.
OMB Funding Title/Code: Agency and Regional Management / 68-0105-0-1-304.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Environment and Public Works.

Subject Terms: Budget Information Systems; Management Information Systems; Personnel Needs; Resource Allocation.

Purpose: The system supports the Agency's programming, budgeting, and budget execution process by maintaining an automated file containing EPA's resource plans. The Office of Resources Management, headquarters, regional planning offices, and the OMB are the primary users of RMIS. ***Input:*** Data involve funding and manpower requirements by fiscal year, program subelement, and appropriation authorization. ***Content:*** Data are organized by program-budget structure, Allowance Holders, Appropriation Authorizations, and National Program Managers. The current master file used by RMIS contains about 1,200 records and has up to 75 data elements per record. ***Output:*** In addition to reports prepared for OMB and a variety of special reports, 30 reports are routinely prepared and distributed monthly. For these reports, as well as special ones, over 100 report programs are available. RMIS also maintains archival files and a Master Transaction History File. ***Availability:*** Data are publicly available.

Agency Contact: Office of Resources Management; 401 M St. SW, Washington, DC 20460; (202) 755-0971.

S02300-005

Environmental Information System. 10032.
OMB Funding Title/Code: Agency and Regional Management / 68-0105-0-1-304.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Environment and Public Works.

Subject Terms: Automated Systems; Management Information Systems; Resource Allocation.

Purpose: The system's directory provides profile descriptions of major automated systems supporting the administrative and environmental-mission operations of the Environmental Protection Agency. This directory was planned to facilitate such important managemen

objectives as systems planning and coordination, reduction in system costs, and elimination of duplicative systems. *Input:* Information about an EPA system is obtained from each system manager by means of an interview and referral to written material describing the system. *Content:* For purposes of the directory, systems have been defined as sets of automated procedures used to collect, maintain, manipulate, and use information or data for a specific objective. The directory includes both existing systems and systems under development for which computer costs are generally greater than $20,000 in fiscal year 1975. Each system is described under six headings–purpose, annual cost, primary users, description, operation, and responsibility. *Output:* An Environmental Information Systems Directory describing the major environmental systems of EPA is published occasionally. *Availability:* The directory is publicly available.

Agency Contact: Office of Administration; 401 M St. SW, Washington, DC 20460; (202) 755-0815.

S02300-006

Time Sharing Services Management System (TSSMS). 10252.
OMB Funding Title/Code: Agency and Regional Management / 68-0105-0-1-304.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Environment and Public Works.

Subject Terms: Computers; Costs; Financial Monitoring; Management Information Systems; Time Sharing.

Purpose: TSSMS summarizes the time-sharing computer expenditures of all Agency offices. EPA project and system managers and staff offices at the Deputy Assistant Administrator and Assistant Administrator level use the system to monitor computer costs for their projects and systems. *Input:* All major EPA computer vendors supply accounting data on actual computer usage. *Content:* Costs are reported by supplier, EPA organizational level, financial program element, and computer project. This information is summarized monthly. Notices of expenditures against ceilings are prepared for all EPA suballowance holders. *Output:* Cost information is provided to each computer project user and suballowance holders in hardcopy. *Availability:* The cost information is publicly available.

Agency Contact: Office of Administration; 401 M St. SW, Washington, DC 20460; (202) 755-4929.

S02300-007

Formal Reporting System. 10230.
OMB Funding Title/Code: Agency and Regional Management / 68-0105-0-1-304.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Environment and Public Works.

Subject Terms: Management Information Systems; Planning; Resource Allocation.

Purpose: The system provides the necessary information for agencywide status reporting against approved fiscal year program plans. The system is designed to reflect status of select regional and headquarters activities necessary to achieve predetermined Agency goals and objectives during the plan year. The status reports produced by the system are used by the Administrator, Deputy Administrator, Assistant Administrators, regional administrators, and operational management to review the status of program activity. *Input:* Program accomplishment data are submitted quarterly by the program and planning offices to the Program Reporting Division. *Content:* The system is utilized by management to monitor selected Agency programs and to initiate corrective planning, programming, or budgeting action as required. Reports depict starting levels, planned accomplishments, milestones, current progress, and percent of planned activity completed as of reporting date. Reporting is quarterly, with the exception of select Construction Grants Program output, which is monthly. *Output:* Reports detailing the status of key planned activities within program areas are broken down by media (program) category. *Availability:* The information is publicly available.

Agency Contact: Office of Resources Management; 401 M St. SW, Washington, DC 20460; (202) 245-3064.

S02300-008

Regional Air Pollution Study (RAPS). 10044.
OMB Funding Title/Code: Research and Development / 68-0107-0-1-300.
Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee.

Subject Terms: Air Pollution; Mathematical Models; Simulation.

Purpose: This research programs (RAPS) is to validate, develop, and improve air pollution simulation models through data collected in the St. Louis Air Quality Control Region (AQCR). Its model will be used in evaluating alternate control strategies for an urban region. Also, the study will determine the extent to which the present methods for modeling meteorology, atmospheric chemistry, and pollutant emissions can be generalized for application to different geographical and climatological conditions. Various groups in EPA and the National Oceanic and Atmospheric Administration, as well as universities and contractors, participate in data collection and use the data generated by RAPS in revalidation of air quality models. The ultimate users of the system are those people responsible for air quality implementation planning and land use planning in the State and local agencies. *Input:* Data are obtained from an extensive ground-based network of air measurement equipment located in the St. Louis Air Quality Control Region. *Content:* The RAPS program was initiated in fiscal year 1973 as a 5-year research program. Its overall objective is the development of mathematical simulation models of air pollution processes. The models will be quantitative formulations of all the atmospheric processes of pollutants, dissipation of pollutants through diffusion, advection and other processes, transformation of pollutants by chemical reactions, and removal of pollutants. With this tool, the results of pollutant control actions and strategies can be predicted. All emission/source inventory methodologies for RAPS have now been completed. The application of these techniques for data collection is now underway and will continue throughout fiscal year 1977. RAPS requires an extensive data base of ambient, meterological, and emission information over several consecutive years. *Output:* No recurring reports are prepared. *Availability:* Data are available to the public.

Agency Contact: Office of Air, Land, and Water Use; Research Triangle Park, NC 27711; (919) 549-2857.

S02300-009

Lab Automation Project. 10331.
OMB Funding Title/Code: Research and Development / 68-0107-0-1-300.
Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee.

Subject Terms: Automated Systems; Laboratories

Purpose: The purpose is to improve the productivity and accuracy of laboratory operations in EPA by developing laboratory automation systems. ***Input:*** Data generated by laboratory equipment are automatically transmitted to minicomputers for conversion into formats suitable for further use. ***Content:*** The prototype laboratory automation systems are being developed at EPA's Cincinnati Environmental Monitoring and Support Laboratory and at the Region V laboratories through an interagency agreement with the Lawrence Livermore Laboratory. Data from the test instruments are analyzed by minicomputers and converted into a format suitable for input into other Agency systems, such as STORET. In addition, the computers monitor error drifts in the test equipment and make numeric or other adjustments to insure more accurate test results. The minicomputers, which are used for surveillance and analysis purposes, also maintain an audit trial of samples to insure that data which were accumulated for eventual courtroom use satisfy judicial "chain of evidence" requirements. ***Output:*** Output is a large series of laboratory test data values in machine-readable format which are, in turn, input to such EPA systems as the Storage and Retrieval of Aerometric System (SAROAD). ***Availability:*** The test values generated by the system are publicly available.

Agency Contact: Office of Monitoring and Technical Support; Cincinnati, OH 45268; (513) 684-7309.

S02300-010

Population Studies System. 10186

OMB Funding Title/Code: Research and Development 68-0107-0-1-300

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee.

Subject Terms: Air Pollution; Environmental Health; Epidemiology; Health

Purpose: The system produces statistical-type data for evaluating the effects of specific air pollutants on human health. The statisticians and epidemiologists of the Health Effects Research Laboratory use the collected health data in order to develop and publish statistics in the scientific literature on the health effects of air pollution. These statistics aid in formulating the standards which are published in air quality criteria documents. ***Input:*** Local and State health agencies under contract to the Health Effects Research Laboratory use mark-sense forms, if possible, to collect the required data on people being studied. The 300,000 forms are annually input into the automated files by either optical scanning or key-taping. ***Content:*** This system replaces the Community Health Environmental Surveillance Study (CHESS) which developed a similar approach to health problems by studying people over a 5-year period. Over 300,000 records in 60 master files are used in these population studies. The number of data elements in a record vary from a small to a large range with 75 being an average. Examples of data are: age, sex, length of residence, occupational history, smoking history, education, and various types of disease information. These data elements are summarized into file subjects given to statisticians, who correlate the effects of elevated air pollution on the health of individuals. ***Output:*** The major output is statistics on the health effects of air pollution. ***Availability:*** Data are publicly available.

Agency Contact: Office for Health and Ecological Effects, Research Triangle Park, NC 27711; (919) 639-2567.

S02300-011

Epidemiological Studies Program System (ESPS). 10209

OMB Funding Title/Code: Research and Development 68-0107-0-1-300

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee.

Subject Terms: Epidemiology; Health; Pesticides.

Purpose: The ESPS aids research in the health effects of pesticide products by providing a comprehensive data base on health statistics for persons exposed to various pesticides. The 12 Epidemiological Study Project Groups who are sponsored under this program use the data files to make health effects studies. ***Input:*** Data originate from hospital and field records on people who were exposed to pesticides. ***Content:*** This system has taken over and expanded the Pesticide Community Studies Data System. ESPS funds studies of a regional and national scope in such areas as acute pesticide poisoning, pesticide usage surveys, and chronic effects of pesticide exposure. These study groups use a variety of techniques (health examinations, sampling, and hospital records) in order to develop and maintain a number of data bases. The average master file has 3,000-5,000 records with a large number of individual entries. Many of the records are medical histories updated over a period of time. ***Output:*** No recurring reports are produced. The data base is searched for pertinent data whenever a specific pesticide problem is being studied and analyzed (for example, pesticide residue in human milk). ***Availability:*** Most of the data base is available for public use.

Agency Contact: Technical Services Division; 401 M St. SW, Washington, DC 20460; (202) 755-8060.

S02300-012

Great Lakes Water Quality Models (GLWQM). 10283.

OMB Funding Title/Code: Research and Development 68-0107-0-1-300

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee.

Subject Terms: Environmental Protection; Pollution; Wastes; Water Pollution Control

Purpose: The GLWQM are a related series of computer models designed to describe a number of water quality degradation processes in the Great Lakes and to predict the effect of waste load reductions. ***Input:*** A number of the States and municipalities bordering the Great Lakes use the models for investigating and developing strategies for improving the lakes. Region V water personnel, a number of universities, the National Oceanic and Atmospheric Administration, and the Corps of Engineers also utilize these models. ***Content:*** The GLWQM comprise a dozen different models which are specifically geared to the problems of Lakes Ontario, Huron, and Erie, and of Saginaw Bay. The models describe the physical, chemical, and biological processes for these bodies of water. Their aim is to predict the effects of waste load reductions. Model input includes such factors as waste loads, bathymetry, and meteorological conditions. Output from the models generates predictions on circulation and levels of water quality indicators, such as phytoplankton, bromars chloride, and dissolved oxygen. On a more formal basis the Grosse Ile Laboratory and its grantees, who have developed these models, publish technical articles on their findings and analyses. ***Output:*** Quarterly reports are prepared summarizing predictions as to the circulation and levels of water quality indicators, such as phytoplankton, bromars chloride, and dissolved oxygen. ***Availability:*** The data in the data base are available for public use.

Agency Contact: Office for Health and Ecological Effects, 9311 Groh Rd., Grosse Ile, MI 48138; (313) 226-7811.

S02300-013

Noise File. 10026.

OMB Funding Title/Code: Abatement and Control / 68-0108-0-1-304.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Abstracts; Information Storage and Retrieval; Noise Pollution.

Purpose: The file provides abstracts of technical literature to Government agencies, private firms, and the general public. It is used by EPA (primarily the members of the Office of Noise Control Programs) in the development of standards and regulations and is available to the States and regions as well. *Input:* Informatics, a commercial vendor under contract with the Agency, provides abstracts of 250-300 articles per month from over 7,000 available periodicals. For each article selected by Informatics, a citation and abstract are prepared. The citation is then entered into the system. *Content:* This is a bibliographic system of considerable sophistication. The file operates on-line. It allows free text search of article citations to identify relevant literature for retrieval. *Output:* The user prepares a list of terms relevant to his subject of interest. All citations are searched by the machine to locate articles matching the search list criteria. An on-line session allows the user to narrow the list of articles retrieved to a manageable number. The abstracts themselves are then printed off-line and mailed to the user. *Availability:* All data in the file are publicly available.

Agency Contact: Office of Noise Control Programs; 401 M St. SW, Washington, DC 20460; (202) 557-7743.

S02300-014

Pesticide Product Information System. 10083.

OMB Funding Title/Code: Abatement and Control / 68-0108-0-1-304.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee.

Subject Terms: Pesticides.

Purpose: The Office of Pesticide Programs is responsible for registration of all pesticides used in the nation. This system provides a centralized source of information on all registered pesticides. Data are used for analysis, research, and reporting by the technical personnel engaged in the pesticide registration effort. (This system was formerly known as the Pesticides Analysis Retrieval and Control System.). *Input:* Input is from the information in each application for the registration of a new pesticide product which is submitted to the Office of Pesticide Programs. *Content:* Information on 36,000 pesticides handled in interstate commerce is in this system. Data are highly encoded for ease and manipulation, and all new data requests are controlled by the one central office. The system is used to retrieve information about pesticides on a variety of categories. For example, the system can respond to requests such as, "List all disinfectants and fungicides containing malathion." The system maintains information on the name and address of producer, ingredients (both active and inert), and the usage category of all pesticides. Data can be extracted, analyzed, and formulated. Accident investigation information is also maintained as a separate part of the system. *Output:* Major report types are site pest retrievals, usage category of all pesticides, and ingredients of pesticides (both active and inert). The output is in hardcopy and microfilm. *Availability:* The formulation of inert material in the pesticide is sensitive. Most of the file contains information which is publicly available.

Agency Contact: Technical Services Division; 401 M St. SW, Washington, DC 20460; (202) 426-8862.

S02300-015

Standards and Regulations Information System (SRIS). 10246.

OMB Funding Title/Code: Abatement and Control / 68-0108-0-1-304.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Environment and Public Works.

Subject Terms: Environmental Protection; Guidelines; Pollution Control; Regulations; Standards.

Purpose: The system (SPIS) tracks the preparation and review processes for major pollution abatement standards, regulations, guidelines, and selected reports to Congress on environmental topics being developed by EPA. The reports produced by SRIS are used by the Assistant Administrators, the Deputy Assistant Administrators, and various Agency working group committees for purposes of ascertaining the status of these standards, regulations, and guidelines. *Input:* Data are supplied by the program office responsible for developing a particular regulation. *Content:* SRIS is a tracking and a reporting system for approximately 150 standards, regulations, and guidelines which are being developed. About five new items are added each month, and approximately the same number are removed from the data base. For each of these controlled items, five milestone events are charted: Administrator approves development; steering committee reviews proposed regulation; proposed regulation published in Federal Register; steering committee reviews final regulation; and final regulation is promulgated in Federal Register. *Output:* A series of summary and detailed status reports is prepared monthly. *Availability:* Reports are publicly available.

Agency Contact: Office of Planning and Evaluation; 401 M St. SW, Washington, DC 20460; (202) 755-2693.

S02300-016

Plans Review Management System (PRMS). 10227.

OMB Funding Title/Code: Abatement and Control / 68-0108-0-1-304.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Air Pollution; Pollution Control.

Purpose: The PRMS assists in the analysis of the need for review of State implementation plans which are part of the national air pollution abatement effort. It also aids in the determination of possible nonattainment of the National Ambient Air Quality Standards by particular Air Quality Control Regions. The system is used by the Control Programs Development Division (DAA for Air Quality Planning and Standards) and the regional offices of EPA. *Input:* Data come from various EPA air pollution monitoring systems. *Content:* This system rearranges air quality data found in the Storage and Retrieval of Aerometric Data System (SAROAD) and emissions data used in the National Emissions Data System (NEDS). More meaningful information is thereby developed so that air implementation plans for the States can be reviewed in a more intelligent way. *Output:* The principal output is a summary by Air Quality Control Regions of the latest available air quality data of each monitoring site within the region. Summaries are by four consecutive months. *Availability:* Output is publicly available.

Agency Contact: Office of Air Quality Planning and Standards; Research Triangle Park, NC 27711; (919) 629-5497.

S02300-017

Technical Assistance Data System (TADS). 10075.

OMB Funding Title/Code: Abatement and Control / 68-0108-0-1-304

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Environment and Public Works.

Subject Terms: Hazardous Substances, Oil Spills, Pollution Control, Water Pollution

Purpose: TADS is to reduce the effects of oil and hazardous materials spills by providing on-line access to information on material characteristics and emergency response procedures. Field emergency teams can access information directly through terminals or by telephoning someone with a terminal. The Oil and Special Materials Control Division of the Office of Water and Hazardous Materials and Regional Oil and Hazardous Materials personnel are the primary users of the system. ***Input:*** A contractor was employed to search the technical literature to obtain the best and newest information available on the effects of oil and hazardous materials spills. ***Content:*** The characteristics of 863 materials which represent water pollution hazards are cataloged on an on-line interactive system. (Due to new legislation, plans are to expand to 1,500 materials in the future.) The system contains 122 possible fields of technical data on each substance. To retrieve information from the files, the user specifies a search list of terms. For example, an unknown substance that is green, floats, and smells like rotten eggs can be identified by searching for those attributes. In order to satisfy the needs for instant information in the event of spill events, the on-line system is available 8 A.M.-9 P.M., Monday through Friday and Saturday 9 A.M.-4 P.M. After these hours, the system may be accessed, in case of emergency, within one to three hours after the occurrence of a spill. ***Output:*** There are no recurring reports produced by this system. The data base is queried in order to respond to a special or emergency need for information. The Scandanavian countries and Canada have been making on-line queries of this data base. ***Availability:*** All the data in the file are publicly available.

Agency Contact: Office of Water Program Operations; 401 M St. SW, Washington, DC 20460; (202) 245-3045.

S02300-018

Storage and Retrieval for Water Quality Data (STORET). 10034.

OMB Funding Title/Code: Abatement and Control / 68-0108-0-1-304

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Pollution Control, Water Pollution Control

Purpose: The system is a nationwide repository for water quality data. It provides a systematic State, regional, and national data base for reporting trends in water quality to Congress and the public. This system also makes data handling capability available for water quality data to the States and EPA regions in order to meet their statutory planning, regulatory, and reporting requirements. ***Input:*** Data are fed into STORET from 200,000 sampling sites. These data originate from other Federal agencies, local and State environmental offices, and from EPA's regional offices. ***Content:*** STORET provides information used in determining cause and effect relationships of water pollution by providing information on water quality standards, waste discharge, abatement needs, construction costs, implementation schedules, and manpower needs. Eight water quality related systems use STORET software, e.g., fish kill file, city master file (of water and sewage facilities), and construction grant need cost system. STORET maintains, at user request, historical records of water quality parameter metric data by sampling site. ***Output:*** STORET operates as a "utility" for maintaining millions of water quality values. As such the different offices within and outside of EPA which are interested in water quality reports use this data to develop their own reports. The annual Water Quality Inventory and State of Nation Report to Congress is made from STORET data. Output is on magnetic tape, microfilm, and is graphic in an automated format. ***Availability:*** The reports are publicly available.

Agency Contact: Office of Water Planning and Standards; 401 M St. SW, Washington, DC 20460; (202) 426-7792.

S02300-019

Storage and Retrieval of Aerometric Data (SAROAD). 10055.

OMB Funding Title/Code: Abatement and Control / 68-0108-0-1-304

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Air Pollution; Pollutants

Purpose: SAROAD is a centralized data bank containing aerometric (ambient air) data collected at monitoring sites throughout the Nation. SAROAD data are used to identify the levels of air pollution, to analyze the effects of implemented control strategies, and to evaluate trends of pollutant concentrations in the atmosphere. EPA headquarters groups use the SAROAD system extensively for planning and strategy evaluation purposes. All EPA regional offices have terminal access to SAROAD and utilize the data reports and summaries to monitor the status of air quality and to support their enforcement and air quality monitoring activities. The system also provides a variety of summary reports and bulk data to other EPA groups and the scientific community outside the Agency. ***Input:*** By Federal regulation, State agencies must submit SAROAD data to EPA every three months. The submitted data (approximately 10 million values per year) are screened manually and by computer to remove erroneous or suspicious values. In addition, the sampling and analysis methods used to generate the data must conform to EPA requirements before the data will be accepted into the data base. ***Content:*** The SAROAD system contains over 50 million raw data values, each of which represents a discrete measurement of pollutant concentration in the atmosphere at a given monitoring site over a given period of time. The system contains data for more than 9,000 inactive and active monitoring sites throughout the Nation; approximately 4,000 sites are currently operational. In general, SAROAD is composed of three major sets of files: raw data, statistical summaries, and site description. All regional offices have access to most of the available report generation programs that operate on the summary files. The remaining report programs and terminal edit capability will be decentralized to the regional offices as soon as possible. ***Output:*** The data base is being constantly queried in order to prepare special, national and interregional reports (approximately 800 requests per year). ***Availability:*** Output is available to the public.

Agency Contact: Office of Air Quality Planning and Standards; Research Triangle Park, NC 27711; (919) 629-5491.

S02300-020

National Emissions Data System (NEDS). 10056.

OMB Funding Title/Code: Abatement and Control / 68-0108-0-1-304.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Air Pollution; Emissions; Pollution Control; Pollution Sources

Purpose: NEDS is a centralized data bank containing engineering data (i.e., annual emission and operating characteristics) on sources of air pollution throughout the United States. The system is used to identify and locate emitting sources for enforcement purposes and to monitor the progress of States in meeting their emission-reduction time schedules. EPA headquarters groups use the NEDS system extensively for planning and national strategy evaluation purposes and for analyzing trends in conjunction with the national aerometric data bank (SAROAD). The regional offices use this data to monitor States' progress and to support their enforcement and surveillance activities. Emission summaries and bulk data are also supplied to other EPA groups and to the scientific community outside the Agency for their use and analysis. ***Input:*** All States are required by Federal regulations to submit NEDS data semiannually to EPA regional offices. Data are then transmitted to the National Air Data Branch (NADB) and automatically processed through the edit and validation programs; rejected data are returned to the State agencies for correction. The total number of emitting sources in NEDS has stabilized at 100,000 point sources; the technical data for these sources, however, are continually changing and are incorporated into NEDS on a regular basis. ***Content:*** The system contains approximately 80 items of technical data for more than 100,000 individual pollution sources throughout the Nation. Approximately the same number of area-source data items are kept for each of the 3,200 counties or equivalents in the United States. Annual emissions for each individual point source are automatically calculated from the source's operating characteristic and pollution control efficiencies. Thus, the NEDS system provides both a source and emissions inventory and is organized into two major files (point and area) in which all data are organized for reporting purposes. ***Output:*** Reports upon request are prepared from the NEDS data bank (approximately 600 requests per year). ***Availability:*** The NEDS data base can be used to obtain reports and listings for the use of the public.

Agency Contact: Office of Air Quality Planning and Standards; Research Triangle Park, NC 27711; (919) 629-5491.

S02300-021

Federal Facility Budgetary Data System (FFF). 10013.

OMB Funding Title/Code: Abatement and Control / 68-0108-0-1-304.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Environment and Public Works.

Subject Terms: Budget Information Systems; Pollution Control; Resource Allocation.

Purpose: The FFF provides the data which are used in assessing the budgetary requests for pollution abatement projects being constructed by Federal agencies. The regional administrators of EPA and OMB use the reports obtained from FFF to analyze and prioritize the requests for proposed facility projects submitted by Federal agencies. Officials in the media program areas of EPA receive background information from these reports. ***Input:*** All Federal facilities submit a form describing each project to the Office of Federal Activities. ***Content:*** The FFF tracks these pollution abatement projects through the review system. Sixty-five data elements for each project are reviewed by the FFF. The approximately 10,000 records on the master file are updated semiannually or whenever a special report is required. The major report is prepared annually. ***Output:*** No recurring reports are produced. The data base is queried in order to respond to special reports. ***Availability:*** Output is publicly available.

Agency Contact: Policy and Procedures Staff; 401 M St. SW, Washington, DC 20460; (202) 755-0790.

S02300-022

Energy Data System (EDS). 10257.

OMB Funding Title/Code: Abatement and Control / 68-0108-0-1-304.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Air Pollution; Emissions; Energy; Environment; Fuel Consumption; Pollution Control.

Purpose: EDS provides management with a flexible energy-environmental data base for evaluating problems associated with stationary source fuel usage, fuel quality, compliance with emission regulations, and related effects on air quality. The Office of Air Quality Planning and Standards uses the prepared reports for evaluating proposed compliance strategies or changes in emission regulations. ***Input:*** The EDS contains data collected primarily by other Federal agencies and other divisions within EPA. The Federal Power Commission provides Form 67 and 423 data; the Monitoring and Data Analysis Division supplies air quality monitoring data from the SAROAD system and emissions data from the NEDS system. Data concerning emission regulations and source compliance schedules are supplied primarily by EPA's Division of Stationary Source Enforcement and the Office of Air Quality Planning and Standards. In addition, industrial organizations, such as the Edison Electric Institute, contribute supplementary information occasionally. ***Content:*** The system integrates all energy-related data presently in EPA's data banks (e.g., SIPS, NFDS, SAROAD, FPC-67, CDS) into one data file for quick-response, interactive access by EPA's Strategies and Air Standards Division. ***Output:*** Requested reports contain a wide range of energy information and cover such specific areas as fuel use summaries by geographical region and by fuel-consuming categories, emission and equipment installed at large fuel-burning sources, regulations applicable to large fuel-burning sources, compliance schedules and status, modeling results for large powerplants, and air quality data in the vicinity of large powerplants. ***Availability:*** Data are publicly available.

Agency Contact: Office of Air Quality Planning and Standards; Research Triangle Park, NC 27711; (919) 629-5201.

S02300-02[illegible]

Air Quality Implementation Planning Program (IPP). 10058.

OMB Funding Title/Code: Abatement and Control / 68-0108-0-1-304.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Air Pollution Control; Emissions; Models; Particulates; Planning; Pollutants; Pollution Control; Sulfur Oxides.

Purpose: The program is a model for preparing air pollution implementation plans for sulphur oxides and particulates. State governments use the system for planning and control purposes. For an appropriate emission standard, the resulting air quality is calculated. Then a determination is made of the cost associated with the various alternative control strategies. ***Input:*** Data for the use of the model are obtained from EPA's National Emissions Bank. ***Content:*** Information used in the model covers individual point-sources and area-sources of pollution. ***Output:*** The five major reports produced by IPP, which enable State officials to recommend effective control actions, are: 1) Source File Listing used to select appropriate standards, 2) Diffusion Model Analysis Report used to estimate spatial distribution to sulfur dioxide and particulate matter concentration throughout an air quality control region, 3) Source Contribution Report-used to estimate the contribution from each source to each pollutant receptor defined within the region, 4) Control Strategy Report-used to apply a specified control strategy so that the least

cost control technology that satisfies the appropriate emission standard is applied to each source; and 5) Control Cost Report–used to determine estimates of total annual cost and efficiency of pollutant removal for each application of alternative control devices available to each point source. *Availability:* The output is publicly available.

Agency Contact: Office of Air Quality Planning and Standards; Research Triangle Park, NC 27711; (919) 629-5535.

S02300-024

Spill Prevention Control and Countermeasure System (SPCCS). 10332.
OMB Funding Title/Code: Abatement and Control / 68-0108-0-1-304.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accident Prevention; Hazardous Substances; Oil Spills; Oil Storage; Pollution Control; Water Pollution Control.

Purpose: SPCCS is a tracking and reporting system used to monitor and report on compliance deadlines and actions to be taken for the prevention of spills from facilities storing oil and hazardous materials. Personnel from the Oil and Special Materials Control Division (OSMCD) and technical specialists in the regional offices use data in the automated file to initiate spill prevention plan reviews, compliance inspections, and penalty assessments. The system is also used by the Coast Guard to obtain information on oil spills which have been reported to EPA but which fall under the purview of the Coast Guard for penalty assessment. *Input:* The data base is being created from the input data being encoded by regions from information about oil storage facilities, spill reports, and enforcement reports. *Content:* Nontransportation related facilities storing oil are required by law and Federal regulations to prepare spill prevention control and countermeasure plans and to report oil spills to EPA or the Coast Guard. EPA has been empowered to amend facility SPCCS plans which are not successful at preventing spills, perform compliance inspections, request information pertinent to spill control, and rule on extensions of plan preparation and implementation deadlines. Approximately 5,000 oil storage facility records are expected to enter the system annually by way of reporting a spill or requesting a plan to be prepared. When it first enters the system, each facility generates an individual record. Each facility record will have 91 data elements of information. An estimated 2,000 update transactions a year will be required. Examples of the specific types of technical information coded into the file are: Type, amount, cause and data of the spill; the body of water where the spill occurred; type of violation; and type of spill removal method used. *Output:* The specific types of reports which are prepared monthly from the data base are: description of spills which initiate the SPCCS Plan review and amendment process; list of facilities whose SPCCS Plan Reviews are pending; the status by region and facility of amendments in progress; a list of violations by facility and type of violation; a list of facilities required to respond to a Section 308 letter and who have not complied by the due date; and ad hoc reports listing by region the number of extensions granted, inspections performed, spills occurring, the causes of spills, the sources of spills, and spill descriptions. *Availability:* Data are publicly available.

Agency Contact: Office of Water Program Operations; 401 M St. SW, Washington, DC 20460; (202) 245-3045.

S02300-025

Inventory of Public Water Supplies (INVWAS). 10066.
OMB Funding Title/Code: Abatement and Control / 68-0108-0-1-304.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Public Utilities; Water Supply; Water Treatment.

Purpose: The system provides an inventory record of community and noncommunity public water supplies used throughout the United States. The Water Supply Division of EPA headquarters regional offices, State governments, and a number of research facilities use the reports for general management and cost analysis purposes. *Input:* Basic water supply data are submitted to EPA's regional offices by the office within each State responsible for water supplies. *Content:* When the system is operational, water supply data will be reported by such categories as geographical regions, population groups, and types of facilities. There are about 40,000 records on community water supplies. Eventually, the inventory will include about 200,000 other public water systems plus about 5,000 Federal recreational supplies. Each record has approximately 250 data elements including population of community, source of supply, and type of water treatment used. Once source records are completed on each water supply facility, new forms will be prepared only when a major change occurs. *Output:* When INVWAS is fully operational, an 11-volume report will be produced from the data. There will be one volume for each of the 10 EPA regions and one volume of national summary tables of water supply data. *Availability:* Output is publicly available.

Agency Contact: Office of Water Supply; 401 M St. SW, Washington, DC 20460; (202) 426-9806.

S02300-026

Solid Waste Information Retrieval System (SWIRS). 10095.
OMB Funding Title/Code: Abatement and Control / 68-0108-0-1-304.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Abstracts; Bibliographies; Information Storage and Retrieval; Solid Waste.

Purpose: SWIRS is a bibliographic system which provides access to international literature related to solid waste information. It provides references to the latest developments in the solid waste field for disseminating technological information. EPA offices, commercial and industrial organizations, and the academic community are the primary users of the system. It is also available to the general public and State and local governments. *Input:* Data are produced by a contractor. The contractor reviews and abstracts all significant articles from approximately 7,000 periodicals which cover the solid waste field. The contractor screens the documents, selects relevant articles, writes the abstracts, and creates the input information for the system. *Content:* Abstracts of documents are entered into the system for use in performing literature searches. The SWIRS system uses both key words and free text search techniques to retrieve articles. A thesaurus of control words is used to locate articles matching the search criteria of the inquirer. Free text search is used more and more as people begin asking for new subjects in the field. All requests for information are processed through one central office. The service is provided without charge to all users. *Output:* Use of the system has doubled over the past few years. Requests for literature searches are now running at the rate of approximately 1,800 per year. The number of publications in the SWIRS system rose from 15,000 abstracts in 1973 to 32,000 abstracts in 1975. *Availability:* The abstracts dealing with solid waste subjects are available to the public.

Agency Contact: Office of Solid Waste Management Programs; 401 M St. SW, Washington, DC 20460; (202) 755-9153.

S02300-027

Survey of Needs System. 19100.

OMB Funding Title/Code: Abatement and Control / 68-0108-0-1-304.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Construction Costs; Wastewater Management; Water Treatment Plants.

Purpose: The system develops cost estimates for construction of publicly-owned treatment works needed to meet the 1983 goals of the Federal Water Pollution Control Act Amendments of 1972. The cost estimates developed from the survey enable Congress and the Environmental Protection Agency's Municipal Construction Division to obtain a comprehensive estimate of the total cost of meeting the goals of water legislation. State-by-State costs are used as a basis for allocating construction grants funds. State and local governments and private industry are interested in types of water treatment and various types of effluent data. ***Input:*** Every two years a needs survey of waste water treatment facilities is required. A 34-page questionnaire is mailed to 17,000 water treatment facilities for obtaining data on all new or existing facilities required to achieve the effluent limitations prescribed by the Federal Water Pollution Control Act of 1972. ***Content:*** There are approximately 35 data elements on each of the 17,000 records which make up the data base. These records will probably be "archived" when the 1976 Needs Survey data has been obtained. Computer programs are used to check the accuracy of and to develop, if necessary, more meaningful costs estimates of proposed treatment facilities. ***Output:*** A report to Congress summarizes the cost estimates of the collected data. ***Availability:*** The information is publicly available.

Agency Contact: Office of Water Program Operations, 401 M St. SW, Washington, DC 20460; (202) 426-4443.

S02300-028

Pesticides Enforcement Monitoring System (PEMS). 10321.

OMB Funding Title/Code: Enforcement / 68-0106-0-1-304.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee.

Subject Terms: Compliance; Enforcement of Regulations; Pesticides.

Purpose: PEMS supports regional pesticide enforcement activities by maintaining a nationwide record of pesticide samples collected, record of violations detected, and enforcement actions taken. Such data are used to determine penalties and to formulate sampling strategies. The primary users of PEMS are the pesticide enforcement staff in EPA regional offices and at headquarters. ***Input:*** The EPA's regional office input to PEMS is from laboratory samples of those pesticide products which are in violation of their registration conditions. ***Content:*** PEMS records a history, by manufacturer, of all enforcement actions taken. Actions may be started because the manufacturer failed to register or because a sampling indicates that the product is in violation of its registration conditions. Currently, in excess of 14,500 samples have been recorded in PEMS. ***Output:*** The system generates a number of management reports on weekly, monthly, and quarterly schedules. Regional offices may also at any time generate a special violation history report on any firm. ***Availability:*** The violation information in the files is for internal information only.

Agency Contact: Office of Stationary Source and Pesticides Enforcement, 401 M St. SW, Washington, DC 20460; (202) 755-2646.

S02300-029

Compliance Data System (CDS). 10047.

OMB Funding Title/Code: Enforcement / 68-0106-0-1-304.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Air Pollution (Industrial); Compliance; Pollution Control; Regulations.

Purpose: State Implementation Plans (SIPS) regulate the amount of airborne pollutants which may be discharged into the atmosphere from stationary point sources. EPA has the responsibility to monitor the State programs in order to insure that the SIPS are adequately enforced. CDS is used to track the completion of the actions for major sources of five primary air pollutants. Regional offices of EPA use the system to monitor State and local activity. Headquarters uses the system to monitor the regions and prepare special reports. ***Input:*** Event completion data are reported by the States and entered into the system by EPA. ***Content:*** Throughout the nation, there are 250,000 stationary sources of significant air pollution, each discharging 25 or more tons of pollutants per year into the air. The air enforcement effort has focused on the 20,000 major sources (each emitting over 100 tons of pollutants per year) that account for 80-85 percent of all pollutant emissions. The States develop implementation plans designed to bring sources of air pollution within specified discharge limits. After the plan is developed, the States enter the compliance schedule dates comprising these plans into CDS. Schedules include dates for completion of planning, engineering, start of construction, and end of construction. ***Output:*** Weekly reports are provided to the regions of scheduled events to be monitored. Each month, the States receive listings of events scheduled, overdue actions, and preprinted questionnaires on current air quality for those sources scheduled to come into compliance. ***Availability:*** Reports are publicly available.

Agency Contact: Office of Stationary Source and Pesticide Enforcement; 401 M St. SW, Washington, DC 20460; (202) 755-0103.

S02300-030

Establishment Registration Support System (ERSS). 10091.

OMB Funding Title/Code: Enforcement / 68-0106-0-1-304.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee.

Subject Terms: Pesticide Industry; Pesticides.

Purpose: This system identifies pesticide producing establishments and their production volumes as required by section 7 of the Federal Insecticide, Fungicide, and Rodenticide Act of 1972, as amended (FIFRA). EPA regional pesticide enforcement personnel are provided information for identifying all companies and establishments, their location, and pesticide products manufactured in their region. This background information is also used by the Office of General Counsel and the Office of Pesticide Programs. ***Input:*** ERSS receives annual reports from the pesticide industry identifying companies, establishments, and products, with six to eight data elements for each of these three reporting categories. ***Content:*** There are approximately 5,200 establishments in the United States which come under the provisions of FIFRA. Information from the system is made available to the regions as an aid in their making a minimum of one annual inspection per establishment and for enforcement actions. The data base contains the names of all producing companies, their pesticide-producing establishments, and the pesticide products produced by each establishment. The data base is updated at the option of the regions, generally once per month. ***Output:*** Reports are produced for the regions on an as-needed basis. ***Availability:*** Pesticide production data are sensitive. The rest of the data base should be available to the public.

Agency Contact: Office of Stationary Source and Pesticides Enforcement; 401 M St. SW, Washington, DC 20460; (202) 755-0997.

S02300-031

Permit Compliance System (PCS). 10326.

OMB Funding Title/Code: Enforcement / 68-0106-0-1-304.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Enforcement of Regulations; Industrial Wastes; Licenses; Pollution Control; Regulations; Water Pollution.

Purpose: The system was developed to carry out the requirement of the Federal Water Pollution Control Act Amendments of 1972 which authorized EPA to establish effluent limitations on the discharging of pollutants by facilities into navigable waters. EPA establishes an effluent discharge limit for each of these facilities by issuing an effluent discharge permit. A number of States also issue these permits. Facilities in turn periodically report their compliance to EPA and the States with the effluent restrictions stated in each permit. ***Input:*** EPA regional offices are responsible for extracting input data from applications and permits submitted by water discharge permittees to the EPA and/or the State enforcement offices. Major categories of data are city, county, and basin codes; name of facility; and date permit issued and expired. ***Content:*** The Act prohibits any person from discharging pollutants into a waterway from a point source unless the discharge is authorized by a permit issued either by the EPA or by an approved State agency. A separate application is to be submitted for each facility discharging separately. The permit is usually good for five years. Renewals must be submitted six months before a permit's expiration date. The regions are responsible for determining and maintaining the reporting requirements. The PCS system is a management tool to track these reporting requirements by providing the users a list of reports that will be due during a specified time period; enforcement action can begin against permittees who are delinquent. ***Output:*** The two monthly reports are "Forecast of Compliance Schedule Reports Due" and "Forecast of Discharge Monitoring Reports Due"; they can cover any period of time. The other two main reports are generated at users' discretion: "Quick Look Report" with one line of information displayed for each facility on file, and "Facility Report" which lists all information contained on the data file about the specific facility selected. Reports are prepared in hardcopy. Upon request, a direct query capability by low and high speed terminal is available. ***Availability:*** Facility identification and location are publicly available. Compliance schedules and self-monitoring information are classified information.

Agency Contact: Office for Water Enforcement; 401 M St. SW, Washington, DC (202) 755-0994.

S02300-032

Library Management System.

OMB Funding Title/Code: Agency and Regional Management 68-0105-0-1-304; Research and Development 68-0107-0-1-300; Abatement and Control 68-0108-0-1-304; Enforcement 68-0106-0-1-304; Buildings and Facilities 68-0110-0-1-304.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Merchant Marine and Fisheries; *House* Committee on Public Works and Transportation; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Environment and Public Works.

Subject Terms: Environment; Information Centers; Libraries.

Purpose: The system provides the 28 EPA libraries with a mar agement and retrieval system for their hard-bound book, journal, an reports collections. ***Input:*** The acquisition of all new books is r ported to the Central Technical Library in Cincinnati, OH, where th production of cataloging records for the Book Catalog System (BC is done centrally for the entire EPA library system. Updates for th Union List of Serials System (ULSS) are reported by all EPA librari and libraries of five other Government agencies to the Library Sy tems Branch in Washington, DC. Input to the Document Contr (DCS) and the Circulation Systems (CS) is the responsibility of eac participating library. The EPA Reports System (ERS) is supporte by all EPA program offices which are charged with the responsibili for delivering EPA reports to the National Technical Informatic Service (NTIS) for data preparation. Input to the International Env ronmental Reports System (IERS) is based on sources received b EPA through its Foreign Environmental Documents Exchange Pr gram. The International Referral System (IRS) gathers data c sources of environmental information. Input to the Air Pollutic Literature Search System (APLSS) is primarily made up of journ citations. ***Content:*** The BCS is a cataloging system which provid EPA libraries, other libraries, and EPA staff with an inventory reco by title, subject, and author of any book held by any of the EP libraries. The ULSS provides a journal holdings report of EP NOAA, Patent Office, the Food and Drug Administration, Nation Bureau of Standards, and the Department of the Interior libraries. serves as a guide to journal holdings in the six library systems for u in interlibrary loans and for selective purchasing. The DCS provid a consolidated index to the non-EPA reports collections in EP libraries by title, subject, author, and ID number. The CS provid each participating library with an up-to-date list of all materials c loan. This system is used to determine the whereabouts of all mater als for recalls, reserves, inventory, and interlibrary loan purpose The ERS provides a consolidated title and subject index to EP reports contained in the several EPA Reports Bibliography, its su plements, and the EPA Reports Bibliography Quarterly Abstrac Bulletin. The IERS provides an English language summary of mater als received by EPA through its Foreign Environmental Documen Exchange program with some 60 countries. The IRS provides directory of U.S. sources of environmental information for input the United Nations Environment Programme's International Refe ral System. The APLSS provides a selective retrieval base of pu lished literature on the effects of air pollution on plants and wildli ***Output:*** From the BCS, a monthly accessions report in COM and a annual cumulative catalog in hardcopy and in Computer Outp Microfiche (COM) are produced. These reports contain book title Library of Congress call number, primary and secondary author publishers, subjects, and library ID codes. From the ULSS, semia nual computer printout reports of individual library holdings a annual reports in hardcopy and in COM are produced. The repor contain journal titles, International Standard Serial Number, libra ID code and basic holding information (volume and year with not tions for missing issues and for those titles maintained in microfor From the DCS, semiannual indexes in COM are produced. Th indexes contain report titles, author, shelf library ID number, co tract number, date of publication, corporate source, subject, NT number, original report number, sponsor's report number and a seri field. From the CS, which contains records of document title names, room, and telephone numbers of borrowers, date item w checked out, due-date if interlibrary loan, and name and telepho number of next individual waiting for material, the following qu terly reports are produced: Outstanding materials in alphabetical title and by borrower's name. The reports are computer printou The ERS, which contains abstracts and standard bibliographic cit tions, produces title, subject, and abstract reports on a quarterly a nual basis in hardcopy and in COM. From the IERS, Month Summaries of Foreign Government Environmental Reports are pu lished in hardcopy and in COM. The reports contain Publisher I number, title, author, English translation, continent, country, la guage, date of publication, number of pages, category, source repo tory, subject, remarks, and abstracts. From the IRS, which contai source name, address, country, telephone and cable numbers, spo sorship function, availability, community activities, primary and se

ondary subjects, media output, language, and brief summaries, semiannual directories are produced in hardcopy and in COM. The APLSS (which contains title, author, subject, library reprint number, source and translation information, APTIC number, date of publications, and remarks) and the semiannual indexes by title and subject are produced in COM. *Availability:* With the exception of the Document Control, Circulation, and Air Pollution Literature Search System, all reports generated by the EPA Library Management System are publicly available through NTIS in hardcopy and in COM.

Agency Contact: Library Systems Branch PM-213; 401 M St. SW, Washington, DC 20460; (202) 755-0353.

EQUAL EMPLOYMENT OPPORTUNITY COMMISSION

S02400-001

Equal Employment Opportunity Commission Library.

OMB Funding Title/Code: Salaries and Expenses / 45-0100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Discrimination in Employment; Employment; Equal Employment Opportunity; Information Services, Libraries.

Purpose: The library selects and acquires written materials extensively covering the subject matter of EEO, and processes and organizes the materials in order to provide reference and interlibrary loan services for supporting the mission of the Commission. It also maintains and preserves the administratively restricted copies of Compliance documents and organizes them for retrieval as needed by the Commission staff and authorized persons. *Input:* The Commission Library contains: 1) a general collection of 8,500 volumes from trade publishers, professional associations, and Federal agencies, mainly related to the subject matter of EEO; 2) a legal collection of 7,500 volumes covering sources primary to the Commission attorneys' task; and 3) a collection of administratively restricted Compliance documents: Letters of Determination, Pre-Determination Settlements, Conciliation Agreements and Decisions. The Commission library has been designated as the site to keep and preserve the Commission publications and reports available for inspection of the general public, to whom assistance is also provided. *Content:* This information source is a composite of Commission publications and reports; trade titles related to the subject matter of EEO and general reference collection; periodicals including professional journals and law reviews; CCH, BNA, and other leaf service subscriptions in labor subject; legal source books and legislative materials; and telephone directories. *Output:* The library provides services and references. *Availability:* The library is open to the public with the exception of restricted Compliance documents.

Agency Contact: Administrative Services Division-Library; 2401 E St. NW, EEOC Library, Room 3024, Washington, DC 20506; (202) 634-6990.

S02400-002

Office of Public Affairs (OPA) Information Clearinghouse.

OMB Funding Title/Code: Salaries and Expenses / 45-0100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Civil Rights; Discrimination; Discrimination in Employment; Employment; Equal Employment Opportunity; Information Services.

Purpose: The clearinghouse is to assure that top agency officials are kept informed on issues pertinent to equal employment opportunity and other general civil rights matters. *Input:* The sources for the OPA Information Clearinghouse are external. These include the Daily Labor Report, some 25 daily and weekly newspapers, magazines, newsletters, and private house organs. *Content:* The clearinghouse collects articles appearing in the press which relate to the EEOC, Title VII of the 1964 Civil Rights Act, and employment discrimination based on race, color, religion, sex, or national origin. The Office of Public Affairs reviews those publications mentioned above, which cover a nationwide area. Pertinent articles are circulated to top agency officials. This activity occurs on a daily basis, and a file on these items is also maintained. *Output:* Output is copies of newspaper and magazine articles. *Availability:* Output is prepared for internal use.

Agency Contact: Office of Public Affairs; 2401 E St. NW, Washington, DC 20506; (202) 634-6930.

S02400-003

Area Profile.

OMB Funding Title/Code: Salaries and Expenses / 45-0100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Demography; Employment; Population Statistics

Purpose: Data are necessary for Research Division analysts and other Commission personnel for use in conjunction with the Commission's data. *Input:* Input is generated from Fourth Count Census of Population and Housing (1970) merged with EEO Survey data. *Content:* The content is demographic characteristics of the population surrounding any selected location in the United States. *Output:* The Area Profile is designed to depict the demographic characteristics of the population surrounding any location in the United States by specifying a radius around any point or location in question. Computerized output is in hardcopy. *Availability:* Output is disseminated to Commission personnel upon request.

Agency Contact: Research Division; 2401 E St. NW, Washington, DC 20506; (202) 634-6474.

S02400-004

Census Employment Analysis Report Program (EARP).

OMB Funding Title/Code: Salaries and Expenses / 45-0100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Demography; Employment; Population Statistics

Purpose: Data are necessary for Research Division analysts to use in conjunction with Commission's data. *Input:* Input is derived from Fourth Count 1970 Census merged with EEO survey data. *Content:* This information service contains industry employment statistics and 1970 Census data. EEOC makes a comparative analysis on a nationwide basis of population statistics and industry employment data. This analysis is done annually. *Output:* This hardcopy displays census information similar in format to the EEO-1 Employment Analysis Report Program (EARP). Job categories as defined by EEOC are similar in definition, but not as inclusive as job categories used by the Census Bureau. Labor force data from the Fourth Count 1970 Census of Population can be shown for industries and geographic areas. *Availability:* Dissemination is to Commission personnel upon request.

Agency Contact: Research Division; 2401 E St. NW, Washington, DC 20506; (202) 634-6474.

S02400-005

Manpower Indicators.

OMB Funding Title/Code: Salaries and Expenses / 45-0100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Demography; Employment; Manpower; Population Statistics; Unemployment.

Purpose: Data are necessary for Research Division analysis for use in conjunction with the Commission's data. ***Input:*** Source input is generated from Fourth Count Census (1970) merged with EEO Survey data. ***Content:*** The content includes summary of indicators by geographic area, including race/ethnic group characteristics, employment, unemployment, veterans status, and income and poverty status. ***Output:*** The principal output is a hardcopy listing which is a summary of indicators by geographic areas consisting of a narrative and statistical tables for each area. The narrative summarizes the racial and ethnic characteristics of the population; employment and unemployment in the civilian labor force; income and poverty status; information on veterans and educational attainment. Statistical tables for each of these items follow the narrative. ***Availability:*** Data are disseminated to Commission personnel upon request and occasionally to the public as supplemental information to an EEO data request.

Agency Contact: Research Division; 2401 E St. NW, Washington, DC 20506; (202) 634-6474.

S02400-006

Employer Information Report EEO-1.

OMB Funding Title/Code: Salaries and Expenses / 45-0100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Civil Rights; Discrimination in Employment; Employment; Equal Employment Opportunity; Minority Employment.

Purpose: The requirement for the system is section 709(c) of Title VII of the Civil Rights Act of 1964 (as amended by the Equal Employment Opportunity Act of 1972). The system is to ascertain whether unlawful employment practices have been or are being committed by employers. ***Input:*** Data are provided by all private employers with 100 or more employees and Government contractors with 50 or more employees and a contract of $50,000 or more. ***Content:*** Employment data are collected by race/ethnic and sex categories, by nine occupational categories, and by Standard Industrial Classification codes. Data are reported for any pay period in January through March. Geographic coverage is nationwide. The survey is conducted annually. ***Output:*** Several output reports are provided. Photographed copy of EEO-1 on 16mm films is used with reader/printer machines. There is also a computerized output of EEO-1 data with basic format of EEO-1 reports with additional summarizations: Employment Analysis Report Program (EARP), both hardcopy and microfilm; Multiyear Employment Analysis Report Program (MYEARP), hardcopy, displays data for two selected years with absolute change and percent change in employment for the two years. Trend Analysis Report Program (TARP) shows minority employment participation for three selected years and minority promotional trends for those years in each occupational category. Only one minority group at a time can be shown. Histogram shows industrial progress spanning two selected years for a geographic area as well as average minority percent to total employment in an industry. EEO-1 aggregate or nonconfidential data are displayed in the same format as the EARP. Employment data are summarized by industry and geographic area. ***Availability:*** Hard copy of EEO-1 Report is sent only to Federal Employment Practice (FEP) agencies with a full sharing agreement. Microfilm copy of EEO-1 is disseminated to Commission, to FEP's, and to Federal agencies. The EARP file of confidential data is disseminated primarily to the Commission and to FEP agencies. The MYEARP, TARP, and histogram are disseminated on request to Commission personnel. The EEO-1 aggregate or nonconfidential data are publicly available.

Agency Contact: Research Division; 2401 E St. NW, Washington DC 20506; (202) 634-6474.

S02400-007

Apprenticeship Information Report EEO-2.

OMB Funding Title/Code: Salaries and Expenses / 45-0100-0-1-7

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Apprenticeship; Discrimination in Employment; Employment; Equal Employment Opportunity; Minority Employment.

Purpose: The system is to determine whether unlawful employment practices have been or are being committed by Joint Labor-Management Apprenticeship Committees. The requirement for the system is section 709(c) of Title VII of the Civil Rights Act of 19 (as amended by the Equal Employment Opportunity Act of 197 ***Input:*** Data are collected from each Joint Labor-Management Apprenticeship Committee (JAC) with five or more apprentices in program, at least one employer sponsoring the program who has or more employees, and at least one union sponsoring the prog which operates a hiring hall or has 25 or more members. ***Content:*** Apprenticeship data are collected by trade or craft. Apprentices reported by race/ethnic category and sex and by year of apprenticeship. Data are also collected on graduates, dropouts and applicants by race/ethnic category and sex. Information is also obtained on operation of the apprenticeship programs. Data are reported annually for any calendar week in August or September. The survey conducted nationwide. ***Output:*** Principal output includes, but is not limited to, aggregate file-prepared on demand with data being aggregated geographically by trade/craft; and statistical tables reflecting total and minority group apprentices by sex, by year of apprenticeship; and total minority group applicants, graduates, and dropouts. ***Availability:*** Individual JAC reports are subject to the Commission's confidentiality requirements and are used only internally, by other Federal agencies and by State and local Fair Employment Practices agencies.

Agency Contact: Research Division; 2401 E St. NW, Washington DC 20506; (202) 634-6474.

S02400-008

Apprenticeship Information Report EEO-2-E.

OMB Funding Title/Code: Salaries and Expenses / 45-0100-0-1-75

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Apprenticeship; Discrimination in Employment; Employment; Equal Employment Opportunity; Minority Employment.

Purpose: The system is to determine whether unlawful employment practices have been or are being committed by respondents. The requirement for the system is section 709(c) of Title VII of the Civil Rights Act of 1964 (as amended by the Equal Employment Opportunity Act of 1972). ***Input:*** Data are provided by all employers who conduct and control employer-operated apprenticeship programs and have total company employment of 100 or more employees. Reports are filed by these employers for each establishment with 25 or more employees which has at least five apprentice

in the establishment. ***Content:*** Apprenticeship data are collected by trade or craft, by race/ethnic and sex category, and by year of apprenticeship. Data are also collected by graduates, dropouts, and applicants by race/ethnic category and sex. Information is also obtained on the operation of the apprenticeship programs. Data are reported annually on a nationwide basis, for any calendar week in August or September. ***Output:*** The output is hardcopy forms and statistical tapes. The output reflects total and minority group apprentices by sex, by year of apprenticeship, and total minority group applicants, graduates, and dropouts. Data depicted cover the period 1970-76, excluding 1975. Output is arrayed and aggregated geographically as well as by trade or craft. ***Availability:*** Individual employer reports are subject to confidentiality restrictions and are used only internally, by other Federal agencies and by State and local FEP agencies.

Agency Contact: Research Division; 2401 E St. NW, Washington, DC 20506; (202) 634-6474.

S02400-009

Local Union Report EEO-3.

OMB Funding Title/Code: Salaries and Expenses / 45-0100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Discrimination in Employment; Employment; Equal Employment Opportunity; Labor Unions; Minority Employment; Unions.

Purpose: The system is to determine whether unlawful employment practices have been or are being committed by respondents. The requirement for the system is section 709(c) of Title VII of the Civil Rights Act of 1964 (as amended by the Equal Employment Opportunity Act of 1972). ***Input:*** Data are provided by all local unions with 100 or more members. Referral unions (unions which operate hiring halls or in a similar manner refer persons for employment) file a detailed report. ***Content:*** Data are collected on membership in referral unions by race/ethnic and sex categories. Data are also reported for referrals and applicants for membership by race/ethnic and sex categories. Referrals are reported for a 2-month period between August and November. Applicants for referral are reported for a 2-month period, and applicants for union membership are reported for the past year. ***Output:*** Output is primarily statistical tapes and hardcopies. Output principally displays the total and minority group membership, referrals, applicants for membership and referral, and sex. In addition, geographic and trade identification are reflected. ***Availability:*** Aggregated data are available to the public. Individual EEO-3 reports are subject to the Commission's confidentiality requirements, and are open only to other Federal agencies and State and local FEP agencies.

Agency Contact: Research Division; 2401 E St. NW, Washington, DC 20506; (202) 634-6474.

S02400-010

State and Local Government Information EEO-4.

OMB Funding Title/Code: Salaries and Expenses / 45-0100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Discrimination in Employment; Employment; Equal Employment Opportunity; Government Employees; Local Governments; Minority Employment; State Governments.

Purpose: The system is to ascertain whether unlawful employment practices have been or are being committed by State or local governments. The requirements for the system is section 709(c) of Title VII of the Civil Rights Act of 1964 (as amended by the Equal Employment Act of 1972). ***Input:*** Data are provided by all State and local governments with 100 or more full-time employees annually. In addition, data are provided by a statistical sample of local governments with 15-99 full-time employees. ***Content:*** Employment data are collected by race/ethnic and sex categories by eight job categories and eight salary intervals for full-time employment. In addition, data are collected by race/ethnic and sex categories by the eight job categories for other than full-time employment as of the June 30 payroll period and new hires between July 1 and June 30. All data are reported by function. Data are reported for the payroll period which includes June 30 of each year. Geographic coverage is nationwide. The survey is conducted on an annual basis. ***Output:*** Output is in the form of computer listings and an annual publication. Computer generated output is arrayed: 1) Nationwide by function, by job category, by salary, showing race/ethnic group by sex, and 2) by State, by function, by job category, by salary showing race/ethnic group by sex, and special aggregations for research purposes. The annual publication depicts the minorities and women in State and local governments (both national and regional volumes are prepared from summary statistical tapes). ***Availability:*** Individual EEO-4 reports are subject to the Commission's confidentiality requirements and are used only internally, by other Federal agencies and some State and local FEP agencies. Aggregate listings and publications are publicly available.

Agency Contact: Research Division; 2401 E St. NW, Washington, DC 20506; (202) 634-6474.

S02400-011

Elementary and Secondary Staff Information EEO-5.

OMB Funding Title/Code: Salaries and Expenses / 45-0100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Discrimination in Employment; Education; Elementary Education; Employment; Equal Employment Opportunity; Minority Employment; School Personnel; Secondary Education.

Purpose: The system is to determine whether unlawful employment practices have been or are being committed by respondents. The requirement for the system is section 709(c) of Title VII of the Civil Rights Act of 1964 (as amended by the Equal Employment Opportunity Act of 1972). ***Input:*** Data are provided by all elementary and secondary school districts with 100 or more employees (enrollment equivalents are used) and a sample of the smaller school districts. Reports are filed for each school within the covered districts. ***Content:*** Employment data are collected for 18 job categories by race/ethnic category and sex. Data are also collected on a limited number of job categories by race/ethnic groups and sex for part-time employees and new hires. Data are reported annually by all school districts with 100 or more employees (enrollment equivalent); school districts with fewer employees are required to submit the report on a less than annual frequency on a rotating basis, in such a manner that the smaller the district the less the frequency with which it is required to report. Data are provided for the payroll period closest to October 1 of the survey year on a nationwide basis. ***Output:*** Output is a photocopy of an EEO-5 report produced on 16mm film, which is usable with reader/printer machines. It provides computer output hardcopy: EEO-5 aggregate or nonconfidential data are arranged by geographic area with four pages of data for each area: 1) total employment by sex, by race/ethnic group, by job category, 2) total employment by sex within race/ethnic group by job category, 3) participation rates of full-time staff by sex within race/ethnic group by job category and 4) occupational distribution for full-time staff as in 3. Special summarizations show sex/ethnic identity of school principal and enrollment size. ***Availability:*** Microfilm copy of EEO-5 is disseminated to the Commission, FEP agencies, and Federal agencies. EEO-5 aggregate or nonconfidential data are available to anyone upon request.

Agency Contact: Research Division; 2401 E St. NW, Washington, DC 20506; (202) 634-6474.

S02400-012

Higher Education Staff Information EEO-6.

OMB Funding Title/Code: Salaries and Expenses / 45-0100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Colleges, Discrimination in Employment; Education; Employment; Equal Employment Opportunity; Higher Education; Minority Employment; Universities.

Purpose: The system is to ascertain whether unlawful employment practices have been or are being committed by institutions of higher education. The requirement for the system is section 709(c) of Title VII of the Civil Rights Act of 1964 (as amended by the Equal Employment Opportunity Act of 1972). ***Input:*** Data are provided biennially by all institutions of higher education with 15 or more employees. ***Content:*** Employment data are collected by race/ethnic and sex categories by seven job categories and by salary intervals for 9-10 month contract, 11-12 month contract, less than 9-month full-time contract, and part-time and new hire employees. Employment data are as of the payroll period closest to October 1 for full-time and part-time data; between July 1 and September 30 for new hire data. In addition data are collected on faculty members with rank or tenure. ***Output:*** The output includes photographed copy of EEO-6 on 16mm film for use with reader/printer machines, computerized output-hardcopy, and special summarizations. ***Availability:*** Microfilm copy is available to the Commission, FEP agencies, and Federal agencies. Aggregate data will be available to anyone upon request.

Agency Contact: Research Division; 2401 E St. NW, Washington, DC 20506; (202) 634-6474.

S02400-013

EEOC Accounting System.

OMB Funding Title/Code: Salaries and Expenses / 45-0100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Accounting, Budget Information Systems, Financial Management.

Purpose: This automated system compiles all fiscal information pertaining to appropriations passed by Congress for the operation of the Equal Employment Opportunity Commission. This system is supplemented by manually maintained records of receipts and budget plan accounts. ***Input:*** The compilation is of all obligations, delivered and undelivered orders, accounts payable, and disbursements. ***Content:*** This system is designed to report all obligations and receipts on a comparative budget vs expenditures by object class by all cost centers and activities. ***Output:*** Principal reports of the system are 1) Expenditure and Allotment Ledger Update Report (hardcopy, on request); 2) Status of Allotment Report, including Obligations by Object Class by Cost Center (hardcopy, monthly) and Obligations by Object Class by Activity (hardcopy, monthly); 3) Open Obligation Listing (hardcopy, monthly); and 4) Transactions by Cost Center Listing (hardcopy, monthly). ***Availability:*** Output is available to properly constituted auditors and Financial Service Division employees.

Agency Contact: Office of Financial Management; 2401 E St. NW, Room 3228, Washington, DC 20506; (202) 634-7046.

S02400-014

Work Measurement System (WMS).

OMB Funding Title/Code: Salaries and Expenses / 45-0100-0-1-7

Congressional Relevance: *House* Committee on Appropriatio State, Justice, Commerce and Judiciary Subcommittee; *House* Co mittee on Education and Labor; *Senate* Committee on Approp tions: State, Justice, Commerce, The Judiciary Subcommitt *Senate* Committee on Human Resources.

Subject Terms: Management Information Systems, Manpower Utilization, l source Allocation.

Purpose: The WMS provides management with information the efficiency of district office operations. Time spent by functio reported by district office personnel through the Work Measurem System. ***Input:*** System input consists of weekly reports of distr office staff time by function and monthly reports of charge proce ing activity (gross numbers only--no charge identification data) fr district offices, including processing activity of State and local F Employment Practices agencies. ***Content:*** Data on hours spent work function and output, where applicable, are produced quarte for each district office. Printouts show time spent in various admi trative categories and by work function and strategy. Average ti spent per charge in investigations and conciliations is calculated track productivity. ***Output:*** Printouts are produced quarterly on erage cost per work unit, distribution of worktime and output function and strategy, and productivity by function (investigati conciliation) and strategy. Reports are in table form. Query capa ity is limited to distribution of worktime by function and strate ***Availability:*** Printouts are restricted to internal management us

Agency Contact: Information Systems Division; 2401 E St. N Room 3043, Washington, DC 20506; (202) 634-6353.

S02400-015

Performance Management System (PMS).

OMB Funding Title/Code: Salaries and Expenses / 45-0100-0-1-7

Congressional Relevance: *House* Committee on Appropriatio State, Justice, Commerce and Judiciary Subcommittee; *House* Co mittee on Education and Labor; *Senate* Committee on Approp tions: State, Justice, Commerce, The Judiciary Subcommitt *Senate* Committee on Human Resources.

Subject Terms: Discrimination; Discrimination in Employment; Employm Government Litigation; Litigation; Management Information Systems.

Purpose: The System is a closed-loop management system for Developing program objectives, strategies, activities, and perf mance measures for all EEOC programs; 2) developing operatio plans and budgets; 3) developing future-year plans for budget form latio purposes; 4) reporting progress against plan; 5) reviewing p formance on a periodic basis; and 6) adjusting resource allocatic The scope of coverage is agencywide and is intended to prov program managers with information required for effective mana ment. ***Input:*** Information and data are provided by EEOC offi including the Commission's 32 district offices and 5 litigation c ters. Major categories of data include workload volume, syst throughput, output, and final results of program strategy. Data transmitted through an automated data system, the Work Measu ment System described elsewhere, and through manual reports. (***tent:*** The system includes the following for the 32 district offices a monthly basis: Charges received, charges investigated, charge pre-determination settlements, charges in no-cause findings, char in conciliations, charges in successful conciliations, charges clo administratively, persons benefitted, and dollar benefits. In addit monthly information by district office is prepared on results of State and local program, through which charges are deferred to l Employment Practice agencies. This includes the number of char received for EEOC review, the number resolved through State local action, and person and dollar benefits. Information on litigat centers is prepared quarterly by strategy. For other programs, in mation is prepared twice yearly as part of the review process. M year and year-end assessments are prepared on actual as compa with planned targets, along with an analysis of results and rec

mendations for future action. *Output:* Reports on district office activity are prepared monthly, primarily in table form. Reports on other activities are prepared quarterly or semiannually. All reports are hardcopy only. Query capability is limited to actual vs planned performance by program strategy and workload factors. *Availability:* PMS reports are restricted to internal management use.

Agency Contact: Program Planning and Evaluation Director; 2401 E St. NW, Room 4002, Washington, DC 20506; (202) 634-7056.

S02400-016

Five-Year Forecasting Model.

OMB Funding Title/Code: Salaries and Expenses / 45-0100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Human Resources.

Subject Terms: Budget Information Systems; Costs; Forecasting; Manpower Utilization; Mathematical Models; Planning; Resource Allocation; Simulation.

Purpose: The model was developed in 1974 in response to the Congressional Budget and Impoundment Control Act of 1974, which requires 5-year budget estimates. The model is agencywide in scope and is used in developing policy options for the Commission and projections submitted to OMB on 5-year resource requirements. *Input:* Historical data maintained in the Complaint Statistical Reporting System (CSRS) and Work Measurement System (WMS), described elsewhere, are used in the model. Major categories of input data are charge receipts, program output, and productivity. These data are derived from field offices. *Content:* The model utilizes national aggregates for each year for charges received, charges in determination, charges in no-cause findings, charges in predetermination settlements or conciliations, charges in successful settlements, number of compliance reviews, and charges closed administratively. In addition, national averages for productivity in investigations and conciliations for each year are used in the model. Based on historical trends for these data and various policy assumptions, forecasts are developed for resource requirements for the next five years for the Compliance program. For other programs, estimates for workload factors and productivity are used for forecasting resource requirements. *Output:* Output is in the form of hardcopy tables and narrative. Policy alternatives and their implications for the next five years are provided to the Commission annually. Based on the policy direction selected by the Commission, operational and charge jurisdictional location). Through application of other for OMB use. Query capability is limited to manual manipulation of workload, output, and productivity factors in the model. *Availability:* Output is restricted to internal management use.

Agency Contact: Planning and Evaluation Division; 2401 E St. NW, Room 4002, Washington, DC 20506; (202) 634-7060.

S02400-017

Complaint Statistical Reporting System (CSRS).

OMB Funding Title/Code: Salaries and Expenses / 45-0100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Discrimination in Employment; Employment; Equal Employment Opportunity; Government Employees; Management Information Systems; Manpower Utilization.

Purpose: The CSRS is an agencywide system to provide program managers with information on the charge workload by district office, including the volume of charges, the status of charges in the compliance process, and the disposition of charges resolved. *Input:* Records emanate from EEOC district offices when a complaint is filed and at each step in the compliance process. Information is maintained on the nature of the charge, on the charging party and respondent, and actions taken by EEOC. *Content:* The data identify the person(s) filing the complaint (charge), the person(s) against whom the complaint is made, receipt and filing dates for the charge, basis(es) and issues of the charge, geographic locations, and various significant stages in the complaint processing. The system can produce geographical data on selected keys utilizing Standard Metropolitan Statistical Area (SMSA), Standard Industrial Classification (SIC), State and county codes. Other selected data on charging party and respondent identity embedded in the data file are available for selective analysis. *Output:* Reports consist of various arrays and/or totals crossfooted by major data elements such as basis(es) of charge, issues, type respondent, respondent name, date charge received, filing date, charging party name and charge number (selected by charge jurisdictional location). Through application of other programs, the system can produce such information as average elapsed time between major EEOC actions as well as average time required for 706 deferral agency action. *Availability:* Selected tabular segments of output are available in recurring issues of EEOC Annual Report, published by the Office of Public Affairs. Information on respondents and charging parties is confidential.

Agency Contact: Information Systems Division, 2401 E St. NW, Washington, DC 20506; (202) 634-6354.

S02400-018

Litigation Case Information System (LCIS).

OMB Funding Title/Code: Salaries and Expenses / 45-0100-0-1-751.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Caseloads; Discrimination in Employment; Employment; Equal Employment Opportunity; Government Litigation; Litigation; Management Information Systems.

Purpose: The system is to provide the management personnel of the Office of General Counsel (GC) with meaningful information relative to its case processing workload. The system is designed to uniformly and routinely record, classify, and summarize data relative to the CG's caseload while establishing and maintaining accountability of cases, recording changes in case status, and compiling case abstracts. The scope of coverage is agencywide. The system is designed to be of primary use to the management personnel of the Office of General Counsel. *Input:* Initial case input data and subsequent case status changes are extracted from EEOC charge case file folders by regional and headquarters docket technicians. The technicians record prescribed information upon receipt of each case folder and enter update information reflecting status changes as they occur. *Content:* The content begins with the number and identity of cases received in the Office of General Counsel for review. Information includes summaries of case status progress (at predetermined intervals) and summaries of case dispositions. Input is continuous; summaries are conducted monthly. Each case is coded to denote which of the five CG regional offices received the case, the fiscal year, and the sequence. LCIS is presently a manual system designed to satisfy the unique information needs of the Office of General Counsel and is tailored to work within the existing framework established by the OGC manual as revised. LCIS also provides for an interface with the EEOC Complaint Statistical Reporting System. *Output:* The principal output is the monthly case inventory balance report provided by the regional office and the major CG headquarters functions. These are manually prepared reports summarizing the CG's present case workload. However, controls within the system are such that detailed listing of cases in predefined status can be generated with a minimum of clerical effort. Additionally, retrieval of individual case status and location is facilitated through the use of the procedure. *Availability:* Output is restricted to internal use only.

Agency Contact: Office of General Counsel; 2401 E St. NW, Room 2261, Washington, DC 20506; (202) 634-6132.

EXPORT-IMPORT BANK OF THE UNITED STATES

S02500-001

Loan/Guarantee Master File.

OMB Funding Title/Code: Export-Import Bank of the United States/ 83-4027-0-3-155.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting; Banks; Exports; Government Lending; Imports; International Banking; Loans.

Purpose: The Bank was organized in 1934. Its programs are authorized under the Export-Import Act of 1945, as amended. The purpose of the Bank is to aid in financing and to facilitate U.S. exports and imports. The major functions of this system are to provide accounting control of the Bank's operations, provide a data base from which statistical reports can be generated, and produce fiscal accounting and program activity reports. *Input:* The data are derived from actions taken by the Bank's Board of Directors on loan, guarantee, and insurance applications and from data such as disbursements and repayments produced in the process of servicing the approved loans, guarantees, and insurance. *Content:* The master file consists of a master record of all loans and guarantees authorized by the Board of Directors. The major basic data are the credit or guarantee number, country and name of borrower, guarantor, product, and Eximbank interest rate and terms. The file reflects such accounting data as contract value, cash payment, and exporter and commercial bank participation in each transaction. It also includes financial data on the Exim loan or guarantee, i.e., cancellations, disbursements, repayments, accrued and paid fees, and interest. Some statistical data are updated daily; the accounting data are updated at the end of each month. *Output:* Some of the reports are monthly, others are on different time schedules such as quarterly. The principal output is the loan and guarantee statements, balance sheet and income statements, and various internal accounting and control reports. *Availability:* Some of the systems' output, such as the loan and guarantee statement, are publicly available.

Agency Contact: 811 Vermont Ave. NW, Washington, DC 20571; (202) 382-2152.

FARM CREDIT ADMINISTRATION

S02600-001

Securities Accounting Subsystem.

OMB Funding Title/Code: Revolving Fund for Administrative Expenses / 78-4131-0-3-351.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Accounting; Agricultural Credit; Banks; Bonds; Farm Credit Banks; Securities.

Purpose: The general objective is to provide an automated means of accounting for funds transfers associated with cash and securities transactions and related activities. The major functions of this system are to generate general ledger transactions that correspond to cash and security transaction settlements or security ledger entries and to enter security transactions and maintain security holdings corresponding to the debt participations of individual Farm Credit Banks. *Input:* The data are internally generated data on maturities, issues, retirements, interest, and principal, and wire advices from the Federal Reserve Bank of New York and Fiscal Agency. *Content:* The system contains detailed information on the bonds issued and outstanding for the banks of the Farm System. These include such items as: CUSIP number, issue date, coupon rate, maturity date, series, price, transaction number, accounting file, issuer, settlement date, and par value. *Output:* System output is produced monthly and includes ledger account activity reporting, transaction activity summary report, detail bond monthly activity report, and summarized bonds outstanding reports. *Availability:* The detailed reports are not publicly available as they are primarily used to meet internal information requirements; however, summarized monthly bond facts reports are available to the public.

Agency Contact: Administrative Division; 490 L'Enfant Plaza East SW, Washington, DC 20578; (202) 755-4394.

S02600-002

FCA Financial and Statistical Reports.

OMB Funding Title/Code: Revolving Fund for Administrative Expenses / 78-4131-0-3-351.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Agriculture and Related Agencies Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Agriculture and Related Agencies Subcommittee.

Subject Terms: Agricultural Credit; Banks; Financial Statements; Government Lending; Loans.

Purpose: The Farm Credit Act of 1971 prescribes that the FCA will report annually to Congress on the activities of the Farm Credit System. FCA also uses financial and statistical data in performance of its supervisory activities. The system reports the financial condition of the Federal Land Banks and Federal Land Bank Associations, the Federal Intermediate Credit Banks and Production Credit Associations, and the Banks for Cooperatives. *Input:* The Farm Credit Institutions are the source of all system input. *Content:* Standard financial information is provided by the banks of the Farm Credit System to the Farm Credit Administration. *Output:* Loans are reported monthly; all other standard financial information such as statements of condition, earnings statements, operating expenses, and various supporting schedules are submitted semiannually. *Availability:* All consolidated reports are available to the public.

Agency Contact: Administrative Division; 490 L'Enfant Plaza East SW, Washington, DC 20578; (202) 755-4394.

FEDERAL COMMUNICATIONS COMMISSION

S02700-001

Interconnection Registration Program System (CIC).

OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Equipment; Inventories; Telecommunications Equipment.

Purpose: The program is a shared system between the Laurel Labs, Office of the Chief Engineer, and the Common Carrier Bureau. The automated system will capture application data via a key-to-disk entry system. The data will be used to produce public notices when an application is filed and when action is taken and to produce an up-to-date list of registered equipment for reference use and public inspection. The system will be capable of searching for and retrieving all the trade name and model numbers under which a given piece of equipment is marketed so that if, after registration, the equipment is

found to be defective, all units can be readily identified and disconnected from the network. Additionally, the system will generate a current inventory of pending applications for use in providing timely and accurate responses to public inquiries as well as providing statistical and internal management control information. ***Input:*** The data are derived from Application for Equipment Authorization, FCC Form 730, submitted by all Interconnection Equipment Owners or Manufacturers seeking authorization of equipment. ***Content:*** These data cover ownership, type of equipment, type of applicant, trade name, and model number of equipment. ***Output:*** Principal system output is public notices and the Registered Equipment List. ***Availability:*** Public Notices and the Registered Equipment List are available to the public via the FCC Reference Room and NTIS.

Agency Contact: Data Automation Division; 1919 M St. NW, Washington, DC 20554; (202) 632-7132.

S02700-002

Common Carrier Microwave Applications Processing System (CMW).
OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-403.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Common Carriers, Licenses, Microwave Radio, Telecommunications

Purpose: The system is being implemented for the Domestic Transmission Systems Branch of the Common Carrier Bureau. A remote data entry system (Entrex-based) will automate most clerical functions in applications processing for Microwave Radio Service from common carriers. The system generates public notices, construction permits, licenses, and other processing documents. It will create and maintain an accurate data base which will provide a capability for evaluating application data and providing a variety of management information reports. ***Input:*** The data will be derived from Application for Common Carrier Microwave Radio Station Construction Permit, FCC Form 435, and Application for Common Carrier Microwave Radio Station License, FCC Form 436, submitted by all common carrier radio station licensee permittees. The data base is updated weekly. ***Content:*** Data contained in this file cover administrative and technical engineering information. Specifically, there is frequency path information, receive station information, transmitter information, antenna information, and transmit station information concerning the station covered by the application. ***Output:*** System output includes construction permits, licenses, and public notices. ***Availability:*** All output products are available to the public via the FCC Public Reference Room and NTIS.

Agency Contact: Data Automation Division; 1919 M St. NW, Washington, DC 20554; (202) 632-7132.

S02700-003

Common Carrier Interconnection Glossary (CIG).
OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-403.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Common Carriers, Glossaries

Purpose: This is an alphabetical list of interconnection terms and definitions. Produced by the Data Automation Division from unedited source material, it involved purging an existing Mitre Glossary and reprogramming update capabilities. The final version has been edited down to approximately 600 entries and is printed on standard 8 1/2 x 11 inch sheets. The revised glossary was the first document produced on the Xerox 1200. The glossary will be included in the PBX Advisory Committee's final report to the Commission with a recommendation that it be published as an FCC document. The published glossary will satisfy the need for a current and concise reference for both Commission and industry use. ***Input:*** The data were developed by the Common Carrier Bureau-PBX Advisory Committee in an effort to satisfy the need for a current and concise reference for both Commission and industry use. ***Content:*** The data consist of an alphabetical listing of interconnection terms and definitions. The data base is updated on a requested basis. ***Output:*** The principal reports are an Interconnection Glossary Transaction Listing and an Interconnection Glossary. ***Availability:*** The transaction listing is for internal use only. The Interconnection Glossary is available to the public via the FCC Reference Room and NTIS.

Agency Contact: Data Automation Division; 1919 M St. NW, Washington, DC 20554; (202) 632-7132.

S02700-004

Land Mobile Individual Processing System (CIL).
OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-403.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Licenses, Radio

Purpose: This license processing system is an automated system for processing individual subscriber applications for Land Mobile Radio Services. The system maintains current data on all individual air and ground mobile authorizations, produces the license document, and provides a monthly listing of all valid license holders by call sign and by name. ***Input:*** Data are derived from the Application for License, FCC Form 401, submitted by owners of transceivers to be used for private use in automobiles and aircraft. ***Content:*** The coverage includes the data that appear on individual subscriber licenses. Owner, address, carrier, frequency, power, model of transmitter, and area of operation. The data base is updated semiweekly. ***Output:*** Principal output includes licenses, master listing of data base, and a deletion report. ***Availability:*** All output products are available to the public via the FCC Reference Room and NTIS.

Agency Contact: Data Automation Division; 1919 M St. NW, Washington, DC 20554; (202) 632-7132.

S02700-005

Land Mobile Base Station Processing System (CLM).
OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-403.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Common Carriers, Licenses, Radio, Telecommunications

Purpose: This system processes applications for Domestic Land Mobile Radio Service from Wire and Radio Common Carriers. The system will generate required public notices, construction permits, licenses, modifications, and station file jackets. It also will provide positive control over the entire processing procedure and maintain a record of all transactions. With a complete data base, which will provide access to information on any current authorization, the system will be capable of providing a comparison and evaluation of engineering data, management reports, information reports, workload statistics for the Division, and McFarland Reports. ***Input:*** The data are derived from the Application for Construction, FCC Form 401, and Application for Modification of Construction Permit or License, FCC Form 403, submitted by users of "Common Carrier

Land Mobile Spectrum.". ***Content:*** These data describe Land Mobile Communication Service provided by common carriers. Data are categorized by three processing stations: pending phase, under construction, and licensing. Each communication system is described according to ownership, location data, antenna data, common transmitter data, and their interrelationship. The data base is updated semiweekly. ***Output:*** Output includes construction permits, licenses, public notices, and an interference analysis report. ***Availability:*** All reports are available to the public via FCC Public Reference Room and NTIS.

Agency Contact: Data Automation Division; 1919 M St. NW, Washington, DC 20554; (202) 632-7132.

S02700-006

Non-Government Frequency Data Base (EFS).

OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Licenses, Radio Frequency Allocation.

Purpose: This batch/mode system creates and maintains, on a continuing basis, a comprehensive data base containing the FCC's non-Government frequency assignments. The National Frequency data base provides the FCC with the information needed to perform spectrum analysis and allocation. Additionally, the file is used in support of all U.S. treaty-reporting requirements. ***Input:*** The data are derived from granted licenses and construction permits from all FCC bureaus with the exception of citizens band licenses. ***Content:*** The data cover all frequencies of non-Government granted licenses with the exception of citizens and Marine band licenses. Data are accumulated from all license application forms. The data base is updated monthly. ***Output:*** This system generates the following output: Master frequency report by frequency; master frequency report by service; cross reference indexes by call sign, frequency, and State; and magnetic tape of all data required to meet the coverage of A-Line treaty with Canada. Output media include hardcopy, microfiche, and tape. ***Availability:*** All output products are available to the public via the FCC Public Reference Room and NTIS.

Agency Contact: Data Automation Division; 1919 M St. NW, Washington, DC 20554; (202) 632-7132.

S02700-007

Monitoring Observations–EMT.

OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Radio; Telecommunications; Telecommunications Monitoring

Purpose: The system is the means by which the FCC collects statistics from surveillance of the air waves by its field office monitoring stations and by stations of domestic based international communications systems, such as RCA and ITT. ***Input:*** The stations record information including the frequency band, date, and time when a call sign is heard, and the observations are mailed to the FCC on FCC Form 955. ***Content:*** The data are gathered by monitoring stations' surveillance of the air waves. They are mailed to the FCC from all FCC monitoring stations, compiled, and added to the master file. The data are then listed and mailed to Geneva for publication by IFRB (International Frequency Registration Board). The data base is updated monthly. ***Output:*** The principal output of this system is the monthly validation report, the quarterly data base listing, and the monthly Geneva (monitoring observations) listing. ***Availability:*** The Geneva listing is published for ITU (International Telegraph Union). The monthly validation report and quarterly data base listing are for internal use only.

Agency Contact: Data Automation Division; 1919 M St. NW, Washington, DC 20554; (202) 632-7132.

S02700-008

Radio Equipment List (ERE): Equipment Acceptable for Licensing.

OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Equipment; Licenses; Radio; Telecommunications Equipment

Purpose: The list, containing entries for transmitting equipment considered acceptable for licensing, is published semiannually by the Commission. The determination of additions to or deletions from the list is a function of the Equipment Authorization Branch, Laboratory Division, in the Office of the Chief Engineer. ***Input:*** The data are derived from the Application for Type Acceptance, FCC Form 731, submitted by all radio equipment manufacturers seeking authorization for transmitting equipment acceptable for licensing. ***Content:*** The data cover the elements by manufacturer, equipment type, frequency range, and transmitting power to transmitting equipment. The manufacturers apply to the FCC to have their equipment listed as acceptable for licensing. Radio stations may use equipment that the FCC has listed. The list is updated annually, on-line, and published semiannually. ***Output:*** The principal reports are the semiannual Public Notices, semiannual Gray Book (equipment acceptable for licensing) Report, and the monthly supplement to the Gray Book Report. ***Availability:*** The semiannual Public Notices and Gray Book Report are available to the public via the FCC Reference Room and NTIS. The monthly supplement to the Gray Book Report is for internal use only.

Agency Contact: Data Automation Division, 1919 M St. NW, Washington, DC 20554; (202) 632-7132.

S02700-009

FCC Docket 18261 (SBA).

OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Licenses; Radio Frequency Allocation; Radio Stations; UHF Television

Purpose: Docket 18261 defines the action to manage seven lower UHF TV frequencies allocated to Land Mobile Radio Services on a shared basis and relieve frequency congestion in the top 13 urban areas of the United States. Phases I and II provide design and modification assistance to automate and maintain an applicant licensee data file. Phase III requirements for project modification address the need for a series of technical engineering checks to validate license applications and use certain radio frequencies made available under Docket 18261. ***Input:*** The data are derived from the Application for Radio Station Authorization, FCC Form 425, submitted by all businesses or individuals requesting a license. Certain supplemental technical engineering data are completed and returned on an information sheet. ***Content:*** The data base contains name of applicant, address of applicant, address or location of principal station, type of applicant, class of station, number of mobile radios, location of control

points, number of systems, output power, antenna characteristics, site elevation, and the engineering data. Data are submitted by applicants throughout the continental United States on a daily basis. A normal update cycle occurs three times a week. *Output:* Output includes application status, license status, statistical data, license identification, notices, and systems inventory. *Availability:* Licenses and reports are available to the public for inspection via the FCC Reference Room.

Agency Contact: Data Automation Division; 1919 M St. NW, Washington, DC 20554; (202) 632-7132.

S02700-010

Restricted and Commercial Operators Permits (FRC).
OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-403.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Licenses; Operator Permits; Permits; Radio.

Purpose: This file contains all Commercial and Restricted Operator permit holders approved by the Federal Communications Commission. Individual name, birth date, grant date, process date, and serial number of equipment (Commercial only) are the only elements resident in the file. *Input:* Input is derived from FCC Forms 756-B and 753, Part II, submitted by individuals desiring permits. *Content:* The data file is updated weekly. Annually, the aged permits are stripped and merged with a historical file. *Output:* Statistical reports are produced quarterly. A microfiche master file is listed semiannually with supplements produced monthly. In addition, a microfiche master of the historical data is produced annually. *Availability:* The master file is available through NTIS on demand. Output reports are for internal use and are unclassified.

Agency Contact: Data Automation Division; 1919 M St. NW, Washington, DC 20554; (202) 632-7132.

S02700-011

Activity Report System (DAR).
OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-403.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Manpower Utilization; Productivity; Resource Allocation.

Purpose: The system provides a method whereby the manpower costs of FCC programs, services, and activities can be accurately determined. The reports provide data for a continuous analysis of the distribution of man-hours among organization units, communications services, and programs for productivity measurement and analysis and for related budget and management purposes. *Input:* Employees of designated bureaus and Offices prepare individual forms semimonthly depicting what specific programs and activities their time is used for. FCC Form A-315, Individual Activity Report, is the primary input. The past 12 months' cumulative data are also input each cycle. *Content:* The data reflect a summary of all time expended by organizational entity program and activity code. These data are accumulated for 12 months semimonthly. The file is updated semimonthly; reports are produced monthly. *Output:* Output is produced monthly in hardcopy. Primary reports are the Bureau Summary of Activities by Organization, Monthly Activity Report Summary, Division Detail by Activity/Subactivity, Bureau Summary of Programs by Organization, Monthly Program Report Summary, and Division Detail by Program. *Availability:* All reports are available to the public.

Agency Contact: Data Automation Division; 1919 M St. NW, Washington, DC 20554; (202) 632-7133.

S02700-012

Resources Management System (DRM).
OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-403.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accounting; Budget Information Systems; Financial Monitoring; Management Information Systems

Purpose: The system is an integrated budgeting, accounting, reporting, and financial management system. The primary purpose is to monitor actual expenditures by budget line item against the planned/established spending pattern of the Federal Communications Commission. Major categories of data processed by the system include, but are not limited to, budget allocation by program, by function, expenses, expense targets, obligations, accrued expenditures, and disbursements. *Input:* All data are provided by the Finance Branch via use of coded transaction by obligation account number and expense element. Additionally, an automated interface with the payroll system permits input of compensation and benefits expenditures. *Content:* The system copies all facets of the Commission including all field offices expenditures. Updates are accomplished three times weekly and the month-end processing begins when all current month transactions are encoded. *Output:* Reports produced are the RMS Monthly Management Report, which depicts for each operating budget account number by expense element, the actual expenditures versus planned expenditures for a given quarter and to-date; Expense Element Totals Report, which lists the status of each expense element by operating budget account number; RMS Detail Report, which lists all transactions that have occurred to date against each operating budget account number; and RMS Document Total Report which lists for each operating budget account number, by expense element, those transactions which are incomplete or not finalized. In addition, the obligations, expenditures, commitments, encumbrances, balances, and targets for each expense element are totaled and reported. *Availability:* Reports are available to the public. They are currently used internally only.

Agency Contact: Data Automation Division; 1919 M St. NW, Washington, DC 20554; (202) 632-7132.

S02700-013

Antenna Survey System (FAS).
OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-403.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Antennas; Licenses; Towers (Telecommunications).

Purpose: This system is used to maintain data relative to FAA clearance notices, FAA pending applications, and tower structures. The primary purpose is to assist the Antenna Survey Branch of the Field Operations Bureau in the analysis of applications requiring antennas. The system has on-line update/retrieval and batch update capability. On-line retrieval capability is planned for other users within the Federal Communications Commission. *Input:* Data are derived from applications for new tower structures. *Content:* The file contains data on all tower locations by latitude, longitude, height above ground level, height above sea level, and address. FCC file number and date, FAA docket number and date, and painting and lighting specifications are also included. The file is updated daily. *Output:* Reports and listings are produced in hardcopy, Xerox 1200,

and microfiche. Query capability also exists. Listings are produced on towers, clearances and pending data files. Statistical reports are also produced. *Availability:* Reports are produced for internal use only.

Agency Contact: Data Automation Division; 1919 M St. NW, Washington, DC 20554; (202) 632-7132.

S02700-015

Legal Index System (GLI).

OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce. The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Decisions, Indexes, Litigation.

Purpose: This file is maintained to provide five indices pertinent to all legal matters that are handled by the Federal Communications Commission staff: Subject digest, main parties and case name, status and rules, call sign, and location. These indices are computer processed and forwarded to the Government Printing Office for processing by the Electronic Photo-Composition Division where they are used with pamphlets (signatures) prepared by The Office of the Secretary, OED, to make up bound volumes for the FCC and the public. *Input:* Input is coded data for the digest, main parties, case name, and descriptors. All data are internally generated; the digest is limited to 420 characters. *Content:* The data files are updated periodically as FCC pamphlets are prepared. Coverage is restricted to FCC decisions. *Output:* Primary output is magnetic tape for GPO processing. Hardcopy listings are provided for correction of data, proofs, and descriptor lists. *Availability:* Output is available for public use; however, most of the products are used internally. Hardcopy data are available to public in bound volume and pamphlets.

Agency Contact: Data Automation Division; 1919 M St. NW, Washington, DC 20554; (202) 632-7132.

S02700-016

Microwave Applications Processing System (SMAPS).

OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Licenses, Microwave Radio, Radio Stations, Telecommunications.

Purpose: The system was established to provide an automated system to maintain records and create an integrated data base of management information pertaining to the application, engineering studies, and granting of an authorization to operate a microwave radio station or stations. By law, all applicants who file under this radio service are required to conduct an interference study before constructing a microwave station. Therefore, this data base will be provided to the public. *Input:* The data are derived from FCC Form 402, Application for License in the Private Operational Fixed Microwave Radio Service, submitted by a private organization that desires to construct a microwave station. Private citizens or organizations throughout the United States desiring operational fixed radio stations submit applications daily. *Content:* The system contains information concerning actual or proposed geographic location of the radio station as well as technical operating parameters highlighting power of emissions, direction of emissions, and specific data concerning the equipment used/to be used. Such data are reviewed to determine the adequacy of the station for its purpose and its potential to interfere with air navigation and/or other radio station emissions. The result of the review determines whether an application is granted, denied, or returned to the applicant for adjustments. *Output:* The principal output is the pending application summary report and the management time in process report. Output is hardcopy and microfiche. *Availability:* A magnetic tape file of the entire data base will be provided to NTIS upon request.

Agency Contact: Data Automation Division; 1919 M St. NW, Washington, DC 20554; (202) 632-7132.

S02700-017

Citizens Radio Service System (SZZ).

OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-4

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce. The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Citizens Band Radio, Licenses, Radio Stations, Telecommunications.

Purpose: The system was established to maintain records, issue licenses, and produce reports pertaining to stations authorized in the Citizens Radio Service under Part 95, FCC Rules and Regulations. The major functions of the system are to validate all input data, add new stations to a master file, modify existing stations on master file, issue licenses authorizing use in this service and produce management information reports. *Input:* The primary source of input is FCC Form 505, Application for Class C or D Station License in the Citizens Radio Service, submitted by the public. *Content:* The information contains name of applicant, date of birth, address of applicant, names of partners, address or location of principal station, type of applicant, class of station and number of transmitters. As applications are received, they are key-entered. The master file is updated and licenses produced semiweekly. Management reports are produced semiweekly, monthly, and semiannually. *Output:* Reports generated include Citizens Radio Service License (semiweekly, hardcopy), Citizens Radio Service Cumulative Report (semiweekly, monthly, semiannually, microfiche) Citizens Radio Service Transaction Listing (semiweekly, microfiche), and Citizens Radio Service Statistical Report (monthly, hardcopy). *Availability:* The following are available to the public, either directly or through NTIS: Citizens Radio Service License, Citizens Radio Application input transactions (magnetic tape), and citizens radio service master file (magnetic tape and microfiche).

Agency Contact: Data Automation Division; 1919 M St. NW, Washington, DC 20554; (202) 632-7132.

S02700-018

Amateur Radio Service (SHZ).

OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-4

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce. The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Amateur Radio Stations, Licenses, Radio, Telecommunications.

Purpose: The system is for accurately maintaining an automated data base through validating input data, creating new records, reviewing call signs, applying changes to current records, and producing statistical reports. By efficiently executing the above functions, the system is capable of processing applications and issuing licenses. *Input:* The data are derived from the Application for Individual Amateur Radio Station and/or Operator License, Form 610, and Application for Alien Amateur Radio Licensee for Permit to Operate in the United States, Form 610-A. *Content:* This system's wee

cycle produces licenses as well as transaction error listings and an update transaction tracking list. Work is continuing on improving the efficiency of this system in order to expedite processing. *Output:* Selected reports are generated semiweekly, weekly, monthly, and annually both in hardcopy and microfiche. Generally, the reports reflect amateur licenses and associated call signs and depict both statistical and cumulative data. *Availability:* All output is publicly available through the FCC Public Reference Room or NTIS.

Agency Contact: Data Automation Division; 1919 M St. NW, Washington, DC 20554; (202) 632-7132.

SG2700-019

Aviation License Processing System (SAZ).
OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-403.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Aircraft Radio; Licenses, Radio; Telecommunications.

Purpose: This system processes applications and issues licenses for aircraft radio. Its weekly cycle produces licenses, shorthand renewals, expiration notices, and supersede notices as well as transaction error listings and an update transaction tracking list. *Input:* Data are obtained from the public on FCC Form 404, Application for Aircraft Radio Station License. *Content:* Data records are updated weekly and include station and license identification, mailing address, radio frequency, issue and expiration dates, and various codes. *Output:* Output is generated weekly and monthly. Generally, the output includes, but is not limited to, history readout, supersede notice, cross index station printout, expiration notices, land mobile/fleet listing, and statistical summary report. *Availability:* The data base is available through magnetic tape or microfiche from NTIS.

Agency Contact: Data Automation Division; 1919 M St. NW, Washington, DC 20554; (202) 632-7132.

SG2700-020

Marine License Processing System (SMZ).
OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-403.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Licenses, Marine Radio, Radio; Telecommunications.

Purpose: This system processes applications and issues licenses for marine radio. Its weekly cycle produces licenses, shorthand renewals, expiration notices, and supersede notices as well as transaction error listings and an update transaction tracking list. *Input:* Data are obtained from the public on FCC Form 501, Application for Ship Radio Station License, and FCC Form 502, Application for Ship Radiotelephone and/or Radionavigation Station License. *Content:* Data records are updated weekly and include station and license identification, mailing address (all items do not contain ZIP code), radio frequency, issue and expiration dates, and various codes. *Output:* This system routinely generates weekly, monthly, and quarterly reports in hardcopy and microfiche. Output includes the following lists/reports: Transaction tracking, ship station license, supersede notice, expiration notice, statistical summary, marine master cumulative ship, and marine master purge. *Availability:* The reports are for internal use only. The data base is available through magnetic tape or microfiche from NTIS.

Agency Contact: Data Automation Division; 1919 M St. NW, Washington, DC 20554; (202) 632-7132.

SG2700-021

TV Annual Programming Data File (BPG).
OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-403.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Broadcasting, Commercial Television; Television Programs.

Purpose: The system was established to provide an electronic data processing facility to maintain records and create a data base of management information pertaining to the allocation of available TV broadcasting time to specific program categories. The major functions of this system are to validate all input data, add new stations to the master file, apply changes to previously established master records, create exceptions whenever invalid data are discovered, and produce various statistical reports. *Input:* The data are derived from the Annual Programming Report FCC Form 303A, submitted by all commercial television licensee's permittees. *Content:* The data cover a typical broadcasting week and are broken out in general categories, i.e., news, public affairs, all others. It is further categorized by the time brackets within which the programming occurred, and a differentiation is made as to the times allocated to all programs versus local programs only. The data are accumulated by year and the most recent two years are shown side-by-side for each station on the Annual Composite reports by Market and or State. *Output:* Output is produced annually and includes the Annual Composite Report by Market and the Annual Composite Report by State. *Availability:* Reports are reduced and printed for general distribution to the public.

Agency Contact: Data Automation Division; 1919 M St. NW, Washington, DC 20554; (202) 632-7132.

SG2700-022

Master Log-in System (BLG).
OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-403.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Broadcasting, Commercial Radio; Commercial Television; Public Radio; Public Television; Radio Broadcasting; Television Broadcasting.

Purpose: The system was established to provide a master station file containing descriptive information for each commercial and noncommercial radio and TV broadcast station. The major function of the system is to facilitate handling of the numerous FCC forms received each year by the varied survey report systems, i.e., EEO, financial, TV annual programming. A number of subsidiary functions have been included which simplify the logistics to control the systems. The data, though separately maintained, are shared by each of the survey systems. In addition to providing the common descriptive data to these systems for report purposes, the log-in system provides mailing labels for initial mail-outs, logs in receipt of the survey forms as they are processed by the host systems and can, one demand, identify and/or produce mailing labels or listings of nonreporting (delinquent) stations. *Input:* The data are derived from the following survey reports: Form 324, Annual Financial Report of Commercial Stations; Form 395, Annual Employment Report of All Stations, and Form 303A, Annual TV Programming Report. *Content:* The file contains current information for each broadcast station concerning call letters, mailing address, market metropolitan area and code, community served, community State and code, county, population code, and status code. Since the set of stations required to submit the annual survey reports varies with respect to the type of survey and

the required filing date, temporary system log-in files, applicable to the survey in progress, are created for each of the reporting systems. The format of the system log-in files is identical to that of the master station file. When a particular log-in system is updated, the same transactions are used to update the master station file to insure that the files and systems using the files remain compatible. The system log-in files are then used as input to each survey report system, with a code inserted as each record is processed to indicate that the station has filed the required report. Data from the system log-in file are also used to update the EEO and Broadcast Financial Master files. ***Output:*** This system generates the following: Temporary System Log-in files (EEO, Financial and TV Programming), output as tape files with records sorted to the sequence matching the particular report system; hardcopy listing of the master station file containing all elements of the file; and hardcopy delinquent report listing file number, call sign, class of station, and mailing address of all nonreporting stations from a particular survey system log-in file. ***Availability:*** The master station file is publicly available through NTIS.

Agency Contact: Data Automation Division; 1919 M St. NW, Washington, DC 20554; (202) 632-7132.

S02700-023

Equal Employment Opportunity (BEE).

OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Applications, Discrimination in Employment, Employment Practices, Equal Employment Opportunity, Minorities, Radio, Televi-

Purpose: The system was established to create and maintain an EEO data base which contains statistical data reflecting the distribution of employees by sex and selected minority groups in commercial and noncommercial broadcasting stations. The major function of the system is to generate various statistical reports which are indicative of overall minority employment trends over a 5-year period. The reports, which are published annually, are used to review the fair employment practices in the broadcast industry and are available to the public. ***Input:*** The data are derived from the Annual Employment Report, FCC Form 395, which is submitted by licensees and permittees of commercial and noncommercial broadcasting stations. ***Content:*** The data cover actual employment statistics for total employees, total male and female employees, minority group employees, male and female in designated job categories (i.e., officials and managers, professionals, technicians, sales workers, office and clerical, craftsmen, operatives, laborers, and service workers). These data are submitted separately for full-time paid and part-time paid employees. The data are accumulated by year and the most recent five years are included in annual reports which provide employee statistics in total numbers and of percentages by other market and by State. ***Output:*** Hardcopy reports are produced annually. These reports, which are categorized by market, State, community unit, and by class of station, depict current and [illegible] years statistics for minority employment. The [illegible] summarized by either [illegible] and lower [illegible] ces, in either total [illegible] percentages. ***Availability:*** Reports [illegible] bution and NTIS.

Agency Contact: [illegible] 1919 M St. NW, [illegible]

S02700-024

[illegible] Code: [illegible]

Relevance: [illegible] Appropriations [illegible] Subcommittee; *House* Committee on [illegible]; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Commercial Radio; Commercial Television; Financial Monitoring; Telecommunications.

Purpose: The system was established to provide an automated facility to maintain records and create a data base of information pertaining to the financial status of commercial broadcasting stations including networks. A number of financial reports are produced to support the regulatory functions of the FCC staff. In addition, a public notice pertaining to the state of the broadcast industry, accompanied by a wide variety of tabularized pertinent statistical data is published annually. ***Input:*** The information is derived from the Annual Financial Report of Networks and Licensees of Broadcast Stations, FCC form 324, which is submitted by all commercial radio and TV broadcasting stations and networks. ***Content:*** The data range from revenues generated by sale of station time and other sources to all categories of expenses and income. In addition, full- and part-time employment data are submitted. Cost and depreciation data pertaining to all tangible properties owned and devoted exclusively to broadcasting service are included in the report. Data are displayed in various reports in categories by class of broadcasting service, i.e., AM, FM, TV, UHF, as well as by market and metropolitan area. ***Output:*** Hardcopy reports are produced annually and are categorized by class, i.e., radio and TV. Within these categories, the data are separately displayed in detailed and summarized format to depict revenues, expenses, income, employment, investments, profit/loss markets, and metropolitan areas. ***Availability:*** Those reports not classified "Confidential - FCC" are reduced and printed for public reference. In addition, selected data are incorporated in a public notice pertaining to the state of the broadcast

Agency Contact: Data Automation Division; 1919 M St. NW, Washington, DC 20554; (202) 632-7132.

S02700-025

AM Data Base Update (BAM).

OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: AM Radio Stations, Radio Stations.

Purpose: The system is designed to maintain and update the AM engineering data base which is used to support the AM Channel Studies. The system is presently confined to nighttime notified AM radio stations. ***Input:*** The data are derived from FCC Form 301 and notification change lists supplied under NARBA and MEXICAN agreements. ***Content:*** The data cover the operating parameters of AM stations and are used as input to interference channel studies performed by the AM Channel Study System. Data are maintained for all nighttime notified stations by frequency, location, latitude, and longitude. ***Output:*** Updates are performed on demand by FCC engineers; hardcopy reports are working papers showing results of update. ***Availability:*** Reports showing essential file maintenance activity are for internal use by the FCC engineering staff who updated the file. The data base is available from NTIS on demand.

Agency Contact: Data Automation Division; 1919 M St. NW, Washington, DC 20554; (202) 632-7132.

S02700-026

AM Channel Studies (BDC).

OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: AM Radio Stations; Radio Stations.

Purpose: This is a batchmode system to provide a full technical engineering capability for the proponent to perform a wide range of channel interference studies between proposed new or changed AM stations and already existing stations. Included is the capability to initiate the North American Radio Broadcasting Agreement (NARBA) and Mexican Radio Broadcasting Agreement (MEXICAN) Foreign Channel Studies. The system is presently confined to nighttime notified AM radio stations. ***Input:*** The data are derived from FCC Form 301, Application for Authority to Construct a New Broadcast Station or Make Changes in an Existing Broadcast Station, submitted by all AM licensees, permittees and notification lists submitted under NARBA and MEXICAN agreements. ***Content.*** The data cover the operating parameters of the AM stations, e.g., frequency, transmitter location, power. The engineering data of the stations are compared against the data of all stations of the same operating frequency for possible interference with each other. ***Output:*** The system report is generated on demand. The report lists the operating engineering data of all stations of the selected operating frequency. ***Availability:*** Reports are produced on a high speed printer and are distributed to the requesting engineer only.

Agency Contact: Data Automation Division; 1919 M St. NW, Washington, DC 20554; (202) 632-7132.

S02700-027

Broadcast Applications Processing System (BAPS, B-AP).

OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Broadcast Applications; Licenses; Radio Stations; Television Stations.

Purpose: The purpose is to aid Broadcast Bureau personnel in processing applications by establishing data bases to allow the generation of reports detailing the identity and status of facilities and of pending applications. In addition to providing reports to management, the public will see output in the form of computer printed notices of receipt and notices of Bureau actions. ***Input:*** The primary input will be data elements selected from applications submitted by the public, in particular from FCC Forms 301-303, 309-311, 313-316, 318, 321, 330, 340-342, 345-349, 701, and will include the applicant's name and address, the purpose of the application, and the initial status of the application. Secondary sources of input will be certain internally-generated transcription sheets. ***Content:*** The data maintained will consist of the location (street, city, State, zip code) and operating parameters of facilities, data summarizing pending applications associated with each facility, status information for both facilities and applications, and data summarizing the purpose of amendments to applications. New and relevant application data received each day, as well as status entry data, will be used to update the data base nightly. ***Output:*** The reports will be batch generated as needed after each night's data base update activity and will include notices of receipt (printed in a form suitable for mailing to applicants), public notices announcing the types of applications received, broadcast actions (summarizing certain actions taken by the FCC in its processing of applications), renewal reminders (printed in a form suitable for mailing to licensees), and application status report (a summary for management). All reports will be hardcopy. ***Availability:*** The notices of receipt, public notices, broadcast actions, and renewal reminders are for public distribution although the reports generated to summarize this output and the application status report are intended to be used internally.

Agency Contact: Data Automation Division; 1919 M St. NW, Washington, DC 20554; (202) 632-7132.

S02700-028

TV Data Base Update System (BTM).

OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Broadcasting; Television Broadcasting.

Purpose: The system is designed to maintain and validate the TV Engineering Data Base. This data base contains technical data for existing stations, proposed stations, TV allocations, rulemaking petitions/proposals, foreign stations (Canada and Mexico), and TV translators. Its primary function is to serve as input to TV Channel Study programs. ***Input:*** All update data are derived from FCC public notices. ***Content:*** The TV Data Base reflects the current status of all television broadcast technical matters and is updated on a weekly basis. The data base is sorted by channel number to provide for efficient data transfer to the channel study programs. Each record contains geographic location, antenna specifications, power, call sign, status, and several administrative data elements. No historical data are maintained. ***Output:*** System reports are produced with each weekly update and include: data base listing, a call sign list, and a city names list. ***Availability:*** Reports are limited to internal use. The data base is available from NTIS on request.

Agency Contact: Data Automation Division; 1919 M St. NW, Washington, DC 20554; (202) 632-7132.

S02700-029

FM Data Base Update System (BFM).

OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: FM Radio Stations; Radio Stations.

Purpose: The system is designed to maintain and validate the FM Engineering Data Base. This data base contains FM radio technical data for existing stations, proposed stations, FM allocations, rulemaking stations' proposals, foreign stations and allocations (Canada and Mexico), and FM translators. Its primary function is to serve as input to FM Channel Study programs. ***Input:*** All input data are derived from FCC Public Notices. ***Content:*** The FM Data Base reflects the current status of all FM radio technical matters and is updated on a weekly basis. The data base is organized according to the following categories: Domestic proposed stations, translators, boosters, allocations, and existing stations; Canadian allocations and existing stations; Mexican allocations and existing stations; and Domestic rulemaking petitions' proposals. Within each category, records are sorted by geographic location and channel. ***Output:*** System reports are produced with each weekly update: Data Base Listing (BFM); [illegible] List (BFM); Error List (BFM); [illegible]. ***Availability:*** Reports are available [illegible].

Agency Contact: Data Automation Division; 1919 M St. NW, Washington, DC 20554; (202) 632-7132.

S02700-030

Broadcast Ownership (BOR).

OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Commercial Radio; Commercial Television; Public Radio; Public Television; Radio Stations; Television Stations.

Purpose: The system was established to provide a corporate profile of all commercial and noncommercial broadcasting stations. The major function of the system is to maintain and update, on a continuing basis, individual and station master files and to generate broadcast station and individual listings for public reference and regulatory purposes. ***Input:*** The data are derived from Ownership Report, FCC Form 323, submitted by licensees/permittees of broadcasting stations. ***Content:*** Filing of FCC Form 323 is required when applying for renewal of Station license; within 30 days after the consummation of a transfer of control, assignment of license or grant of a construction permit, and within 30 days after any changes in the information required on the form. The data includes capitalization by type and number of shares, individual stock ownership, other broadcast interests, family relationships, stock and ownership transfers, corporate officer identification and the identity and stock interests of any parent or holding company. Selected station and individual ownership data are updated and published twice a month. ***Output:*** Monthly reports include: Broadcast Station Listing–lists status of each licensed station as reported on FCC Form 323; Broadcast Station Supplement–lists status of changes and new filings reported and computer processed since the last printing of the Broadcast Station Listing; and Broadcast Ownership Listing–lists data extracted from the master station file reflecting the current holdings for individuals and companies in specific broadcast stations. ***Availability:*** Hardcopy reports are distributed for internal use and are available for inspection in the Broadcast Bureau Public Reference Room. The Data Base is available from NTIS on demand.

Agency Contact: Data Automation Division; 1919 M St. NW, Washington, DC 20554; (202) 632-7132.

S02700-031

Cable Bureau Data Management System (ADM).

OMB Funding Title/Code: Salaries and Expenses / 27-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Cable Television; Management Information Systems.

Purpose: The system was established to provide an electronic data processing facility to maintain records and create a Data Base of Management Information pertaining to the capture, storage, and retrieval of data from cable television applications, annual reporting forms, and other related sources relating to Cable Bureau functions. This system provides descriptive, technical, and processing reports to the Cable Bureau processing staff, Cable user community, and other authorized requestors. ***Input:*** The primary data source are the applications for Certificates of Appliance and the annual forms filed by cable television operators. The specific forms are: FCC Form 325, Annual Report of Cable Television Systems Schedules, and FCC Form 326, Cable Television Annual Financial Report. Call sign data from the notices of authorization issued by the call sign section of Chief E[illegible] ***Content:*** The system contains data describing all reported communities carrying cable television services, the specific signals and services provided to these communities, and historical data reflecting all legal filings received by the Commission from the cable television operators. The community data reflect geographic location; addressing information for mailing purposes; and statistical, franchising, and authorized television signal information. The signal carriage data consist of all signals and other technical services distributed to the communities. The historical data contain information reflecting all applications, pleadings, and other forms filed with the Commission by cable operators and other concerned parties. These data describe the filing and the date and action taken by the Commission on its behalf. Specific geocoding utilized in the system includes the two character State codes, county, and community names, ZIP code, and latitude and longitude figures. ***Output:*** Reports generated by the system are: Historical report describing in detail all cable television related filings; Cable Television Authorization Certificate of Compliance–Cable television authorization issued to cable operators by community indicating compliance to cable television rules and regulations. The authorization also lists the authorized TV broadcast call signs. This hardcopy authorization is issued as applications are granted; Cable Community Full record report describes the complete cable community produced on microfiche semiannually and updated on hardcopy every time the community data change; TV Station Authorization Report indicates all cable communities carrying a given TV call sign. This report is produced on hardcopy semiannually; Trunk Distribution System–Report describes all signals carried and services provided to the associated cable communities. This report is produced in hardcopy annually; and Public Notice Print Report produces the list of applications for certificates of compliance currently received by the Commission. ***Availability:*** All output is available to the public upon request; tape copies of the system files are available from NTIS upon request.

Agency Contact: Data Automation Division; 1919 M St. NW, Washington, DC 20554; (202) 632-7132.

FEDERAL DEPOSIT INSURANCE CORPORATION

S02800-001

Bank Structure Information System.

OMB Funding Title/Code: Federal Deposit Insurance Corporation / 51-8419-0-8-401.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Banks; Management Information Systems.

Purpose: The system processes and provides for the entry, edit, index, and tabulation of information regarding the structure of the banking industry. The system also provides for the retention of historical information on each bank in the nation so that the history of the progression of any bank can be obtained on demand. ***Input:*** Input is derived from member banks. ***Content:*** Data include both current and historical data for each banking office. Specific data include bank name and address; establishment date; physical location codes including State, county, and standard metropolitan area; characteristics of the bank, such as, insurance status, type of charter, trust powers, and holding company affiliation. ***Output:*** Products of the system include tables for a series of annual publications. Annual publications generated are changes among operating banks and branches, operating banking offices, and FDIC Annual Report. ***Availability:*** Reports are available on demand from FDIC.

Agency Contact: Systems Maintenance and Data Requests, 550 17th St. NW, Washington, DC 20429; (202) 389-4506.

S02800-002

Report of Condition and Income System.

OMB Funding Title/Code: Federal Deposit Insurance Corporation / 51-8419-0-8-401.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Banks; Commercial Banks; Financial Monitoring; Savings Banks.

Purpose: The system provides for the entry, edit, and tabulation of bank financial condition, income generated, and other supporting schedules of information. ***Input:*** Input is derived from member banks. ***Content:*** The system contains detailed breakdowns of a bank's assets, liabilities, and capital accounts. The breakdowns include categories of security investments, types of loans, kinds of deposits, and nature of capital. The system also contains information on the sources of an insured bank's income and expenses, taxes, net profit, and changes in capital accounts. ***Output:*** Two major publications are produced. A semiannual report, Assets and Liabilities-Commercial and Mutual Savings Banks, summarizes in various formats financial data for commercial and mutual savings banks as of June 30 and December 31 of each year. The December 31 publication also includes bank income and expense data. An annual report, Bank Operating Statistics, contains various statistics based on reports of income and reports of condition of banks by national totals, by individual States and other areas, and by market areas. Also, semiannually, each insured bank receives a series of tables which relate the bank's performance to the performance of banks in the same State and, where appropriate, to banks in the immediate market area. ***Availability:*** Reports are available on demand from FDIC.

Agency Contact: Systems Maintenance and Data Requests; 500 17th St. NW, Washington, DC 20429; (202) 389-4506.

S02800-003

Summary of Accounts and Deposits System.

OMB Funding Title/Code: Federal Deposit Insurance Corporation / 51-8419-0-8-401.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting; Bank Deposits; Banks; Financial Management; Savings Accounts.

Purpose: The system provides for the entry, edit, and analysis/tabulation of detailed information on the deposit volumes, number, and size of accounts each banking office controls. ***Input:*** Input is derived from member banks. ***Content:*** For each banking office, data include detailed breakdowns of deposit volumes by categories, such as savings, time, demand, and public funds. For selected years the data also include breakdowns of deposit volumes by size of account in each category and number of accounts in each size group within each category. ***Output:*** A series of books are produced. In addition, individual reports are generated which are tailored for specific market areas. ***Availability:*** Reports are available on demand from FDIC.

Agency Contact: Systems Maintenance and Data Requests; 500 17th St. NW, Washington, DC 20429; (202) 389-4506.

S02800-004

Trust Assets Survey Tape File.

OMB Funding Title/Code: Federal Deposit Insurance Corporation / 51-8419-0-8-401.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Banks; Financial Monitoring; Trusts.

Purpose: The file provides for the entry, edit, and analysis/tabulation of detailed information on market value of trust assets. ***Input:*** This tape file is updated via an annual survey. ***Content:*** This tape file contains data on market value of trust assets by type of account (estate, employee benefit, etc.), and by type of investment (U.S. Government and agency securities, stocks, deposits, etc.). ***Output:*** The tape file is used to generate an annual publication entitled Trust Assets of Insured Commercial Banks which summarizes the data by type of account, size of account, and size of trust department. ***Availability:*** Reports are available on demand from FDIC.

Agency Contact: Systems Maintenance and Data Requests; 500 17 St. NW, Washington, DC 20429; (202) 389-4506.

FEDERAL ENERGY ADMINISTRATION

S02900-001

Financial Management (Accounting) System, 6030.

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Accounting; Appropriations; Financial Management; Management Information Systems; Resource Allocation.

Purpose: This accounting system maintains the status of funds for all FEA appropriations. Financial data from the system provide FEA managers with information for controlling expenditures. ***Input:*** The Financial Operations and System Division, Office of Resource Management, encodes fund-obligating transactions for subsequent keypunching and input to the system. A "Labor distribution tape" is received biweekly from the Departmental Integrated Personnel Services (DIPS) system at the Department of the Interior where payroll processing is performed. This tape provides input to the FEA accounting system on fund distributions related to payroll. ***Content:*** Files maintained in the system include a master file, a payroll master file, a general ledger file, and a history file. Only cumulative records are maintained beyond the current month, and these include appropriation number, account number, obligation amount, disbursement amount, and available balance of allotment. Individual transactions are maintained for the current month, and data include transaction type, document control number, obligating document number, account number, dollar amount, and treasury schedule number. ***Output:*** The following reports are produced: Monthly Accounting Reports--transactions by account number, by object class, by allotment holder, or by obligation document (hardcopy and microfiche); Monthly Detail of Obligations-disbursements and obligations [illegible] count by obligating document and [illegible] unt number (hardcopy); [illegible]nthly Cash Reconciliation and [illegible] Treasury schedule number (hardcopy and microfiche); M[illegible]eneral Ledger (hardcopy [illegible] microfiche); Biweekly O[illegible]t overtime costs by [illegible]al by account number (hard[illegible]e Edit Report transinput status up to [illegible]onth (hardcopy). [illegible]ive: Reports are for [illegible]ficity releasable [illegible]ailable through [illegible]ergy Information

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-002

Purchase Order Information System. 6289

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Government Procurement; Procurement

Purpose: The system's purpose is the retention of purchase order information and the subsequent search and retrieval of the data. ***Input:*** Information is coded on Form FEA-F-228 by the staff of the Purchasing Division and subsequently keyed to tape for loading to the data base. ***Content:*** Information is retained on all FEA purchase orders in fiscal years 1976 and 1977. Through a weekly update cycle, data on purchase orders are added as they are processed by the Purchasing Division. Records are maintained by each purchase order. Fields maintained are purchase order number, date submitted, type purchase, vendor name, type business, type services, amount of purchase, account number, document control number, date merchandise due, and date merchandise received. ***Output:*** Data queries are run as needed by the Purchasing Division. A listing of records added to the data base is generated during each update cycle. Queries generating a file log and weekly or monthly reports are run on request. ***Availability:*** Reports are for internal use only. Publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-003

Contracts Status Reports. MO1

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Contract Administration; Contractors; Contracts; Government Procurement; Procurement

Purpose: The system tracks the status of procurement actions, in amounts over $10,000 not on the GSA schedule, from receipt in the Office of Procurement until the contract is closed out. ***Input:*** FEA contracting specialists provide data on the status of actions from beginning to end. ***Content:*** The Weekly Report includes procurements in progress (preaward), amount of proposal, description, stage of progress for the week and date, contract number, government technical report, contract negotiator, and the date procurement request was received. The Monthly Report (awarded contracts) includes contract number, contractor, contractor address, description of contract, period of performance dates, awarded amount plus amendments, and program manager. ***Output:*** The Weekly Report contains information on the status of procurement actions before award. The Monthly Report contains information on the status of contracts in progress from award until close-out. ***Availability:*** The reports are for internal use only. They contain proprietary information on contractors which is protected by the Privacy Act and Federal Procurement Regulations. However, publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-004

Federal Energy Conservation Performance System. 6069

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Energy Consumption; Executive Agencies

Purpose: This system is intended to collect information on the performance by the Federal Government in achieving improved energy efficiency in its own facilities and operations. The authority for the collection of data is the Presidential Order of June 29, 1973. ***Input:*** Input is provided by 27 of the more energy consuming Federal agencies, such as the Department of Defense, Postal Service, GSA and the Department of Transportation. ***Content:*** The content is energy consumption by type of fuel by Federal agency. The percent change is compared to the previous year's consumption. Information is collected quarterly on a national basis. ***Output:*** Annual reports provide information on energy usage by various fuel types by Federal agency. ***Availability:*** Output is publicly available in the Federal Energy Management Program's publication "Energy Conservation."

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-005

Project Conserve. 6141

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Community Participation; Energy Conservation; House Characteristics; Insulation; Retrofitting

Purpose: The purpose is to enable homeowners to furnish certain characteristics of their dwellings and in return receive advice on what types and quantities of insulation materials to add and an estimate of yearly energy savings. ***Input:*** Information is collected voluntarily from homeowners who wish to participate. FEA has conducted a program for Massachusetts and New Mexico, receiving voluntary responses from approximately 142,000 and 26,000 homeowners respectively. FEA is now offering the computer programs and documentation to States interested in running their own programs. ***Content:*** The system content contains housing unit characteristics such as square footage, number of windows, number of doors, age of dwelling, and existing insulation characteristics. ***Output:*** Output is printouts to homeowners suggesting types and amounts of insulation materials needed and potential energy savings to be realized. ***Availability:*** Individual homeowner information is subject to the Privacy Act. A report covering the results of a pilot survey relating to Project Conserve [illegible] in October 1974.

A[illegible] Energy Information Center; 120[illegible] Penns[illegible] m 1411, Washington, [illegible] 566-902[illegible]

S02900-006

Automobile Classification Data Base. 6290.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Automobiles; Classification Systems; Energy Conservation; Fuel Conservation; Gasoline.

Purpose: The system is to enable FEA to assist EPA to group autos with similar characteristics (e.g., all autos weighing 2,500 pounds or more, or all autos over 16 feet long). Within each group, autos are to be ranked according to their fuel economy. ***Input:*** The input is the manufacturer's automobile specifications. ***Content:*** Specifications are weight, wheelbase, price, exterior size, passenger space, and cargo volume. ***Output:*** Automobiles with like characteristics will be grouped in various categories and will be ranked within each according to fuel economy. ***Availability:*** Output of this system is publicly available in the 1977 Gas Mileage Guide published jointly by the Environmental Protection Agency and the Federal Energy Administration.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-007

Electric Rate Demonstration Data System. 6318.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Electric Utilities; Electric Utility Rates; Energy Consumption; Energy Prices; Prices; Utilities.

Purpose: The system is for learning more about the effect that rate changes and load management techniques may have on electric utilities, utility customers, and energy strategies. This will assist State regulatory institutions in their decisions regarding electric utility rates. ***Input:*** Input is based on data collected under cooperative approach with State and local government agencies. ***Content:*** The information in the file includes current energy usage data, stored data for related sources, and selected data for statistical analysis and modeling. ***Output:*** Reports will show how demand for electrical energy is affected by price. ***Availability:*** Once the system becomes operational, publicly releasable information will be available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-008

Middle Distillate Price Monitoring System. 6006/6104.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Energy Prices; Fuels; Heating Oil; No. 2 Heating Oil; Price Regulation; Prices.

Purpose: On July 1, 1976, Middle Distillates (No. 2 heating oil and No. 2 diesel fuel) were exempted from mandatory petroleum price and allocation regulations. The Middle Distillate Price Monitoring System was developed to track price trends of middle distillates at the refinery, retail, and wholesale levels. Monitoring of these price trends is necessary to assure that no abnormal price increases occur and to ensure adequate supplies to marketers during the transition period following decontrol. The system compares actual reported prices to national and regional index representative price levels, which FEA believes would have prevailed had middle distillates remained under price controls. ***Input:*** The data are derived from monthly reports submitted by a scientifically selected sample of firms which sell No. 2 heating oil. From September 1976 through March 1977 the system is updated on a weekly basis with critical data obtained by telephone from the respondent companies. ***Content:*** The system consists of sales volume, percentage sales, average selling price, and inventory data. Submissions are made monthly and are broken down by type of customer and by State. Residential sales and volume data are collected weekly from September through March. ***Output:*** Major reports are produced on a monthly/weekly basis and consist primarily of sales volume data and weighted average selling prices of No. 2 heating oil on a regional and national basis. ***Availability:*** Publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-009

Refinery Cost Passthrough. 6008/6105
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Energy Prices; Fuels; Gasoline; Heating Oil; Jet Fuel; No. 2 Heating Oil; Petroleum; Price Regulation; Prices; Propane; Refineries.

Purpose: The system serves as the means by which refiners subject to the FEA Petroleum Pricing Regulations compute and adjust May 15, 1973, selling prices for covered products (No. 2 oils, jet fuel, gasoline, and propane). This allows FEA to monitor certain price movements within the industry. ***Input:*** The information is from refiners and natural gas processing plants. ***Content:*** The content includes the costs and quantities of imported and domestic crude petroleum and the products listed above. Data are collected monthly on a national basis. ***Output:*** Hardcopy summaries of cost elements for various covered products are produced monthly. ***Availability:*** Publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-010

Propane/Butane Allocation System. 6025.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Butane; Fuels; Inventories; Natural Gas; Oil; Propane; Resource Allocation.

Purpose: The system was developed to enable the FEA to monitor existing and projected inventories of propane, butane, and other related fuels produced from natural gas liquids. The primary reasons for this monitoring effort are to ensure the proper allocation of these fuels based on past usage and to identify the location and amounts of these fuels as possible substitutes for natural gas should natural gas be curtailed. ***Input:*** The information is supplied by producers, suppliers, certain wholesale purchaser-resellers, and operators of storage facilities for the covered products. ***Content:*** Actual and projected volumes and sources of supply, supply obligation, and ownership of stored products are reported monthly on a national basis. ***Output:*** Production and inventory level reports are produced monthly. ***Availability:*** Publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-011

Crude Oil Buy/Sell Program. 6031.

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Crude Oil; Petroleum; Refineries; Resource Allocation.

Purpose: This is a system to allocate crude oil to ensure that small and independent refiners are able to purchase sufficient crude oil to operate at economically feasible production levels. The information is used to compile a buy/sell list which specifies the amount some refiners are required to offer for sale and the amount which other refiners are eligible to buy. ***Input:*** All U.S. refiners report to this system. ***Content:*** The content includes refinery capacity, crude oil runs to stills, processing agreements, and sales and purchases under the mandatory allocation program. ***Output:*** A quarterly buy/sell list is produced. ***Availability:*** This is publicly available on a quarterly basis in the Federal Register.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-012

Transfer Pricing System. 6047.

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Crude Oil Imports; Imports; Petroleum; Prices.

Purpose: The objective of the Program is to monitor and regulate the prices at which oil companies transfer equity crude oil from their foreign to domestic affiliates. Such regulation is needed because of the cost passthrough provisions of the Emergency Petroleum Allocation Act of 1973. The FEA attempts to control these transfer prices by comparing them with prices from transactions involving the same or similar crude types that were conducted on an arm's-length basis. When a company's transfer prices for a given crude exceed the arm's-length standard established by the FEA, a disallowance of cost is proposed. ***Input:*** The data are derived from reports submitted monthly by each refiner which imports 500,000 barrels of crude oil during the month and/or each refiner which imports crude oil from an affiliated entity during the month. ***Content:*** The system consists of information concerning imported crude petroleum obtained by purchase and through exchanges, cost data for imported equity and buy-back oil, crude petroleum sales and purchases, foreign crude trading activity by country of origin, and crude characteristics data. ***Output:*** Output reports are generated monthly in hardcopy. Reports provide data on the high, low, and average transaction prices. Companies whose transaction prices exceed the computed average transaction price are subject to the issuance of a notice of disallowance. ***Availability:*** Publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-013

Regionalized Assignment Tracking System (RATS). 6058.

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Management Information Systems.

Purpose: This system incorporates all assignments handled by FEA Compliance including all nationally directed programs, regionally directed programs, the Refinery Audit Review Program, and all special programs. This system provides the most correct status of assignments possible and benefits the compliance effort by providing periodic reports to management on the status of assignments in process, a history of closed assignments, and various statistical information. ***Input:*** Input is provided internally by regional and national office personnel. ***Content:*** The system contains information pertaining to assignment set-ups, status changes, overtime, and settlement data. ***Output:*** Weekly, monthly, and ad hoc reports are produced on computer printouts. The format is variable, with query capability. ***Availability:*** The reports are for the internal use of FEA.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-014

Crude Oil Entitlements (Equalization). 6072.

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Crude Oil; Energy Prices; Inventories; Petroleum; Prices; Refineries; Resource Allocation.

Purpose: The system is to collect and process data on crude oil purchases which will be utilized to establish the monthly entitlements buy/sell position of each domestic refiner. This system supports the crude oil allocation program for the purpose of ensuring the maintenance of competitive domestic marketplace for all refiners regardless of size. ***Input:*** External input is provided by refiners of domestic and imported crude oil [140) and importers of residual oil (53). The forms are filed monthly by the fifth day of the second month following the month of operation. The reporting requirement

is mandatory. *Content:* The system provides a listing of current volumes and weighted average costs of various categories of domestic and imported crude oil which is booked into refinery inventory by each domestic refiner for processing. Other data elements are: adjustments to estimated volumes for crude oil from prior months; total crude runs to stills; required sale/purchase of entitlements; bias and exception relief, where applicable; and domestic crude oil supply ratio. *Output:* The principal output is historical cost comparison report, a calculations report, a Federal Register report, and a processing agreement crosscheck. These are issued monthly and are hardcopy. *Availability:* Individual company reports contain proprietary information and are not publicly available. Monthly entitlement notices, with values and buy/sell requirements, are published in Federal Energy Guidelines and in the Federal Register.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-015

Mandatory Oil Imports Project (MOIP). 6127, 6313.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Imports; Petroleum Imports; Resource Allocation.

Purpose: The system is an accounts receivable system. It stores, retrieves, and processes data on imported petroleum and petroleum products for the purpose of administering the Mandatory Oil Import Allocation and Licensing Program in accordance with Presidential Proclamation 3279. *Input:* The data are obtained from other Government agencies and firms, including parent, subsidiary, or affiliated firms, which have incurred fees for the importation of crude oil, unfinished oils, and finished petroleum products during a particular month. *Content:* The MOIP system contains data taken from allocations, licenses, consumption entry forms, refund documents, and remittance advices. These documents reflect the transactions of approximately 700 companies which import petroleum and petroleum products. The consumption entry forms are received daily from the Customs Offices in each district. They provide data on the number of barrels, type of product, duties paid, and license(s) to be charged for each importation. *Output:* Output is produced as required and includes: Fees incurred, transaction lists, importer transaction lists, importer master list, current bonds list, importer allocation summary, allocation report, current licenses issued, current licenses listed, checks payments accepted, new bonds rider, unaccompanied payments, additions to license table, authorized refunds to be issued, shipment discrepancy, potential refund qualification, overdue accounts, closed licenses, shipments in excess of license amount, shipments made against expired licenses, crude and unfinished oil imports, finished and other petroleum, and residual fuel. *Availability:* Publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center, 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-016

Compliance Time Activity Reporting System. 6246.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Compliance; Manpower Utilization.

Purpose: This system records all time expended by all individuals permanently assigned to Compliance or assigned to noncompliance offices, working in a compliance capacity. This system accounts for time (direct case time), case resolution time, (indirect case time), and non-case time. *Input:* Input is provided internally by national office personnel. *Content:* The input contains information pertaining to direct, indirect, and non-case time as reported by FEA field compliance personnel. *Output:* Weekly, monthly, and ad hoc reports are produced on computer printouts. The format is variable, with query capability. *Availability:* The reports are for internal use by FEA compliance only.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-017

FEA Oil Import System. 6253.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Crude Oil Imports; Imports; Oil; Petroleum Imports.

Purpose: The system provides the means by which firms report data on the importation of crude oil, unfinished oils, and finished petroleum products into the United States and Puerto Rico, as well as shipments of residual fuel oil into the East Coast Refining District pursuant to Public Laws 93-275 and 93-159, as amended, and Presidential Proclamation 3279. *Input:* Information is filed on a monthly basis by approximately 700 firms which import crude petroleum and specified petroleum products. *Content:* The system is updated on a monthly basis and contains information by respondent company relative to port of entry, country of origin, quantity of imports, import license numbers, and product imported. *Output:* Reports are produced monthly. In addition, plans call for the availability of data for on-line queries. *Availability:* Publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center, 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-018

Crude Oil First Purchaser. 6272.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Crude Oil; Domestic Crude Oil; Energy Policy; Petroleum Prices; Price Regulation.

Purpose: This system, which was implemented by authority of the Energy Policy and Conservation Act of 1975, calculates the composite monthly price of domestic crude oil based upon its first exchange for value. This composite price is compared with maximum prices permitted to determine whether additional regulatory actions are warranted. *Input:* Reports are from any firms that obtain ownership

of domestic crude oil though purchase or other exchange. *Content:* Geographic coverage includes the 50 States and Puerto Rico. Data are reported monthly. Three hundred firms provide data showing the volume and book value of crude oil purchased by type (upper tier, lower tier, stripper), by location (State), and by individual producer/operators. *Output:* The principal reports are: Domestic Crude Oil Volume and Price Analysis Summary; Domestic Crude Oil Volume and Price Analysis-Company Summary; and subsidiary reports, including Purchasers/Sellers Report and Volume/Costs Variance Exception Report. These are produced monthly and are hardcopy. *Availability:* Price and volumetric reports are for limited official use. Individual company reports contain proprietary information and are not publicly available. Summary data are available monthly in the Monthly Energy Review.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave., NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-019

Major Fuel Burning Installations (MFBI). 6217.

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Coal; Energy Consumption; Energy Policy; Fuels; Major Fuel Burning Installations; Natural Gas; Oil.

Purpose: This system collected information from major fuel burning installations (excluding utility companies) for the ultimate purpose of decreasing the use of scarce oil and natural gas as fuels and increasing the use of abundantly available coal supplies. FEA analyzed this information and identified firms which could be considered candidates to be issued a Federal order requiring that coal be used to fire the combustor. The analysis was made on the basis of such things as coal availability, environmental considerations, and the financial ability of the firm to absorb costs involved in converting the combustor for coal use. *Input:* Reports were completed by all major fuel burning installation (excluding utility companies) which had combustors with a designed firing rate of at least 100 million BTU/hr. *Content:* Information was collected on a one-time basis and includes fuel use data, combustor characteristics, and air quality data. *Output:* Listings of summary characteristics of individual combustors are produced. *Availability:* Publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-020

Natural Gas Curtailments. 6219.

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Energy Policy; Energy Shortages; Fuels; Natural Gas.

Purpose: The system was developed and implemented to collect data pertaining to natural gas shortages and to assess the resulting impact on alternate energy sources. *Input:* The data contained in the file for this system are derived from submission of reports from intrastate distributors of natural gas to end-use customers (this system is operated jointly with FPC and includes data collected by FPC for interstate distribution of natural gas). Twelve-month historical data are gathered each summer along with a 12-month projection. Projected data are updated on a sample basis during the winter heating season. *Content:* All reporting firms furnish basic delivery data for end-use customers by month for the past and projected heating years. Data pertaining to large end-use customers include individual accounts of deliveries, curtailments, and alternate fuel usage for the 2-year period. Each large customer is identified as to State and county in which deliveries are received, category of customer, type of service, SIC code, and FPC priority. *Output:* Output is produced semiannually and includes: State Aggregated Delivery and Curtailment Data; Demand on Alternate Fuel By Type, Supply and Demand Alternatives; and Degree Day Data. *Availability:* Results of the Gas Curtailments Survey are tabulated in the publication Projected Natural Gas Curtailments and Potential Needs for Additional Alternate Fuels, which is publicly available through NTIS.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-021

Major Fuel Burning Installation–Early Planning Process Identification (EPPE). 6310.

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Coal; Energy Consumption; Energy Policy; Fuels; Major Fuel Burning Installations.

Purpose: This system will collect information from major fuel burning installations (excluding utility companies) for the ultimate purpose of discouraging the use of scarce oil and natural gas supplies and encouraging the use of abundantly available coal supplies. Firms that are planning to construct combustors having a firing rate of 10 million BTU/hr. or greater will report to FEA as to whether or not the combustors will be constructed with the capacity to burn coal as their primary energy source. If a firm responds "no," FEA will consider issuing an order that would require such a capacity. FEA will base a final decision on this matter on such factors as the availability of coal supplies, environmental considerations, and financial ability of the firm to absorb the additional costs involved in constructing the combustor for coal use. *Input:* This system will collect information from all major fuel burning installations (except utility companies). *Content:* The system's content includes company financial information and individual combustor characteristics. This study is planned to be conducted on a one-time basis. Companies will submit updates as necessary. *Output:* The output is the expected operational data for combustors and the expected candidates to be issued construction orders. *Availability:* Publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-022

Drilling Equipment Production Survey. ERD-01.

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Drilling Equipment; Equipment; Forecasting; Inventories; Oil Well Drilling.

Purpose: The purpose is to determine drilling equipment availability in certain years in order to forecast requirements in preparing National Energy Outlook (NEO) and other future drilling forecasts. ***Input:*** The survey consists of collecting data through secondary sources in order to perform an analysis of the manufacturing companies that are supplying the principal elements of oil field drilling equipment. ***Content:*** The drilling equipment involved is rotary drilling rigs; oil country tubular goods, including drill pipe, mobile and fixed drilling platforms; and surface equipment, such as, pumping units, sucker rods, electric motors, and steel tanks. The survey analyzes actual or indicated manufacturing constraints. It also analyzes proposals recommending possible solutions. ***Output:*** The survey results will be prepared in a loose-leaf type report. This will be one report only, followed in two years with a comparable survey. ***Availability:*** Reports are for internal use only. Publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center, 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-023

Trends in Refinery Capacity and Utilization of Petroleum Refineries in the United States and Foreign Refinery Exporting Centers. ERD-02.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Foreign Countries, Imports, Petroleum Imports, Petroleum Refineries, Refineries.

Purpose: This system monitors the growth of U.S. petroleum refining capacity and that of certain world refining exporting centers together with a 5-year forecast of such growth. It helps determine whether adequate domestic refining is being attained or if foreign refining capacity is being constructed to export products to the United States. ***Input:*** System input is from trade journals, newspapers, and miscellaneous literature sources, Bureau of Mines historical data, Office of Regulatory Programs records, CIA reports, and personal contact with companies planning new capacity. ***Content:*** The areas covered are the United States, Caribbean Bahamas, Middle East, Eastern Canada, Italy, Singapore, Netherlands, as well as others. The system is updated annually with respect to refinery capacities by country for each company for each year covered, internal consumption for foreign exporting centers, exports to the United States from foreign centers, and analysis of trends in the United States and foreign centers. ***Output:*** An annual bound report is produced. ***Availability:*** Output is publicly available in the publication, Trends in Refinery Capacity and Utilization, Petroleum Refineries in the United States Foreign Refinery Exporting Centers. It is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-024

Project Operations System (POS). ERD-03.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Demonstration Projects, Energy Research; Research and Development.

Purpose. The system is to monitor the implementation status of key FEA energy resource development projects and report the related information to FEA management. ***Input:*** Within the Office of Energy Resource Development specific organizations collect the related information from the private sector, State, and local agencies, as well as other Federal agencies. ***Content:*** The information collected pertains to specific energy resource development projects which have been identified as key projects, such as the major fuel burning installations coal firing capability project and the powerplant coal conversion project. These projects may be located anywhere in the United States. The information is updated monthly. ***Output:*** Project status reports are prepared monthly. The reports are typed hardcopy. Query capability requires a request for specific information and manual preparation of the response. ***Availability:*** Reports are for internal use only.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-025

Plume Model. 6276.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Forecasting; Industrial Wastes; Mathematical Models; Saline Waters; Simulation; Water Pollution.

Purpose: The Plume Model is a three-dimensional model predicting the dispersion of effluent into large bodies of water. It is used to predict how fast the effluent discharged will decline to the normal salt concentration in these bodies of water. ***Input:*** The information concerns specific bodies of water and specific site locations and the nature of the site effluence. Input is from the National Oceanographic and Atmospheric Administration and other generally published sources, e.g., university studies. ***Content:*** The data include a basic data deck concerning a body of water. Included is information such as the concentration of salt, the water temperature, the currents, the bottom contours, and the geographic boundaries. Data are also input concerning the specific site to be considered. This includes the type of structure involved, the angle and velocity of effluence, and the temperature of the effluence. ***Output:*** Computer printouts of the numerical results of the model on various site configurations are produced on an as requested basis. Contours (graphic representations of the effluent movement) can be drawn from these data. ***Availability:*** The numerical output is for internal use by FEA analysts. The contours are published in the Strategic Petroleum Sites Environmental Impact Statements. Those data are not proprietary.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-026

Strategic Petroleum Reserves Program-Wide System (SPR). 6291.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Energy Supplies; Manpower Utilization; Petroleum Reserves.

Purpose: This PERT system was created to enable Strategic Petroleum Reserve Office (SPRO) management to monitor progress toward the achievement of program goals as delineated in the SPRO operating plan and to facilitate the effective coordination of projects that involve more than one Associate Assistant Administrator office. ***Input:*** Each Associate Assistant Administrator for Strategic Petroleum Reserve Office enters the proposed activities and schedule for his office and any updates to previous schedules on internal data entry forms which are then keyed into the system. ***Content:*** This system monitors major activities, such as construction, fill status, and oil acquisition, for the entire Strategic Petroleum Reserve Program. The system is updated as needed. ***Output:*** The major reports are all PERT-type reports on hardcopy computer printouts which are produced as needed. The major reports are activity reports showing each activity and its early and late start dates, early and late finish dates, slack, duration and description, and Milestone Event Reports condensing all the activities to major milestone events to give a better overall view of the project. ***Availability:*** These reports are intended for internal use only. They are designed to aid SPRO in the management of all phases of the Strategic Reserve Program.

Agency Contact: National Energy Information Center, 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461, (202) 566-9025.

S02900-027

Site Distribution Model 6293

OMB Funding Title/Code: Salaries and Expenses 92-1500-0-1-305

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Energy Storage; Mathematical Models; Petroleum Distribution; Petroleum Storage; Simulation.

Purpose: This model is designed to provide least cost solutions among alternative petroleum storage sites and distribution systems. ***Input:*** Discrete performance parameters are provided by analysts. ***Content:*** The performance parameters include costs, capacity, flow rates, geographic location of potential sites, miles of pipeline, and quantity of salt water to be displaced. ***Output:*** This model generates hardcopy computer printouts of model findings to be used by the analysts. ***Availability:*** The output from this model is designed for internal FEA use by cognizant analysts.

Agency Contact: National Energy Information Center, 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461, (202) 566-9025.

S02900-028

Comprehensive Human Resources Data System (CHRDS) 62.2

OMB Funding Title/Code: Salaries and Expenses 92-1500-0-1-305

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Economic Impact; Energy Consumption; Energy Policy; Population Statistics.

Purpose: The system is to provide a flexible tool for the evaluatic and analysis of the potential economic and social impact of propose energy-related regulations, policies, and practices on low and midd income families, special impact groups such as the elderly, the han icapped, and the poor, as well as on the general population at th State level. ***Input:*** The Phase I CHRD System is being designed a a file of microdata containing records on individual households an component persons. The primary data source for this purpose is th 1970 Public Use Sample (PUS) from the decennial census. The ve sion of the PUS chosen for Phase I implementation is the State Publ Assistance Cost Estimator (SPACE) file. This file is a State stratifie subsample containing approximately 150,000 households draw from the full State PUS. ***Content:*** The analytical framework used fo Phase I development is an adaptation of HEW's microsimulatio Transfer Income Model. The Phase I system is expected to be on-lin in March 1977 and will provide estimates of household energy cor sumption and expenditures for selected years 1974-1985 at the Stat level. Also, the system will serve as a key mechanism for the anticipa tion of consumer reaction to proposed energy programs and policie ***Output:*** The major reports will be essentially descriptive and will b produced as needed. Descriptive uses would include the preparatio of table of income distribution, nationally, regionally, and f State It would also include tabulations of energy consumpti tabulated with the desired combination of geographic, demographi and socioeconomic characteristics. Comparisons of such tabulatior for projected periods with similar tabulations for a recent base perio would show how energy programs, in conjunction with other eco nomic and demographic factors, will operate to change such distribu tions. These reports will be produced in machine-readable an hardcopy form. ***Availability:*** Publicly releasable information available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center, 120 Pennsylvania Ave. Room 1411, Washington, DC 20461, (202 566-9025.

S02900-029

Federal Energy Information Locator System (FEILS) 6003

OMB Funding Title/Code: Salaries and Expenses 92-1500-0-1-30

Congressional Relevance: *House* Committee on Appropriations: In terior Subcommittee; *House* Committee on Government Opera tions; *House* Committee on Interstate and Foreign Commerce *Senate* Committee on Appropriations: Interior Subcommittee; *Se ate* Committee on Commerce, Science, and Transportation; *Senat* Committee on Energy and Natural Resources; *Senate* Committee o Governmental Affairs.

Subject Terms: Data Bases; Energy Information Services.

Purpose: In December 1973, the Federal Energy Office (FEC was created by Executive Order, and on January 23, 1974, the Pres dent directed that the Office be the focal point for energy informa tion in the Federal Government. In response to the Executive Orde the Administrator of FEO created the Interagency Task Force o Energy Information to survey energy data in the Federal Govern ment. FEILS represents the first step undertaken toward that goa The FEILS data base was assembled and verified between Februar 1974 and July 1975 and updated in 1976. This directory is a compre hensive inventory of energy information available from 44 separat Federal agencies, bureaus, and administrations conducting 279 dif ferent programs relating to energy data. ***Input:*** FEILS was deve oped from a series of questionnaires completed by Federal agencie during 1974 and 1975. The 1976 update consisted of a review of th initial data submitted by each agency, and new or change data adde to the FEILS 1976 data base. Each agency provided energy progra data for 12 energy categories coal, electricity, energy-related, geo thermal, natural gas, nuclear, oil shale, organic waste petroleum petroleum products, solar, and tar sands. Data may be retrieved fror the data base by reference to these energy source categories or to an of the 90 functions related to them, e.g., exploration, extraction processing. ***Content:*** The system is an automated facility that main tains information about the location of energy-related data within th Federal Government. The data base comprises 44 agency progra

descriptions, 279 program summaries, and 88 related file/data descriptions. Each agency description identifies major energy-related programs that provide or use energy data, the energy source codes that are covered by the programs, types of supporting data that are available, the date that the description was last updated, and the agency contact office and the telephone number. Each program description identifies the program name and number, energy sources and functions covered by the program, description of the program and its uses and objectives, status as to a data source or data requirement, survey form used, date of last update, and office contact and telephone number. Files identify file name, energy sources covered, description of data content, number of records if known, size of record if known, date of description last update, and agency contact office and telephone number. ***Output:*** The FEILS directory is printed annually and an on-line base query capability is available through Data Base Management System (ADABAS). ***Availability:*** The directory is available to Government personnel via FEA's National Energy Information Center. On-line query is available to authorized users via NEIC terminals.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-030

National Energy Information Center (NEIC). 6062.

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Energy; Information Centers.

Purpose: Section 20 (4) of Public Law 23-275 requires the FEA Administrator to provide for a central clearinghouse for Federal agencies and State governments seeking energy information and assistance from the Federal Government. Other corollary functions are to develop special programs for the coordination of energy information activities and the exchange of energy information with other Federal agencies, States, counties, and cities; provide staff assistance to the Federal Inter-Agency Council on Energy Information; identify and catalog existing energy data sources, reporting systems, and data; develop and promulgate standards in energy terminology; provide assistance to the States in their data collection activities; manage the FEA forms clearance process; retain, store, and catalog all FEA staff and contractor technical publications and reports; provide technical support services for the preparation and publication of newsletters, reports, and special studies; provide for the dissemination of energy information by such means as bibliographies, directories, and development and utilization of pertinent automated data bases; and respond to both written and verbal inquiries. In the exercise of these functions, the NEIC provides a complete spectrum of capabilities in technical services, research services, and system services, and maintains a staff office for intergovernmental coordination. ***Input:*** NEIC is concerned with all levels of energy information resources in Government, industry, and the academic and professional world. It taps more than 100 data banks outside of FEA such as International Statistics (statistical), the Engineering Index (technical), the Congressional Information Service Index (congressional), and the Information Bank of the New York Times (general). Data reported by energy-related companies and corporations are maintained in more than 50 data bases by FEA in support of its analytical and regulatory functions. The NEIC maintains a collection of monographs, reports, and periodicals in print, microform, and automated media, and, as a national clearinghouse, accesses many additional energy information sources and facilities. NEIC also establishes and oversees regional energy information services centers. ***Content:*** The National Energy Information Center is a comprehensive source of energy data and information. There are no geographical limitations. Update cycles vary from daily to annually or one-time, depending upon the particular area of the total energy information field being considered. ***Output:*** Three hundred forty-two technical reports are summarized in a December 1975 bibliography and its November 1976 update. Most of these reports are available through NTIS. The bibliography, Technical Reports of the Federal Energy Administration, is NTIS number PB 248 915 and costs $5. Some of the reports, such as the Project Independence reports, are available through GPO. Some of the monthly reports, such as the Monthly Energy Review and the Monthly Petroleum Product Price Report are among the best known and most used reports. These reports are updated each year with an annual National Energy Outlook. NEIC also publishes its own Network Services Bulletin. Many special reports and tabulations are produced on request. Hardcopy printouts of most of the content of automated data files can be produced. ***Availability:*** Most NEIC reports are available to the public through NTIS or GPO. Much additional unpublished information and data are available to the public. If the data are proprietary, they may sometimes be releasable in an aggregated form.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-031

FEA Data Dictionary. 6075.

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Dictionaries; Energy; Glossaries.

Purpose: The dictionary was established in 1975 to provide FEA program offices with information about the data being collected and processed in FEA. It contains processing and modeling systems descriptions, input energy forms descriptions, output reports descriptions, files or data base descriptions, and data element descriptions for the Energy Data Forms. There are two additional sections covering the Federal Energy Information Locator System (FEILS) and selected energy forms from other agencies used in the FEA Forms Clearance functions. ***Input:*** The systems, models, files, reports, and forms descriptions were derived from FEA program offices. The FEILS data were collected from each Federal agency having energy-related programs. (See also S029-00-029.). ***Content:*** The dictionary is arranged in several sections, each with an index corresponding to the various items being presented. The interrelationship between the systems, the input forms that provide data, and the data elements being collected establishes a hierarchial arrangement of the data that allows a user to trace the linkages to all parts of a system (on-line). Each record includes the item name, synonymous name, a description of the item and its purpose, source of the description, Office of Primary Interest, FEA project number, security classification of the data, and other related data. FEILS records are similar to the above, but they also include agency program numbers, agency contact office and telephone numbers, and the energy functions related to the energy sources reported. ***Output:*** The Data Dictionary is printed annually and has on-line data base query capability through Data Base Management System (ADABAS). ***Availability:*** The Data Dictionary is printed for internal FEA distribution. The on-line system is available to FEA users via NEIC terminals.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-032

Acquisition Tracking System. NEIC-1.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Library Acquisitions; Management Information Systems; Procurement.

Purpose: This system is designed to monitor all outstanding purchases (i.e., items ordered but not received) and to provide informational access by item title and by subject. In monitoring outstanding orders, the system automatically generates reminder or "order status" notices for all orders older than 45 days. These notices are formatted on 8x10 inch forms and are ready for mailing to the respective publisher. NEIC patrons are notified of current acquisitions through the New Materials Subject Reports, which lists both titles on order and titles received but being processed. The New Materials Title Report is a master report to be used by NEIC staff in meeting reference requests and internal requirements. It lists all titles in the Acquisitions Tracking System and their status. ***Input:*** Input is internal library documents, such as books, journals, newspapers, FEA news releases, and technical reports. ***Content:*** The scope covers the entire library's inventory, primarily articles and statistical data on energy-related topics. ***Output:*** The principal output is New Materials Subject Report (hardcopy), New Materials Title Report (hardcopy), and Overdue Order Notices (letter format). ***Availability:*** Reports are for internal use only.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-033

Journal Control System. NEIC-2.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Coal; Energy Consumption; Energy Demand; Energy Research; Libraries; Minerals; Natural Gas; Periodicals; Petroleum; Power Resources; Procurement.

Purpose: This system is designed to provide bibliographic control over journals retained by the National Energy Information Center (NEIC) headquarters library as well as the regional libraries. This system also provides acquisition control over journals to ensure that all issues for a subscription are received. ***Input:*** System input is Government and trade periodicals on energy-related topics. These contain the publisher's name, title of publication, and subject. ***Content:*** The system contains information on all available or identified government and industry periodicals on energy and energy-related topics (e.g., oil and gas journals, coal and minerals reports, energy consumption and demand). Data include titles, dates, subject, date of acquisition. The system is a relatively large bibliographic file on energy periodical literature. ***Output:*** The output includes Journal Holdings List by Title Program, Monthly Check-In Report by Title Program, Irregular Check-In Report by Title Program, and a Publisher Report by Publisher and and Title Program. The reports are produced in hardcopy. The system has an on-line capability. ***Availability:*** Reports are for internal use only.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-034

Library Circulation System. NEIC-3.
OMB Funding Title/Code: Salaries and Expenses / 93-1500-0-
Congressional Relevance: *House* Committee on Appropriatio terior Subcommittee; *House* Committee on Government (tions; *House* Committee on Interstate and Foreign Comi *Senate* Com...ittee on Appropriations: Interior Subcommittee *ate* Committee on Commerce, Science, and Transportation; S Committee on Energy and Natural Resources; *Senate* Commit Governmental Affairs.

Subject Terms: Libraries; Library Circulation.

Purpose: This system is to provide an inventory control fu for all materials borrowed from or through the National E Information Center (NEIC). It monitors books, technical re periodicals, equipment (microfiche readers), and so on. Ap mately 500 items are out on loan at any one time. The s provides informational access by title of item borrowed, bor lending library, or material type. ***Input:*** Input is internal l documents such as books, journals, newspapers, FEA news rel and technical reports. ***Content:*** The scope covers the library's inventory, primarily articles and statistical data on energy r topics. ***Output:*** Daily reports contain title, borrower, ty material, lending library, materials returned, and overdue nc Reports are available in hardcopy. The system has on-line capa ***Availability:*** The reports are for internal use only.

Agency Contact: National Energy Information Center; Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; 566-9025.

S02900-035

Source Directory System. NEIC-4.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1
Congressional Relevance: *House* Committee on Appropriation terior Subcommittee; *House* Committee on Government O tions; *House* Committee on Interstate and Foreign Comm *Senate* Committee on Appropriations: Interior Subcommittee; *ate* Committee on Commerce, Science, and Transportation; Se Committee on Energy and Natural Resources; *Senate* Committ Government Affairs.

Subject Terms: Directories; Information Services; Libraries.

Purpose: This system is to provide informational access to lishers and producers of energy-related information as well as internal acquisition control requirements. In support of the info tional aspect, two reports are produced to provide access by su emphasis and by publisher name. In support of the acquisitons trol function, the address data captured for each source is used i Acquisitions Tracking System to generate delinquent order no and support address requirements for claiming missing journal is detected by the Journal Control System. ***Input:*** Input is intern brary documents such as books, journals, newspapers, FEA releases, and technical reports. ***Content:*** The scope covers th brary's entire inventory which is primarily articles and statistical on energy related topics. ***Output:*** The output includes Source ter File Listing by name and department name, Subject Index Li by name and department name, Exchange Agreement Listin name and department name, and Source Code Index. Reports produced in hardcopy. The system has on-line capability. ***Availity:*** Reports are for internal use only.

Agency Contact: National Energy Information Center; Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (566-9025.

S02900-036

NEIC Thesaurus System. NEIC-5.

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Energy Terminology; Thesauri.

Purpose: This system is to provide lexicographical support to the NEIC indexers, provide a backup for the establishment of subject authority files, and to establish a standardized vocabulary for energy-related infomation storage and retrieval systems. The eventual output will include a published Thesaurus of Energy-Related Terminology. ***Input:*** The input is standardized energy-related terms. These terms are derived from the keywords that the library catalogers use to index library documents. The documents include FEA technical reports as well as documents from other Government agencies and the public sector. ***Content:*** The system shows a syntactical relationship between energy-related terms. Currently, the thesaurus contains approximately 450 terms that have been used to index some 2,000 technical reports. ***Output:*** The output is a hardcopy of a standardized energy thesaurus. There is on-line display capability for editing and perusing the file. ***Availability:*** These are for internal use only at present. When the thesaurus itself is published, the document will be publicly available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-037

Subpart L. 6032.

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Distillates, Energy Supplies; Gasoline; Jet Fuel; Kerosene; Petroleum Products; Propane; Residual Fuel Oil; Resource Allocation.

Purpose: This system is to ensure the distribution of available products on an equitable basis during a shortage situation to all users of allocated products based on 1972 purchaser/supplier relationships and volumes sold. This system is in support of Subpart L of 10 CFR 211.222. ***Input:*** The system collects information from every prime supplier of any product subject to State-set-aside. A prime supplier is the supplier (or producer in the case of propane) which makes the first sale of an allocated product subject to State-set-aside in the State distribution system for consumption within the State. ***Content:*** The content is the total amount of delivered products per State during the preceding month and anticipated supply for individual States for the following month. Products include propane, gasoline, kerosene, distillates, jet fuel, and residual fuel oils. ***Output:*** Summaries of supplies of various petroleum products are available on a State-by-State basis. These listings are produced monthly. ***Availability:*** Publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-038

Market Shares System. 6038.

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Distillates, Energy; Marketing; Petroleum Products; Propane; Residual Fuel Oil.

Purpose: The purpose is to report any changes after calendar year 1972 in the aggregate share of nonbranded independent marketers, the aggregate share of branded independent marketers, and the aggregate share of other persons engaged in the marketing or distribution of refined petroleum products of the national market or the regional market in any refined petroleum product. ***Input:*** Input includes data on sales of refined petroleum products by refiners and data on distillate, residual fuel oil, and propane sales to ultimate consumers by branded and unbranded independent marketers. ***Content:*** Information regarding sales volumes of various products is collected monthly from a sample of firms in each of the categories mentioned above. ***Output:*** The principal monthly reports are Report on Sales of Refined Petroleum Products and Report on Gasoline Service Station Market Shares. ***Availability:*** Output reports are published monthly and formally distributed to the Speaker of the House, the President of the Senate and majority and minority chairmen of principal Senate and House subcommittees. The reports are subsequently released in hardcopy form for distribution to the general public through the National Energy Information Center and NTIS.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-039

Underground Gas Storage System. 6054.

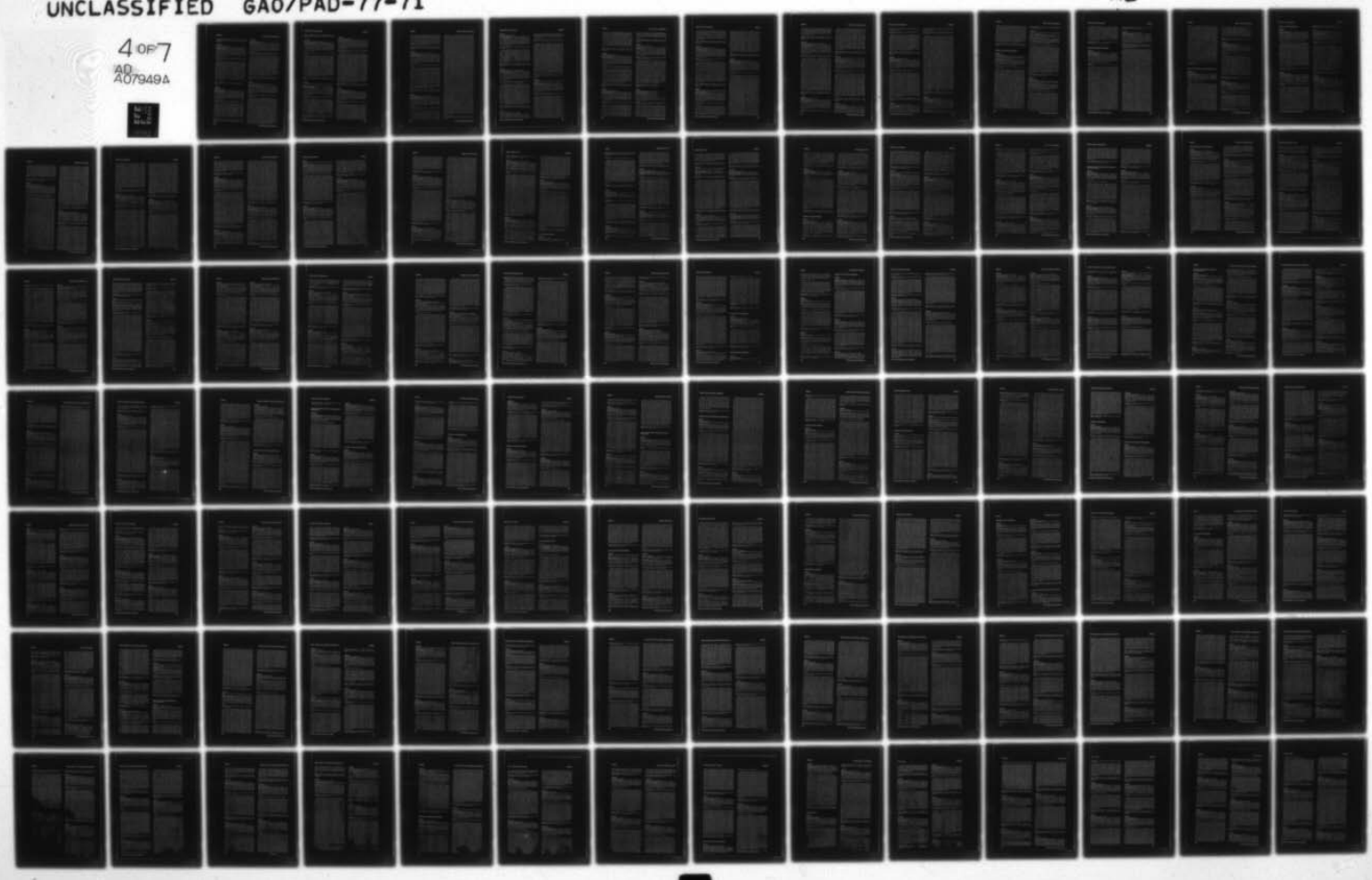
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

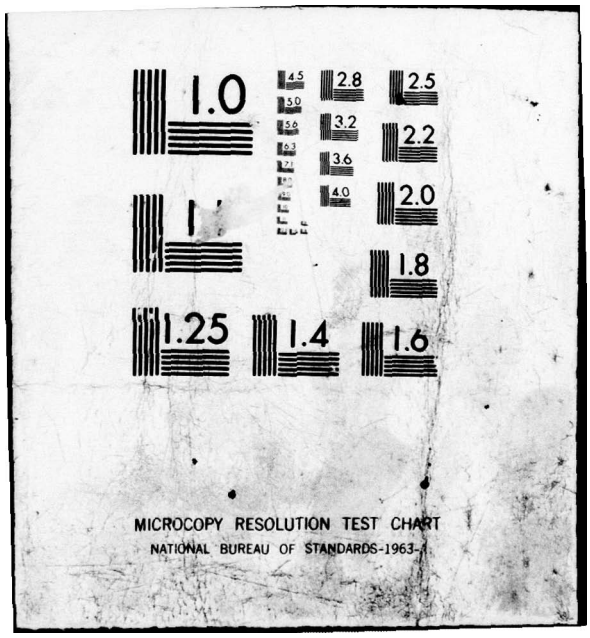
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Energy Supplies; Natural Gas Storage; Storage.

Purpose: This system is to collect information concerning storage capacity, storage levels, injections, and withdrawals, and storage ownerships from intrastate and interstate underground natural gas storage operators. ***Input:*** Data are collected from 45 intrastate underground natural gas storage operators and 39 interstate underground natural gas storage operators. The intrastate respondents report to FEA and the interstate respondents report directly to FPC. Data are collected monthly (April-November) and semimonthly (December-March). ***Content:*** All companies not subject to FPC jurisdiction that operate underground natural gas storage fields in the United States must provide input. The system contains data on the volume of gas stored, gas in operated reservoirs, gas belonging to others in reservoirs operated by respondents; name, location, and capacity of underground storage reservoirs; and reservoirs in development stage. ***Output:*** Output includes listings by company of volumetric inspections, gas reservoir withdrawals, and balances. ***Availability:*** Information collected for this survey is the basis of the publication Underground Storage of Natural Gas in the United States publicly available through FEA's National Energy Information Center.

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NATIONAL BUREAU OF STANDARDS-1963-A

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-040

Oil and Gas Reserves System. 6055.

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Energy Supplies; Gas Production; Gas Reserves; Gas Resources; Petroleum Production; Petroleum Products; Petroleum Reserves; Petroleum Resources.

Purpose: The system was to prepare a complete and independent analysis of actual oil and gas reserves and resources in the United States and its outer continental shelf. Also surveyed was the existing productive capacity and the extent to which such capacity could be increased for crude oil and each major petroleum product each year for the next 10 years through full utilization of available technology and capacity. ***Input:*** This system collected information as of December 1974 from approximately 12,000 operators of oil and gas wells. ***Content:*** The content includes data on the production of oil and gas for 1970-74, estimated production for 1975, and estimated reserves. ***Output:*** The output includes an initial report on Oil and Gas Resources, Reserves, and Productive Capacities, June 30, 1975, and a final report on Oil and Gas Resources, Reserves, and Productive Capacities (Vols. I-III), October 31, 1975. ***Availability:*** Publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-041

Coal Data Base. 6057.

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Anthracite; Bituminous; Coal Prices; Coal Production; Coal Reserves; Energy Prices; Energy Supplies; Lignite; Subbituminous.

Purpose: The system provides automated data base information relating to coal reserves, production, prices, and other physical and economic data. Data are organized by geographic location and by energy market function. ***Input:*** External data come from the Bureau of Mines, Demonstrated Coal Reserve Data Base of the United States, and the Federal Power Commission. ***Content:*** Continental United States coverage includes production by underground, surface, sulfur content, location, type (anthracite, bituminous, subbituminous, lignite); consumption; costs; and inventories. ***Output:*** Data will be provided upon request. ***Availability:*** Publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-042

Cost and Pricing System. 6233.

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Distillates; Energy Prices; Gasoline; Jet Fuel; Kerosene; Liquefied Petroleum Gas; Petroleum Products; Prices; Residual Fuel Oil.

Purpose: The system is to monitor petroleum product prices and to facilitate the timely analysis of price and volume of sales data at the refined product level. FEA uses the data collected for this system to assess conformity with established petroleum policies. ***Input:*** The source of information currently is the Petroleum Industry Monthly Report for Product Prices. The report is submitted by all refiners and gas plant operators. Also included are resellers and retailers who derive $50 million or more annually from the sale of covered petroleum products. ***Content:*** The system currently tabulates selling price and sales volume data for each respondent firm for each covered petroleum product it sells. Covered products include gasoline, distillate, residual fuel oil, aviation fuels, kerosene, and liquid petroleum gas. Information is collected monthly on a national basis. ***Output:*** The output is various reports representing monthly price and current product prices. ***Availability:*** A tabulated summary is publicly available in the Monthly Petroleum Product Price Report through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-043

Joint FEA/BOM Petroleum Reporting System. 6230, 6291.

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Crude Oil Imports; Petroleum Products; Petroleum Refineries; Pipelines; Refineries.

Purpose: The system combined the petroleum reporting requirements of the Bureau of Mines (BOM), Department of the Interior, and the Federal Energy Administration concerning refinery production, finished petroleum stocks, and imported foreign crude oil. BOM acts as the collection agent for FEA and then provides reports to FEA. ***Input:*** All petroleum bulk terminal operators, operators of pipelines which carry product or crude, and all refineries must file reports on the appropriate forms. The data requested on the forms are transmitted via TWX or mailgram to BOM. BOM then edits the raw data. These data are reported monthly. ***Content:*** Stocks of crude and product by Petroleum Administration for Defense (PAD) districts are listed for refineries, bulk terminals, crude and product pipelines. In addition, for refineries, the receipts, input, and shipments or losses are specified by crude and product. ***Output:*** Monthly hardcopy reports by the Petroleum Administration for Defense (PAD) District include Refinery Operations, Refinery Production of Petroleum Products, Primary Stocks of Crude Oil and Petroleum Products Quarterly Reports, and Quarterly Report of Crude and Thruput per Day by Refinery. ***Availability:*** These data are used as the basis for reports in the Monthly Energy Review and the Monthly Petroleum Statistics Report, which are publicly available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-044

Short Term Coal Demand Forecasting Model. 6118.2.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Coal; Econometric Models; Electric Utilities; Forecasting; Models.

Purpose: The system forecasts the demand for coal by quarter, State, and by end-using sector of the economy. This model applies to electric utilities, industrial and metallurgical users, and exporters. ***Input:*** This is a econometric model that uses historical data on coal demand and economic activity, including the generation of electricity to estimate forecasting equations. Forecasts are based on forecasts of the appropriate exogenous variables. ***Content:*** Subsystems include retail, industrial demand for coal, coke producers demand for coal, electric utility demand for coal, export demand for coal, and Strike Evaluation Model. The Strike Evaluation Model will be used for special studies evaluating the potential impact of a coal strike; the test will forecast quarterly for two years, annually for five years. Each of these subsystems will be State specific. All but the Strike Evaluation Model will be re-estimated at least annually. ***Output:*** Annual reports and quarterly input into other reports, including FEA Quarterly Report to Congress and the Monthly Energy Review, are the output. ***Availability:*** Publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-045

Electrical Financial Forecasting Model (BSB Model EUFINANCE). 6118.5.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Electric Utilities; Financial Monitoring; Mathematical Models; Powerplants; Public Utilities; Simulation.

Purpose: The system forecasts the financial condition of individual electric utility companies. ***Input:*** The input includes existing utility plant characteristics, system load characteristics, power generation requirements, and capital costs. ***Content:*** The EUFINANCE model is designed to find economically optional power generation expansion patterns for electrical utility systems within various constraints. It can also generate alternative system configurations for capacity additions; calculate periodic operating costs and reliability factors for each configuration; and determine the optional expansion schedule with respect to the timing, type, and number of units to be added. ***Output:*** No regular reports are produced. The system is used as an analytical system to address policy issues as they occur. ***Availability:*** It is for internal FEA use only.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-046

Oil and Gas Supply Model. 6138.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Crude Oil Production; Crude Oil Reserves; Energy Supplies; Forecasting; Mathematical Models; Natural Gas Production; Natural Gas Reserves; Petroleum; Simulation.

Purpose: The model is designed to produce independent estimates of future crude oil and natural gas production for use in energy policy formulation and planning. This model is derived from the National Petroleum Council Oil and Gas Model. ***Input:*** The data are from the Bureau of Mines, American Petroleum Institute oil reserve estimates, American Gas Association drilling costs and statistics, resource estimates from the Geological Survey, and Lewin enhanced recovery data. ***Content:*** It forecasts the oil and gas production by region for 1980, 1985, 1990, and later. The model is revised annually on a scheduled basis, but modifications and updates to the data base are being implemented on a continuing basis. Future production possibilities are established as functions of anticipated profitability compared to alternative investment opportunities, the amount of exploratory drilling undertaken and its success, and the extent of constraining policies that limit profitability or the availability of land favorable for exploration and production. Runs may be made under two basic sets of assumptions: 1) The Reference Case, assuming a continuation of policies in effect prior to 1977, except price controls; and 2) Accelerated Development, assuming changes to encourage domestic exploration and production. ***Output:*** Output includes oil and gas production and reserves by region by year as machine-readable files and hardcopy and a comprehensive annual study supporting the National Energy Outlook and as issues develop. ***Availability:*** Publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-047

National Coal Model (RMAC). 6143.1.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Coal; Energy Policy; Energy Supplies; Forecasting; Mathematical Models; Simulation.

Purpose: The purpose is to forecast the long term supply of coal by region and coal type. ***Input:*** The input is from Federal Power Commission electric utility capacity data, sales by region data, and coal delivery data; Bureau of Mines coal reserve data, utility coal demand and distribution efficiencies; nonutility coal demand, and coal transportation demand. ***Content:*** The model is designed to forecast coal production, consumption, and prices and to analyze coal-related public policy issues. It generates equilibrium solutions through a linear program formulation which balances the supply and demand for coal at minimum cost. The model has 30 supply regions, 35 demand regions, up to 40 possible coal types, and 6 consuming sectors. The model is capable of making both short term and long term annual projections under a variety of policy scenarios. Users

have the capability of changing such factors as region specifications, assumed inflation rates, or assumed growth rates in electricity sales through modifications in the data base. These factors are not a part of the model's structure. The model can also perform sensitive analyses in order to gauge uncertainty surrounding a forecast which it produced. *Output:* No regular reports are produced. The system is used as an analytical system to address policy issues as they occur. *Availability:* Publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-048

Reserves Allocation and Mine Cost Model (RAMC). 6143.2

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Coal Reserves; Energy Supplies, Mathematical Models; Simulation.

Purpose: The model is designed to allocate coal reserves by BTU and sulfur content to 40 coal type categories. The categories are then aggregated to create regional piles of each coal type. Supply curves are created for each region by mine size and coal type. These are input to the National Coal Model and the Project Independence Evaluation System (PIES). *Input:* Input is reserves data from the Bureau of Mines and the Federal Power Commission Coal Survey. *Content:* The program allocates coal reserves into 40 coal types. There are 30 coal producing regions to which these reserves are allocated and then aggregated by coal type. These piles are then allocated to different mine types based on global, regional, and coal type specific parameters. Mines will be operational if coal is available to be mined and can be sold at a minimal acceptable selling price determined by the program. *Output:* Output consists of regional coal supply files and printed reports, including coal reserve base allocation, coal type and mine size allocation, and coal supply functions. *Availability:* Publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-049

Project Independence Evaluation System (PIES). 6223.

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Coal Production; Crude Oil Production; Econometric Models; Economic Impact; Energy Policy; Energy Prices; Energy Supplies; Forecasting; Gas Production; Simulation.

Purpose: The system is to evaluate various energy policy alternatives by predicting their impact on the energy sector over the next 5-15 years. *Input:* The input includes the Regional Econometric Demand Model (RD4), supply function for each fuel, capacity limits for production of each fuel, transportation networks by mode, commodity, price controls, world energy prices, and macroeconomic forecast. The system requires extensive data input and approximately 10,000 lines of computer code. *Content:* The model consists of supply modules for various sectors of the energy industry: coal production, oil production, gas production, refineries, utilities, energy production via emerging technologies, transportation, and importing. The level of aggregation for each supply module is determined by division, specific to each supply module, of the United States into regions. The modules contain cost and capacity information for each region; for each of the years 1980, 1985, and 1990; and for each of several scenarios which reflect various policy alternatives. The model is updated annually for each new edition of the National Energy Outlook. The model assumes a competitive economic structure with upward sloping supply curves and downward sloping demand curves. Within this framework, the model is made to endogenously forecast the trajectories by which this equilibrium is achieved; and the data are generated assuming a smooth transition to the end state. A fundamental concept underlying the model is that prices will clear the market in all regions; that is, for the equilibrium set of prices, profit-maximizing producers, converters, and transporters will be willing to supply precisely the set of quantities demanded by cost-conscious consumers. The forecasts that the model generates are functions of numerous assumptions about the energy system, many of which can be varied to estimate the impact of policy initiatives or alternative world petroleum prices or to account for supply or demand uncertainties. Many of these policy options or uncertainties have been structured into scenarios, and the results of these scenarios underlie the discussion presented within the body of the annual National Energy Outlook. Additional scenarios can be and are generated continuously to explore policy options and uncertainties. All prices and quantities of energy goods produced, consumed, or converted are estimated on a regional basis. For each sector, a set of regional definitions is established to ease data collection and modeling. The supply side of the PIES equilibrating mechanism includes a set of activities that represents the flow of materials (crude oils, natural gas, electricity, coals, and refined petroleum products) from their source to a final destination. While there are many different materials which flow in the system, there are only eight final products consumed in demand regions: gasoline, distillate, residual, other petroleum, natural gas, steam coal, metallurgical coal, and electricity. The three categories of supply activities are production, energy conversion, and transportation. Each activity is described by possible combinations of output, input, and cost. Cost functions for existing activities include not only variable costs (such as operating and maintenance costs), but new activities also, including amortized capital costs. Capital costs associated with existing activities are viewed as sunk costs and do not influence the allocation solution although they are included in the average cost pricing mechanism when appropriate. The demand side uses a constant elasticity approximation to the demand mode described in summary of Regional Econometric Demand Model (RD4). The PIES Integrating Model operates as follows. A linear program which represents an interim approximation of the energy system is solved. The linear program includes representations of demand functions, supply functions, transportation activities, and energy conversion activities. The interim market clearing prices estimated by the linear program are used to refine the demand function approximation in order to re-solve the linear program. The process is repeated until the solution converges, determining an equilibrium of supply and demand quantities and prices. *Output:* Two reports are available as computer printouts: 1) PIES Model Report (WONDERBREAD) updated annually. There is one for each year (1980, 1985, and 1990) and each scenario. It includes scenario description, raw materials acquisition report, material balance reports, summaries of conversion activities and yields, demand area requirements report, production final demand report, utility fossil fuel consumption report, table of primary products through system, resource requirements report, and executive data summaries. 2) WONDERCOOKIE contains more aggregated and digested information than WONDERBREAD and is much briefer. *Availability:* Publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-050

Natural Gas Shortage Model. 6238.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Energy Shortages; Forecasting; Mathematical Models; Natural Gas Shortages; Simulation.

Purpose: The system is to forecast natural gas shortages by State, by quarter. ***Input:*** The input is econometric estimates of State demands from Bureau of Mines data and econometric estimates of marketed production by Federal Power Commission region from American Petroleum Institute/American Gas Association data transmission flows from Federal Power Commission data. ***Content:*** Forecasts are quarterly, for eight quarters into the future for each State. ***Output:*** No regular reports are produced. The system is used as an analytical system to address policy issues as they occur. ***Availability:*** Publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-051

Short Term Petroleum Demand Forecasting Model. 6239.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee, *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Energy Demand, Forecasting, Mathematical Models, Petroleum Demand; Petroleum Products Demand; Simulation.

Purpose: The system is to forecast the demand over the next three years for primary petroleum products. ***Input:*** The input is price assumption per fuel type; GNP estimates, Federal Reserve Board production indices; and supply estimates. ***Content:*** The content includes the demand by monthly, quarterly, and yearly time period for the price and the demand for fuel type. Forecasts of the Short Term Petroleum Demand Forecasting Model are used extensively in comparison with actual trends to give quantitative assessments of potential problems such as a possible shortage of gasoline or some other primary petroleum product. Forecasts are used by FEA as a basis for analysis of major decisions on energy policy such as decontrol of residual fuel oil, distillates, and other products. Another important use of the forecasting methodology is to study past trends in petroleum consumption to ascertain which factors accounted for the recent decline in petroleum demand relative to pre-embargo trends. ***Output:*** Forecasts of petroleum product demand by type by year are produced. ***Availability:*** Publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-052

International Energy Evaluation System (IEES).
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Coal; Crude Oil; Econometric Models; Energy Demand, Energy Supplies, Forecasting; Gas, Geothermal Energy, Nuclear Energy, Simulation.

Purpose: The model is to enable market clearing analysis of alternative energy sources on a world level, to evaluate overall OPEC demand, and to determine the availability and price of future U.S. energy imports. ***Input:*** Input consists of econometric demand forecasts from the IEES demand models, energy supply forecasts from the IEES supply models, and energy process data on world refineries, utilities, and transportation resources. ***Content:*** IEES is a world model of all energy resources (e.g., oil, coal, gas, nuclear) which defines energy demands by final product (e.g., gasoline, distillate, jet fuel) by sector of the economy (e.g., commercial, residential, industrial) for each major country of the world. The model specifies supplies of each source of energy in terms of crude oil (by type), gas, coal (by type), nuclear, geothermal and synthetics (by type). The time frame modeled is from the present to 1990 with primary emphasis given to the years 1980, 1985, and 1990. Explicit simulations of electrical utilities, refineries, and the international tanker fleets are included in the integrating model itself. Simulations of the primary supply processes for oil, gas, and coal are included in the IEES supply models, and the results of these simulations are input to the IEES integrating model. The integrating model then seeks the supply/demand equilibrium for the world based upon energy prices and the supply constraints specified in the model. ***Output:*** Output includes regional/country level energy balances; energy supplies/demands prices, electricity generation; refinery operations, world trade in oil, gas, and coal; and tanker bulk carrier fleet utilization. ***Availability:*** The output is for internal use only while still under development.

Agency Contact: National Energy Information Center, 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-053

Regional Econometric Demand Model and Auto Simulation Model (RD4). 6270.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee, *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce, *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources, *Senate* Committee on Governmental Affairs.

Subject Terms: Distillates; Econometric Models; Energy Demand, Forecasting, Gasoline, Jet Fuel; Residual Fuel Oil; Simulation.

Purpose: The model (RD4) is an interface to the PIES system. RD4 provides a demand surface to the Project Independence Evaluation System (PIES) equilibrating framework. In the integration, demand and supply are equilibrated, and fuel forecasts are produced for the years 1980, 1985, and 1990. The Auto Simulation Model is a submodel to the Regional Econometric Demand Model which forecasts a demand point for gasoline consumption. ***Input:*** The model provides 1975-90 demand surfaces (demand point prices, quantities, and elasticities) based upon input forecasts of population, per capita disposable income, natural gas hookups, value added in manufacturing, and exogenous price paths derived from previous PIES equilibria for natural gas, electricity, distillate, residual fuel, liquid gases, gasoline, jet fuel, and coal by economic sector. ***Content:*** The model is a regional model, disaggregated to the level of the FEA Regions to provide demand estimates for energy consumption over the period 1975-90. An Auto Simulation Model exists as a submodel to the Regional Econometric Demand Model which provides a national demand estimate for gasoline consumption (shared out to FEA regions) and transportation usages of distillate, residual fuel, and jet

fuel (all shared out to FEA regions). RD4 is an econometric model based upon 1960-75 historical data in the State/Federal Consumption and Price Data Base. The level of regional disaggregation is to the FEA Region. Econometrically derived coefficients are filed into the Regional Econometric Demand Model forecasting code, and demand surfaces are regionally derived from input of exogenous variables (population, per capita disposable income, etc.). *Output:* Output includes reports of prices and quantities for fuels modeled from 1975-90 and elasticities (available for 1980, 1985, 1990). Reports are in hardcopy form. There is one report available for each of the PIES demand scenarios. *Availability:* Publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-054

OECD Energy Demand Model. 6273

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Coal; Crude Oil; Econometric Models; Energy Demand; Forecasting; Gasoline; Jet Fuel; Natural Gas; Residual Fuel Oil; Simulation.

Purpose: The Organization for Economic Cooperation and Development Energy Demand Model forecasts energy demand by sector and sector product for 19 OECD countries. *Input:* Macro variables include gross domestic product, steel production, and vehicle registration forecasts. Other input is energy price forecasts by sector and historical energy consumption data. *Content:* The user determines the price assumptions and gross domestic product growth assumptions. Products covered include crude oil, natural gas liquids, motor gasoline, aviation fuel, residual fuel oil, and coal. *Output:* The output includes forecasted energy consumption and growth rates, forecasted price and growth rates, and simulated elasticity matrices. *Availability:* The reports are for internal use only.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-055

International Coal Supply Model. EIA-1.

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Coal; Coal Mining; Energy Supplies; Forecasting; Mathematical Models; Simulation.

Purpose: The model uses a linear programming approach to forecast production of various coal types by region, and maximizes discounted revenue. There are financial and technical constraints. *Input:* The data requirements include maximum production capacity by coal type, existing and future total coal reserves, cost information (mine and equipment costs), and regional price and production data. *Content:* The coal supply model allows input of time horizon; production scenario (mine openings, mine capacity, coal liftings); mine development costs; reclamation costs; and equipment constraints. *Output:* The principal output is coal tables, including reserves and production by coal type and cost tables, including operating and investment costs. Reports are computer printouts. All tables exist for each region and each time period. *Availability:* Publicly releasable information in available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-056

International Oil Supply Model. EIA-2.

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Drilling; Energy Supplies; Forecasting; Mathematical Models; Oil Production; Petroleum; Simulation.

Purpose: The model uses a linear programming formulation to forecast an oil producing region's drilling and production programs such that discounted revenue is maximized. The formulation is subject to a region's technical and financial constraints. *Input:* The data requirements are productive capacity information for primary, secondary, and tertiary recovery methods; reserve information for existing reserves and undiscovered (found via exploration drilling) reserves; cost information for exploration, reserve development, productive capacity development, and production; and technical and economic constraint information. *Content:* The model allows the user to determine the oil-producing scenario and the time horizon to be forecast. *Output:* The output includes oil tables, including reserves, additions to reserves, production, and additions to productive capacity; cost tables, including investment costs (exploration and development), and operating costs; and drilling tables, including exploration feet drilled and development feet drilled. All tables are produced for each oil-producing region under consideration and for each time period in the forecast horizon. Reports are hardcopy computer printout. *Availability:* Publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-059

Neoclassical Regional Growth and Energy Price Model. 6144.2

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Economic Development; Economic Impact; Energy Policy; Energy Prices; Forecasting; Mathematical Models; Prices; Simulation.

Purpose: The system is to determine the impact of State energy prices on State economic growth. *Input:* The input is annual growth in unit capital and labor costs, by State and annual costs of energy and nonenergy manufacturing input, by State. *Content:* The growth of manufacturing output in each State is determined by the growth of capital equipment, labor, energy input, and other material input. The growth rates of capital and labor depend on the profit rate and the wage rate, which in turn are affected by regional energy prices. The model has been tested on data for the States for the 1963-72 period. Using parameters based on these tests, energy policies which

change State energy prices can be studied using this model. A hypothetical energy scenario (of eliminating State energy price differentials) has been simulated on the model. This simulation shows that energy prices are importantly related to regional growth. *Output:* No regular reports are produced. The system is used as an analytical system to address policy issues as they occur. *Availability:* Publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-060

Income Distribution Impact Model. 6144.3.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Economic Impact; Energy Policy; Forecasting; Income Distribution; Mathematical Models; Simulation.

Purpose: The model is to provide estimates of the effects of energy policies on the size distribution of income for the United States. *Input:* The input is forecasts for functional distribution or components of personal income (external) and a 1962 Survey of Financial Characteristics of Consumers (internal). *Content:* The model provides a national estimate of the size distribution of income for the United States. The time period and specific energy policy examined are determined by availability of macroeconomic forecasts of impacts. The model is a constant shares distribution impact model. Each element of the size distribution is allocated constant share of the functional distribution over time. The model computes size distributions for a variety of energy policy forecasts supplied as input to the model. Effects are calculated by comparing forecasts for an energy scenario with an appropriate reference scenario. *Output:* No regular reports are produced. The system is used as an analytical system to address policy issues as they occur. *Availability:* Publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-061

Dynamic Input-Output Linear Programming Model for Regional Energy Impact Analysis (DIOLP). 6144.4.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Econometric Models; Economic Impact; Energy Policy; Forecasting; Simulation.

Purpose: Public Law 93-275, section 18, requires that the Administrator develop analyses of the economic impact of various energy policies on the economic vitality of regional, State, and local areas. The project attempts to accomplish this purpose with the aid of an economic programming model. *Input:* Direct input coefficients, sectoral output, Government expenditures, unemployment labor forces, and population data can be internally developed. Regional data on exports, imports, investment, external finances, and labor supply by skills will be collected by external agencies on a contractual basis. *Content:* The model is basically a constrained multisectoral optimization model. The model is capable of identifying quantitatively optimal adjustments of the regional economy to changes in energy policies under a given set of resource constraints including energy. Furthermore, the parametric program feature of the model makes it possible to obtain different time profiles of optimum adjustment processes corresponding to alternative energy policy scenarios. Such efficient adjustments to alternative energy policies will be measured in terms of changes in region-industry specific output, income, value added, employment, consumption, saving, and capital accumulation. The model will be developed for each of the nine census regions of the United States. The model will be first empirically implemented and tested for the New England region. *Output:* A working paper and development of an in-house computer capability to monitor regional impacts of energy policies on a continual basis are the output. *Availability:* Publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-062

Regional Industrial Multiplier System (RIMS). 6144.5.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Econometric Models; Economic Impact; Energy Policy; Forecasting; Simulation.

Purpose: Public Law 93-275, section 18(a), requires the Administrator to evaluate impacts of actions on critical industrial sectors of the economy; employment...on a national, regional, State, and local basis; the economic vitality of regional, State, and local areas. Requirements for regional economic impact analysis are also implied in sections 5 and 15 of Public Law 93-275 and in Public Law 94-163, Title V, Part C-State Energy Conservation Programs. The Regional Industrial Multiplier System (RIMS) was developed to help meet these requirements and will provide one means for identifying the regional dimensions of proposed national policy. In addition to serving as a basic modeling structure for regional impact analysis, the data base will serve as input into other modeling systems being developed within FEA. *Input:* RIMS was initially developed for FEA by the Regional Economic Analysis Division, Bureau of Economic Analysis, Department of Commerce and consists of region- and industry-specific final demand multipliers and ratios for transforming gross output impacts into impacts on earnings and employment. The RIMS allows the analyst to consider the multiplier effects of one or more industries impacting on the economy. Required input is the initial changes in final demand (changes in output) by industry of interest. These changes must be estimated or obtained from business or other Government agencies. *Content:* RIMS can be used to derive input-output type direct and indirect production, earnings, and employment multipliers for every State and for the nine census regions. The State model disaggregates multiplier effects into 103 industrial categories. The census region model considers the 103 industries as well as 16 aggregated industries. The primary use of RIMS will be in analyzing site-specific impacts resulting from energy-related activities. It is best suited as a tool for quick-response analysis, providing timely estimates of the economic effects of energy policies on particular regions and critical industries within the regions. Solutions represent a static equilibrium for a given point in time. Model parameters can be updated as new information or new assumptions are made available. *Output:* The output consists of changes in gross output due to changes in final demand (total multip-

liers); changes in output by industry (direct effects and indirect-induced effects); changes in earnings (income from production) by industry; and changes in employment by industry. Output generation is not yet automated. Reports are provided on request. ***Availability:*** Publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-063

FEA Household Energy Expenditure Model (HEEM). 6242.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Consumers; Econometric Models; Economic Impact; Energy Prices; Forecasting; Households; Income Distribution; Prices; Simulation.

Purpose: The HEEM model is a computerized data file containing 1973 energy information on approximately 50,000 U.S. households. The data file can be extrapolated into the future to forecast average household energy expenditures. The HEEM model helps in the evaluation of the impacts of energy events on the household sector of the U.S. economy and forecasts the impacts of higher energy prices on consumers and on the distribution of income. ***Input:*** In addition to the basic data file, the HEEM model contains software programs to screen the data file to give output for various subgroups of households. Input to invoke the data file and the screening programs can be made with either batch or interactive access to the computer system. Input for extrapolation of the data file includes demand elasticities and prices for coal, fuel oil, natural gas, bottled gas, electricity, and gasoline. ***Content:*** The data file was developed from the Public Use Sample of the 1970 Census and from the 1969 National Personal Transportation Survey. The data file was statistically aged to 1973 and can be extrapolated to future years. The HEEM model contains data on housing, housing characteristics, geographic locations, income levels, demographic characteristics, and energy expenditures. ***Output:*** Output is available on computer printouts on an as needed basis. Average Annual Household Energy Expenditures are tabulated by income and by geographic region for the year of interest. Screens can be made to yield tabulations for various subgroups of the households. Total energy expenditures can be tabulated, or the tabulations can be separated by fuel. Estimates are made to indicate the total number of U.S. households for each cell of the tables. ***Availability:*** The output is for internal FEA use only.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-064

FEA Household Energy Survey. 6248.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Consumers; Energy Consumption; Households; Insulation; Surveys.

Purpose: The survey provides information used in the analysis of households' consumption of energy by income groups, age, race, sex, and other socioeconomic and demographic characteristics. ***Input:*** This data source is the product of two nationwide surveys taken in 1973 and 1975. The 1973 survey's sample size is approximately 1,500 households. The same 1,500 households plus 1,500 new households comprise the 1975 sample. ***Content:*** Included is detailed information on households' ownership of appliances, use of insulation, transportation patterns, and energy consumption. The file also contains data on the demographic and socioeconomic characteristics of the household including employment status, age, race, and sex. These data can be used to analyze the impact of energy policies, including increased energy prices and the restructuring of electricity and natural gas rates, on the residential sector and its various components. ***Output:*** Ouput is available on computer printouts. Analyses can be accomplished by linking this data file to statistical packages such as the Biomedical Statistical Package or the Statistical Package for the Social Sciences. ***Availability:*** Output is generally available for internal use only.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-065

Fiscal Impact of Energy Price Changes on State and Local Government Purchases of Goods and Services. 6335.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Economic Impact; Energy Prices; Forecasting; Mathematical Models; Procurement; Simulation; States.

Purpose: The system is to estimate the dollar impact on State and local government outlays for purchases of goods and services when energy prices change. This model is being developed as a result of Public Law 93-275, section 18, 15 U.S.C. 777, which requires that the Federal Energy Administration take account of the fiscal impact of proposed Federal energy policy changes on State and local governments. ***Input:*** Input into the model is data from reports prepared for the Federal Energy Administration and from other public information, e.g., Survey of Current Business; Compendium of Public Finances; Governmental Finances; FEA Working Paper 76-WPA-12; and Research Triangle Institute reports to FEA in February and May 1976. ***Content:*** Impact estimates are made for individual States. These estimates result from one or more fuels which have undergone a price change. Base year for data is 1967, and updates can be made as new data become available. Forecasts of impacts can be made for future years with various assumed energy price changes. The model makes use of energy use per dollar of purchases multipliers based on the 1967 U.S. input-output table. ***Output:*** No regular reports are provided. The system is used as an analytical system to address policy issues as they occur. ***Availability:*** The output is for internal use only.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-066

Severance Tax Model. EIA-3.
OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate*

Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Economic Impact; Forecasting; Mathematical Models; Minerals; Severance Taxes; Simulation.

Purpose: The system is to allocate severance taxes by State and types of production and to maintain an updated file of severance tax rate changes in order to project revenues and budgetary impacts for the State and local sector. (Severence taxes are taxes levied upon those who extract minerals from land within the borders of a particular State. These vary from State to State according to type of mineral extracted and the particular tax rate in effect.). ***Input:*** The system contains forecasts of various severance tax revenues. ***Content:*** Severance taxes and production of resources subject to severance taxation for all relevant States are the content. ***Output:*** No regular reports are produced. The system is used as an analytical system to address policy issues as they occur. ***Availability:*** Output is intended primarily for internal use only. Publicly releasable information will be published in the National Energy Outlook.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

S02900-067

Crude Oil Pricing Model (DCROPS). 6272.1.

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Crude Oil Production; Energy Prices; Energy Supplies; Forecasting; Mathematical Models; Petroleum; Simulation.

Purpose: The model is to provide short term monthly forecasts (a 40-month period beginning February 1976) of prices of domestic crude, given certain assumptions about crude production. These forecasts are provided in response to the need for information in the formulation of regulatory policy at FEA. The Energy Policy and Conservation Act of 1975 (Public Laws 93-275 and 93-159) is the authority for controls on the prices of certain domestic crude oils. ***Input:*** The input is crude oil production points for February 1976, 1977, 1978, 1979, and May 1979; decline rate of lower tier oil parameters, lower upper tier shift in production parameters; freeze parameters (month start and stop, prices to start and stop); and monthly volume and cost of first purchases of domestic crude oil by oil category. ***Content:*** The model provides forecasts of upper, lower, and stripper well production by month, given assumptions about upper/lower allocation for each forecast period as well as other input parameters listed above. It also forecasts composite crude price by month, computes required ceiling adjustments necessary for aggregate compliance, and computes excess or deficiency in producer receipts. ***Output:*** Principal reports are output on a monthly basis and contain price, output, and aggregate producer receipts data. ***Availability:*** These are for internal use only.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington DC 20461, (202) 566-9025.

S02900-068

Crude Oil and Natural Gas Production Model. 6272.2.

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Crude Oil Production; Energy Prices; Energy Supplies; Forecasting; Mathematical Models; Natural Gas Production; Petroleum; Simulation.

Purpose: The model provides projections of prices and production for these fuels over a short to intermediate time period. It provides input to the Federal Energy Administration petroleum products forecasting system and to other systems requiring crude input forecasts. Production forecasts can be made under a variety of price ceiling strategies, reserve base estimates, and demand and supply elasticities. The solution method is an optimal control algorithm applied in an resource-exhaustion framework. The applicable implementation authority is the Energy Policy and Conservation Act of 1975, Title IV, Section 401. ***Input:*** The input is oil and gas reserves estimates from the Geological Survey, American Petroleum Institute and the American Gas Association; recovery cost functions from the National Petroleum Council, MIT Energy Laboratory, and Lewin and Associates; resource demand from FEA Regional Econometric Demand Model (RD4); regional and national domestic output growth rates; price ceiling regulations and decontrol schedules from FEA and Federal Power Commission; and capital productivity forecasts. ***Content:*** This model produces forecasts of domestic crude oil and natural gas production and prices on a monthly, quarterly, and annual basis. It has been designed to operate in an analytic environment in which ceiling levels have been imposed on wellhead prices of these resources at the national level. The model, when provided a national and regional set of demand curves for the resource and associated shortrun extraction cost functions and estimated rates of capital productivity growth, generates optimal resource extraction price and quantity vectors. The model solves iteratively for these optimal paths from the present through the point at which further resource recovery would not be profitable. The solution thus found is such that the present discounted value of marginal productivity of capital employed in resource recovery is constant over the life of resource deposits. Control variables at the discretion of the user are demand elasticity, initial resource supply, and growth rate of the economy. The model computes and reports optimal resource prices at each time period until exhaustion of economically recoverable resources; optimal resource production levels at each time period until exhaustion of economically recoverable resources; remaining proved and discoverable resource stocks, and cost conditions at each period as a function of resource stocks, production levels, time, and growth rate of technology. ***Output:*** Computer-generated reports are summary price and production forecasts, detailed quarterly forecasts for the United States and for FEA regions, monthly crude oil phased decontrol analyses, and detailed annual and quarterly forecasts for major oil and gas fields. ***Availability:*** Publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center, 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461, (202) 566-9025.

S02900-069

FEA Crude/Transportation Model. 6121.

OMB Funding Title/Code: Salaries and Expenses / 92-1500-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Government Operations; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources; *Senate* Committee on Governmental Affairs.

Subject Terms: Crude Oil; Energy Policy; Energy Supplies; Fuel Allocation; Mathematical Models; Petroleum; Pipelines; Simulation.

Purpose: The system is to determine optional location and capacity of storage sites, drawdown strategies and allocation of reserves for Strategic Petroleum Reserves and to evaluate alternative crude oil pipeline systems. The requirement is from the Energy Policy and Conservation Act of 1975. *Input:* The input is Project Independence Evaluation System (PIES) demand data; crude oil supply curves; pipeline network definitions (routes and capacities); and Strategic Petroleum Reserve site locations and capacities. *Content:* The content is the simulation of flow of crude oil between points in the strategic reserve network of refineries, bulk storage terminals, and crude oil pipelines. Simulation is on a national basis. *Output:* The output is a computer printout showing flows between all locations. *Availability:* Publicly releasable information is available through FEA's National Energy Information Center.

Agency Contact: National Energy Information Center; 1200 Pennsylvania Ave. NW, Room 1411, Washington, DC 20461; (202) 566-9025.

FEDERAL HOME LOAN BANK BOARD

S03000-001

The FHLBB Budget.

OMB Funding Title/Code: Federal Home Loan Bank Board Revolving Fund / 82-4035-0-3-401; Federal Savings and Loan Insurance Corporation Fund / 82-4037-0-3-401.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Budget Information Systems, Financial Monitoring, Savings and Loan Associations.

Purpose: The Federal Home Loan Bank Board (FHLBB) budget is authorized by the Congress and includes the limitation amounts on Administrative and Nonadministrative Expenses of the Federal Home Loan Bank Board, the Office of Examinations and Supervision, and the Federal Savings and Loan Insurance Corporation. The Board formulates policies for and supervises the operations of the 12 Federal Home Loan Banks and the Federal Savings and Loan Insurance Corporation. It is also responsible for the examination and supervision of all savings and loan institutions insured by the Federal Savings and Loan Insurance Corporation. Accordingly, this system monitors both budget estimates and expenditures of the entities under the Board's jurisdiction. *Input:* The input is estimates from office directors and cost data from the FHLBB accounting section. *Content:* Information includes program highlights, summary of agency expenses, positions by organizational units, functions and responsibilities of organizational units, and historical and financial background. The expenditure programs of the Federal Home Loan Bank Board and the Federal Savings and Loan Insurance Corporation are presented as business-type budgets; the administrative expenses of the Federal Home Loan Bank Board (including the home office of the Office of Examinations and Supervision) are paid from assessments against the 12 Federal Home Loan Banks and the Federal Savings and Loan Insurance Corporation; the expenses of the 12 district offices of the Office of Examinations and Supervision are paid from fees collected from savings and loan institutions examined from assessments against the Federal Savings and Loan Insurance Corporation; and the amounts shown in the budget schedules for these activities include administrative expenses under annual limitation, nonadministrative expenses under a separate limitation, and certain additional expenses not under limitation. *Output:* The output is FHLBB Justification for (Budget) Estimates and the Budget Variance Report. *Availability:* The Budget Variance Report is for internal use only. The FHLBB Justification for (Budget) Estimates is publicly available.

Agency Contact: Budget Officer; 320 First St. NW, Washington, DC 20552; (202) 376-3423.

S03000-002

Financial and Operating Data Reporting System (FSLIC)–Insured Savings and Loan Associations.

OMB Funding Title/Code: Federal Home Loan Bank Board Revolving Fund / 82-4035-0-3-401; Federal Savings and Loan Insurance Corporation Fund / 82-4037-0-3-401.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Financial Monitoring, Savings and Loan Associations.

Purpose: The system provides the Federal Home Loan Bank Board with financial and operating data on Federal Savings and Loan Insurance Corporation (FSLIC)-insured savings and loan associations for monitoring the savings and loan industry. *Input:* The input is monthly and semiannual reports from FSLIC-insured savings and loan associations. *Content:* The Monthly Report includes a balance sheet, savings flow, mortgage lending activity, and loan commitment data; June/December Semiannual Report includes assets, liabilities, and net worth, income and expenses, slow loans and scheduled items, and various supplemental lending data for fiscal year end and six month; and March/September Semiannual Report includes cash and investment securities, interest/dividend rates on savings, savings account structure Federal income tax information, and savings capital by home and branch office. *Output:* The output is aggregate data from Monthly Report, June/December Semiannual Report, and March/September Semiannual Report; financial evaluation system; management information system; and Highlights Report. *Availability:* The aggregate data from the Monthly and Semiannual Reports (with the exception of Federal income tax information, slow loans, and scheduled items) are publicly available. The output of the Financial Evaluation System, the Management Information System, the Highlights Report, and the aggregate data on Federal income taxes, slow loans, and scheduled items is for internal use only.

Agency Contact: Industry Data Division; 320 First St. NW, Washington, DC 20552; (202) 624-4030.

S03000-003

FHLBB Libraries.

OMB Funding Title/Code: Federal Home Loan Bank Board Revolving Fund / 82-4035-0-3-401; Federal Savings and Loan Insurance Corporation Fund / All Programs.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Banking; Libraries, Savings and Loan Associations.

Purpose: The research library is to function as an information center and provide updated library services to the Federal Home Loan Bank Board's Washington and field offices. The subject areas provide tools for research and a means of fulfilling the needs of the users. The purpose of the law library is to provide FHLBB attorneys with a working library. *Input:* The input is publications of trade associations, congressional committee publications, special research groups, various State publications, graduate school papers, Government publications, and annual reports of FHLBB and FSLIC. *Content:* In addition to materials normally found in a law library, the FHLBB law library contains the following sources of information regarding banking and savings and loan associations: banking and savings and loan laws for the 50 States and the possessions or territories (Canal Zone, Guam, Puerto Rico, and the Virgin Islands); books on the history of banks and savings and loan associations; publications of the National Savings and Loan League; and publications of

the United States League of Savings Associations. The FHLBB research library collection includes a special reference section and a general collection of books on specific subjects such as savings and loan, economics, housing, money, banking, finance, real estate, accounting, management and other related subjects; theses; working papers; Government reports; and other special reports related to the savings and loan industry. A vertical file of special statistical reports, newsletters, and other information material is maintained. Also included in the collection are 350 periodicals on the above listed subjects, financial newspapers, annual reports of the State Banking Association and congressional hearings and reports that are related to functions of FHLBB.

Agency Contact: Federal Home Loan Bank Board, 320 First St. NW, Washington, DC 20552; (202) 376-3081.

FEDERAL MARITIME COMMISSION

S03100-001

Financial Management System.

OMB Funding Title/Code: Salaries and Expenses / 65-0100-0-1-406.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Merchant Marine and Fisheries; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Environment and Public Works.

Subject Terms: Accounting Systems; Budget Information Systems; Financial Management.

Purpose: The Financial Management System is concerned with the overall financial management of the Federal Maritime Commission. It is comprised of two major systems involving budget and fiscal accounting. The budget system includes the formulation of budget policies and programs; the preparation and justification of agency budget estimates; and budget execution. The fiscal accounting system is concerned with the administration of fiscal plans and the control and accountability of agency funds. Allotment accounting functions are performed by the General Services Administration under its integrated payroll and allotment accounting system. ***Input:*** Data for the budget system are based on an annual call for budget estimates and reflects the budgetary requirements of the agency in support of its programs and functions for the current and budget years. Estimates are supported with detailed narrative justifications, projected workload data, and objectives for each program and function. The data for the fiscal accounting system are derived from fiscal plans, apportionments, allotments, and various obligation and expenditure documents (payrolls, contracts, purchase orders, requisitions, travel orders, invoices, vouchers, etc.). ***Content.*** The budget system is reviewed monthly in conjunction with quarterly fiscal plans and allotment reports to determine the need for reprograming available resources. The fiscal accounting system is reviewed monthly in conjunction with automated accounting history and allotment status reports furnished by the General Services Administration for transactions processed during the month. Data are furnished on an accrued cost basis for each cost account entered into the system. Data reflect transactions processed against appropriations for prior years and the current fiscal year. The system reflects the amounts allotted, commitments, obligations, and uncommitted and unobligated balances. ***Output:*** The frequency of the system output is biweekly and monthly, and the following reports are involved: Computerized Payroll Listing (biweekly); Computerized Allotment Status Report (monthly); Computerized Accounting History (monthly); Computerized Listing of Undelivered Orders, Accruals, and Open Commitments by Detail Activity; Status of Appropriation (monthly); and Report on Budget Execution (monthly). ***Availability:*** System output is not publicly available since it is used primarily to meet internal *management requirements.*

Agency Contact: Office of Budget and Finance; 1100 L St. NW, Washington, DC 20573; (202) 523-5770.

S03100-002

Maritime Industry Information System (MARIS).

OMB Funding Title/Code: Salaries and Expenses / 65-0100-0-1-406.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Merchant Marine and Fisheries; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Environment and Public Works.

Subject Terms: Commodity Movement; Exports; Foreign Exchange Rates; Foreign Trade; Foreign Trade Agreements; Freight Forwarders; Imports; International Trade; Marine Transportation; Shipping; Tariffs; Trade Routes; Vessel Certification; Water Pollution.

Purpose: The Maritime Commission data system is composed of a number of individual but closely related subsystems through which data generated within the Commission have been encoded for automatic processing and retrieval, including information on tariffs, agreements, vessel certifications and freight forwarders. These records are integrated with current Bureau of Census vessel and commodity movement data to provide a broad range of up-to-date information, including the number, types, itineraries, and operators of all vessels in the U.S. foreign commerce; the volume of movement by commodity, vessel type, and carrier between any combination of U.S. and foreign ports; and the market share by commodity of individual liner carriers, conferences, and nationalities in any U.S. foreign trade. The System screens all cargo movements against tariff records to insure compliance with statutes requiring tariff filings and to provide an accurate determination of liner and container cargo movements. It is used to signal significant shifts in ocean traffic patterns and monitor the operations of cargo pools. To facilitate access to this data base, the system includes a general inquiry subsystem which is capable of processing multiple inquiries simultaneously. By agreement with the Bureau of Census, the Commission is prohibited from divulging any information developed from Census vessel and commodity movement data which would identify the commercial activities of individual companies or persons. ***Input:*** The data contained in this system are derived from applications filed with the Commission for Certificates of Financial Responsibility (Oil Pollution), applications to be licensed as an independent ocean freight forwarder, tariffs filed with the Commission by common carriers by water in the foreign commerce of the United States and conferences of such carriers, and from agreements filed with the Commission pursuant to Section 15 of the Shipping Act, 1916. U.S. and foreign currency values are obtained by Commission personnel. In addition, the Bureau of Census provides monthly import/export vessel and detailed commodity movement data. ***Content:*** The Water Pollution Subsystem includes applicant name/address, underwriter(s) name/address, vessel name and characteristics such as type, gross tons, and flag. Data are current and updated bimonthly. The Freight Forwarder Subsystem includes the name/address, home or branch office, license number, State, and certain characteristics for each Freight Forwarder. The data are current and updated monthly. The Tariff Subsystem includes tariff name, effective date, participating carriers, geographic trade route, and various characteristics such as type of tariff, direction, service, etc. Data are maintained in a current status and updated monthly. Geographic coverage is coded as follows: U.S. - Coded at either the coast, district or port level using Schedule 'D' - U.S. codes - as provided by Bureau of Census. Foreign - Coded at either the foreign group (trade area), coast or port level using Schedule 'K' - foreign codes - as provided by Bureau of Census. The agreements subsystem includes data on each active agreement (excluding terminals) on file with the Commission. Information includes agreement name, participating members, effective and expiration date, geographic trade route and various characteristics such as type of agreement, direction, service, and many others. Geographic coverage is described as appearing in agreement. In addition the trade routes are summary coded to reflect applicable coverage be-

tween ten U.S. coastal areas and nine major foreign areas. Data are current and updated monthly. The Master name address Subsystem provides name addresses for various mailing lists required for Commission staff and office use. Data are current and updated as required. The Monetary Subsystem provides daily or monthly currency values of U.S. and selected foreign currencies. Data are current and updated monthly. The Census/Vessel Commodity Subsystem includes monthly Import Export vessel and detailed commodity movement data. Data are processed monthly in conjunction with Commission data to develop historical data files of vessel/cargo movements. *Output:* All major reports are hardcopy. Each subsystem has its own report as follows. Unless otherwise stated, reports are provided on an as-needed basis. The Tariff Subsystem reports are the Tariff Master Listing, Tariff Index Listings (by tariff name or number), Tariff Name Address Listing - (tariff, agent or carrier names), and Tariff Operator Relationship Listing - (hierarchy and operator relationships). The Agreement Subsystem reports are the Agreement Master Listing, Agreement Index Listings, Agreement Name/Address Listing (agreement, representative and member names), and an Agreement book published annually. The Freight Forwarder Subsystem reports are the Freight Forwarder Master Listing and condensed Freight Forwarder Listing. The Monetary Subsystem reports are a monthly listing of daily currency values (from previous month) and a monthly comparison with the U.S. dollar. *Availability:* The agreement book is available for public use from GPO. Also, the Condensed Freight Forwarder Listing is made available for public use and distributed by the Office of Freight Forwarders. All other reports are generally restricted to the internal use of the Commission. However, within the limitations of its resources and the restrictions to information disclosure governing it, the Commission will make information from its data base available to other Government agencies.

Agency Contact: Bureau of Industry Economics; 1100 L St. NW, Washington, DC 20573.

FEDERAL MEDIATION AND CONCILIATION SERVICE

S03200-001

Agency's Budget System.

OMB Funding Title/Code: Salaries and Expenses / 93-0100-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Budget Information Systems.

Purpose: The Federal Mediation and Conciliation Service carries out the functions vested in it by the Labor Management Relations Act, 1947 (29 U.S.C. 171-180, 182). The Service assists labor and management in mediation and prevention of disputes affecting industries engaged in interstate commerce and defense production, other than rail and air transportation, whenever in its judgment such disputes threaten to cause a substantial interruption of commerce. Under the authority of Executive Order 11491 of October 29, 1969, as amended by Executive Orders 11616, 11636, and 11838, the Service also makes its mediation and conciliation facilities available to Federal agencies and organizations representing Federal employees in the resolution of negotiation disputes. Public Law 93-350, effective August 25, 1974, amended the National Labor Relations Act to extend its coverage to employees working in private nonprofit health care institutions. The Service is involved in special notice and mediation procedures designed to minimize work stoppages in contract disputes at all private nonprofit health care institutions throughout the Nation. *Input:* The budget is based on estimates of expenditures required to carry on the functions of the Agency. Internal resource requirements input are received from the National Office and the Regional Offices. External input on cost of Workers' Compensation and medical benefits is received from the Labor Department, and estimated cost of FTS and space rental is provided by the General Services Administration. *Content:* The approved budget is published in the appendix of The Budget of the United States Government Fiscal Year 1977. Budget coordination and finalization are prepared at the National Office level. *Output:* The budget output is once a year. *Availability:* Output is publicly available as publish. in the appendix of the Budget of the United States Government Fiscal Year 1977. A synopsis is published in the Federal Register once the budget is approved by Congress and signed by the President.

Agency Contact: Financial Management Division; 2100 K St. NW, Washington, DC 20427; (202) 653-5215.

S03200-002

Arbitration Case Tracking System (ARBIT).

OMB Funding Title/Code: Salaries and Expenses / 93-0100-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Arbitration, Arbitrators, Industrial Arbitration, Labor Disputes, Mediation.

Purpose: ARBIT is the on-line information storage and retrieval system used for locating appropriate people within the file and for arbitration case tracking. Requests are made for panels of arbitrators by private parties throughout the country. The Office of Arbitration, working through terminals, formulates panels, produces letters to the parties, and tracks cases from inception through completion. *Input:* Data are derived from arbitrator biographical sketches submitted by individual arbitrators and requests for panels of arbitrators submitted by parties involved in a labor-management dispute. *Content:* The content includes individual arbitrator experience data, case data, including grievance information, and organization data, including requesting parties' addresses and representative's names. These are submitted and updated daily. This information covers the entire United States. The information dates from 1949. *Output:* The principal output consists of letters containing panels of arbitrators sent to requesting parties. *Availability:* These reports are for internal use only.

Agency Contact: Office of Administration; 2100 K St. NW, Washington, DC 20427; (202) 653-5333.

S03200-003

Mediation Caseload Statistics System.

OMB Funding Title/Code: Salaries and Expenses / 93-0100-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Arbitration, Caseloads, Industrial Arbitration, Labor Disputes, Mediation, Strikes.

Purpose: In addition to being used for monitoring mediation caseload statistics, the system is used for storing descriptive information on the parties to the dispute, the issues, and the final resolution. *Input:* FMCS Final Reports of the mediation of labor-management disputes is the input. *Content:* The system contains information on disputes, technical assistance, and public relations case data covering the entire United States. Items include the number of meetings held, strike reports, and cases closed. This information is updated monthly. *Output:* The principal output consists of caseload statistics broken down by region, duty station, and individual mediator. *Availability:* These are for internal use only.

Agency Contact: Office of Administration; 2100 K St. NW, Washington, DC 20427; (202) 653-5333.

FEDERAL POWER COMMISSION

S03300-001

FPC Budget Files

OMB Funding Title/Code: Salaries and Expenses / 26-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations; Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations; Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Budget Information Systems, Resource Allocation

Purpose: The purpose is to collect and maintain quantitative and narrative information necessary to develop and justify annual budget estimates to the Office of Management and Budget and the Congress, and to monitor Agency budget execution. ***Input:*** The data are internal input from the various bureaus and offices of the Commission. ***Content:*** The system contains annual bureau and office statements of current and projected positions, workload, space, equipment, travel, personnel compensation; personnel benefits travel; rents, communications and utilities; printing and reproduction; supplies and materials; equipment; outlays, total obligations and inventory of ADP systems; and budget programs, as follows: water resources analysis; hydroelectric project licensing; electric utility regulation; gas certificate regulation; gas rate regulation; industry systems analysis; regulatory compliance; administration; and distribution. In addition, a narrative justification is submitted along with annual statements of Commission collections and payments. ***Output:*** Annual budget estimates to the Office of Management and Budget and the Congress (manual, hardcopy) are the principal reports. ***Availability:*** Congressional budget estimates are available publicly following submission of the President's budget to the Congress. Supporting data are for internal use only.

Agency Contact: Office of the Comptroller; 825 North Capitol St., Washington, DC 20426; (202) 275-4789

S03300-002

Official FPC Files and Record

OMB Funding Title/Code: Salaries and Expenses / 26-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations; Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations; Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Electric Utilities, Energy; Management Information Systems; Natural Gas

Purpose: The purpose is to centrally control and maintain the official regulatory files and records of the Federal Power Commission. ***Input:*** External source input includes required reports and regulatory applications and filings submitted by electric utilities and natural gas companies. Internal input includes staff analyses, legal papers, and other data submitted by the Commission, FPC staff and other Federal sources, i.e., Department of the Interior, Environmental Protection Agency, U.S. Army Corps of Engineers, and the Federal courts. ***Content:*** The information consists of reports and other information concerning electric utilities and natural gas companies subject to the Commission's jurisdiction, including: annual reports, natural gas producer, gas pipeline and electric rate schedules and tariffs, and volumes of Commission notices, orders, and opinions. Also maintained are docket sheets on all cases filed, the official service lists of the Commission, and service registers listing those upon whom notices, orders, decisions, or opinions were served. ***Output:*** No specific output is produced. This is primarily a reference source. ***Availability:*** Unless restricted by statute, Title 18 of the Code of Federal Regulations, or court orders, the information is publicly available by request to the FPC Office of Public Information

Agency Contact: Office of Regulatory Support Services; 825 North Capitol St., Washington, DC 20426; (202) 275-4970

S03300-003

Comprehensive Financial and Economic Information File (RISCEIF)

OMB Funding Title/Code: Salaries and Expenses / 26-0100-0-1-305

Congressional Relevance: *House* Committee on Appropriations; Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations; Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources

Subject Terms: Class A Electric Utilities, Electric Utilities, Energy, Financial Monitoring, Natural Gas Pipelines, Pipelines, Privately-Owned Utilities, Public Utilities

Purpose: The purpose is to provide monthly and annual financial data on the electric industry and natural gas pipeline industry used by FPC, State Regulatory Commissions, Congress, other Federal agencies, the general public, and others. ***Input:*** Sources for the data are the electric utilities and natural gas pipeline companies as stated below filing annual reports, FPC Form 1, 1-M, and/or FPC Form 2 as prescribed under the requirements of the *Federal Power Act* and *Natural Gas Act*. Monthly reports, FPC Form 5, are filed by all electric utilities having $2.5 million or more in electric operating revenues, and *FPC Form 11*, filed by the *major* interstate natural gas pipeline companies whose combined sales for resale and gas transported (interstate) or stored for a fee exceed 50 billion cubic feet during the preceding calendar year. ***Content:*** Financial data are submitted monthly and annually on public use forms from privately-owned electric utilities, publicly-owned electric utilities, natural gas pipeline companies, Class A electric utilities, and major interstate natural gas pipeline companies. ***Output:*** Hardcopy press releases cover data on Class A and B privately-owned electric utilities and major interstate natural gas pipeline companies. Several annual statistical publications are generated in printout form. All output is accessible by terminals. ***Availability:*** The output is publicly available from the FPC Office of Public Information.

Agency Contact: Office of Accounting and Finance; 825 North Capitol St., Washington, DC 20426; (202) 275-4037

S03300-004

Gas Supply Indicators

OMB Funding Title/Code: Salaries and Expenses / 26-0100-0-1-305

Congressional Relevance: *House* Committee on Appropriations; Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations; Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources

Subject Terms: Drilling, Energy Supplies; Natural Gas Pipelines, Natural Gas Reserves, Pipelines

Purpose: Gas Supply Indicators data are compiled to provide quarterly analyses of industry trends affecting gas supply. The criterion of the statistical series is their value as leading indicators of the industry response to changing economic conditions and regulatory policies. ***Input:*** Data sources for the report are: 1) Mineral Industry Surveys, U.S. Department of the Interior, Bureau of Mines, Marketed Production, Imports and Exports of Natural Gas; 2) Federal Power Commission, Sales by Producers of Natural Gas to Interstate Pipeline Companies - FPC Forms 2, 2A; 3) Federal Power Commission, Form 11 - Natural Gas Pipeline Purchases from Producer and Sales to Ultimate and Retail Customers; 4) Hughes Tool Company weekly reports to the Drilling Contractor; 5) Hughes Tool Company Active Rotary Rig data reported weekly to the Oil and Gas Journal; 6) American Petroleum Institute, Quarterly Review of Drilling Statistics for the United States; 7) World Oil; 8) Bulletin of American Association of Petroleum Geologists; and 9) Contract data reported to the FPC, Bureau of Natural Gas. ***Content:*** "Gas Supply Indica-

tors" includes annual and quarterly national data on marketed production, producer sales to interstate pipelines, number of active drilling rigs, exploratory and development drilling, and new contract sales by producers to interstate pipelines. Breakdowns of national series are made for offshore and FPC price areas. It includes a series of initial rates paid by interstate pipeline companies for natural gas under new long term and short term (emergency) contracts. The series covers the period 1970 to date and is updated quarterly. *Output:* A quarterly report with text, tables, and charts is produced. *Availability:* It is publicly available from FPC, Office of Public Information.

Agency Contact: Office of Economics; 825 North Capitol St., Washington, DC 20426; (202) 275-4170.

S03300-005

Bulk Electric Power System Reliability.

OMB Funding Title/Code: Salaries and Expenses / 26-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Electric Power; Electric Powerplants; Energy; Power Load Forecasting; Privately-Owned Utilities; Public Utilities; Reliability.

Purpose: The purpose is to evaluate matters concerning power interruptions, load reductions, and bulk power supply hazards; to determine suitable reliability criteria and standards of operation and planning; to study the effects of transmission line interconnections on the reliability and economy of power supply, including the maintenance of extensive and up-to-date transmission line maps; to determine the causes of generating plant unreliability and methods of improvement; to study the means of providing adequate generating capacity at lowest cost; and to study the methods of load forecasting. *Input:* Public use forms (FPC Forms 12, 12A, 12D, 12E-2, 12F) are filed periodically by electric utilities (privately-owned, publicly-owned, and cooperatively-owned). Reports are filed under Order 331-1 as the need arises due to service interruptions. Annual reports are compiled and filed in response to FPC Order 383-3 on a voluntary basis by the nine Regional Electric Reliability Councils. Reports are filed under Order 445 when utilities modify their contingency procedure. Minutes of the meeting of technical and administrative committees of the Reliability Councils and attendance by Bureau of Power staff engineers at such meetings are included. Attendance and participation in conferences and meetings of the national engineering societies and similar organizations are included, as well as information received from Government agencies and other sources. Form 12E-2 has 5 schedules; one is filed monthly, the other four semiannually. There are 269 respondents; some are individual utilities, some are pools responding as a single entity on behalf of their members, and some are holding companies responding as a single entity on behalf of their subsidiaries. Form 12F is filed annually by some 550 utilities owning or planning transmission facilities at 69 kv or greater voltage. *Content:* FPC Forms 12 and 12A are annual reports filed by electric utilities giving information concerning energy production, transfers of energy and capacity loads, generating units, and planned capacity. FPC Form 12D is similar to Form 12 but much abbreviated and is filed at 5-year intervals by very small utilities. Reports are filed under Order 331-1 by utilities suffering an interruption to service, as the occasion arises; these reports describe the particulars of the equipment failure or other circumstances that caused an unforeseen interruption of service to customers. Reports are filed under Order 445 when a utility changes its procedures for dealing with situations in which load exceeds (or threatens to exceed) capacity. The information reported describes the procedures to be instituted by the utility in the event of an emergency. The reports filed by the Reliability Councils under Order 383-3 summarize on an integrated regional basis the 20 year projected planning of the utilities in each Council area. For the first decade information is given in significant detail. For the second decade the information is more general. Through attendance at and participation in meetings of the various engineering societies, information is obtained concerning technological studies and advances in the area of engineering such as materials, components, devices, mathematical methods of system analysis, reliability studies, and economics of engineering. Data received from Government agencies consist of historical statistics and projections. The information is supplied by Federal and State agencies for the most part, some of it annually, some biennially, and some as the occasion arises. Form 12E-2 provides information on construction plans and changes in generating capacity and transmission lines, and load forecasts semiannually. It provides actual load and capacity data monthly. Form 12F provides information on transmission planning at voltages of 69 kv or higher. *Output:* The principal reports are a series of special studies on: 1) "Interstate Status" of electric systems; 2) the market for power from Federal and licensed hydroelectric projects; 3) the electric power aspects of environmental statements of nuclear and fossil fueled powerplants; 4) annual reports summarizing and discussing the load and capacity projection of the Reliability Councils for the following ten-year period and for the succeeding ten-year period; 5) semiannual reports summarizing load and capacity estimates for the forthcoming winter and summer peak load periods; 6) semiannual reports summarizing the status of planned generator construction, completion of units, and causes of delays in completion; 7) reports on special topics related to bulk electric power supply-Powerplant Availability, System Controls and Communications, Reserve Practices, and other topics; 8) quarterly reports summarizing data concerning systems outages affecting supply to customers and an annual report summarizing data concerning transmission lines; 9) maps of the U.S. transmission system, updated periodically; 10) special reports such as National Power Survey, and Bulk Power Supply analyses in response to congressional queries; and 11) verbal reports in response to requests for information from NRC, FEA, ERDA, GAO, OMB, State agencies, and members of the public. *Availability:* All studies are available on request.

Agency Contact: Division of Power Supply and Reliability; 825 North Capitol St., Washington, DC 20426; (202) 275-4718.

S03300-006

Electric Power Fuel and Environmental Analyses.

OMB Funding Title/Code: Salaries and Expenses / 26-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Air Pollution Control; Electric Power; Energy Prices; Environmental Assessment; Forecasting; Simulation; Thermal Powerplants; Water Pollution Control.

Purpose: The purpose is to analyze and evaluate information on electric powerplant fuel supplies, transport, stockpiles, quality, and costs; to determine the environmental effects of steam-electric powerplants and associated facilities upon air and water quality and the esthetic effects of transmission line installations; and to determine the effect of fuel and environmental control costs on the cost of electricity to consumers. *Input:* Input includes public use forms (FPC Forms #67 and #423); data from other Government agencies (Department of the Interior, Environmental Protection Agency, Energy Research and Development Administration, Federal Energy Administration,); data from industry associations (National Coal Association, Edison Electric Institute, Electric Power Research Institute); and private communications with electric power industry representatives. *Content:* FPC Form #67, titled "Steam-Electric Plant Air and Quality Control Data" is filed annually by some 850 steam-electric plants from all parts of the United States, having a capacity of 25 megawatts or greater. The data include the following information: 1) Air Quality Control Data-fuel types, quantities, and quality; boiler designs; flue gas cleaning equipment, amounts of pollutants discharged to the atmosphere, disposal of ash and sulfur waste products, cost of air pollution control; 2) Water Quality Control

Data-cooling water provisions, types of cooling systems, thermal and chemical discharges; 3) Future Air and Water Quality Data-projected plant expansions; quantity, quality, and source of future fuel requirements; projected plant water use; and 4) Plans and Costs for Meeting Air Pollution Standards-applicable air pollution control regulations, proposed method(s) for achieving compliance, pollution control costs associated with achieving compliance. FPC Form #423, "Monthly Report of Cost and Quality of Fuels for Electric Plant," is filed monthly by some 850 plants from all parts of the United States burning fossil fuels and having a total combined (steam-electric combustion, turbine, and internal combustion) generating capacity of 25 megawatts or greater. The form includes information on the type, quantity, quality, and price of fossil fuels delivered to electric powerplants; source of the fuel; and type of purchase. *Output:* Steam-Electric Plant Air and Water Quality Control Data is published annually. The Monthly Report on Fuel Cost, Quality is published monthly. The Annual Summary of Cost and Quality of Electric Plant Fuels, with special supplements on the origin of coal delivered to electric utilities and a comparison of the sulfur content of coal with applicable sulfur regulations is published annually. These are all hardcopy. *Availability:* All reports are publicly available.

Agency Contact: Division of Power Surveys and Analyses; 825 North Capitol St., Washington, DC 20426; (202) 275-4677.

S03300-007

Hydro and Electric Recurring Data Reports.

OMB Funding Title/Code: Salaries and Expenses / 26-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Electric Power Generation; Electric Utility Rates; Energy Consumption; Financial Statements; Hydroelectric Power; Privately-Owned Utilities; Public Utilities.

Purpose: The purpose is to provide for a series of authoritative periodic FPC publications and statistics (relative to the generation, transmission, distribution, fuel consumption and stack data, and sale of electric energy) that are regularly used by the Congress, industry, Federal, State, and local agencies, the general and technical press, foreign governments and the United Nations organizations, academic and research institutions, and the general public. *Input:* Public use forms are filed by the utilities with the FPC. *Content:* The content includes: 1) Annual Report (Classes A and B). Detailed financial and operating information, filed by privately-owned electric utilities with electric operating revenues of $1 million or more. Due March 31; 2) Annual Report, Municipal Electric Utilities. Similar information from municipal electric utilities with annual revenues of $250,000 or more. Due March 31; 3) Typical Net Monthly Bills for Residential Service. Filed annually by selected power suppliers in each State for specified communities, typical net monthly bills for power at retail for residential service for communities of 2,500 or more population; and commercial and industrial service for communities of 50,000 or more, or if there are no cities that size, the three largest. Due about February 15; 4) All-Electric Homes Data Sheet. Filed annually by power suppliers in all cities having populations of 50,000 or more or supplying the three largest cities, net annual retail bills for all-electric homes computed under rates applicable January 1. Also latest information on number of all-electric customers and average electric consumption. Due April 15; 5) Monthly Powerplant Report. Filed by all electric utilities with generating capacity, monthly information on generation of electricity and consumption and stocks of fuel (Form 4-white). And from a selected sample of industrial establishments, generally with installed generating capacity of 5,000 kilowatts or more (Form 4-pink). Due 10 days after month reported; 6) Monthly Statement of Electric Operating Revenue and Income. Monthly information on operating revenues and income, filed by all privately owned electric utilities with annual electric operating revenues $2.5 million and over, and certain publicly owned utilities. Due about 40 days after end of month; 7) Industrial Electric Generating Capacity. From all industrial establishments which owned or operated generating capacity, other than motor generators, at any time during the year and did not report monthly on Form 12 E2. Due May 1; 8) Summary for National Electric Rate Book. Selected retail rate schedules of electric utilities both public and private, for inclusion in the FPC National Electric Rate Book. Filed periodically as requested by FPC; and 9) Retail Rate Level Change. All changes in retail rates, filed within 60 days of date of change, from all electric utilities serving at least one community of 2,500 or more population. *Output:* The principal hardcopy reports produced are: 1) Electric Power Statistics and advanced news release - hardcopy, monthly; 2) Typical Electric Bills - hardcopy, annual; 3) All-Electric Homes - hardcopy, annual; 4) Statistics of Privately Owned Electric Utilities - hardcopy, annual; 5) Statistics of Publicly Owned Electric Utilities - hardcopy, annual; 6) National Electric Power Generation and Energy Use Trends - hardcopy, quarterly; 8) Summary of Capacity, Production and Fuel Consumption - hardcopy, annual; 9) Retail Rate Increases - hardcopy, quarterly; 10) Supplement to Yearly Typical Electrical Bill Report (500 kwh) - hardcopy, quarterly; 11) Power Production Generating Capacity Data for 1970 to 1975 - hardcopy, annual; and 12) Monthly Comparisons of Peak Demands and Energy for Load by Power Supply Areas - hardcopy, annual. *Availability:* All publications are publicly available from the FPC; publications 1 through 5 are also available from the GPO.

Agency Contact: Division of Power Surveys and Analyses; 825 North Capitol St., Washington, DC 20426; (202) 275-4731.

S03300-008

Hydroelectric Power Resources of the United States (HPR).

OMB Funding Title/Code: Salaries and Expenses / 26-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Electric Power Generation; Hydroelectric Powerplants; Powerplants.

Purpose: The purpose is to keep current an inventory of all existing hydroelectric plants in the United States and of potential undeveloped hydroelectric power sites; and to provide summaries by various categories, historical data, and forecasts for future development of hydroelectric power. *Input:* Data on existing hydroelectric powerplants are obtained from reports received by the Commission from both privately- and publicly-owned electric utilities and from reports on industrial generating plants. Data on the undeveloped hydro power resources are obtained from various sources which include reports and studies by Federal, regional, State and local agencies, studies by private interests and applicants for licenses or permits from the Commission, or from any other available source. Acts of Congress such as the Wild and Scenic Rivers Act provide input that identifies exclusions and potential exclusions from the data file. *Content:* Each record in the data file on magnetic tape has 960 characters which provide for 160 items of descriptive information on each hydroelectric plant or site. These items include names of plants, sites, and reservoirs; locations by streams, major drainages, States and regions, by coordinates, elevation, river miles and relative sequence on river reaches; drainage areas and average inflows; dam and reservoir descriptions; project purposes, type of project, license project numbers and action dates; plant data items, including generator ratings, number of units, status, average annual generation, head, capability, hydraulic capacity, types of turbine and power conduit, cost data; numerous processing codes and other items of information and pertinent remarks. *Output:* The principal reports are "Hydroelectric Power Resources of the United States, Developed and Undeveloped," every four years, an annual list of Federal hydroelectric plants in operation, under construction, and authorized, listings of 40

items from each record of the data file and four cross indexes in computer output formats; and certain summaries and tabulations of this data appearing in the annual report of the Federal Power Commission. *Availability:* "Hydroelectric Power Resources of the United States" is available from the Superintendent of Documents, U.S. Government Printing Office. Computer listings of selected plant and site data are generally for internal use, but are available on special request. A computer printout of each entire tape record is available on FPC Form 557.

Agency Contact: Division of River Basins; 825 North Capitol St., Washington, DC 20426; (202) 275-4684.

S03300-009

Electric Regulatory Activities.

OMB Funding Title/Code: Salaries and Expenses / 26-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Electric Utility Rates, Price Regulation; Public Utilities, Public Utility Rates; Utilities.

Purpose: The purpose is to provide information concerning the electric utility regulatory workload of the Commission, electric rate schedules on file with the Commission, and the status of formal electric rate cases pending before the Commission. *Input:* All information is derived from internal sources. *Content:* The subsystems and their contents are: 1) Quarterly summary of electric regulatory activities - provides workload data on electric rate filings and cases for current and previous quarters, summary of rate cases pending at end of quarter, and number of cases and dollar value of corporate transactions pending for current and previous quarters; 2) index of electric rate schedules - lists all electric rate schedules filed with the Commission, including names of selling companies and other parties and types of electric service provided. Index is updated and reissued quarterly, and 3) alphanumeric Index by Company Name and Docket Number - lists alphabetically by electric utility (and by docket number where more than one case is pending) the docket number, status, assignment and internal activity for all formal electric rate cases. Covers all cases since 1974. *Output:* Summaries of electric regulatory activities are issued quarterly as Commission news releases. The index of electric rate schedules is a quarterly computer printout, reproducible in hardcopy, of approximately 350 pages, alphanumeric order, and tabular. The index by company name and docket number is a hardcopy computer printout, issued monthly, in columnar format and alphanumeric order. *Availability:* Summaries of electric regulatory activities and the index of electric rate schedules are available to the public. The index by company name and docket number is produced for internal only.

Agency Contact: Division of Rates and Corporate Regulation; 825 North Capitol St., Washington, DC 20426; (202) 275-5667.

S03300-010

Power Surveys and Systems Evaluation.

OMB Funding Title/Code: Salaries and Expenses / 26-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation, *Senate* Committee on Energy and Natural Resources.

Subject Terms: Electric Power Generation, Electric Powerplants, Energy Policy; Financial Statements; Privately-Owned Utilities; Public Utilities, Utilities.

Purpose: The purpose is to investigate the electric power industry, including its characteristics, demands and supplies, structure, markets, and value of power, and to project future development patterns of the industry, the costs of electric power, and the impact of public policies on the industry. *Input:* Information is derived from electric power industry reports submitted to the Commission, including certain FPC public-use forms (FPC Forms 1, 12, 12E), staff analyses and reports, and reports of government-industry advisory Committees. *Content:* Industry reports are submitted to the Commission monthly, semiannually, and annually, and cover all aspects of electric power generation for every geographic region of the Nation. Advisory Committee reports are submitted as requested and are concerned with specific topics, such as power supply, fuels, finances, conservation, research and development, power supply adequacy, and environmental issues. The Committees are established to consider a particular issue, and their reports and recommendations are used as source material in the development of Commission policies. Public use form data include the following: 1) Form 1–detailed financial and operating information filed annually (March 31) by all privately-owned electric utilities with annual electric operating revenues of $1 million or more; 2) Form 12–annual power system statement (due May 1) filed by all systems which generate at least part of their own power and whose net energy generation exceeds 20 million kilowatt hours per year; and 3) Form 12E–a monthly supplement to Form 12 listing the near-term summer or winter load supply situations of the responding utilities and related transmission and generating facility delays. *Output:* Advisory Committee and Commission reports covering various electric power industry issues and problems are published as necessary. Periodic hardcopy reports of seasonal load-supply situations (national and regional) are published. Annual hardcopy reports are published listing plant costs, operating and fuel expenses, and related data for steam-electric, hydroelectric and gas turbine powerplants. *Availability:* All reports are available to the public through FPC or the Government Printing Office.

Agency Contact: Division of Power Surveys and Analyses, 825 North Capitol St., Washington, DC 20426; (202) 275-4766.

S03300-011

Status of Pending Hydroelectric Applications.

OMB Funding Title/Code: Salaries and Expenses / 26-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Hydroelectric Powerplants, Licenses; Powerplants.

Purpose: The purpose is to provide information concerning the status of hydroelectric project applications pending for preliminary permits, licenses, license amendments, transfers, or surrenders, and other matters related to the Commission's hydroelectric licensing program under Part I of the Federal Power Act. *Input:* Information is derived from applications submitted to the Commission and from input at various stages of application processing. *Content:* The system provides the applicant name, FPC project number assigned, date application was filed, processing status of the application, installed generating capacity of the project, the engineer assigned, and a brief description of the type of application. A separate subsystem also provides a brief narrative history of applications involving new hydroelectric generating capacity. *Output:* The overall system provides an automated, hardcopy status report of all pending applications. It is published quarterly but can be updated more frequently. The system can be queried by applicant, status category, type of application, and project number. The quarterly new capacity report is manually produced. *Availability:* The reports are for internal use only.

Agency Contact: Division of Licensed Projects; 825 North Capitol St., Washington, DC 20426; (202) 275-4863.

S03300-012

Special Reports Issued by the FPC and Federal Power Commission Publications.

OMB Funding Title/Code: Salaries and Expenses / 26-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Electric Power; Information Services; Maps; Natural Gas.

Purpose: The purpose is to provide to the press, the Congress, other Government agencies, the regulated industries, and the general public with information on availability of publications and reports issued by the FPC. ***Input:*** Information is submitted by internal sources, including all organizational units within the FPC. ***Content:*** These publications list special reports and publications issued by the Federal Power Commission. Reports are grouped under general, electric power, natural gas, special report, and map categories. The list of special reports covers reports available free of charge from the Office of Public Information. Title, date of issue, and news release (NR) number (where applicable) are provided. Publications contained in the publications list are available from the Superintendent of Documents, U.S. Government Printing Office. Title, date of publication, price, and description of contents are provided for each. These are updated as necessary. ***Output:*** The output consists of statistical reports, rules and regulations, decisions and opinions, operating data, special gas and power studies, maps, cost and rate information, power and gas savings, gas curtailment reports, electric load supply projections, and other matters, revised periodically. These are monthly, quarterly, annually, or as necessary. All are hardcopy publications. ***Availability:*** Reports are publicly available, from GPO, NTIS, and FPC. Availability varies from report to report.

Agency Contact: Office of Public Information; 825 North Capitol St., Washington, DC 20426; (202) 275-4006.

S03300-013

Natural Gas Industry Evaluation Systems.

OMB Funding Title/Code: Salaries and Expenses / 26-0100-0-1-305

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Energy Industries, Forecasting; Gas; Natural Gas; Synthetic Fuels.

Purpose: The National Gas Survey was established by a series of Commission orders, in accordance with the requirements of the Federal Advisory Committee Act, to provide the Commission, the public, and the industry with information designed to provide a clearer picture of the present and future course of the natural gas industry than could be obtained from the mass of unevaluated statistics and information currently available. This information is required for effective regulation of this industry. ***Input:*** The data in this system are the end product of a combined effort, directed by the Commission in which Federal and State agencies, industry representatives, and members from academic institutions and technical societies all participate, utilizing all industry knowledge, data, and information currently available. ***Content:*** The information in the system includes analyses of natural gas resources, natural gas industry technology, industry growth trends, and the anticipated interaction of probable future market forces, assuming various public policy and private industry decisions. The impact of future technological changes is carefully considered. The program goal is a periodically updated, comprehensive analysis of the future energy situation, and an overview of the natural gas industry and its probable future course. The National Gas Survey is nationwide and worldwide in scope. ***Output:*** The principal output of the survey will be hardcopy reports on the following subject areas; nonconventional natural gas resources, synthesized gaseous hydrocarbon fuels, regulatory aspects of substitute gas, rate design, impact of the gas shortage on consumers, efficiency in the use of gas, finance, and curtailment strategies. ***Availability:*** The system's output in the form of task force reports, preliminary summaries (chapters), and final, Commission approved reports (volumes) is available to the public. The source of published volumes is the U.S. Government Printing Office. All other documents are available through the Commission's Office of Public Information and/or from National Gas Survey files.

Agency Contact: Bureau of Natural Gas; 825 North Capitol St., Washington, DC 20426; (202) 275-4516.

S03300-014

Natural Gas Company Operating Information File.

OMB Funding Title/Code: Salaries and Expenses / 26-0100-0-1-305

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Energy Industries; Exports, Imports; Natural Gas, Natural Gas Pipelines; Pipelines.

Purpose: The Natural Gas Company Operating Information file provides the Commission and the public with detailed data and information on various aspects of the regulated natural gas industry such as reserves, production, production costs, contract and rate filing summaries, underground storage, imports and exports, pipeline curtailments, pipeline construction costs, and intrastate contract prices received by jurisdictional companies. It also encompasses natural gas company compliance filings, area rate refund reports, and certificate filing fees made by these companies. This file is maintained under the general requirements of section 14(a) of the Natural Gas Act. ***Input:*** The data in this file are derived from official FPC data collection forms, various compliance filings, and other reports required to be filed by natural gas pipeline and producing companies under the Commission's jurisdiction. ***Content:*** The natural gas company operating information file contains the following information. Dedicated year-end reserves and annual interstate production by company, by State and FPC production area, updated annually; producer expenditures, exploration and development activity, reserve additions and revenues by company updated annually; jurisdictional producer intra and interstate production and reserves by company, updated annually; underground storage volumes by company, by geographic region, updated monthly (semimonthly November through March), underground storage volumes, capacity, deliverability and cost by company, by geographic region, by field, updated annually; imports and export volumes and monthly prices by company, by FPC docket, by location, updated annually; actual and estimated pipeline requirements and curtailments by company and region, annual and winter basis, updated semiannually; actual monthly curtailments by company, by State, updated quarterly; pipeline construction costs by mile, by pipe size, by function, by company, by FPC docket, by geographic region, updated annually; monthly intrastate contract prices by company, by FPC production area, by State, updated quarterly; listing of regulated pipeline companies by type and size, by service area, updated semiannually; average wholesale gas prices for 14 large metropolitan areas, updated annually; reserve dedications by company, by FPC production area, by purchaser, updated monthly, field code listing by county and State name and code; buyer, seller and small producer code listings with name changes and date of change, active or inactive status, and jurisdictional contract and rate summaries by company updated continuously. ***Output:*** The system output is keyed in most instances to the frequency of reporting via official FPC data collection forms, filings, and reports. These include pipeline reserves and production - annual; underground storage - semimonthly, monthly/annual; imports and exports annual; pipeline curtailments - quarterly, semiannual; construction costs - annual;

pipeline listing - annual; wholesale gas prices - annual; interstate gas prices - quarterly; reserve dedications monthly; field, buyer, seller and small producer listings - annual. The code listings and reserve dedication reports are issued as ADP printouts; all other reports are issued as news releases and/or formal reports. *Availability:* With the exception of the internal monthly and semimonthly underground storage reports and two internal annual reports on pipeline construction costs, output is available to the public through the Commission's Office of Public Information. Information pertaining to producer reserves and cost data is considered confidential pending Commission and/or court action.

Agency Contact: Bureau of Natural Gas; 825 North Capitol St., Washington, DC 20426; (202) 275-4410.

S03300-015

Natural Gas Regulations System (Producer Rate).

OMB Funding Title/Code: Salaries and Expenses / 26-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Energy Prices; Government Regulation; Interstate Commerce; Natural Gas Prices.

Purpose: Producer rate regulation is required by the Natural Gas Act to assure that natural gas is sold in interstate commerce at rates which are just and reasonable. The major functions of this system are to review exploration, developmental, and production costs associated with the production and sale of natural gas, recommend rates required to explore for and develop the natural gas reserves essential to the needs of the country, and review all producer rate filings made with the Commission. This system is maintained to provide the Commission and its staff with the information necessary to determine just and reasonable rates for the sale of natural gas. *Input:* The data are derived primarily from producer rate change filings, rate schedules, industry questionnaires, Commission orders and opinions, and data available from the Natural Gas Operating Information File. *Content:* This file contains records of rates applied for by producers for interstate gas sales to pipelines, a copy of each contract under which producer sales are made plus correspondence and other related producer information. These rate filings are made pursuant to Commission opinions establishing nationwide rates or as a result of contractual requirements or State actions affecting rates being charged. *Output:* Opinions which establish just and reasonable rates are produced approximately every two years. Hardcopy is available. Producer rate change filings are reported on summary reports on a continuous basis. Hardcopy reports only are available. *Availability:* National Rate Opinions are available to public in hardcopy form. Producer rate changes are reported on continuous reports for internal distribution only.

Agency Contact: Bureau of Natural Gas; 825 North Capitol St., Washington, DC 20420; (202) 275-4579.

S03300-016

Natural Gas Regulation System (Producer Certificate).

OMB Funding Title/Code: Salaries and Expenses / 26-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Government Regulation; Interstate Commerce; Licenses; Natural Gas Pipelines; Natural Gas Sales; Pipelines.

Purpose: Under the Natural Gas Act, producers are required to obtain certificate authorization to sell gas in interstate commerce and to obtain abandonment authorization for the cessation of any sale of gas in interstate commerce. Certificate applications and abandonment applications are filed by producers pursuant to the Commission's Rules and Regulations as set forth in the Code of Federal Regulations, Title 18, Chapter I. The purpose of the file is to provide the Commission staff with adequate information concerning the amount of gas available, terms and conditions of gas sales, and location of gas dedicated to the interstate pipeline system. *Input:* The data necessary to support this system include applications for certificates of public convenience and necessity and gas contracts filed by producers, Commission orders and opinions, and data available from the Natural Gas Operating Information File. *Content:* The files contain a record of all producer certificate applications and contracts which govern the terms and conditions of the sales. Each certificate provides the applicant's name; description of facilities; pipeline locations, length, diameter, daily capacity; any compressor, gas-on-line, dehydration or purification plant, storage facilities; gas supply; and gas contract. Each gas contract contains the name of the purchaser, point of delivery, contract volume, price at time of filing, date and term of contract, and special conditions. *Output:* A semiannual summary of producer certificate filings of various types is prepared by the Bureau of Natural Gas for the Commission's information in hardcopy form with no computer capability. This summary identifies large producer certificate applications, small producer contracts filed by pipelines, applications for limited term certificates and for optional certificates and notifications of 60-day emergency sales by docket number or file number, seller, buyer, field, county, State, price, term, and volume. *Availability:* The summary of producer certificate filings is publicly available upon request, but it is primarily an internal report prepared for the information of the Commission.

Agency Contact: Bureau of Natural Gas; 825 North Capitol St., Washington, DC 20426; (202) 275-4524.

S03300-017

Natural Gas Regulation System (Pipeline Rate).

OMB Funding Title/Code: Salaries and Expenses / 26-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Energy Prices; Government Regulation; Natural Gas Pipelines; Natural Gas Prices; Pipeline Rates; Pipelines.

Purpose: Pipeline rate regulation is required by the Natural Gas Act to assure that pipeline rates are just and reasonable. As part of its burden of proof in support of a proposed rate increase, a pipeline company is required to submit cost and financial data including an overall cost of service which is the starting point in determining just and reasonable rates. It represents the revenue requirements that will enable a company to recover its cost and operate profitably in order to attract capital for sustained service to its customers. Formal hearings are usually held on these rate increase proposals. Rulemaking proceedings are also instituted to set standards and new policies and to provide necessary information for effective regulating actions. *Input:* The data necessary to support this system are derived primarily from pipeline rate change filings, rate schedules, tariffs, reports and investigations instituted as a result of rate change filings, and Commission orders and opinions. Data from the Natural Gas Operating Information File are also used. *Content:* The Information File contains a historical record of each individual regulated pipeline's just and reasonable rates, cost of service, plant in service, depreciation rate, gas purchase cost and volume sold, volume of gas sold and rate price, balance sheet data, income statements, transmission line data, gas storage data, a finance payment data, capital structures, and allowed rate of return. *Output:* Opinions which establish just and reasonable rates are issued after the Commission has decided individual pipeline formal rate cases. Hardcopy is available. *Availability:* Pipeline rate opinions are available to the public.

Agency Contact: Bureau of Natural Gas; 825 North Capitol St Washington, DC 20426; (202) 275-4371.

S03300-018

Natural Gas Regulation Systems (Pipeline Certificate).

OMB Funding Title/Code: Salaries and Expenses / 26-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committe on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Government Regulation, Licenses; Natural Gas Pipelines; Pipelines.

Purpose: Under sections 3 and 4 of the Natural Gas Act, over 120 jurisdictional natural gas pipeline companies must submit applications to the FPC in order to obtain approval prior to the construction and operation of new facilities, to make connections, to import or export gas, to provide new or modify existing service, and to abandon facilities. These jurisdictional companies transport and sell about 2/3 of the Nation's gas supply. The certification requirement has been placed upon those companies in order to protect the public interest by insuring adequate service, just and reasonable rates, and to prevent the unnecessary duplication of facilities. ***Input:*** The data necessary to support this system are derived primarily from the certificate application filed by the pipeline company, from Commission orders and opinions, and from data available from the Natural Gas Operating Information File. Supplemental data are frequently requested by staff from the applicant as required. ***Content:*** This file consists of all certificate applications applied for by Natural Gas Companies. Each application for a certificate by a jurisdictional pipeline company is accompanied by specific data on the project as to the financing, engineering, economics, gas supply, market, State and local authorization, location of facilities, flow diagrams, environmental impact, cost of facilities, construction, maintenance and operation schedules, the impact the projects will have on the entire system's operation, gas volumes to be transported, anticipated startup dates, and other relevant company data. Data on natural gas curtailment plans are also a part of this information source. ***Output:*** The ultimate output is the Certificate of Public Convenience and Necessity issued by the Commission. Reports at the staff level include internal memos recommending action, exhibits, testimony, and environmental impact statements. ***Availability:*** The Certificate of Public Convenience and Necessity, Exhibits, Testimony, Environmental Impact Statements, and correspondence to and from the applicant are all available to the public through the FPC, Office of Public Information. Staff memos recommending action are restricted to internal use.

Agency Contact: Bureau of Natural Gas; 825 North Capitol St., Washington, DC 20426; (202) 275-4496.

S03300-019

FPC Library.

OMB Funding Title/Code: Salaries and Expenses / 26-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Energy; Information Services; Libraries; Public Utilities.

Purpose: The Federal Power Commission Library maintains materials which relate to certain phases of FPC fiscal and budgetary programs; current and retrospective files relating to congressional reports, hearings, and public laws for the regulatory agencies, as well as several executive departments such as Agriculture, Interior, and Energy Research and Development Administration. ***Input:*** Materials are derived from internal and external sources. ***Content:*** The content includes an extensive collection of publications and materials related to general management and accounting functions; the United States budget dating back to 1921; statistics of electric and gas, public utilities, including finance and management; Moody's Public Utilities and Moody's Industrials back to 1913; Standard and Poor's services on companies, stocks and bonds; Ebasco's analyses of public utility financing; Commerce Clearing House services on Federal and State taxation; publications containing data on finance and banking which influence the national economy and hence the use of electric power and natural gas; Federal Power Commission electric rates arranged by State, dating from 1939; and American Gas Association rate service. The remaining bulk of the collection deals with the legal and technical materials directly involved in public utility regulation, including publications on energy, environment, fuels, economics, accounting, and law. ***Output:*** Normal library products are produced. ***Availability:*** The library is available for FPC staff use only.

Agency Contact: Office of Administrative Operations; 825 North Capitol St., Washington, DC 20426; (202) 275-4303.

S03300-020

Natural Gas Distribution Model.

OMB Funding Title/Code: Salaries and Expenses / 26-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Forecasting, Mathematical Models, Natural Gas Demand, Natural Gas Distribution, Natural Gas Pipelines, Pipelines, Simulation.

Purpose: The model is a mathematical program which determines the optimum distribution of natural gas from producing areas to markets through the natural gas pipeline network. ***Input:*** Input data requirements for the model are the demand for natural gas by State, sector (residential, commercial, industrial, electric utility), and year, and natural gas production (both interstate and intrastate) by FPC producing area. Demand data, by sector, are provided by the Federal Energy Administration. Production data are derived from data prepared by the Future Requirements Committee and published in Future Gas Consumption of the United States, Volume 6, December 1975. ***Content:*** The model computes the optimum allocation of natural gas to sectors within each State, using goal-oriented techniques of mathematical programming. Optimum allocations are computed in accord with user supplied factors indicating the relative importance of satisfying demand in each of the four sectors in the States. The model determines an optional allocation from a set of potential solutions which are constrained by such factors as pipeline capacity, gas production, and maximum allowable deviation from historical patterns of gas distribution. ***Output:*** Major hardcopy reports consist of predicted flow of gas from supply areas to market areas on a pipeline-by-pipeline basis and predicted allocations of natural gas to residential, commercial, industrial, and electric utility sectors on a State-by-State basis. As the need for analysis of natural gas distribution arises, the model is run and reports are produced. ***Availability:*** Sample output from past analyses is available from the Agency contact.

Agency Contact: Pipeline Certificate and Curtailment Division; 825 North Capitol St., Washington, DC 20426; (202) 275-4515.

FEDERAL RESERVE SYSTEM

S03400-001

Bank Branch Structure Data.

OMB Funding Title/Code: Formulation of Monetary Policy; Supervision and Regulation of Financial Institutions.

Congressional Relevance: *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Banks, Bank Structure, Federal Reserve System.

Purpose: The file makes available complete structure information with underlying records necessary to prepare summary statistics or provide individual bank historical data. These records contain bank identification information needed for statistical, regulatory, supervisory, legal, and economic research purposes. ***Input:*** Information is provided by the Federal Reserve Banks, Comptroller of the Currency, and the Federal Deposit Insurance Corporation, as well as independent sources for selected geographic information. ***Content:*** Included are all institutions defined as banks, branches, and banking facilities at military and other government establishments located in the 50 States, the United States' possessions, and certain other areas controlled by the United States. Data include the bank name and address and related geographic information and characteristics of the bank/branch office, such as charter class and holding company affiliation. ***Output:*** The principal reports are the G.4.5 Monthly Federal Reserve Board Release; the Federal Reserve Bulletin (quarterly); and the Annual Statistical Digest. ***Availability:*** The data are primarily intended for internal use and use in conjunction with financial data.

Agency Contact: Freedom of Information Office, 20th St. and Constitution Ave. NW, Washington, DC 20551; (202) 452-2407.

S03400-002

Report of Income Data Files.

OMB Funding Title/Code: Formulation of Monetary Policy; Supervision and Regulation of Financial Institutions.

Congressional Relevance: *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Bank Financial Statements; Bank Income, Banks, Insured Commercial Banks.

Purpose: The data are used for supervision and regulation functions to analyze the performance of commercial banks. ***Input:*** The data are reported annually by all insured commercial banks. ***Content:*** The income report contains information on the sources of an insured bank's income, expense, taxes, profits, and changes in capital. Effective March 1976, data are collected from large banks ($300 million or more in total deposits) on a quarterly basis. Beginning with June 1976, data are available semiannually on all insured banks. The series begins in 1969, but prior to 1972 individual bank data are confidential. ***Output:*** The principal reports are the Annual Statistical Digest and the Federal Reserve Bulletin. ***Availability:*** A computer tape subscription series of individual bank data is available for data beginning in December 1972.

Agency Contact: Freedom of Information Office, 20th St. and Constitution Ave. NW, Washington, DC 20551; (202) 452-2407.

S03400-003

Consolidated Report of Condition.

OMB Funding Title/Code: Formulation of Monetary Policy; Supervision and Regulation of Financial Institutions.

Congressional Relevance: *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Bank Financial Statements, Banks, Insured Commercial Banks.

Purpose: The purpose is to monitor the financial condition of all commercial banks. ***Input:*** Data are developed from quarterly reports supplied by commercial banks. ***Content:*** The tapes contain detailed assets, liabilities, and capital accounts data for all insured commercial banks and their significant domestic subsidiaries. The detailed data include information on loans, investments, deposits, and capital accounts. ***Output:*** The principal reports are the Federal Reserve Bulletin and the individual hardcopy of reports. ***Availability:*** The data are available through an automated data series computer tape subscription service beginning in 1959.

Agency Contact: Freedom of Information Office, 20th St. and Constitution Ave. NW, Washington, DC 20551 (202) 452-2407.

S03400-004

Flow of Funds National Accounts System.

OMB Funding Title/Code: Formulation of Monetary Policy.

Congressional Relevance: *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Banking; Credit Market; Investments; Loans; Savings.

Purpose: The purpose is to collect information about sources and uses of funds pertaining to a broad cross-section of the U.S. economy. ***Input:*** Some elements of the data base are drawn from separate structures like corporate finance, Government finance, balance of payments, money and banking activities, individuals' savings, residential finance, and security market activity. These elements are integrated into the data base together with information from income and product accounts on saving and capital formation. ***Content:*** Quarterly and annual tables are published which include a full set of sector statements of savings and investment and a full set of transaction accounts that give net borrowing and lending in individual types of claims. Published current quarterly tables and the annual tables are contained in separate Federal Reserve Board publications. Credit market summary tables appear monthly in the Federal Reserve Bulletin. Once each year a more extended set of tables appears in the Bulletin to present the new and revised base data. Summary tables are also published in the Annual Statistical Digest. ***Output:*** The base data are published as tables of year-total flows from 1946 to the present and yearend outstanding claims from 1945 to date. These tables are available in hardcopy format. ***Availability:*** The base data exist in quarterly form from 1952 and are available on computer tape. These data are publicly available and are distributed by the Federal Reserve Board on request.

Agency Contact: Division of Research and Statistics; 20th St. and Constitution Ave. NW, Washington, DC (202) 452-3482.

S03400-005

Weekly Report of Commercial and Industrial Loans Outstanding by Industry/FR416a.

OMB Funding Title/Code: Formulation of Monetary Policy.

Congressional Relevance: *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Commercial Banks, Commercial Loans, Industrial Loans, Loans.

Purpose: The commercial and industrial (C and I) loan series is a short run indicator of the strength of business loan demand in the banking community. It serves as a basis for estimating total bank business loans. The information may be used to gauge the broad loan picture as well as the effects of special situations and seasonal patterns by industry. The information is also useful in projecting future loan demand. ***Input:*** The data are provided by a sample of 159 of the Nation's largest commercial banks. Business loans are reported as of the close of business every Wednesday. Term loans by industry are reported on the last Wednesday of each month. ***Content:*** The information requested is the volume of outstanding domestic commercial and industrial loans classified by business of the borrower and of

the nondomestic C and I loans classified as one of the following: 1) Bankers acceptances, 2) foreign commercial and industrial loans, and 3) not classified. The series begins in January 1964. *Output:* The principal reports are Commercial and Industrial Loans Outstanding by Industry and H.12 Federal Reserve Statistical Release. *Availability:* The data in aggregate form are distributed by the Federal Reserve Board and are available to the public.

Agency Contact: Freedom of Information Office; 20th St. and Constitution Ave. NW, Washington, DC 20551; (202) 452-2407.

S02400-006

Money Supply; Bank Reserves, Monetary and Banking Aggregates Data Files.

OMB Funding Title/Code: Formulation of Monetary Policy.

Congressional Relevance: *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Banks; Commercial Banks; Credit; Federal Reserve System; Financial Institutions; International Banking; Monetary Policy; Money; Securities.

Purpose: These data are used in the conduct of monetary policy to monitor and analyze the influence of monetary policy on the cost and availability of bank reserves, bank credit, and money. *Input:* Aggregate data are obtained from regular reporting by all insured commercial banks as well as selected information from other nonbank financial institution sources. *Content:* The money supply (M-1) consists of data on demand deposits of commercial banks other than domestic interbank and U.S. Government, less cash items in process of collection and Federal Reserve float; foreign demand balances at Federal Reserve Banks; and currency outside the Treasury, Federal Reserve Banks, and vaults of commercial banks. Data for more inclusive definitions also exist. The banking reserves data consist of seasonally adjusted levels of total reserves, required reserves, and excess reserves. The monetary and banking aggregates data relate in large part to the condition and operation of the Federal Reserve Banks and member banks, some of which also pertain to all banks, including State banks that are not members of the Federal Reserve System, and on bank debits, bank income, bank suspensions, and bank holding companies. There are also data on non-bank financial institutions, currency, money rates, securities markets, Treasury finance, consumer credit, gold, and international financial developments. *Output:* The principal reports are the Annual Statistical Digest, the Federal Reserve Bulletin (monthly), and the H.3 Statistical Release (weekly). *Availability:* Individual time series data are publicly available in hardcopy and machine-readable modes.

Agency Contact: Freedom of Information Office; 20th St. and Constitution Ave. NW, Washington, DC 20551; (202) 452-2407.

S03400-007

Weekly Report of Condition (416W) Data File.

OMB Funding Title/Code: Formulation of Monetary Policy / Supervision and Regulation of Financial Institutions.

Congressional Relevance: *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Bank Deposits; Banks; Commercial Banks; Federal Reserve System; Financial Monitoring.

Purpose: The file provides the capability to monitor the financial condition of the largest commercial banks in the Nation on a weekly basis. *Input:* The file consists of a detailed balance sheet prepared for approximately 330 of the largest commercial banks and significant domestic subsidiaries in the Nation. (These banks had total deposits in excess of $100 million as of December 31, 1965.) Data pertaining to balances in asset and liability accounts as of the close of business each Wednesday are voluntarily reported by these banks. *Content:* This reporting series began in July 1959. Individual bank data and names of respondent banks are confidential. Therefore only summary data are published. *Output:* Federal Reserve district and national totals of the balance sheet items are published each Wednesday in the Federal Reserve Statistical Release H.4.2 and, in a slightly different format, in the Federal Reserve Bulletin. Earlier data are published in the Annual Statistical Digest. Balance sheet items for banks in New York and Chicago appear in the H.4.3 Statistical Release. *Availability:* Individual bank data and names of respondent banks are not available to the public. Time series of national, Federal Reserve districts, and selected SMSA aggregates are available to the public.

Agency Contact: Freedom of Information Office; 20th St. and Constitution Ave. NW, Washington, DC 20551; (202) 452-2407.

S03400-008

Industrial Production Index Systems.

OMB Funding Title/Code: Formulation of Monetary Policy.

Congressional Relevance: *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Energy Consumption; Industrial Production; Manpower Utilization; Manufacturing Industries; Mining Industry; Public Utilities.

Purpose: The purpose is to measure the trends and cyclical fluctuations in industrial activity at the sector and aggregate levels. The data base contains data and indexes on the components of the four major industrial production series-total, consumer goods, business equipment, and materials-1976 revision. *Input:* Industrial production is a value-added weighted average of 235 individual series representing manufacturing, mining, and utility industries. These series are constructed from monthly data from various sources. Physical product data are from various trade associations and Government agencies such as Bureau of the Census and Bureau of Mines, production worker man-hours (Bureau of Labor Statistics) and kilowatt hour data by SIC (Federal Reserve) are both adjusted for output. *Content:* Estimates are published monthly for industrial production during the preceding month-total output of factories, mines, and utilities. The seasonally adjusted industrial production indexes are published monthly in the Federal Reserve Bulletin and in the Annual Statistical Digest. *Output:* The principal reports are the G.12.3 Federal Reserve Statistical Release (a monthly report in hardcopy format) and the Federal Reserve Industrial Production. *Availability:* Historical industrial production data back to 1954 for seasonally adjusted and not seasonally adjusted monthly indexes of market and industry groups are available on computer tape as well as in computer printout form. These data are publicly available and are distributed by the Federal Reserve Board on request.

Agency Contact: Freedom of Information Office; 20th St. and Constitution Ave. NW, Washington, DC 20551; (202) 452-2407.

S03400-009

Report on Foreign Branch Assets and Liabilities (FR502 and FR502S).

OMB Funding Title/Code: Formulation of Monetary Policy.

Congressional Relevance: *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Banks; Federal Reserve System; Financial Monitoring; International Banking; Multinational Corporations.

Purpose: The reports cover the assets and liabilities of foreign branches of member banks of the Federal Reserve System, of Edge Act Corporations, and of non-member banking institutions in the United States owned by foreign banks. *Input:* Form F.R. 502 (monthly) and Form F.R. 502-S (quarterly) are filed with District Federal Reserve Banks by all member banks of the Federal Reserve System, by Edge Act Corporations, and by nonmember banking institutions in the United States owned by foreign banks. *Content:* Monthly 502 data show breakdowns for several U.S. and foreign customer categories and breakdowns by dollar and foreign currency denomination. Published data are aggregates for all branches in the

United Kingdom and for branches in the Bahamas and Cayman Islands. Quarterly 502-S data show total claims and liabilities by the country of the branches' customers. *Output:* FR502 data are reported in table 3.22 "Foreign Branches of U.S. Banks" in the Federal Reserves Bulletin, published monthly. Aggregates of FR502S data are reported in the quarterly E-11 statistical release, Geographical Distribution of Assets and Liabilities of Major Foreign Branches of U.S. Banks. Also produced is the Annual Statistical Digest. *Availability:* The aggregate data are publicly available.

Agency Contact: Freedom of Information Office; 20th St. and Constitution Ave. NW, Washington, DC 20551; (202) 452-2407.

S03400-010

Margin Credit Data File

OMB Funding Title/Code: Formulation of Monetary Policy.

Congressional Relevance: *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Banks, Credit, Financial Monitoring; Securities.

Purpose: The file is maintained to provide information on the current and prospective trends of credit extention for securities transactions. The Federal Reserve Board uses this information to fulfill its role of monitoring margin credit requirements in a timely fashion. *Input:* Margin credit data are collected each month by the New York Stock Exchange (NYSE) from approximately 140 brokers and dealers. The NYSE processes this information into summary aggregate reports, copies of which are sent to the Federal Reserve Board on a timely basis, usually within two weeks of the monthly reporting date. (This comprises about 98 percent of all margin debt.) The annual data consist of individual broker dealer information collected by the NYSE from approximately 250 brokers and dealers. *Content:* The margin credit data collected and processed by the NYSE are of two distinct types: one type deals with total margin credit outstanding and the other is concerned with the distribution of outstanding credit by account equity class intervals (Status of Margin Accounts). The two types of information complement one another and provide the basis for monthly estimates of the total and the distributional breakdowns of margin statistics published in the Federal Reserve Bulletin. Monthly data collection began in 1973. *Output:* The principal reports are the Federal Reserve Statistical Release, C.2-Aggregate Summaries of Annual Surveys of Security Extension, as of June 30, the Federal Reserve Bulletin, and the Annual Statistical Digest. *Availability:* The aggregate data only (monthly or annually) are publicly available.

Agency Contact: Division of Research and Statistics; 20th St. and Constitution Ave. NW, Washington, DC 20551; (202) 452-3543.

FEDERAL TRADE COMMISSION

S03500-001

Financial Management System.

OMB Funding Title/Code: Salaries and Expenses / 29-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Small Business; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on the Judiciary.

Subject Terms: Accounting; Budget Information Systems; Financial Management; Management Information Systems.

Purpose: The system is designed to meet all internal and external needs for cost and other financial data for planning, programming, budgeting, control, and reporting of Agency operations. *Input:* The input is encumbering or obligating documents, invoices and vouchers, recurring documents, and interagency transfer of funds documents. *Content:* This system contains information concerning all financial transactions of the Agency, such as the obligation, accrual, disbursement, and receipt of funds. *Output:* Major reports are daily, weekly, monthly, annually, and on an ad hoc basis. These reports are generally hardcopy. *Availability:* Output is for internal use only.

Agency Contact: Division of Budget and Finance; 6th St. and Pennsylvania Ave. NW, Washington, DC 20580; (202) 523-3507.

S03500-002

Case/Project Tracking and Status (CPTS).

OMB Funding Title/Code: Salaries and Expenses / 29-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Small Business; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on the Judiciary.

Subject Terms: Government Regulation, Management Information Systems, Manpower Utilization, Productivity; Trade Regulation.

Purpose: The system is used to maintain an automated index of all Commission matters (i.e. investigations, cases, projects) that indicates the subject or respondent, the issues, violations, statutes, as well as the major events that have taken place, the current status, and the planned vs. actual hours to date. The information is used to produce Commission management reports. *Input:* The information in the file is supplied by managing professionals when matters are initiated or when they change in terms of characteristics, events, or status. The man-hours expended information comes from a subsystem to which the staff reports their hours by matter and type of activity. *Content:* The CPTS data base contains one record for each active and each completed matter. The records are presently updated once per month. Each record contains the type of matter, the identifying number, the subject or respondent, the statutes involved, the product/service codes, major events, status, and man-hours planned and actually expended to date. All bureaus of the Commission provide data that are consolidated within this system. *Output:* This system generates the Case/Project Profile, the Case/Project Status Report, and the Matters Pending by Program and by Organization. *Availability:* Output is for internal use only.

Agency Contact: Management Division; 6th St. and Pennsylvania Ave. NW, Washington, DC 20580; (202) 423-3367.

S03500-003

Case History Files (Public Records).

OMB Funding Title/Code: Salaries and Expenses / 29-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Small Business; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on the Judiciary.

Subject Terms: Administrative Procedures; Government Regulation; Litigation; Regulations; Trade Regulation.

Purpose: The system maintains all documents in connection with formal and rulemaking proceedings before the Commission and provides these to the public as well as the Commission for research. *Input:* Input is investigations, studies, proceedings, and activities conducted by the Commission and its staff. *Content:* This system consists of pleadings, transcripts, exhibits, briefs, decision, orders, opinions, policy statements, docket sheets and entries, requests for public comment, public comments, news releases, rules, guides, publications, and other materials required by law or directed by the Commission to be placed on the public record. *Output:* There are no principal reports or output. *Availability:* Files are publicly available.

Agency Contact: Deputy Secretary; 6th St. and Pennsylvania Ave. NW, Washington, DC 20580; (202) 523-3383.

S03500-004

Case History Files and Investigational Records Compiled for Law Enforcement Purposes.

OMB Funding Title/Code: Salaries and Expenses / 29-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Small Business; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on the Judiciary.

Subject Terms: Government Investigations; Government Regulation; Law Enforcement; Trade Regulation

Purpose: The system provides formal investigational records and related files in connection with nonpublic and policymaking activities of the Commission required for use as evidence. *Input:* Input is provided by Commission attorneys and other staff, reports and recommendations by staff for law enforcement activities, staff memoranda, and evidentiary materials. *Content:* This system contains applications for complaint, correspondence, interview reports, transcripts of nonpublic investigational hearings, documents and exhibits, legal and economic analyses, final reports of investigations, recommendations, comments of staff regarding pending recommendations, compliance records, and other memoranda involving attorney work product and Commission deliberations in the course of law enforcement and deterrence efforts. *Output:* The principal output is case history reports (hardcopy, as required). *Availability:* Files are utilized primarily to meet internal information requirements and as evidence in law enforcement proceedings. Output is not publicly available.

Agency Contact: Deputy Secretary; 6th St. and Pennsylvania Ave. NW, Washington, DC 20580; (202) 523-3383.

S03500-005

Statistical Report on Mergers and Acquisitions. P512006(F06).

OMB Funding Title/Code: Salaries and Expenses / 29-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Small Business; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on the Judiciary.

Subject Terms: Corporate Mergers; Government Regulation; Mergers; Trade Regulation

Purpose: The system was established in its present form in 1972 to provide as complete and accurate a list as possible of mergers, acquisitions, and joint ventures occurring during the year, and to publish an annual report on this information. *Input:* Input is from public sources such as the Wall Street Journal, Moody's Industrial, Standard and Poor's, company annual and 10-K reports, plus information on the specifics of the mergers as taken from the premerger notification reports and the quarterly financial reports, if not available elsewhere. Since these data are confidential, they are given in aggregated form in the report. *Content:* In large mergers in mining and manufacturing, information is given on the names of the acquiring and acquired companies, their sales, assets, SIC codes, and date of completion of the merger. For all other mergers, foreign and domestic, information is given on the names of the acquired and acquiring companies, the SIC codes and date of completion of the merger. *Output:* The output is the Statistical Report on Mergers and Acquisitions (annually, hardcopy). *Availability:* The report is available to the public through GPO.

Agency Contact: Bureau of Economics, 6th St. and Pennsylvania Ave. NW., Washington, DC 20580; (202) 254-7511.

S03500-006

Corporate Patterns Report (CPR). P512002(F02).

OMB Funding Title/Code: Salaries and Expenses 29-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Small Business, *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on the Judiciary.

Subject Terms: Government Regulation; Industrial Statistics; Industries; Manufacturing Industries; Trade Regulation

Purpose: The principal purpose of CPR-1972 is to provide the Commission with data on industrial concentration, integration, and diversification among the 1,000 leading manufacturing companies. The data would be useful in enforcement activities, economic studies, and policy planning. *Input:* Input is from a special report submitted by approximately 1,000 leading manufacturers of 1972. *Content:* Principal data to be collected are value-of-shipments by manufacturing product class (5-digit SIC-based classifications), sales by SIC classification in nonmanufacturing, minority ownership interests and joint ventures by the 1,000 leading companies, and net consolidated company sales and assets. Data are primarily collected for calendar year 1972. Companies are, however, permitted to substitute fiscal year data when supplying calendar year data would be unduly burdensome. Although data for acquisitions are required for acquisitions made since yearend 1972, the data for the acquisitions themselves would be either for calendar year 1972 or for yearend 1972. The geographic coverage of CPR-1972 includes the 50 States and the District of Columbia. *Output:* The output is a report (one-time, hardcopy). *Availability:* The report is scheduled to be publicly available in January 1978.

Agency Contact: Bureau of Economics; 6th St. and Pennsylvania Ave. NW, Washington, DC 20580; (202) 254-7686.

S03500-007

Quarterly Financial Report (QFR). P512085(F01).

OMB Funding Title/Code: Salaries and Expenses 29-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Small Business; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on the Judiciary.

Subject Terms: Corporate Finance; Corporations; Financial Statements; Manufacturing Industries; Mining Companies; Profits; Retailers; Wholesalers

Purpose: The system was established in 1947 to publish quarterly earnings data and balance sheet information on a universe of corporations which are primarily engaged in manufacturing, with mining or trade being added in 1974. Estimates are developed from information collected from a probability sample of corporations from these three sectors. The estimates are used each quarter in estimates of corporate profits prepared by the Bureau of Economic Analysis of the Department of Commerce. ***Input:*** Input is provided by questionnaires completed by sample companies. ***Content:*** This system covers a stratified sample of approximately 11,000 manufacturing corporations, approximately 2,400 retailing corporations, 600 mining firms, and 2,300 wholesale trade corporations. Reports are received quarterly for the sample companies, and aggregated data are published quarterly. Information includes: reporting company identification; reporting company classification data; profit and loss statement data; assets and liabilities; and blown-up estimates. ***Output:*** The output is the Quarterly Financial Report in hardcopy. ***Availability:*** Reports are publicly available through GPO; individual company data are confidential.

Agency Contact: Bureau of Economics; 6th St. and Pennsylvania Ave. NW; Washington, DC 20580; (202) 523-3632.

S03500-008

Premerger Notification Program. P512005(DB)

OMB Funding Title/Code: Salaries and Expenses / 29-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Small Business; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on the Judiciary.

Subject Terms: Corporate Mergers; Mergers

Purpose: The system was established in 1970 to provide information for evaluation of the possible antitrust implications of large mergers. In 1976 the Hart, Scott, and Rodino Antitrust Improvement Act increased the amount of information required and required consummation of any acquisition or merger (covered by the program) prior to submission of the report and approval by FTC/Justice Department. ***Input:*** Input is provided through questionnaires completed by acquired and acquiring companies. ***Content:*** In the manufacturing sector, acquired companies with sales or assets of $10 million and acquiring companies with sales or assets of $100 million must report. Reports are also required from the nonmanufacturing sector. To determine which companies must report, only assets are looked at in the nonmanufacturing sector. ***Availability:*** This is a joint program between the FTC and the Justice Department. The names of the merging parties are publicly available. The remainder of the data is for internal use.

Agency Contact: Bureau of Economics; 6th St. and Pennsylvania Ave. NW; Washington, DC 20580; (202) 254-7741.

S03500-009

Line of Business Program (LB). P512086

OMB Funding Title/Code: Salaries and Expenses / 29-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Small Business; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on the Judiciary.

Subject Terms: Business; Corporate Finance; Corporations; Financial Statements; Industrial Statistics

Purpose: The program was established in 1974 to provide data on lines of business. Information to be published in aggregated form includes sales, gross margins, operating incomes, assets, and such costs as media advertising, other promotions, research and development, and general administration. ***Input:*** Input is derived from reports received from the companies. ***Content:*** The contents include detailed profit and loss and balance sheet items by line of business for large corporations, which are collected annually. ***Output:*** The principal input is the Line of Business report aggregated data, annually produced in hardcopy. ***Availability:*** Reports will be publicly available. Individual firm data are confidential. Certain aggregated data can be provided upon request on a fee basis.

Agency Contact: Bureau of Economics, 6th St. and Pennsylvania Ave. NW, Washington, DC 20580; (202) 523-3820.

S03500-010

Litigation Support System.

OMB Funding Title/Code: Salaries and Expenses / 29-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Small Business; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on the Judiciary.

Subject Terms: Government Investigations; Government Litigation; Litigation; Trade Regulation

Purpose: The system is being developed to provide direct automated support for formal investigations, rulemaking proceedings, and litigated matters through establishment of index files containing key information and abstracts of documents collected, and through establishment of full text files of testimony and depositions, all of which are searchable through the use of the INQUIRE DBMS software. ***Input:*** Input is provided by evidence and other documents collected in support of the matter, court reporting, and depositions. ***Content:*** The content of the index records varies according to the data elements that the managing attorney believes to be important to his case. Data elements that are common to most cases include descriptive data about the document (i.e., author, subject, date); abstract of the content; admissibility; and relevancy to the issues. ***Output:*** The system is query based. Information is retrieved according to the need of the attorney at any point in time. ***Availability:*** Information if for internal use only.

Agency Contact: Management Division; 6th St. and Pennsylvania Ave. NW, Washington, DC 20580, (202) 523-3367.

S03500-011

Commission Minutes.

OMB Funding Title/Code: Salaries and Expenses / 29-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *House* Committee on Interstate and Foreign Commerce; *House* Committee on Small Business; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on the Judiciary.

Subject Terms: Decisions; Government Regulation; Trade Regulation

Purpose: The system maintains a comprehensive log of all official Commission actions. *Input:* Data are derived from Commission meetings. *Content:* The Minutes include a definitive description of Commission actions which constitute the official Federal Trade Commission exercise of enforcement and administrative authority under Federal statutes. They provide memoranda announcements of Commission actions for the instruction, direction, and guidance of staff. *Output:* Output is bound volumes. *Availability:* Output is not publicly available as it is primarily utilized to meet internal information requirements.

Agency Contact: Deputy Secretary; 6th St. and Pennsylvania Ave. NW, Washington, DC 20580; (202) 523-3383.

FOREIGN CLAIMS SETTLEMENT COMMISSION OF THE UNITED STATES

S03600-001

Budget/Fiscal System.

OMB Funding Title/Code: Salaries and Expenses / 79-0100-0-1-152.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Accounting; Financial Management

Purpose: The purpose is to provide comprehensive control and management of the financial resources authorized by the Congress for the operations of the Commission. *Input:* Data in this file are derived from the obligational activities of the Commission, which in turn are used as a basis of the accounting reports prepared by the External Services Branch of the General Services Administration's Financial Management Division. *Content:* The information content of the system consists of standard Agency budgetary and financial accounting data. The system is updated on a regular and continuous basis. *Output:* The reports consist of hardcopy reports comprising data on accounting history, allotment status, staffing, and undelivered orders. These are prepared monthly. *Availability:* The reports are publicly available in the office of the External Services Branch, Office of Financial Management, General Services Administration.

Agency Contact: Foreign Claims Settlement Commission of the United States; 1111 20th St. NW, Room 417, Washington, DC 20579; (202) 653-6156.

S03600-002

Library of Decisions of the Commission and Indices Thereto.

OMB Funding Title/Code: Salaries and Expenses / 79-0100-0-1-152.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Administrative Procedures; Civilian Internment; Claims; Decisions; Foreign Claims; Libraries; Prisoners of War; War Damages

Purpose: The Commission maintains a library of its decisions on claims to provide ready access to the determination it has made on claims, for use of both the Commission and the general public. Indices of its decisions and claims are also maintained. *Input:* Decisions on claims considered by the Commission are filed by program, and indices are maintained. *Content:* The content of the system is decisions from various claims programs conducted by the Commission, with indices thereto. They include World War II Prisoner of War Claims, World War II Civilian internees; claims of religious organizations for losses in the Philippine Islands during World War II; Prisoners of War during Korean and Viet Nam conflicts; Civilian internees during Korean and Viet Nam conflicts; U. S. merchant seamen captured and interned during World War II; sequestration of bank accounts during World War II in the Philippines; detention benefits to Guamanians during World War II; war damage or loss to property during World War II in certain Eastern European countries and certain Pacific areas and losses to certain insurers and passengers on ships; and benefits to civilians and members in or against the Governments of Yugoslavia, Panama, Poland, Bulgaria, Hungary, Rumania, Italy, Soviet Union, Czechoslovakia, Cuba, and the Chinese Communist Regime, and Micronesia. As the Commission adjudicates claims, the decisions are placed on file in the library. *Output:* Copies of Commission decisions are in typed form. No formal output is produced. *Availability:* Copies of the decisions are publicly available.

Agency Contact: Office of the General Counsel; 1111 20th St. NW, Washington, DC 20579; (202) 653-6166.

S03600-003

Claims Records and Indices Thereto.

OMB Funding Title/Code: Salaries and Expenses / 79-0100-0-1-152

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Administrative Procedures; Civilian Internees; Claims; Foreign Claims; Prisoners of War; War Damages

Purpose: The Foreign Claims Settlement Commission is authorized to consider certain types of claims of nationals of the United States for losses related to actions by foreign governments, war damage losses, and losses sustained by prisoners of war and civilian internees as a result of their detention. The materials submitted are filed in this system according to the program under which a claim is filed. These materials are then examined by the Commission; and where the claim is found to be meritorious, a certification of the amount of loss is made to the proper agency as directed by statute. *Input:* Materials in the system represent submissions by the claimants as well as information generated by the Commission and acquired by the Commission from other sources. *Content:* Information contained in the system relates to those items needed to be proven for a claim to be found compensable, including, but not limited to, evidence of ownership of the property claimed to have been lost, its value, and its nationalization or other disposition by the foreign government concerned. The system contents include: World War II Prisoner of War Claims; World War II Civilian internees; claims of religious organizations for losses in the Philippine Islands during World War II; Prisoners of War during Korean and Viet Nam Conflicts; Civilian internees during Korean and Viet Nam Conflicts; U. S. merchant seamen captured and interned during World War II, sequestration of bank accounts during World War II in the Philippines; detention benefits to Guamanians during World War II; war damage or loss to property during World War II in certain Eastern European countries and certain Pacific areas and losses to certain insurers and passengers on ships, and benefits to civilians and members of Armed Forces captured on U. S. S. Pueblo. It also contains claims for losses in or against the Governments of Yugoslavia, Panama, Poland, Bulgraria, Hungary, Rumania, Italy, Soviet Union, Czechoslovakia, Cuba, and the Chinese Communist Regime. *Output:* A decision is rendered on every claim. Representative decisions which set precedents or are of more than routine interest are published in the Annual Reports of the Commission. Decisions are in typed format and may be located by the use of indices which list claim number, decision number, and name of claimant. *Availability:* Decisions of the Commission are matters of public record.

Agency Contact: Office of the General Counsel, 1111 20th St. NW, Washington, DC 20579; (202) 653-6166.

GENERAL SERVICES ADMINISTRATION

S03700-001

ADP Management Information System (ADP/MIS).

OMB Funding Title/Code: Automated Data and Telecommunication Activities--Operating Expenses / 47-0900-0-1-804.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Electronic Data Processing Equipment; Equipment; Inventories; Management Information Systems.

Purpose: The ADP/MIS is to assist GSA and other Federal agencies in carrying out their management responsibilities for the most effective and efficient use of ADP. The system provides a perpetual, worldwide inventory of the Government's ADP equipment and annual information concerning ADP utilization, functional use, and manpower and cost. *Input:* The primary providers of information are Federal agencies except the House, Senate, and Architect of the Capitol. *Content:* The system contains information concerning ADP equipment and its acquisition and utilization. *Output:* An Inventory of ADPE in the U.S. Government and a Summary of Federal ADP Activities are published each fiscal year. A generalized retrieval system provides reports tailored to users' requirements. Magnetic tapes are produced. *Availability:* Output is available to Federal Government users without reimbursement (within limitations) and to non-Government users at a reasonable fee.

Agency Contact: Management Information Systems Division; 18th and F Streets NW, Washington, DC 20405; (202) 566-1544.

S03700-002

Software Exchange Program.

OMB Funding Title/Code: Automatic Data Processing Fund / 47-4541-0-4-804.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Electronic Data Processing; Information Exchange; Software.

Purpose: The program has been instituted to provide for interagency sharing of common-use computer programs and systems. The Federal Software Exchange Center (FSEC) will provide a central point for agencies to exchange programs, technical information, and experience in software and system development. The objectives are to provide for the collection of common-use software information, development and maintenance of a listing of common-use software to minimize the redevelopment of programs already tested and in use elsewhere, publication and distribution of a software exchange catalog containing abstracts of common-use software, dissemination of common-use software and/or documentation, and reduction of overall costs, time, and use of personnel resources for software acquisition and/or development. *Input:* Federal agencies are required to continually review software within their agency to identify programs or systems which would be of use to other agencies. Abstracts of the software are to be submitted to the Federal Software Exchange Center on SF-185, Federal Information Processing Standard Software Summary. *Content:* The inventory contains common-use software and its documentation developed or revised by either Government or contractor personnel. Software is all programs and routines used to extend the capabilities of computers, including independent subroutines, related group of routines, single programs, and sets or systems of programs. Documentation consists of a short narrative of the software, user instructions, logic flow charts, sample inputs/outputs, and program listings. *Output:* Output includes: 1) Federal Software Exchange Catalog--a hardcopy publication composed of three quarterly updates and a cumulative annual containing abstracts of software submitted to the center; and 2) software and related documentation--available separately or as a package upon request to the Federal Software Exchange Center. *Availability:* The catalog, software, and documentation are availalbe only to Federal agencies, State and local governments, Government cost reimbursement-type contractors, and federally funded activities.

Agency Contact: Automated Data and Telecommunications Service; 18th and F Streets NW, Washington, DC 20405; (202) 566-1120.

S03700-003

Regional Impact Analysis System (RIAS). TR-83; TM-226; TM-227; TM-228; TR-84; TM-229.

OMB Funding Title/Code: Federal Preparedness Agency--Salaries and Expenses / 47-0711-0-1-054.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Economic Forecasting; Economic Statistics; Emergency Preparedness; Forecasting; Simulation.

Purpose: The system is to provide a data base and first approximation capability for analyzing the regional economic impacts of economic and other contingencies short of nuclear war. *Input:* This series of publications documents the Federal Preparedness Agency (FPA) assimilation and adaption of the Multi-Regional Input-Output (MRIO) economic model developed at the Harvard Economic Research Project under joint sponsorship by the Economic Development Administration, Department of Commerce, Federal Preparedness Agency, and other agencies. *Content:* The series consists of six publications: (1) Description of the MRIO Model, TR-83; (2) MRIO Data Base: MAPS, TM-226; (3) MRIO Data Base: IMS, TM-227; (4) Regional Distribution of National Aggregate Final Demand, TM-228; (5) Regional Feedback Model: Description, TR-84 (Unavailable until rewrite completed); and (6) Regional Feedback Model: Computer Program, TM-229. *Availability:* Reports are for internal use only.

Agency Contact: Federal Preparedness Agency; 18th and F Streets NW, Room 5024, Washington, DC 20405; (202) 566-0912.

S03700-004

Demand Impact Transformation Tables (DITT)--Data Estimates and Input-Output Review. IST-103, February 1972.

OMB Funding Title/Code: Federal Preparedness Agency--Salaries and Expenses / 47-0111-0-1-054.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Economic Forecasting; Gross National Product; Input-Output Analysis; Mathematical Models.

Purpose: Demand Impact Transformation Tables (DITT) realistically translate aggregate Gross National Product (GNP) expenditures (actual or hypothetical) into final demand bills of goods which can then be applied to an interindustry table for estimates of total output requirements by input-output (I-O) industry. *Input:* Data are used as part of the Contingency Impact Analysis System to transform the GNP final demand components into I-O sector final demands. *Content:* This guidebook reviews input-output analysis and presents

I-O final demand and total output estimates derived through DITT for a number of recent periods. All estimates are in constant 1958 dollars. *Availability:* Information is for internal use only.

Agency Contact: Federal Preparedness Agency; 18th and F Streets NW, Room 5024, Washington, DC 20405; (202) 566-0912.

S03700-005

The Mathematics and Computation Laboratory (MCL) Thurow Model. GSA/OP/MCL TR-93, February 1974.

OMB Funding Title/Code: Federal Preparedness Agency--Salaries and Expenses / 47-0111-0-1-054.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Economic Impact; Emergency Preparedness; Gross National Product; Mathematical Models; Simulation.

Purpose: The MCL Thurow Model is an adaptation of the Thurow macroeconomic model assimilated to aid the Federal Preparedness Agency (FPA) in policy simulation studies. ***Input:*** This macroeconomic model is part of a larger system, the Contingency Impact Analysis System (CIAS), used by the FPA to measure the impact of a contingency or emergency, specified in terms of the model's input, on a supply of strategic critical materials and the level and distribution of the Gross National Product. ***Content:*** The guidebook summarizes the data development and equation re-estimation experience, describes the model testing program, and discusses the capabilities and limitations of the model without extensive theoretical explanations. ***Output:*** Output is a model for economic analyses. ***Availability:*** The model is for internal use only.

Agency Contact: Federal Preparedness Agency; 18th and F Streets NW, Room 5024, Washington, DC 20405; (202) 566-0912.

S03700-006

A User's Guide for Capital Stock Measures by Industry Sector. GSA/OP/MCL TM-246, December 1974.

OMB Funding Title/Code: Federal Preparedness Agency--Salaries and Expenses / 47-0111-0-1-054.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Armed Services, *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Capital Investments; Capital Stock; Economic Research; Investments; Stocks.

Purpose: Capital stocks data were prepared by the Mathematics and Computation Laboratory for the use of the Federal Preparedness Agency in economic analyses. ***Input:*** The capital estimates were made using the perpetual inventory method. The net stock estimates are based upon assumed depreciation function which accelerates over the life of the investment item. Investment item life parameters were taken from Bulletin F, U. S. Department of the Treasury, adjusted to make the stock estimates equal the average book values reported to Census for 1962-64 for manufacturing sectors. For non-manufacturing sectors, the live parameters were adjusted using information from regulatory agencies and other sources. Separate estimates were prepared for stock owned by the Federal Government and operated by private contractors. Public sector stocks later sold to the private sector are given separately for manufacturing sectors and are included in the non-manufacturing estimates. ***Content:*** This guide contains a description of the Capital Stock Estimates 1947-71 data file, programs, and study output. The file includes industry investment data and associated estimates of gross and net capital stock in current constant dollars for the period 1947-71. The industry classification is the 3-digit SIC level of manufacturing and the 1958 BEA interindustry study classification for the nonmanufacturing sectors. ***Availability:*** Output is available through NTIS document number PB 240 949/AS.

Agency Contact: Federal Preparedness Agency; 18th and F Streets NW, Room 5024, Washington, DC 20405; (202) 566-0912.

S03700-007

Economic Systems Data Catalog. GSA/OP/MCL TM-244, July 1974.

OMB Funding Title/Code: Federal Preparedness Agency--Salaries and Expenses / 47-0111-0-1-054.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Capital Investments; Catalogs; Data Bases; Economic Statistics; Emergency Preparedness; Stocks.

Purpose: This catalog provides unified reference and easy access to the economic data files that are publicly available within the Mathematics and Computation Laboratory (MCL) in support of the Federal Preparedness Agency, GSA. The economic data files listed and briefly described in this catalog have been acquired to meet the needs and requirements for information in response to real or anticipated situations which may be characterized as emergencies, crises, or disasters. This catalog has been developed so that maximum benefit may be gained from these data. It is intended that the catalog will provide managers and analysts alike with a ready reference source when structuring problems and tasks requiring economic data. Many of the data files described in the catalog have been arranged and classified in response to unique problems; however, it is conceivable that these data will have value in efforts to solve future problems which may have similar properties to those of the recent past. ***Input:*** Original data sources include the Department of Commerce, Treasury, Defense, Labor, and other sources. ***Content:*** Data bases maintained by MCL and listed in this catalog deal with: (1) capital stocks; (2) capital and labor input in total U.S. manufacturing, 1929-68; (3) 1958 demand impact transformation tables (DITT), (4) Mathematics and Computation Laboratory (MCL) Thurow model data; (5) multiregional input/output (MRIO) data base; (6) Office of Business Economics input/output tables; (7) real gross output by input output sectors, 1947-66; (8) San Francisco Federal Reserve System Data Bank; (9) stockpile materials consumption series (1950-69); and (10) extended capital stocks. ***Availability:*** The catalog is available through NTIS, document number PB 238 183/AS.

Agency Contact: Federal Preparedness Agency; 18th and F Streets NW, Room 5024, Washington, DC 20405; (202) 566-0912.

S03700-008

Resource Data Catalog. GSA/FPA/MCL TM-258, February 1976.

OMB Funding Title/Code: Federal Preparedness Agency--Salaries and Expenses / 47-0111-0-1-054.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Armed Services; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Defense Economics; Economic Statistics; Emergency Preparedness; Time Series

Purpose: The Federal Preparedness Agency (FPA) resource data base includes detailed records on virtually all resources important to the defense of, or in the event of enemy attack-the survival and recovery of, the United States. It is the result of a cooperative effort of the FPA and the Federal agencies having delegated emergency preparedness responsibilities. The FPA resource data base was established in an effort to provide the most accurate information possible to support the emergency information needs of the Federal agencies and to assist the Director, FPA in his roles of Presidential adviser and coordinator of non-military defense. ***Input:*** Federal agencies and departments having significant emergency responsibilities make important contributions to the resource data base. The data base has been developed either by drawing directly from existing agency statistical programs or by promoting modifications and extensions to existing data collection programs. ***Content:*** These data include (but are not limited to) economic time series such as price and production indices and employment and earnings statistics; factors for translating relatively general statements of alternative national objectives into detailed statements of requirements, interindustry tables showing the relationships among economic sectors, manpower requirements factors, weapons effects and meteorological data, and information on individual U.S. resources. This catalog is concerned with that portion of the data bank which supports damage assessment and vulnerability analysis information needs-the resource data base. In terms of scope, it is one of the most comprehensive data banks on U.S. resources ever compiled. A brief description of the coverage and contents of each component of the resource data base is provided in the catalog. ***Output:*** Classified and/or proprietary reports are produced. On-line inquiries can be made. ***Availability:*** Output is classified and/or proprietary.

Agency Contact: Federal Preparedness Agency; 18th and F Streets NW, Room 5024, Washington, DC 20405; (202) 566-0912.

S03700-009

Federal Information Center Statistical Reporting System.

OMB Funding Title/Code: Administrative and Staff Support Services--Salaries and Expenses, 47-0702-0-1-804

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Information Services

Purpose: The system is to provide the Central Office Federal Information Center (FIC) Coordinator's staff with the number and type of inquiries received categorized by agency for each of the 37 FICs. These data are used to analyze the adequacy of the staffing and communications equipment of the FICs and for determining the basic billing for other Federal agencies for FIC services. ***Input:*** The data are obtained by physically counting the number of walk-in and telephone inquiries received for each agency on six randomly selected sampling days each month. ***Content:*** The system contains the historical data on the number of walk-in inquiries, the number of telephone inquiries, and the number of letter inquiries received at each FIC. Additionally, data are broken down by number of inquiries received for each agency. ***Output:*** The system reports monthly on type of inquiries (walk-in, telephone, letter). Reports are produced annually or upon request regarding the number of inquiries received for each agency, the average number of inquiries answered by employees at each FIC, and the average number of telephone calls received on telephone lines at each FIC. ***Availability:*** Output is for internal use but is public information.

Agency Contact: Federal Information Center Program; 18th and F Streets NW, Room 6009, Washington, DC 20405; (202) 566-1937.

S03700-010

Public Buildings Service Information System (PBS/IS) Fair Annual Rental (FAR) Appraisal Rate Module.

OMB Funding Title/Code: Federal Building Fund / 47-4542-0-4-804.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Environment and Public Works; *Senate* Committee on Governmental Affairs.

Subject Terms: Appraisal Rates; Inventories; Leases; Property Management; Public Buildings; Real Property; Rent.

Purpose: The Fair Annual Rental (FAR) Appraisal Rate Module of the PBS/IS provides PBS with a data base of rates, by type of space, which is based on appraisals for each Government owned and leased building in the PBS inventory. These rates will be used beginning in fiscal year 1978 for production of the Standard Level User Charge billings. ***Input:*** The data are input by the Office of Space Planning and Management as a result of appraisal surveys. ***Content:*** The module is updated nightly. The data base, which contains all Government owned and leased buildings for which PBS is responsible, covers all 50 States and territories and is on-line and queriable. There is one file in the data base. It contains the appraisal rates for each building that are presently in effect as well as future rates. ***Output:*** Several hardcopy reports are produced on a daily, monthly, and quarterly schedule. The reports are used mainly to monitor the completeness of the data base; a query capability is available. ***Availability:*** The output is for internal use only.

Agency Contact: Public Buildings Service; 18th and F Streets NW, Washington, DC 20405; (202) 566-1652.

S03700-011

Public Buildings Service Information System (PBS/IS) Space Management Module.

OMB Funding Title/Code: Federal Building Fund / 47-4542-0-4-804.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Environment and Public Works; *Senate* Committee on Governmental Affairs.

Subject Terms: Inventories; Leases; Property Management; Public Buildings; Real Property; Rent.

Purpose: The Space Management Module of the PBS/IS provides managers and technical personnel with an automated inventory of buildings for which GSA is responsible, both federally owned and leased, and information on agency assignment square footage, leases, and agency requests for space. ***Input:*** The data contained in the system are input by Office of Space Planning and Management personnel as a byproduct of their space assignment, leasing, and other space management activities. ***Content:*** The module is updated nightly. Reports are produced on ad hoc, monthly, quarterly, and yearly bases. The data base is updated daily. The system is comprised of five major files. The Space Request File contains data on type and amount of space requested by agency location and key dates. The Building File serves all modules of the PBS/IS as the basic inventory of Government owned and leased buildings and contains for each building: Name, address, amount and type of space. The Space Assignment File contains data on all assigned/occupied space, by agency, by type of space, location, time frame, and number of personnel. The Lease Project File contains data on all leasing projects in progress. Each record contains data pertaining to the schedule and accomplishment of certain key events. The Lease Contract File is an inventory of all leases in effect, the terms of the lease, lessor/payee, and other pertinent data concerning the lease. The data base is queriable and on-

line. The Building and Assignment files also serve as input to the Standard Level User Charge (SLUC) Billing Module of PBS/IS. SLUC is basically an application program which operates from this data. *Output:* The module provides a number of periodic hardcopy reports concerning the inventory of space, assignments, buildings, and leases. Ad hoc queries are produced as required. *Availability:* System output is unique to the demands and requirements of the Office of Space Planning and Management and, as such, is not publicly available.

Agency Contact: Public Buildings Service; 18th and F Streets NW, Washington, DC 20405; (202) 566-1652.

S03700-012

Public Buildings Service Information System (PBS/IS) Status Reporting Module.

OMB Funding Title/Code: Federal Building Fund / 47-4542-0-4-804.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Building Construction; Construction; Maintenance and Repair; Project Management; Public Buildings.

Purpose: The Status Reporting Module of PBS/IS provides Public Buildings Service (PBS) managers and technical personnel with information on the scope, schedule, and status of activities in four key operations areas: 1) New Construction Projects, 2) Prospectus Repair and Alteration Projects, 3) Non-Prospectus Repair and Alteration Projects, and 4) Project Development Report (PDR) and Prospectuses. *Input:* The data are input by PBS Construction Management and Repair and Alternation personnel as a by-product of their contract formulation, scheduling, and project control activities. *Content:* The data base consists of two major files, active and historical, in each of the major project areas. The New Construction File contains a record for every new construction project in process or completed during the current fiscal year. Each record contains a description of a new construction project and data pertaining to the schedule and accomplishment of certain project events. The Prospectus Repair and Alteration (R and A) File contains one record for every prospective R and A project in progress or completed during the fiscal year. Each record contains a description of the prospectus R and A project and data pertaining to the accomplishment of certain events. The Non-Prospectus Repair and Alteration file contains one record for each non-prospectus R and A project in process or completed during the fiscal year. Each record contains a description of the non-prospectus R and A project and data pertaining to the schedule and accomplishment of certain events. The PDR Prospectus file contains a record for every project development report (PDR) and prospectus in process or completed during the fiscal year. Each record contains a description of the proposed project and data pertaining to the schedule and accomplishment of certain key events. *Output:* SRS is a queriable system and has no standard reports. Reports are produced by the users on an ad hoc basis. *Availability:* System output is user unique and as such is not publicly available. The information in the system is not classified and could be made available upon request.

Agency Contact: Public Buildings Service; 18th and F Streets NW, Washington, DC 20405; (202) 566-1652.

S03700-013

Public Buildings Service Information System (PBS/IS) Repair and Alteration Computer Oriented System (RACOS) Module.

OMB Funding Title/Code: Federal Building Fund / 47-4542-0-4-804.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Building Construction; Maintenance and Repair; Project Management; Public Buildings.

Purpose: The RACOS Module of the PBS/IS provides PBS Repair and Alteration personnel with an inventory of work items and their status, estimated cost, and planned schedule for completion. *Input:* The data are input by Repair and Alteration personnel as a byproduct of their day-to-day activities. *Content:* The module operates under a distributed data base concept and is updated on an as-required basis in and by the 10 PBS regions. The data base of work items includes work to be done in all 50 States and territories in buildings for which GSA is responsible. The data base consists of one on-line, queriable file-the Work Item File. This file contains an inventory of work items by building. Each record contains the description of the work item, the estimated cost, the planned fiscal year for accomplishment, and the work item status (i.e., pending, under design, under construction, and completed). *Output:* Several hardcopy reports are produced on monthly, quarterly, biannual, and yearly schedules. They are mainly inventory status reports. Queries are made on an as required basis. *Availability:* The reports are unique to the Repair and Alteration area and are not available publicly.

Agency Contact: Public Buildings Service; 18th and F Streets NW, Washington, DC 20405; (202) 566-1652.

S03700-014

Public Buildings Service Information System (PBS/IS) Resources Management Module

OMB Funding Title/Code: Federal Building Fund / 47-4542-0-4-804.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Environment and Public Works; *Senate* Committee on Governmental Affairs.

Subject Terms: Building Construction; Management Information Systems; Manpower Utilization; Project Management; Public Buildings.

Purpose: The Resources Management Module of the PBS/IS provides PBS Construction Management personnel with an automated analysis of how time is being spent by discipline/function (design and construction) both in the aggregate and for specific projects. *Input:* The data are input by Construction Management personnel via time cards (hours by project) and as a byproduct of their construction contract/project scheduling and monitoring activities. *Content:* The module is updated nightly. Standard reports are produced monthly. The system includes an on-line, queriable data base comprised of three files. The Interface File maintains project descriptive and interface data for each construction project. The Allocation File contains monthly, year-to-date, and cumulative data. The Employee Master File contains design and construction hours by project charged each month by Construction Management personnel. Geographically, the module covers all projects for which PBS is responsible in the 50 States and territories. *Output:* Reports are produced in hardcopy monthly. The data base is queriable. *Availability:* The standard periodic reports are geared to the requirements of Construction Management personnel and as such are not publicly available.

Agency Contact: Public Buildings Service; 18th and F Streets NW, Washington, DC 20405; (202) 566-1652.

S03700-015

Automated Quality Control Management System (AQCMS). 3520.
OMB Funding Title/Code: Federal Supply Service--Operating Expenses / 47-0500-0-1-804.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Government Procurement; Management Information Systems; Procurement; Quality Control.

Purpose: The system (AQCMS) is primarily designed to provide regional quality control personnel with a workload management and planning system to facilitate their day-to-day activities. ***Input:*** All input is from Federal Supply Services organizational elements. Purchase order line item data are obtained from regional and central buying and inventory management offices. Other input consists of work assignments made by regional quality control divisions. These assignments include complaint investigations, plant facility visits, quality assurance surveillance visits, and contract administration actions. ***Content:*** The AQCMS is a regional system, updated weekly in the 10 GSA regional offices. Each week is listed with all active FSS suppliers in the region and their corresponding open purchase orders. Also produced weekly is a listing of the previous week's accomplishments, i.e., purchase orders shipped, released, rejected. A monthly summary of accomplishments is produced at the end of each report month (23rd). No accomplishment data are stored or saved in the AQCMS past the monthly cycle. Supplier performance data are collected and saved for a 3-year period. These data summarize on a contract-by-contract basis the number of purchase order lines, released on time, released late, rejected, and the dollar value released. ***Output:*** The principal reports of the system are weekly reports of planning, schedules, and work accomplishments. A monthly cumulation of work accomplished is also produced. ***Availability:*** Output is designed for internal use.

Agency Contact: Office of Standards and Quality Control; Crystal Mall Bldg. 4, Room 518, Washington, DC 20406; (703) 557-7570.

S03700-016

Federal Specification Reference System (FSRS). 3510.
OMB Funding Title/Code: Federal Supply Service--Operating Expenses / 47-0500-0-1-804.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Quality Control; Standardization.

Purpose: The FSRS is a computer system designed for use in the implementation of the Federal standardization program. It provides specification managers with statistical data related to the program and assists operating personnel in the development and maintenance of Federal standardization documents. ***Input:*** Principal sources for input are bibliographic data of standardization documents, both Federal and non-Federal. ***Content:*** The system contains: 1) Identification of Government and industry specifications standards and regulatory requirements referenced in each Federal specification standard; 2) provision of statistical data on the number and type of Government and industry documents referenced within the Federal documents; 3) retention of audit trial on all Federal specifications standards that have been superseded or cancelled; and 4) provision for single entry for selected random total record feed out. ***Output:*** Annually and biennially produced publications and punched cards of primary references and indexes to Federal specifications are produced. ***Availability:*** Output is restricted to internal use.

Agency Contact: Specification Management Branch; Crystal Mall Bldg. 4, Room 527, Washington, DC 20406; (703) 557-0506.

S03700-017

Direct Delivery Order Control System--2790-A-II.
OMB Funding Title/Code: Federal Supply Service--Operating Expenses / 47-0500-0-1-804.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Government Procurement; Management Information Systems; Procurement.

Purpose: This system provides for a control and monitoring record for all direct delivery requisitions from time of their receipt until procurement action is complete. It enables GSA managers in the 10 regions to determine the status of any requisition. It is a subsystem to the main processing cycle. ***Input:*** Data are input by managers, contracting officers, and status clerks in the GSA regions. Each region has its own list of requisitions. Major categories of input data are purchase order numbers and processing status codes. ***Content:*** Stock numbers on incoming requisitions are checked against the master item file to determine whether it is a stock item or a non-stock item. It is then routed to the proper division for processing and a Work in Process Record (WIP) is established for control. From this point on, the different managers, contracting officers, and status clerks update the WIP to indicate the action being taken on the item. ***Output:*** The principal output is: 1) Daily Initial Buying List (A list of all requisitions which have been recorded as processed for buying action during the machine cycle of the date shown); 2) Daily Transaction Listing (List of all transactions processed against the Work-in-Process File for the date shown); 3) Weekly Monitor Listing (Signals managers that requisitions appearing on this listing require some kind of action); and 4) Weekly Inventory of Workload by Buyer. ***Availability:*** Output is used internally for contract monitoring.

Agency Contact: Federal Supply Service; Crystal Mall Bldg. 4, Room 615, Washington, DC 20406; (703) 557-8573.

S03700-018

Automated Delivery Order System (ADO).
OMB Funding Title/Code: Federal Supply Service--Operating Expenses / 47-0500-0-1-804.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Contractors; Contracts; Government Procurement; Procurement.

Purpose: By using master contract files, basic item and item contract files, and constant data files, a complete delivery (purchase) order is generated at the same time procurement transaction reporting data are automatically generated for input into the Procurement Transaction Reporting System. This system is used by all 10 GSA regions and the central office. ***Input:*** Data are provided by the 10 procurement functions of the GSA regions and central office. Data provided consist of items covered by contract, contract number, vendor, prices, zones prices, and the codes necessary to complete Procurement Transaction Reporting. ***Content:*** Three basic files are maintained: 1) ADO Master Contract File containing the contract number, the beginning and ending dates of the contract, the general conditions of the contract, such as discounts, inspection points, delivery items and the contractor's name and address; 2) ADO Item File containing the stock number, unit of issue, description, etc., of the item covered by a contract; it also contains the contract number, beginning and ending dates, item number, price, price breaks, and the zones the prices are applicable to; and the 3) ADO Constant Data File containing address codes, buyer names and telephone numbers, notes, and all other data that are always constant but required to print a purchase order. ***Output:*** The principal reports produced are:

1) Daily; 2) Semiannual ADO Demand Report Showing demand for each stock number; 3) ADO Demand by Agency and Delivery Zone; and 4) Semiannual ADO by Vendor identifying the vendor recipient of orders. *Availability:* Output is mainly for internal use. It is publicly available at cost.

Agency Contact: Federal Supply Service; Crystal Mall Bldg. 4, Washington, DC 20406; (703) 557-8573.

S03700-019

Procurement Transaction Reporting System (PTR).

OMB Funding Title/Code: Federal Supply Service--Operating Expenses / 47-0500-0-1-804.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Contractors; Contracts; Government Procurement; Procurement.

Purpose: The system is to establish a standard Government procurement volume reporting system under the authority of Executive Order 11717, to cover all procurement transactions entered into by the Federal Government for property or service involving the expenditure of Federal funds. ***Input:*** The General Services Administration (GSA) is responsible for managing a standard Government procurement reporting system that provides input from the various executive agencies and departments of the Government. ***Content:*** Information in the files is limited to contract/grant/purchase order number, effective date, issuing office, contractor's identification, principal place of performance, principal product or service code, type of contract or modification, extent of completion, negotiation authority, type of business, total dollar value per transaction, and kind of procurement action. ***Output:*** Several hardcopy and magnetic tape output reports are produced to satisfy GSA and other agency reporting requirements. ***Availability:*** Information is publicly available.

Agency Contact: Federal Supply Service; Crystal Mall Bldg. 4, Washington, DC 20406; (703) 557-0910.

S03700-020

Federal Supply Service (FSS) Supply System.

OMB Funding Title/Code: Federal Supply Service--Operating Expenses / 47-0500-0-1-804.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Government Procurement; Procurement; Supply Systems.

Purpose: The system is to receive all Federal Government supply requisitions for common use items, process to the point of producing shipment and billing documentation, and provide stock for satisfying these supply needs. ***Input:*** Federal agency requisitions are the external input. Internal input reflects plans and decisions of FSS for maintaining appropriate levels of depot stock for meeting the anticipated supply needs of these customers. ***Content:*** This system is mechanically responsive to the stock and nonstock requirements of the Federal Government (military and civilian) worldwide. Subsystems are located in each of the 10 GSA regions which have primary responsibilities for receiving requisitions from customers in those geographic areas, processing to the national system for supply decisions, maintaining stock for assigned items in effecting the decisions made in the national system, and shipping stock from their depot facilities. Cycles are repeated on a daily (5-day weekly) basis in both the regional and national integrated portions of the system. ***Output:*** Produced are daily status reports to customers in printed and or machine-readable form, daily reports to regions for FSS operational use in effecting shipments or ordering from vendors, daily reports for regional managers who direct and control the ultimate supply actions, and weekly/monthly reports to national and regional managers for assuring the efficiency of the total supply system. ***Availability:*** Output is normally used only internally, but is publicly available on request.

Agency Contact: Federal Supply Service; Crystal Mall Bldg. 4, Washington, DC 20406; (703) 557-9095.

S03700-021

Transportation Management Information System (TRANSMIS).

OMB Funding Title/Code: Federal Supply Service--Operating Expenses / 47-0500-0-1-804.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Government Procurement; Manpower Utilization; Procurement; Transportation.

Purpose: TRANSMiS accepts data on work performed in the GSA-FSS regional Transportation Services Divisions, summarizes the data, and provides reports to the directors of these Divisions and to the Assistant Commissioner, Office of Transportation and Public Utilities. ***Input:*** Workers in the Transportation Services Divisions maintain daily logs of work processed. Periodic extracts are made from these logs, and reports of hours expended and work units accomplished are entered on data entry forms which are mailed to a central site for keying and processing. ***Content:*** Work performed is categorized in elements (currently 24), such as procurement assistance, negotiations, shipments processed, issuances, and docket actions. The number of hours of work performed in each element and the number of units produced are summarized for each reporting Division. There is no individual record for each worker. Salary and overhead costs are used to compute costs per unit of work for each reporting Division. Cumulative files for each Division are maintained also. The system is updated monthly, and cumulative files are initialized at the beginning of each fiscal year. ***Output:*** There are three monthly printed reports. Two of these, Monthly Resource Allocation Report and Cumulative Resource Allocation Report, are identical but for data content value; the third, Administrative Data, results from analysis of monthly input and provides the number of employees reporting, total man-hours available, and total man-hours reported as productive. Each output is produced for each reporting Divison. ***Availability:*** Each reporting Division receives one copy of output derived from its own reported data. Output is not published and is intended for internal use.

Agency Contact: Federal Supply Service; Crystal Mall Bldg. 4, Washington, DC 20406; (703) 557-8672.

S03700-022

Traffic Profile System.

OMB Funding Title/Code: Federal Supply Service--Operating Expenses / 47-0500-0-1-804.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Freight Forwarders; Transportation; Trucking.

Purpose: The system provides Federal Supply Service (FSS) traffic managers and supply distribution managers with reports concerning the current less-than-truckload (LTL) class freight ratings and average weights of motor carrier shipments from each FSS Supply Distribution Facility (SDF). The system is a vehicle for easily estimating transportation costs under differing freight rate structures. Also, the system verifies that the level of Freight All Kinds (FAK)

rates negotiated with carriers by FSS Regional Transportation Services Divisions is not higher than or is less than the average freight classification of the commodities shipped from a regional SDF. ***Input:*** The data source is the FSS 65A2 system. The Regional Data Systems Divisions, on request, create a Traffic Profile Report from shipment manifest tapes produced by the FSS 65A2 system. ***Content:*** The information produced indicates for each SDF, or individual route from an SDF, by shipment weight bracket: Weight by class rating of the commodities shipped, total weight shipped, number of shipments, average shipment weight, average class rating, and percent of total weight shipped. ***Output:*** A computer-prepared traffic profile report in tabular form is generated upon request only. There is no query capability. ***Availability:*** Reports are for internal use.

Agency Contact: Federal Supply Service; Crystal Mall Bldg. 4, Washington, DC 20406; (703) 557-8672.

S03700-023

Motor Pool Accounting and Reporting System (MARS).

OMB Funding Title/Code: Federal Supply Service--General Supply Fund / 47-4530-0-4-804.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Accounting; Motor Pools.

Purpose: MARS processes input data received from the GSA Interagency Motor Pool Systems, summarizes the data, and provides accounting and operational reports to the individual motor pools, Regional Motor Equipment Divisions, and Central Office Motor Equipment Staffs. ***Input:*** Individual motor pools capture accounting (expense) and operational data on individual motor vehicles and forward these transactions daily to a central processing center for keypunching and processing. ***Content:*** Content is categorized in the four cycles of fleet management–acquisition, operations and utilization, maintenance and repair, and disposal. Subcategorization is in the form of utilization by customer, financial reporting, and cost accounting. Geographic coverage is by individual motor pool (currently 100), individual customer; regional consolidation of data (10 regions); and nationwide consolidation. The system is updated monthly. Information is reported on a monthly and year-to-date accumulation basis. ***Output:*** The four monthly printed reports identify operating expenses by fleet and major categories of vehicles, vehicle utilization, and changes to the vehicle inventory. The two quarterly printed reports identify customer utilization and age and mileage data on individual fleets. The two annual printed reports identify capitalized value of equipment by vehicle classification and present nationwide operational and cost data for publication in the Annual Motor Vehicle Report. There is no inquiry capability. ***Availability:*** Reports are for internal use only.

Agency Contact: Federal Supply Service; Crystal Mall Bldg. 4, Washington, DC 20406; (703) 557-8554.

S03700-024

Transportation Inquiry and Payment System (TRIPS).

OMB Funding Title/Code: Federal Supply Service--Operating Expenses / 47-0500-0-1-804.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Accounting Systems; Financial Management; Management Information Systems; Transportation Costs; Trucking.

Purpose: TRIPS is a comprehensive integrated system to perform financial and managment functions relating to transportation of material. TRIPS features an analysis of shipments from FSS Supply Distribution Facilities (SDF) by points of origin and/or destination and by carrier. Further, TRIPS provides a means of measuring carrier performance on shipments from SDF's and a method of determining the volume of parcel post shipments and charges due the United States Postal Service for such shipments. ***Input:*** The basic data source is the FSS 65A2 system with additional input of information from Government Bills of Lading prepared to cover shipments from vendors and others to the SDF's and other consignees. ***Content:*** The information produced indicates for each SDF the destination, weight, carrier, GBL number, and transportation cost of each shipment from that SDF. Also, the system indicates similar information on shipments from vendors and others to an SDF or a consignee other than an SDF. Destinations are coded by State/city codes. ***Output:*** The reporting system consists of six reports with emphasis on the identification of FSS, SDF outbound shipments. Also, two reports are for the identification of SDF inbound shipments and shipments from vendors to destinations other than SDF's. The reports are computer prepared in tabular form produced on a monthly basis with summary reports on a quarterly and annual basis. ***Availability:*** TRIPS reports are for internal use.

Agency Contact: Federal Supply Service; Crystal Mall Bldg. 4, Washington, DC 20406; (703) 557-8672.

S03700-025

Master Reference and Management Data System (MRMDS).

OMB Funding Title/Code: Federal Supply Service--Operating Expenses / 47-0500-0-1-804.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Government Procurement; Procurement; Supply Systems.

Purpose: The MRMDS was established to monitor, store, and disseminate Federal catalog system data. The system monitors every request for cataloging action or cataloging transaction from initial receipt by GSA until final disposition of said requests or transactions. The system stores both technical (e.g., item identification and reference) and supply management data on items of interest to GSA. ***Input:*** The prime sources of data are both commercial (industrial) and governmental in nature. The major categories of input are item identification data and supply management data. The item identification data are derived from a myriad of industrial/governmental sources. The supply management data are primarily developed by GSA (e.g., acquisition advice code, unit price, unit of issue) with some input from various user agencies within the Federal Government or friendly foreign governments. ***Content:*** The principal subject matter is basic item identification and supply management data. Specific categories of data contained in the system are: basic item identification data, user information, standardization data, freight data, and catalog management data. ***Output:*** Numerous hardcopy and magnetic tape output reports are produced at varying frequencies to satisfy individual agency requirements. Further, the system allows for the production of reports based on individual queries. ***Availability:*** MRMDS output is restricted to GSA and other Federal agency use.

Agency Contact: Federal Supply Service; Crystal Mall Bldg. 4, Room 403, Washington, DC 20406; (703) 557-7510.

S03700-026

National Personnel Records Center Registry File System.

OMB Funding Title/Code: National Archives and Records Service--Operating Expenses / 47-0300-0-1-804.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Civilian Personnel Records; Military Personnel Records; Personnel Records; Records Management.

Purpose: The registry is maintained to better control and retrieve personnel files when service requests are received. ***Input:*** Input is internal from the military and civilian personnel files once they are received by the Center for storage. ***Content:*** The National Archives and Records Service operates the National Personnel Records Center, St. Louis, MO, which receives, appraises, arranges, stores, preserves, maintains, and disposes of the national collection of records on separated military and civilian personnel. The Military Personnel Records Center holds records pertaining to former service personnel from all branches of service. Records of Army personnel separated from duty on or after January 1, 1960, and records covered service of former members of all branches of service with a separation date of January 1, 1964, or later are contained in this file. The Civilian Personnel Records Center holds Official Personnel Folders of separated civilian personnel, personnel locators (SF-50), and military entrance and separation X-rays. Records arriving at the Center are assigned registry numbers. All inquiries directed to the Registry Number File System at these centers require that the registry number be secured through use of the computer system, in order to locate a record. ***Output:*** Output is in the form of index "pull slips" to indicate the place of storage of a given personnel file. ***Availability:*** Information is for internal use only.

Agency Contact: Office of Federal Records Centers; Washington, DC 20408; (202) 724-1598.

S03700-027

NARS Automated System for the Control of Federal Records Centers Records (NARS-5).

OMB Funding Title/Code: National Archives and Records Service --Operating Expenses / 47-0300-0-1-804.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Archives; Personnel Records; Records Management.

Purpose: The system is to control and retrieve records stored in Federal Records Centers. ***Input:*** Input for this system is internal after Federal agencies have moved their records to the Federal Records Centers. ***Content:*** This system contains the necessary information for identification, control, and retrieval of records stored in the Federal Records Centers (FRC's) by Federal agency. It also provides information pertaining to current month activity and year-to-date activity. The system is updated continuously as new records are moved into the FRC's. ***Output:*** Reports are made on current month activity and year-to-date activity. ***Availability:*** Information is for internal use only.

Agency Contact: Office of Federal Records Centers; Washington, DC 20408; (202) 724-1598.

S03700-028

National Personnel Records Center (NPRC).

OMB Funding Title/Code: National Archives and Records Service --Operating Expenses / 47-0300-0-1-804.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Civilian Personnel Records; Military Personnel Records; Personnel Records; Records Management.

Purpose: The primary center mission at this location is to store, service, and safeguard records of separated military personnel, officer and enlisted, and selected organizational, medical, and other military records. ***Input:*** Personnel records of all Federal Government civilian and military employees are retired to this center. ***Content:*** The Center maintains personnel records of former members of the Armed Forces of the United States Coast Guard and of separated civilian employees of the Federal Government, as well as other designated records. The military and civilian personnel records are housed at separate locations within metropolitan St. Louis, MO. Organizationally, the former Military Personnel Records Center and the former Federal Records Center were merged into a single center named National Personnel Records Center. From an agency viewpoint, however, there are no changes in the locations, functions, or services provided by the former centers. Records of separated military personnel, including the U.S. Coast Guard, and other designated records of components of the Department of Defense are retired to the National Personnel Records Center (Military Personnel Records). The military personnel records in center custody consist of more than 30 million personnel and medical files of veterans who have served in the Army, Navy, Marine Corps, Air Force, and Coast Guard. To these are added on a continuing basis the records of personnel separated from these services. Personnel and pay records of separated civilian employees of the Federal Government are retired to the National Personnel Records Center (Civilian Personnel Records). Each Federal agency transfers the following types of records: 1) Official personnel folders of separated employees and comparable files accumulated before official personnel folders, as such, were established; 2) individual earnings cards (such as Standard Form 1127 or its equivalent) or comprehensive payrolls or individual pay folders; and (3) service records cards dated on or before December 31, 1947. ***Output:*** Output is responses to requests for personnel records from individuals or Federal agencies. ***Availability:*** Copies of records are available only to the individual to whom the records relate, or to others with the permission of the former employee or his surviving relatives.

Agency Contact: Office of Federal Records Centers; Washington, DC 20408; (202) 724-1598.

S03700-029

National Archives Reference Service.

OMB Funding Title/Code: National Archives and Records Service --Operating Expenses / 47-0300-0-1-804.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Archives; History; Records Management.

Purpose: 44 U.S.C. 21 authorizes the National Archives and Records Service to provide reference services to the general public and the Federal Government on permanently valuable historical records of the Federal Government and on historical material in Presidential Libraries. ***Input:*** Records are accessioned from Federal executive agencies, from Congress, and from the judicial branch. Private papers and other documents from private sources may be accepted for deposit. Records of the Federal Government and documents from private sources may be documentary material in any form, including books, papers, maps, photographs, and machine-readable materials. ***Content:*** Records are arranged in record groups reflecting their source. Archival records of Federal agencies may be any permanently valuable historical data made or received by an agency of the United States Government under Federal law or in connection with the transaction of public business and appropriate for preservation as evidence of the organization, function, policy decisions, procedures, operations, or other activities of the Government or because the informational value of data in them. Private papers and other docu-

ments from private sources accepted for deposit have similarly appropriate historical value. Some records predate the existence of the Federal Government and most are at least 20 years old. Records are not updated, but accretions to records series are added. *Output:* Preliminary inventories of record groups, microfilm publications of records, guides to record subjects reference service reports, and reference letters are prepared. *Availability:* Over 200 publications are available as listed in Publications of the National Archives and Records Service. They are available without charge from the Publications Sales Branch, National Archives and Records Service, GSA, Washington, DC 20408.

Agency Contact: Office of the National Archives; 8th St. and Pennsylvania Ave NW, Washington, DC 20408; (202) 523-3130.

S03700-030

Utilization System.

OMB Funding Title/Code: National Archives and Records Service --Operating Expenses / 47-0300-0-1-804.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Audiovisual Aids; Inventories

Purpose: The Center records transactions related to the preview, loan, rent, and sale of audiovisual materials by the Center's Distribution Branch and provide appropriate data for each title. Reports are to be used for management purposes and trend analysis. *Input:* Data are provided via customer orders and the required coding is accomplished by the Center's personnel. *Content:* When operational, the data base will contain data elements identifying the type of customers, their regions, the audiovisual's title, format, ID number, and sponsoring agency as well as the type and number of transactions and related costs. *Output:* The major output will be inventory report on computer printout hardcopy printed monthly and activity reports on computer printout hardcopy as requested, usually quarterly. Searching is accomplished by selecting the type of report desired, i.e., income or distribution of sales, rentals, loans or previews by title number, sponsoring agency, or media. *Availability:* Information is for internal use only.

Agency Contact: National Audiovisual Center; Washington, DC 20409; (301) 763-1872.

S03700-031

Master Catalog System.

OMB Funding Title/Code: National Archives and Records Service --Operating Expenses / 47-0300-0-1-804.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Audiovisual Aids; Inventories

Purpose: The system is to collect data concerning audiovisuals produced or funded by Federal agencies. This information is provided to Government agencies and the public via brochures, catalogs, reference letters, and telephone conversations. *Input:* Data are provided by the external agency responsibile for the audiovisual productions through contact with the Acquisitions and Disposal staff and the Information Branch. *Content:* Descriptions of physical format and content of each audiovisual title and of specific audiovisual titles will be in the data base. *Output:* Computer generated reports will be produced to satisfy agency needs. *Availability:* Catalog formats are prepared for Select Lists, an announcement bulletin, for Mini Catalogs, grouped according to subject or media; and for reference lists in response to popular requests. Products are provided to the public and Federal agencies.

Agency Contact: National Audiovisual Center; Washington, DC 20409; (301) 763-1872.

S03700-032

Equal Employment Opportunity Information System (EEOIS).

OMB Funding Title/Code: General Management and Agency Operations--Salaries and Expenses / 47-0110-0-1-804.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Affirmative Action; Discrimination in Employment; Equal Employment Opportunity; Federal Employees; Minority Employment; Training.

Purpose: Equal Employment Opportunity (EEO) reports contain data for the majority of GSA employees and are used to determine progress in the implementation of the GSA Affirmative Action Plan. Reports are received by EEO officials for transmittal to operating officials. *Input:* The primary sources for input are: 1) MAPS Data Base (Manpower and Payroll Statistics System--Date base consist of a basic record for each individual employee covering more than 80 information items of payroll and personnel data. 2) GSA Form 2118, Minority Group Designator Card--Appointing officials complete this form to identify new employees by minority designation. 3) Training Data Information System--system contains information on training received, purpose, and cost. Information is entered in system through GSA Form 2134, Training Authorization and Record, completed by trainee's organizational unit. *Content:* Extremely detailed personal and socioeconomic data are maintained within the system data base. *Output:* Output is machine-readable copy; since data on individuals are confidential, the system can be queried only by EEO officials. The principal output includes Personnel Action Reports (monthly and quarterly), Personnel Training Reports (quarterly), Average time analysis (quarterly), Comparative average annual wage analysis (quarterly) (U.S. Census Data), and Comparative penetration data (quarterly) (U.S. Census Data). *Availability:* Output is for internal use only.

Agency Contact: Office of Personnel; 18th and F Streets NW, Washington, DC 20405; (202) 566-1070.

S03700-033

Federal Buildings Fund Accounting System (FBF/AS).

OMB Funding Title/Code: Federal Building Fund / 47-4542-0-4-804; Construction Services Fund / 47-4602-0-4-804.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Environment and Public Works; *Senate* Committee on Governmental Affairs.

Subject Terms: Accounting; Financial Management; Public Buildings; Real Property

Purpose: The system was established shortly after enactment of the Federal Building Fund. The basic purpose of the system is to establish and maintain records and accounts of financial transactions to provide: 1) Full disclosure of the financial results of real property operations; 2) a means of complying with legal and administrative limitations on commitments, obligations, disbursements, and investments in property and other assets; and 3) effective financial control over, and accountability for, all funds, property, and other assets for which each real property manager is responsible. *Input:* The Public Buildings Service provides source documents of financial transactions for entry into the system. *Content:* The FBF/AS is a single integrated system that supports the operation of a daily accounting cycle at each of the 10 GSA regions and the central office. The system operates on the Federal Teleprocessing Network which pro-

vides remote access to a central time-shared computer. The system may be considered as consisting of three major operational functions and one support function. The first major function is the acceptance of input from the finance divisions or the internal generation of financial accounting entries and related transactions. The second is the processing and storing of the financial data. Last comes the function of reporting results of this processing to managers within GSA and to other Government agencies. Supporting these operational functions is the maintenance of address files and other necessary nonfinancial data. The system includes data on income and retained earnings; transactions; obligations; appropriation account; receipt account; status of work authorizations; status of allotments; status of recurring services; costs of building, area, and field offices; billings and receivables; cash disbursements; general ledger; and errors indicated from system edits. ***Output:*** Regular financial reports needed to satisfy the requirements of the Senate and House Committees on Appropriations, OMB, and the Treasury Department are produced in hardcopy. ***Availability:*** System output is publicly available.

Agency Contact: Office of Finance; 18th and F Streets NW, Room 3128, Washington, DC 20405; (202) 566-0568.

S03700-034

Centralized Accounting System (DAC).
OMB Funding Title/Code: Federal Management Policy--Salaries and Expenses / 47-0106-0-1-804.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Accounting; Financial Monitoring

Purpose: This system is composed of many subsystems which capture, control, and generate reports for all GSA regional offices and consolidates them for the central office. Reporting is accomplished to meet the financial and management information required for GSA services, staff offices, and commissions. External reporting is produced either automatically or from feeder reports generated in the system. ***Input:*** The internal sources of information are: Federal Supply Service, Public Buildings Service, Automated Data and Telecommunications Service, National Archives and Records Service, and staff offices. External sources of information include approximately 50 Presidential commissions. The major categories of input are: allotments, undelivered orders, accruals, payments, and billings. ***Content:*** The principal subject matter area is the accountability of funds for GSA and the Presidential commissions. Information includes purchase orders, travel, transportation payments, certified invoices, accounts receivables, billings, and utility payments. The major master files maintained at various levels, depending upon the reporting and control requirements, are Allotment Ledger Master, General Ledger Masters, Subsidiary Ledger Masters, Payment History Master, Accounts Receivable Master, and External Reporting Masters. ***Output:*** Both hardcopy and magnetic tape output is produced daily, monthly, and annually to satisfy various agency needs. ***Availability:*** Reports are not publicly available and are for internal use, except for those which are required under GAO, Treasury, or OMB regulations.

Agency Contact: Office of Finance; 18th and F Streets NW, Washington, DC 20405; (202) 566-1189.

S03700-035

Federal Register Privacy Act Index System.
OMB Funding Title/Code: Records Activities, Operating Expenses / 47-0300-0-1-804.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Personal Data, Privacy; Records Management

Purpose: The system has been developed to index and maintain agency records published annually in the Federal Register. ***Input:*** System data on Privacy Act records are obtained from annual agency submissions to the Office of Management and Budget. ***Content:*** The system contains descriptions of systems of records maintained by Federal agencies which are covered by the Privacy Act of 1974 [Public Law 93-579, 5 U.S.C. 522a(g)]. The act requires executive agencies to publish in the Federal Register notice for all systems of records as defined in the act. Descriptions identify by agency the records systems, categories of individuals on whom records are maintained, and page reference to agencies' description of systems of records. The index contains a listing 4,500 Register pages. As of December 31, 1976, 6,753 systems of records were reported by agencies. (See S00110-003, OMB Privacy Act Control Systems.) Annual compilation and publication of systems in the Federal Register is from July 1 to August 31. The index is maintained by the Register as a locator. Specific information on privacy systems should be obtained from agencies. ***Output:*** The system produces an index which lists Privacy Act Systems of Record by agency and subagency. The index was published in March 1977. All systems of Record are described annually in the Federal Register (July 1, August 31). ***Availability:*** The Federal Register and index are publicly available through GPO.

Agency Contact: Office of the Federal Register, 8th St. and Pennsylvania Ave. NW, Washington, DC 20408; (202) 523-5240.

INDIAN CLAIMS COMMISSION

S03800-001

Budget and Accounting System. 95 00 0001
OMB Funding Title/Code: Salaries and Expenses / 95-0100-0-1-752.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Accounting; Budget Information Systems; Financial Management

Purpose: The primary function of this system is to provide management with the up-to-date status of funding and spending in every object class. ***Input:*** The primary source of input for this system is internal. The administrative office of the Commission provides purchase order information to the budget office for the system. ***Content:*** This system provides information on allotments, obligations, unobligated balances, accrued expenditures, and disbursements. These categories are accumulated and reported for major object class and subobject class under the major budget activities of the Commission. ***Output:*** The major output is centered around all budget and accounting transactions. These reports are generated in hardcopy form. ***Availability:*** Output generated from this system is for internal use only.

Agency Contact: Indian Claims Commission, 1730 K St. NW, Washington, DC 20006; (202) 653-6174.

INTER-AMERICAN FOUNDATION

S03900-001

Grant Monitoring System.
OMB Funding Title/Code: Inter-American Foundation / 11-4031-0-3-151.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Foundations; Grants.

Purpose: The purpose is to monitor Agency grants. ***Input:*** Input is derived from grantee proposals, reports (progress) by grantees, correspondence, and Foundation staff travel reports. ***Content:*** The system maintains bibliographic data on grantees, i.e., identifying information, location, areas of concentration (subject matter), grant agreements and amounts approved, the duration of grants, and financial statistics. ***Output:*** Monthly financial summaries are produced. Summaries of specific grants are provided on request. ***Availability:*** Summaries are made available upon specific request.

Agency Contact: Administration and Finance; 1515 Wilson Blvd., Rosslyn, VA 22209; (703) 841-3870.

S03900-002

Accounting System.

OMB Funding Title/Code: Inter-American Foundation / 11-4031-0-3-151.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Accounting Systems; Financial Management; Foundations.

Purpose: This system is designed to monitor the status and utilization of appropriated funds to accomplish the Agency mission. ***Input:*** Input is allotments, obligating documents, invoices, schedules of payments, journal vouchers, and all other documents reflecting expenditures. ***Content:*** This system is maintained in the Foundation's offices and the General Services Administration and contains the following information. Allotments, obligations, and unobligated balances. Accrued expenditures and disbursement are accumulated by cost center, major object class and subobject class under the major budget activities of the Agency. ***Output:*** Annual financial statements and various monthly reports are produced. ***Availability:*** Requests made of this system will require preparation of specific material.

Agency Contact: Administration and Finance; 1515 Wilson Blvd., Rosslyn, VA 22209; (703) 841-3870.

S03900-003

Budget System.

OMB Funding Title/Code: Inter-American Foundation / 11-4031-0-3-151.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Budget Information Systems; Foundations.

Purpose: The purpose is to prepare, justify, and execute the Agency's budget. ***Input:*** Input is office records and managers' opinions and desires. ***Content:*** The system contains foundation accounting records, budget history records, and various office plans and desires. ***Output:*** The output is a budget request to OMB and submission to Congress. ***Availability:*** Information is available to the public upon request.

Agency Contact: Administration and Finance; 1515 Wilson Blvd., Rosslyn, VA 22209; (703) 841-3870.

INTERSTATE COMMERCE COMMISSION

S04000-001

Tariff File.

OMB Funding Title/Code: Salaries and Expenses / 30-0100-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Business; Commerce; Interstate Commerce; Tariffs; Trade Regulation; Transportation Rates.

Purpose: The file is required by the Interstate Commerce Act to be: 1) a file open to the public for the inspection of charges for transportation regulated by the Commission; 2) used in regulation of the Interstate Commerce Act; and 3) used by the Commission to determine the correct rate to charge. It is the official file of all tariffs or schedules of rates, fares, and charges, and of transportation contracts, of carriers subject to the act. ***Input:*** The data are composed of all tariffs and schedules filed with the Commission by all modes and all carriers subject to economic regulation by the Commission. ***Content:*** The tariffs and schedules contained in this file provide the rates, fares, charges, classifications, rules, regulations, and practices for the transportation of passengers and property by all modes and all carriers subject to economic regulation by the Commission. It is updated whenever a new or revised tariff or schedule is received. ***Output:*** There is a monthly report to the Commission on the number of tariffs and schedules received, changed, or rejected. This information is also incorporated into the Interstate Commerce Commission Annual Report to Congress. ***Availability:*** There is an official file for use by the Commission and an identical file for use by the public in a public reading room.

Agency Contact: Bureau of Traffic; 12th St. and Constitution Ave. NW, Washington, DC 20423; (202) 275-7739.

S04000-002

ICC Library.

OMB Funding Title/Code: Salaries and Expenses / 30-0100-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Administrative Law; Commerce; Economics; Interstate Commerce; Libraries; Transportation; Transportation Law.

Purpose: The ICC Library was established in 1894 to provide a specialized file pertaining to transportation and allied fields. ***Input:*** New material is added to this source as required when new publications come out pertaining to transporation and allied fields. This material may come from the Commission or from outside sources. ***Content:*** This collection emphasizes books and publications concerned with administrative law, transportation law, economics, history, and related subjects such as statistics, accounting, valuation, and finance. These books and publications are added to the file as necessary. ***Output:*** Hardcopy subject bibliographies are issued upon request. ***Availability:*** These bibliographies are available to the Commission and the public.

Agency Contact: Library; 12th St. and Constitution Ave. NW, Washington, DC 20423; (202) 275-7328.

S04000-003

Speeches of Members of the Interstate Commerce Commission.

OMB Funding Title/Code: Salaries and Expenses / 30-0100-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Trans-

portation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Business; Commerce; Interstate Commerce; Speeches; Trade Regulation; Transportation.

Purpose: The file was established over 20 years ago for those who have a need to keep abreast of developments in surface transportation. It also provides a history and background of issues addressed by Commissioners over that period of time. ***Input:*** The speeches are provided by the Commissioners' offices and the Office of Public Information. ***Content:*** This source contains copies of speeches made by members of ICC over the last 20 years. New speeches are incorporated into the source after printing by Administrative Services. ***Output:*** The reports, titled "Library Bulletin," are published six times during the year. "Library Bulletin" is a hardcopy publication. ***Availability:*** The "Library Bulletin" is distributed to the offices and bureaus of the Commission and the public.

Agency Contact: Library; 12th St. and Constitution Ave. NW, Washington, DC; (202) 275-7328.

S04000-004

Overall Case Inventory and Control System (Central Status).
OMB Funding Title/Code: Salaries and Expenses / 30-0100-0-1-404.
Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Administrative Procedures; Case Loads; Government Litigation; Interstate Commerce; Litigation.

Purpose: The system (Central Status) is to report information concerning pending caseloads and the progress of administrative proceedings. ***Input:*** The data are derived from proceedings dockets filed with the Commission. ***Content:*** The system enables the Commission to determine the age and status of its proceedings docket or how long a specific case has been at a particular processing stage, and, by applying preprogrammed quality (elapsed time) criteria, to display any line case for the review of management. Through statistical comparisons of elapsed processing times with prior periods, the Commission is aware at all times of the actual condition of its docket. Such information provides: 1) an important aid in reaching informed judgments regarding the efficiency of procedures of handling cases; 2) an effective tool for the control of pending cases by the Proceedings Director; and 3) the capability to establish due dates for the completion of each major processing stage and identify those cases which do not meet such due dates. ***Output:*** Output reports are of two types: 1) identification of cases on the docket in terms of the number and age of cases pending and the number and age of cases within the various process steps, and 2) identification of listings of those cases which meet certain predetermined conditions of age or have remained within a particular stage of processing beyond the previously established due date. In addition, specific reports include the Central Status Monthly Report, Central Status Annual Report, and Annual Report to Congress. The output is initially in the form of "test" on a CRT display unit. As required, unformatted hardcopy listings are produced for compilation/inclusion in annual offset printed reports. ***Availability:*** Output is available to the Congress in annual Commission reports.

Agency Contact: Section of Systems Development; 12th St. and Constitution Ave. NW, Washington, DC 20423; (202) 275-7538.

S04000-005

Master Information File, Accounting and Financial System (MIF).
OMB Funding Title/Code: Salaries and Expenses / 30-0100-0-1-404.
Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accounting; Common Carriers; Financial Statements; Transportation Financial Statements; Transportation Industry.

Purpose: This system assists in the formulation of a series of reports on all modes of the surface transportation industry depicting their individual and collective status within the industry. ***Input:*** System input is derived from carrier supplied data. ***Content:*** The system includes accounting, financial claims, and costing data, provided by the industry which, when stratified, will display certain economic trends influencing the various sectors of the surface transportation industry. ***Output:*** A full complement of financial and operating statistical reports are published and made available to members of the industry and the public. These reports enable carriers to better manage their industry; the regulatory agencies and rate bureaus to oversee the industry; and the economists to perform accurate forecasting and budgeting. Specifically, major system output includes, but is not limited to, the following: a series of publicly available pamphlets providing full financial disclosure for investment and financial analysis; summaries of revenue trends by carrier, region or mode; case-related information regarding determination of carrier revenue needs; and equipment and service statistics. The reports are prepared annually and are in the form of printed pamphlets compiled from intermediate hardcopy computer printouts and from manual external calculations. ***Availability:*** The output of the system is available to the general public.

Agency Contact: Section of Systems Development; 12th St. and Constitution Ave. NW, Washington, DC 20423; (202) 275-7538.

S04000-006

Rail Abandonments Information and Case Status System.
OMB Funding Title/Code: Salaries and Expenses / 30-0100-0-1-404.
Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Railroad Abandonments; Railroads; Transportation.

Purpose: The system is to respond to inquiries regarding actual and possible impact on communities, economics, servicing requirements, etc., resulting from rail abandonment proceedings. ***Input:*** Input is derived from internal files of the Proceedings area of the Commission. ***Content:*** The system provides, on a case-by-case basis, information related to rate increases, construction, additional rail service, and the like. The system maintains a record for each rail abandonment proceeding. An initial record is created when a case is filed, and the record is subsequently updated as the case moves through adjudication and is decided. All records, active and pending, are always available for retrieval and reporting. The major data captured are docket number assigned (prefix and subnumber), case status, filing date, environmental review status, hearing designation, designation date, hearing decision, decision date, railroads involved, and States involved. ***Output:*** The output includes pending rail abandonment proceedings; summary of cases by selected status, including number of cases, average file-to-decision time, average designation-to-decision time computed to days and months; summary of cases by year of decision; and recapitulation tables by State and railroads. The output is in text format displayed on a CRT video display unit, is produced as-required, and is of a transient nature. ***Availability:*** The output is for internal Commission use for responding to inquiries from the public.

Agency Contact: Section of Systems Development; 12th and Constitution Ave. NW, Washington, DC 20423; (202) 275-7538.

S04000-007

Claims and Damage Information for All Carriers.

OMB Funding Title/Code: Salaries and Expenses / 30-0100-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Claims, Freight Losses, Transportation.

Purpose: This system assists in the identification of problem areas, vulnerable commodities, and other motor and rail carrier freight loss and damage problems requiring concentrated corrective efforts. ***Input:*** Internal Commission accounting files are the system input. ***Content:*** The system processes claims data by commodity and cause of loss and performs advisory functions reflecting trends and patterns of economic losses. Major categories of data are claim identification, date of loss, amount of claim, amount paid, type of loss, location of loss, type of commodity, description of freight, theft and pilferage data, hijacking data, concealed and visible damage data, wreck and catastrophe data, totals by commodity type, claims type, and dollars claimed and dollars paid. ***Output:*** Internal management reports on computer printouts are the principal output. ***Availability:*** Information is for internal Commission use only.

Agency Contact: Section of Systems Development; 12th St. and Constitution Ave. NW, Washington, DC 20423; (202) 275-7538.

S04000-008

Internal Management and Administration System.

OMB Funding Title/Code: Salaries and Expenses / 30-0100-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Management Information Systems, Personnel Needs, Resource Allocation.

Purpose: The system is to provide management support systems for the Office of the Managing Director. ***Input:*** Several integrated systems and subsystems are used to support internal management and administration. These include comprehensive computer support for Position Management, Status of Funds and Budgets, Number of Complaints, Investigations performed by ICC's Field Staff, and various related applications. ***Content:*** The internal systems include 1) Position Management--monitors all positions, including grade ranges and incumbent personnel within each position. This system is used for forecasting future position requirements and constantly displaying authorized versus onboard position strengths. In addition to position information, the data base contains several items of importance regarding the specific type of individual needed for the position. 2) Status of Funds--shows up-to-date status of appropriated funds, and all obligations applied to them, for all organizations within the Commission. Included are funding of personnel services, benefits, awards, and contract support services. ***Output:*** System output includes several subsidiary reports relating to funding status: Current Monthly Financial Accounting Transactions; Monthly Obligations and Disbursements List month by month; Overdue Transaction Registers; and Monthly Travel Statements. Field Staff Complaints, Investigations, Inspections--lists chronology of complaints against ICC regulated transport agencies (e.g., services, overcharges, damages, losses). It includes all juris and non-juris related complaint and inspections data reported to ICC by its investigators. ***Availability:*** Output is for internal Commission management use.

Agency Contact: Section of Systems Development; 12th St. and Constitution Ave. NW, Washington, DC 20423; (202) 275-7538.

S04000-009

Transportation Movement Information for All Rail Shipments.

OMB Funding Title/Code: Salaries and Expenses / 30-0100-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Freight, Railroads, Transportation.

Purpose: This system is the single most comprehensive data base which supports the Commission's objectives in making available all pertinent statistical data on freight transportation and commodities transported for rail shipments. ***Input:*** Input is from two other major system areas: Freight Commodity Statistics, produced by the ICC, and Carload Waybill Statistics, produced by the Department of Transportation. Added to this combination of sources are data on terminal information, movement information, and car specifications. ***Content:*** The data grouping contains virtually all information regarding types of commodities hauled, origins and destinations, carriers and equipment, costs per hundred-weight and carload, interchange and terminal data, line miles, and in-depth freight car and commodity data. The major data elements include billed weight, carload rate, car-miles, commodity group and class, forwarder traffic, line haul data, mileage blocks, multiple-car movements, origins and destinations, revenues, short-line miles, territories, and related commodity statistical data. Although no major recurring reports are generated by the system, it does support the following Commission requirements: investigation of railroad freight-rate structure, economic projections through modeling, reporting equipment and service statistics and summaries of revenue trends; and annual reports to Congress. ***Availability:*** The output is used as input to other Commission reporting systems.

Agency Contact: Section of Systems Development, 12th St. and Constitution Ave. NW, Washington, DC 20423; (202) 275-7538.

S04000-010

Economic Projection through Modeling System.

OMB Funding Title/Code: Salaries and Expenses / 30-0100-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Econometric Models, Economic Forecasting, Forecasting, Freight Rates, Simulation, Transportation.

Purpose: This system is to provide, through econometric modeling, projections of operating revenue and expense trends and the basis for future rate increases. ***Input:*** The system utilizes carrier supplied cost and rate data. ***Content:*** The system is used to compare anticipated rate increases with the forecast of inflationary trends in the economy and to show interdependence between transportation patterns and regional growth. This system exercises several complex algebraic formulae, containing real and hypothetical values, which will provide forecasting data necessary to the ICC and its related regulatory functions. ***Output:*** Output includes: 1) Revenue Forecasts: The projection of freight revenues is linked to the economic forecast of the model. Traffic movement is correlated with production actually in the economy. In turn, this traffic movement is translated into dollars to derive the revenue forecast. 2) Expense Forecast: The projection of expenses distinguishes between the price and constant dollar trends for labor, fuel, materials, and supplies. The projections among these are combined with quantity projections of each component to derive the forecast of expenses. 3) Rate Increase Forecasts: The projection of rate increase needs is derived from the relationship between forecasted revenues and expenses. Anticipated needs for a rate increase hinges on the extent to which these inflated expenses are outpacing projected revenue growth. ***Availability:*** Output is not publicly available as it is used to meet internal information requirements of the Commission.

Agency Contact: Section of Systems Development; 12th St. and Constitution Ave. NW, Washington, DC 20423, (202) 275-7538.

S04000-011

Master Regulated Carrier Inventory System.

OMB Funding Title/Code: Salaries and Expenses / 30-0100-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accounting; Common Carriers; Financial Statements; Management Information Systems.

Purpose: The Master Regulated Carrier Inventory System, or Carrier Address and Information System (CAS), is designed primarily to record all information pertinent to a carrier's reporting history, e.g., types of reports filed, dates of receipt, revenues, all ICC identities, and carrier address. ***Input:*** The record contains such elements as carrier ID, commodity code, prime type of operation, statistical region, ICC region, carrier status, and mailing address. ***Content:*** The system establishes a central point of responsibility for control of all name and address information to provide the Commission with a single and current source of communication data to track status and progress and to monitor all mandatory response cycles. The system maintains a carrier history record on all carriers responsible for submitting data to the Commission within a prescribed period of time. ***Output:*** The system provides mailing labels for all reports going out to the various carriers, control of receipt of reports, and a control of Master Information File processing in addition to augmenting many of the Commission's systems by virtue of its comprehensive data base. ***Availability:*** Information is for Commission use only.

Agency Contact: Section of Systems Development; 12th St. and Constitution Ave. NW, Washington, DC 20423, (202) 275-7538.

S04000-012

Rail Net Investment Base Computation System–Depreciation Analysis.

OMB Funding Title/Code: Salaries and Expenses / 30-0100-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accounting; Amortization; Depreciation; Financial Management; Railroads; Transportation.

Purpose: The system provides computerized and statistical methods for evaluating the validity of the railroads accumulated depreciation accounts and applies various formula criteria to applicable account items whose life characterizations, service life, ledger values, and related depreciation considerations will yield a realistic series of figures when computed to rates of investment returns. ***Input:*** Data are derived from carrier supplied data files. ***Content:*** Carriers are required to submit actuarial or simulated data to include equipment type, account group, installation year, number of units, ledger value, gross salvage value, cost of removal and various codes signifying additions, and transfers and/or retirements. The data are manipulated to provide a variety of output reports. ***Output:*** Output includes reports on dollars surviving vintage-original investment in assets remaining in services, life of a group of assets in addition to the manner in which the property is being retired, and retirement Rate Method–a systematic actuarial method for calculating property survivor curves that is based on property retired and property remaining in service. ***Availability:*** The reports are primarily for internal Commission use and one contained in Commission reports to Congress.

Agency Contact: Section of Systems Development; 12th St. and Constitution Ave. NW, Washington, DC 20423; (202) 275-7538.

S04000-013

Legislative Histories Pertaining to the Interstate Commerce Act, Its Amendments, and Related Acts.

OMB Funding Title/Code: Salaries and Expenses / 30-0100-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Commerce; Interstate Commerce; Laws; Legislation; Trade Regulation.

Purpose: The Legislative Histories pertaining to the Interstate Commerce Act, its amendments, and related acts was established to provide a background and history of the act and related acts. This information is used for evaluation of proposed legislation, the development of proposed legislation, and historical information of the act and related acts. ***Input:*** The data are derived from the Congressional Record, the Monthly Catalog of U.S. Government Publications, and other checklists and indexes of Congress. ***Content:*** The Legislative Histories pertaining to the Interstate Commerce Act, its amendments, and related acts consist of congressional bills; committee reports, prints, and hearings; debates as recorded in the Congressional Record; slip laws; and other materials related to the legislation. Basically, they include the public documents that reveal the history of the enactment of specific laws of interest to the Commission. ***Output:*** The two principal reports from this source are the Daily Congressional Record Index (hardcopy publication produced when Congress is in session) and the Legislative Histories (prepared periodically when Congress is in session), hardcopy publications. ***Availability:*** Both reports are available for use in the library by both Commission personnel and the public.

Agency Contact: Office of Managing Director; 12th St. and Constitution Ave. NW, Washington, DC 20423; (202) 275-7328.

S04000-014

Fixed and Variable Cost Computations System.

OMB Funding Title/Code: Salaries and Expenses / 30-0100-0-1-404.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accounting; Freight; Transportation Costs.

Purpose: The primary objectives are to provide the Commission with information on motor and rail carrier costs for use in its regulatory functions; to make available to the public cost information useful to carriers, rate bureaus, and traffic organizations; and to enhance the accuracy of cost estimates which directly influence carrier rate structures. ***Input:*** The system applies automated correlation of carrier report data to carrier supplied costing data contained on Rail Form A and Highway Form A, providing computations of fixed, variable, and/or total costs of single or multiple movements of commodities. ***Content:*** The system captures and processes data pertaining to the amounts and types of transport equipment and days operational. The categories of data collected and processed are amounts and types of commodities hauled and distances, interline traffic of commodities, wage and overhead expenses applied to commodity hauling, peddle-trip data, and intercity freight revenues. ***Output:*** The system generates unlimited statistical and costing data. The output from the computer is intermediate listings, graphics, or on CRT screens and is used as feeder data for formal ICC statements by the bureaus, offices and the Commissioners. ***Availability:*** Output is in formal ICC statements for publication.

Agency Contact: Section of Systems Development; 12th St. and Constitution Ave. NW, Washington, DC 20423; (202) 275-7538.

NATIONAL AERONAUTICS AND SPACE ADMINISTRATION

S04100-001

Project Approval Document (PAD).

OMB Funding Title/Code: Research and Development / 80-0108-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Astronautical Research; Research; Space Science.

Purpose: The project approval document (PAD) authorizes the technical scope and content of projects funded from NASA appropriations. ***Input:*** Program associate administrators make project proposals through the project approval document based on agency goals and objectives. PADS are approved by the administrator or his designee. ***Content:*** The PAD includes sections on objectives, technical plan, facility plan, procurement strategy, management plan, project milestone schedule, resources, interagency relationships, and items subject to special management control. A PAD or subsidiary PAD (SUB-PAD) is prepared for each project in the NASA program. ***Output:*** An annual hardcopy document is prepared and approved. ***Availability:*** The report is publicly available from NASA.

Agency Contact: Office of Resources Analysis, Code BR; 400 Maryland Ave. SW, Room 6141, FOB 6, Washington, DC 20546; (202) 755-3214.

S04100-002

Research and Technology Objectives and Plans Summary.

OMB Funding Title/Code: Research and Development / 80-0108-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Astronautical Research; Research and Development; Space Sciences.

Purpose: This document lists supporting research and technology currently in progress throughout the NASA to support the Agency's technological planning for the next several years. It is the one NASA document that outlines NASA technology programs and is designed to facilitate communication and coordination among technical personnel in government, industry, and universities. ***Input:*** Input is from NASA field installations and headquarters. ***Content:*** This publication contains abstracts from approved RTOP (research and technology objective and plan), which is standard, formal document representing the lowest unit of science and technology program managed from NASA headquarters. It encompasses the spectrum of activity from basic research through applied research and technology to advanced systems technology, development, and test. ***Output:*** The RTOP Summary is an annual hardcopy report. ***Availability:*** The report is publicly available from NTIS.

Agency Contact: Office of Resources and Management Systems; 400 Maryland Ave. SW, Room 656, FOB 10B, Washington, DC 20546; (202) 755-3252.

S04100-003

FACS-Financial Status of Programs.

OMB Funding Title/Code: Research and Development / 80-0108-0-1-999; Construction of Facilities / 80-0107-0-1-999; Research and Program Management / 80-0103-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Financial Management; Program Management.

Purpose: The system monitors the obligation and expenditure of money by project within NASA. ***Input:*** The master file is updated each month from field center input after certification that file maintenance has been properly and accurately completed. ***Content:*** The reports generated emanate from financial data elements that have been updated and assembled monthly. The data elements are maintained at the unique project level. ***Output:*** Output includes a series of "format" reports that reflect summary project level financial status (monthly, hardcopy and microfiche); a series of "volume" reports that provide detailed financial status by program office (monthly, hardcopy and microfiche); and a working data base (monthly, hardcopy and microfiche.). ***Availability:*** Reports are publicly available from NASA.

Agency Contact: Agency Accounts and Reports Division; 400 Maryland Ave. SW, Room 5081, FOB 6, Washington, DC 20546; (202) 755-3450.

S0-100-004

Status of Approved Programs.

OMB Funding Title/Code: Research and Development / 80-0108-0-1-999; Construction of Facilities / 80-0107-0-1-999; Research and Program Management / 80-0103-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Appropriations; Financial Management; Program Management; Resource Allocation.

Purpose: The system provides a mechanism for maintaining a record of congressional appropriations to NASA and the issuances of these appropriations to the various NASA field installations. The data base contains congressional control amounts and NASA program plans. ***Input:*** The primary source of data is the approved Agency budget plan wherein each program office is issued resources authorizations. Further authorizations are issued by the program offices to the installations, and funding is provided in the form of allotments. The resources authority is categorized by budget line item and unique project by program year. ***Content:*** Resources authority is shown at the unique project level by budget line item and program year and is updated monthly. ***Output:*** The report is produced monthly for the current year and quarterly for prior years. ***Availability:*** Reports are publicly available from NASA.

Agency Contact: Office of Budget Operations; 400 Maryland Ave. SW, Room 6015, FOB 6, Washington, DC 20546; (202) 755-8320.

S04100-005

Report Management System Inventory

OMB Funding Title/Code: Research and Development / 80-0108-0-1-999; Construction of Facilities / 80-0107-0-1-999; Research and Program Management / 80-0103-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Records Management.

Purpose: The system provides an inventory of Agency reports as specified under the Feueral Reports Act and implemented by OMB Circular A-40. ***Input:*** Input is from each of the NASA installations and headquarters offices. ***Content:*** Data elements maintained include installation; information systems; serial number; interagency control number; office of primary responsibility; frequency; expiration date; external requirer; OMB approval number; report title; distribution; costs; and respondents. ***Output:*** A keyword index is produced in the form of a computer printout. ***Availability:*** Output is publicly available from NASA.

Agency Contact: Office of Information Systems, 400 Maryland Ave. SW, Room 525, FOB 10B, Washington, DC 20546; (202) 755-3050.

S04100-006

FACS-Agencywide Coding Structure.

OMB Funding Title/Code: Research and Development / 80-0108-0-1-999; Construction of Facilities / 80-0107-0-1-999; Research and Program Management / 80-0103-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Financial Management

Purpose: The Agencywide coding structure establishes a uniform method of identifying and classifying all NASA financial activity for planning, programming, budgeting, accounting, and reporting purposes. Additionally, the AWCS provides the official reference for the classification and coding of all financial activity. ***Input:*** Input is from NASA program offices. The establishment of new codes and changes and deletions of old codes are instituted by programmatic and budgeting activities within NASA. ***Content:*** The system is updated monthly for purposes of monitoring the identification and classification of NASA financial activities. Each of the financial transactions submitted monthly by each installation to the financial and contractual status system is compared to the Agencywide coding structure. This structure is applicable to NASA headquarters and field installations and sets forth the official reference for the classification of all financial transactions pertaining to the appropriations of NASA. ***Output:*** Principal output is a financial management manual (FMM 9110) (hardcopy only) and an automated listing of codes (hardcopy and microfiche). ***Availability:*** Reports are publicly available from NASA.

Agency Contact: General Financial Systems Division; 400 Maryland Ave. SW, Room 5109, FOB 6, Washington, DC 20546; (202) 755-3440.

S04100-007

NASA Budget Information System.

OMB Funding Title/Code: Research and Development / 80-0108-0-1-999; Construction of Facilities / 80-0107-0-1-999; Research and Program Management / 80-0103-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Budget Information Systems; Resource Allocation.

Purpose: The system reports the past, current, and budget year moneys, distributing them on a geographic basis. The reports are utilized for presentation to Congress of NASA's appropriation funding requests as well as for in-house budgetary documentation. ***Input:*** Input is from NASA installations and headquarters program offices based on their congressional budget submissions. ***Content:*** Reports produced by the NBIS distribute moneys by installation, program office, program, project, location of performance, contractor, and budget line item. ***Output:*** The NBIS report is produced annually in the form of computer printouts. ***Availability:*** The report is publicly available through NASA.

Agency Contact: Office of Budget Operations; 400 Maryland Ave SW, Room 6015, FOB 6, Washington, DC 20546.

S04100-008

FACS-Object Class.

OMB Funding Title/Code: Research and Development / 80-0108-0-1-999; Construction of Facilities / 80-0107-0-1-999; Research and Program Management / 80-0103-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Financial Management

Purpose: The system provides current fiscal year obligations by object class code according to OMB requirements. ***Input:*** An extract is taken from ADP inputs from the field centers and is used as a data base for the object class reports. ***Content:*** The current fiscal year obligations are summarized by object class code on a monthly basis. ***Output:*** Object class code reports are issued monthly in hardcopy and microfiche. ***Availability:*** Reports are publicly available through NASA.

Agency Contact: Agency Accounts and Reports Division; 400 Maryland Ave SW, Room 5081, FOB 6, Washington, DC 20546 (202) 755-3450.

S04100-009

FACS-Institutional Management System.

OMB Funding Title/Code: Research and Development / 80-0108-0-1-999; Research and Program Management / 80-0103-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Financial Management.

Purpose: The system was established to monitor the financial status of institutional supporting activities at NASA installations. ***Input:*** The master file is updated each month from field center input after certification that file maintenance has been properly and accurately completed. ***Content:*** The reports generated emanate from the institutional data elements that are extracted from the monthly financial status reports. The data are maintained by the various subfunctions which comprise the Agency's institutional support. ***Output:*** Output pertains to institutional activity at the subfunction level (monthly, hardcopy and microfiche); program support at benefiting project level (monthly, hardcopy and microfiche); and installation operating funds by institutional resource category (monthly, hardcopy and microfiche). ***Availability:*** Reports are publicly available from NASA.

Agency Contact: Agency Accounts and Reports Division, 400 Maryland Ave. SW, Room 5081, FOB 6, Washington, DC 20546, (202) 755-3450.

S04100-010

FACS-Contractual Status.

OMB Funding Title/Code: Research and Development / 80-0108-0-1-999; Construction of Facilities / 80-0107-0-1-999; Research and Program Management / 80-0103-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD Independent Agencies Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Contracts; Financial Management; Grants; Procurement.

Purpose: The system provides NASA with Agencywide management reporting required by finance, procurement, budget, and program offices. FACS produces reports used to monitor the status of financial and procurement data for selected contracts, purchase orders, and all grants. ***Input:*** NASA receives ADP generated data monthly from files and records maintained at each field installation. The major categories of data are contract number and unique project number. ***Content:*** The reports generated emanate from a series of procurement and financial data elements that are received monthly from each NASA installation. ***Output:*** Major output designates contracts by program office and unique project number, (monthly, hardcopy and microfiche) and by place of performance (semiannually, hardcopy and microfiche). ***Availability:*** Reports are publicly available through NASA.

Agency Contact: Agency Accounts and Reports Division; 400 Maryland Ave. SW, Room 5081, FOB 6, Washington, DC 20546; (202) 755-3450.

S04100-011

Office of University Affairs Management Information System.

OMB Funding Title/Code: Research and Development / 80-0108-0-1-999

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Astronautical Research; Contract Administration; Contractors; Contracts; Grants; Research and Development; Space Sciences; Universities.

Purpose: The system is the Agency's designated source and repository of management level information data and analysis on the total NASA-university effort. The system is used for internal management and to answer inquiries from Congressmen, other agencies, universities, private sector organizations, and individuals. ***Input:*** Data are obtained from the Agency's financial procurement accounting system and from individuals within NASA at the time actions are initiated with colleges and universities. The obtained data are financial information, technical characteristics of awards, and attributes of performing organizations. ***Content:*** Principal subject matter is awards to colleges and universities. Files are maintained at the contract or grant level with data items for essential attributes, e.g., obligations, expenditures, technical description, period-of-performance, geographical location, congressional district. Attributes of the performing institutions, such as mailing address, chief administrative officers, and type and size of school, are also maintained. The system is updated monthly. ***Output:*** The system is designed to generate reports directed toward specific questions. Output is supplied in a form most suitable to the user's needs and may consist of full-size line printer pages, reduced line printer pages, cards, microfiche, or bound reports. ***Availability:*** Reports are publicly available from GPO and NTIS.

Agency Contact: Office of University Affairs; 400 Maryland Ave. SW, Room 6125, FOB 6, Washington, DC 20546; (202) 755-8439.

S04100-012

NASA Scientific and Technical Information System.

OMB Funding Title/Code: Research and Development / 80-0108-0-1-999; Research and Program Management / 80-0103-0-1-999

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Aeronautical Research; Astronautical Research; Information Services; Solar Energy; Space Sciences; Wind Energy.

Purpose: The System supports the NASA research and development effort and assists in dissemination of NASA program-generated information to the public and, through the NASA Technology Utilization Program, to private U.S. industry. Operating through two major contractor-operated components (NASA Scientific and Technical Information Facility, Linthicum, MD, and American Institute of Aeronautics and Astronautics (AIAA) Technical Information Service, New York, NY), the system acquires worldwide aerospace reports, journal literature, books, and conference papers; announces them in publicly available abstract journals and bibliographies; provides computerized literature searches and a current awareness service to NASA and NASA contractors; reproduces reports in microfiche; and provides on-line literature searches to NASA research centers and other organizations (including the congressional Office of Technology Assessment). Searches also are available to NASA Industrial Applications Centers to assist in technology spinoff and, by NASA-supplied tapes, to European research institutions through the European Space Agency. ***Input:*** All reports of NASA in-house, contract, and grant research and development are obtained for indexing, abstracting, and microreproduction. Also received are aerospace-related publications issued by other Government agencies (including DOD, FAA, ERDA, EPA, NOAA, NSF, and NTIS), nonprofit domestic and foreign research institutes, private firms, universities (particularly theses), and the NATO Advisory Group for Aerospace Research and Development. Under an agreement with NASA, the European Space Agency (ESA) provides precataloged computer-readable information on publications by European research institutions together with microreproduction of documents for further distribution. From the AIAA Technical Information Service, under NASA contract, the NASA STI facility receives precataloged data on aerospace journals, books, and conferences for direct entry into the centralized data bank. The Smithsonian Science Information Exchange provides announcements of ongoing aerospace research projects. ***Content:*** The system covers all the sciences and technologies related to aeronautics, space, earth resource surveys, solar and wind energy, and other areas of NASA research, development, and project management. Updated biweekly, the data base contains citations to over 1.5 million documents which may be searched by subject, report number, corporate source, author, contract or grant number, and other identifiers. (Geographic identifiers are not searchable unless identified as such in the indexed publication.) Computer-readable citations cover the period 1962 to present, while 200,000 citations to publications accessioned between 1915 and 1962 by the National Advisory Committee on Aeronautics are searchable on edge-indexed microfilm. ***Output:*** Scientific and Technical Aerospace Abstracts (STAR), an abstract journal issued biweekly and available on subscription from GPO, announces reports, doctoral theses, and NASA patents and includes a section on current research projects. (STAR is supplemented by the journal International Aerospace Abstracts (IAA) issued by the AIAA Technical Information Service.) Periodic bibliographies available on subscription include Aeronautical Engineering, Aerospace Medicine and Biology, Computer Program Abstracts, Earth Resources, Energy Management, and NASA Patent Abstracts. NASA/SCAN (Selected Current Aerospace Notifications), a current awareness service announcing selected STAR and IAA citations under a choice of 200 subject topics, is available to NASA and NASA contractors. RECON (Remote Console) is a computerized, on-line CRT display interactive system for information retrieval from the system data base. The NASA Combined Index is a microfilmed comprehensive index to all the documents in the data base and is used by NASA libraries. Printed literature searches are made for NASA, NASA contractors, universities, other Government agencies, and NASA Industrial Applications Centers. Copies of NASA publications and microfiche are provided to NTIS for public sale. Computer tapes of selected document citations are provided by cooperative agreement to the European Space Agency to facilitate searches by European research institutions. ***Availability:*** NASA and other publications are announced publicly in STAR and IAA, which are fully indexed to facilitate searching. Announced publications may be purchased from the sources indicated in the STAR and IAA citations, such as NTIS

or U.S. Patent Office. Various bibliographies are available on subscription for those interested in narrower subject areas that the full abstract journals provide.

Agency Contact: Scientific and Technical Information Office; 400 Maryland Ave. SW, Washington, DC 20546; (202) 755-3548.

S04100-013

AIAA Technical Information Service.

OMB Funding Title/Code: Research and Development / 80-0108-0-1-999; Research and Program Management / 80-0103-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Aeronautical Research; Astronautical Research; Information Services; Space Sciences.

Purpose: The Technical Information Service of the American Institute of Aeronautics and Astronautics (AIAA-TIS) is, under NASA contract, one of the two primary support operations of the NASA Scientific and Technical Information System. AIAA-TIS acquires worldwide aerospace literature in the form of journal articles, conference papers, and books; abstracts and indexes them; publishes an announcement journal, International Aerospace Abstracts (IAA); reproduces many of the accessioned items in microfiche under agreement with the copyright holders; provides a public sales agency for copies of announced publications; and submits computer-readable cataloging data into the NASA Scientific and Technical Information Facility data base. ***Input:*** The literature abstracted and indexed by AIAA-TIS includes scientific and technical journals, reprints, foreign university dissertations, conference proceedings, and books, obtained by subscription or purchase from technical societies and publishers, or as gifts by societies, authors, industry, U.S. Government agencies, universities, nonprofit research institutions, or by exchange agreements with foreign organizations, or through the European Space Agency. All sciences and technologies related to aerospace and NASA research and development, energy programs, earth resources, and aerospace project management are represented in the acquired publications. ***Content:*** The AIAA-TIS is a major contributor to the full NASA TIS system of over 1.5 million document citations, having entered the published literature since 1962. Scope and searchability are the same as that of the report and other citations in the central data bank. Input of data and publication of IAA are on the same biweekly update cycle. ***Output:*** International Aerospace Abstracts (IAA), an abstract journal issued biweekly and available on subscription from the American Institute of Aeronautics and Astronautics, New York, NY, announces the aerospace published literature of journal articles, conference papers, and books. All citations to IAA-announced publications are part of the central data bank in the NASA Scientific and Technical Information System, therefore they are included in literature searches, RECON displays, bibliographies, and NASA/SCAN. Microfiche and hardcopies of a portion of the announced publications are available from AIAA. ***Availability:*** The AIAA-TIS processes only publicly available information.

Agency Contact: Scientific and Technical Information Office; 400 Maryland Ave. SW, Washington, DC 20546; (202) 755-3548.

S04100-014

National Space Science Data Center (NSSDC).

OMB Funding Title/Code: Research and Development / 80-0108-0-1-999; Research and Program Management / 80-0103-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Aeronautical Research; Data Collection; Information Services; Rockets; Satellites; Space Sciences

Purpose: NSSDC furthers the widest practicable use of reduced data obtained from, or related to, space science experiments and provides U.S. investigators with a central repository for such data. Similar services are provided to scientists residing outside the United States through World Data Center A for Rockets and Satellites. Research work also can be performed onsite by resident and visiting scientists. ***Input:*** NSSDC collects, organizes, stores, announces, retrieves, disseminates, and exchanges data and information received from satellite experiments, sounding-rocket probes, and high-altitude aeronautical and balloon investigations. Data and documentation are received from principal investigators as well as from World Data Centers B (USSR) and C (England) for Rockets and Satellites. ***Content:*** NSSDC's System for Information Retrieval and Storage (SIRS) consists of four main information files. The Automated Internal Management (AIM) file provides characteristics of each spacecraft, experiment, and data set that have been identified in a hierarchical arrangement. The Technical Reference File (TRF) contains descriptions of publications and technical documents that are used as reference materials. The Rocket File includes information that names and describes all scientific rocket launchings identified by NSSDC. The Nonsatellite Data File contains data from sources other than satellite experiment flights. Data are in the fields of astronomy, geodesy and gravimetry, ionospheric physics, meteorology, particles and fields, planetary atmospheres, planetology, and solar physics. ***Output:*** Output includes announcement of Satellite Data Availability (as needed, hardcopy/microform); Report on Active and Planned Spacecraft and Experiments (as needed, hardcopy/microform); Handbook of Correlative Data (as needed, hardcopy/microform); Models of the Trapped Radiation Environment (as needed, hardcopy/microform); World Data Center A for Rockets and Satellites Catalogue (as needed/microform); Sounding Rocket Launching Report (as needed, hardcopy/microform); and SPACEWARN Bulletin (Monthly, hardcopy/microform). ***Availability:*** Reports are publicly available to scientific and educational (college level) users; they are available to others through NTIS.

Agency Contact: National Space Science Data Center; NASA/Goddard Space Flight Center, Greenbelt, MD 20771; (301) 982-2354.

S04100-015

Shuttle Information Service (SIS).

OMB Funding Title/Code: Research and Development / 80-0108-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Information Services; Space Shuttles

Purpose: This system is designed to provide a single authoritative source of information regarding Shuttle documents generated by Shuttle organizations and Shuttle contractors. The SIS is to identify and point out the existence, location, and source of information and in certain cases supply the requested information/documentation. To help insure the completeness of the SIS information files, SIS will exchange documentation/information between NASA centers and with the U.S. Air Force Space Transportation System Program Office. The SIS utilizes an automated Document Index System (DIS) which facilitates retrieval of documents maintained in the JSC Library. ***Input:*** Input is from scientific, technical, and engineering groups located at each of the NASA centers and their contractors; and other supporting organizations, including other U.S. Government agencies and their contractors. Input includes technical reports, specifications, drawings, standards, and technical analyses. ***Content:*** Shuttle Information Content includes communications, electronics, heat transfer, fluid mechanics, instrumentation, photography, quality assurance and reliability, structural mechanics, metallic and nonme-

tallic materials, aerodynamics, propulsion, medical information, spaceborne experiments, spacecraft design and testing, and payloads. The scope of the information is from 1965 to date, continuing as research proceeds. The files are updated weekly and cover all geographical areas. *Output:* Information output on specific documents or specific subject content is generated via an online CRT computerized system. Information is obtained by accession number, corporate source, report number, contract number, personal author, main subject terms and local JSC number, list by date, program or project, or office of prime responsibility. There are no recurring reports. The majority of output is by CRT with the option of hardcopy printouts. *Availability:* Output availability is controlled.

Agency Contact: Technical Library Branch; NASA Johnson Space Center, Houston, TX; (713) 483-6391.

S04100-016

NASA Library Network (NALNET).

OMB Funding Title/Code: Research and Development / 80-0108-0-1-999; Research and Program Management / 80-0103-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Aeronautical Research; Information Networks, Libraries; Research and Development; Space Sciences.

Purpose: NALNET is a cooperative effort by the NASA libraries, located at headquarters and 11 research centers, to provide expanded and improved products and services while achieving the economies of centralized indexing, cataloging, and computer processing. The network offers direct on-line access for search and identification to a computerized data base of citations to over 180,000 books and 6,000 journals located at the various libraries. Products include printed union lists of books and periodical holdings, local book shelflists, catalog cards, and indexed book catalogs on COM. With a broad scope of coverage of publications related to aeronautics and space research, earth resources, energy, and other NASA research and development topics, NALNET is primarily for the use of NASA professionals and libraries; but searches are also made for NASA Industrial Applications Centers to assist in technology spinoff. *Input:* The NALNET data bank input consists of bibliographic records of books received by the NASA libraries after 1968, all journal titles and selected citations from the Library of Congress Machine Readable Catalog. Book and journal records of the American Institute of Aeronautics and Astronautics will shortly be incorporated into the network. *Content:* NALNET subject content covers the broad interests of NASA research and development, management, data processing, and other aspects of aeronautics and space technology and all the sciences related to space studies or the needs of space exploration, including geology, medicine, engineering, electronics, and biology. *Output:* On-line identification and search via CRT display is possible. Computer-printed catalog cards; union book and periodicals listings; local current book accession lists; local book shelflists and surplus lists; and local indexed catalogs are also generated. Searches may be made by title, author, Library of Congress or NASA terms, National Library of Medicine terms, LC card numbers, various classifications, corporate sources, and report numbers. *Availability:* Data are primarily for the use of NASA libraries, but searches are made for the NASA Industrial Application Centers to assist in technology spinoff.

Agency Contact: Scientific and Technical Information Office; 400 Maryland Ave. SW, Washington, DC 20546; (202) 755-3548.

S04100-017

Moon Literature Project (MLP).

OMB Funding Title/Code: Research and Development / 80-0108-0-1-999; Research and Program Management / 80-0103-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Lunar Exploration; Moon; Space Sciences.

Purpose: This system is designed to provide a bibliographic information base to all research in the field of lunar science, including published literature, Government documents, conference papers, and books. The service is intended for the use of the entire lunar science community including principal investigators, educators, and students. *Input:* Selection of the information is made from the published journals, review of abstracting services such as International Aerospace Abstracts, Scientific and Technical Aerospace Reports, Bibliography and Index of Geology, Meteorological and Geoastrophysical Abstracts, and subject searches conducted by the Institute for Scientific Information. *Content:* Content covers all research on the moon from 1950 to the present, with greatest percentage of coverage since 1969. Astronomy, geology, photogeology, and geophysical investigations are included. *Output:* Automated searches by author or combinations of authors and title keywords are done on request. Current references are published in the Lunar Science Information Bulletin (Lunar Science Institute) and in The Moon (Reidel Publishing Co.). *Availability:* Searches may be requested by any qualified investigator, educator, or student interested in the study of the moon and are supplied as computer printouts. The complete bibliography is available on microfiche.

Agency Contact: Lunar Science Institute; 3303 NASA Road #1, Houston, TX 77058; (703) 488-5200.

NATIONAL CREDIT UNION ADMINISTRATION

S04200-001

Federal Credit Union Management Information System.

OMB Funding Title/Code: Operating Fund / 25-4056-0-3-401; Credit Union Share Insurance Fund / 25-4468-0-3-401.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Cooperative Societies; Credit Unions; Federal Credit Unions; Financial Statements.

Purpose: The system provides financial, operational, and management information required to enable the Administration to carry out its mission as a Federal regulatory agency. The system covers all Federal credit unions and has limited application to federally insured State chartered credit unions. *Input:* The system input comes from Federal credit unions or NCUA employees (largely credit union examiners) at the regional level. *Content:* The content is financial data such as amount of shares, loans, assets; (for each credit union) management data such as delinquent loan rating, problem codes, and other codes; and statistical reference data such as State, county, congressional district, SMSA, and economic area codes. The system is updated each four weeks. Some segments have monthly updates. *Output:* The output is cyclic reports (computer printouts). Reports deal with financial and management condition of Federal credit unions. An example is the Adverse Condition Report which compares certain financial and management data and prints messages when certain predefined thresholds have been exceeded. *Availability:* Information is for internal use only.

Agency Contact: Office of Fiscal Affairs; 2025 M St. NW, Washington, DC 20456; (202) 254-9820.

NATIONAL FOUNDATION ON THE ARTS AND THE HUMANITIES

S04300-001

Accounting System.
OMB Funding Title/Code: Salaries and Expenses / 59-0100-0-1-503.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Accounting Systems; Financial Management.

Purpose: The accounting system maintains all of the essential accounting information required by law and administrative procedure. It controls the commitment, obligation, and expenditure of funds and other assets; it also provides the financial management data and analyses which program officials at all levels need to plan, execute, and evaluate their programs. ***Input:*** The system is typical of Federal Government accounting systems and contains information such as standard obligation and expenditure documents and budget data. ***Content:*** This system contains financial data on allotments, obligations, unobligated balances, accrued expenditures, and disbursements for 1) each organizational unit of the Foundation; 2) each agency program listed in the Catalog of Federal Domestic Assistance; and 3) each State, county, and city (cities exceeding 25,000 in population) receiving grants. ***Output:*** This manual accounting system provides the data necessary to prepare the standard external reports–SF 133, SF 6727, SF 224, SF 220, budget schedules, and the monthly internal financial management reports. ***Availability:*** Reports are designed to meet internal financial management needs and external reporting requirements, but they are also publicly available in consolidated Federal Government publications such as the Budget.

Agency Contact: Finance; 806 15th St. NW, Washington, DC 20506; (202) 382-8081.

S04300-002

Grant Information System (ARTS).
OMB Funding Title/Code: Salaries and Expenses / 59-0100-0-1-503.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Arts, Federal Aid to the Arts and Humanities; Grantees; Grants, Project Descriptions.

Purpose: The Grant Information System is a central file in the Arts Grants Office. It is used to enable some analysis of application/grant characteristics and patterns and to respond to external requests for information. ***Input:*** The system input includes applications, advisory panels, National Council on the Arts, and grants information. ***Content:*** This system contains application/grant information on each application from 1972 to present. It covers the National Endowment for the Arts Program and the National Endowment for the Arts Sub-program. Data include: Applicant/Grantee Name, Applicant/Grantee Address, Applicant/Grantee Type, Geographic Coverage, Type of Funds, Total Obligation, Description of Project, Project Goal, Activities, and Special Characteristics. ***Output:*** The output includes typed lists and an annual report. ***Availability:*** The output is primarily for internal use and response to inquiries.

Agency Contact: National Endowment for the Arts; 2401 E St. NW, Washington, DC 20506; (202) 634-6160.

S04300-003

Grants Information System (Humanities).
OMB Funding Title/Code: Salaries and Expenses / 59-0100-0-1-503.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Federal Aid to the Arts and Humanities; Grantees; Grants, Humanities; Project Descriptions.

Purpose: The Grants Information System is a central file on NEH grants maintained in the Office of Planning and Analysis. It is used to enable some analysis of grant characteristics and patterns and to respond to external requests for information about NEH grants. ***Input:*** The system input includes grant applications and obligation data. ***Content:*** This system lists the following information for each NEH grant, from 1970 to present: Title, Grantee Name, P.D. Name, Grantee Address, Type of Grantee, Congressional District, Total Obligation, Description of Project, Purpose of Grant, Institutional Characteristics, Minority Characteristics, Number of Grant Participants, Academic Field, Level of impact, Geographic Area of Grant Subject, Historical Period of Grant Subject, and Level of Training Provided by Grant, if educational. It covers both the National Endowment for the Humanities Division and the National Endowment for the Humanities Program. ***Output:*** The output is typed lists. Examples of major reports include comprehensive yearly lists of grants arranged by division and program, State and congressional district, outright grant size, gift and matching, and grant size. ***Availability:*** Those are primarily for internal use and responses to inquiries about characteristics of NEH grants.

Agency Contact: National Endowment for the Humanities; 806 15th St. NW, Washington, DC 20506; (202) 382-5862.

NATIONAL LABOR RELATIONS BOARD

S04400-001

Case Processing System.
OMB Funding Title/Code: Salaries and Expenses / 63-0100-0-1-505.
Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Arbitration; Case Loads; Industrial Relations; Labor Unions.

Purpose: The purpose is to provide an accounting of all cases processed in the Agency. Various statistical reports are obtained including median elapsed days and volume of cases at different stages of case handling. ***Input:*** The data are acquired from source documents of case actions. The data are transferred by analysis clerks into machine-readable formats resulting in punchcards. Master file updates are produced by Computer Science Corporation using batch processing. ***Content:*** The case data tracking system captures pertinent case tracking data from source documents onto machine-readable formats which result in punched cards. EAM equipment is utilized to collate, separate, and list various data elements. Various computer reports are generated showing, for example, median elapsed days for various states of casehandling, case volume statistics, and the applicability of case stages to constituent elements of the National Labor Relations Act and its amendments. ***Output:*** Output is median elapsed days, volume of case statistics, and applicability of case stages to elements of the National Labor Relations Act and its amendments. These reports, which are machine printouts, are produced monthly. A report of all case statistics is published annually. ***Availability:*** The reports are available publicly and used internally by Agency officials.

Agency Contact: Data Systems Branch; 1717 Pennsylvania Ave. NW, Washington, DC 20570; (202) 254-9226.

S04400-002

Executive Secretary's Management Information System.

OMB Funding Title/Code: Salaries and Expenses / 63-0100-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Arbitration; Case Loads; Industrial Relations; Labor Unions.

Purpose: The case tracking system was devised to expedite the processing of cases before the Board. Terminals in the Executive Secretary's Office provide monthly statistical reports on volume of cases handled by each Board Member's legal staff. ***Input:*** The primary source of data is case processing. The information derived from this system is input to the time-sharing computer. ***Content:*** Periodic reports show which cases are overdue according to established time standards and the responsible individuals. Statistics on the number of cases handled by each Board Member's legal assistant are printed out periodically. This system is operated on commercial time-sharing facilities, with data keyed in and reports generated on remote terminals located in the Executive Secretary's Office. ***Output:*** The system provides reports on stages of case processing, overdue cases, case statistics, and volume of cases. These reports are monthly printouts from the time-sharing computer. ***Availability:*** The monthly reports are used internally. Annual summaries are available publicly.

Agency Contact: Data Systems Branch; 1717 Pennsylvania Ave. NW, Washington, DC 20570; (202) 254-9226.

S04400-003

Legal Research System.

OMB Funding Title/Code: Salaries and Expenses / 63-0100-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Arbitration; Decisions; Industrial Relations; Labor Unions.

Purpose: The purpose is to classify case information for legal research. When subject matter is codified, outlined, indexed, and updated, it is published. ***Input:*** The data are cases processed by the agency. ***Content:*** On-line communications terminals are utilized for copy preparation to process data files for publication and the cumulative updating of classification outlines for subject matter classification and classified indexes on those outlines for publications covering Board decisions and related court decisions. ***Output:*** Output includes classified indexes on related Board and court decisions and the classification of subject matter outlines. These reports are monthly printouts of Board and court decisions. The output is magnetic tape data files. These tapes are input to GPO photocomposition process of Board and related court decisions. ***Availability:*** The output is available publicly.

Agency Contact: Legal and Research and Policy Planning Branch; 1717 Pennsylvania Ave. NW, Washington, DC 20570; (202) 254-9350.

S04400-004

Budget System.

OMB Funding Title/Code: Salaries and Expenses / 63-0100-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Budget Information Systems; Manpower Utilization; Resource Allocation.

Purpose: In order to meet Presidential and congressional requirements, four steps are employed in the Budget System: Budget Formulation, Budget Presentation, Budget Execution, and Budget Review. ***Input:*** Data come from all segments of the Agency. The budget staff manually gathers these data and systematically processes them to fill Agency needs and meet Presidential and congressional reporting requirements. ***Content:*** The budget staff develops and obtains approval of the budget, and implements and monitors agency operating plans. The agency's performance budget shows the relationship between the amount of work expected to be accomplished and the cost of that work. It provides comprehensive information to OMB, Congress, and Agency operating officials about the relative size of the work program and the extent to which economy and efficiency are effected. ***Output:*** Output is Manpower Report, Agency's Budget Report, and Performance Budget Report. The monthly reports are manually produced paper copies, the Agency's Budget Report, however, is produced annually. ***Availability:*** All the reports are available publicly and are used internally by Agency officials.

Agency Contact: Financial Management Branch; 1717 Pennsylvania Ave. NW, Washington, DC 20570; (202) 254-9040.

NATIONAL MEDIATION BOARD

S04500-001

NMB Case Processing Information.

OMB Funding Title/Code: Salaries and Expenses / 22-0160-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Airline Employees; Arbitration; Collective Bargaining Agreements; Industrial Arbitration; Labor Disputes; Mediation; Railroad Employees; Transportation Workers.

Purpose: The National Mediation Board, which was created in 1934, administers mechanisms provided by the Railway Labor Act for the adjustment of employee and labor-management disputes within the railroad and airline industries. Such responsibilities principally include the facilitation of collective bargaining through mediation, the investigation of questions of employee representation, and activities relating to emergency disputes procedures and arbitration. The National Railroad Adjustment Board and other boards of adjustment adjudicate individual and group grievances arising under collective bargaining agreements. The information deals with this caseload on an annual basis. ***Input:*** The data contained in this source are derived from the filing applications and closeouts received by the parties requesting the services of the National Mediation Board as well as from agreements reached through mediation or the parties' efforts. ***Content:*** The caseload record consists of the annual number of cases closed by this Agency in performing its responsibilities. These data reveal the number of mediation disputes, representation disputes, and arbitration and emergency boards resolved in the year as well as data on wage and rule agreements, interpretations, and applications of agreements. A report of the National Railroad Adjustment Board on a fiscal year basis is also included. ***Output:*** The frequency of output is on an annual basis (fiscal) and includes caseload data for mediation, representation, interpretations, and grievances. The source is printed as a soft back pamphlet. ***Availability:*** The output is publicly available primarily through GPO.

Agency Contact: National Mediation Board; 1425 K St. NW, Washington, DC 20572; (202) 523-5995.

S04500-002

Budget/Fiscal System.

OMB Funding Title/Code: Salaries and Expenses / 22-0100-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Budgets; Contracts; Financial Management; Management Information Systems; Personnel Management; Procurement.

Purpose: The administrative system includes the following functions: budget and financial management, personnel management, procurement, contract administration, and property and space management. ***Input:*** Data in this system are in accordance with requirements of the Office of Management and Budget, Department of the Treasury, Civil Service Commission, General Services Administration, and the General Accounting Office. ***Content:*** The administrative system consists of the budget and financial management of the National Mediation Board (budget estimates, justification, and execution); quarterly apportionments and reports on budget status. The function of personnel management includes recruitment of personnel and salary and wage administration. The procurement function involves the administration of contracts for furnishing supplies, equipment, and other materials. Property and space management functions are carried out in accordance with GSA regulations. ***Output:*** The frequency of system output is monthly, quarterly, and annually, as required by the Office of Management and Budget, Department of the Treasury, Civil Service Commission, and the General Services Administration. ***Availability:*** System output is publicly available, except for Civil Service Commission requirements on personnel management.

Agency Contact: National Mediation Board; 1425 K St. NW, Washington, DC 20572; (202) 523-5950.

NATIONAL SCIENCE FOUNDATION

S04600-001

Management Information System (MIS).

OMB Funding Title/Code: Salaries and Expenses / 49-0100-0-1-251.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Contract Administration; Grants; Management Information Systems; Project Proposals.

Purpose: The system exists mainly to support NSF's principal functions and includes the receipt, evaluation, approval, or declination of proposals and applications for grants and contracts and the administration of awards, contracts, and grants related to the proposals received and the maintenance of history data regarding prior year proposals and awards. ***Input:*** The data used for this system are derived from applications filed by individuals and institutions and may be found on various forms used for administrative processing. They are also recorded on an on-line data base. ***Content:*** The information contained in proposal master records includes items such as proposal title, fields of science, fields of application, requested amounts, effective dates, and status information. Award master records contain similar information: awarded amounts, dates of awards, split funding, status, and checkpoint data. Proposal processing and award processing are separate subsystems of the MIS, but they are closely related in supporting the NSF mission. Proposals and awards are national in scope and coverage. Administrative processing is accomplished on a fiscal year basis, but updating is done continuously on a daily basis. ***Output:*** Several monthly, quarterly, and annual hardcopy reports dealing with statistical analysis of proposed receipts, awards, and declinations are produced from the system. ***Availability:*** The output is publicly available.

Agency Contact: Division of Information Systems; 1800 G St. NW, Washington, DC 20550; (202) 632-7371.

S04600-002

Financial Accounting System (FAS).

OMB Funding Title/Code: Salaries and Expenses / 49-0100-0-1-251.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Accounting Systems; Financial Management.

Purpose: The system provides the operating officials of the NSF with the financial data needed to assist in the planning, programming, control, and evaluation required for the effective accomplishment of the NSF's goals. The system controls funds and other assets to insure that the budget execution is accomplished in accordance with the provisions of the law, administrative procedures, and policies. ***Input:*** Applications filed by institutions and individuals, training requests, travel authorizations, purchase orders, and other financial documents are the sources of system input. ***Content:*** The information contained in the financial files includes such items as financial coding structure (appropriation, organization, program, object class, operating plan, allotment, etc.), institution, transaction amount, transaction identification (letter of credit number, registry number, voucher etc.), posting date, and general ledger accounts updated. Master records summarize the amounts by such cuts as general ledger account, operating plan and allotment available balances, year-to-date obligations, and outstanding commitments (by operating plan, budget activity, allotment, and object class). ***Output:*** The principal reports include: 1) General Ledger Trial Balance, hardcopy, daily; 2) Budget Execution Reports, hardcopy, daily; 3) Obligation Status Reports, hardcopy, weekly; 4) Allotment Reports, hardcopy, weekly; 5) Cash Subledger Reports, hardcopy, weekly; 6) Operating Plan Summaries, terminal display, on request; and 7) Quarterly Expenditure Report, hardcopy, quarterly. ***Availability:*** All reports must be cleared through the Director of the Division of Financial and Administrative Management of the National Science Foundation.

Agency Contact: Division of Information Systems; 1800 G St. NW, Washington, DC 20550; (202) 632-7371.

S04600-003

Dahlgren Data System.

OMB Funding Title/Code: Salaries and Expenses / 49-0100-0-1-251.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Budget Information Systems; Grants.

Purpose: The principal functions of NSF are to support and fund basic and applied research, science and technology, policy research, science education improvement activities, and related scientific programs. The Dahlgren system exists to mainly support those functions. ***Input:*** The data used for this system are derived from award budgets filed by the Grants Office of the National Science Foundation. ***Content:*** The information contained in the budget file includes items such as salaries, equipment costs, travel costs, computer costs, number of man-months. Administrative processing is accomplished on a fiscal year basis, but updating is done continuously. ***Output:*** The principal reports are: 1) Budget Summaries by Program, hardcopy, annually and on request; 2) Budget Summaries by Institution, hardcopy, annually and on request; 3) Academic Year Salaries Report, hardcopy, on request; 4) Summer Salaries Report, hardcopy, on

request; and 5) File Listings, hardcopy, annually and on request. *Availability:* These reports are for internal use only.

Agency Contact: Division of Information Systems; 1800 G St. NW, Washington, DC 20550; (202) 632-7371.

S04600-004

RANN Documentation Center.

OMB Funding Title/Code: Salaries and Expenses / 49-0100-0-1-251.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Bibliographies; Energy Research; Environmental Research; Information Centers; Natural Resources; Productivity; Research, Selective Dissemination of Information; Technology Assessment.

Purpose: The RANN Documentation Center provides for the continuous and orderly collection, organization, preservation, and dissemination of the reports and other substantive documentation resulting from research projects supported by the RANN (Research Applied to National Needs) Program. The Documentation Center is primarily intended to serve those who can apply the reported research results to the solution or amelioration of national problems. *Input:* Documentation is provided by the grantees and contractors funded by the RANN Program. Most of the information is in the form of technical reports, but published books, journal articles, proceedings, and research papers are also included. *Content:* The documented research results submitted to the program cover all of the applied research areas currently or previously included within the scope of the RANN Program. To date, over 5,000 documents have been submitted to the Documentation Center on research projects concerned with the environment, resources, productivity, technological assessment and utilization, and energy. *Output:* Copies of individual RANN Research Reports prepared by grantees and contractors are available in hardcopy and microfiche. Quarterly announcements of new accessions, entitled Recent RANN Reports, are available in hardcopy. Special subject and program-oriented bibliographies are prepared periodically and are available in hardcopy and microfiche. *Availability:* All documentation acquired or produced by the RANN Documentation Center is publicly available.

Agency Contact: Division of Information System; 1800 G St. NW, Washington, DC 20550; (202) 632-7371.

S04600-005

Survey of Federal Support to Universities, Colleges, and Selected Nonprofit Institutions.

OMB Funding Title/Code: Salaries and Expenses / 49-0100-0-1-251.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Colleges; Education; Federal Aid to Higher Education; Higher Education; Nonprofit Institutions; Research Centers; Scientific Education; Scientific Research; Universities.

Purpose: Section 3(a)(7) of the NSF Act, as amended, requires the Foundation "... to initiate and maintain a program for the determination of the total amount of money for scientific research, including money allocated for the construction of the facilities wherein such research is conducted, received by each educational institution and appropriate nonprofit organization in the United States, by grant, contract, or other arrangement from agencies of the Federal Government, and to report annually thereon to the President and the Congress." The 14 Federal agencies with the largest academic support programs are requested to provide information to all universities and colleges in the United States, all independent nonprofit research institutes receiving more than $100,000, and all federally funded research and development centers (FFRDC's) managed by universities or nonprofit institutions. *Input:* Data are submitted by 14 Federal agencies with sizable programs in support of academic science: HEW, NSF, USDA, DOC, DOD, ERDA, EPA, DOI, NASA, DOT, HUD, AID, DOL, and NRC. *Content:* Data reflect actual obligations made during the fiscal year ending the previous June 30, regardless of when funds were authorized for or received by a department or agency and regardless of when such funds are to be spent by a recipient. All universities and colleges in the United States and its territories are included as well as all FFRDC's administered by universities or by nonprofit institutions. Coverage of nonprofit research institutes is limited to those with substantial intramural Research and Development programs ($300,000 or more total or $100,000 or more from any single agency). *Output:* A Report to the President and Congress: Federal Support to Universities, Colleges, and Selected Nonprofit Institutions is produced annually. More detailed data for individual institutions are also available on microfiche; and special reports may be requested covering data beginning with FY 1971, for which basic information is stored on tapes. *Availability:* Annual Final reports are available from GPO; the supplementary volume, presenting detailed statistical tables, is available from UNISG.

Agency Contact: Division of Information Systems; 1800 G St. NW, Washington, DC 20550; (202) 632-7371.

OCCUPATIONAL SAFETY AND HEALTH REVIEW COMMISSION

S04700-001

Budget System.

OMB Funding Title/Code: Salaries and Expenses / 95-7100-0-1-553.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Accounting; Management Information Systems; Resource Allocation.

Purpose: The system is to provide management an up-to-date status of funding and spending in every object class. This system also provides information by vendor. *Input:* The primary source of input is internal. The Administrative Division of this Agency provides purchase order information to the Budget Division for entering into the system. *Content:* This system provides the following information: Allotments, obligations, and unobligated balances. Accrued expenditures and disbursements are accumulated by cost Center, major object class, and subobject class under the major budget activities of the Agency. *Output:* Output is schedules of payments and transactions by region. These reports are in hardcopy. There is query capability. *Availability:* Output is for internal use only. It is generated and distributed by this Agency.

Agency Contact: Office of the Executive Director; 1825 K St. NW, Washington, DC 20006; (202) 634-7958.

S04700-002

Case Tracking System.

OMB Funding Title/Code: Salaries and Expenses / 95-7100-0-1-553.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Case Loads; Decisions; Government Litigation; Litigation; Occupational Health and Safety.

Purpose: The system is to track the flow of cases from assignment to this Agency, through review, decision, and to the Court of Appeals. ***Input:*** Data are provided from interoffice divisions and regional field offices. ***Content:*** This system provides lists of fields, operations, options, motion request codes, action and disposition codes, party codes, commissioner codes, and judges codes. It is updated daily. ***Output:*** Output is judges reports of Court of Appeals cases. These reports are generated in hardcopy and are distributed weekly. ***Availability:*** Output is publicly available and is printed and distributed by this Agency.

Agency Contact: Office of the Executive Director; 1825 K St. NW, Washington, DC 20006; (202) 634-7568.

OVERSEAS PRIVATE INVESTMENT CORPORATION

S04800-001

OPIC Insurance System.

OMB Funding Title/Code: Overseas Private Investment Corporation / 71-4030-0-3-151.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Contracts, Corporations, Foreign Investments, Insurance, Investments, Management Information Systems.

Purpose: The system was established to provide both manual and electronic data processing facilities to maintain records and create a data base for management information. The major functions of the system are to validate all input data; create new records on the master data bases; apply changes to previously established master records; and produce fiscal accounting, control, and statistical reports. ***Input:*** The data are derived from applications for insurance, insurance contracts, election of coverage requests, and insurance premiums. ***Content:*** The system consists of a contract subsystem, a cash subsystem, and an application subsystem. Each subsystem is run monthly. The application subsystem contains all information necessary for the processing of an application to obtain an insurance contract. The contract subsystem contains all information necessary to administer the contract subsystem, and the cash subsystem contains records of the premium payments for each contract. An automated data base dates from about 1971 and contains such information as country, name and address of company, amount of coverage, premium rate, and payment history. ***Output:*** Reports are generated monthly and include contract master record computer file, cash and master record computer file, applications master record computer file, contract bills, payment listing, new contract listing, active contracts with country listing, and pending application status listing. ***Availability:*** Output is not available publicly as it is company confidential.

Agency Contact: Office of the Treasurer; 1129 20th St. NW, Washington, DC 20527; (202) 632-3396.

S04800-002

OPIC Accounting and Budget System.

OMB Funding Title/Code: Overseas Private Investment Corporation 71-4030-0-3-151.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Accounting, Budget Information Systems, Business Insurance, Contracts, Foreign Investments, Insurance, Investments, Loans, Surety and Fidelity.

Purpose: The accounting and budget system reports to management, other Federal agencies, Congress, and the public on the results of operation. The insurance program provides insurance coverage to U.S. businesses against political risks likely to be encountered in less developed countries. This includes coverage against inconvertibility of local currency, expropriation, nationalization or confiscation of property by a foreign government, and war risks damage to tangible property as a result of war, revolution, or insurrection. Finance programs assist U.S. lenders and business enterprises in locating and financing worthwhile projects in the developing world. Included are: 1) investment guaranty programs which protect U.S. lenders against debt or equity loss from commercial and political risks; 2) direct investment fund programs under which direct dollar loans are made to eligible borrowers; 3) preinvestment survey programs which are designed to encourage investors on a risk sharing basis to search out favorable projects in the developing nations; 4) an investment program under which net proceeds of insurance and finance programs are invested in U.S. Government securities; and 5) internal management costs incurred in connection with the administration of the Insurance and Finance programs. ***Input:*** The information is derived from contractual agreements with investors and vendors. Major sources of data are: vendor invoices, insurance contracts, loan agreements, insurance election of coverage forms, certificate of deposits, schedule of disbursements, contracts for services, and purchase orders for supplies and services. ***Content:*** The accounting and budgetary system is an administrative and management control system reflecting obligations and expenditures incurred for each department, object class, and general ledger account classification. The system reflects actual cost data by major expense categories such as salaries, contracted services, and other administrative costs, revenues such as premiums from insurance programs, interest and fees related to the finance program, interest realized from investment in U.S. Government securities, and recoveries related to prior claim payments. The accounting and budget input data is interfaced to provide actual data from the current fiscal year and comparative data to reflect activity for the past year and forecast data showing planned activity for the budget year. These data are incorporated in three distinct general ledger classifications: appropriated funds, operating funds, and deposit funds. Balances for various subclassifications are developed monthly and provide financial information necessary to compile financial reports reflecting obligations, expenditures, revenues, assets, liabilities, capital, and reserves that are forwarded to the Treasury Department, Office of Management and Budget, Congress, and the public on a monthly, quarterly, semiannual, or annual basis. Required financial reports are developed from the accounts which reflect a complete and factual record of operations. The reports include all pertinent financial data for the period covered and are prepared on a consistent basis from one period to another. ***Output:*** Monthly reports are the departmental allotment and obligation record and a statement of transaction. Quarterly reports are: 1) Statement of income, 2) balance sheet, 3) statement of changes in capital and reserves, 4) statement of changes in financial position, 5) statement of financial condition, 6) report of direct and guaranteed loan, and 7) loans receivable by function. Annual reports are: 1) analysis of changes in Government equity, 2) commitments and contingencies, 3) analysis of changes in statement of financial condition, and 4) input to the President's budget. ***Availability:*** Output is not publicly available. It is used to meet internal management needs and external reporting requirements.

Agency Contact: Office of the Treasurer; 1129 20th St. NW, Washington, DC 20527; (202) 632-8962.

S04800-003

OPIC Library.

OMB Funding Title/Code: Overseas Private Investment Corporation 71-4030-0-3-151.

Congressional Relevance: *House* Committee on Appropriations: Foreign Operations Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: Foreign Operations Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Banking, Foreign Investments; International Finance; Investments; Libraries.

Purpose: The chief purpose of the OPIC Library is to support the work of OPIC by providing library services to the staff. ***Input:*** The library acquires, organizes, and maintains printed materials and microforms in the subject areas of interest to OPIC. It provides information and reference services and circulates current issues of periodicals to the staff. It handles all interlibrary loan requests from the staff and prepares and circulates a newsletter and subject bibliographies. The library acts as the centralized order section to handle book purchases and periodical subscriptions. ***Content:*** The library collection consists of books, pamphlets, Government and World Bank documents and reports, annual reports of corporations, newspapers, and legislative histories of public laws pertaining to OPIC. Some of the subjects covered are banks and banking, international finance, international law, foreign investment, statistics, commerce, trade, and economics, with particular emphasis on the developing countries of the world. ***Output:*** The library takes part in interlibrary loan. ***Availability:*** The library's services are available to the public.

Agency Contact: Office of the Treasurer; 1129 20th St. NW, Washington, DC 20527; (202) 632-8962.

PANAMA CANAL COMPANY

S04900-001

Ship Data Bank System.

OMB Funding Title/Code: Panama Canal Company / 38-4060-0-3-406.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Canal Capacity; Canal Tolls; Cargo; Interoceanic Canals; Marine Transportation; Ships.

Purpose: This system maintains a library of statistical data on ships that have transited the Canal or called at Canal ports. Daily reports are provided pilots and other operating personnel for use in transit and port operations, and summary reports are made to management on tolls revenue, time in Canal Zone waters, and other measures of Canal operating performance. In addition, data on types and quantity of cargo transited, trade routes, ship types, etc., are accumulated and reported for statistical analysis. ***Input:*** The primary sources of system input are internal and consist of documents prepared for each ship's arrival at the Panama Canal. The input consists of ship attributes and transit data and is prepared by the following operating units: Admeasurer's Office, Port Captains' Offices, Transit Operations Division, Customer Deposit Section, and Tolls Billing Section. The ship attributes consist of identification and general information, size, dimensions, tonnage capacities, operating characteristics, transit requirements, Port Captains, and Marine Traffic Control remarks. The transit data includes Boarding Officers, Customs and Quarantine information, actual transit information, Pilot's Ship Condition report, tolls, and supplementary charges and cargo declaration. ***Content:*** This system contains information on approximately 13,500 ships involving 30,000 transits. This library includes 145 items of data on each ship's attributes and 95 items on each transit, including type and amount of cargo carried. This information is utilized to prepare reports based on ships attributes, transit data, and cargo carried for operational, financial review, economic analysis, financial forecasting, and long-range planning. The data are also available for use in preparing reports to do research for Canal capacity, tolls, and other special studies. This system also provides the ship master file for input to the real time on-line Marine Traffic Control Ship Monitoring System. This system is processed daily to provide updated information on all ships that transit the Panama Canal or call at Canal ports. ***Output:*** The principal reports are: 1) Information Reports for Daily Operations (daily, reports); 2) Tolls Revenue Reports (daily, reports and chart); 3) Information Reports for Current and Future Planning (daily/monthly, reports); 4) Performance Reports (daily/monthly, reports); 5) Analysis Reports (daily/monthly, reports). These are hardcopy and CRT. ***Availability:*** Output is primarily for internal use.

Agency Contact: Panama Canal Company; Balboa Heights, CZ; 382-6453.

S04900-002

General Accounting System.

OMB Funding Title/Code: Panama Canal Company / 38-4060-0-3-406.

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accounting Systems, Financial Management.

Purpose: This is an integrated system which includes general ledger accounting, accounting for plant items, job order cost accounting, control of budget data, and reports comparing budget with current financial operations. The system produces financial information for use by management and operating personnel throughout the Company and the Government. For example, the Job Order Cost Accounting System provides a means whereby costs can be controlled on an individual job order basis in any bureau needing to control its workload in this manner. ***Input:*** The primary sources of system input are internal and consist of: 1) Journal Vouchers; 2) Vouchers Payable; and 3) Interface data from the following systems or subsystems: Storehouse System, Merchandise, Payroll, Plant Accounting, Job Order Cost Accounting, and Accounts Receivable. ***Content:*** This system pulls together all the financial transactions for the Panama Canal Company and Canal Zone Government. The General Accounting System accumulates and maintains financial and budget information for approximately 17,000 Operating Accounts and 550 Balance Sheet Accounts. This information is used to provide financial reporting based on operations for every level of management showing monthly and year-to-date information. This information is used to prepare required financial reports for the United States Government, including the U.S. Treasury and OMB. The input data is processed into the system approximately weekly, and financial reports are prepared monthly. ***Output:*** The principal hardcopy reports are: 1) Source Journals and Controls each processing cycle; 2) Job Order Reports, weekly and monthly; 3) Plant Accounting Reports, quarterly; 4) Financial Operating Reports, monthly; and 5) Financial Balance Sheet, monthly; Top Statements are prepared manually utilizing computer reports on a monthly basis. ***Availability:*** All output is for internal use only.

Agency Contact: Panama Canal Company; Balboa Heights, CZ; 382-6453.

S04900-003

Storehouse Inventory System.

OMB Funding Title/Code: Panama Canal Company - 38-4060-0-3-406; Operating Expenses - 38-0116-0-1-806

Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Merchant Marine and Fisheries; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Government Procurement, Inventories, Procurement.

Purpose: This system assists in controlling the materials and supplies required in the operations of the Panama Canal Company and Government. This system includes the computation of the desired level of stock, establishing reorder points for replenishing the stock level of such items, preparation of purchase orders to procure items,

and provision of numerous other elements of information used by personnel within the Supply and Community Service Bureau in managing this inventory. *Input:* User organizations create the material issues, returns to stock, reservation requests, and reservation orders. Inventory management personnel generate the purchase orders, material transfers, payments, and adjustments. Warehouse personnel input the stock receipts and inventory counts. *Content:* The Storehouse Inventory System maintains detailed information on each of 37,000 stock items. The information includes a detailed description of the item, the unit price, quantity on hand at various warehouse locations, total inventory value, usage data by organization, usage data by time period, and quantity on order. Twice per month the system produces a listing of items which have reached their reorder points, along with recommended order quantities. Management reviews the list and initiates the printing of purchase orders. An intransit file keeps records of outstanding orders and payments. The system interfaces with a General Accounting System to automatically update the inventory account, freight account, intransit account, and user end accounts. *Output:* The principal hardcopy reports are: 1) Stock Catalog, annual; 2) Order Guide, biweekly; 3) Purchase Orders, biweekly; 4) Stock Status, monthly; 5) Stock Activity, monthly; 6) Stock Usage, monthly; and 7) Undelivered Orders, monthly. The system provides no on-line query capability. *Availability:* All output except purchase orders addressed to vendors and catalogs for customers is for internal use only.

Agency Contact: Panama Canal Company; Balboa Heights, CZ; 382-6453.

RAILROAD RETIREMENT BOARD

S05100-001

Railroad Retirement, Disability and Survivor Benefit Payment System (including Medicare).

OMB Funding Title/Code: Railroad Retirement Account / 60-8011-0-7-601.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Disability Benefits; Medicare; Railroad Employees; Railroad Retirement Plans; Survivors Benefits.

Purpose: The system adjudicates claims, both automatically and manually, for retirement, disability and survivor benefits payable under the provisions of the Railroad Retirement Act of 1974 (45 U.S.C. 231 et seq.). The system pays regular retirement, supplemental, spouse, widow(er), children, student, and parent monthly benefits; it also pays one-time lump sum death benefits usually used for burial expenses and residual payments to qualified railroad retirement beneficiaries and lump sum applicants. The system enrolls and collects premiums from qualified railroad retirement beneficiaries for Medicare (Title XVI of the Social Security Act). The system also pays benefits under the provisions of Title II of the Social Security Act, as the result of the 1974 Railroad Retirement Act. *Input:* The system utilizes input from the individual applicant in the form of specific applications and supporting evidence (proof of birth, marriage, last person service, medical evidence). Wage and service month certification is received from other intra-agency files. The Social Security Administration supplies wage and possible benefit information through telecommunication transfer, and proofs and medical evidence documentation through manual paper exchange. Medicare beneficiary enrollment and entitlement data are shared with the Social Security Administration. *Content:* The benefit payment operation is comprised of four main subsystems that operate on a daily, semiweekly, monthly, and annual basis. The system provides for the accumulation and maintenance of records necessary for the issuance of payments under the Railroad Retirement Act and the Social Security Act, the control of data to report to the Internal Revenue Service on the amounts of supplemental annuity payments made during the year and the monetary amount controls to provide for the transfer of moneys between the various accounts under the Railroad Retirement Act and the various accounts under the Social Security Act. *Output:* The principal output includes: Check Issue File (tape, produced daily); Tax Credit File (tape, produced monthly); Supplemental Annuity File (tape, produced monthly); Various Microfilm Reference Files (tape, produced monthly); and Various Referral Files (hardcopy, produced daily). *Availability:* Output is not publicly available; it is primarily utilized to meet the internal information requirements of the Railroad Retirement Board and the information requirements of external agencies such as the Treasury Department and the Internal Revenue Service.

Agency Contact: Bureau of Retirement Claims; 844 Rush St., Chicago, IL 60611; (312) 751-4600.

S05100-002

Railroad Unemployment and Sickness Insurance Benefit Payment System.

OMB Funding Title/Code: Railroad Unemployment Insurance Fund / 20-8042-0-7-999.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Claims; Disability Benefits; Employee Benefits; Railroad Employees; Unemployment Insurance.

Purpose: The Railroad Unemployment Insurance Act (45 U.S.C. 351 et seq.) established a national railroad unemployment and sickness benefit system. The system receives, adjudicates, and pays claims for daily benefits from unemployed, sick, and injured railroad employees. *Input:* Sickness benefit claimants furnish information on an application, a statement of sickness completed by an attending physician, and claim forms for 14-day periods. Unemployment benefit claimants furnish information on an application, on claim forms for 14-day periods, and in some cases in a personal interview. Qualifying wage and service information for both unemployment and sickness benefit claimants is received from files maintained within the agency. *Content:* Unemployment and sickness benefit applications and claims for employees of the nation's railroad industry are processed on a master computer record which is updated daily producing a payment tape for release to the Treasury Department for the issuance of benefit checks. Records are maintained for individual claimants and contain information about reasons for unemployment and descriptions of illness and injury and are geocoded by city, State, and ZIP code. A record for each claimant contains identification of the claimant, information establishing qualifications for benefits, identification of railroad employer, reason not working, description of illness or injury, claim record, adjudication record, benefit payment or denial record, and record of recoverable and recovered amounts. *Output:* The system produces a daily unemployment and sickness benefit payment list from which the Treasury Department issues checks to individuals. The system can be queried by punchcard for a hardcopy printout of individual records. Daily and monthly hardcopy financial reports are produced. *Availability:* Information about individual claimants is restricted to internal use while statistical information is available to the public, in some cases, subject to a charge for compiling.

Agency Contact: Bureau of Unemployment and Sickness Insurance; 844 Rush St., Chicago, IL 60611; (312) 751-4800.

S05100-003

Railroad Employees' Creditable Compensation Recording System.

OMB Funding Title/Code: Railroad Retirement Account / 60-8011-0-7-601; Railroad Unemployment Insurance Fund / 20-8042-0-7-999.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Claims, Railroad Employees; Retirement; Work History, Workmens Compensation

Purpose: The system maintains for each covered employee a record of creditable compensation and service months from January 1, 1937 to date, and adjusts such record, as necessary. It is used to prepare each year, on an individual employee basis, certificates of reported creditable service and compensation showing the amounts reported for the previous year and a total of such service and compensation from 1937 to date and to send such certificates to employees. The system certifies an employee's service and compensation credits to the Bureau of Retirement Claims, the Bureau of Unemployment and Sickness Insurance, and the Social Security Administration as needed for adjudication of claims for benefits. Jurisdiction is determined for payment of claims where employees have credits under the Social Security and Railroad Retirement Acts, such jurisdiction to be determined on the basis of creditable service. Retirement cases are reviewed where annual compensation reports indicate possible return to railroad service, or adjustments in annuity rate. Such cases are referred to the Bureau of Retirement Claims to adjudicate the increases or decreases in annuity rate or effect suspension. ***Input:*** The system utilizes input from employers' reports of individual employee service and compensation and establishes new accounts from employee prepared forms, filed with the employer and the Railroad Retirement Board. This establishes the personal identification. The Social Security Administration supplies wage and possible benefit information through telecommunication transfer and proofs of identification when required. ***Content:*** The system provides for the accumulation and maintenance of individual employee's service and compensation records since January 1, 1937 to the current year, with an annual update. It also provides the daily certifications required to pay benefits and the annual issuance of the certificates of service months and compensation. Contents include employee name, employee service and compensation credits, basic amount of claims, average monthly compensation, primary insurance amount, and gross potential residual payments. ***Output:*** The principal reports are: 1) Daily report Certification of Service and Compensation basic amount, average monthly compensation, and primary insurance amount determinations, hardcopy; 2) Daily report Certification of Compensation hardcopy; 3) Daily report through telecommunication transfer to the Social Security Administration, certified service months and compensation, jurisdictional determinations, and gross residual amount, magnetic tape; 4) Annual Certificate of Service Months and Compensation hardcopy. ***Availability:*** The output is restricted to internal use only. It is available through agency distribution, to the Social Security Administration, and to individual railroad employees.

Agency Contact: Bureau of Data Processing and Accounts; 844 Rush St., Chicago, IL 60611, (312) 751-4850.

S05100-004

Regional Rail Reorganization Act Reimbursement System.

OMB Funding Title/Code: Regional Rail Transportation Protective Account - 60-0110-0-1-604

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Fringe Benefits, Protected Employees, Railroad Employees, Unemployment Insurance

Purpose: The Regional Rail Reorganization Act of 1973 (45 U.S.C. 701-794) authorizes the Railroad Retirement Board (45 U.S.C. 779) to reimburse the Consolidated Rail Corporation, the United States Railway Association (where applicable), and acquiring railroads (all employers under the Railroad Unemployment Insurance Act) for protective payments made to protected employees. Protective payments are monthly displacement allowances, separation allowances, termination of allowances, and moving expense benefits. Upon certification to the Board of the kind and amounts of protective payments made to individual employees, these employers are reimbursed for the amounts of such payments. ***Input:*** Railroad employers who claim reimbursements for protective payments submit an inventory identifying each protected employee and for each the level of protection and showing the changes in the level of protection. Input to this system is from master records for individuals maintained under the railroad unemployment and sickness benefit insurance system permits recoveries from protective payments required under the Railroad Unemployment Insurance Act. ***Content:*** Protected employees under this system are employees of the railroads of the Northeast who are adversely affected by the reorganization of those railroads effective April 1, 1976 and later. The inventory record of affected employees is updated as necessary to provide prompt reimbursements of payments made. Records for individuals are geocoded by city, State, and zip code. "Inventory of protected employees" is the basis for a master record for each employee who may receive a protective payment for which reimbursement must be made and which contains a record of amounts of protective payments and a record of reimbursements for the purpose of estimating and requesting appropriations for reimbursements and making required recoveries of benefits paid under the Railroad Unemployed Insurance Act. ***Output:*** Principal reports are monthly, hardcopy reports of a statistical nature, in addition to, when required, machine-readable tape of amounts of benefits to be recovered under provisions of the Railroad Unemployment Insurance Act. Punch card inquiry will produce hardcopy printouts of individual records. ***Availability:*** Information pertaining to individuals is available for internal use only except as necessary to make recoveries, while statistical information is available to the public, in some cases upon payment of appropriate charges.

Agency Contact: Bureau of Unemployment and Sickness Insurance, 844 Rush St., Chicago, IL 60611; (312) 751-4800.

S05100-005

Financial Interchange/Gross Earnings System.

OMB Funding Title/Code: Railroad Retirement Account / 60-8011-0-7-601.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Disability Benefits, Fringe Benefits, Health Insurance, Pensions, Railroad Employees; Social Security, Survivors Benefits.

Purpose: The financial interchange/gross earnings system provides data for estimating the additional social security taxes, benefits, and administrative expenses there would have been if railroad employment after 1936 had been covered by the Social Security system. Transfers of funds between the Railroad Retirement Account and the Old Age and Survivors, Disability, and Health Insurance (OASDHI) Trust Funds under section 7(c)(1) of the Railroad Retirement Act of 1974 are based on these estimates. System data are also used for legislative and budgetary analysis and other statistical and actuarial studies. ***Input:*** One-percent sample data are obtained from intra-agency and Social Security Administration files. SSA concurrence is obtained for disability determinations in sample cases and, where needed, family composition data are obtained by including cases in the Board's policing operations. For active employees record of gross compensation is obtained from railroad employers (the larger employers reporting by calendar month or quarter and the smaller only for the year.). ***Content:*** Tape file data include annual financial inter-

change benefits (amounts payable based on combined railroad and social security covered earnings) with associated pension, annuities and insurance claims, monthly rates, similar information with respect to actual social security benefits, related beneficiary data, and codes and factors used in the estimating process. Folder records are also maintained for sample beneficiaries. For sampled active employers, the system contains gross and creditable railroad compensation and service months figures for the year, and in the majority of cases gross compensation distributed by calendar quarter. *Output:* Annual tabulations used to develop figures needed for the determination and certification of transfers between the Railroad Retirement Account and the OASDHI Trust Funds, and for the annual soft cover volume "RRB-SSA Financial Interchange Calculations for Fiscal Year XX with respect to OASI, DI and HI Trust Funds, Summary and Documentations." Data are also developed for use in the triennial valuation of the railroad retirement system and for irregularly issued research and actuarial notes and reports. *Availability:* The output is publicly available through agency distribution. Access to individual records is restricted by the Privacy Act

Agency Contact: Bureau of Research; 844 Rush St., Chicago, IL 60611; (312) 751-4770.

RENEGOTIATION BOARD

S05200-001

Contractor Data Banks.

OMB Funding Title/Code: Salaries and Expenses / 66-0100-0-1-054.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Finance.

Subject Terms: Contractors; Contracts; Corporations; Defense Contracts; Excess Profits; Profits; Renegotiation; Space Contracts; Subsidiary Corporations.

Purpose: Renegotiation is the process of determining what part, if any, of the profits realized from defense and space contracts and subcontracts is excessive. Excessive profits are determined by the application of certain statutory factors. Contracts are not renegotiated individually. Rather, renegotiation is conducted with respect to the receipts or accruals of the contractor under all renegotiable contracts and subcontracts in the entire fiscal year. Contractors whose renegotiable receipts or accruals in a fiscal year exceed the statutory minimum ('floor') are required to file a Standard Form of Contractor's Report. *Input:* Data are derived from the: Standard Industrial Classification Code Data Bank, Common Control Data Bank, Historical Master File Data Bank, and Statutory 'Hot Date' File Data Bank. *Content:* For those companies subject to the Renegotiation Act of 1951, as amended, the following data banks are maintained by the Board: 1) Standard Industrial Classification Code Data Bank. This provides information on a company in relation to other similar companies in the same industrial field; 2) Common Control Data Bank. This ascertains which companies are related to others in parent subsidiary arrangements. The purpose is to determine whether companies under common control of other companies are properly complying with filing requirements; 3) Historical Master File Data Bank. This provides a historical record of a company's filings over a 10-year period; and 4) Statutory 'Hot Date' File Data Bank. The 'Hot Date' is either the 1-year deadline by which time the Board must commence renegotiation action after receiving an RB-1, contractor filing, or the 2-year deadline by which time renegotiation must be completed. *Output:* Contractor Data (machine-readable) is the principal output. *Availability:* The output is for internal use only.

Agency Contact: Renegotiation Board; 2000 M St. NW, Washington, DC 20446; (202) 254-8266.

S05200-002

Renegotiation Reporting System.

OMB Funding Title/Code: Salaries and Expenses / 66-0100-0-1-054

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Finance.

Subject Terms: Contracts; Defense Contracts; Excess Profits; Profits; Renegotiation; Space Contracts.

Purpose: The Renegotiation Reporting System assists the Board in its renegotiation process and the determination of what part, if any, of the profits realized from defense and space contracts and subcontracts is excessive. *Input:* System data collection are from two principal source documents: the Standard Form of Contractor's Report for Renegotiation and the Statement of Non-Applicability of the Renegotiation Act of 1951. *Content:* The major categories of data are income statement for renegotiation, segregation of sales, allocation of costs and expenses, financial statement data, method of accounting, and small business status. The data bank of the system includes such information as renegotiable sales and profits; return on capital; return on net worth; the primary SIC code for each contractor; common control information which indicates the corporate group to which the contractor belongs, if any; coded 10-year renegotiation history; and other miscellaneous data related to a contractor's renegotiable and non-renegotiable business. The Board uses output data from the system to provide a variety of information to the staff; to Department of Justice attorneys for use in renegotiation cases that have been appealed to the Court of Claims; to the public in filling requests under the Freedom of Information Act; and to the Congress. *Output:* The principal reports include: Income Statement for Renegotiation, Segregation of Sales, Allocation of Costs and Expenses, Financial Statement, Method of Accounting, and Small Businesses Status. These are machine-readable. *Availability:* Reports are for internal use only.

Agency Contact: Renegotiation Board; 2000 M St. NW, Washington, DC 20446; (202) 254-8256.

SECURITIES AND EXCHANGE COMMISSION

S05300-001

Administrative Proceeding Caseload System (ADM).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting; Administrative Procedures; Caseloads; Management Information Systems; Testimony; Transcripts.

Purpose: The ADM system was designed to process caseload accounting, status, and costs incurred in taking testimony from witnesses. The system maintains information on key dates and events with respect to each case which are needed to satisfy the uniform caseload requirements of the Administrative Conference of the United States. *Input:* Data utilized by this system are derived from Commission orders, transcripts of testimony, and other proceedings documents. *Content:* The data file contains a record for each administrative action. Each record contains data elements pertinent to the progress, status, and testimony costs incurred. The data file is updated weekly. *Output:* The system produces periodic reports in hardcopy format on a monthly basis. Specifically, they include a Case Distribution Report, Monthly Report of Transcripts Taken, and a Closed Case Report. Data are also submitted to the Administrative Conference of the United States in machine-readable format. *Availability:* Reports are for internal use only.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-002

Broker-Dealer, Investment Adviser Directory (BDA).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Broker-Dealers; Investment Advisers; Stock Brokers; Stock Exchanges.

Purpose: The BDA system has been designed to create and maintain a data file of selected profile information with respect to broker-dealer and investment adviser firms registered with the Commission. This system is also used as a source for pertinent data interfaced with the broker-dealer examination (BDX) system. ***Input:*** Basic data are derived from forms submitted by broker-dealers and investment advisers. ***Content:*** The data file consists of a record for each registered broker-dealer and investment adviser. The record contains such profile data as name, address, exchange membership, and other business related data. The data file is updated weekly. ***Output:*** The system produces periodic directories and supplements in hardcopy format. Specifically, they include a Broker-Dealer Directory, Investment Adviser Directory, Broker-Dealer monthly supplement, Investment Adviser monthly supplement, Regional Office Listings, and Statistical Listings. Ad hoc requests for specified data are also obtainable. ***Availability:*** Reports are for internal use only.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-003

Broker-Dealer Financial Reports (BDF).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee, *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Broker-Dealers; Financial Statements; Stock Brokers; Stock Exchanges.

Purpose: The BDF system was designed to process financial data submitted on form X-17A-10 reports. Form X-17A-10 reports are filed directly with the Commission (i.e., SECO firms) or with a self-regulatory agency who has qualified under a plan pursuant to rule 17a-10 of the Securities Exchange Act of 1934. ***Input:*** Data for this system are derived from financial reports filed by broker-dealer and exchange members. Reports filed with the National Association of Securities Dealers or national securities exchange are processed by the respective self-regulatory agency. Data are preprocessed and submitted to the Commission in machine-readable format. ***Content:*** The data file consists of a report for each reporting entity. Each record has the capacity to incorporate a minimum of 90 or a maximum of 400 separate line items. These line items reflect the financial condition of the firm for a given year. In general, the categories of information maintained include revenue sources, assets, liabilities, capital, and income expenses. ***Output:*** The system generates aggregate compilations and statistical tables based on preselected parameters specified by the user. These reports are produced annually utilizing the Report Generator System program applications. All output is hardcopy. ***Availability:*** Reports are for internal use only.

Agency Contact: Office of Data Processing, 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-004

Broker-Dealer Examinations (BDX).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Broker-Dealers; Examinations; Licenses; Stock Brokers; Stock Exchanges.

Purpose: The BDX system coordinates and compiles data on broker-dealer examinations commenced by the Commission and self-regulatory agencies. ***Input:*** Data for this system are obtained from reports of examinations conducted by the Commission and other regulatory agencies (e.g., securities exchanges and National Association of Securities Dealers). ***Content:*** Data are compiled monthly. A record is maintained to reflect examinations conducted against individual brokerage firms. The file is used to monitor the scheduling of examinations. ***Output:*** Monthly scheduled reports are produced in hardcopy format. Specifically, they are the Cumulative Maintenance Register, Broker-Dealer Examinations, Jurisdictional Report, Exception Report, S.I.P.C. Directory and N.A.S.D. District Listings. ***Availability:*** Reports are for internal use only.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington DC 20549; (202) 755-1152.

S05300-005

Broker-Dealer Location System (BDL).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Brokerage Offices; Broker-Dealers; Directories; Securities; Stock Brokers.

Purpose: The system was designed to process data on the location and movement of brokerage offices, national, regional, and local. The system is used primarily in economic-research studies connected with the monitoring of brokerage offices. ***Input:*** Raw data are obtained from the National Association of Securities Dealers. Data are submitted in machine-readable format. ***Content:*** The data file contains a record for each brokerage firm which reflects its location, main branch offices, and additional statistics. The file is updated quarterly. ***Output:*** The system produces various analytical reports in hardcopy format, on a quarterly schedule. They include: Main office location, Classification of National regions - State and local, Master Location List, and Broker-dealer office Movement List. ***Availability:*** Reports are for internal use only.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-006

Budget Fiscal System.

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce, *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting Systems; Budget Information Systems; Financial Statements.

Purpose: The Budget Fiscal system was designed for the 1) formulation of budget estimates; 2) apportionment, allocation, and control of funds; 3) accounting systems and operations, including

payroll, leave, and administrative audit; 4) preparation of financial statements; and the 5) compilation of required reports in accordance with current regulations. *Input:* Raw data are obtained from standardized government forms, bills and vouchers from private companies and/or individuals, private correspondence concerning the undertaking of specific actions, and internally generated forms used as input sources to several computer based data files. *Content:* The data file contains individual company, agency or employee names, the object or service provided, the cost or periodic rental charge, and all necessary contractual language, and agency employee names, identification number, hours worked, compensation data, work activity classifications, leave records, and history records. *Output:* All output is on hardcopy on a biweekly, monthly, quarterly, or annual frequency, as required by appropriate rules and regulations or by proper request. Major report types include: Agency budget and accounting data, as required; payroll data, biweekly to all individual employees, monthly or quarterly to State and Federal tax authorities and yearly to all employees and appropriate tax authorities; and cost analysis data by agency, division, and office weeks. *Availability:* Unless excepted by the Privacy or Freedom of Information Act, the output is directed to only those people, agencies, or internal Agency components authorized by law and or pertinent rules and regulations to receive reports.

Agency Contact: Office of Comptroller; 500 North Capitol St., Washington, DC 20549; (202) 755-1515.

S05300-007

Corporate Index (CIN).

OMB Funding Title/Code: Salaries and Expenses 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Corporations, Directories, Indexes

Purpose: The Corporate Index System was designed to facilitate the production of two directories and provide other listings used by the staff as reference tools. *Input:* Data are derived from registration statements and exchange listing applications filed with the Commission. *Content:* The data file consists of a separate record for each filing entity. The file is updated weekly. The file is used as a source for producing mailing address labels for the Automated Mailing System (MAL). *Output:* Two principal directories are produced in hardcopy format for reproductive printing: Corporate Index Directory and Companies Filing Annual Reports. Other listings are provided to the State securities administrators on request. *Availability:* Reports are for internal use only.

Agency Contact: Office of Data Processing, 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-008

Complaint Processing (CMP).

OMB Funding Title/Code: Salaries and Expenses 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Complaints, Consumer Protection, Investments, Investors, Mutual Funds, Stock Brokers, Stockholders

Purpose: The CMP system maintains data on complaints received from the investing public. A major objective is to compile and analyze data on 'top-ten' brokers receiving the most complaints each month. A similar report is produced for complaints against mutual funds. *Input:* Data are compiled from complaints received from the investing public and processed in the headquarters and regional offices. *Content:* Data are processed and updated to the master file weekly. Complaint data are categorized by type of entity and type of complaint. *Output:* Regularly scheduled monthly reports are produced in hardcopy format. They include Complaints Against Broker-Dealers, Complaints Against Mutual Funds, Unit Workload Report, and Summary Complaints by Type and Entity. *Availability:* Reports are for internal use only.

Agency Contact: Office of Data Processing, 500 North Capitol St., Washington, DC 20549; (202) 755-1152

S05300-009

Committee on Uniform Security Identification Procedures (CUSIP) Numbering System-(CUP).

OMB Funding Title/Code: Salaries and Expenses 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Securities, Securities Identification System, Securities Regulation, Stocks

Purpose: The CUSIP Numbering System was adopted to provide a common method of identifying issuers and issues. The CUSIP number was conceived by the Committee on Uniform Security Identification Procedures. The CUSIP system is used in connection with the ownership reports and proposed sale of securities data file systems. *Input:* The CUSIP numbering system derives basic data from CUSIP data tapes obtained from the CUSIP Service Bureau. *Content:* The CUSIP is comprised of a CUSIP master file and a SEC file number index. Both are adapted to cross-reference certain other computer files containing issuer-issue data. The file is updated on a 10-day cycle. *Output:* The CUSIP Directory and transaction register are available in both machine-readable and hardcopy format. *Availability:* Data are obtainable from the CUSIP Service Bureau.

Agency Contact: Office of Data Processing, 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-010

Delinquency Reports System: (DEL).

OMB Funding Title/Code: Salaries and Expenses 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Compliance, Delinquent Reports, Securities Regulation

Purpose: The Delinquency Reports System (DEL) was designed to identify issuers who, based on certain criteria, have not filed specified report(s) with the Commission as required by the Act(s) under which the corporate entity is registered. This system is used to support the staff in the enforcement of rule compliance. *Input:* Data for the DEL system are derived by extracting pertinent data from several computer based data files, namely, Corporation Index, Investment Company Directory, and Workload Filing Requirements. *Content:* The date file for this system contains a record for each reporting entity which is alleged to be delinquent in filing a report(s). The record reflects the entity's file number, type report, due date, fiscal year, and report period. *Output:* The system produces regularly scheduled hardcopy listings on a monthly basis. They are Required Reports checklist, Active Investment Companies, and Delinquent Reports Listing. *Availability:* Reports are for internal use only.

Agency Contact: Office of Data Processing, 500 North Capitol St., Washington, DC 20549; (202) 755-1152

S05300-011

Financial and Operational Combined Uniform Single Report System (FOCUS).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Broker-Dealers; Broker Financial Statements; Financial Monitoring; Securities Regulation; Stock Brokers.

Purpose: The FOCUS system was designed to process certain financial data submitted by broker-dealers and exchange members. The system consolidates data previously collected and processed on four separate systems prior to calendar year 1976. The system is structured to provide for a more timely and uniform method of reporting by the brokerage industry. ***Input:*** Raw data are derived from X-17A-5 reports. Data are processed from hardcopy reports filed by SECO firms directly with the Commission. Report data filed with the national securities exchanges and the National Association of Securities Dealers are processed and submitted in machine-readable format in accordance with a qualified plan under section 17 of the Securities Exchange Act of 1934. ***Content:*** The data file consists of a record for each reporting entity filed on a quarterly basis. Monthly reports are reviewed manually to spot potential financial difficulties. Records reflect broker-dealer financial status and capture assets, liabilities, net capital requirements, and ownership equity. ***Output:*** The system generates hardcopy reports which reflect statistical analyses on special request. ***Availability:*** Reports are for internal use only.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-012

Investment Statistical Laboratory System (ISL).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Dividends; Securities; Stock Earnings; Stock Exchanges; Stock Market; Stock Prices; Stock Volumes.

Purpose: The ISL system was designed to provide stock performance and volume data on equity securities traded on the New York and American Stock Exchanges and NASDAQ over-the-counter securities. The system utilizes the Committee on Uniform Security Identification Procedures numbering scheme to facilitate interfacing the master file with other data file systems. ***Input:*** Data contained in the file maintained by this system are received on magnetic tape from Interactive Data Services, Inc. ***Content:*** The file contains a series of records for each issue traded. Data elements consist of stock price, volume, earnings, dividend factors, closing prices, and other base market information. The data file is updated quarterly. ***Output:*** Regularly scheduled reports, produced in hardcopy format, are Issuer Status Register, Price-Volume Register, and Alphabetic Listing. ***Availability:*** Reports are for internal use only.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-013

Investment Company Data File System (IVT).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Investment Companies; Investments; Mutual Funds; Securities Regulation; Stocks.

Purpose: This system was designed to maintain a data base of salient information on investment company and investment company complexes (e.g., principal underlying companies, sponsors, etc.). This system is structured to interface with other data files in order to generate related data pertaining to the total universe of investment company information. ***Input:*** Data are derived from various public use forms filed under the Investment Company Act of 1940. ***Content:*** A master file is maintained to reflect organization data on registered investment companies. Up-to-date data consist of name, address, status, assets, and company complexes. ***Output:*** The system produces regularly scheduled reports and listings in hardcopy format. They include: Investment Company Index Book, Overall Register of Investment Companies, Name-Address Register, 40-Act Investment Company Report, and Small Business Investment Companies. ***Availability:*** Reports are for internal use only.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549 (202) 755-1152.

S05300-014

Investigation-Enforcement-Litigation Reporting (INV).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Administrative Procedures; Enforcement of Regulations; Investigations; Securities Investigations; Securities Regulation.

Purpose: The INV system was designed to produce caseload name and statistical data on investigation and enforcement actions instituted by the Commission. ***Input:*** Data are derived from investigation reports, Commission orders, and court-litigation memoranda. ***Content:*** A separate record is maintained for each investigation, case or other formal administrative, civil, or criminal action. The Name-Relationship Index file (NRS) is used as the source file. ***Output:*** The system produces regularly scheduled reports in hardcopy format. They are Unit Caseload Report, Investigation caseload report (consists of a series of listing in various sort-sequence), and Age of Cases. ***Availability:*** Reports are for internal use only.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-015

Management Investment Company Annual Reports System (N-1R).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Financial Monitoring; Management Investment Companies; Mutual Funds; Securities Regulation.

Purpose: The N-1R system was designed to compile annual report data submitted by open and closed-end management investment companies. The system produces aggregate statistics and is programmed to screen item responses in order to detect possible deficiencies. ***Input:*** Data are derived from the Management Investment Company Annual Report. ***Content:*** The N-1R system is designed to process statistical and related name data contained in the EDP Attachments to Form N-1R reports. A composite record is created and maintained for each annual report. Data content includes type of funds, fund performance, and income expense ratios. ***Output:*** Vari-

ous statistical reports are generated using the Report Generator System (RGS) application programs. *Availability:* Reports are for internal use only.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-016

Management Investment Company Quarterly Reports (N-1Q).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Financial Monitoring; Management Investment Companies; Mutual Funds; Securities Regulation; Stock Exchanges; Stock Performance.

Purpose: The system is designed to examine reports and portfolio transactions for possible deficiencies under program control. The N-1Q file is compatible with other market data files and is used to perform market impact studies in stock performance on management investment companies. *Input:* Data are derived from Form N-1Q reports filed with the Commission. *Content:* Data are processed on a quarterly update cycle to reflect cumulative transactions and holdings of portfolio securities as filed by management investment companies. *Output:* Regular scheduled reports are produced on a quarterly cycle in hardcopy format. Report types are Ticker Symbol Edit Listing, Zero Balance Merge Report, and 4-Quarter Transaction Register. Other statistical listings are produced on an ad hoc basis. *Availability:* Reports are for internal use only.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-017

Municipal Securities Dealers (MSD).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Banks; Broker-Dealers; Municipal Bonds; Municipal Securities Dealers; Securities Regulation.

Purpose: This is a data file of municipal securities dealers which are banks or divisions of banks registered with the Commission. *Input:* Data are derived from form MSD applications and amendments. *Content:* The data file contains a separate record for each registrant. The record reflects name, address, filing date, and other profile information. *Output:* Directories and supplemental listings are generated quarterly in hardcopy. *Availability:* Reports are for internal use only.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-018

Name Relationship Search (NRS).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Administrative Procedures; Broker-Dealers; Corporations; Indexes; Investigations; Securities Investigations; Securities Regulation; Stock Brokers; Stocks.

Purpose: The system is a comprehensive index file of name information on corporate entities and individual persons who have had or have a current relationship with the Commission. *Input:* The NRS file contains a separate record for each name, corporate and individual, indexed to an SEC docketed file. Names and related data are derived from public use forms as well as from internally generated documents. *Content:* Volatile name information is maintained as to corporate entities, principal persons, investigations, witnesses, and other related individuals having had some relationship with the Commission. *Output:* Regularly scheduled reports are produced daily and on special request. Reports described are in hardcopy format. In addition, some reports are also on microfiche. Examples of output are: Name Relationship Search, Alphabetic and Numeric Cumulative Registers, Enforcement Register, Administrative Proceeding Rule 2(e) Register, Broker-Dealer Accountants Register, Broker-Dealer SECO Firm Register, Broker-Dealer-Investment Adviser Firm Register, and Overall Index Register. *Availability:* Output is for internal use only.

Agency Contact: Office of Data Processing, 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-019

National Association of Securities Dealers Form Q Reports (NSD).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Brokerage Industry; Broker-Dealers; Financial Statements; Securities Regulation; Stock Brokers.

Purpose: The NSD system maintains a file of broker-dealer financial data submitted on Form Q reports and filed with the National Association of Securities Dealers (NASD). The NSD system was designed to provide additional data needed to perform statistical economic studies of the brokerage industry. *Input:* Data for this system are obtained in machine-readable format from the NASD. *Content:* The data file contains a record which consists of 50 line items and respective subline items reported on Form Q reports. The file is updated quarterly. Information includes net capital, reserve requirements, and indebtedness. *Output:* This system generates reports on special request, using the Report Generator System (RGS). *Availability:* Reports are for internal use only.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-020

Negotiated Commission Rates (NCR).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Commissions; Sales; Securities Industry; Securities Regulation; Stocks.

Purpose: This system was designed to monitor the impact of Rule 19b-3 which provides for the elimination of fixed commission rates on exchange transactions after May 1, 1975. *Input:* Basic information was provided through Form X-17A-20, filed by exchange member firms and survey questionnaires from a sampling of selected brokerage firms. Daily stock transaction data are also received from the New York Stock Exchange in machine-readable format. *Content:* The system supported the study and analysis of a sampling of firms to develop information on the impact of Rule 19b-3. Data were developed on the objective areas of industry trends, self-regulatory trends, and quality of the market. *Output:* The system produces ag-

gregate data reflecting differential analyses on commission revenues during the monitoring period. ***Availability:*** Individual firm data are nonpublic.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-021

Ownership Reports (ORS).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Insider Trading; Securities Exchanges; Securities Regulation; Short-Swing Trading; Stockholders; Stocks.

Purpose: The system was designed primarily to automate and expedite the publication of the official summary of security transactions and holdings. The system verifies share balances and is programmed to detect short-swing profits. ***Input:*** Data are taken from Forms 3 and 4 filed with the Commission. ***Content:*** The data file is updated monthly. A unique record is maintained for each officer, director, and beneficial owner who has filed Forms 3 and 4 pursuant to section 16(a) of the Securities Exchange Act of 1934, section 30(f) of the Investment Company Act of 1940, and section 17(a) of the Public Utility Holding Act of 1935. Generally, the data captured include insiders holding securities, shares acquired, shares disposed of, and balance of holdings. ***Output:*** Regularly scheduled reports are produced in hardcopy and microfiche on a monthly basis and include Control Register, the Official Summary, History Report, Purged History Report, Late Insider Register, and 16-B Short-swing Trading. ***Availability:*** The Official Summary is available by subscription. Other reports described are for staff use only.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-022

Over-the-Counter Market Surveillance System (OTC).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Over-the-Counter Stocks; Prices; Securities Regulation; Stock Brokers; Stock Prices; Stocks.

Purpose: The OTC system is designed to process market-maker data on over-the-counter stocks. Price quotation history is generated on selected stocks. The system is programmed to produce graphic representations of stock-price movements. ***Input:*** Data are received in magnetic tape format from the National Quotation Bureau. ***Content:*** The system monitors the price movement on selected stocks to detect unusual fluctuations in prices quoted and in dealer interest. The file is updated weekly with data on type of security, broker identification, date of bid, bid price, and asking price. ***Output:*** The system generates weekly reports in hardcopy as follows: OTC Surveillance, OTC Special Surveillance, and OTC Price History. Queries are answered on an individual basis. ***Availability:*** Reports are for internal use only.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-023

Over-the-Counter Notification System (XST).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Broker-Dealers; Market-Makers; Over-the-Counter Securities; Securities; Securities Regulation; Stock Brokers; Stocks.

Purpose: The XST system was designed to process pertinent data on market-makers in Over The Counter (OTC) margin securities. Data processed by this system are used in conjunction with "pink-sheet" data furnished by the National Quotation Bureau (NQB). ***Input:*** Data are from Form X-17A-12(1) reports filed by market-makers pursuant to rule 17a-12 of the Securities Exchange Act of 1934 and data tapes provided by NQB. ***Content:*** The data file contains a record for each broker-dealer who has filed a report. The file is updated quarterly with such data as market-makers, type securities, name of security, and commence and cessation dates. ***Output:*** Quarterly reports in hardcopy are produced to reflect the activity of market-makers. Typical output includes: Active OTC Market-Makers, Inactive OTC Market-Makers, OTC Security Name Extract, and OTC Notification Update. ***Availability:*** Reports are for internal use only.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-024

Periodic Payment Plan Certificates System (PPC).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Investment Companies; Investments; Mutual Funds; Securities Regulation; Stocks.

Purpose: The PPC system was designed to process data on investment companies offering mutual fund payment plans to the public. ***Input:*** Data are from Form N-27D-2 reports filed pursuant to section 27(d) of the Investment Company Act of 1940. ***Content:*** The data file contains a unique record for each Form N-27D-2 report. Each record has the capacity to contain a maximum of 121 separate items. The file is updated quarterly. ***Output:*** Quarterly statistics on number of plans filed are generated in hardcopy. ***Availability:*** Reports are for internal use only.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-025

Pension Fund Monthly System (PFM).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Corporations; Employee Benefit Plans; Noninsured Pension Plans; Pension Plans; Securities.

Purpose: The Pension Fund Monthly System (PFM) was designed to collect and process survey data on noninsured pension plans. The system generates aggregate statistical data for publication. ***Input:*** Data are from survey questionnaire Form R-4a. The survey includes a small selective universe of bank trust departments and

corporations with self-administered pension funds. *Content:* The data file contains a record for each respondent's report for a given survey. Each record incorporates relevant data on assets; securities purchased; securities sold; and market value. The file is updated monthly. *Output:* The PFM system generates statistical compilations published in the Statistical Bulletin. *Availability:* The Statistical Bulletin is available by subscription. Individual corporate pension fund data are for internal use only.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-026

Proposed Sale of Securities (PSS).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Enforcement of Regulations; Sales; Securities Regulation; Stocks.

Purpose: The system was designed to facilitate the timely processing of Form 144 reports filed under the 1933 Act. Processed information programmed by this system assists the Commission in its regulatory and enforcement functions. *Input:* Data are from Form 144 reports filed pursuant to the 1933 Securities Act. *Content:* The data file contains a record for each security proposed for block sales that otherwise would require formal registration. Each record contains pertinent data describing the proposed transaction. The file is updated biweekly. Integration of this file with other data files allows cross-referencing of data in connection with enforcement and informal inquiries. *Output:* The system produces regularly scheduled hardcopy reports on a weekly and monthly basis. Typical reports are Monthly Transaction Listing, Weekly Master Listing, and Broker-Dealer Verification Listing. *Availability:* Reports are publicly available.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-027

Privately Placed Securities System (PPS).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Privately-Placed Securities; Securities; Securities Regulation; Stocks.

Purpose: The Privately Placed Securities System (PPS) was designed to process statistics on issues privately placed by certain foreign and domestic entities. Essentially, this system will incorporate data on securities not registered under the Securities Act of 1933. *Input:* Data for this system are derived from a survey letter sent to a select list of insurance companies and from various periodic reports filed with the Commission. *Content:* The data file contains a record for each entity which has issued private offerings. Categories of data captured include securities privately placed, characteristics of issuers, and issues and estimated proceeds. The file is updated monthly. *Output:* The system produces various statistical tables on a quarterly basis for publication. *Availability:* Summary data are published in the Statistical Bulletin which is available by subscription.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-028

Regulation A Time Lapse System (RAT).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce. The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Regulation A Stock Offerings, Securities; Securities Regulation, Stocks.

Purpose: The Regulation A Time Lapse System (RAT) was designed to compile and generate statistics on elapsed time during the processing cycle for Regulation A offerings. *Input:* Data are derived from Regulation A offering statements filed pursuant to the Securities Act of 1933 and from clearance memoranda. *Content:* The data file contains a separate record for each Regulation A filing. The record incorporates various dates and status items representing the processing cycle. The file is updated monthly. *Output:* Hardcopy reports are produced monthly and quarterly. The major reports are Regulation A Time lapse report and Regulation A Time lapse chart. *Availability:* Reports are for internal use only.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-029

Registration Offering Statistics (ROS).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce. The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Securities Regulation; Stock Offerings, Stock Registrations.

Purpose: The ROS system was designed to maintain statistical data pertaining to registrations and offerings filed by corporate entities. *Input:* Data are derived from various registration statements and offerings filed with the Commission. The system also uses the privately placed securities data base (PPS) as a source for selected data. *Content:* The data file contains a unique record for each registration filing. Each record incorporates a variety of data elements which reflect the characteristics of a registration filed with the Commission. The file is updated monthly. *Output:* The system produces monthly reports in hardcopy format, including: Estimated Gross Proceeds, Federal Reserve Board Report, and Monthly Maintenance Register. *Availability:* Data are published in the Statistical Bulletin which is available by subscription.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-030

Registered Transfer Agent Directory (RTA).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce. The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Directories; Enforcement of Regulations; Securities Regulation; Stocks; Stock Transfer Agents; Transfer of Ownership.

Purpose: This system was designed to maintain a data file of transfer agents, both bank and nonbanks, which have registered under section 17A(c) of the Securities Acts Amendments of 1975. This system is used to assist the Commission staff in carrying out its regulatory functions related to the securities handling process. A principal objective is to identify qualifying securities registered under

the 1934 Act and the transfer agent servicing them. ***Input:*** Form TA-1, application for registration as a transfer agent, and amendments thereto are the source documents from which data are derived. ***Content:*** The data file consists of a record for each registered transfer agent. Each record contains name, address, organization profile, and the identity of issuers and issues for which it is conducting service. The data file incorporates transfer agents registered with the Commission and other bank regulatory agencies. ***Output:*** A Transfer Agent Directory is produced in hardcopy format. ***Availability:*** The directory is for internal use only.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-031

Statistical Bulletin Series (STB).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Common Stocks; Sales; Securities; Stocks; Stock Transactions.

Purpose: The STB system is comprised of five subsystems files. These five files contain data items which are used separately and collectively to compile statistics on common stock transactions for economic studies and research purposes. ***Input:*** Data for this system are derived from several periodic sources and reports submitted voluntarily by the New York and American Stock Exchanges. ***Content:*** *Raw data are collected on a weekly* basis and updated monthly. System contents include exchange transactions, round lot volume, odd lot volume, composite indexes, and market value of shares. ***Output:*** The STB system produces periodically scheduled reports which are published in the Statistical Bulletin. ***Availability:*** Aggregate statistical data are in the Statistical Bulletin, which is available by subscription.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-032

Securities Traded on Exchanges (STK).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: *State, Justice, Commerce and Judiciary Subcommittee; House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Sales; Securities; Securities Exchanges; Stock Exchanges; Stocks.

Purpose: This system was designed primarily to produce data containing descriptions and statistics on issuers and issues of securities traded on exchanges. ***Input:*** Data for this system are collected from exchange listing applications filed pursuant to the 1934 Act. ***Content:*** The data file contains a record for each issuer and issue of securities traded on a national securities exchange. The file is updated on a quarterly basis. ***Output:*** Regularly scheduled reports are generated in hardcopy format and include Consolidated Stock List, Consolidated Stock List by Exchange, Federal Reserve Board Listing, and Securities Traded on Exchanges. ***Availability:*** Reports are for internal use only.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-033

Securities Violations Bulletin (SVB).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Enforcement of Regulations; Securities Violations; Stocks; Violations.

Purpose: The system is designed primarily to produce the Securities Violations Bulletin and periodic supplements. The information generated is used by the State securities administrators and other Federal enforcement agencies. ***Input:*** Raw data are obtained from State and Federal enforcement agencies. Notifications are received on *official actions taken against persons involved in securities* law violation. ***Content:*** The data file consists of a record for each person involved in some securities violation. The data file is updated daily and purged periodically to delete inactive records. The data file content includes name, file number, date, violation description, and State and volume-index reference numbers. ***Output:*** Scheduled reports produced quarterly in hardcopy are Securities Violations Bulletin, Wanted Supplement, and SV Master Index Register.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-034

Third Market Notification System (TMN).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Common Stocks; Market-Makers; Over-the-Counter Securities; Securities Regulation; Stock Brokers; Stocks.

Purpose: The Third Market Notification System (TMN) has been designed to process data on broker-dealers who are market-makers in common stocks. This system is interfaced with the third market transactions system which provides data or over-the-counter securities. ***Input:*** Data are derived from Form X-17A-9(1) reports filed by broker-dealers pursuant to Rule 17a-9 of the Securities Exchange Act of 1934. ***Content:*** The data file contains a separate record for each respondent engaged in market-making activity. Each record contains data items on dates, exchange, and stock identification. The file is updated quarterly. ***Output:*** The system generates quarterly reports in hardcopy. They include: Active listings by exchange, inactive brokers no longer making a market, inactive listing by exchange, and active market-makers. ***Availability:*** Reports are for internal use only.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-035

Third Market Transactions System (XSN).

OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Broker-Dealers; Common Stocks; Market-Makers; Securities Regulation; Stock Brokers; Stock Transactions.

Purpose: The Third Market Transactions System (XSN) was designed to process third market transaction data. The XSN system incorporates data on broker-dealers who are market-makers in common stocks listed on the New York and other exchanges. *Input:* Data are from Form X-17A-9 reports filed by broker-dealers pursuant to Rule 17a-9 of the Securities Exchange Act of 1934. *Content:* The data file contains a record for each X-17A-9 report. Each record incorporates data as to share volume, dollar volume, stock description, exchange, and dates. The data file is updated quarterly. *Output:* Hardcopy reports are produced quarterly. They include detailed reports by stock and broker-dealer, summary reports by stock and broker-dealer, O-T-C Volume, O-T-C Volume in NYSE Common Stocks and O-T-C Volume Transactions. *Availability:* Reports are for internal use only.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-036

Working Capital Data System (WCD).
OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Corporations; Financial Statements

Purpose: The Working Capital Data System (WCD) was designed to compile data on a survey universe of some 1,500 nonfinancial U.S. companies. Data are used to calculate and estimate the working capital position of these reporting entities. The system provides statistics concerning long term debt categorized by industry. *Input:* Data are from survey questionnaire Form R-2 which is submitted voluntarily by approximately 1,500 U.S. companies. *Content:* The data file contains a record for each reporting entity of the survey universe. The data file is updated quarterly and includes categories of data such as current assets, inventories, long term debt, receivables, and liabilities. *Output:* The system produces regularly scheduled statistical data in tabular format for publication on a quarterly basis. *Availability:* Statistical data are published in the Statistical Bulletin, which is available by subscription.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

S05300-037

Workload Filing Requirements (WFR).
OMB Funding Title/Code: Salaries and Expenses / 50-0100-0-1-403.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Interstate and Foreign Commerce; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Inventories; Management Information Systems; Records Management; Securities Regulation.

Purpose: The WFR system is designed to process data regarding the receipt, assignment, and disposition of registration statements, periodic reports, applications, proxy statements, and similar material filed under various acts. The system is used for inventory control and management planning. *Input:* Original data are derived from approximately 125 public use documents filed with the Commission under various acts. Supplemental disposition and status data are furnished by the assigned organizational unit. *Content:* A record is maintained for each document. A current active file reflects forms and filings in a pending status. Inactive records are written to a history file on a periodic basis. The WFR file is used in connection with the delinquency reports system (DEL). The major categories of data maintained include name of reporting entity, file number, receipt date, branch assignment, and disposition action. *Output:* The WFR system produces both hardcopy and microfiche reports on a weekly, monthly, and quarterly cycle. The reports are: Branch Unit Workload, Alphabetical Current Listing, Pending Unit Workload, Numeric Current Listing, Master History, prepunched cards, Form 8-K Items Listing, Post-effective Amendments, and Preliminary Pending Unit Workload. *Availability:* Reports are for internal use only.

Agency Contact: Office of Data Processing; 500 North Capitol St., Washington, DC 20549; (202) 755-1152.

SELECTIVE SERVICE SYSTEM

S05400-001

Automated Accounting System. NBQ-(1-999).
OMB Funding Title/Code: Salaries and Expenses / 90-0400-0-1-054.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Armed Services.

Subject Terms: Accounting; Financial Management.

Purpose: This system is designed for efficient monitoring of the status and utilization of appropriated funds to accomplish the Agency mission as established by the Military Selective Service Act and Selective Service Regulations. *Input:* Warrants, allotments, obligating documents, invoices, schedules of payments, computer tapes from the automated payroll system, and journal vouchers comprise system input. *Content:* This system contains information on allotments, obligations, unobligated balances, accrued expenditures, and disbursements (all accumulated by cost center), and major object class and subobject class under the major budget activities of the Agency. *Output:* The Financial Plan is the basic financial management report for monitoring the status of funds throughout the fiscal year. It is produced monthly and is available on demand at critical times (near yearend). The Budget Activity Report accumulates cost information for monitoring the utilization of appropriated funds in accordance with program levels established by the Congress. It is quarterly and can be produced on demand. *Availability:* No information produced by the system is distributed outside the Agency although data are extracted from the output printouts and used to prepare reports sent outside the Agency.

Agency Contact: Selective Service System; 600 E St. NW, Washington, DC 20435; (202) 382-2304.

S05400-002

Reserve Officers Information Bank (ROIB). ROIB-1-3 1-42.
OMB Funding Title/Code: Salaries and Expenses / 90-0400-0-1-054.
Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Armed Services; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Armed Services.

Subject Terms: Armed Forces Reserves; Manpower Utilization; Military Personnel; National Guard; Officer Personnel; Personnel Records; Reserve Officers; Warrant Officers

Purpose: The system is to provide data on currently assigned officers and warrant officers of the Reserve and National Guard assigned to the Selective Service System and former officers and warrant officers. *Input:* The data are compiled from military personnel records as used by the members' parent service, data furnished by the members themselves, and the results of correspondence courses. *Content:* This system contains a variety of information relating to selection, placement, and utilization of military personnel. The system also contains information about members such as name, rank, social security account number, date of birth, physical profile, residence

and business addresses, and telephone numbers. Information is also recorded on unit of assignment, occupational codes, training, cost factors, efficiency ratings, and mobilization assignments and duties. *Output:* ROIB reports fall into eight major categories, with several specific reports within each category: Information input, strength reports, mobilization reports, financial reports, inspection reports, exception reports, locator reports, and miscellaneous. All reports are computer printouts. The physical reports are the Monthly Strength Report, the Quarterly Financial Summary, the Quarterly Unit Report, the Quarterly Drill Attendance Report, the Unit Commanders' Reports, the Military Correspondence Course Report, and the Mobilization Location Roster. *Availability:* Information in these records may be used by Agency officials for purposes of review in connection with appointments, assignments, promotions, and determining qualifications of individuals. Information is also exchanged with an officer's parent service upon official request.

Agency Contact: Selective Service System; 600 E St. NW, Washington, DC 20435; (202) 382-2304.

SMALL BUSINESS ADMINISTRATION

S05500-001

Office of Business Development Management Information System (OBD-MIS).

OMB Funding Title/Code: Salaries and Expenses / 73-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Small Business; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Business; Federally Assisted Loans; Government Lending; Industrial Promotion; Loans; Management Information Systems; Small Business.

Purpose: The purpose is to improve the management of limited resources devoted to the 8(a) program and to track development of firms approved for 8(a) business development. *Input:* The data are derived from input gathered by SBA field personnel from 8(a) approved firms and the procuring agencies with whom we contract. *Content:* The OBD-MIS contains detailed information on the firms approved for 8(a) participation: company name and address, chief executive officer, minority code, industrial classification, financial information, and contract information. It also contains information concerning the procuring agencies and the amount of 8(a) contract assistance over the years since 1972. *Output:* The output is: 1) Contract Awards by Procuring Agency-monthly printout; 2) Field Contract Activity-monthly printout; 3) 8(a) Companies and Contracts Awarded-monthly printout; 4) 8(a) Company Portfolio-monthly printout, 5) Status of 8(a) Contracts-monthly printout; and 6) 8(a) Company Financial Data-quarterly printout. *Availability:* Printouts are for internal use, but information is available upon request.

Agency Contact: Paperwork Management Branch; 1441 L St. NW, Washington, DC 20416; (202) 653-6391.

S05500-002

Portfolio Financing Report Information System (SBA Form 1031).

OMB Funding Title/Code: Business Loan and Investment Fund / 13-4154-0-3-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Small Business; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Business; Federally Assisted Loans; Government Lending; Industrial Promotion; Loans; Small Business; Small Business Investment Companies.

Purpose: The purpose of this system is to measure the amount and characteristics of the financial assistance provided to small business by Small Business Investment Companies (SBIC's) on a monthly basis. *Input:* Data are provided to SBA by all licensed and regulated SBIC's on SBA Form 1031, Portfolio Financing Report. There were 344 such operating SBIC's as of September 30, 1976. Input data required by the form include descriptive data on the small business concern and information on the amount and type of financing provided. *Content:* This system contains information that is supplied daily to SBA from SBIC's and is compiled and analyzed monthly and annually. Data are coded by industry (4-digit), State, age of business, type of financing, interest rate, terms, etc. Each report includes prefinancing financial and economic data on the individual small business which is the recipient of the assistance. *Output:* The output is monthly compilations of data issued to key management personnel in SBA and yearly compilations and analyses which are printed and issued to key agency personnel and made available for the public on an as-requested basis. *Availability:* Monthly reports and annual reports are available. Input documents are not available under the Privacy Act.

Agency Contact: Paperwork Management Branch; 1441 L St. NW, Washington, DC 20416; (202) 653-6391.

S05500-003

Loan Accounting System.

OMB Funding Title/Code: Business Loan and Investment Revolving Fund / 73-4154-0-3-403; Salaries and Expenses / 73-0100-0-3-403; Disaster Loan Fund / 73-4153-0-3-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Small Business; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting; Business; Federally Guaranteed Loans; Government Lending; Industrial Promotion; Loans; Small Business.

Purpose: The purpose of this system is to provide information on business loans, investment and development, company assistance activities, and section 8(a) procurement contract activity and to liquidate certain RFC business and disaster loans. *Input:* The data are derived from filing applications of small business. *Content:* This system contains data files on loans to small business. Data collected on loans include: loan program and type, geographical location, SIC code, name of borrower, and amount approved and disbursed. Periodic reports are prepared summarizing the status of loan activities. Also, the system maintains accountability on contracts let-contract number, name and address of contractor, time limit of contract, and dollar amount of contract. *Output:* The output is quality-control computer printouts to maintain the system integrity. The frequency varies to the particular need. Some are monthly, quarterly, semiannually, and annually. *Availability:* The printouts are for internal management use only. However, upon request, information is available from the system.

Agency Contact: Paperwork Management Branch; 1441 L St. NW, Washington, DC 20416; (202) 653-6391.

S05500-004

Management Assistance Control Record (SBA Form 1062). SBA 1062.

OMB Funding Title/Code: Salaries and Expenses / 73-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Small Business; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Business; Federally Assisted Loans; Government Lending; Industrial Promotion; Loans; Small Business.

Purpose: This form provides essential data concerning SBA clientele receiving management and technical assistance. It allows us to key in on an individual client by use of an identification code and obtain a thorough history of client experience in the Agency. It is intended to provide statistical counts for use by headquarters in target setting, congressional and outside inquiries, and is to be used by staff to track. ***Input:*** Each Management Assistance Officer (MAO) at the local level is responsible for submission of 1062 data to the Central Office (CO). All appropriate data are recorded by MAO to cover his needs for client tracking and program administration while CO is furnished the statistical data for national input. The client provides the detailed data required. ***Content:*** This system contains a complete history of SBA clientele receiving management and technical assistance. Data include geographic coverage, type of assistance, type of loan, type of business, minority code, veteran manhours required, date completed, as well as other information. ***Output:*** The output is: 1) Management Assistance Monthly Report-printout; 2) Management Information Summary-monthly printout; 3) Management Assistance Client List-biweekly printout; 4) MA Client History-printout on request; 5) Borrower Client List-borrowers only, monthly printout; and 6) Special Sorts or Runs-printouts as required. ***Availability:*** Generally for internal use, reports may be made public upon request.

Agency Contact: Paperwork Management Branch; 1441 L St. NW, Washington, DC 20416; (202) 653-6391.

S05500-005

Procurement Source Program.

OMB Funding Title/Code: Salaries and Expenses / 73-0100-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Small Business; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Business; Contractors; Contracts; Government Procurement; Industrial Promotion; Procurement; Small Business.

Purpose: The Procurement Source Program provides a systematized inventory of small business production facilities categorized by Standard Industrial Code Identification numbers. It fulfills the requirement for establishment of a small business facilities inventory required by P.L. 85-536 (the Small Business Act). It is used on a continuing basis to assist small concerns to obtain Government contract opportunities either at the prime or subcontract level. ***Input:*** The data are derived from application forms filled out by small business firms which are potential suppliers of goods and services needed by the Federal Government. ***Content:*** The Procurement Source File identifies small business concerns by name, address, telephone number, Standard Industrial Code reference number, type of business experience, production capacity, production and test equipment, level of quality control, and financial capacity. It is updated annually and is used nationally. ***Output:*** Hard copy is provided to Federal and prime contracting offices as required. ***Availability:*** Information is publicly available.

Agency Contact: Paperwork Management Branch; 1441 L St. NW, Washington, DC 20416; (202) 653-6391.

S05500-006

Management Information System.

OMB Funding Title/Code: Salaries and Expenses / 73-0100-0-1-403; Disaster Loan Fund / 73-4153-0-3-403; Business Loan and Investment Fund / 73-4154-0-3-403; Surety Bond Guarantees Revolving Fund / 73-4156-0-3-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Small Business; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Business, Federally Assisted Loans, Government Lending; Industrial Promotion; Loans; Management Information Systems; Program Evaluation; Small Business.

Purpose: This system contains significant information for overall management evaluation. ***Input:*** The data are derived from applications and originals of assistance from small business. ***Content:*** This system generates significant information for overall management evaluation. It includes national summary highlights on all loan programs for current and past fiscal year, status of loan portfolio, loanmaking by category and other output, loan applications pending at end of month, comparison of loan approvals FY to date, status report of procurement and management assistance, percentages of trouble loans and accounts by programs by month (SBA dollars), investment division activities, Small Business Investment Company data, and status report on prime contracts. Similar information is included for regional offices. ***Output:*** Reports are produced monthly in a hard copy book type publication. ***Availability:*** This is an internal management document used for program evaluation.

Agency Contact: Paperwork Management Branch; 1441 L St. NW, Washington, DC 20416; (202) 653-6391.

S05500-007

Surety Bond Accounting System.

OMB Funding Title/Code: Surety Bond Guarantees Revolving Fund / 73-4156-0-3-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Small Business; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting; Bonds; Contracts; Federally Assisted Loans; Small Business; Surety and Fidelity.

Purpose: The system was established to finance guarantees to surety against loss as a result of the breach of terms of a bid bond, payment bond, or performance bond by a principal on a contract. ***Input:*** The data are derived from filing applications of small businesses. ***Content:*** This system contains name and address of contractor, amount of contract, geographic location, and type of contract. ***Output:*** The principal report is a consolidated fee billing report that goes to surety companies. ***Availability:*** Information is for internal management use only.

Agency Contact: Paperwork Management Branch; 1441 L St. NW, Washington, DC 20416; (202) 653-6391.

S05500-008

Program Evaluation System (SBA Form 684).

OMB Funding Title/Code: Business Loan and Investment Fund / 73-4154-0-3-403.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Small Business; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Business; Federally Assisted Loans; Government Lending; Industrial Promotion; Loans; Program Evaluation; Small Business; Small Business Investment Companies.

Purpose: The purpose of this system is to measure the effects of the program assistance on the financed small business concerns. This system tracks on an annual basis the firms financed and eventually will provide time series on the progress of the financed firms. ***Input:*** Data are provided to SBA by SBIC's on a sample of financed businesses on an annual basis. Sample size is now 700 with the earliest data being from firms financed in 1973. Data are reported to SBA annually by SBICs on the Program Evaluation Report (SBA Form 684) as of March 31st of each year. ***Content:*** Data include location codes to county level, SIC codes to 4-digits, age of business, form of business, prefinancing data on financial and economic attributes, and

current financial data on a continuing basis. Information codes are provided for outcome of financing and reasons for unsuccessful businesses if appropriate. *Output:* No major reports will be forthcoming until the 1973 data are at least five years old. *Availability:* Analysis or research will be made available to public as requested.

Agency Contact: Paperwork Management Branch; 1441 L St. NW, Washington, DC 20416; (202) 653-6391.

S05500-009

SBIC Industry Review

OMB Funding Title/Code: Business Loan and Investment Revolving Fund / 73-4154-0-3-403

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Small Business; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Banking, Housing and Urban Affairs.

Subject Terms: Accounting; Business Loans; Federally Assisted Loans; Financial Management; Government Lending; Loans, Small Business; Small Business Investment Companies.

Purpose: The system provides information on the financial condition of the Small Business Investment Company (SBIC) industry and its subelements, and on the operations of SBICs over the program's life. The system covers all operating SBICs which report annual data to SBA. *Input:* Data are provided annually to SBA by each SBIC on Financial Report, SBA Form 468, with the accompanying CPA's opinion and schedules. *Content:* Information includes comprehensive financial and portfolio information on the status and operations of SBICs. Data are coded by SBIC size, ownership, and location (county level), investment policy, and venture capital status. Data are updated annually. *Output:* Annual aggregate financial reports are published and analyzed in SBIC Industry Review. Individual company data are not publicly available under Privacy Act restrictions. *Availability:* Information is publicly available as requested in aggregate form as presented in SBIC Industry Review.

Agency Contact: Paperwork Management Branch; 1441 L St. NW, Washington, DC 20416; (202) 653-6391.

SMITHSONIAN INSTITUTION

S05600-001

The Smithsonian Institution.

OMB Funding Title/Code: Salaries and Expenses / 33-0100-0-1-503; Museum Programs and Related Research (Special Foreign Currency Program) / 33-0102-0-1-503; Science Information Exchange / 33-0103-0-1-251; Construction and Improvements, National Zoological Park / 33-0129-0-1-503; Restoration and Renovation of Buildings / 33-0132-0-1-503; Construction / 33-0103-0-1-503; Miscellaneous Appropriations / 33-9911-0-1-503; Salaries and Expenses, Woodrow Wilson International Center for Scholars / 33-0400-0-1-503.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on *House* Administration; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Rules and Administration.

Subject Terms: Anthropology; Archives; Arts; Astrophysics; Biological Research; Biology; Exhibits; Geology; Museums; Natural History; Research; Social Science Research; Technology.

Purpose: The Institution, established in 1846 for the "increase and diffusion of knowledge among men," is an independent trust establishment. It performs research in the fields of anthropology, astrophysics, biology, geology, paleontology, cultural and political history, and the history of technology. It publishes the results of explorations, studies, and investigations. Over 70 million objects and specimens of scientific, cultural, and historical significance are preserved for study and reference. Many of these objects are displayed in permanent, special, and traveling exhibitions. The Institution participates in the international exchange of governmental and scholarly publications; conducts fellowship and other higher education programs; presents a wide array of workshops, classes, lectures, seminars, and symposia for a variety of participants; publishes the Smithsonian magazine; and produces radio and television programs to serve a national constituency. Each year there are well over 20 million visitors to Smithsonian exhibitions. Several thousand scholars and students come to the Institution's collections, laboratories, libraries, and archives for research purposes for periods ranging from a few days to many months. Additionally, the Institution responds to tens of thousands of telephone, letter, and personal visit inquiries annually. *Input:* Smithsonian research, exhibition, education programs, and other functions are based on data stemming from a variety of sources: Terrestrial (including archeological and anthropological), marine, and astrophysical observations; objects and specimens in the national collections and information bearing on their source, composition, attribution; archives and library materials; oral histories; and live performances and presentations. *Content:* Principal collections, subject matters, and information include anthropology (including important collections and data on North American Indians); aeronautics and astronautics, astrophysics and astronomy; worldwide collections and information in botany, entomology, mineral sciences, paleontology, and vertebrate and invertebrate zoology; American portraiture; Far and Near Eastern Art; American paintings and sculpture; decorative arts, crafts, and design; the applied arts (numismatics, photographic history, graphic arts, postal history, and textiles); cultural history (including costumes, furnishings, and musical instruments); industries (including mining, ceramics, and glass); military, naval, and political history of the United States, the history of science and technology (including electricity, nuclear energy, mathematics, mechanical and civil engineering, medical and physical sciences); animal conservation and management; museology and museum training; and conservation of museum specimens and artifacts. *Output:* The Smithsonian Year, issued annually, documents the operations and financing of the Institution's museums, galleries, laboratories, and other activities. Other reports and output include exhibitions, exhibit and other catalogs, and research publications. These occur on a frequent basis throughout the year and appear in hardcopy form. Information on many objects and specimens in the National Collections is in computer storage. Output on these items can take the form of hardcopy, punched cards, or tapes. Similar information exists on the nationwide Bicentennial Inventory of American Paintings. *Availability:* As a general rule, all reports are available to the public. Many research reports and exhibition catalogs are available from GPO.

Agency Contact: Smithsonian Institution; 1000 Jefferson Dr. SW, SI Bldg., Room 408, Washington, DC 20560; (202) 381-6391.

S05600-002

Financial Management System.

OMB Funding Title/Code: Salaries and Expenses / 33-0100-0-1-503; Museum Programs and Related Research (Special Foreign Currency Program) / 33-0102-0-1-503; Science Information Exchange / 33-0103-0-1-251; Construction and Improvements, National Zoological Park / 33-0129-0-1-503; Restoration and Renovation of Buildings / 33-0132-0-1-503; Construction / 33-0103-0-1-503; Miscellaneous Appropriations / 33-9911-0-1-503; Salaries and Expenses, Woodrow Wilson International Center for Scholars / 33-0400-0-1-503.

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on *House* Administration; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Rules and Administration.

Subject Terms: Accounting; Budget Information Systems; Financial Management.

Purpose: The Smithsonian's budget/fiscal system supports the operation and review of the activities of over 60 museums, art galleries, research laboratories, auxiliary activities, and supporting administrative and technical offices funded from Federal appropriations and the Institution's trust funds. The system provides for the gathering and assembling of programmatic and financial data for budget formulation purposes, the posting of approved budgets on the accounting records of the Institution, the preparation of reports for internal review and monitoring of actual and projected results against budget, the distribution of prescribed reports and other materials to the Office of Management and Budget, U.S. Treasury, and other agencies, and for audit capability by internal and outside auditors. ***Input:*** Prearranged system input includes the program plans of the Institution's organizational units, staffing plans, and data resulting from payroll, purchase orders, contracts, cash disbursements, and other financial transactions. ***Content:*** The system includes data arranged by appropriation or fund, fiscal year, organizational unit (which defines the principal subject matter), object classification, and function classification. ***Output:*** Monthly financial reports in hardcopy form are issued to all Smithsonian organizational units for management purposes. Other reports include Smithsonian Year, the Institution's annual report on its operations and finances to the Congress, and the annual budget documents to the Office of Management and Budget and the Congress. ***Availability:*** Reports are primarily for internal use or for submission to appropriate Government entities and outside auditors. Smithsonian Year is made available to the public.

Agency Contact: Smithsonian Institution; 1000 Jefferson Dr. SW, SI Bldg., Room 408, Washington, DC 20560; (202) 381-6391.

S05600-003

Smithsonian Science Information Exchange, Inc. (SSIE). S05600-003.
OMB Funding Title/Code: Science Information Exchange / 33-0103-0-1-251.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on *House* Administration; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Rules and Administration.

Subject Terms: Information Services; Research; Research and Development.

Purpose: SSIE operates and maintains a national data base of information on research in progress. The Exchange attempts to provide as comprehensive and as timely an information resource as possible in order to assist the Nation's research community in avoiding unwarranted duplication of research, enhancing scientific communication, and improving research management. ***Input:*** Notices of Research Project (NRP) are collected from more than 1,300 organizations which support or conduct research. These include all agencies of the Federal Government as well as major foundations, fundraising organizations, universities, and State and local governments. Some foreign organizations which support research in areas of high national concern, such as cancer and energy, also register their research with SSIE on a regular basis. ***Content:*** Each NRP provides information on "who" is conducting "what" research, "when" and "where" the research is intended to be carried out, and under "whose" support. Project records in the system cover research being conducted in every State in the Union. They are updated annually and are retained on file for up to two years after completion. Some 120,000 project descriptions are processed into the data base each year. These cover basic and applied research in all areas of the life, physical, social, behavioral, and engineering sciences. SSIE project descriptions are prepared in most cases by principal investigators. Each NRP contains a brief technical summary of the work to be performed in addition to essential administrative information such as project title; principal and co-investigator names; period covered by the project record; names of performing and supporting organizations; performing organization addresses; and, in some cases, project funding. ***Output:*** SSIE produces published information products in the form of inventories of ongoing research in specific fields of science such as cancer research, water resources, and environmental research. Some of these are compiled on an annual basis. All are made available to the public through either the Government Printing Office or the National Technical Information Service. The Exchange offers access to subsets of the data base in magnetic tape form under individual leasing arrangements. SSIE also conducts searches of the file in specific areas, by subject, performing or supporting organization, or any combination of subject and administrative search criteria. These searches are performed for a modest fee. The data base is also available for on-line access through the SDC Search Service offered by the System Development Corporation of Santa Monica, CA. ***Availability:*** All SSIE products and services are publicly available at published fees.

Agency Contact: Smithsonian Science Information Exchange, Inc.; 1730 M St. NW, Suite 300, Washington, DC 20036; (202) 381-4271.

S05600-004

Smithsonian Institution Libraries (SIL).
OMB Funding Title/Code: Salaries and Expenses / 33-0100-0-1-503.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on *House* Administration; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Rules and Administration.

Subject Terms: Anthropology; Archives; Arts; Aviation History; Biology; Geology; Information Services; Libraries; Science; Technology

Purpose: SIL collects and provides access to library materials which support research, exhibit, and curatorial programs in art, history, science, and technology. The collections created primarily serve historians, scientific researchers, exhibits specialists, and curators, who make up the staff of the Smithsonian, as well as visiting scholars and researchers. The Libraries are a decentralized service delivery system, composed of libraries which emphasize subject specialties and focus on the programs of individual museums and research bureaus of the Smithsonian. These are supported by centralized reference and circulation, acquisitions, cataloging, and conservation services. SIL maintains close contact with the Library of Congress and other Federal libraries to avoid duplication and maximize effectiveness. ***Input:*** Information is collected on a worldwide basis in the form of published materials determined to be relevant to the art, history, science, and technology programs of the Smithsonian or specifically required to support a current research project. Materials collected include reports, proceedings, bulletins, annual reports, and other publications of museums, galleries, learned societies, and other national and international organizations engaged in research and curation. ***Content:*** The collections include primary and secondary source materials most of which are in book form. Significant subject specialties include systematic and evolutionary biology, anthropology, geological sciences, aviation history, American culture, the history of art and design, and the history of science and technology. Special features of the collections include an extensive historical collection of manufacturers' trade catalogs and the Dibner Collection of rare materials in the history of science and technology. ***Output:*** SIL maintains a union catalog of its bibliographic holdings which provides access to the intellectual content of the collections. This catalog is in card format and can only be queried manually. Output is normally in the form of information given to the requestor verbally or through access provided to relevant materials for use onsite or through interlibrary loan. ***Availability:*** The collection is primarily intended for use by staff and official visitors, but every effort is made to accommodate anyone engaged in serious research

Agency Contact: Smithsonian Institution Libraries; Natural History Bldg., Room 24, Washington, DC 20560; (202) 381-5496.

TENNESSEE VALLEY AUTHORITY

S05700-001

Bookkeeping System.

OMB Funding Title/Code: Tennessee Valley Authority Fund / 64-4110-0-3-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Accounting; Budget Information Systems; Management Information Systems; Resource Allocation.

Purpose: The system accumulates accounting data and prepares internal reports for accounting and for management to plan, monitor, and control expenditures. ***Input:*** All internal organizations provide source data. Major input data are distribution of receivables and payments. ***Content:*** The system provides information that is necessary to prepare and support balance sheets and income statements for TVA on a monthly basis. ***Output:*** Output includes statement of expenditures by organizations-fiscal year budget allocations are included; financial statement, volume I-corporate type balance sheet and statement of operations and funds and supporting schedules; and financial statement, volume II-budget and related fiscal information. Output is hardcopy and prepared monthly. ***Availability:*** Information is prepared for internal use.

Agency Contact: Division of Finance; Tennessee Valley Authority, Knoxville, TN; (615) 632-3291.

S05700-002

World Fertilizer Market Information System.

OMB Funding Title/Code: Tennessee Valley Authority Fund / 64-4110-0-3-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Agricultural Chemicals; Fertilizers; Inventories.

Purpose: The system provides the world fertilizer industry with detailed data and analyses of fertilizer market trends and new developments. ***Input:*** Data on fertilizer production units and distribution and marketing facilities are collected from published and unpublished sources. Data collected by other agencies, such as USDA, Bureau of Mines, Trade Commission, Bureau of Census, and FAO, are included for analysis and interpretation. ***Content:*** This system consists of two files: 1) World Fertilizer Production Capacity-A worldwide inventory of current and future fertilizer production units cataloged by company name, location, product and capacity, current plant status, and scheduled years of operation for projected new units. All major fertilizer materials are included along with raw materials essential for the manufacture of fertilizers. Time period is 1967-80 and the file is updated weekly. 2) Annual World Fertilizer Production, Consumption, and Trade-This file includes world fertilizer production, consumption, export, and import statistics by product and country for the years 1962-75. This file is updated annually. ***Output:*** The principal output of this system is two biennial publications Fertilizer Trends and World Fertilizer Market Review and Outlook. Output can be punched card, tape, hardcopy, or CRT display. ***Availability:*** Information is publicly available from TVA-NFDC. All information is available through a commercial computer time-sharing direct file access system as well.

Agency Contact: National Fertilizer Development Center; Muscle Shoals, AL 35660; (205) 383-4631.

S05700-003

Planning and Budgeting System.

OMB Funding Title/Code: Tennessee Valley Authority Fund / 64-4110-0-3-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Budget Information Systems; Planning; Resource Allocation.

Purpose: The purpose of the system is to plan, fund, and control the implementation of TVA program operations. ***Input:*** All internal organizations provide source data. ***Content:*** The planning and budgeting system encompasses the entire TVA program operations. The time cycle is on an annual basis with a 5-year future projection. Major categories of data include program goals, objectives, accounts, amounts, and fiscal years. ***Output:*** The principal output is the Tennessee Valley Authority Program Budget and Budget Estimates Submission to OMB. ***Availability:*** Information is for internal governmental use.

Agency Contact: Office of the General Manager; Tennessee Valley Authority, 400 Commerce Ave., E12C28 C, Knoxville, TN 37902; FTS 852-3100.

S05700-004

Electric Sales Statistics.

OMB Funding Title/Code: Tennessee Valley Authority Fund / 64-4110-0-3-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Environment and Public Works.

Subject Terms: Electric Power; Powerplants; Public Utility Rates; Sales.

Purpose: This information is utilized in planning and management of the TVA power system. Primary uses are power load forecasting, TVA power rate analysis, and internal reporting. ***Input:*** Data are from accounting records of TVA power distributors and TVA financial records. ***Content:*** This system contains electric power sales statistics that aid in the management of the TVA electric power system. These statistics are also used by the power distributors for management purposes. The following types of information are maintained: Sales by rate and class, use by residential and commercial and industrial users by levels of energy use, and TVA sales by delivery points to the 160 power distributors and 50 industries and Federal agencies. ***Output:*** A variety of monthly statistical summaries (hardcopy, magnetic tape) are produced. ***Availability:*** Information is publicly available.

Agency Contact: Division of Power Utilization; Tennessee Valley Authority, Room 719, Power Building, Chattanooga, TN 37401; (615) 755-2346.

ARMS CONTROL AND DISARMAMENT AGENCY

S05800-001

Budget and Fiscal System. ACDA-1.

OMB Funding Title/Code: Arms Control and Disarmament Activities / 94-0100-0-1-152.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Foreign Relations.

ubject Terms: Budget Information Systems, Financial Management.

Purpose: The ACDA Budget and Fiscal System is designed to produce the Agency's annual budget request, facilitate and control the legal management of all funds appropriated to the Agency, and provide fiscal data revealing current condition, trends, etc., of Agency activities to top management. *Input:* Sources of information are obligating and expenditure documents of all types, including payrolls and external research contracts. *Content:* Subject matter includes all activities and functions of the Agency which involve the projected and actual expenditure of funds: Travel, salaries and related expenses, supplies and materials, rent, equipment, communications, printing, and other services. Data/information coverage includes support of the Strategic Arms Limitation Talks (SALT), negotiations on Mutual and Balanced Force Reductions in Europe, nuclear test limitations, nonproliferation of nuclear weapons, conventional arms transfers, world military expenditures, and other arms control policies, measures, and negotiations. Time reference is the fiscal year, October 1 through September 30. Geographic coverage is Washington, DC, Geneva, Switzerland, and other possible negotiating or conference sites. Accounting and budget data are maintained under agreement with the General Services Administration. Analyses, internal reports, budget preparation, and presentation are handled by a small Agency staff. *Output:* Annual ACDA, OMB, and congressional budget requests in hardcopy and miscellaneous internal fiscal and budget reports are produced. *Availability:* Budget requests are publicly available when incorporated into and published with the President's Annual Budget. The source for the document is GPO. Other output is restricted to internal use.

gency Contact: Budget and Fiscal Office, 321 21st St. NW, ashington, DC 20451; (202) 235-9788.

05800-002

World Military Expenditures and Arms Transfers (WMEAT). CDA-2.

MB Funding Title/Code: Arms Control and Disarmament Activies / 94-0100-0-1-152.

ongressional Relevance: *House* Committee on Appropriations: tate, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *enate* Committee on Foreign Relations.

bject Terms: Arms Sales, Military Expenditures; Weapons.

Purpose: WMEAT is an annual publication which includes data r the previous 10 years for all countries in the world covering ilitary expenditures and arms imports and exports. These data are pdated and revised annually. WMEAT has a computer data base hich can be used for data analysis and to answer data queries from her agencies and the public. WMEAT is one means of fulfilling CDA's mandate to provide information to the executive and legistive branches of Government on arms control. *Input:* Most military expenditure and arms transfer data are obtained from the epartment of Defense, economic data from the World Bank and the epartment of Commerce, and population data from the Census ureau. *Content:* Subject matter includes GNP, military expenditre, population, arms imports, arms exports, and size of armed rces. Data are provided for each individual country in the world d are also aggregated to regional, alliance, group, and world levels. ata are provided over a 10-year time series for each variable. Each ar the 10-year series is moved ahead one year. Data for the newly ded year are provided, and revisions are made in the whole 10-year ries when appropriate. *Output:* World Military Expenditures and rms Transfers is an annual GPO publication. Data in the WMEAT stem are also used in reports to Congress; in various presentations, emoranda, tables, and vue-graphs; and in response to inquiries from vernmental and private groups or individuals. WMEAT can provide immediate computer-printed copies of the data in various forms hen queried. *Availability:* World Military Expenditures and Arms ansfers, 1966-1975 is publicly available from GPO.

Agency Contact: Arms Transfer Division; 320 21st St. NW, Washington, DC 20451; (202) 632-0613.

S05800-003

ACDA Contract and Reimbursable Agreement Retrieval System. ACDA-3.

OMB Funding Title/Code: Arms Control and Disarmament Activities / 94-0100-0-1-152.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Contractors; Contracts; Government Procurement; Procurement.

Purpose: The ACDA Contract and Reimbursable Agreement Retrieval System is designed to produce reports on pertinent information on Agency contracts and reimbursable agreements which have been obligated and awarded in excess of $10,000. Monthly reports on status of completion support the contract unit in contract administration functions. Reports and/or specific information are produced to respond to various quarterly, biannual, and annual Government procurement reporting requirements. Reports are produced to respond to congressional hearings, Freedom of Information requests, and various agency requirements. *Input:* Sources of information are contracts, reimbursable agreements, procurement regulations and laws, contractors, and Government agency proposals. *Content:* The content includes names and addresses of each contractor and Government agency; title of project; date of award; agency research or other category; fiscal year; amount of contract or agreement obligated; agency bureau or office; state of completeness, type of contract; type of organization; labor surplus area information; large, small, or minority business data; negotiation authority; industrial security program; extent of competition; equipment to be delivered; and applicability to Cost Accounting Standards. In addition, the Reimbursable Agreement system includes data on work being performed in-house or by Government agency external contractors. *Output:* The principal reports are: 1) Monthly status of completion report (machine-readable); 2) biannual information on labor surplus areas and small, large, and minority business concerns (query capability, machine-readable); 3) as requested, alphabetical and chronological reports for congressional hearings (machine-readable); 4) as requested, research category reports for congressional hearings and OMB requests (machine-readable); and 5) not less frequently than bimonthly, alphabetical and chronological reports for internal Agency use. *Availability:* While available to Congress and the public through the Agency, most output is for internal Agency use.

Agency Contact: Contracting Office; 320 21st St. NW, Washington, DC 20451; (202) 632-0450.

S05800-004

Documents on Disarmament. ACDA-4.

OMB Funding Title/Code: Arms Control and Disarmament Activities / 94-0100-0-1-152.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Arms Control, International Relations, Negotiations, Nuclear Proliferation, Nuclear Testing.

Purpose: Documents on Disarmament is an annual published volume of basic documents on arms control and disarmament developments. It is for the use of ACDA and other Government officials, private scholars, and other persons interested in the subject. *Input:* The input includes all types of unclassified documents (reports, statements, addresses, and papers) dealing with the formulation of arms control policy and the conduct of international negotiations on arms

control and disarmament. *Content:* The scope includes all arms control and disarmament matters: Strategic Arms Limitation Talks (SALT), Mutual and Balanced Force Reductions talks (MBFR), nuclear test limitations, nonproliferation of nuclear weapons, conventional arms limitations, and military expenditures limitations. It covers negotiations in Geneva, Vienna, and New York as well as bilateral negotiations. The document applies to one calendar year. *Output:* Documents on Disarmament, an annual published volume, is the output. *Availability:* The document is available at the Government Printing Office.

Agency Contact: Office of Public Affairs; 320 21st St. NW, Washington, DC 20451; (202) 235-9798.

CIVIL SERVICE COMMISSION

S05900-001

The Library.

OMB Funding Title Code: Salaries and Expenses / 24-0100-0-1-805.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Bibliographies; Information Services; Libraries; Personnel Management

Purpose: The Library provides bibliographic support to the Agency by maintaining current and retrospective materials in Federal personnel administration and related subject fields. *Input:* The materials include books, journals, dissertations, unpublished papers, and Government documents. *Content:* The system's content includes data on public administration, general management, political science, education and training, psychology, and sociology. A legislative reference collection includes selected bills, reports, hearings, documents, public laws, and basic legislative reference books. *Output:* The Library provides a current awareness program through the monthly publication, Personnel Literature, the daily Congressional Record Digest, and subject bibliographies in the Personnel Bibliography Series. *Availability:* Output is publicly available.

Agency Contact: Civil Service Commission; 1900 E St. NW, Washington, DC 20415; (202) 632-4432.

S05904-0/1

Labor Agreement Information Retrieval System (LAIRS).

OMB Funding Title/Code: Salaries and Expenses / 24-0100-0-1-805.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Arbitration; Collective Bargaining in Government; Federal Employees; Information Storage and Retrieval; Labor Management Relations

Purpose: This system is an automated index and data base for retrieval of information and statistics on various labor management contracts between agencies of the Federal Government and unions representing Federal employees. *Input:* The text of the contracts is maintained in microfiche files which are indexed by computer, thus making specific clauses of interest quickly accessible to interested parties. A terminal at the central office of CSC is connected to a computer in El Segundo, CA, which contains the data base of 3,800 records. *Content:* Content includes management rights (GP), supervisor's role, management grievance procedures, arbitration provisions, number of arbitrators, arbitrator selection procedures, payment of arbitration fees, type of arbitration, scope of arbitration authority, and arbitration exclusions. *Output:* Indexes and/or hard-copy of microfiche texts are generated as needed. *Availability:* Output is available upon request through the CSC Office of Labor Management Relations or other Federal agency headquarters.

Agency Contact: Assistant Director for Information Services; 1900 E St. NW, Washington, DC 20415; (202) 632-9878.

S05908-001

Automated Personnel Registers.

OMB Funding Title/Code: Salaries and Expenses / 24-0100-0-1-805.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Civil Service System; Examinations; Federal Employees; Personnel Records

Purpose: The system maintains automated personnel registers for the various Federal examinations. *Input:* The input consists of examinations for Federal employment. *Content:* Data elements include test scores; rating of education and experience; preparation of notice of rating; index and punch cards for area offices; and statistics and listings on competitors. Examination papers are scored, and scores and other applicant information are entered into the computer system. Ratings for 12 categories are developed on the applicant and sent to the appropriate area office in the desired format (magnetic tape or punched cards). The data are sent from a terminal at CSC, to the Washington, Philadelphia, and St. Louis area offices. Data elements include application processing; letters of acceptance, examination record cards, punched register cards, magnetic tape file; nationwide file on all competitors centrally processed; and statistical reports. A register of all GS-13-15 applicants provides nationwide certification. It maintains a history of the number of referrals for an applicant. *Output:* The principal output is quarterly reports on the number of applicants available by grade, age, sex, and occupation. Quarterly reports on appointments and a report tabulating the number of Schedule C positions and listing vacant positions are also produced. *Availability:* Output is available through the Agency on request.

Agency Contact: Office of Examining Systems Development; 1900 E St. NW, Washington, DC 20415; (202) 254-3075.

S05909-001

Retiree Annuitant System.

OMB Funding Title/Code: Government Payment for Annuitants, Employees Health Benefits / 24-0206-0-1-551; Payment to Civil Services Retirement and Disability Fund / 24-0200-0-1-805; Civil Service Retirement and Disability Fund / 24-8135-0-7-602; Employees Life Insurance Funds / 24-8424-0-8-602; Employees Health Benefits Fund / 24-8440-0-8-551; Retired Employees Health Benefits Fund / 24-8445-0-8-551.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Annuities; Civil Service Pensions; Federal Employees; Pensions; Retirement Income

Purpose: The purpose of the Retiree Annuitant System is to maintain all necessary records of Federal retirees and/or their survivors and to produce monthly annuity checks for them. *Content:* The system contains a master file, change file, withholdings file, waiver master file, home address file, due later file, and survivor file. There are also files for the accumulation of reports data and for control purposes. *Output:* The basic monthly output of the system is a series of tape files for the Department of the Treasury to use in printing the annuity checks. Other output includes pay data, insurance, health benefits, tax withholding, and control reports. *Availability:* The output is available from the Department of the Treasury by request to the Bureau of Retirement, Insurance, and Occupational Health.

Agency Contact: Systems Development Division; 1900 E St. NW, Washington, DC 20415; (202) 632-7450.

S05911-001

Clearinghouse on Productivity and Organizational Effectiveness.
OMB Funding Title/Code: Salaries and Expenses / 24-0100-0-1-805.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Federal Employees; Information Services; Personnel Management; Productivity in Government; Public Administration.

Purpose: The information function of the Clearinghouse on Productivity and Organizational Effectiveness draws heavily on the resources of the Civil Service Commission's professional staff and library to provide productivity information. ***Input:*** Presently, the Clearinghouse provides information and technical assistance in a number of ways. When inquiries are received, they are directed to the specialists in the office whose knowledge and experience make them the best persons to respond to the request. Information is provided by experts, therefore, and not by a generalist operating a data bank. Information is communicated by telephone, in writing, by mailing actual source documents, face-to-face, and by referring inquiries to the appropriate people. A writer-editor coordinates most of the responses and performs literature and reference searches when the inquiry requires. ***Content:*** The Clearinghouse has established a working arrangement with the CSC Library to complement its own resources, so that its data base has been expanded by virtue of the extensive and comprehensive resources of the library. Beyond what information or technical assistance is available in the Clearinghouse requests are often referred to the library or to actual sources. The writer-editor is responsible for insuring that the resources of the library are made known and used. The Clearinghouse is preparing a series of Resource Application Packets drawn from the sources in the library to routinely mail to its audiences and to disseminate in response to requests. The packets consist of bibliographic citations, comprehensive abstracts, and actual samples of selected sources. They focus on only one subtopic of productivity at a time and are designed to be of use to Government practitioners. As of September 1976, the Clearinghouse had developed three such packets: Performance Evaluation, Position Management, and Work Measurement. The Clearinghouse insures that the library stores and catalogs the proper sources on productivity, influencing what the library orders and holds on its shelves. The library provides to the Clearinghouse audiences and to the public at large a monthly listing of new publications and periodicals through its Personnel Literature series. Consequently, this is another source of information besides the Resource Application Packet. ***Output:*** The Resource Application Packet is the only publication produced regularly by the Clearinghouse. However, the writer-editor prepares pertinent articles for existing trade journals and productivity newsletters. The Clearinghouse also routinely makes blanket mailings of new documents and publications for its audiences. ***Availability:*** Information is available on request.

Agency Contact: Clearinghouse on Productivity and Operational Effectiveness; 1900 E St. NW, Washington, DC 20415; (202) 632-3824.

S05911-002

System for Evaluation of Agency Statistics.
OMB Funding Title/Code: Salaries and Expenses / 24-0100-0-1-805.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Agency Evaluation; Federal Employees, Personnel Management, Program Evaluation.

Purpose: This system is used for recording, maintaining, and reporting statistics on agency evaluations. ***Input:*** Statistics are gathered during CSC evaluation visits at approximately 750 Government installations per year. Input is derived from CSC Form 1045 and is recorded and maintained on punched cards. ***Content:*** Data elements include agency name and location, team composition, participants at opening and closing of session, type of leadership and review, total employees at installation, type employee reviewed (GS, WG, Other), and program coverage. ***Output:*** The system produces a quarterly report for use by the Bureau of Personnel Management Evaluation. ***Availability:*** Information is available from CSC's Bureau of Personnel Management Evaluation.

Agency Contact: Bureau of Personnel Management Evaluation; 1900 E St. NW, Washington, DC 20415; (202) 632-4540.

S05911-003

Agency Equal Employment Evaluation System.
OMB Funding Title/Code: Salaries and Expenses / 24-0100-0-1-805.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Discrimination in Employment; Equal Employment Opportunity; Federal Employees; Personnel Management.

Purpose: This system is used for input preparation, item analysis, and selected sorts for approximately 100 to 150 EEO questionnaire surveys annually. ***Input:*** Input includes CSC Form 1165. Maintenance is performed on magnetic tape on up to 30,000 questionnaires annually. Factor analysis, correlations, and percentile analysis are performed on all questionnaire surveys processed. ***Content:*** Data elements consist of multiple choice replies to questions related to discrimination in the work situation. ***Output:*** Reports are produced on percentage of positive and negative responses and percentages against a mean and standard unit deviation table. ***Availability:*** The information is for use within the Bureau of Personnel Management Evaluation.

Agency Contact: Analysis and Development Division; 1900 E St. NW, Washington, DC 20415; (202) 632-4473.

S05914-001

Accounting, Financial Management, and Unified Planning Systems.
OMB Funding Title/Code: Salaries and Expenses / 24-0100-0-1-805, Federal Labor Relations Council, Salaries and Expenses / 48-0609-0-1-805; Intergovernmental Personnel Assistance / 24-0300-0-1-806; Revolving Fund / 24-4571-0-4-805.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee, *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Accounting; Financial Management; Planning.

Purpose: This is a financial management planning and control system which provides effective financial support to all Commission activities and meetings in its policies, procedures, and requirements, the external demands of law; SAO regulations; Treasury fiscal requirements; and OMB directives. ***Input:*** Data sources include the budget system, payroll system, work reporting system, budget and accrual input, payment input from 10 regional budget and accounting offices, and the central office. Payments are recorded by object class and geographic location. ***Content:*** Obligations and expenditures are recorded by fiscal year with updating on a 4-week accounting period. Expenditures are recorded in accordance with GSA geographic location codes. ***Output:*** Every four weeks the system produces hard-

copy, machine-generated work reports, accounting data, and output on status of allotments, status of costs, and obligations. ***Availability:*** These are publicly available through agency distribution.

Agency Contact: Budget and Finance Division; 1900 E St. NW, Washington, DC 20415; (202) 632-6161.

S05915-001

Federal Personnel Management Information System (FPMIS).
OMB Funding Title/Code: Salaries and Expenses / 24-0100-0-1-805.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Civilian Personnel; Civil Service System; Federal Employees; Management Information Systems; Personnel Management; Personnel Records.

Purpose: FPMIS is being developed by teams of Civil Service Commission and agency analysts to provide information on the Federal civilian work force to the President, to the Congress, to the general public, and to program managers and officials in the Commission, OMB, and other Federal central management and line agencies, and to promote more timely and effective processing of personnel actions at a reduced unit cost throughout the Federal Government. ***Input:*** Data to establish and maintain the data base at the Civil Service Commission will be furnished by Federal agencies from personnel action, training, labor management relations, appeals, grievances, and other documentation. ***Content:*** The content of the FPMIS data base at the Civil Service Commission has not been determined at this time. However, it is anticipated that FPMIS will build on the present Central Personnel Data File (CPDF) which includes items such as name, social security number, date of birth, grade, step, salary, minority group designator, and geographic location code. It may also include data on leave, labor organization membership, union contracts, grievances, appeals hearings, positions, incentive awards, employee suggestions, and other areas generally associated with the manpower management function. Update cycles have not been determined, but they will probably vary between subsystems. ***Output:*** FPMIS as a minimum is expected to provide either on a regularly scheduled or on an ad hoc basis the output now produced by the Central Personnel Data File (CPDF) and to have the capability to provide output on hardcopy, magnetic tape, punchcards, microfiche, microfilm, and CRT. Requirements for output beyond what is currently provided by CPDF have not been determined. ***Availability:*** Civil Service Commission reports will be available to the central management and other Government agencies, Congress, and the general public as required. Output identifying individuals will be released in accordance with the Privacy Act of 1974 (5 U.S.C. 552a).

Agency Contact: Civil Service Commission; 1900 E St. NW, Washington, DC 20415; (202) 254-7795.

S05915-002

Central Personnel Data File (CPDF).
OMB Funding Title/Code: Salaries and Expenses / 24-0100-0-1-805.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Civilian Personnel; Civil Service System; Federal Employees; Management Information Systems; Manpower; Personnel Management; Personnel Records.

Purpose: The Central Personnel Data File (CPDF) is used for the generation of many monthly, quarterly, and annual statistical reports on Governmentwide personnel information. Many reports are generated also as a result of requests for special studies. The system is used by most of the bureaus in the Civil Service Commission, CSC regional offices, other Federal agencies, the Congress, and the general public. ***Input:*** The system receives personnel action, training, and certain personnel serving or have previously served under competitive full-time career transactions are used to update a master file of data covering most active Federal civilian employees. ***Content:*** CPDF data content includes items such as name, social security number, date of birth, grade, step, salary, minority group designator, and geographic information, current and prior work experience, personal preferences,. ***Output:*** CPDF generates reports on status of work force employed by the legislative branch; number of full-time permanent Federal employees; CS retirement and FEGLI current status coverage; CSR grade and step; occupational distribution by category series and grade for employees; white and blue collar hires and separations; and grade and step distribution. ***Availability:*** The reports are available to central management and other Government agencies, Congress, and the general public as required.

Agency Contact: Bureau of Manpower Information Systems; 1900 E St. NW, Washington, DC 20415; (202) 632-6808.

S05915-003

Federal Automated Career System (FACS).
OMB Funding Title/Code: Salaries and Expenses / 24-0100-0-1-805.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Civil Service System; Federal Employees; Management Information Systems; Personnel Management; Personnel Records.

Purpose: The Federal Automated Career System (FACS) is a CSC program designed to assist agencies in meeting their staffing needs. FACS is a centralized computer-based skills inventory covering career Federal employees at certain key grade levels and in certain occupational groups. It is a system of identifying, through advanced computer techniques, persons for filling specific job vacancies. ***Input:*** FACS includes records of most current Federal employees who are now serving or have previously served under competitive full-time career or career-conditional appointments in selected occupations and grade levels. ***Content:*** There are over 80 searchable fields or unique elements of information in an individual's record. These elements are grouped by identification information, current and prior work experience, personal preferences, education, training, and special qualifications. This allows FACS to be very detailed in its search requirements. In addition, the system permits combining any of these searchable fields in any logical sequence to obtain optimum results. ***Output:*** Search and retrieval of employee records meeting selective criteria in the following occupations and grade levels are provided: Personnel Management and Industrial Relations, GS-11/14; General Administration, GS-13/14; Finance and Accounting, GS-13/14; Architecture and Engineering, GS-13/14; Business and Industry, GS-13/14; and Mathematics and Statistics, GS-13/14. ***Availability:*** When a vacancy occurs, an authorized agency official may telephone the request to the FACS control unit, make a request by mail, or come to the FACS desk in person for search requirements.

Agency Contact: Bureau of Manpower Information Systems; 1900 E St. NW, Washington, DC 20415; (202) 632-6808

S05915-004

Federal Executive Assignment System (FEIS).
OMB Funding Title/Code: Salaries and Expenses / 24-0100-0-1-805.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Executives; Federal Employees; Personnel Records.

Purpose: The Federal Executive Inventory System (FEIS) was established to make available to agency heads the most capable executives throughout the Federal service when they are making assignments at grades GS-16, 17, and 18; provide the comprehensive data necessary for more effective planning in the executive manpower area; and give outstanding executives expanded opportunities to use their talents throughout the Government. *Input:* All employees in grades GS-15 and above are required to complete SF-161. Data from this form are keypunched into 30 to 54 cards. *Content:* The Screening File contains a condensed record of coded information on each person in the system. The Master Inventory File contains full records (the coded information in the Screening File plus translations of certain codes and some free-form information). The Working Master File contains everything in the master except the translations. *Output:* Search criteria are divided into mandatory and desirable items and are run against the screening file. Selections are ...wed against BEM (Bureau of Executive Manpower of the Civil Service Commission) and narrowed down until a referral selection list is ready. A complete printout is then sent to the requesting agency. *Availability:* When a supergrade career position is to be filled, agencies must request a referral list from the Bureau of Executive Manpower (BEM) and consider their own internal merit promotion plans.

Agency Contact: Bureau of Manpower Information Systems; 1900 E St. NW, Washington, DC 20415; (202) 632-6808.

S05915-005

Data Base Master Plan.

OMB Funding Title/Code: Salaries and Expenses / 24-0100-0-1-805.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Data Bases; Electronic Data Processing; Information Storage and Retrieval; System Management.

Purpose: This document presents a plan to establish a data base environment for the Civil Service Commission's data processing. It establishes an approach to converting the present tape-oriented system and proposed disk-oriented systems into the new environment. *Content:* The plan discusses the need for data standardization, the elimination of data redundancy, the features required in a Data Base Management System, and a Transaction Handler. *Output:* An integrated data base design and a system-by-system implementation plan are shown. *Availability:* Output is available on request.

Agency Contact: Civil Service Commission; 1900 E St. NW, Washington, DC 20415.

S05917-001

Merit System Review of State and Local Agencies.

OMB Funding Title/Code: Intergovernmental Personnel Assistance/ 24-0300-0-1-806.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Civil Service System; Employment Statistics; Federal Employees; Government Employees; Intergovernmental Relations; Local Governments; Personnel Management; State Governments.

Purpose: The Merit System Review of State and Local Agencies is used by the Bureau of Intergovernmental Personnel Programs to generate an annual compilation of personnel statistics. *Input:* Data are received from State and local agencies on accessions, separations, employment, costs, classification actions, promotions, and related data. *Content:* System data elements include number of employees in various categories, amount expended, number of appeals by type of appeal, number of applicants by type of examination, number of selection devices, number of test centers, sources of test materials, disposition of appeals, number of accessions by type of appointment, and number of separations by type. *Output:* Merit System Reports and Grant System Reports are provided. *Availability:* The information is available from the Bureau of Intergovernmental Personnel Programs and the Bureau of Policies and Standards.

Agency Contact: Office of Evaluation and Program Management; 1900 E St. NW, Washington, DC 20415; (202) 632-6892.

S05917-002

Equal Employment Opportunity Statistics on State and Local Governments Employees System.

OMB Funding Title/Code: Intergovernmental Personnel Assistance/ 24-0300-0-1-806.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Discrimination in Employment; Employment Statistics; Equal Employment Opportunity; Government Employees; Intergovernmental Relations; Local Governments; State Governments.

Purpose: This system compiles EEO data on State and local government employment statistics. *Input:* Data are received from State and local agencies on accessions, separations, employment, costs, classification actions, and promotions. *Content:* System data elements include type of jurisdiction (State, county, city); function (public welfare, health, or employment security); and number of minorities by minority, sex, and occupational group. *Output:* Reports describe total employees by jurisdiction, total employees by occupations, percentage of employees by ethnic group, and percentage of employees by jurisdiction. *Availability:* This information is available fro... the Bureau of Intergovernmental Personnel Programs and the Bureau of Policies and Standards.

Agency Contact: Office of Evaluation and Program Management; 1900 E St. NW, Washington, DC 20415; (202) 632-6892.

ENERGY RESEARCH AND DEVELOPMENT ADMINISTRATION

S06000-001

Financial Information System. 383; 384; 385.

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-053; Operating Expenses / 89-0100-0-1-251; Operating Expenses / 89-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Armed Services; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Accounting; Budget Information Systems; Financial Management.

Purpose: The system is the primary financial information collection and dissemination mechanism for the Agency. *Input:* The input includes congressional actions, OMB budget decisions, field financial reports, field and headquarters financial plans, program financial status information, and manpower management reports (contractor). *Content:* The financial management system is composed of two primary modules-the accounting module and the budgeting module. The accounting and budgeting modules are interfaced to provide

comparisons of actual costs with financial plan estimates. This provides a tool for measuring performance by month. The interface enables much of the past year actual data to be recast into the new budget structure by machine. Data in these modules are organized in a programmatic rather than object class or special analysis structure. The accounting module is designed to collect and disseminate cost and obligation data at varying levels by budget and reporting classification, reporting organization, contractor, and location. The budgeting module is essentially made up of two major submodules–budget formulation and budget execution. Budget execution is built around the Financial Plan, a document which provides guidance and ceilings on costs and obligations at various reporting levels. Each office or organization which receives an allotment also receives a financial plan to provide guidance in expending the allotment. Since ERDA receives two appropriations (one for operating expenses and one for plant and capital equipment), each program is actually controlled by two financial plans. Both financial plans are computer-generated and contain only current year data. The financial plan is organized by office, organization, and program. The operating expenses financial plan is maintained on a cost and obligations basis, while the plant and capital equipment financial plan is on an obligational basis. Budget formulation is primarily a manual system. Budget schedules show a 3-year spread (past year actuals, current year estimates, and budget year estimates) for comparison purposes. Since the budget structure changes somewhat from year to year, past year actuals and the current year estimates are recast into the new budget year structure for comparability. Special analyses of the budget data are also prepared as are certain crosscuts which emphasize computers, laboratories, and personnel. *Output:* The principal output consists of Budget Status Tables, Financial Plans (Cost and Obligation), Manpower Reports (Contractor), Obligation and Cost Accounting Reports (Actual Vs. Planned), and Treasury Schedules and Reports. *Availability:* Output is generally for internal use only.

Agency Contact: Office of the Controller; 20 Massachusetts Ave. NW, Room C-207, Washington, DC 20545; (202) 353-5002.

S06000-002

National Solar Heating and Cooling Information Center. Energy (305).

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Cooling Systems; Heating Systems; Information Centers; Solar Cooling; Solar Heating.

Purpose: The National Solar Heating and Cooling Information Center was established by the Department of Housing and Urban Development in cooperation with the Energy Research and Development Administration under provisions of Public Law 93-409, to help make everyone aware of the practical feasibility of solar energy and to encourage the public and industry to consider solar energy systems for houses and commercial buildings. *Input:* Information and data (e.g., reports, studies, proposals, grants) from HUD and ERDA laboratories and contractors, universities, consultants, and other contractors from both the public and private sector are sources of input. *Content:* Information is, or will be, available on such subjects as thermal energy for buildings, flat plate solar collectors, thermal storage systems, solar water heating, building heating systems, combined heating/cooling systems, collectors and component materials, focusing collectors, economic analysis of solar systems, and photovoltaic power generation. Other topical areas are electric power generation, methane production, agricultural applications, thermal radiation properties, and solar system models. The Center can provide locations of solar homes and offices for inspection, names of architects who specialize in solar design, builders with solar experience, solar equipment manufacturers, detailed scientific or technical findings, and comprehensive listings of books and periodicals on specific subjects. *Output:* Based on existing and new information from the ERDA Oak Ridge Technical Information Center, the NSH and CIC maintains or is developing a voluminous listing of state-of-the-art reports, periodicals, books, buyers' guides, and a directory of solar energy uses and users. Literature searches will be performed on request. The Center provides exhibits and the names of organizations that will furnish topical speakers. Information on grant applications (e.g., eligibility and timing for application submission) is available. The Center is establishing a centralized data bank of information. *Availability:* All data that are provided directly by the Center are unclassified, nonproprietary, and available to Government agencies, business and industry, and the general public without cost. Information provided by other sources available to the Center may have to be purchased.

Agency Contact: Division of Solar Energy; 20 Massachusetts Ave. NW, Washington, DC 20545; (202) 376-9482.

S06000-003

ERDA Headquarters Technical Library.

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-053; Operating Expenses / 89-0100-0-1-251; Operating Expenses / 89-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Armed Services; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Energy; Information Services; Libraries.

Purpose: The ERDA Technical Library serves ERDA Headquarters personnel by providing the scientific and technical literature needed to support ERDA's mission. The library maintains an extensive collection of books, reports, public documents, and serials covering all energy-related areas. The library is open to the public, but materials must be used in the library or borrowed through established Interlibrary Loan procedures. *Input:* The input includes MARC (Machine-Readable Cataloging Applications Package); Unclassified Reports Listing program; Headquarters Report Index -2444; KWIC-KWOC (Key Word In Context - Key Word Out-of-Context); and Serial Information Control System (SICS). *Content:* The computerized system contains all books cataloged by the ERDA Library since mid-1974, and includes selected subject areas of L.C. MARC tapes, which are updated monthly. The number of all full size unclassified reports held by ERDA Library are reported and updated every six weeks. The titles and number of ERDA Headquarters reports are updated monthly (Word Processing). The KWOC Index of the titles of ERDA Headquarters reports is updated monthly. All subscriptions handled by the ERDA Library are updated monthly. *Output:* The output consists of: 1) Author-Title Book Catalog, Subject Book Catalog, KWIC Index to Book Catalog, Shelf List to Book Catalog - Selected Dissemination of Information output from MARC tapes; 2) Unclassified Reports List; 3) ERDA 76-41; 4) ERDA Headquarters Reports; and 5) Accessions and Holdings List, KWIC Index, Routing slips, Serial Expiration Report, Routing List by Journal, Publisher List, Routing List arranged by recipient, X Cards, Claim Letters, and Serial Expiration Letter. All output is hardcopy. *Availability:* Reports are available through NTIS Other output is for internal use.

Agency Contact: Division of Administrative Services; 20 Massachusetts Ave. NW., Washington, DC 20545; (202) 376-9015.

S06000-004

Energy Films Distribution. 75.
OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-053; Operating Expenses / 89-0100-0-1-251; Operating Expenses / 89-0100-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Armed Services; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Audiovisual Aids; Energy; Films.

Purpose: The purpose of the Energy Film Distribution System (EFD) is to provide teachers, broadcasters and program chairmen of schools, television stations, civic clubs, government and industrial organizations with a means to obtain educational and informational films as well as technical and professional films on energy and energy-related subjects. The EFD is an on-line film booking system which books written or oral requests for motion picture films up to a year in advance and generates appropriate forms and correspondence to confirm booking, daily listings of films to be mailed, mailing labels, a record of the return of films, and subsequent availability for dispatch, and statistics. Information recorded includes that identified on the enclosed form T1-234. ***Input:*** The input is schools, TV stations, civic clubs, Government, and industrial organizations. ***Content:*** This is an on-line film booking system which records the availability of educational films on energy and energy-related subjects. The system generates forms to confirm bookings, labels, a record of the return of films, and a daily listing of films to be mailed. ***Output:*** The system generates hardcopy correspondence forms to communicate with film requestors. It also produces status reports on the circulation of films. The frequency is daily. ***Availability:*** The films and related system products are available to the public.

Agency Contact: Technical Information Center, Oak Ridge, TN 37830; (615) 483-8611.

S06000-005

Liquid Metal Fast Breeder Reactor Plant Parameter Information System. 40.
OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Breeder Reactors; Liquid Metal Fast Breeder Reactors; Reactors.

Purpose: The system provides compilation of LMFBR reactor systems characteristics for use in making management decisions. Data input and retrieval are via an on-line computer system (System 2000). ***Input:*** The input is from the Division of Reactor Development and Demonstration, contractors, international agencies, and the Assistant Administrator for International Affairs. ***Content:*** This system is part of the overall LMFBR program of developing a broad technological and engineering base for the LMFBR with extensive utility and industrial involvement so that upon this base a capacity can be established for a competitive commercial breeder industry as a means for meeting national energy needs in the 1990's and beyond. One of the program's overall objectives is to achieve public acceptance of the LMFBR Power Generation System by demonstrating its inherent strategy, economic benefit, and environmental acceptability. ***Output:*** Output from the system is generally in hardcopy form via System 2000. The frequency of output is on an as-required basis. ***Availability:*** Output is generally restricted to internal use.

Agency Contact: Division of Reactor Development and Demonstration; 9700 S. Cass Ave., Argonne, IL 60439; (312) 739-7711.

S06000-006

Nuclear Material Management Plan. 41.
OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Inventories; Nuclear Materials.

Purpose: The system's purpose is the inventory and resource management of nuclear materials. ***Input:*** The input is from operation offices via contractors. ***Content:*** The major input document to the system (Form AEC 408) is concerned with the Quarterly Forecasts of Nuclear Material Requirements. Some of the information required on the input document is: Project Number, Project Title, and Material Type. This information is submitted to the system on an annual basis. ***Output:*** Output is generated annually and represents a summary of the input. ***Availability:*** Output is generally restricted to internal use.

Agency Contact: Waste, Production and Reprocessing; 20 Massachusetts Ave. NW, Washington, DC 20545; (301) 353-4128.

S06000-007

Reactor Information File. 289.
OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Electric Utilities; Nuclear Powerplants; Nuclear Reactors; Powerplants; Reactors.

Purpose: The Reactor Information File edits and processes parametric, cost, and schedular data received from electric utilities and other sources on civilian nuclear powerplant units. Computer printouts from RIF are used for preparation of ERDA publications ERDA-125, ERDA-30 and TID-8200, as well as reports, analyses, and information responses to other ERDA components, Congress, other agencies, industry, and the public. ***Input:*** The input comes from electric utilities having nuclear plants ordered or under construction and the Nuclear Regulatory Commission Offices of Public Affairs and Industry Relations. ***Content:*** The system interfaces with other systems which maintain information (including statistics) in the following areas with respect to central station nuclear powerplants: Number of plants announced, on order, under construction, operable, or terminated; schedules; capacity rating; costs; and operational history. ***Output:*** The output frequency is monthly, quarterly, or as required. Products of the system are sent to ERDA organizations, other agencies, industry and the public via Publications ERDA 125 and 30; and the Congress (Joint Committee on Atomic Energy and other energy-related committees) receives "update" which is a report on nuclear power. ***Availability:*** These are publicly available through ERDA distribution.

Agency Contact: Nuclear Energy Assessments; 20 Massachusetts Ave. NW, Washington, DC 20545; (301) 353-3748.

S06000-008

National Plan for Energy Research, Development, and Demonstration: Creating Energy Choices for the Future. 123.

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Budget Information Systems; Energy Planning; Energy Policy; Energy Programs; Research and Development.

Purpose: The National Plan is published yearly in two volumes. Volume 1 presents the energy technology goals, Research, Development, and Demonstration (RD and D) priorities, implementation policies and required resources for the normative and strategic elements of ERDA's plan. Volume 2 details energy R and D activities which are supported in whole or in part by the Federal Government. It highlights specific program goals, objectives, strategies, schedules, problems, and expected results. The plan's primary purpose is to be used as a background for budget preparations and hearings. ***Input:*** The primary input to the plan comes from the ERDA Program Administrators and ERDA labs and research centers. Programs from other Federal agencies are also presented in Volume 2. ***Content:*** The documents are updated each year and present the national energy policies, plans and programs for the Federal Government. Volume 1 defines the national energy problem, presents the nature of its solution, and defines the roles of the private sector and ERDA and the other Federal agencies. The fundamentals of the plan, such as the national energy policy and technological goals, strategies, priorities and supporting technologies are discussed along with a presentation of the current year's energy R and D program. Volume 2 presents the following for each program: objectives, national energy goals it supports; strategy; Federal role; international cooperation; technological, institutional, and environmental status and problems; program implementation; and milestone charts. ***Output:*** The National Energy Plan is published yearly in two parts. These are Volume 1: The Plan; and Volume 2: Program Implementation. Both reports are sent to the President and the Congress early in the calendar year. ***Availability:*** The National Plan is available to the public from NTIS.

Agency Contact: Planning, Analysis, and Evaluation; 20 Massachusetts Ave. NW, Washington, DC 20545; (202) 376-4354.

S06000-009

Coupled Energy System - Economic Models. 465.

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Econometric Models; Economic Impact; Energy Policy; Energy Supplies; Environmental Assessment; Forecasting; Simulation.

Purpose: The integrated energy system-economic models are used to evaluate the long run economic, energy, and environmental effects of various combinations of Government energy policies. These include policies relating to research, development, and demonstration of new energy supply, conversion, and end-use conservation technologies both in current and future time periods. ***Input:*** The integrated-uses economic portions of the system rely on largely historical data to project economic levels and inter-industry activity through the year 2000. Energy and technological parameters arise from exogenous forecasts of individual technologies and resources. Data Resources, Inc., Cambridge, MA, shares provision of economic data with the Brookhaven National Laboratory National Center for the Analysis of Energy Systems. The latter provides energy and technology data. ***Content:*** The integrated system consists of four models. The Data Resources Incorporated (DRI) Macroeconomic Growth Model is used to specify the annual values for the Gross National Product (GNP) and its component parts as well as relative prices and shares for capital and labor. The growth model is used to estimate the nominal and real values of consumption, investment, government spending, and net exports over time through the year 2000, given exogenously specified population and productivity estimates, and aggregate production and utility functions. The second model is the Hudson-Jorgenson nine-sector econometric model of interindustry transactions. This model is based on a system of accounts for the private domestic sector of the U.S. economy, including final demand, primary input, and inter-industry transactions in current and constant prices. The U.S. economy is divided into nine industry groups, including five groups within the energy sector - coal mining, crude petroleum and natural gas, petroleum refining, electric utilities, and gas utilities. The model also includes three categories of primary input - capital services, labor services, and imports - and four categories of final demand - consumption, investment, government purchases, and exports. Through this model, the process of production for energy and nonenergy products can be traced from the purchase of primary input through all stages of intermediate processing to deliveries to final demand. ***Output:*** Model output, hardcopy, is used as input to larger analyses such as the annual national plan for energy research, development, and demonstration, topical reports, and special analysis for ERDA units. The model output is rarely the final product in an analysis. ***Availability:*** Analyzed model output is publicly available through the Office of the Assistant Administrator, Planning, Analysis, and Evaluation, ERDA or the Center for the Analysis of Energy Systems, Brookhaven National Laboratory.

Agency Contact: Planning, Analysis, and Evaluation; 20 Massachusetts Ave. NW, Washington, DC 20545; (202) 376-4364.

S06000-010

Contracts Information System (CIS). 93.

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-053; Operating Expenses / 89-0100-0-1-251; Operating Expenses / 89-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Armed Services, *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Contract Administration; Contractors; Contracts; Government Procurement; Procurement.

Purpose: The CIS is a centralized data base which collects and processes contract and procurement data. ***Input:*** The input is derived from headquarters divisions administering contracts and/or interagency agreements, all field offices and energy research centers, and ERDA cost-type prime contractors when total procurement actions under the contract are estimated at $250,000 or more. ***Content:*** Information is used for management purposes, for informational reports, and for furnishing procurement information required by congressional committees, the General Accounting Office, General Services Administration, Small Business Administration, Renegotiation Board, Office of Federal Contract Compliance, Department of Labor, and the proposed Government-wide Federal Procurement Data System (FPDS). ***Output:*** Output relates to contracts and contractors and is generated in response to queries by the Congress, private industry, and other Government agencies. Nine reports pertaining to procurement are updated monthly. A vendor file is also contained in the system. ***Availability:*** Output is generally available to the public through agency distribution.

Agency Contact: Division of Procurement; 20 Massachusetts Ave. NW, Washington, DC 20545; (301) 353-3316.

S06000-011

Research Projects Information System. 488.

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-053; Operating Expenses / 89-0100-0-1-251; Operating Expenses / 89-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Armed Services; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Budget Information Systems; Contract Administration; Energy Research; Environmental Protection; Management Information Systems; Research and Development.

Purpose: The Research Projects Information System is a management information system. Principally designed for the Division of Biomedical and Environmental Research, it has been recently expanded to include all Divisions of the AES. The system is designed to integrate contractual, budgetary, financial, and technical information in one central data base. The system maintains budget data on each AES research project, historical, current, and projected. It provides timely and accurate information on each project, including objectives and technology. *Input:* The input is derived from contractors and internal sources. *Content:* The system is designed to integrate contractual, budgetary, financial, and technical information in one data base. It provides detailed information on projects in the area of environmental safety. Each project is coded in terms of its general category (nuclear energy, fossil fuel, etc.) and its areas of research interest (health effects, measurement, etc.). A project description includes an abstract of the proposed work and a listing of keywords. *Output:* The output consists of computer reports produced for management budgetary requests or other individual requests. Frequency of output varies. The system responds to queries. *Availability.* These are available to the general public.

Agency Contact: Office of Program Coordination; 20 Massachusetts Ave. NW, Washington, DC 20545; (301) 353-3562.

S06000-012

A Computer Code for Conceptual Cost Estimates of Steam Electric Power Plants (Concept). 468.

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Construction Costs; Nuclear Powerplants; Powerplants; Thermal Powerplants.

Purpose: The CONCEPT computer package was developed to provide conceptual capital cost estimates for nuclear and fossil-fueled powerplants. Cost estimates can be made as a function of plant type, size, location, and date of operation. The output includes a detailed breakdown of the estimate into direct and indirect cost according to the accounting system described in the cost model. Cost models based on 1973 technology are currently provided in CONCEPT IV for first and second unit PWRS, BWRS, HTGRs, and coal, oil, and gas-fired plants. PWR, BWR, and coal cost models are currently being updated. *Input:* The input is derived from Union Carbide General Offices - Oak Ridge, IAEA, external utilities, and miscellaneous sources. *Content:* The system collects semiannual data on construction labor and material costs relating to powerplants. Some of the materials factored in are concrete ply-form, three types of structural steel, reinforcing steel, lumber, and land. One of the major system files contains data on cost models representing 48 different types of plants. *Output:* The system generates daily output in two major areas. One area represents the development and testing of various methods and models; the other one is associated with providing special assistance for construction estimates. *Availability:* Details on the system (including the computer programs) are available to the public through the Argonne National Code Center. A reference manual (ERDA-108) is also available through NTIS.

Agency Contact: Office of Nuclear Energy Assessments; 20 Massachusetts Ave. NW, Washington, DC 20545; (301) 353-3748.

S06000-013

U.S. Uranium Resources and Supply.

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Nuclear Energy; Power Resources; Uranium

Purpose: The purpose of this data acquisition system is to gather information on domestic uranium ore reserves and resources, economics, and production capability as a basis for Agency and industry planning for nuclear energy and alternative system development. Data are gathered and published in a wide ranging variety of uranium raw materials related subjects, including efforts of Government and Government contractors and the private sector. *Input:* Information is developed by gathering the results of industry activities in uranium exploration and mining. The basic data are used to prepare estimates of U.S. uranium reserves and resources. Analysis of the data by ERDA personnel results in projections of uranium supply. Statistics on exploration and mining activity and future plans are also provided by industry. ERDA is generating additional information under a National Uranium Resource Evaluation program which is a systematic reconnaissance survey using various methods to identify areas favorable for the occurrence of uranium leading to preparation of national uranium resource appraisal. *Content:* Information covers all aspects of uranium raw materials area for the United States, including Alaska. Data are released routinely through press releases and papers and annually through publication of "Statistical Data of the Uranium Industry" and a Uranium Industry Seminar held in Grand Junction, CO. Similar data are gathered and reported regarding foreign uranium resources and production capability. *Output:* The principal output is the report GJO-100, "Statistical Data of the Uranium Industry," published annually. Reports on specific areas and topics are published as work is completed. *Availability:* The data and reports are available to the public from ERDA.

Agency Contact: Division of Uranium Resources and Enrichment, 20 Massachusetts Ave. NW, Washington, DC 20545; (301) 353-4303.

S06000-014

Information Center for Energy Safety (ICES).

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Energy; Information Services; Occupational Health and Safety; Power Resources; Safety.

Purpose: The Information Center for Energy Safety (ICES) was established at Oak Ridge National Laboratory by the Energy Research and Development Administration as a national center for collecting, storing, evaluating, and disseminating safety information essential to the development and use of several nonnuclear forms of energy. ***Input:*** Energy safety information is collected by information specialists who scan all available sources–literature, meetings, personal contacts among experts in the field, screen out those of pertinence, separate the sources into ICES's subject areas, and abstract and enter into the ICES storage and retrieval system. ***Content:*** Energy safety is related to the following energy technologies; Solar–the energy as derived directly from the sun's radiance; coal–the energy obtained directly from the burning of coal; coal conversion and utilization–the energy and source chemicals obtained by conversion of coal; oil, gas, and shale technology–the energy obtained by conversion of these fuels; magnetohydrodynamics (MHD)–the energy obtained by direct conversion of fuel to electricity; thermonuclear–the engineering, metallurgical, and physical science requirements associated with plasma containment; geothermal–the energy obtained from geothermal sources; wind–the energy obtained from wind sources; electrical energy systems–the storage, transmission, and use of electrical energy; transportation and storage–containment, storage, and transfer of energy other than electricity; and advanced systems–the energy obtained from advanced sources. ***Output:*** The output consists of answers to technical inquiries, state-of-art reviews, periodic dissemination of information, monthly material in National Safety Council R and D Newsletter, bibliographies and abstracts, and consultation with staff members. ***Availability:*** Since ICES is currently under development, access to the information is limited to Federal agencies, their contractors, and selected industrial concerns.

Agency Contact: Environment and Safety; 20 Massachusetts Ave. NW, Washington, DC 20545; (301) 353-3562.

S06000-015

Socio-Economic Environmental Demographic Information System (SEEDIS).

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Demography; Energy Policy; Environmental Assessment; Forecasting; Population Statistics; Socioeconomic Indicators.

Purpose: The purpose of the system is threefold: digitizing census tract maps, creating a geographic data base, and mapping this information. Energy-production decisionmakers and planners are supplied with the capability to manipulate, analyze, display, and map a broad range of socioeconomic, environmental, and demographic data. ***Input:*** The input is derived from Bureau of Census population and housing data, Bureau of Labor data, San Francisco Bay area data on industrial water use in California, and business, transportation, agriculture, health, environmental, and natural resources data. ***Content:*** SEEDIS has the following capabilities. It produces high-quality, low-cost maps for graphical display of statistical data by geographical and political area and provides an error free geographical data base for spatial analysis applications. The SIRAP project within SEEDIS provides a central repository for regional and national data bases used by the Army Corps of Engineers in cost-benefit analyses and socio-economic-environmental impact planning for their civil works construction projects. A series of 12 basic demographic profiles containing information useful to planners and researchers in human resources programs was compiled from the 1970 census data and is used for projecting manpower profiles. A specialized data base limited to data items pertaining to the San Francisco Bay metropolitan area is being developed for use by the Association of Bay Area Governments. In collaboration with the Lawrence Berkeley Laboratory Energy and Environment Division, a multiregional input-output model is being developed which utilizes linear programming techniques to analyze U.S. production, employment, and energy use. A project to edit, sort, interpolate, and display the California water use by industries is being completed. The Employment Projections Project has enabled the Bureau of Labor Statistics and State employment security agencies to project employment by occupation and industry to 1980 for States and metropolitan areas with populations of 250,000 and over. The Regional Management Information System and the Computerized Charting for Employment Benchmark Adjustments projects involve data from several Department of Labor automated reporting systems, such as the Employment Security Automated Reporting System (ESARS) and the Employment Security-202 (unemployment insurance) reporting system. ***Output:*** The output includes maps, bar charts, pie charts, analyses, population studies, manpower studies, input-output studies, California and Bay Area studies, and employment studies. ***Availability:*** These are available to Federal agencies and their contractors and State and local government agencies.

Agency Contact: Environment and Safety; 20 Massachusetts Ave. NW, Washington, DC 20545; (301) 353-3562.

S06000-016

Stripmining and Land Reclamation Information System.

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Coal Mining; Environmental Assessment; Land Reclamation; Reclamation; Strip Mining.

Purpose: The system's purpose is to assist the solution of the problems of land reclamation and land management by the organization of a data base and implementation of a data system for its use. The data base is related to assessing the environmental impact of surface mining. ***Input:*** The input is derived from State extraction and reclamation permits of coal mining States and publications reporting results of R and D. ***Content:*** The content includes data gathered on State mining permits, including mining and regulatory data; disturbance data, including related geophysical and ecological information which is used to understand the potential problems in each region; mine topography, hydrology, and overburden characteristics; and permit cost effectiveness studies of alternative reclamation techniques, policies, and programs. The initial emphasis is on Illinois, Indiana, Ohio, and Kentucky. ***Output:*** Queries are answered, and analyses and studies are prepared. ***Availability:*** This information is available to Federal agencies and their contractors and State and local agencies.

Agency Contact: Environment and Safety; 20 Massachusetts Ave. NW, Washington, DC 20545; (301) 353-3562.

S06000-017

Fossil Energy Update.

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Energy; Fossil Fuels; Information Services; Research and Development.

Purpose: Fossil Energy Update is a comprehensive current awareness announcement of publications covering fossil energy research, development, and demonstration issued by ERDA and its contractors. *Input:* Fossil Energy Update also contains references to reports, journal articles, conference proceedings, patents, and monographs issued by other U.S. Government agencies, research and industrial institutions, and foreign countries. *Content:* The subject scope of Fossil Energy Update includes coal and coal products, petroleum, natural gas, oil shales and tar sands, electric power engineering, environmental aspects, power transmission and distribution, and MHD Generators. *Output:* An abstract journal is published monthly in hardcopy form. Each issue of Fossil Energy Update contains the subject, personal author, corporate source, and report number indexes. *Availability:* Fossil Energy Update is available to the public on a subscription basis from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The annual subscription cost is $27.50. The price covers 12 monthly issues and an annual cumulative index.

Agency Contact: Office of Technical Information; 20 Massachusetts Ave. NW, Washington, DC 20545; (202) 353-4035.

S06000-018

Solar Energy Update.

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Abstracts; Bibliographies; Energy Research; Photovoltaic Conversion; Power Resources; Research and Development; Solar Energy; Tidal Power; Wind Energy.

Purpose: Solar Energy Update is a comprehensive current awareness announcement of publications covering solar energy research, development, and demonstration issued by ERDA and its contractors. *Input:* Solar Energy Update also contains references to reports, journal articles, conference proceedings, patents, and monographs issued by other U.S. Government agencies, research and industrial institutions, and by foreign countries. *Content:* The subject scope of Solar Energy Update includes solar energy conversion, photovoltaic conversion, photosynthetic conversion, solar thermal powerplants, ocean thermal gradient powerplants, solar radiation utilization (space heating and air conditioning, cooking, water heating, etc.), solar collectors and concentrators, tidal power, and wind energy. *Output:* An abstract journal is published monthly in hardcopy form. Each issue of Solar Energy Update contains subject, personal author, corporate source, and report number indexes. A cumulative index volume will be published annually beginning in 1977. *Availability:* Solar Energy Update is available to the public on a subscription basis from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. The annual subscription cost is $27.50. The price covers 12 monthly issues and an annual cumulative index.

Agency Contact: Office of Technical Information; 20 Massachusetts Ave. NW, Washington, DC 20545; (301) 353-4035.

S06000-019

ERDA Energy Research Abstracts (ERA).

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Abstracts; Energy Research; Information Services; Nuclear Energy; Research and Development.

Purpose: ERDA Energy Research Abstracts (ERA) provides abstracting and indexing coverage of nonnuclear and nuclear energy scientific reports, patents, journal articles, conference papers, theses, and monographs originated by ERDA and its laboratories, energy centers, and contractors. *Input:* ERA is the prime vehicle for timely announcement, in comprehensive and organized fashion, of the availability of publications reporting the results of ERDA's research, development, and demonstration programs. Dissemination of this information is necessary for the fulfillment of ERDA's mission and is authorized by law (Public Law 93-438, sec. 107e). *Content:* ERA also covers certain other technical information on nuclear fuel cycle technology, foreign reactor and fusion technology, as well as documents received from foreign governments with which ERDA has agreements for technical cooperation. *Output:* An abstract journal is published semimonthly in hardcopy form. Each issue of ERA contains subject, personal author, corporate author, and report number indexes. The latter indicate the availability of each report. Semiannual and annual indexes are provided. *Availability:* ERA is available to the public on a subscription basis from the Superintendent of Documents, U.S. Government Printing Office, Washington, DC 20402. ERA is available on an exchange basis to universities, research institutions, industrial firms, and publishers of scientific information. Federal, State, and municipal agencies concerned with energy development, conservation, and usage may obtain ERA free of charge.

Agency Contact: Office of Technical Information; 20 Massachusetts Ave. NW, Washington, DC 20545; (301) 353-4035.

S06000-020

Technical Information Center (TIC).

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Energy Research; Information Centers; Information Exchange; Information Services; Technology Transfer.

Purpose: The Center (TIC) in Oak Ridge, TN, is the collection, processing, and distribution point for scientific and technical information generated by the ERDA programs. One of the primary objectives of TIC is to insure that ERDA-sponsored research is reported promptly and that reports are distributed within ERDA and to its contractors. When suitable, reports are also made available to the general public. Scientists, linguists, editors, craftsmen, educators, writers, engineers, librarians, computer specialists, and information specialists maintain TIC's strong centralized technical information activity. *Input:* Authority for public availability of ERDA's research and development is derived from the Energy Reorganization Act of 1974. In pursuing its mandate, TIC locates and acquires energy-related scientific and technical information nationally and internationally through bilateral agreements with foreign countries, special exchange programs, and organization-to-organization agreements. *Content:* Selected information items attained through the above means become part of ERDA's science information archives and data base and are retrievable on both a current and retrospective basis. The TIC bases are divided according to broad subject disciplines and are available for use in several ways–batch searching (RESPONSA); on-line interactive searching (RECON); as separate tapes available to others for local application; as tapes representing the U.S. input to the International Nuclear Information System of the IAEA; and for bibliography preparation. Nearly 850,000 citations are subject indexed and machine-searchable, corresponding to ERDA's programmatic interests. *Output:* The TIC publishes the ERDA Energy Research Abstracts, Energy Abstracts for Policy Analysis, Solar Energy Update, Fossil Update, and various bibliogra-

phies. TIC also develops and maintains the ERDA data bases, the RESPONSA batch search system, and the RECON on-line search system. TIC maintains a unique publishing capability for preparing, printing, and announcing ERDA prestige publications and any publication of special interest to the ERDA program. The Center provides technical reference services and document and film requests services and carries out an educational services program devoted to aiding students and teachers in their studies of energy. *Availability:* Films and educational materials are available from the ERDA Technical Information Center, P. O. Box 62, Oak Ridge, TN 37830. Other publications are for sale through the U.S. Government Printing Office, Washington, DC 20402, or the National Technical Information Service, Springfield, VA 22161.

Agency Contact: Office of Technical Information; 20 Massachusetts Ave. NW, Washington, DC 20545; (301) 353-4035.

S06000-021

RECON (REmote CONsole).

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Energy; Information Storage and Retrieval; Power Resources; Research and Development.

Purpose: RECON is the ERDA computerized on-line, interactive storage and retrieval system. It is designed to permit scientists, librarians, and information specialists located at various sites across the country direct and fast access to bibliographic records stored in large files which cover a broad range of energy-related topics. *Input:* The data bases available on RECON include those made available through negotiated agreement with other Federal agencies and companies and the ERDA Energy Data Base (EDB), with TIC providing the total input and evaluation. *Content:* The subject scope of the nearly 850,000 citations includes nuclear science, power reactor licensing and regulation, energy policy, coal technology, solar energy, geothermal energy, oil shale, magnetohyrodynamics, conservation, electric power engineering, direct energy conversion, thermonuclear power, environment and safety, and basic research and development. The indexes available for on-line searching are author, corporate author, country of publication, journal code, patent country, subject categories, and controlled subject descriptors. RESPONSA, a variation of the RECON system, allows searching in the batch mode. *Output:* The principal output of RECON is the capability for computer terminal searching. The output of the ERDA Energy Data Base includes ERDA Energy Research Abstracts, Energy Abstracts for Policy Analysis, Solar Energy Update, Fossil Update, and various bibliographies. *Availability:* RECON is available to ERDA, ERDA contractors, and other Government agencies with which ERDA has agreements.

Agency Contact: Office of Technical Information; 20 Massachusetts Ave. NW, Washington, DC 20545; (301) 353-4035.

S06000-022

Energy Abstracts for Policy Analysis (EAPA).

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee, *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Abstracts; Economics; Energy; Energy Policy; Energy Research; Forecasting; Information Services; Power Resources.

Purpose: EAPA is a bibliographic data base sponsored by the Energy Research and Development Administration. EAPA provides abstracting and indexing coverage of selected publicly available nontechnical literature contributing to energy-related analysis and evaluation. The thrust is toward policy issues, economics, supply and demand, and forecasting of major and potential energy sources. The audience includes scientists, policymakers, planners, and economists. *Input:* EAPA covers pertinent material from congressional committee prints; ERDA and other Federal agency and department reports; news reports; regional and State government documents; books; and conference proceedings and papers. In general, only documents considered to have significant reference value and published within the past two years are included. *Content:* Subject areas covered by EAPA are policy; conservation; research and development studies; economics; supply and demand; forecasting; systems studies; and environmental effects. Specific fields of energy sources, including fossil fuels, nuclear fuel, hydrogen and synthetic fuels, and hydroelectric power; unconventional energy sources, including solar, wind, geothermal, tidal, and waste products; energy conversion and storage; and energy consumption, including residential, commercial, industrial, agricultural, and transportation sectors, and intersectional studies; and efficient energy utilization in these sectors. *Output:* EAPA is produced monthly in hardcopy form. It is machine-readable on RECON as a subset of ERDA Energy Data Base. *Availability:* EAPA is available to the public on a subscription basis from the Superintendent of Documents, U.S. Government Printing Office, Washington, DC 20402. The annual subscription rate is $20 for domestic subscribers. An annual subscription includes 12 issues plus an annual index.

Agency Contact: Office of Technical Information; 20 Massachusetts Ave. NW, Washington, DC 20545; (301) 353-4035.

S06000-023

Technical Books and Monographs.

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Bibliographies; Catalogs; Energy; Information Services.

Purpose: This catalog is a bibliography of books and monographs sponsored by the Energy Research and Development Administration. *Input:* The books and monographs are grouped under 13 subject categories. Information for each book, published or in press, includes title; author and author affiliation; publisher and publication date; a physical description of the book consisting of page and illustration count; Library of Congress card number; International Standard Book Number; a brief descriptive statement concerning the book; and a list or a description of the contents for more recent books. Recent symposia published as ERDA project reports appear in a special section at the end of each subject category. Additional ERDA publications are described at the end of the catalog. *Content:* The content is a bibliographic listing of books and monographs published by ERDA. *Output:* The output is an annual hardcopy of ERDA-sponsored books and monographs. *Availability:* It is free on request to ERDA Technical Information Center, P. O. Box 62, Oak Ridge, TN 37830.

Agency Contact: Office of Technical Information; 20 Massachusetts Ave. NW, Washington, DC 20545; (301) 353-4035.

S06000-024

Argonne Code Center (ACC).

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Computers; Data Bases; Energy; Information Services; Software

Purpose: The Argonne Code Center is sponsored by ERDA and was established in 1960. It serves as a central information agency and library for computer software and data collections developed under ERDA funding for USERDA offices and contractors, U.S. Government and contracting agencies, research and educational institutions, and industrial concerns, consistent with guidelines established by ERDA headquarters program divisions. ***Input:*** The Center operates primarily through installation representatives at cooperating U.S. Government and contracting agencies, research and educational institutions, and industrial concerns engaged in nuclear science, reactor development, and other ERDA program areas. ***Content:*** The Center collects, reviews, maintains, and distributes computer programs, systems, and associated documentation; tests and evaluates library programs to facilitate use by persons or installations other than the originators; answers technical inquiries; assists others in program implementation and conversion; maintains worldwide communications with similar information centers; and coordinates acquisitions of non-Government software. ***Output:*** The system prepares and publishes the Computer Program Abstract reports describing the Center's library collection and the Computer Program Summaries Report describing ERDA-funded computer program development efforts; performs literature searches, maintains information files, and compiles bibliographies of computer program literature in ERDA program areas; issues Software Newsletters containing information on commercial software packages, programs, and systems developed by other Government agencies; publishes and maintains The American Nuclear Society Mathematics and Computation Division's benchmark problem book; and participates in preparation of standards and guidelines directed to effective exchange of computer programs. ***Availability:*** The Center serves persons and institutions with a professional interest in computer software in Agency program areas.

Agency Contact: Argonne Code Center; Argonne National Laboratory; 9700 South Cass Ave., Argonne, IL 60439; (312) 39-7711.

S06000-025

Berkeley Particle Data Group.

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-251.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Information Services; Particle Physics; Physics.

Purpose: The Berkeley Particle Data Group was established in 1958 and is sponsored by ERDA, the National Bureau of Standards, and the National Science Foundation. ***Input:*** Particle data experimenters throughout the world submit data to the group. ***Content:*** The system's content is the compilation of particle physics data including properties of particles and indexes of all documents on experimental particle physics. ***Output:*** The output is the biannual "Review of Particle Properties," which appears alternately in Reviews of Modern Physics and in Physics Letters B; the publication, LBL 90; an Index of All Documents on Experimental Particle Physics; in collaboration with CERN/Geneva, a series of compilations of cross sections for particle reactions; and data retrieval and bibliographic searches to meet requirements of individual physicists. ***Availability:*** Qualified users include physicists engaged in high energy physics research.

Agency Contact: Berkeley Particle Data Group; Lawrence Berkeley Laboratory; Berkeley, CA 94720; (415) 843-2740.

S06000-026

Biomedical Computing Technology Information Center (BCTIC).

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-251.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Biomedical Research; Computers; Information Centers; Medicine; Nuclear Medicine.

Purpose: BCTIC is sponsored by ERDA, Bureau of Radiological Health, Society of Nuclear Medicine, and Society for Computer Medicine. Work began under the auspices of the Society of Nuclear Medicine Computer Committee in 1971; and BCTIC was established as an ERDA-sponsored information analysis center in 1975. BCTIC provides a national computing technology resource to clinical medical practice and to biomedical research and development. The purposes are continuing assessment of the state-of-the-art, fostering of exchange of computing technology, avoiding of duplication of efforts, effecting cost savings, and promoting advancement of the state-of-the-art. ***Input:*** BCTIC serves its sponsors' programs by providing technology transfer and services, thereby improving the exchange of information among research and medical groups. It provides the means for collaboration among members of the user community; focuses attention on outstanding problems of mutual concern; advances the technology through the "open code/data concept"; and provides training in the implementation of the specialized software and hardware interface designs. ***Content:*** Early emphasis is on computer applications in nuclear medicine, and all technology will be considered in the information analysis center. Long-range goals include an extension to biomedical research on a wider scale and an in-depth consideration of biomedical data. ***Output:*** The principal output is the publication and maintenance of a directory of nuclear medicine research centers, hospitals, laboratories, and clinics that use computers and a handbook of the computing technology utilized by each; and a periodic newsletter which covers current activities, literature accession lists, and news of current work and problems in the user community. Topical meetings are held and the proceedings are published as state-of-the-art reviews or generalized surveys. The Center answers inquiries, publishes abstracts of the computer code, and publishes and fills requests for data packages. Technical conferring services and personal assistance to visitors to the Center are provided. ***Availability:*** BCTIC publications are available for sale by the National Technical Information Service, Springfield, Virginia 22161.

Agency Contact: Biomedical Computing Technology Information Center; Oak Ridge National Laboratory; P. O. Box X; Oak Ridge, TN 37830; (615) 483-8611.

S06000-027

Biomedical Sciences Section (BIOSCI).

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-251.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Biomedical Research; Environmental Health; Information Services; Toxicology.

Purpose: The Biomedical Sciences Section is sponsored by the National Library of Medicine, Environmental Protection Agency, National Institutes of Health (National Institute for Environmental Health Sciences), and Energy Research and Development Administration. ***Input:*** BIOSCI component interactive groups represent a multidisciplinary cross section in the life sciences: Biomedical Studies Group; Data Extraction and Analysis Group; Environmental Mutagen Information Center; Environmental Teratology Information Center; and Toxicology Information Response Center. ***Content:*** System services include toxicology literature collection and evaluation; toxicology data extraction and data base building; toxicology state-of-the-art reviews; and toxicology consultation. ***Output:*** The output is state-of-the-art reviews; data extraction for computerized surrogate chemical handbook file; collection, analysis, and computer storage of chemically induced mutagen and teratogen information; and a broad-based toxicology information gathering and analysis response service. ***Availability:*** The group serves the sponsors and the interested scientific community.

Agency Contact: Biomedical Sciences Section; Information Center Complex/Information Division; Oak Ridge National Laboratory; P. O. Box X, Oak Ridge, TN 37830; (615) 483-8611.

S06000-028

Center for Energy Studies (CES).

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Energy Research; Information Services; Power Resources.

Purpose: The Center for Energy Studies (CES) was established to provide a central liaison for energy research and educational activities and to provide a formal focal point for the collection and dissemination of energy information. ***Content:*** The Center was given a broad mandate to initiate, stimulate and provide liaison for multidisciplinary energy programs. To date, programs have been initiated or enlarged in the following areas: Geothermal, energy conservation, coal and lignite, solar and wind power, nuclear, oil and gas, new fuels, electric power, and environmental effects. ***Output:*** The Center has conducted several major policy studies for Federal, State, and local governments. ***Availability:*** For publications, contact Jerry Matthews, Energy Information Services, ENS 302, The University of Texas at Austin, Austin, TX 78712.

Agency Contact: Center for Energy Studies; The University of Texas at Austin, Austin, TX 78712; (512) 471-3434.

S06000-029

Controlled Fusion Atomic Data Center.

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Energy; Nuclear Energy; Nuclear Fusion; Particles; Thermonuclear Energy.

Purpose: The Controlled Fusion Data Center was established in 1965 and is sponsored by the Energy Research and Development Administration, Division of Magnetic Fusion Energy. ***Input:*** Fusion experimenters submit data to the Center. ***Content:*** The Center produces data on collisions involving charged and neutral particles with gases and surfaces which are directly related to controlled thermonuclear research. ***Output:*** The Center publishes data compilations and state-of-the-art reviews and maintains a bibliography of collision processes. ***Availability:*** Government agencies and their contractors, research and educational institutions, and industry may use data produced by the Center. Data compilations are either published commercially by John Wiley and Sons, Inc., or sold by the U.S. Government Printing Office.

Agency Contact: Controlled Fusion Data Center; Oak Ridge National Laboratory; P.O. Box X, Oak Ridge, TN 37830; (615) 483-8611.

S06000-030

Criticality Data Center.

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Criticality; Fissionable Materials; Information Centers; Nuclear Energy; Nuclear Materials; Safety; Transportation of Hazardous Substances.

Purpose: The Criticality Data Center is sponsored by the Energy Research and Development Administration, Division of Military Applications. The Center was established in 1965 and concerns itself with criticality safety. ***Input:*** The input is derived from books, monographs, reports, journals, and data in the subject area. ***Content:*** The content is criticality safety data in transportation, storage, and chemical and metallurgical processing of fissile materials. ***Output:*** The Center performs analyses of the critical dimensions of accumulations of fissile materials; publishes data compilations, together with necessary correlations, technical guides, and standards; and provides guidance in the preparation of regulations and standards related to criticality safety. ***Availability:*** Government agencies and contractors, research and educational institutions, and industry may use data produced by the Center.

Agency Contact: Criticality Data Center; Oak Ridge National Laboratory, P. O. Box X, Oak Ridge, TN 37830; (615) 483-8611.

S06000-031

Ecological Sciences Information Center (ESIC).

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305; Operating Expenses / 89-0100-0-1-251.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Ecology; Electric Powerplants; Entrainment, Environmental Assessment, Fossil Fuels; Nuclear Energy; Thermal Pollution, Transuranics.

Purpose: Established in 1968, ESIC provides information support related to the assessment of the environmental impact of both nuclear and fossil energy. The sources and interactions of radionuclides in the environment, pathways to man, and effects in man and experimental animals are of concern. Information support is provided to the National Uranium Resource Evaluation Project with a computer-searchable file of annotated references to the geochemistry and geo-

physics of uranium. *Input:* The geology of selected areas within the United States is used in computer mapping procedures. The Nevada Applied Ecology Information Center compiles the data base on the Environmental Aspects of the Transuranics and provides information to the Nevada Applied Ecology Group. References and abstracts originally assembled as the basis for a comprehensive review of radionuclides in soil and uptake by plants are computer-searchable. Transport of uranium and thorium in the environment, as related to the thorium fuel cycle, are the subjects of a data base, annotated bibliography, and critical review. *Content:* Computerized information files are compiled on the environmental impact of cooling electric generating stations. Subjects related to cooling include effects of temperature, chlorine, and other chemicals, impingement, and entrainment. A predictive fish population model on the effects of power station operations is supported by a data base on the life history, biology, population dynamics, and tropic interactions of striped bass. Other data bases are built by the Center for the ORNL Environmental Sciences Division. The journal "Ecology" was searched from 1956 through 1976 for articles pertaining to ecosystem analysis, either subprocesses or total systems, and an annotated and indexed data base is being compiled. Information support is provided to the assessment of cycling of carbon in the biosphere with an extensively indexed and annotated data base. *Output:* Reviews and/or bibliographies on thermal effects of aquatic systems, effects of entrainment, and environmental aspects of the transuranics are published on a regular basis. A number of specialized bibliographies and literature overviews are also published. In-depth literature searches using computerized data bases and extensive library facilities are provided. *Availability:* Bibliographies are available from NTIS. Resources and services in the Center are available to all individuals.

Agency Contact: Ecological Sciences Information Center; Information Center Complex/Information Division, Oak Ridge National Laboratory, P. O. Box X, Oak Ridge, TN 37830; (615) 483-8611.

S06000-032

Energy Research, Development, and Demonstration Inventory.
OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Energy Research; Information Services; Inventories; Research and Development.

Purpose: The Energy Research, Development, and Demonstration Inventory was established in 1971 and is sponsored by the Energy Research and Development Administration. The Inventory is a computerized file containing descriptions of current energy-related research done or sponsored in the United States. The scope of interest includes all energy sources–fossil fuels, nuclear, and unconventional; electric power generation, transmission, distribution, and storage; energy uses and conservation–heating and cooling, lighting, appliances, industrial processes, transportation, agriculture; economic and legal aspects; and environmental and health effects. In relation to these subjects, information on exploration, mining, processing, resources and reserve studies, and basic or applied research and engineering development is of interest. *Input:* The input is from books, monographs, reports, journals, and data in the subject area. *Content:* The descriptions of energy research projects are arranged by subject categories and consist of (when available) title, research institution and city, sponsor, principal investigator(s), project duration, funding level, description of research, number of technical personnel assigned to the project, type of research (basic, applied, and/or developmental), and publications. Keywords and secondary subject categories, when needed, are also added to the project descriptions. Various statistical summary tables on funding are included in the published version of the Inventory. Statistical studies of the measurement of coverage and the representativeness of the Inventory projects are conducted and summarized in the published Inventory. *Output:* The system prepares inventories of descriptions of energy-related research and development progress. The third and latest issue (in five volumes), dated January 1976, is entitled Inventory of Energy Research and Development: 1973-1975, and is available from the Superintendent of Documents, U.S. Government Printing Office, Washington, DC 20402. *Availability:* The system answers inquiries concerning information in this computer information base. Limited computer searches are performed as time allows.

Agency Contact: Information Center Complex/Information Division; Oak Ridge National Laboratory, Bldg. 3603, P. O. Box X, Oak Ridge, TN 37830; (615) 483-8611.

S06000-033

Environmental Information Analysis Center (EIAC).
OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305; Operating Expenses / 89-0100-0-1-251.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Environmental Health; Information Centers; Information Services; Nuclear Powerplants; Plutonium; Powerplant Siting; Radiation Safety; Tritium.

Purpose: Sponsored by the ERDA Division of Biomedical and Environmental Research, the Battelle-Columbus Laboratories Environmental Information and Analysis Center developed a regionally oriented data system utilizing the resources of the EIAC. *Input:* The input is monographs, reports, journals, books, and data in the subject area. *Content:* Originally, the EIAC played an important role in support of the field data collection requirements for the bioenvironmental and radiological safety feasibility study for a nuclear excavated sea level canal and for support of the AEC Division of Military Applications supplementary test site bioenvironmental study on Amchitka. The cycling and transport of radionuclides in complex ecosystems has received major emphasis, with special consideration given to tritium, plutonium, and nuclear powerplant siting. The operational scope has continued to expand in support of the ERDA program for the development of a new, more comprehensive thesaurus of terms required to identify the broad environmental and technological considerations relevant to this task. *Output:* Currently, EIAC is updating the bibliography on the bioenvironmental effects associated with nuclear powerplants to identify the more recent literature collected and used as background information in the preparation of general environmental siting guides for nuclear powerplants-topics and bases. *Availability:* Requests about output availability must be made to the Center.

Agency Contact: Environmental Information Analysis Center; Battelle-Columbus Laboratories; Columbus, OH 43201; (614) 424-6424.

S06000-034

Environmental Mutagen Information Center (EMIC).
OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-251.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Chemicals; Environmental Health; Information Services; Mutagens; Toxicology.

Purpose: The Environmental Mutagen Information Center is sponsored by the National Cancer Institute, National Institute of Environmental Health Sciences, and the Energy Research and Development Administration. The Center was established in 1969 and maintains a data base on the mutagenic activity of chemicals. ***Input:*** The sources of information are books, monographs, reports, journals and data collected from experimenters in subject area. ***Content:*** The system contains information on the mutagenic activities of chemicals and the identification of chemicals capable of inducing mutations. ***Output:*** The system publishes yearly compilations of the chemical mutagenesis literature and prepares state-of-the-art reports. The EMIC data base is available via two on-line computer networks, TOXLINE and RECON. TOXLINE is maintained by the National Library of Medicine, and RECON is maintained by ERDA. ***Availability:*** Services from the Center are provided free to the sponsoring agencies and their contractors. Others in the interested scientific community are served on a full cost recovery basis. Services are provided free on a mutual information exchange basis to American, European, Japanese, and Indian environmental mutagen societies and their members. Publications may be obtained from the Mutagenesis Branch, National Institute of Environmental Health Services, P.O. Box 12233, Research Triangle Park, NC 27709 or NTIS.

Agency Contact: Information Center Complex/Information Division; Oak Ridge National Laboratory, P. O. Box X, Oak Ridge, TN 37830; (615) 483-8611.

S06000-035

Environmental Resource Center (ERC).

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-251.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Energy Research, Environmental Assessment, Environmental Health, Hazardous Substances, Information Centers, Information Services.

Purpose: Sponsored by the Energy Research and Development Administration and the National Science Foundation, Research Applied to National Needs, the Center was established in 1975. The Environmental Resource Center (ERC), Ecological and Environmental Sciences Section of the Information Center Complex, Oak Ridge National Laboratory, extends the expertise and facilities of the section to diverse user groups on both long-range projects and short term or specialized study contracts. ***Input:*** By adopting a matrix management system based on information system functions and subject specialization, ERC has assembled as its major resource a professional staff of scientists with practical operating experience in monograph preparation, abstracting, tabular data extraction, and computerized information retrieval and manipulation. The ability to quickly mobilize an environmental task force geared to specific tasks is accompanied by strong environmental data bases and extensive information collections ranging from commercially available large-scale disciplinary collections such as Biological Abstracts to in-house collections on environmental health and control data of emerging energy technologies. ***Content:*** Capabilities range broadly across the environmental damage and control spectrum from energy technologies to hazardous substances. ***Output:*** Many products and services are available through ERC. These include information overview monographs, abstract journals, newsletters, topical reviews, annotated bibliographies, management information systems, tabular data extraction, data base creation, directory and distribution services, and maintenance of environmental data resource file in hard-copy, microfiche, and magnetic tape form. The ERC also provides response and referral services including in-depth literature services, using computerized data bases and extensive library facilities; answering of specific environmental questions posed by the scientific community, Government agencies, industry, and others; the publication of bibliographies as natural byproducts of the response service; and technical survey activities. ***Availability:*** Some services are available to everyone; other are available only to funding agencies.

Agency Contact: Environmental Resource Center; Information Center Complex/Information Division, Oak Ridge National Laboratory, P. O. Box X, Oak Ridge, TN 37830; (615) 483-8611.

S06000-036

Information Center for Internal Exposure.

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305; Operating Expenses / 89-0100-0-1-251.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Biomedical Research; Environmental Health; Information Centers, Information Services; Radiation Safety.

Purpose: The Information Center for Internal Exposure is sponsored by the Energy Research and Development Administration, Division of Biomedical and Environmental Research. Original work of the Center started in 1948, it was formally established in 1965. ***Input:*** The sources are books, monographs, journals, reports, and data in the subject area. ***Content:*** The Center is concerned with the estimation of dosage received from internally deposited radionuclides; calculation of maximum permissable concentrations of radionuclides in air, water, and food; body-burden calculations; and analysis of information relevant to metabolic questions involved in estimating internal exposure. ***Output:*** The Center answers inquiries on topics within the scope of interest and conducts literature searches, prepares compilations of data and information, and supplies interpretations and recommendations to the committees on Radiological Protection and the National Council on Radiation Protection Measurement. ***Availability:*** Work is performed primarily for Government agencies, their contractor laboratories, and for NCRP and ICRP committees. Inquiries from other sources are honored as workload permits.

Agency Contact: Information Center for Internal Exposure, Health Physics Division; Oak Ridge National Laboratory, P. O. Box X, Oak Ridge, TN 37830; (615) 483-8611.

S06000-037

ERDA Insolation Observatory.

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Insolation; Radiation; Solar Energy; Solar Radiation.

Purpose: The goal of the Center is to provide for the ERDA a working center of expertise that has detailed information on existing insolation data, its quality, quantity, and availability, and the state-of-the-art of insolation instrumentation research programs for specific kinds of insolation data; to conduct experimental work to test and develop instruments and techniques for insolation research, including data handling and display techniques; to gather insolation data from a network of remote, portable installations, and to reduce, compile, and report that data. ***Input:*** The input is in-house experimentation and data collection from outside sources. ***Content:*** Data on solar radiation received on a given body or over a given area comprise the content. ***Output:*** Specific tasks include the experimental mapping of day sky at Battelle Observatory for insolation studies; modification of portable automatic photometers to provide insola-

on data; evaluation of present status of U.S. insolation data base and ata dissemination pr ram; and the evaluation of the present status f the U.S. insolation instrumentation and data acquisition program. *Availability:* Contact the Laboratory for information.

gency Contact: Pacific Northwest Laboratories, Richland, WA 9352; (509) 946-2121.

06000-038

Liquid Metal Fast Breeder Reactor Fuel-Cladding Information Center (LMFBR).

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305; lant and Capital Equipment / 89-0103-0-1-305.

ongressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works ubcommittee; *Senate* Committee on Energy and Natural Resources.

ubject Terms: Cladding; Engineering; Fast Flux Test Facilities; Fuels; Information Services; Liquid Metal Fast Breeder Reactors; Nuclear Fuels.

Purpose: The LMFBR Fuel-Cladding Information Center provides nuclear engineers and scientists with a broad base of engineering data on LMFBR nuclear fuels and cladding materials. It maintains a central data source of materials performance from irradiation tests on experimental mixed-oxide fuel elements and FFTF Fast Flux Test Facility) driver fuel elements. *Input:* In-house experimentation and data collected from outside sources comprise system input. *Content:* The system includes fuels and cladding materials data from LMFBR mixed-oxide fuel element development programs. Data for all experimental mixed-oxide fuel elements irradiated in the EBR-II (Experimental Breeder Reactor) are maintained on magnetic tape and microfilm files. These files are cladding fabrication, cladding properties, irradiation history, postirradiation examination results, and breached cladding files. The Center has data on the manufacturing of driver fuel elements for the FFTF, the fabrication of experimental mixed-oxide fuel elements, and postirradiation examination of materials. *Output:* The system provides traceability to original raw materials with data for each major fabrication step, answers inquiries, and provides data compilations. Data are available directly from the computer in the form of tables, plotted curves, and simple statistical analysis. Summaries are prepared for experimental fuel elements irradiated in the EBR-II. The files contain data only for U.S. technology. *Availability:* Persons so designated by the ERDA Division of Reactor Development and Demonstration have access to the Center.

gency Contact: LMFBR Fuel-Cladding Information Center, Westinghouse Hanford Company, Hanford Engineering Development Laboratory, P.O. Box 1970, Richland, WA 99352; 509) 942-3284.

06000-039

National Geothermal Information Resource (GRID).

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305; Operating Expenses / 89-0100-0-1-251.

ongressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology, *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works ubcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

ubject Terms: Environmental Assessment, Geothermal Energy; Information ervices, Libraries

Purpose: Established in 1974, the Center provides information on five major categories of geothermal science and technology-physical chemistry, exploration, utilization, environmental effects, and institutional considerations. *Input:* The input is books, monographs, journals, reports, and data in the subject area. *Content:* The Center provides information on physical chemistry, exploration, utilization, environmental effects, and institutional considerations. *Output:* Output includes publication of Compilation of Geothermal Information; data and bibliographic searches to meet the needs of geothermal scientists and engineers; and preparation of special reviews. *Availability:* Services are available to ERDA and its contractors. There is a nominal charge to other users.

Agency Contact: National Geothermal Information Resource; Lawrence Berkeley Laboratory, University of California, Berkeley, CA 94720; (415) 843-2740.

S06000-040

National Neutron Cross Section Center (NNCSC).

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-251.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Information Services; Neutrons; Nuclear Physics; Physics

Purpose: The National Neutron Cross Section Center (NNCSC) collects and disseminates data and bibliographies on neutron-induced nuclear reaction and related quantities. These are stored in one of the Center's three automated library systems and consist mainly of energy- and angle-dependent cross sections and resonance parameters, although other types of data are also included. This information is primarily for use in reactor and nuclear physics studies. NNCSC is also responsible for coordinating the nuclear data evaluation activities of over 20 Government and industrial laboratories and that of several data centers in order to improve the quality and timeliness of reference nuclear data. *Input:* Nuclear physicists supply input data. *Content:* Energy- and angle-dependent cross sections and resonance parameters and other types of data are the content. *Output:* The system publishes compilations of cross section data and bibliographies, including BNL-325 and BNL-400, maintains the Cross Section Information Storage and Retrieval System (CSISRS) library in computerized form containing all experimentally measured neutron cross sections, maintains the Evaluated Nuclear Data File (ENDF) in computerized form containing complete (experimental and theoretical) values recommended for applied scientific use, maintains the Computerized Index to Neutron Data (CINDA) bibliography; and answers specific inquiries for tabulated data with output in tape, computer card, printout, or graphic form. *Availability:* Experimental and evaluated data are available to ERDA contractors at no cost and nominal cost to others in the United States and Canada.

Agency Contact: National Neutron Cross Section Center, Brookhaven National Laboratory, Upton, Long Island, NY 11973; (516) 345-2902.

S06000-041

Nevada Applied Ecology Information Center

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology, *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Environmental Protection; Hazardous Substances; Nuclear Testing; Plutonium; Radiation Safety; Radioactive Contamination; Radioactive Waste Disposal; Transuranics; Uranium.

Purpose: The Center is sponsored by the National Applied Ecology Group, U.S. ERDA, Nevada Operations Office. The Center was established in 1971 and concerned itself with the bioenvironmental data for the nuclear testing site, primarily, plutonium, uranium, and other transuranics, and special emphasis on distribution and movement. ***Input:*** Data are collected from organizations and publications throughout the world. ***Content:*** Studies of animals, plants, soil, resuspension, man, exposure, legal and political aspects including regulations and standards for environmental levels, safety, shipping and storage waste disposal, analysis of plutonium and other environmental materials, movement, and the fate of radionuclides in the environment "with emphasis on availability to man" are included. Governmental data on radiation dose, environmental conditions of chemical isotope, organisms used in research, route of intake, roentgen distribution, particle size, and effects are compiled. Other transuranics in the environment due to nuclear testing serve as interface in the scientific and industrial community for the collected compilation and analysis of data relevant to the scope of the Center. The Center provides information on topics within its scope. ***Output:*** Upon request, Center personnel consult with members of the public, industry, and the scientific community. ***Availability:*** Specialized bibliographic services, including verified abstract, reprint copies, and data are available free to ERDA, its contractors, and to others with a professional interest on a cost recovery of information exchange basis. Documents relating to plutonium and other transuranics and their ecological and radiobiological significance are available.

Agency Contact: Director, Nevada Applied Ecology Information Center, Nevada Operations Office, P. O. Box 14100, Las Vegas, NV 89114; (702) 734-3194.

S06000-042

Nuclear Data Project.

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-251.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Information Service; Libraries; Nuclear Physics; Physics.

Purpose: Established in 1964, the Nuclear Data Project collects and evaluates nuclear structure data from radioactive decay and nuclear reactions. ***Input:*** Nuclear physicists supply the data. ***Content:*** The Project maintains a complete computer-indexed library of published world experimental nuclear physics. In addition, the Center has established a computer-based system for evaluated nuclear structure data (ENSDF). Numerous computer programs are maintained for data checking, performing calculations, preparing plots of data, computations, and special drawings, tables, and figures from the ENSDF. Other programs are maintained for general analysis. ***Output:*** This system provides reference [illegible] of nuclear [illegible] and provides [illegible] pertaining to [illegible] basis. [illegible] utilized [illegible] services [illegible] ERDA/RECON [illegible]

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Agency Contact: Nuclear Data Project; Oak Ridge National Laboratory; P.O. Box X, Oak Ridge, TN 37830; (615) 483-8611.

S06000-043

Nuclear Safety Information Center (NSIC).

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Bibliographies; Information Centers; Nuclear Security Measures; Radiation Safety; Safety.

Purpose: Established in 1963, the Center covers all aspects of nuclear safety, such as general criteria, analysis, and operating systems; environmental surveys; monitoring; siting and containment of facilities; transporting and handling of radioactive materials; reactor transients, kinetics, and stability; nuclear instrumentation and control; other engineered safety features, such as emergency power systems, emergency core cooling systems, filter systems; release and transport of fission products; accident analyses and risk assessment; technical information involved in the licensing of nuclear facilities; and operational data relating to their safe operation. ***Input:*** The input consists of books, monographs, journals, reports, and data in subject area. ***Content:*** The computerized NSIC Information File contains complete bibliographic data, abstracts, and keywords on over 110,000 documents. ***Output:*** The system publishes state-of-the art reports, the technical progress review, Nuclear Safety, and topical bibliographies; it answers technical inquiries and prepares retrospective bibliographies; it provides a current awareness (selective dissemination of information) service consisting of biweekly mailing of selected listings and it makes the collection of documents at the Center and technical consultations available to qualified users. The NSIC Information [illegible] one of the data bases included in the RECON system and [illegible] by anyone with access to RECON. ***Availability:*** Nuclear Regulatory Commission and ERDA personnel as well as their direct contractors are entitled to free service. However, all others may use any of the NSIC services on a cost-recovery basis.

Agency Contact: Nuclear Safety Information Center; Oak Ridge National Laboratory, P. O. Box X, Oak Ridge, TN 37830; (615) 483-8611.

S06000-044

Oceanographic Data Acquisition and Monitoring System.

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305; Operating Expenses / 89-0100-0-1-251.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Oceanographic Research.

Purpose: This project is concerned with the development of new methods and techniques of data acquisition of oceanographic parameters. The instrumentation development involves special attention to digital sampling, integrating and averaging of analog data from sensors. Techniques and instrumentation for data communication systems suitable for oceanographic data and command system communication will be studied and developed. Application of computer-controlled telemetry communication techniques to this field could greatly expand the quality and quantity of data available in real-time for continuous examination and evaluation of oceanographic parameters. This could apply to fixed station buoys and eventually to movable buoys with application of navigational tech

niques. The lack of availability of automated data acquisition and monitoring instrumentation systems for oceanographic work hinders needed or desired investigation of environmental or biological studies in the coastal regions. ***Input:*** In-house development of technology is the source of input. ***Content:*** The essential requisites for successful programs of oceanographic measurement are low power consumption data acquisition and monitoring systems operating automatically or in command-response modes with minimum manual intervention in remote off-shore and on-shore locations; implementation of valid data sampling, averaging and reconstruction techniques; on-line data monitoring for validity and quality determination, and appropriate telemetry communication and central station reception, monitoring, and recording of data. Signal processing and special electronics required for certain types of sensors will be considered. ***Output:*** Nonstandard reports are produced as a result of the progress of the projects. ***Availability:*** The reports are publicly available from the Laboratory.

Agency Contact: Oceanographic Data Acquisition and Monitoring System Development; Brookhaven National Laboratory, Upton, NY 11973; (516) 345-2123.

S06000-045

Physical Data Group.

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Information Services; Neutrons; Nuclear Physics; Particles; Photons.

Purpose: The Physical Data Group was started in 1957 and covers neutron, photon, and charged particle cross section data required for weapons, weapons effects, shielding, and reactor calculation (experimental and evaluated data); development of data processing codes for producing constants required for neutronic-photonic codes employing diffusion, discrete ordinates, and Monte Carlo methods; integral neutron experiment data, critical and bulk, static and dynamic, required for the testing and evaluation of neutronic and photonic data and for the improvement of calculational methods; development of Monte Carlo neutronics and photonics computer codes including linked neutronics-photonics; and development of advance computer programs to unify storage, manipulation, reorganization, retrieval, and display of numeric and bibliographic information. ***Input:*** Nuclear physicists supply input. ***Content:*** Neutron, photon, and charged particle cross section data are the information content. ***Output:*** The Center answers inquiries on topics within its scope and publishes state-of-the-art reviews and data compilations. ***Availability:*** Groups served include Government agencies, contractors, and others if the workload permits.

Agency Contact: Physical Data Group; Lawrence Livermore Laboratory, Livermore, CA 94550; (415) 447-1100.

S06000-046

Radiation Chemistry Data Center.

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Information Services; Libraries; Radiation Chemistry.

Purpose: The Radiation Chemistry Data Center was established in 1965. The Center collects and indexes literature on radiation chemistry and related topics and maintains a computerized data base for providing bibliographies, retrospective searches, and a current-awareness service. ***Input:*** Books, monographs, journals, reports, and data in subject area are system sources. ***Content:*** Related topics on which some information is collected are photochemistry, molecular radiobiology, and hot atom chemistry. ***Output:*** The system compiles kinetic data on chemical reactions brought about by ionizing radiation, and other properties of irradiated systems, and publishes compilations and critical reviews of this data. The emphasis is on kinetic and spectroscopic data for transients and radiation effects on chemical systems. ***Availability:*** The Center answers inquiries on topics within its scope for a minimum charge of $20. It provides current-awareness service through the biweekly List of Papers on radiation chemistry ($20 per year; $25 including an annual cumulation containing indexes or $12 for the annual cumulation alone). Occasionally, the Center publishes compilations and critical reviews on radiolysis of selected compounds; rate data for transients in solution; and other properties of irradiated systems in the NSRDS-NBS series. Onsite use of the Center is available by prior arrangement.

Agency Contact: Radiation Chemistry Data Center, Radiation Laboratory; University of Notre Dame, Notre Dame, IN 46556; (219) 283-6527.

S06000-047

Radiation Shielding Information Center (RSIC).

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305; Operating Expenses / 89-0100-0-1-053.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Armed Services; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Armed Services; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Information Centers, Radiation Safety.

Purpose: Established in 1962, the Center functions as a technical institute, serving as an information exchange medium between shielding research and design projects throughout the Government and industry with the purpose of saving time, preventing duplication of work, and seeking to advance the technology. ***Input:*** RSIC, a radiation interaction, transport, and shielding information analysis center, serves its sponsors as a national technology resource by collecting, organizing, evaluating, and disseminating information related to radiation from reactors, radioisotopes, weapons, accelerators, and to that occurring in space. ***Content:*** In addition to published information, RSIC collects, examines, packages, and disseminates complex digital computer codes, evaluated cross-section data sets, multigroup data libraries, radiation environment data, and benchmark problems for use in shielding calculations. ***Output:*** With the assistance of the computerized Storage and Retrieval Information System (SARIS), the center answers technical inquiries, publishes general bibliographies, writes state-of-the-art reviews, and routinely disseminates selected information to fill individual needs indicated by customer profiles. A monthly newsletter covers current activities, literature accession lists, news of current work and problems in the shielding community, additions and corrections to the data and code collections, and general shielding information. RSIC publishes abstracts of computer code and data packages and fills requests for the packages; it makes recommendations, advises, and trouble shoots on problems connected with the code and data collection. RSIC serves as a clearinghouse for Defense Nuclear Agency and ERDA-sponsored nuclear data activities, maintaining and distributing evaluated and processed cross section data sets. Seminar-workshops on specific topics are held, and the proceedings are published as state-of-the-art technical conference [illegible] and personal assistance [illegible] center are provided. ***Availability:*** All scientific and [illegible] are qualified

RSIC exists to serve the information needs of its sponsors and their contractors and to assist in meeting their reciprocal information exchange commitments. Products and services are given without charge to these communities of RSIC users. RSIC publications are available for sale by NTIS.

Agency Contact: Radiation Shielding Information Center; Oak Ridge National Laboratory, P. O. Box X, Oak Ridge, TN 37830; (615) 483-8611.

S06000-048

Rare-Earth Information Center (RIC).
OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources

Subject Terms: Geochemistry; Information Services; Metallurgy; Physics; Rare Earth Metals; Toxicology.

Purpose: Established in 1966, the Center is concerned with the metallurgy and solid state physics of the rare earth metals, intermetallic compounds and alloys, the analytical, inorganic and physical chemistry, ceramics, technology, geochemistry, and toxicity of the rare earth elements and compounds. *Input:* Books, monographs, journals, reports, and data in subject area are system sources of input. *Content:* The emphasis is on: the physical metallurgy and solid state physics of the metals and their alloys. *Output:* The Center answers inquiries for a minimum service charge of $25. Call the Center for the details of this policy. It makes referrals; provides extensive surveys and in-depth analyses on a cost-recovery basis; prepares and publishes reviews, bibliographies, and compilations at irregular intervals; publishes RIC NEWS, a quarterly newsletter containing items of current interest concerning the science and technology of the rare earths; and maintains a file of journal articles, reports, books, and translations concerned with the rare earths. Files are accessible for onsite use by prior arrangements. *Availability:* Services are available to everyone.

Agency Contact: Rare-Earth Information Center; Energy and Mineral Resources Research Institute, Iowa State University, Ames, IA 50010, (515) 294-2272.

S06000-049

Research Materials Information Center (RMIC).
OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-251.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation

Subject Terms: Crystals; Information Services; Physics; Solid State Physics.

Purpose: Established in 1964, the Center's primary emphasis is on the availability, preparation, crystal growth, and the physical, optical, magnetic, and electrical properties of high-purity inorganic research materials. *Input:* Books, monographs, reports, journals, and data submitted by experimenters in the subject area are sources of input. *Content:* Data on high-purity inorganic research materials are the system's content. *Output:* The Center answers specific inquiries regarding availability, preparation, and properties of research-quality specimens, maintains an up-to-date listing of available desired materials, and serves as a focal point for exchange of information between producers and users of research-quality materials. It provides [illegible] documents and to current research and development [illegible] products literature searches. It also publishes the Solid State Physics Literature Guides (in seven volumes) and the International Directory of Solid State Materials Production and Research, ORNL-RMIC-13, June 1975. *Availability:* Services are limited to ERDA, its contractors, and workers in solid state materials science actively participating in the RMIC information program through provision of reports and papers and responses to questionnaires describing their work, materials, methods, equipment, and purpose of research.

Agency Contact: Research Materials Information Center; Solid State Division; Oak Ridge National Laboratory, P.O. Box X, Oak Ridge, TN 37830, (615) 433-8611.

S06000-050

Shock Wave Data Center.
OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-251.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Hugoniot Curves; Information Services; Shock Waves.

Purpose: Established in 1965, the Center collects shock wave information on chemically classifiable materials which allows the calculation of at least one Hugoniot curve. *Input:* In-house experimental data, scientific literature, and private communication are the sources of input. *Content:* Shock and particle velocity, pressure, compression, and density are listed for all Hugoniot curves. Other pressure volume curves will be listed as they become available. *Output:* The Center answers all inquiries concerning data and references within the scope of the Center from ERDA and its contractors. Other inquiries are answered as time permits. It publishes a compilation of shock wave data which is updated periodically and which can be obtained from NTIS. *Availability:* Services are available to ERDA and its contractors only.

Agency Contact: Shock Wave Data Center; Lawrence Livermore Laboratory, H Division, P.O. Box 808, Livermore, CA 94550; (415) 447-1100.

S06000-051

Table of Isotopes Project.
OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-251.
Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Isotopes; Nuclear Structure; Radioactivity.

Purpose: The primary purpose of the project is to produce the Table of Isotopes. The first edition of this book was published in 1940. A seventh edition is scheduled for publication in 1977. *Input:* Worldwide collection of isotopes data is the source of input. *Content:* The project's areas of specialization are the evaluation of data on radioactivity and nuclear structure and the application of computer techniques to the compilation and publication of these data. *Output:* Requests for references or data are answered to the extent possible. On-line computation of properties useful for nuclear spectroscopy (internal conversion coefficients, beta- and alpha-decay transition rates, vector-addition coefficients, etc.) is provided via a dial-up service (from standard teletype or equivalent terminal). Magnetic tapes of theoretical internal conversion coefficients (Hager-Seltzer) are provided on request. *Availability:* The Table of Isotopes is published by John Wiley and Sons, Inc., and is available worldwide. Use of the on-line computation package requires an account at the LBL com-

puter center. This may be obtained by most organizations or individuals with Government contracts (information available on request). Users of this service are charged a small fee for computation and connect time. Magnetic tapes are provided on a replacement basis.

Agency Contact: Table of Isotopes Project; Lawrence Berkeley Laboratory; University of California, Berkeley, CA 94720; (415) 843-2740.

S06000-052

Toxic Materials Information Center (TMIC).

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305; Operating Expenses / 89-0100-0-1-251.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Contaminants; Environmental Health; Information Services; Pollutants, Toxicity; Trace Elements.

Purpose: Established in 1972, the Toxic Materials Information Center serves as the major information facility for the NSF-RANN Environmental Aspects of Trace Contaminants Program and its grantees. TMIC performs multiple information functions for this program and acts as a focal point for exchange of information between researchers and users of the data obtained by the researchers. ***Input:*** Books, monographs, journals, reports, and data collected from experimenters in the subject field are the sources of input. ***Content:*** The content of TMIC centers on environmental levels of toxic materials and their consequences. Since this is a RANN (Research Applied to National Needs) program, national priorities have determined the priority ordering of the materials emphasized. For the first four years the toxic metals were the first priority, but the emphasis is shifting to synthetic and natural organic compounds (primarily non-energy-related industrial chemicals). TMIC is a component center of the Environmental Resource Center, Information Center Complex, Oak Ridge National Laboratory. It shows the extensive environmental data bases and in-house literature collections housed at ORNL and maintains several specialized collections on trace contaminants and environmental transports. ***Output:*** The Center prepares comprehensive information overviews on the environmental, health, and control aspects of selected trace contaminants to provide in a readily accessible form to members of the scientific community such as administrators, decisionmakers, and researchers information needed to assess the effect of such pollutants on the environment and on humans. It answers specific inquiries regarding environmental levels of pollutants and maintains an up-to-date listing of criteria and standards available in this area; provides references to documents and to current research and development projects; conducts literature searches; and publishes data compilations and bibliographies. ***Availability:*** The Center produces an annual directory of program personnel and maintains management information systems of all grants of the program. It also produces a bimonthly abstract journal, NSF-RANN Trace Contaminants Abstracts, which reports the research results which have been published by investigators in the Environmental Aspects of Trace Contaminants Program, Research Applied to National Needs: National Science Foundation. This publication is available upon request.

Agency Contact: Toxic Materials Information Center; Information Center Complex/Information Division, Oak Ridge National Laboratory; P.O. Box X, Oak Ridge, TN 37830; (615) 483-8611

S06000-053

Transportation Accident Environmental Data Bank.

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Accidents, Environmental Assessment; Hazardous Substances; Radioactive Materials; Transportation of Hazardous Substances.

Purpose: The maintenance of the Transportation Accident Environmental Data Bank involves the active pursuing of sources of new data, the updating of indices, and responding to official users who wish to obtain environmental data. ***Input:*** User requests for non-existing data are expected to be the major contributor to this identification. It is anticipated that when needs for new data are identified, feasible methods of obtaining these data will also be recognized. Recommendations for acquisition of needed data will be made. ***Content:*** Nuclear safety data related to trasnporting and handling radioactive materials is contained. ***Output:*** Various types of output are available by contacting the laboratories. ***Availability:*** Output is available from Sandia Laboratories on request.

Agency Contact: Transportation Accident Environmental Data Bank; Sandia Laboratories, Albuquerque, NM 87115; (505) 264-5678.

S06000-054

Water Resources Center (WRC).

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee, *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Hydrologic Models; Hydrology; Radioactive Pollution of Water; Water Pollution; Water Quality.

Purpose: The Desert Research Institute, Water Resources Center (WRC), is considered to be without peer in the area of theoretical ground water hydrology and the prediction of radionuclide migration in the ground. ***Input:*** The staff is comprised of hydrogeologists, civil engineers, chemists, physicists, biologists, and geochemists, enabling WRC to conduct research covering all aspects of the hydrologic cycle. ***Content:*** WRC is continually updating a hydrologic data storage and retrieval computer system which contains data from six States, including Alaska, incorporating chiefly ERDA and the Environmental Protection Agency activity. WRC maintains a water resources data bank for the State of Nevada which includes data on surface and ground water and water quality. The Center has the capacity to model a hydrologic regime anywhere in the world with the appropriate data. ***Output:*** WRC routinely responds to many requests for hydrologic data and information and also publishes and distributes hydrologic reports based on its work for ERDA and others. It serves as a consolidated source of [illegible] data for ERDA [illegible] to nuclear detonation effects [illegible] hydrologic system [illegible] of migration of radionu[illegible] time and space. [illegible] Services are available to sponsors free of charge; others small fees.

[illegible] Water Resources [illegible] Research [illegible]ation, P.O. Box [illegible]07; (702)

S06900-055

Regional and Urban Studies Information Center (RUSTIC).

OMB Funding Title/Code: Operating Expenses / 89-0100-0-1-305; Operating Expenses / 89-0100-0-1-251.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Science and Technology; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Commerce, Science, and Transportation; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Energy; Information Services; Socioeconomic Data.

Purpose: RUSTIC was created in 1973 to help meet the information needs of local and State governments, academicians, and Federal authorities and to determine the most efficient and effective means for the transfer of empirical data among professionals in various institutions. ***Input:*** The numerical data files of RUSTIC are organized under a comprehensive data management system and are designed to serve the research needs of ERDA laboratories and State, Federal, and local governments in social science-socioeconomic analysis and energy, energy consumption, and energy production analyses. ***Content:*** RUSTIC provides socioeconomic data and technical assistance to a diverse user community involved with the development and planning of energy-related resources. ***Output:*** RUSTIC is a summary tape processing center of the Bureau of the Census. ***Availability:*** RUSTIC handles data requests on a cost recovery basis. User requests must be submitted in written form, with complete data requirements specified in terms of content, geographic level of tabulation, and format. A maximum cost estimate for the finished product is provided by the RUSTIC staff and should be included in an appropriate purchase order. In instances in which an individual user might be better served by another national data service group, such as a tape copying center, RUSTIC will refer the user to that group.

Agency Contact: RUSTIC; Oak Ridge National Laboratory, P.O. Box X, Oak Ridge, TN 37830; (615) 483-8611.

UNITED STATES INFORMATION AGENCY

S06100-001

Management Accounts Structure (MAS).

OMB Funding Title/Code: Salaries and Expenses / 67-0100-0-1-153; Salaries and Expenses (Special Foreign Currency Program) / 67-0103-0-1-153.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Accounting; Budget Information Systems; Financial Management.

Purpose: The system is designed to serve Agency management needs for financial information to support budget formulation and presentation, program evaluation, and funds allocation and control. The structure provides uniform and consistent categories which identify, within the organization, points of responsibility for the activities that are conducted, the types of resources that are utilized, and the sources of fund support. ***Input:*** The data sources are all internal, by program source. All data are coded to provide detail at the lowest level of program source (i.e., country within geographic area, within Overseas Missions). Data provided by the support elements provide information as to the end user, where applicable. The data provide, within each geographic area and media service, the cost associated with each major activity (radio, press, motion picture, television, and Information Center Services), and the function, e.g., the functions under "Center Activities" are USIS center and Cultural/Information Programs, Binational Centers, and USIS English Teaching. Subfunctions under these functions provide a further breakdown and can be made specific enough to identify an individual project. ***Content:*** The specific information contained in each entry in the system provides appropriation code, the fiscal year, the organizational and cost center entity, the geographic reference, the major activity and functions, and the resource code (object classification and specific type of expense). Allotments are issued to each cost center within an organizational entity (e.g., by country for each geographic area) and provide for the obligational and apportionment authority. The system is designed for cross-referencing. Hence, information can be obtained by country by area, or by activity across country and area lines. All information is designed to provide a functional activity breakdown that is the basis for the Agency's congressional budget presentation. ***Output:*** Allotments issued to overseas locations are processed manually or processed in an automated system by a regional finance office of the Department of State. In both cases, reports are generated monthly and provide a detailed accounting for each allotment issued to an overseas cost center by function and resource codes within each function. The functions are summarized to reach the allotment total. The reports also provide current month and cumulative fiscal year totals for obligations and expenditures. Domestic allotments are processed on a centralized automated system. Reports are hardcopy. The reports are as follows: 1) weekly - Detailed Transaction Register and Status of Allotments; and 2) monthly - Status of Allotment; Program Obligations (by resource code for each function within a cost center); and Open Document Listing (listing of unpaid obligations). ***Availability:*** Reports are for internal use only.

Agency Contact: Management Analyst; 1750 Pennsylvania Ave. NW, Washington, DC 20547; (202) 632-6680.

S06100-002

ADP Handbook - Summary of Automatic Data Processing (ADP) Program in USIA.

OMB Funding Title/Code: Salaries and Expenses / 67-0100-0-1-153.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Accounting; Electronic Data Processing; Financial Management.

Purpose: The system provides for full disclosure of financial results; adequate data for management needs; effective control over funds, property, and other assets; reliable accounting support to USIA budget reports; and integration of USIA accounts with central accounting and reporting operations of the Treasury Department. ***Input:*** Information in the data file for this system is derived from payments and obligations records, requests received from the procurements for overseas posts, specific reports from media services, and data received from other internal sources. ***Content:*** The ADP System provides data at all sufficient management levels-organization, cost center, subcost center or activity center, and function. In addition, a system of resource codes is included which provides descriptive types of expenses. Various data are provided on weekly, biweekly, monthly, quarterly, semiannually, annually, and on when-requested bases on both domestic and worldwide USIA operations. The information content is updated as required. The handbook is intended to be used as a training tool, an aid for briefings, and as a congressional automatic data processing (ADP) budget document. It describes management responsibilities within USIA for developing and implementing the ADP program and contains an inventory of operating automated applications, both domestic and overseas. ***Output:*** The system provides [illegible] hardcopy outputs. Frequency of individual reports [illegible] to weekly, biweekly, monthly, quarterly, [illegible] when-requested basis. A few of the reports [illegible] Register, Status of Allotment Report, Report [illegible] Basis-Appropriations Fund Accounts, [illegible] Analysis Report, Wage and

1977 Congressional Sourcebook

ments, Skills Inventory Profile/Record, VOA Language Reports, Script Usage Report, and Resource Code Summary by Area. *Availability:* These are for internal use only.

Agency Contact: Management Analyst; 1750 Pennsylvania Ave. NW, Washington, DC 20547; (202) 632-6680.

S06100-003

ICS Book Appraisal Index.

OMB Funding Title/Code: Salaries and Expenses / 67-0100-0-1-153.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Books; information Services; Libraries.

Purpose: The Book Appraisal File of about 50,000 titles was converted from a hardcopy file in one location to a microfiche file at 24 locations, including 18 overseas. *Input:* System input is internal. The Information Center Service Appraisals and Bibliographic Division (ICS/B) is responsible for the operation and maintenance of the ICS Book Appraisal File. ICS/B provides the Computer Services Center with all new book appraisals and changes and deletions in existing index entries on a monthly basis. *Content:* Access to a specific title is accomplished by means of three computer-produced indexes–two alphabetical by Author and Title and one in numerical sequence by Dewey Decimal Classification Number. Each index shows the author, title, fiche, frame number, Dewey number, year of publication, and the ICS Service position on the title. Every month the Computer Services Center produces the three indexes showing data changes in 24 microfiche locations. Every six months the Computer Services Center produces indexes of the entire appraisal file in the three formats to interfile the monthly change. *Output:* The following reports are run quarterly with monthly supplements: ICS Book Appraisal File Index by Dewey Decimal, ICS Book Appraisal File Index by Titles, and ICS Book Appraisal File Index by Author. *Availability:* These are for internal use only.

Agency Contact: Management Analyst; 1750 Pennsylvania Ave. NW, Washington, DC 20547; (202) 632-6680.

S06100-004

Radio Frequency Reporting System.

OMB Funding Title/Code: Salaries and Expenses / 67-0100-0-1-153.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Broadcasting; Radio Broadcasting; Radio Frequencies.

Purpose: The major functions are to provide relay stations with a summary of their operations, to allow long-range planning of radio frequencies, to make adjustments to the broadcast schedule, and to report on seasonal broadcast effectiveness. *Input:* Systems input is internal and is derived from information received from radio broadcasting relay stations and broadcast monitoring stations worldwide. *Content:* A data communications link between Broadcasting Service, Engineering and Technical (IBS/E), located at 25 M Street SW, and the Computer Services Center, 1750 Pennsylvania Ave. NW, provides the Center with the capability of receiving data observations by teletype from relay and monitoring stations worldwide. These data, totaling over 100,000 observations per month, provide the input via teletype to the computer. Procedures for processing observations from relay stations and monitor posts are similar, but separate files are maintained. Observations are brought into the system through punched paper tape in a matrix format, they are screened by the computer for errors. Files with errors are rejected. Accepted observations are converted to individual transactions, using the matrix itself and the Transmission Schedule. Each therefore becomes a complete profile on a single transaction. Acceptable transactions then are merged with the records on the master file which contains all observations for a season. During the merging process, the file is analyzed and trend reports are produced. *Output:* The system's output consists of 12 hardcopy reports. Four reports are processed daily, four monthly, two quarterly, and two as-requested. These reports include: IFRB Master File Update Audit Trail, Monitor Observation Validate, Relay Station Observation Validate, Trend Analysis, VOA Language Report, VOA Frequency Report, VOA Relay Report, VOA Supplemental Relay Report, VOA Transmission Schedule, IFRB Frequency Distribution Report, IFRB Acceptable Transaction Merge Duplicate Change Report, and IFRB Transaction Sheet. *Availability:* These are for internal use only.

Agency Contact: Management Analyst; 1750 Pennsylvania Ave. NW, Washington, DC 20547; (202) 632-6680.

S06100-005

Exhibit Property Inventory System.

OMB Funding Title/Code: Special International Exhibitions / 67-0064-0-1-153.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Exhibits; Government Property; Inventories; Property.

Purpose: This system helps the Information Center Service maintain protective and administrative control over exhibit property, including loaned, rented, purchased, and donated items. *Input:* The Exhibit Division of Information Services Center (ICS/EO) is responsible for controlling the exhibit property and for supplying input data for the Exhibit Property Inventory System. *Content:* The exhibit property ADP records consist of a Master File Inventory of items at various locations worldwide. The system is updated as required to incorporate property acquisitions and disposals into the records. *Output:* The system output provides ICS/EO with a transaction register of all changes. A monthly warehouse inventory report is printed as well as a quarterly worldwide inventory (in various data sequences), a quarterly location listing, and opening and closing exhibit property inventory reports on an as-requested basis. All reports are hardcopy. *Availability:* Reports are for internal use only.

Agency Contact: Management Analyst; 1750 Pennsylvania Ave. NW, Washington, DC 20547; (202) 632-6680.

S06100-006

Donated Books Operation.

OMB Funding Title/Code: Salaries and Expenses / 67-0100-0-1-153.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Books; Donations; Inventories.

Purpose: This is a continuing program in which two lists per month containing up to 60 book titles each are distributed to USIA and Peace Corps posts. Approximately 3 million books are made available annually to USIA for donations abroad through the ordering posts. *Input:* The data contained in the data file for this system are derived from post orders submitted to the Information Center Service (ICS). *Content:* Requests for donated books are limited to titles on the Donated Books Lists. The requests must be submitted to reach ICS/C by the date noted on the front cover of each list. The number of books in stock is given as a guide in placing orders. When total orders from the field exceed the quantity in the warehouse, adjustments are made by ICS as equitably as is possible. Certain publisher restrictions on the distribution of the books therefore, each post is required to check the restrictions [illegible] ing

books. *Output:* The system provides the following reports: Inventory Proof List, Donated Book Order Proof List, and Consolidated Donated Book List. *Availability:* Reports are for internal use only.

Agency Contact: Management Analyst; 1750 Pennsylvania Ave. NW, Washington, DC 20547; (202) 632-6680.

S06100-007

Radio Script Usage Reporting.

OMB Funding Title/Code: Salaries and Expenses / 67-0100-0-1-153.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Radio Programs.

Purpose: The major function of this system is to produce statistical reports for the Voice of America on radio script usage. *Input:* System input is internal. Data contained in the data file for this system are derived from copies of content reports of daily broadcasts. Script title data are combined with script usage data to produce the required statistical reports. *Content:* Script Menu records are maintained on a magnetic tape file which is updated monthly by the addition of new script titles and by the deletion of script titles which no longer are current. The system has been expanded recently to include statistics relating to Language Service (in-house) originated scripts. Additionally, it has been revised to include air time for each script broadcast, and other data elements have been added to increase the usefulness of reports as a management tool for VOA officials. *Output:* The system produces six hardcopy reports, five monthly and the sixth as-requested. The reports are Script Usage Report; Scripts Used during the Month; Broadcast Service Subject Report; Broadcast Service; Broadcast Data Report; Script Usage by Title; and Area/Country List, Language List, and Script Type List Report. *Availability:* These are for internal use only.

Agency Contact: Management Analyst; 1750 Pennsylvania Ave. NW, Washington, DC 20547; (202) 632-6680.

S06100-008

Periodical Subscription Operation.

OMB Funding Title/Code: Salaries and Expenses / 67-0100-0-1-153.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Management Information Systems; Periodicals; Subscriptions Lists.

Purpose: This system assists the Information Center Service (ICS) with the annual procurement activity required to maintain nearly 25,000 subscriptions to approximately 1,000 different titles for use in overseas information centers, binational centers, reading rooms, and presentations. The system also assists the Agency Library (IOR/L) in maintaining about 5,100 subscriptions to magazines and newspapers for approximately 1,000 titles for the library and for staff use in 400 Agency offices worldwide. *Input:* Information in the data file for this system is taken from request for subscriptions from USIA overseas posts and the library. *Content:* The Information Center Service (ICS) and the Agency library receive analyses of the statistics concerning the procurement and use of these periodicals and newspapers by domestic elements and on a worldwide basis by overseas posts. ADP reporting consists of statistical data, in various arrays, of the procurement order for budget presentation; analysis and review; and selective reporting of subscription use for management purposes. Reports are prepared semiannually. Data are updated constantly to introduce changes in subscriptions, titles, and usage into the system. *Output:* Frequency of system output is semiannually and annually. A total of 17 hardcopy reports are issued, including the following: Cost by Title, List by Location, Number of Subscriptions by Title, Net Price List, Subscriptions for Staff Use Report, Summary of Staff Use Periodical, Master Address/Location Report, and Master Title Report. *Availability:* Reports are for internal use only.

Agency Contact: Management Analyst; 1750 Pennsylvania Ave. NW, Washington, DC 20547; (202) 632-6680.

S06100-009

Resource Management System (RMS).

OMB Funding Title/Code: Salaries and Expenses / 67-0100-0-1-153.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Financial Management; Management Information Systems; Resource Allocation.

Purpose: The Resource Management System (RMS) was developed to expand the Country Public Affairs Officer's (CPAO) control over the responsibility for his/her country's program by allowing him/her to affect directly the level and nature of Washington activities supporting his/her program. *Input:* RMS uses a computer to input data, edit the data, update the RMS files, and produce reports. The edit process consists of seeing if valid entries are present in certain data fields. Invalid entries are rejected and appear in a daily error report used for correction of those transactions. Input is from internal sources. *Content:* The Resources Management System informs the Country Public Affairs Officer (CPAO) what it costs the Agency to supply his/her program with media services from Washington and gives the CPAO direct control over that portion of these resources which can be attributed to that country and which can be reprogrammed. The Agency's RMS Control Branch provides centralized receipt and routing of all overseas posts' orders for Agency products and services under RMS and the maintenance of RMS/DSA accounts. *Output:* The system produces six hardcopy monthly reports: Resource Code Number by Area, Status of Direct Support by Allocation by Country, Status of Direct Support Allocation by Organization, Transaction Listing, Outstanding Orders Referred to Media for Information - by Country, and Outstanding Orders Referred to Media for Information - by Organization. *Availability:* Reports are for internal use only.

Agency Contact: Management Analyst; 1750 Pennsylvania Ave. NW, Washington, DC 20547; (202) 632-6680.

S06100-010

Film-TV Inventory and Catalog System.

OMB Funding Title/Code: Salaries and Expenses / 67-0100-0-1-153.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Films; Inventories; Television Programs.

Purpose: The Motion Picture and Television Service (IMV) is engaged in supplying films and TV programs to USIA posts throughout the world. Each year about 500 new titles are acquired for distribution. The computer system is designed to collect, inventory, and catalog data concerning these titles and their distribution and to retrieve it in useful listings and catalog formats. *Input:* The data contained in the data file are derived from internal sources. Information to update the system is sent to the Computer Services Center (IOA/FD) in two forms-paper tapes from automatic writing machines, which also print the Program Products Orders and Film Shipment Notices, and input forms supplied by IOA/FD on which IMV records details concerning titles, post inventory changes, catalog data, and codes used in the system. *Content:* Ten or eleven post inventories are printed out each month so that each post receives an

up-to-date listing annually. The inventory shows all titles owned by the post except those of a "dated" or "restricted" nature; that is, all titles for which the post is held accountable. The post is responsible for reporting any changes in its inventory and the reasons for the change. Post catalogs are produced with the same schedule for post inventories. Each post catalog contains all titles in the post inventory except those which have been retired by the Agency. A master catalog, containing all titles available for use abroad, except those which are "dated" or "restricted," is produced annually as soon as possible after the close of the fiscal year. The retired title file is updated annually with titles which the Agency retired during the preceding year. *Output:* The system produces 22 hardcopy reports on a monthly, annual, and as-requested basis. Principal reports include the following: Post Inventory Listing, Post Catalog Subject Matter, Listing and Subject, Annual List of "Dated Titles," Retired and TV Inventory, Retired Title Report, Master Catalog Alpha Report, IMV Product Distribution Report, Master Title Report, and IMV Country/Language Tables. *Availability:* These are for internal use only.

Agency Contact: Management Analyst; 1750 Pennsylvania Ave. NW, Washington, DC 20547; (202) 632-6680.

S06100-011

Audience Data System - USIS Mexico.

OMB Funding Title/Code: Salaries and Expenses / 67-0100-0-1-153.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Mailing Lists; Management Information Systems; Publications Distribution.

Purpose: This system provides data processing services requested by USIS Mexico for distribution of periodicals, within country, and books regionally. The system provides USIS Mexico with Name and Address Labels for various publications. It also produces reports for management purposes on an as-requested basis. *Input:* All transactions are originated by USIS Mexico on the Distribution or Regional Book Office (RBO) System Transaction Record. USIS Mexico notifies the Computer Services Center when Name and Address Labels are to be printed, specifying the number of labels needed and the records for which labels are to be printed. *Content:* USIS Mexico distributes a number of publications to target audiences comprising professionals, academicians, and other opinion leaders. As names are added, changed, or deleted from the file of recipients or as addresses or other changes occur, USIS Mexico furnishes the pertinent data to the Agency Computer Service. This system provides all the data necessary (approximately 12,000 records) for processing name and address labels, statistical reports, and other special requests for the post. *Output:* This system produces three hardcopy reports: Transaction Record Proof (monthly), Name and Address Labels (as-requested), and Special Request Reports (as-requested). *Availability:* Report are for internal use only.

Agency Contact: Management Analyst; 1750 Pennsylvania Ave. NW, Washington, DC 20547; (202) 632-6680.

NUCLEAR REGULATORY COMMISSION

S06200-001

NRC Financial System (General Ledger System).

OMB Funding Title/Code: Salaries and Expenses / 31-0200-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Accounting; Financial Management.

Purpose: The General Ledger System was established in order to allow its users an orderly and timely means to account for financial data. The major functions of this system are to validate all input data, accrete new transactions to the General Ledger master file, apply changes to previously established master records, and produce various accounting reports on a monthly basis to fulfill reporting commitments. *Input:* The data contained in the data file for this system are derived from obligations, payments, disbursements, and accruals collected from within the Agency as well as from external institutions. *Content:* The file serves as a year-to-date transaction history file and is updated on an as-needed basis. The General Ledger master reflects the transaction code, allotment fund code, fund type, balance sheet code, summary class code, status code, budget and reporting classification code, and year-to-date amounts. *Output:* The frequency of system output is monthly and includes the following: General Ledger Master Record Computer File; General Ledger Offset Record Computer File; Microfiche Files; Division Summary Listing; Status of Allotment Listing; Financial Operating Status Listing; and Offset Trial Balance Listing. *Availability:* The reports are not publicly available; they are primarily utilized to meet internal information requirements.

Agency Contact: Division of Accounting; 1717 H St. NW, Washington, DC 20555; (301) 492-7535.

S06200-002

License Information System.

OMB Funding Title/Code: Salaries and Expenses / 31-0200-0-1-305.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Licenses; Nuclear Facilities.

Purpose: The Nuclear Regulatory Commission operates a closely related group of systems which process nuclear facility licensing information. An on-line data system contains status and scheduling of NRC regulatory activities; inspection results; and characteristics of nuclear licensees. The system provides for the periodic reporting of status change and other update information, the maintenance of various information files; and the publication of status reports. These reports are used in the administration and management of NRC. *Input:* The data are collected from licensee reports and staff input. *Content:* Data on revenues received from indemnity, material, and facility license fees are collected regularly and maintained on file. An internal management report is generated on a monthly basis showing the following information; allotment fund order, budget and reporting number, contract identification on purchase order number, appropriation fund code, bureau voucher number, type of fee, month processed, and the amount. Another report details refunds of license fees to licensees. It contains the company name, license number, invoice number, and the amount of the refund. Other information is maintained which details the procedures and processes for reviewing information reported by nuclear licensees under the NRC performance evaluation program. The information covers routine operating information, release of radioactive effluents, and licensee incidents or events. This reported information is reviewed and evaluated; analytic reports are published. *Output:* Reports are issued monthly and are available in hardcopy. A query capability exists for certain data types. *Availability:* Several reports are publicly available; others are primarily for internal staff/management information.

Agency Contact: Office of Management Information and Program Control; 1717 H St. NW, Washington, DC 20555; (3[illegible]

S06200-003

Radiation Exposure Information and Reports System (REIRS).
OMB Funding Title/Code: Salaries and Expenses / 31-0200-0-1-305.
Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Occupational Health and Safety; Radiation Safety.

Purpose: Parts 20.405, 20.407, and 20.408 of Title 10, Chapter 1, Code of Federal Regulations require reports concerning occupational radiation exposure information to be submitted to the NRC. REIRS was established to facilitate permanent storage, manipulation, and retrieval of information. ***Input:*** The information contained in REIRS is derived from radiation exposure reports required to be submitted by certain NRC licensees and from information provided by the State of Illinois. ***Content:*** The system consists of four subsystems: 1) Annual data-NRC licensee name, address, and number, the number of individuals annually monitored, and the range of the whole body exposure (updated annually); 2) termination data-name, address, and number of the NRC licensee reporting; name, social security number, and birth date of the terminating individuals; period of employment and or exposure; estimate of the individuals' dose or exposure to concentrations of radioactive materials (updated continuously); 3) overexposure data-same as above except that the date that the overexposure occurred replaces the dates of employment (updated continuously); and 4) Illinois data-name, address, and number of the Illinois registrant; name, social security number, date of birth, sex, and estimate of exposure of each individual monitored during each year (updated annually). ***Output:*** The major output is the Annual Occupational Radiation Exposure Report. Some 25-30 other statistical reports, primarily in computer printout form, are developed during the year. ***Availability:*** The annual report is publicly available. Copies of other reports, except those containing names and social security numbers, are available upon request.

Agency Contact: Office of Management Information and Program Control; 1717 H St. NW, Washington, DC 20555; (301) 492-7735.

POSTAL SERVICE

S06300-001

USPS Banking System (BKS).
OMB Funding Title/Code: Postal Service Fund / 18-4020-0-3-402.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Banks; Postal Banks; Revenue.

Purpose: The system is to capture postal revenue data at the point of their deposit and to control the bank balances and transfers of such revenues until credited to the United States Postal Service (USPS) account at the Federal Reserve Banks. The Postal Service is thus able to release for investment or other use the optimum amount of moneys from float and excess bank balances. This optimum deposit and cash transfer system also provides for future USPS commercial banking requirements such as bank line credit, regional disbursement and money order reconciliation assistance. ***Input:*** Data are received from Form 3020X Certificate of Deposit for Postal Funds. (Remaster deposits USPS funds and calls data collection center to report deposits.) ***Content:*** The USPS Nationwide bank balances and transfer of revenues to USPS accounts at Federal Reserve Banks are put in the system daily. ***Output:*** The Certificate of Deposits Summary Report is printed daily. ***Availability:*** Copies of most reports will be provided upon individual request in accordance with Postal Service release of information policies.

Agency Contact: USPS Records Officer; Headquarters; 475 L'Enfant Plaza SW, Room 3211, Washington, DC 20260; (202) 245-4142.

S06300-002

Postal Service-wide Contract Data System.
OMB Funding Title/Code: Postal Service Fund / 18-4020-0-3-402.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Contractors; Contracts; Equipment; Government Procurement; Inventories; Postal Equipment; Procurement.

Purpose: This system provides a quarterly updated listing of all postal equipment and supply and service contracts (except those for real property acquisition and for mail transportation). The data generated by this system are intended for use by all levels of postal contracting management. The purpose of the data presented is to provide contracting managers with an overview of procurement activities and statistical summaries within their sphere of management control. ***Input:*** Data are input by means of contract registers maintained by each postal contracting facility and forwarded to the U.S. Postal Service Western Area Supply Center, Topeka, KS, at weekly intervals. ***Content:*** The data elements include the postal facility awarding the contract; the contract number, including the fiscal year of award; the method of award (formally advertised, negotiated price competition, negotiated design or technical competition, follow-on to competition, sole source, intergovernmental commercial source, or intergovernmental noncommercial source); the item being purchased; the value of the contract; a code to identify the contractors as a large business, small business, or minority business; the award date of the contract; the completion date of the contract; the status of the contract (active, termination in process, physically complete, or closed out); the contract type (cost reimbursable, time and material/labor hours, or firm fixed price); the identity of the contractor; the requiring activity (for USPS headquarters Office of Contracts awards only); the contracting officer (for USPS headquarters Office of Contracts awards only); and the value of contract modifications. ***Output:*** Output includes computer printed listings of contract awards by postal contracting facility and computer printed summaries by methods of awards, commodities, number of contracts, total dollar amounts of awards, as well as random selections of certain data elements. ***Availability:*** Copies of most reports will be provided upon individual request in accordance with Postal Service release of information policies.

Agency Contact: USPS Records Officer; Headquarters; 475 L'Enfant Plaza SW, Room 3211, Washington, DC 20260; (202) 245-4142.

S06300-003

Consumer Complaint Program (CCP).
OMB Funding Title/Code: Postal Service Fund / 18-4020-0-3-402.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Complaints; Consumer Protection; Postal Service.

Purpose: This system provides a procedure for collecting and consolidating customer complaint information, for assessing postal service, and determining probable causes of complaints. It is used as a basis for recommended corrective action. Reports produced for each accounting period summarize complaints received by office, district, region, and nationwide and provide comparative data on subjects, dispositions, and estimates of causes for customer complaints. ***Input:*** Output includes PS Form 4314 Consumer Service Card (prepared by USPS customer) and PS Form 4314-c Consumer

Service Card (Spanish language). *Content:* The system collects and consolidates complaint information submitted by customers nationwide. *Output:* A printed Executive Summary Report is issued for each accounting period. *Availability:* Copies of most reports will be provided upon individual request in accordance with Postal Service release of information policies.

Agency Contact: USPS Records Officer; Headquarters; 475 L'Enfant Plaza SW, Room 3211, Washington, DC 20260; (202) 245-4142.

S06300-004

Delivery Services Analysis (DEL).
OMB Funding Title/Code: Postal Service Fund / 18-4020-0-3-402.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Mail Delivery; Productivity.

Purpose: This system provides all levels of management (national, regional, district, sectional, and post offices) with timely delivery services operation, production, and cost control information pertinent to over 6,000 post offices. Reports produced provide detailed data on post office deliveries, pickups, and costs. *Input:* A specially designed source data document, Form 3997-C-Delivery Service Operations Analysis, is submitted by selected postal facilities. *Content:* The system contains post office delivery data for all first- and second-class post offices. Comparative delivery data per hour are gathered on a nationwide basis. *Output:* Reports printed each accounting period include post office hours; volume, hourly delivery, and collection pickup information; delivery hours and minutes per delivery, and cost data and possible deliveries. *Availability:* Reports are not generally available. Copies will be provided upon individual request in accordance with Postal Service release of information policies.

Agency Contact: USPS Records Officer; Headquarters; 475 L'Enfant Plaza SW, Room 3211, Washington, DC 20260; (202) 245-4142.

S06300-005

Delivery Statistics, City and Rural (DLV).
OMB Funding Title/Code: Postal Service Fund / 18-4020-0-3-402.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Costs; Mail Delivery; Rural Mail Delivery.

Purpose: This system provides all levels of management (national, regional, district, sectional, and post offices) with timely delivery services operation, production, and cost control information pertinent to over 6,000 post offices. Reports provide detailed data on post office deliveries, pickups, and costs. *Input:* Data are derived from Form 4029-Rural Delivery Statistics and Form 4028-City Delivery Statistics (prepared by post offices). *Content:* The system contains data on post office deliveries, pickups, and costs, collected annually on a nationwide basis. *Output:* Annual printed reports are the City Delivery Statistics Summary and the Rural Delivery Statistics Summary. *Availability:* Copies of most reports will be provided upon individual request in accordance with Postal Service release of information policies.

Agency Contact: USPS Records Officer; Headquarters; 475 L'Enfant Plaza SW, Room 3211, Washington, DC 20260; (202) 245-4142.

S06300-006

Energy Reporting System (ERG).
OMB Funding Title/Code: Postal Service Fund / 18-4020-0-3-402.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Energy Consumption; Fuel Consumption; Postal Equipment, Vehicles.

Purpose: This system provides various levels of management with data concerning energy utilized by postal facilities and vehicles. Monthly reports are produced showing energy usage for facilities and by postal vehicles. *Input:* Data are derived from PS Form 4928-Postal Facility and Vehicle Energy Usage (prepared by postal facilities). *Content:* The system contains data on energy utilization by postal facilities and vehicles on a monthly basis. Its geograpnic coverage is nationwide (first-class offices only). *Output:* Printed monthly reports include Energy Usage for Facilities and Energy Usage by Postal Vehicles. *Availability:* Annual reports are available through the Federal Energy Administration.

Agency Contact: USPS Records Officer; Headquarters; 475 L'Enfant Plaza SW, Room 3211, Washington, DC 20260; (202) 245-4142.

S06300-007

Highway Register System (HWY).
OMB Funding Title/Code: Postal Service Fund / 18-4020-0-3-402.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Contracts; Government Procurement; Mail Delivery; Motor Transportation; Procurement, Rural Mail Delivery, Vehicles.

Purpose: This system provides a complete record of star route contracts of services provided the USPS. It is the source of basic data necessary for research and analysis on highway transportation. The register also supplies statistical reference information called for by Federal and State government agencies. It provides data on master routes and segments, type of movements, and type of vehicle. Summary reports by State, region, and nationwide by type of movement and within type of movement by type of vehicle are produced for use by State roads commissions for allocation of Federal highway funds. Reports show also the number of routes and dollar values for each pay grouping with totals by State, region, and nationwide. *Input:* Data are derived from Form 5509A-Record of Star Route Contracts (prepared by post offices). *Content:* The system contains data on maintenance of USPS highway transportation contractual services on a nationwide basis. *Output:* The following printed reports are produced: Register-A-Listing-Star Routes (semiannual); Type of Movement, Vehicle, Route, and Type (accounting period); and Star Route-Pay Croupings (accounting period). *Availability:* Copies of most reports will be provided upon individual request in accordance with Postal Service release of information policies.

Agency Contact: USPS Records Officer; Headquarters; 475 L'Enfant Plaza SW, Room 3211, Washington, DC 20260; (202) 245-4142.

S06300-008

Mail Fraud and Prohibited Mailings System (MEP).
OMB Funding Title/Code: Postal Service Fund / 18-4020-0-3-402
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Fraud; Mail Fraud; Mail Investigation; Prohibited Mailings.

Purpose: This system maintains information pertaining to the type, frequency, and location of various occurrences of mail fraud and prohibited mailing schemes. It enables the Inspection Service, USPS, to give prompt investigative attention where needed. Reports are produced to indicate the details of investigations in progress and investigations completed. Data are broken down under Federal judicial district or non-Federal judicial district to indicate the number and date for presentations, prosecution declined, indictments, arrests, dismissals, acquittals, or convictions. The kind of sentence and length of sentence and the amount of fines or restitutions also appear. In addition, fraud cases data contain the amount of public loss or public savings, and prohibited mailing cases data contain the amount of dealers' gross annual receipts. ***Input:*** Data are derived from USPS Form 536–Source Data–Fraud and Mailability (prepared by USPS Inspection Service). ***Content:*** The system contains information pertaining to mail fraud and prohibited mailing schemes on a nationwide basis. It is updated as data are submitted. ***Output:*** Closed Case Reports are printed monthly and quarterly. Mail fraud and prohibited mailings data are available by query. ***Availability:*** Reports are not generally available. Some reports containing information resulting from completed investigations are provided upon individual request in accordance with Postal Service information disclosure policies.

Agency Contact: USPS Records Officer; Headquarters; 475 L'Enfant Plaza SW, Room 3211, Washington, DC 20260; (202) 245-4142.

S06300-009

Mail Losses Reporting System (MLS).

OMB Funding Title/Code: Postal Service Fund / 18-4020-0-3-402.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Consumer Protection; Mail Delivery; Mail Losses.

Purpose: This system is designed to maintain a 2-year history of mail losses at all post offices and sectional center facilities. Reports of valid mail losses are produced showing mailing office and receiving office, content and dollar value, and type of mail. ***Input:*** Data are derived from Form 1510–Customer Loss/Complaint Form. ***Content:*** The system maintains mail losses information on a nationwide basis. It is updated daily. ***Output:*** The following printed output is generated: Mail Loss Quantity (monthly); Quantity Value Report-mailed (monthly and quarterly); and Mail Loss Statistics (as requested). ***Availability:*** Reports are not generally available. Some reports containing information resulting from completed investigations are provided upon individual request in accordance with Postal Service information disclosure policies.

Agency Contact: USPS Records Officer; Headquarters; 475 L'Enfant Plaza SW, Room 3211, Washington, DC 20260; (202) 245-4142.

S06300-010

Origin-Destination Information System.

OMB Funding Title/Code: Postal Service Fund / 18-4020-0-3-402.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Mail; Management Information Systems.

Purpose: ODIS is an information system by which mail volume data, service analysis data, and other characteristics of mail data are collected, developed, and presented in a variety of report formats for use by all levels of postal management in such areas as: 1) design and development of bulk and preferential mail centers; 2) development of forecasts of mail volume for planning purposes; 3) measurement of overall service performance through the National Service Index Report; 4) measurement of service standard achievement; and 5) forecasting, budgeting, fiscal control, and manpower planning operations. Reports include class of service achievement, service analyses, national and interregional distributions, mail characteristics, and ZIP code usage. ***Input:*** USPS Form 1300, a data collection form for recording origin destination service performance information, is the source of information. Data are collected at selected sample post offices. ***Content:*** The system collects information on mail volume data and service analysis. Information consists of statistically selected samples on a nationwide basis. ***Output:*** The following printed reports are produced quarterly: Service Analysis Data for First-Class Letter Mail between Major ODIS Areas in the United States; National Service Index Report; Bulk Mail Facility (BMF) Report; and Mail Characteristics Report. The First-Class Mail Standard Achievement Report is printed biweekly and for accounting periods. ***Availability:*** Copies of most reports will be provided upon individual request in accordance with Postal Service release of information policies.

Agency Contact: USPS Records Officer; Headquarters; 475 L'Enfant Plaza SW, Room 3211, Washington, DC 20260; (202) 245-4142.

S06300-011

Project Authorization Control System (PACS).

OMB Funding Title/Code: Postal Service Fund / 18-4020-0-3-402.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Accounting; Construction.

Purpose: This system establishes and maintains a reporting system on a weekly and accounting period basis for all outstanding budget authorizations, commitments, and payments on construction and improvement projects for the U.S. Corps of Engineers and the U.S. Postal System controlled by the U.S. Postal Service. Also provided is a journal voucher file including "contra" entries to adjust accounts each accounting period as the project progresses through authorization and commitment to payment and completion of all obligations. ***Input:*** Input is derived from: Form 4209–Corps of Engineers Authorization and Commitment; Form 4211, USPS Form for recording commitments; Form 4211A, USPS form for authorizing payments; and Form 1233, USPS form for project completion. Source data are prepared by contracting officers. ***Content:*** Information consists of data on control of outstanding budget authorizations, commitments, and payments on construction and improvement projects on a nationwide basis. ***Output:*** Monthly output includes a printed status report and Project Authorization (microfilm). ***Availability:*** Copies of most reports will be provided upon individual request in accordance with Postal Service release of information policies.

Agency Contact: USPS Records Officer; Headquarters; 475 L'Enfant Plaza SW, Room 3211, Washington, DC 20260; (202) 245-4142.

S06300-012

Resources Utilization Study.

OMB Funding Title/Code: Postal Service Fund / 18-4020-0-3-402.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Management Information Systems; Manpower Utilization; Resource Allocation.

Purpose: This system is designed to meet the need by USPS headquarters and regional administration for current information on the utilization of resources (manpower, equipment, forms, and procedures) in post office field operations. ***Input:*** Data are derived from PS Form 3772-Survey of Field Resource Utilization. ***Content:*** Data consist of measures of resource utilization (manpower, equipment, forms, and procedures) collected on a nationwide basis. ***Output:*** A Manpower Utilization Survey is produced on request. ***Availability:*** Reports are not generally available. Copies will be provided upon individual request in accordance with Postal Service release of information policies.

Agency Contact: USPS Records Officer; Headquarters; 475 L'Enfant Plaza SW, Room 3211, Washington, DC 20260; (202) 245-4142.

S06300-013

Revenue History Report (RHP).

OMB Funding Title/Code: Postal Service Fund / 18-4020-0-3-402.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Postal Revenue; Revenue.

Purpose: This system provides an annual historic revenue report of selected revenue accounts for use by the Economic Analysis Division, USPS, in monitoring revenue patterns nationwide starting with fiscal year 1973. It contains annual revenue data for all post offices within each 3-digit postal ZIP code area. ***Input:*** Data are derived from selected revenue accounts from the General Ledger System. ***Content:*** The system contains data used to monitor USPS historical revenue patterns. Information is upoated annually. ***Output:*** Annual Revenue Data for All Post Offices is printed and generated on magnetic tape. ***Availability:*** Copies of reports will be provided upon individual request in accordance with Postal Service release of information policies.

Agency Contact: USPS Records Officer; Headquarters; 475 L'Enfant Plaza SW, Room 3211, Washington, DC 20260; (202) 245-4142.

S06300-014

Revenue/Cost Analysis System (RCA).

OMB Funding Title/Code: Postal Service Fund / 18-4020-0-3-402.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Costs; Mail; Management Information Systems; Postal Revenue; Revenue.

Purpose: The revenue portion of the system estimates revenue and pieces and weight of mail by class, subclass, and type of mail service. It is called the Revenue, Pieces and Weight System. The domestic and foreign probability estimates account for about 85 percent of all revenues. The domestic nonprobability estimates (publishers second-class, controlled circulation, third-class bulk rate, and fourth-class catalogs) account for the remaining 15 percent and are derived from samples at destination points in post offices. The data collected and estimates made are used to prepare the Annual Revenue and Cost Analysis Report and the Postmaster General's Annual Report. The cost portion is primarily based upon the In-Office Cost System. This system samples the work of employees in all categories of post offices, except the smallest offices, to estimate within-office direct labor costs of handling mail by class and subclass and other postal services. This system deals with about 60 percent of all wage and salary costs. The revenue and cost estimates by class of mail and type of service are used as a basis for rate proposals prepared for review by the Postal Rate Commission. ***Input:*** Revenue and cost data are derived from statistically selected probability samples. ***Content:*** This is the statistical analysis system utilized by the USPS to estimate revenue and costs by class of mail. It is based upon designated samples collected on a nationwide basis. ***Output:*** The following reports are printed: Domestic Mail Estimates of Revenue, Pieces and Weight by Class (accounting period, quarterly); Congressional Franked Mail Estimates of Pieces and Weight (quarterly); Volume of Registered and COD (quarterly); Penalty Mail (quarterly); and Bulk Mail Estimates of Pieces and Weight (annually). ***Availability:*** Reports are available through the Postal Service headquarters library.

Agency Contact: USPS Records Officer; Headquarters; 475 L'Enfant Plaza SW, Room 3211, Washington, DC 20260; (202) 245-4142.

S06300-015

Statement of Ownership, Management, and Circulation (SOC).

OMB Funding Title/Code: Postal Service Fund / 18-4020-0-3-402.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Classification Systems; Mail; Postal Rates; Publishers, Second Class Mail.

Purpose: This system is designed to determine whether publishers are complying with the conditions under which second-class mailing privileges have been authorized for their publications. ***Input:*** Data are derived from Form 3526-Statement of Ownership, Management, and Circulation (submitted by publishers). ***Content:*** The system is used for determining compliance with second-class mailing privileges. It is updated annually. ***Output:*** Output relates to discrepancy (second-class mailing privileges) and letters mailed to postmasters for corrective action. ***Availability:*** No reports are generated. Information is available upon individual request in accordance with Postal Service release of information policies.

Agency Contact: USPS Records Officer; Headquarters; 475 L'Enfant Plaza SW, Room 3211, Washington, DC 20260; (202) 245-4142.

S06300-016

National ZIP Code System.

OMB Funding Title/Code: Postal Service Fund / 18-4020-0-3-402.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Codes; Zip Codes.

Purpose: This system maintains records of ZIP codes assigned to post offices throughout the United States and its possessions. Data are arrayed to indicate class or type of unit. In addition, records are maintained for multi-ZIP coded cities which indicate post office box numbers, rural routes, stations and branches, buildings, firms having unique ZIP codes, hospitals, apartments, hotels, motels, Government buildings, colleges, universities, military installations, and named and numbered streets. The data are used to produce the Directory of Post Offices and the National ZIP Code Directory, which are updated quarterly. County data are updated annually. ZIP-a-list master tapes and ZIP-a-list change tapes are produced quarterly and are available for loan to postal customers from postal data centers. ***Input:*** Data are derived from Form 1362-Report of Change in Post Office Status and Form 1061-Changes to Street Master File. Source data are

prepared by the Customer Services Department. *Content:* The system is used to maintain ZIP codes assigned to post offices nationwide. It is updated quarterly and annually. *Output:* The following reports are printed annually: GPO Formatted State List; GPO Formatted Numeric List Tape; GPO Formatted Alphabetic List Tape; GOP Formatted County List Tape; GPO Formatted National ZIP Code Directory; and Postmaster ZIP Code List. ZIP-a-list master tape and a directory of post offices file are generated quarterly on magnetic tape. *Availability:* No reports are generated. Information is available upon individual request in accordance with Postal Service release of information policies.

Agency Contact: USPS Records Officer; Headquarters; 475 L'Enfant Plaza SW, Room 3211, Washington, DC 20260; (202) 245-4142.

S06300-017

Concentration Bank Analysis Program (CBA).

OMB Funding Title/Code: Postal Service Fund / 18-4020-0-3-402.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Banks; Concentration Banks; Financial Management; Postal Banks.

Purpose: The system is to enable the Banking Division, USPS, to analyze earnings, expenses, and profitability of concentration bank operations in order to make needed monthly adjustments to deposits in each of the 21 concentration banks. *Input:* Input is prepared by the USPS Banking Division from concentration bank data. *Content:* Data on the analysis of concentration bank operations are maintained in the system. They are updated monthly and cover nationwide operations. *Output:* A monthly USPS Concentration Bank Analysis is printed. *Availability:* No reports are generated. Information is available upon individual request in accordance with Postal Service release of information policies.

Agency Contact: USPS Records Officer; Headquarters; 475 L'Enfant Plaza SW, Room 3211, Washington, DC 20260; (202) 245-4142.

S06300-018

USPS Financial Reporting System (POF).

OMB Funding Title/Code: Postal Service Fund / 18-4020-0-3-402.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Accounting; Costs; Financial Management; Postal Revenue.

Purpose: This system is used by the USPS management to control costs. It is designed to compare both the current and year-to-date actual revenue and expense with the plan for the same period last year. Reports provide a condensed revenue and expense statement and average productive hourly rates by employee category for each of the 5,000 largest post offices as well as summaries for all sectional centers, districts, regions, and the Nation. Summaries are also produced for individual headquarters organizational units such as departments and groups. *Input:* Data are derived from General Ledger Revenue and Expense Accounts (USPS Accounting System) and USPS Budget Planning System (USPS Operating Financial Units). *Content:* The system provides condensed revenue and expense statements for the largest 5,000 post offices in the Nation. *Output:* A 1-page financial statement for each USPS organizational unit for each accounting period is printed. *Availability:* Copies of most reports will be provided upon individual request in accordance with Postal Service release of information policies.

Agency Contact: USPS Records Officer; Headquarters; 475 L'Enfant Plaza SW, Room 3211, Washington, DC 20260; (202) 245-4142.

S06300-019

Budget and Reporting System.

OMB Funding Title/Code: Postal Service Fund / 18-4020-0-3-402.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee, *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Budget Information Systems; Financial Management.

Purpose: The system provides financial plan data to managers in the Postal Service for the purpose of comparing approved budget authorizations against actual data. Reports produced by this system are distributed to organizations by finance number, departments, and groups. *Input:* Data are derived from Form 1912H-Headquarters and Headquarters-Field Operating Plan (prepared by each USPS financial operating unit); Form 1912I-Inspection Service Field (prepared by Inspection Service); Form 1921R/D-Regional Headquarters and Districts (prepared by regional office); and Forms 1912P and 1912O-Post Offices. *Content:* This system for financial operating plans updated annually. *Output:* A financial report for each accounting period is printed. *Availability:* Copies of most reports will be provided upon individual request in accordance with Postal Service release of information policies.

Agency Contact: USPS Records Officer; Headquarters; 475 L'Enfant Plaza SW, Room 3211, Washington, DC 20260; (202) 245-4142.

S06300-020

Government Fiscal Year Revenue System (GFY).

OMB Funding Title/Code: Postal Service Fund / 18-4020-0-3-402.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Accounting; Postal Revenue; Revenue.

Purpose: The system is designed to collect revenue data reported on postmasters' statements of accounts and to compile such data into various revenue categories and cost groupings. Reports produced identify each post office's revenue in dollars, its cost ascertainment, revenue units, and other pertinent information. *Input:* Data are derived from General Ledger Revenue Accounts, automated data collected from the USPS Accounting System. *Content:* The system contains data on the collection of postal revenue by class of office and type of revenue. *Output:* Statements of Revenue by Class of Office and Type of Revenue are printed for accounting periods and fiscal years. *Availability:* Copies of reports will be provided upon individual request in accordance with Postal Service release of information policies.

Agency Contact: USPS Records Officer; Headquarters; 475 L'Enfant Plaza SW, Room 3211, Washington, DC 20260; (202) 245-4142.

S06300-021

Management Operating Data System (MOD).

OMB Funding Title/Code: Postal Service Fund / 18-4020-0-3-402.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Manpower Utilization; Productivity.

Purpose: The system is designed to provide postal management with essential information on the relationship between workloads and actual and planned work hours. The system is not designed to compare one installation with another but to provide local management with information needed for planning and control. Management summary type reports are produced identifying by post office the work hours by division, mail volume, detailed breakout by operation, volume transactions by time, work hours by operation/tour, station/branch operation breakouts, letter sorting machine performance, and trend analysis. ***Input:*** Data are derived from mail volume recorded at first distribution handling (data captured via Postal Source Data System scales and meter readings from piece handling equipment at largest post offices). Work hours are recorded from the post office's time and attendance system. ***Content:*** The system contains information that provides local post office management a basis for planning and control. ***Output:*** A management report (summaries of work hours) is printed daily. ***Availability:*** Copies of most reports will be provided upon individual request in accordance with Postal Service release of information policies.

Agency Contact: USPS Records Officer; Headquarters; 475 L'Enfant Plaza SW, Room 3211, Washington, DC 20260; (202) 245-4142.

S06300-022

National Bulk Mail System (NBMS).

OMB Funding Title/Code: Postal Service Fund / 18-4020-0-3-402.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Bulk Mail Centers; Mail; Parcel Post; Productivity.

Purpose: This system functions as the major control mechanism for the National Bulk Mail System. It provides management information daily on the operating condition of each bulk mail center. Operational information includes vehicle control (van status), mail processing (volumes processed recycled by major sorting system), and production control (plant efficiency, man-hours expended, plant recycle rate, and percent damage). ***Input:*** Parcel post volume data are captured from bulk mail process control computers. Manpower time and attendance data are derived from PSDS or manually collected. ***Content:*** Data on the mechanism process control system for USPS bulk mail facilities are contained within the system. The nationwide data are updated as needed. ***Output:*** Printed reports pertain to Mechanized Maintenance Identification and Preventive Maintenance Scheduling and Manpower, Labor, Volume Management Reporting. ***Availability:*** Copies of most reports will be provided upon individual request in accordance with Postal Service release of information policies.

Agency Contact: USPS Records Officer; Headquarters; 475 L'Enfant Plaza SW, Room 3211, Washington, DC 20260; (202) 245-4142.

S06300-023

Second-Class and Controlled Circulation Publications Program.

OMB Funding Title/Code: Postal Service Fund / 18-4020-0-3-402.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Controlled Circulation Publications; Mail; Postal Rates; Second Class Mail.

Purpose: This system maintains the Second-Class and Controlled Circulation Publications (SCP) file for the Postal Service. The system provides for interactive SCP file updating and for interactive inquiries. ***Input:*** Data are derived from Second Class and Controlled Circulation Publisher applications to the Postmaster for special postal mailing rates. ***Content:*** The system maintains a file of second-class and controlled circulation publications data. It is updated as required. ***Output:*** Basic data on second class and controlled publications are produced on printout as required. ***Availability:*** Information is available upon individual request in accordance with Postal Service release of information policies.

Agency Contact: USPS Records Officer; Headquarters; 475 L'Enfant Plaza SW, Room 3211, Washington, DC 20260; (202) 245-4142.

S06300-024

Depot Supply Management System.

OMB Funding Title/Code: Postal Service Fund / 18-4020-0-3-402.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Equipment; Inventories; Postal Equipment, Procurement.

Purpose: This system is designed to control inventories of postal equipment, general supplies, and mechanized equipment repair parts stocked, stored, and issued by area supply centers at Somerville, NJ, and Topeka, KS, to post offices, bulk mail centers, and vehicle maintenance facilities. Data on requirements forecasts, stock levels, and issue quantities are made available to supply managers at the supply centers, USPS headquarters, and financial managers at the postal data centers and USPS headquarters. ***Input:*** Input is generated by manual stock requisitions submitted by various postal users, stock receipt forms generated by supply center inventory control personnel, and automated local postal facility inventory data adjustments which generate computer activated stock requisitions. ***Content:*** The system identifies each supply center inventory item by stock number or post office item number, by descriptive noun, quantity on hand, quantity due in, unit of issue, unit price, and the factors related to computation of stockage quantities, such as usage rates, lead times, safety levels, operating cycle times, and economic order quantities. Items of equipment repair parts are also identified to their end item of use and other factors relative to parts cataloging. The system also provides for historical issue information by line item quantity and dollar value, by postal facility. Data are updated continuously. ***Output:*** Output is from the computer located at the U.S. Postal Service Western Area Supply Center, Topeka, KS, and includes automated stock item status printout notices to supply managers; automated inventory item quantity and value report printouts; and accounting period (4-week interval) reports on the items issued, by dollar value, by postal facility. This report is transmitted by the Topeka computer directly to each postal data center computer for use in financial reports. ***Availability:*** Copies of reports will be provided upon individual request in accordance with Postal Service release of information policies.

Agency Contact: USPS Records Officer; Headquarters; 475 L'Enfant Plaza SW, Room 3211, Washington, DC 20260; (202) 245-4142.

S06300-025

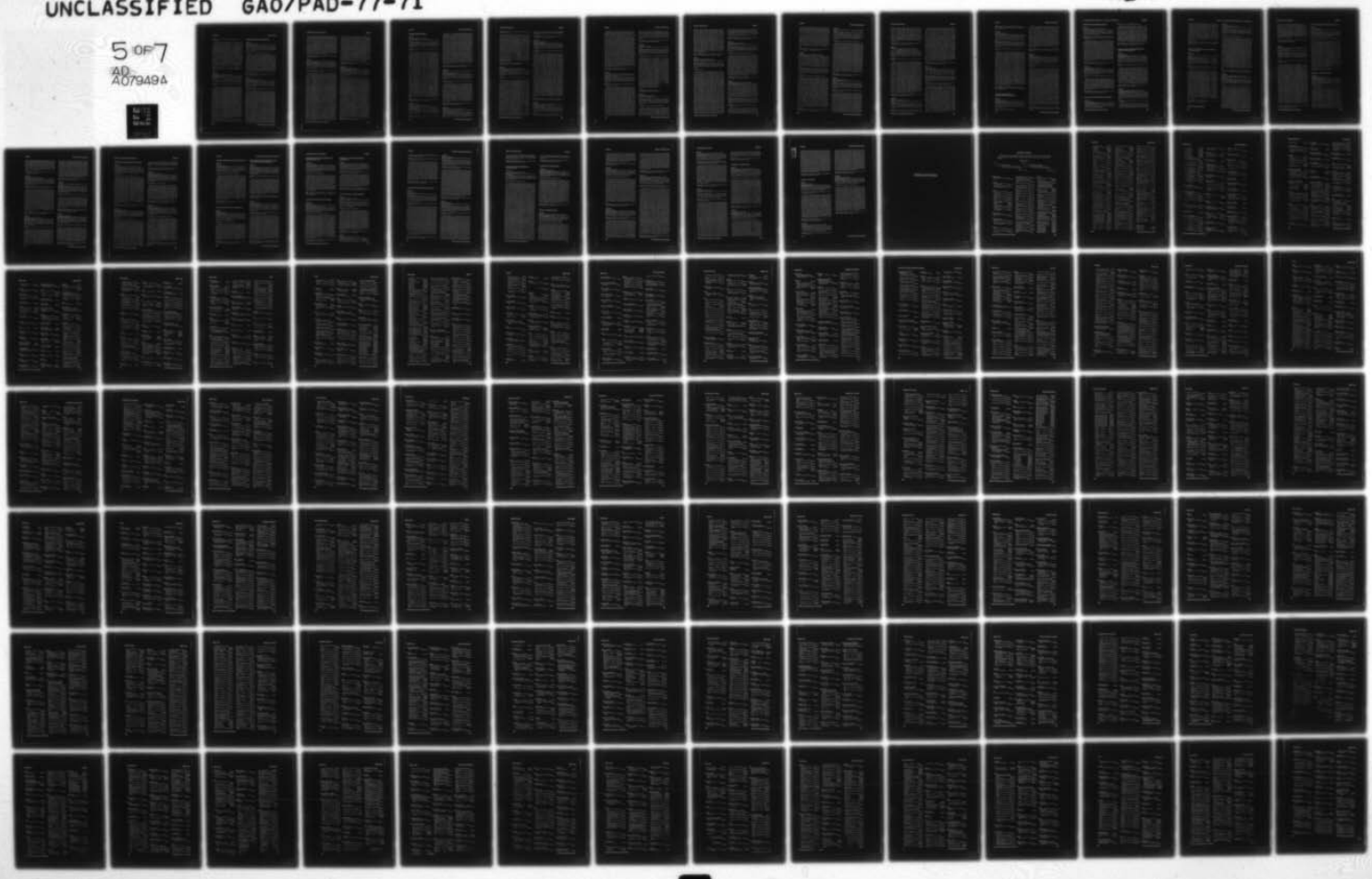
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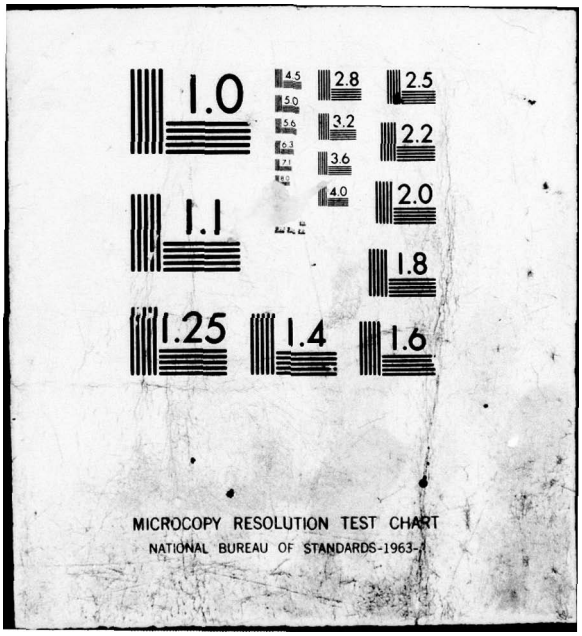
OMB Funding Title/Code: Postal Service Fund / 18-4020-0-3-402.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

AD-A079 494 GENERAL ACCOUNTING OFFICE WASHINGTON DC PROGRAM ANAL--ETC F/G 5/2
CONGRESSIONAL SOURCEBOOK SERIES (1977).(U)
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NATIONAL BUREAU OF STANDARDS-1963-A

Subject Terms: Equipment; Inventories; Postal Equipment; Surplus Government Property.

Purpose: This system is designed to identify postal equipment not in use for the purpose of redistribution to fill a need, in lieu of procurement. The system reports postal equipment nationwide and is used by contracting officers as a first source prior to procurement. ***Input:*** Data are input by means of a manually prepared form by each postal facility having items of property not in use and identified for reporting to the system computer data bank at the U.S. Postal Service Western Area Supply Center, Topeka, KS. ***Content:*** Content includes: postal facility reporting the property; post office item number/national stock number of the property; description of the property, quantity; FEDSTRIP address code of the property location, FEDSTRIP address code of the shipping location to report the receipt of property formerly reported as not in use; and FEDSTRIP address code of the postal facility shipped property not in use. ***Output:*** Output is a computer listing of all reported property not in use, by location, item identifier, description, quantity, unit price, and total value per line item. ***Availability:*** Distribution of reports is made to each postal Regional Contracts and Supply Management Branch. Copies will be provided to the public upon individual request in accordance with Postal Service release of information policies.

Agency Contact: USPS Records Officer; Headquarters; 475 L'Enfant Plaza SW, Room 3211, Washington, DC 20260; (202) 245-4142

S06300-026

Rural Route Evaluation System. USPS 010.080.
OMB Funding Title/Code: Postal Service Fund / 18-4020-0-3-402.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Post Office and Civil Service; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Evaluation; Mail Delivery; Postal Service; Rural Mail Delivery

Purpose: This system is designed to evaluate the workload on rural routes for determining carrier compensation and/or possible adjustment of work load and areas served. The system is nationwide in scope and is used by Postal Service management in evaluating rural mail delivery and collection operations and administering these functions efficiently. ***Input:*** The primary source of the data is actual mail counts taken on rural routes annually or more frequently when required by instructional formula. The mail count operation is internal; data are gathered by Postal Service personnel for application to Postal Service mail delivery operations. ***Content:*** The content includes individual route workload characteristics such as mail volume, route mileage, mailboxes served on routes, actual carrier workhours, and carrier daily work schedule. The information is recorded at post offices for a 2-week period during the year (normally in September) and submitted to USPS data centers for computer conversion to route evaluated work-hours. Adjustments are made in rural routes and rural carrier compensation based on the results of the mail count. Rural routes at all post offices are included in the system and affected by the system guidelines. ***Output:*** Output is individual hardcopy sheets for each rural route evaluated in the system. A hardcopy listing of all routes, by region and nationwide, where mail counts were conducted and routes evaluated, is also provided. Reports are produced annually (more frequently for certain routes). The system is on tape and can be queried. ***Availability:*** Reports are not generally available. Individual requests will be considered in accordance with Postal Service release of information policies.

Agency Contact: USPS Records Officer; Headquarters, 475 L'Enfant Plaza SW, Room 3211, Washington, DC 20260; (202) 245-4142

INTERNATIONAL TRADE COMMISSION

S06400-001

USITC Accounting System.
OMB Funding Title/Code: Salaries and Expenses / 34-0100-0-1-152.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Finance.

Subject Terms: Accounting, Management Information Systems.

Purpose: The system provides various statistical records and activity data for the purpose of comparing approved budget and work plan authorizations against actual workload and assessing the need for management actions. ***Input:*** Source documents are prepared internally from financial transaction documents and from information received from organizational components within the Agency. ***Content:*** The files contain current period (month or 4-week period) and year-to-date data on agency obligations, disbursements, and activity statistics. Personnel costs are maintained on both an organizational component and activity basis. ***Output:*** Principal output is monthly and annual reports on budget execution and the financial status of the Agency and activity time and cost reports based on 13 4-week periods. Output is hardcopy, and no capability currently exists for on-line query of the system. ***Availability:*** Copies of reports and official documents of the U.S. International Trade Commission are restricted to internal use only.

Agency Contact: Finance and Budget Division, 701 E St. NW, Washington, DC 20436; (202) 523-3393.

S06400-002

Synthetic Organic Chemical Reports.
OMB Funding Title/Code: Salaries and Expenses / 34-0100-0-1-152.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Finance.

Subject Terms: Benzenoid; Chemicals; Foreign Trade; Imports; Organic Chemicals; Synthetic Organic Chemicals.

Purpose: The Synthetic Organic Chemical Reports provide a current compilation of all the producers and importers of these chemicals, their production, sales, and imports. These data are of use in the preparation of reports to the President and to the committees of Congress, background digests for all the GATT negotiations, peril-point findings, and other investigations. Other Government agencies and the committees of Congress also use the Commission's synthetic organic chemical statistics and reports in their operations. The biggest user in recent years has been the Office of the Special Representative for Trade Negotiations (STR). The 1969-71 data were used in preparing their most recent ASP study. The Bureau of Domestic Commerce also uses these data in its mobilization studies and pays the Commission for part of the cost of compiling the data. The officials and specialists of the Customs Service also use these data in their work, and the Bureau of the Census incorporates a summary and some of the details in the Statistical Abstracts and the Census of Manufacturers. Various public and private agencies utilized the Commission's synthetic organic chemical reports in planning new facilities, making market studies, buying new materials, and finding new markets and new sources of supply. ***Input:*** The production quantity and sales quantity and value data contained in these reports are compiled from data received from domestic manufacturers. The import data are obtained by analyzing invoices covering imports through the principal U.S. Customs Districts. ***Content:*** The Synthetic Organic Chemicals: United States Production and Sales report, published annually, covers the production quantity and sales quantity and value of more than 8,000 synthetic organic chemicals produced by more than 800 domestic manufacturers. The Imports of

Benzenoid Chemicals and Products Report, published annually, presents statistics on United States imports of benzenoid chemicals and products, which are dutiable under the American Selling Price (ASP) system of duty assessment. The Report on U.S. Production of Selected Organic Chemicals, released monthly, covers a specified number of "trend" chemicals selected by Government and industry on the basis of their economic importance, seasonality, and specified uses. Currently the report covers 97 chemicals produced by approximately 300 domestic manufacturers. *Output:* The Synthetic Organic Chemical Reports consist of the following reports: Synthetic Organic Chemicals: United States Production and Sales (annual: final and 14 preliminary reports); Imports of Benzenoid Chemicals and Products (annual), and Selected Synthetic Organic Chemicals United States Production (monthly: Series C/P). *Availability:* The Synthetic Organic Chemical Reports are available to the public through the U.S. Government Printing Office.

Agency Contact: Office of Industries; 701 E St. NW, Washington, DC 20436; (202) 382-6201.

S06400-003

Tariff Schedules of the United States Annotated - (TSUSA - 1976).
OMB Funding Title/Code: Salaries and Expenses / 34-0100-0-1-152.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee. *House* Committee on Ways and Means; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Finance.

Subject Terms: Classification Systems, Customs Administration, Foreign Trade, Imports, Tariffs, Trade Regulation.

Purpose: TSUSA (1976) is a legal document of approximately 1,050 pages, which is used by the importing business community (U.S. importers, brokers and private individuals) to ascertain the appropriate commodity classification, dutiable status, statistical treatment, and other fundamental requirements necessary for the entry of foreign goods into the United States. Upon actual entry of the goods, the TSUSA is the official manual of the U.S. Customs Service in the classification, appraisal, and liquidation of goods. Certain statistical information appearing on the Customs invoices is verified and forwarded to the U.S. Bureau of the Census for processing and publication. Thus, the TSUSA is the basic source of all U.S. import Statistics, a highly important analytical tool for U.S. business decisionmakers in tracking competitive products and for national and international governments in matters of trade policy. *Input:* With respect to the treatment of imported merchandise, the TSUSA embodies governing public laws, Presidential proclamations, and other executive actions issued pursuant to trade agreements, and related matters, including such matters as may be needed for the reporting of statistics. TSUSA is published and kept current by the United States International Trade Commission (formerly the U.S. Tariff Commission) pursuant to section 201 of the Tariff Classification Act of 1962. The statistical provisions and reporting instructions contained in the TSUSA are formulated by the interagency Committee for Statistical Annotation of Tariff Schedules, pursuant to section 484(e) of the Tariff Act of 1930, as amended by section 608(a) of the Trade Act of 1974. This Committee, which is composed of representatives of the Secretary of the Treasury, the Secretary of Commerce, and the United States International Trade Commission, and which is chaired by the Commission representative, "are authorized and directed to establish from time to time for statistical purposes an enumeration of articles in such detail as in their judgment may be necessary, comprehending all merchandise imported into the United States and exported from the United States, and shall seek, in conjunction with statistical programs for domestic production, to establish the comparability thereof with such enumeration of articles." The primary object of the Committee is the improvement in the quality and utility of U.S. import, export, and production data. *Content:* The principal subject matter contained in the TSUSA comprises legislative and executive instruction with respect to the Customs treatment of imported goods and statistical reporting instructions. The basic editions of the TSUSA and supplements thereto are issued periodically (as needed). The current 1976 edition (9th) has been supplemented on four occasions since issuance on November 21, 1975. The TSUSA is the only authoritative source with respect to the classification, dutiable status, and statistical treatment of imported goods; the publication also contains historical sections which enable researchers and others to track legislative, statistical, and other changes back to the effective date of the TSUSA (August 31, 1963). *Output:* Based on the TSUSA classification, duty is collected by the U.S. Customs Service. The TSUSA duties reflect recent U.S. trade negotiation concessions, such as those entered into under the General Agreement on Tariffs and Trade. The TSUSA is issued periodically; the publication is updated from materials stored on magnetic tapes (MT/ST system); camera copy is prepared by the USITC for printing (26,000 copies), and distribution by the GPO. The current TSUSA subscription price is $23.00 plus $5.75 for foreign mailing which includes the basic edition plus all supplements issued thereto. The TSUSA preparation and publication are currently being considered by the USITC as candidates for computerized-printing techniques. *Availability:* TSUSA is used worldwide by governments and public sectors. Some 26,000 copies are printed by the GPO, who is responsible for distribution to Government agencies; all other users must subscribe through the GPO.

Agency Contact: Office of Industries; 701 E St. NW, Washington, DC 20436; (202) 523-0171.

S06400-004

One-Percent Sample (Import Entries).
OMB Funding Title/Code: Salaries and Expenses / 34-0100-0-1-152.
Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on Ways and Means; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Finance.

Subject Terms: Customs Administration, Foreign Trade, Imports, Trade.

Purpose: Complete documentation for a random sample of one out of every 100 import entries is collected from all Customs posts. A file of these documents is maintained covering several years and may be accessed by Tariff Schedules of the United States Annotated (TSUSA) commodity or Customs district and port. It is used by the USITC and other Government agencies (with appropriate clearance) as a reference source for information needed in investigative, general analyses of U.S. imports, and special research projects and for evaluation of the adequacy and accuracy of official U.S. import statistics. *Input:* All U.S. Customs ports forward the original liquidated entry documents, as specified (those with an entry number with the terminal digits 85), directly to the USITC on a current, continuous basis. The sample program was implemented jointly by USITC, Customs Service, and Bureau of the Census. *Content:* The file contains detailed information on individual import entries for a cross-section of total U.S. imports. The sample was initiated in fiscal year 1970, and all documents received have so far been retained. Documents are received on a flow basis and are current within a few months. Separate annual files are maintained by Customs district and port. A locator file enables access by TSUSA commodity (primary) and country (secondary). Detailed information contained on the import documents includes TSUSA commodity number, quantity and value, country of origin, duty assessed, name and address of importer, description of merchandise on commercial invoice, and currency used in the transaction. Selected information from the file may be transferred to magnetic tape for computer processing as the need arises. *Output:* No regular standard output is produced. *Availability:* Documents in the file are official documents of the U.S. Customs Service containing confidential information and are available to other agencies by authorization of the U.S. Customs Service. Direct access is limited to other Government agencies although the information may be used by ITC staff in work related to public requests.

Agency Contact: Office of Data Systems; 701 E St. NW, Washington, DC 20436; (202) 523-0150.

VETERANS ADMINISTRATION

S06500-001

Pending Cases and Decisions Files (PECADS).

OMB Funding Title/Code: General Operating Expenses / 36-0151-0-1-705.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Veterans' Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Veterans' Affairs.

Subject Terms: Appellate Procedure; Caseloads; Decisions; Lawyers; Veterans Appeals.

Purpose: PECADS is used for work measurement and productivity determination of individual attorneys and Board sections; for keeping statistical data on appeals, and for making appellate workload projections in support of the Board of Veterans' Appeal (BVA) budget. It contains statistical profiles of decisions entered by BVA on appeals against adverse actions taken on claims for benefits under laws administered by the VA. There are two main segments–pending cases in process and decisions entered. The system provides automated assistance in controlling and accounting for cases on the Board's docket and for compiling statistics on completed appellate decisions. ***Input:*** Data are derived from information contained in veterans' claims folders. ***Content:*** The pending case file is a compilation of records of appeals on the BVA docket. Each record contains the name and file number of the appellant, filed station of original jurisdiction, and dates of key steps in appellant process. The decision file later supplants the pending file, and the record is expanded to include data about issues on appeal, disposition by issue, date of decision, service of veteran, and control items (Board section, attorney, and clerk handling case). All data items, except the appellant's name, are numeric. A two-digit code identifies one of 58 field stations of original jurisdiction. Code sheets, both for pending cases and decisions, are processed daily, and PECADS is updated weekly. ***Output:*** PECADS provides automated hardcopy output monthly, quarterly, and annually. Monthly tables include production by attorney and section, pending cases, and disposition of appealed cases. Quarterly printouts list dispositions by field station and average appeals processing time by station, while annual tables show representation in appealed cases and dispositions by period of service. Computer output provides statistical data for a number of derivative manual reports including: BVA portions of Annual Report, Administrator of Veterans Affairs; quarterly and annual production of attorneys; and management information tables containing condensations of monthly and quarterly automated data. PECADS has no query capability. ***Availability:*** The Annual Report, Administrator of Veterans Affairs, is sold by GPO. Other system reports are not publicly available as they are used primarily for management information in the administration of the Veterans Administration appellate program.

Agency Contact: Board of Veterans Appeals; 810 Vermont Ave. NW, Washington, DC 20420; (202) 389-3393.

S06500-002

Construction Management Information System.

OMB Funding Title/Code: Construction Major Projects / 36-0110-0-1-703; Construction Minor Projects / 36-0111-0-1-703.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Veterans' Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Veterans' Affairs.

Subject Terms: Building Construction; Cemeteries; Health Facilities; Hospitals; Military Cemeteries; Veterans Hospitals.

Purpose: This system and its related subsystem data files are used to develop the annual VA hospital and cemetery construction program obligation plan, monitor and control the status of individual projects making up the plan, and process payments on selected projects costing more than $1 million. ***Input:*** Input is received from numerous agency sources during the project life cycle including field stations architect/engineer firms and construction contractors. Source data forms include monthly project progress reports from stations, cost estimates from Estimating Service, project submissions from Health Care Facility Service, and assignments of minor projects to DM and S from project supervisors. ***Content:*** The system tracks a project from its inception, at budget formulation through final financial payment. More than 1,400 projects updated monthly are monitored through a critical path of 15 major milestones. Projects range in size from $50,000 to more than $1 million. Milestone progress monitored includes project submission, award of design contract, completion of design, issue of bids, construction contract award, and completion. ***Output:*** Monthly reports are generated in several formats displaying individual project status in terms of schedule and costs. Individual project status is reported by major and minor program, by VA region and by Office of Construction region. Separate reports on cemetery projects status are generated. Also available from the system is a comprehensive prediction of project and program performance for the current fiscal year. ***Availability:*** System reports are produced monthly and ad hoc, primarily for internal use, with selective dissemination made to several congressional committees.

Agency Contact: Program Control and Analysis Staff; 810 Vermont Ave. NW, Washington, DC 20420; (202) 389-3804.

S06500-003

Civilian Health and Medical Program of the Uniformed Services (CHAMPUS).

OMB Funding Title/Code: Medical Care / 36-0160-0-1-703.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Veterans' Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Veterans' Affairs.

Subject Terms: Civilian Personnel; Health Care Costs; Medical Care; Medical Records; Veterans Benefits.

Purpose: The system provides data on the number of beneficiaries enrolled in the program; the cost of providing health care (hospital, physician, dental, and prescription); number of bed days; physician visits; and number of prescriptions for the purpose of detailing current activity levels, as well as forecasting costs and activity levels. ***Input:*** Input is provided by patient medical records, hospital, and physician bills. This system is operated for the VA by DOD CHAMPUS located at Denver, CO. ***Content:*** The report is for the total United States on a monthly cumulative basis by year of service, and by year and month of payment by CHAMPUS to the billing party. ***Output:*** This system generates the following reports. Number of beneficiaries on rolls, monthly cumulative (hardcopy); report on year of service and month, and year bill is paid by CHAMPUS. This system also includes reports on hospital cost, physician and dental cost, number of visits, and cost of prescriptions. ***Availability:*** It is publicly available.

Agency Contact: Medical Statistics Service; 810 Vermont Ave. NW, Washington, DC 20420; (202) 389-3774.

S06500-004

Postgraduate and Inservice Training Program (PIT).

OMB Funding Title/Code: Medical Administration and Miscellaneous Operating Expenses / 36-0152-0-1-703.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Veterans' Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Veterans' Affairs.

Subject Terms: Medical Education; Medical Personnel; Professional Education; Training; Veterans.

Purpose: This system is to obtain necessary basic budgetary and program data required by the central office and to provide an opportunity for local management and education committees of VA facilities to examine the distribution of funds and individual educational opportunities within the PIT program. ***Input:*** The primary source of data is each health care facility; data are usually developed by the Personnel and Fiscal Divisions. ***Content:*** Major categories of input include: 1) number of individuals (by discipline) who receive support of tuition, 2) number of individuals by discipline who receive support of travel, 3) number of individuals who receive both travel and tuition support, and 4) number of courses, workshops, lectures, seminars presented by the facility using PIT funds. Also included are: 1) cost data relative to each discipline such as physicians, dentists, nurses, allied health and administrative personnel; 2) average cost by discipline of both tuition and travel; and 3) the percentage of use of available funds by each discipline. ***Output:*** The principal output is a system-wide summary displaying: 1) total number of individuals who received tuition support; 2) total number of individuals who received travel support; 3) total number of individuals who received both travel and tuition; and 4) the total number of courses, workshops, lectures, seminars presented by VA facilities using PIT funds. The report is on a fiscal year basis, manually compiled and tabulated. ***Availability:*** The report is internal. Elements of the report appear in Agency budget documents.

Agency Contact: Office of Academic Affairs; 810 Vermont Ave. NW, Washington, DC 20420; (202) 389-5175.

S06500-005

Department of Medicine and Surgery Health Service Training.

OMB Funding Title/Code: Medical Care / 36-0160-0-1-703.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Veterans' Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Veterans' Affairs.

Subject Terms: Education; Medical Education; Medical Personnel; Training; Veterans.

Purpose: The system is to secure the latest retrospective information for numbers of all types of health trainees; names of cooperating institution, if applicable; and certain trainee attributes noted below. It is intended to cover centrally stipended and unstipended trainees who receive all or part of their clinical experience in VA health care facilities. Users of processed data include departmental training managers and program officials, other concerned VA personnel, and facilities. Users of extrapolated information include other agencies on a "need to know" basis, and all external requests from official sources such as OMB, GAO, Congress, National Academy of Sciences, etc. ***Input:*** The primary source of data is each health facility engaged in education and training activities, with coordination of input usually by the local Personnel Officer, Associate Chief of Staff for Education, or comparable responsible official. Major categories of input include identification of the training program, number and level of trainees, and related cooperating institutions (as applicable). ***Content:*** Information encompasses identification of numbers of trainees for each fiscal year, from all health facilities involved, their affiliated institutions, and the following attributes regarding both programs and trainees: 1) identification of each training program and (as applicable) its status with each related academic institution, 2) number of and academic/occupational level of trainees (grouped) per institution, and 3) pay and veteran status of trainees (grouped). ***Output:*** Principal annual output (machine-readable listing) includes: 1) numbers and types of trainees (and attributes) by reporting facility; 2) numbers and types of trainees (and attributes) by training programs; 3) numbers of allied health trainees and academic affiliations within each program by reporting facility, and 4) detailed identification of each program with respect to reporting facility, numbers of trainees, program status, and cooperating institution. Query capability beyond above requires development of system specifications and additional programming effort. ***Availability:*** The output is internal. Elements appear in Agency budget document and annual report.

Agency Contact: Office of Academic Affairs; 810 Vermont Ave. NW, Washington, DC 20420; (202) 389-3010.

S06500-006

Patient Treatment File (PTF).

OMB Funding Title/Code: Medical Care / 36-0160-0-1-703.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Veterans' Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Veterans' Affairs.

Subject Terms: Health Facilities; Hospital Patients; Medical Records; Patient Care; Veterans.

Purpose: PTF is a system for inputting, maintaining, and presenting personal, demographic, and clinical data related to care and treatment episodes of individuals who are patients or members in VA hospitals, domiciliaries, and nursing home care units or are provided care or treatment under VA auspices in a non-VA hospital or nursing home. It provides facility indexes required for JCAH accreditations, ad hoc reports for clinical research studies, source of patient load information, and demographic and planning purposes, length of stay information, and demographic and clinical information regarding care furnished to veterans by the VA. The users include health care facility directors, individual or team clinical researchers, and central office services responsible for planning facilities and directing professional service programs. ***Input:*** The primary source of the data is the individual's medical record maintained for each episode of care in a health care facility. ***Content:*** The major categories of input data are personal identification, demographic information, admission and disposition information, and diagnostic and surgical information coded according to the International Classification of Diseases-Adapted (eighth edition). The system contains the following information on hospital, domiciliary, and nursing home care of an individual: personal identification, demographic, and diagnostic and therapeutic treatment furnished. The system is updated weekly by the input of information regarding individuals recently discharged from a health care facility. The residence of each individual receiving care is entered in the system in coded form for State and county of residence; zip code is also entered. ***Output:*** The output from this system may be a record printout for a specific episode of care; a report in machine-readable form, either punched cards or tape, hardcopy, or microfiche. The medium is selected in accord with the needs of the user. Periodic reports are prepared monthly, quarterly, semiannually, or annually as required by the user. There is no real-time query capability in this system. ***Availability:*** Output is primarily for internal department use, but aggregated data or information stripped of any personal identification are made available to bona fide health planning and research organizations. Agency distribution is the primary source for output, although GPO makes available the Administrator's Annual Report which contains reports produced from this system.

Agency Contact: Department of Medicine and Surgery; 810 Vermont Ave. NW, Washington, DC 20420; (202) 389-2961.

S06500-007

Exchange of Medical Information Program (EMI).

OMB Funding Title/Code: Medical Administration and Miscellaneous Operating Expenses / 36-0152-0-1-703.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Veterans' Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Veterans' Affairs.

Subject Terms: Experimental Programs; Health Facilities; Hospitals; Information Exchange; Medical Information Systems; Veterans Hospitals.

Purpose: Public Law 89-785 (38 U.S.C. 5054-5055) and succeeding continuing legislation charges the VA with the responsibility for developing and supporting unique, innovative pilot projects in biomedical communications which have as their objectives the strengthening of those VA hospitals located far from major medical centers and promoting consultation and cooperation among clinicians and other members of the medical and health related professions who are within or outside of the VA. ***Input:*** The primary sources of data/information are recipients of EMI funds, i.e., medical schools, hospitals, research centers, and VA hospitals. Major categories of input data include medical information such as brain scans, whole body scans, fluid and electrolytes, and electrocardiograms via computerized networks. In addition, annual narrative progress reports are submitted to the Agency by each project director. ***Content:*** Each EMI project varies in scope, concept, and content although each has as its objectives the investigation, development, and implementation of innovative pilot projects in biomedical communications for diagnostic, therapeutic, and educational purposes. Information includes background data, narrative regarding goals and objectives, status, problem areas, personnel involved as well as budget data and applicable statistical data such as numbers and categories of professionals utilizing the services made available through the project. One example of the types of source/system information content is a project consisting of a computer based network among three VA hospitals which transmits nuclear medicine data (i.e., scans) to the core hospital where it is reviewed and diagnosed by a nuclear medicine physician. A diagnostic report is transmitted back to the site. ***Output:*** Principal output is an Agency annual report to Congress in the form of a typed hardcopy narrative report. ***Availability:*** The annual report is available to the public and is distributed by the Agency as requested.

Agency Contact: Learning Resources Service; 810 Vermont Ave. NW, Washington, DC 20420; (202) 389-3811.

S06500-008

Central File for Assistance for Health Manpower Training Institutions.

OMB Funding Title/Code: Assistance for Health Manpower Training Institutions / 36-0182-0-1-703.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Veterans' Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Veterans' Affairs.

Subject Terms: Federal Aid Programs; Grants; Medical Personnel; Professional Education; Project Proposals

Purpose: The central file is the prime tool which permits appropriate processing, review, management, funding, program evaluation, and reporting for grant requests made by health manpower training institutions. Users of file data are primarily Manpower Grants Service personnel and other information requestors such as OMB, GAO, the Congress, and DHEW. ***Input:*** Eligible applicants, as defined in Public Law 92-541, VA Rules and Regulations and Program Guidelines, provide the basic data by completing the grant application in accordance with applicable institutions. In applications for Grants to Affiliated Medical Schools and Grants to Other Health Manpower Training Institutions, categories include: applicant institution, VA affiliate, budget request for award period (usually 12 months), and budget request for program period (not to exceed seven years). In applications for Grants to New State Medical Schools, the major categories are much the same as above with the exception of the budget categories eligible for support. Support under this section is limited to Faculty and Facilities. ***Content:*** This system contains supporting materials, required as part of the application procedure, which describe programmatic details of the proposal (i.e., training discipline, number of individuals to be trained); budget justification, documentation of need; resources available and/or requested for grant support. The numbering system identifies type of application, type of support requested, State in which the applicant is located, and a 4-digit number unique to a particular application. ***Output:*** All data are retrieved, collated, and processed by hand into standard typewriter reporting format. Produced is an annual report to GSA and GAO on review committee operation, and beginning in fiscal year 1977, an annual report to Congress. ***Availability:*** The bulk of output is for internal use, but any information required either by other Government bodies or by the public is furnished. The Freedom of Information Act covers the use and availability of information from this system.

Agency Contact: Office of Academic Affairs; 810 Vermont Ave. NW, Washington, DC 20420; (202) 389-3072.

S06500-009

Compensation and Pension.

OMB Funding Title/Code: Compensation and Pension / 36-0102-0-1-701.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Veterans' Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Veterans' Affairs.

Subject Terms: Disability Benefits; Survivors Benefits; Veterans Benefits.

Purpose: Under the provisions of Title 38, United States Code, benefits are payable to veterans and eligible survivors based on service connected disability and death and nonservice connected disability and death when need, as measured by annual income, is demonstrated. The system was established to provide benefits payments to veterans and surviving dependents eligible under 38 U.S.C., chapters 11, 13 and 15. The system creates and maintains individual payment records which include data for identification and control of each account and such statistical data as necessary for editing and auditing of award input (including creation of exceptions to invalid input data or inconsistency with an established master payment record) and for accounting controls and management information reports. ***Input:*** The data are from claimants, the service department, and other Federal agencies as required for determination of eligibility and entitlement. ***Content:*** The Compensation and Pension benefit master record includes the payee's name and unique file number identifier; codes for the benefit awarded; payment status; monthly benefit amount; income and net worth information when relevant to award of benefits; coded indication of disabilities as to live veterans or, in death cases, indication whether death was service connected; vital statistics; and data required for production of accounting and informational reports. ***Output:*** Output each calendar month results in update of affected master payment records, edit and audit messages, and production of Treasury payment tape and statistical reports. ***Availability:*** Output is not publicly available as it is primarily utilized for internal purposes, with limited and selected statutory exceptions.

Agency Contact: Compensation and Pension Service, 810 Vermont Ave. NW, Washington, DC 20420; (202) 389-2264

S06500-010

Financial Benefits System--Education.

OMB Funding Title/Code: Readjustment Benefits / 36-0137-0-1-702.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Veterans' Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Veterans' Affairs.

Subject Terms: Education; Veterans Benefits; Veterans Education.

Purpose: The system is for the payment of readjustment and rehabilitation benefits to or on behalf of veterans as authorized by law (38 U.S.C. chapters 31, 34, 35, and 36). ***Input:*** The primary source of information is benefits claims applications, veterans' service records, schools and training facilities, and data otherwise furnished by applicants and beneficiaries. Payment awards are processed against master record data by the regional office having jurisdiction. ***Con-***

tent: This system and its related data file contain identification of the beneficiary, his address, amount of payment, his children or dependency status, military service, age, type and location of education facility, course objective, delimiting date, his absentee record, education background, and counseling received. The file contains about three million tape records on participants in the program (active and inactive). Payment award transactions and other transactions updating the master record are processed against the education master file. Subsystem files such as the training facility file are updated as necessary. *Output:* Produced are payment tapes which are utilized by the Department for issuance of checks. Computer generated information letters are produced and mailed to beneficiaries. Extensive in-house reports are generated periodically or by special project (e.g., List of Active Institutions under Chapter 34 and/or 35, Title 38, U.S.C.). These are enumerated in Approved Recurring Reports Bulletin 12 AF, March ., 1976. Reports are computer printouts. *Availability:* System output, other than direct correspondence to beneficiaries, is not publicly available but is primarily utilized to meet internal information requirements along with selected external agencies such as the Treasury Department.

Agency Contact: Education and Rehabilitation Service; 810 Vermont Ave. NW, Washington, DC 20420; (202) 389-3138.

S06500-011

Veterans Assistance Discharge System (VADS).

OMB Funding Title/Code: Readjustment Benefits / 36-0137-0-1-702.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Veterans' Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Veterans' Affairs.

Subject Terms: Veterans

Purpose: The system was established in 1968 to provide certain outreach services as required by Public Law 91-219. It provides each eligible veteran as soon after discharge as possible with a general letter concerning benefits, a Notice of Eligibility for Education benefits, a Certificate of Eligibility for Loan Guaranty benefits, and an application for Veterans Group Life Insurance. The names and addresses of educationally disadvantaged veterans are provided to VA regional offices so personal contact can be made. A record containing selected personal identifying data and service information is passed to the VA's automated index to facilitate claims processing. *Input:* The data in VADS are taken from DD Forms 214, Report of Separation from Active Duty, and DD Forms 215, Correction to Report of Separation from Activie Duty, from Department of Defense and Coast Guard separation centers; from PHS-1867, Statement of Service-Verification of Status of Commissioned Officers of the U.S. Public Health Service, from Public Health Service; and from ESSA Forms 56-16, Report of Separation/Discharge, from National Oceanic and Atmospheric Administration. *Content:* The master record contains sufficient data to determine eligibility for benefits in most cases. It includes: 1) Personal data: name, service number, social security number, VA file number, date of birth, sex, educational level, VA regional office, and address at time of discharge; and 2) service information: branch, pay grade, service dates, type and reason for discharge, total active service, number of nonpay days, military occupational specialty, servicemen's group life insurance, amount of lump sum readjustment or disability severance pay, and place of entry. Yes/No indicators provide the following service information: Active Duty Training, transfer to Reserves, disability, reenlisted, deceased, foreign service, Vietnam service, and certain medals. *Output:* Biweekly processing produces outreach mail to veterans and magnetic tape input transactions to the automated index file. Monthly processing produces the educationally disadvantaged listing, the hospital specialty discharge listing, selected name and address lists, production reports, and two magnetic tape copies of the monthly file. Individual records of the current processing year may be extracted if the name and social security number are provided. *Availability:* Nonprofit organizations conducting programs under Title 38 may receive name and address listings. The educationally disadvantaged listing is available at regional offices; other lists must be requested and approved by the VA Controller. The Hospital Specialty Discharge Listing is distributed to VA hospitals and State MEDIHC offices for internal use. A copy of the monthly file is provided to DOD (M&RA) for internal use.

Agency Contact: Department of Veterans Benefits; 810 Vermont Ave. NW, Washington, DC 20420; (202) 389-5103.

S06500-012

Cemeterial Information Network (CIN).

OMB Funding Title/Code: General Operating Expenses / 36-0151-0-1-705.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Veterans' Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Veterans' Affairs.

Subject Terms: Cemeteries; Military Cemeteries; Military Personnel

Purpose: The network is used to periodically provide statistics and other information for historical, budgetary, and other management purposes. The network's major function is to compile and produce various statistics reports and records. *Input:* The data are derived from three basic source documents: Record of Interment (VA Form 40-4956) prepared at National Cemetery level, Record of Gravesite Reservation, and application for headstone or marker. *Content:* The files contain a complete record of all pertinent data pertaining to those deceased veterans, active duty personnel and their dependents interred in VA national cemeteries and those buried in a national or private cemetery for whom a Government headstone was furnished to mark their graves. *Output:* This system generates the following monthly reports: Interments Made, Headstone and Marker Applications Received, and Orders Placed for Headstones and Markers. *Availability:* Data are not generated for the public, but they can be made available to those interested. The primary use is for historical purposes and to provide statistical data to the Office of Management and Budget and the Congress.

Agency Contact: National Cemetery System, 810 Vermont Ave. NW, Washington, DC 20420; (202) 389-5215.

S06500-013

Automated Management Information System (AMIS).

OMB Funding Title/Code: Compensation and Pension / 36-0102-0-1-701; Readjustment Benefits / 36-0137-0-1-702; Veterans Insurance and Indemnities / 36-0120-0-1-701; Medical Care / 36-0160-0-1-703; Medical and Prosthetic Research / 36-0161-0-1-703; Medical Administration and Miscellaneous Operating Expenses / 36-0152-0-1-703; General Operating Expenses / 36-0151-0-1-705; Construction of Hospital and Domiciliary Facilities / 36-0108-0-1-703; Construction--Major Projects / 36-0110-0-1-703; Construction--Minor Projects / 36-0111-0-1-703; Grants for Construction of State Extended Care Facilities / 36-0181-0-1-703; Grants to the Republic of the Philippines / 36-0144-0-1-703; Assistance for Health Manpower Training Institutions / 36-0182-0-1-703.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Veterans' Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Veterans Affairs

Subject Terms: Management Information Systems; Resource Allocation; Veterans Benefits

Purpose: AMIS is the Agency's management information system. The primary mission is to provide reports for central office management. As a bypr duct of the primary function, some reports are produced for field station management. *Input:* The primary sources of input are all VA field stations (hospitals, regional offices, clinics,

domiciliary, record processing center, and subelements of these stations) and direct linkages from VA's other computer systems. *Content:* This system contains data that cover a broad range of Agency operations. Some significant areas are: 1) Quantitative data (patient care, radiology, pharmacy, dental, surgical, mental health, prosthetics, nursing, social work, dietetics, audio and speech pathology) for each VA hospital and outpatient clinic; 2) productivity data for veterans benefits programs (compensation, pension, education, insurance, loan guaranty and supporting functions); 3) summary personnel statistics and pay category data for all field stations; and 4) financial information by appropriation and account for all VA appropriations. *Output:* Reports are for use throughout the Agency. Frequencies vary by individual output report. Printed reports and graphs, teletype, and magnetic tapes for use by other computer systems are produced. *Availability:* Availability varies by individual report produced.

Agency Contact: Reports and Statistics Service; 810 Vermont Ave. NW, Washington, DC 20420; (202) 389-2748.

S06500-014

Centralized Accounting for Local Management (CALM).

OMB Funding Title/Code: Medical Care / 36-0160-0-1-703; Medical and Prosthetic Research / 36-0161-0-1-703; Medical Administration and Miscellaneous Operating Expenses / 36-0152-0-1-703; General Operating Expenses / 36-0151-0-1-703; Grants for Construction of State Extended Care Facilities / 36-0181-0-1-703; Grants to the Republic of the Philippines / 36-0144-0-1-703; Assistance for Health Manpower Training Institutions / 36-0182-0-1-703; Supply Fund / 36-4537-0-4-705; Consolidated Working Fund / 36-3901-0-4-705; General Post Fund, National Homes / 36-8180-0-7-705.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Veterans' Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Veterans' Affairs.

Subject Terms: Accounting; Government Procurement; Procurement.

Purpose: The CALM system was established in 1971 to accomplish administrative accounting, voucher audit, and payment activity for the Veterans Administration. The accounting records and the payment activity for all VA facilities served by CALM are centralized at the Veterans Administration Data Processing Center (VA DPC), Austin, TX. Voucher audit is also centralized for selected facilities which are identified as FULL CALM. The remainder are designated MOD CALM (modified CALM). *Input:* CALM input is received from 1) VA facilities (code sheets transmitted via GSA Advanced Record System); 2) VA DPC Austin, TX finance activity (code sheets key-entered on magnetic tape); 3) VA payroll system, (magnetic tape linkage); and 4) VA fee basis payments (magnetic tape linkage). *Content:* CALM is a VA-wide system which maintains files of 1) vendor addresses and payment history, 2) pending accounting transactions, 3) general ledger data, 4) cost data, and 5) funding data. CALM is processed daily for report production and file updates. *Output:* The principal output is: processed input, rejected input, control points, status of funds, and journal reports. The frequency of these reports is daily, monthly, and annual. The output media are teletype, print, punched cards, and microfiche. *Availability:* The output is used within the VA with linkage data passed to an automated management information system (monthly) and a cost accounting system. Payment data are also supplied to the Treasury Department.

Agency Contact: Controller, Finance Service; 810 Vermont Ave. NW, Washington, DC 20420; (202) 389-5135.

S04300-015

Centralized Accounting System for Construction Appropriations (CASCA).

OMB Funding Title/Code: Construction--Major Projects / 36-0110-0-1-703; Construction--Minor Projects / 36-0111-0-1-703.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Veterans' Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Veterans' Affairs.

Subject Terms: Accounting; Appropriations; Building Construction.

Purpose: CASCA was established in 1972 to accomplish administrative accounting, voucher audit, and payment activity for the Construction Program in the Veterans Administration. The accounting records, voucher audit, and payment activity for VA facilities served by CASCA are centralized at the Veterans Administration Data Processing Center (VA DPC) Austin TX. *Input:* CASCA input is received from (1) VA facilities (code sheets are transmitted via GSA Advanced Record System); (2) VA Central Office of Construction (code sheets are transmitted via GSA Advanced Record System); and (3) VA DPC Austin, TX (code sheets are key-entered in magnetic tape). *Content:* CASCA is a VA-wide system which maintains files of (1) general ledger data, (2) subsidiary data, and (3) project miscellaneous descriptive Data. CASCA is processed daily for report production and file updates. *Output:* Reports produced (on teletape, hardcopy or microfiche) include: 1) Daily-Input, Rejects, Statistics on Input, Journal, Cash Disbursements, Account Balances; 2) Weekly-Status of Funds; 3) Monthly-General Ledger (Reconciliation, Update, Trial Balance), Status of Funds Obligations, Reimbursements to Supply Funds, Project Reserves, Tranfer History, Accrued Expenditures, Subaccount and Payroll Analysis, Status of Appropriations, Project Status, Cash Disbursements, Capitalized Overhead; and 4) Annual-Trial Balance, fiscal year closing entries, cumulative obligations and accrued expenditures and projects financially complete. *Availability:* Output is used within the VA, and payment data are manually passed to the Treasury Department for internal use.

Agency Contact: Controller, Finance Service; 810 Vermont Ave. NW, Washington, DC 20420; (202) 389-5135.

S06500-016

GI Loan ADP Reporting System (GIL).

OMB Funding Title/Code: Loan Guaranty Revolving Fund / 36-4025-0-3-704.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Veterans' Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Veterans' Affairs.

Subject Terms: Federally Guaranteed Loans; Loans, Mortgage Loans; Veterans Benefits; Veterans Loans.

Purpose: The system was established to provide an automatic data processing facility to monitor the origination of GI loans in the 49 field stations authorized to guarantee loans. The major functions of this system are to validate all input data, add new loans to the master record file, change the status of the previously established master records when the loan is paid in full or a claim is paid on the loan, and produce various statistical reports. *Input:* The data are derived from a veteran's application for loan benefits and the lender's certification of loan disbursement. *Content:* The master record is updated monthly and consists of a State and county code, purpose of the loan, date of the loan, credit information, an assigned loan number, the origination procedure, the type of lender making the loan, the amount of the loan guaranteed, the amount of the loan, the term of the loan, the office originating the loan, year of birth of the veteran, the purchase price of the loan, the relationship of the purchase price to the value established by the appraisal, type of neighborhood where the property is located, race of the veteran, the monthly shel-

ter expense, the military status of the veteran, and the interest rate of the loan. *Output:* The following hardcopy reports are produced: 1) Monthly cumulative G/I loan operations by regional office (home and mobile home loans), lender distribution (home and mobile home loans), class of veterans and servicemen (home and mobile home loans), maturity and downpayment characteristics, (home and mobile home loans); 2) Quarterly financial characteristics (home and mobile home loans) County Analysis (home and mobile home loans); and 3) Semiannually contingent liability report (home and mobile home loans). *Availability:* While all information is publicly available, hardcopy output is restricted to internal use because of space and time restrictions.

Agency Contact: Loan Guaranty Service (26A1); 810 Vermont Ave. NW, Washington, DC 20420; (202) 389-2425.

S06500-017

Portfolio Loan Accounting Control and Evaluation (PLACE).

OMB Funding Title/Code: Loan Guaranty Revolving Fund / 36-4025-0-3-704; Direct Loan Revolving Fund / 36-4024-0-3-704.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Veterans' Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Veterans' Affairs.

Subject Terms: Federally Guaranteed Loans; Loans; Veterans Benefits, Veterans Loans.

Purpose: The system provides an automated integration of input and output for statistical workload and accounting data regarding the Veterans Administration portfolio of direct loans, vendee loans (loans established through the sale of property), and acquired loans. The system maintains the payment records, tax and insurance transactions, and necessary servicing information for each account in the VA portfolio, as well as statistical and workload information regarding the portfolio as a whole. *Input:* The data are derived from direct loan applications and the closing documents of direct, vendee, and acquired loans. *Content:* The master record contains property location codes, name and address, social security number, age, military status and entitlement of the borrower, and purchase price loan amount, term, type of security instrument, purpose, date of closing, type of loan and identification data for the original loan transaction; current principal, and tax and insurance balances; amount of principal, interest, and tax and insurance payments due monthly; annual and daily interest rate of the loan, taxing authority, special assessment and insurance identification and amounts; and deliquency or default information. *Output:* The principal output includes suspended credit lists, cumulative history list, automatic transfer of trusts, loans in trust totals report, accrued interest report, default list, direct loans sold, direct loan activity, direct loans by entitlement, and direct loans by county analysis. These reports are generated in hardcopy on a monthly and annual basis. *Availability:* While all information (with the exception of information regarding individual borrowers) is publicly available, hardcopy output is restricted to internal use because of space and time limitations.

Agency Contact: Loan Guaranty Service (26A1); 810 Vermont Ave. NW, Washington, DC 20420; (202) 389-2425.

S06500-018

Liquidation and Claims System (LCS).

OMB Funding Title/Code: Loan Guaranty Revolving Fund / 36-4025-0-3-704.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Veterans' Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Veterans' Affairs.

Subject Terms: Federally Guaranteed Loans, Foreclosures; Home Loan Defaults, Liquidations, Loan Defaults; Loans, Veterans Benefits, Veterans Loans.

Purpose: LCS is for the operational control servicing, and reporting of defaults, liquidations, and claims on outstanding G/I loans and VAR 4600 loans. The system monitors the progress of servicing efforts from the time VA receives notification that the loan is in default until the default is cured or the loan is liquidated. *Input:* Sources of data include notice of default, notice of intent to foreclose, report of supplemental servicing, summary of basis for liquidation procedure, deed-in-lieu, notice of cure, and claim analysis. *Content:* The master record, which is updated daily, contains the following information for each loan in default: Codes identifying the loan, the station of jurisdiction, property location, the mortgagee; dates concerning the notice of default, notice of intention to foreclose, cure, foreclosure sale; dollar amounts for cost of foreclosure debt, upset price, appraised value at foreclosure, original reasonable value, original loan amount, holders computation of total indebtedness, liquidation expenses, balance on tax and insurance account, proceeds of liquidation, advances made, interest to cut off date, balance of unpaid principal as of cut off date, total indebtedness at date of sale, gross claim, net claim; information regarding the nature of the station's servicing attempts; type of foreclosure; type of acquisition; and the mailing address of the mortgagor. *Output:* Reports produced include alpha numeric index of active LCS records, indebtedness on GI loan defaults classified insoluble, indebtedness on GI loans pending, number of liquidated GI loans by original loan, term vs. life of loan, and average life of loan by original loan term. These reports are generated in hardcopy and tape monthly and annually. *Availability:* Statistical information is publicly available. Information on individual records is subject to the Privacy Act.

Agency Contact: Loan Guaranty Service (26A1); 810 Vermont Ave. NW, Washington, DC 20420; (202) 389-2425.

S06500-019

Insurance Folder Files.

OMB Funding Title/Code: Service-Disabled Veterans Insurance Fund / 36-4012-0-3-701; Veterans Reopened Insurance Fund / 36-4010-0-3-701; National Service Life Insurance Fund / 36-8132-0-7-701; United States Government Life Insurance Fund / 36-8150-0-7-701; Veterans Special Life Insurance Fund / 36-8455-0-8-701.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Veterans' Affairs; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Veterans' Affairs.

Subject Terms: Government Life Insurance, Insurance; Life Insurance, Veterans Disability Insurance, Veterans Insurance; War Risk Insurance.

Purpose: The files were established in 1917 with the beginning of the War Risk Term Insurance Program. The major function of this file is to house, in systematic order, applications, correspondence, and evidence of various actions taken on these accounts. *Input:* New folders are established as applications are approved in the Service-Disabled Veterans Insurance Program. This is the only Government life insurance program still issuing new policies. Other material being added to previously established folders under all of the insurance programs includes correspondence, documentation of various policy actions and applications for loans, cash surrenders, reinstatements, disability benefits, Total Disability Income Provisions, and beneficiary changes. *Content:* Each folder contains the veteran's original application for insurance along with all correspondence and documentation of policy actions considered to be of record value. Also, any applications for reinstatement, loans, cash surrenders, disability benefits, beneficiary changes and Total Disability Income Provisions are filed in the insurance folder. *Output:* Individual files are pulled and reviewed where necessary to respond to correspondence or to accomplish necessary policy actions. *Availability:* An individual's folder is available for his inspection under the Freedom of Information Act. Primarily, however, the information in the file is used internally to service the insurance accounts.

Agency Contact: Insurance Program Management Division; VA Center, Wissahickon Ave. and Manheim St., Philadelphia, PA 19101; (215) 951-5733.

S06500-020

Insurance Master Record.

OMB Funding Title/Code: Service-Disabled Veterans Insurance Fund / 36-4012-0-3-701; Veterans Reopened Insurance Fund / 36-4010-0-3-701; National Service Life Insurance Fund / 36-8132-0-7-701; United States Government Life Insurance Fund / 36-8150-0-7-701; Veterans Special Life Insurance Fund / 36-8455-0-8-701.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Veterans' Affairs; *Senate* Committee on Appropriations. HUD-Independent Agencies Subcommittee; *Senate* Committee on Veterans' Affairs.

Subject Terms: Government Life Insurance; Life Insurance; Veterans Insurance.

Purpose: The system was established in 1959 to provide an electronic data processing facility to maintain records of Government life insurance accounts. ***Input:*** New records are established on the system only as policies are issued under the Service-Disabled Veterans Insurance Program or lapsed accounts are reinstated. Records currently in the system under all of the insurance programs are updated daily to reflect premium and loan payments, lapse conditions, dividend payments, billing, address changes, and other policy actions. ***Content:*** The master record contains data on each active Government life insurance account. Individual records contain information such as insured's name and address, insurance file number, policy number, plan and amount of insurance, effective date, premium rate and payment information, dividend information, loan and lien information, the date of the latest beneficiary change, and Total Disability Income Provision rider data. ***Output:*** The system generates a variety of statistical reports monthly, semiannually, and annually. Used internally for managerial and actuarial purposes these reports contain information such as number of policies and amount of insurance in force by program and plan, number of lapses, loans, dividend information, policies on waiver of premiums, death claims, and policies issued. In addition, certain types of correspondence to insured veterans are automatically generated such as lapse and status notices, cancellation notices loan payment receipts and bills for loan and premium payments. Record printouts are also generated to obtain complete status on individual accounts. ***Availability:*** The output, except for computer-generated correspondence, is not publicly available. It is used to aid in the maintenance of individual accounts and in the management of the programs.

Agency Contact: Insurance Program Management Division, VA Center, Wissahickon Ave. and Manheim St., Philadelphia, PA 19101; (215) 951-5733.

ADVISORY COMMISSION ON INTERGOVERNMENTAL RELATIONS

S06600-001

ACIR Financial Accounts.

OMB Funding Title/Code: Salaries and Expenses / 55-0100-0-1-806.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Accounting; Financial Management.

Purpose: The objective of the system is to provide ACIR with current records of financial transactions. Each file in the system contains all records pertaining to a given account, fund, and type of transaction for the current fiscal year. A new file is established for each transaction involving a new entity or type of transaction. ***Input:*** The system is made of the processed financial documents used by suppliers, etc., as well as Federal financial standard forms. ***Content:*** Information includes allotments, obligations, unobligated balance accrued expenditures, and disbursements. These categories are accumulated and reported by major object class and subobject class. ***Output:*** The output consists of monthly fiscal reports, SF 132, SF 133; all forms and reports required under OMB Circulars A-11 and A-34; as well as additional fiscal reports required or requested by Congress and other Government agencies. All are hardcopy. ***Availability:*** The output is generally for internal use only or for use of other Federal agencies. Public access is available under the constraints of the Privacy Act.

Agency Contact: Advisory Commission on Intergovernmental Relations; 726 Jackson Pl. NW, Washington, DC 20575; (202) 382-1464.

S06600-002

ACIR Mailing List.

OMB Funding Title/Code: Salaries and Expenses / 55-0100-0-1-806.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Federal Officials; Foreign Officials; Government Officials; Mailing Lists.

Purpose: This system is to provide ACIR with current addresses of those people who are defined as the prime audience of ACIR reports, activities, and programs. The system was established to provide accurate targeting of ACIR policy implementation and reports as determined by the recipients' functional area and interests and by the contents of the report or policy effort. The audience includes Federal, State, county, city, regional, and special district executive and legislative officials as well as important professional staff. The records may be pulled by functional code, interest code, publication code, alphabetical listing, ZIP code, or a combination of these fields. The system is updated monthly. This is believed to be the most complete and up-to-date mailing list on State, county, and city officials available. ***Input:*** The data for this system are derived from Federal publications, the Secretaries of State of the various States, national public interest groups of Government officials, newspapers, and rosters of officials. In addition, correspondence can provide input into the system. ***Content:*** The list is broken out into 999 functional codes, 99 interest codes, and 9 publication codes. The listings are in a name, title, organization, address format. The system covers the entire nation, and a foreign subsystem is incorporated. Currently undergoing a Privacy Act compliance review, the list is normally updated monthly. ***Output:*** Mailing labels in cheshire (4-up), or pressure sensitive mode, or roster format are the main output. Query capability is through OCR 1043 optical scanning. ***Availability:*** Monthly output involves a complete alpha and ZIP roster, status report of number of entries under each code and type of code, and a State listing. Utilization of this list is not normally open to the public, but if the Commission determines that the dissemination of the information is in the interest of the Government and ACIR, the list is available.

Agency Contact: Advisory Commission on Intergovernmental Relations; 726 Jackson Pl. NW, Washington, DC 20575; (202) 382-1464.

DELAWARE RIVER BASIN COMMISSION

S06700-001

Delaware River Basin Commission (DRBC) Library.

OMB Funding Title/Code: Salaries and Expenses / 46-0100-0-1-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Conservation; Energy Demand; Fishes; Information Services; Libraries; Needs Assessment; Pollution, Water Resources Development; Watersheds; Wildlife.

Purpose: The primary function is to provide for technical staff source material and bibliographies related to the functions and responsibilities of the Delaware River Basin Commission as outlined in the DRBC Compact. ***Input:*** Sources consist of internal studies as well as outside sources relating to the functions and responsibilities of the Delaware River Basin Commission. These studies include inventory and evaluation of water supply; analysis of population and demands for land and water; analysis of recreation and fish and wildlife demands; analysis of power potentials and demands; analysis, investigation, and research of water quality and pollution; comprehensive plan and water resources program; flood loss reduction program; basin operations, regional and watershed planning; and environmental analysis. ***Content:*** The library contains laws, bills, legislative reports and adjudications, books, technical reports, economic statistics, program statistics and data. Reference questions are answered. ***Output:*** Staff studies, DRBC publications and bibliographies are the principal system output. ***Availability:*** Publications are available (free or at cost).

Agency Contact: Delaware River Basin Commission; P.O. Box 7360, West Trenton, NJ 08628; (609) 883-9500.

S06700-002

Fiscal and Budgetary Reports System.

OMB Funding Title/Code: Salaries and Expenses / 46-0100-0-1-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Accounting; Budget Information Systems, Resource Allocation.

Purpose: This system is designed to facilitate the efficient monitoring of the status and utilization of appropriated funds to accomplish the Agency mission. ***Input:*** Allotments, obligating documents, invoices, schedules of payments, payroll, and travel vouchers comprise the system input. ***Content:*** Information includes allotments, obligations, and unobligated balances. Accrued expenditures and disbursements are accumulated by major object class under the major budget activities of the Agency. ***Output:*** The principal system output is the annual budget in hardcopy. ***Availability:*** Information is publicly available.

Agency Contact: Delaware River Basin Commission; P.O. Box 7360, West Trenton, NJ 08628; (609) 883-9500.

NATIONAL CAPITAL PLANNING COMMISSION

S07000-001

Budget/Fiscal System.

OMB Funding Title/Code: Salaries and Expenses / 95-0700-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on District of Columbia; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Accounting; Budget Information Systems.

Purpose: The accounting and budgetary control system is operating under detailed procedures established by GAO. It is primarily designed as a control system and not as an information system. However, due to the very modest size of this Agency, the raw data from the control system fully meet the Agency's information needs as well. ***Input:*** All data are maintained internally by the Administrative Office for purposes of accountability and control and are in the form of budgetary and fiscal information. ***Content:*** Data consist of such items as fund availability, obligations, delivered and undelivered orders, accounts payable, and disbursements. Scope of coverage is Agencywide. ***Output:*** Output is financial and budget data in the form of reports and tables, all in hardcopy. The majority of the output is for external reports sent to OMB, Treasury, and the Congress (e.g., SF-224, SF-133). ***Availability:*** Reports are publicly available.

Agency Contact: Asst. Executive Director for Administration; 1325 G St. NW, Washington, DC 20576; (202) 382-1123.

NATIONAL CENTER FOR PRODUCTIVITY AND QUALITY OF WORKING LIFE

S07100-001

Budget/Fiscal System.

OMB Funding Title/Code: Salaries and Expenses / 95-0700-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Accounting, Budget Information Systems, Resource Allocation.

Purpose: The GSA, under a reimbursable agreement, maintains all official financial files and data and submits required fiscal reports to the congress, OMB, GAO, and treasury. ***Input:*** The center provides GSA with allotment advice at the beginning of each fiscal year to establish an annual and quarterly ceiling on obligations. Salary vouchers, contracts, purchase orders, reimbursements, vouchers, and all other documents reflecting expenditures under the traditional object classification are assigned activity symbols and entered into the system. ***Content:*** This system contains allotments, obligations, unobligated balances. Accrued expenditures and disbursements are accumulated by cost center, major object class, and subobject class under the major budget activities of the Agency. ***Output:*** Principal output is the monthley allotment status report and the monthly budget status report. ***Availability:*** Reports are for internal use.

Agency Contact: Office of Administration; 2000 M St. NW, Washington DC 20036; (202) 254 9890.

S07100-002

Clearinghouse (Productivity and Quality of Working Life).

OMB Funding Title/Code: Salaries and Expenses / 95-0700-0-1-403.

Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on Banking, Finance and Urban Affairs; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee, *Senate* Committee on Governmental Affairs.

Subject Terms: Labor Conditions; Labor Productivity; Productivity; Research and Development.

Purpose. Under Public Law 94-136, section 204, the Center collects and disseminates relevant information obtained by the Center or other public agencies, institutions of higher education, or private organizations engaged in projects under this act. ***Input:*** Principal

system input is from Productivity and Quality of Working Life Centers; Federal Government publications, documents, reports, State and local government publications, documents, reports; private sector publications and reports; and National Center for Productivity and Quality of Working Life publications. *Content:* This system includes information related to new or improved methods, systems, technological developments, equipment, and devices to improve and stimulate productivity growth and to develop and implement a public information program designed to inform the public of the meaning and importance of productivity and productivity growth. *Output:* Output includes referral services, publications inquiry responses, and consultation services. *Availability:* Reports and information are publicly available.

Agency Contact: National Center for Productivity and Quality of Working Life; 2000 M St. NW, Suite 3002, Washington, DC 20036; (202) 254-9890.

PRESIDENT'S COMMITTEE ON EMPLOYMENT OF THE HANDICAPPED

S07300-001

The President's Committee on Employment of the Handicapped (PCEH).

OMB Funding Title/Code: Salaries and Expenses / 95-2000-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Employment of the Handicapped, Handicapped, Information Services, Mentally Handicapped, Physically Handicapped, Rehabilitation, Vocational Rehabilitation.

Purpose: The system's purpose is to collect and distribute materials regarding employment, training, education, and rehabilitation of the physically and mentally handicapped. These materials cover aspects such as transportation, rehabilitation, recreation, and housing. All promotional materials are aimed at creating a climate of acceptance in the labor market for all handicapped citizens. *Input:* The Committee receives input from a number of organizations inside and outside of the United States (public and private) working with and for the handicapped. Examples are The Epilepsy Foundation of America, Goodwill Industries of America, National Association of Manufacturers, Easter Seal Society, Rehabilitation International, Rehabilitation Services Administration, Veterans Administration, and the Department of Labor. *Content:* The library and publications center contains statistical data, studies and profiles of the employment of disabled adults, research papers, and publications of a general nature. Materials are updated periodically. National and international coverage is provided. *Output:* The principal system output is Performance, which is the Committee's monthly magazine. Minutes of the annual meeting held each spring and many other reports and publications are published periodically. *Availability:* All materials are available from the Committee upon request and at no cost to the public.

Agency Contact: Office of Communications, 1111 20th St. NW, Washington, DC 20236; (202) 653-5010.

WATER RESOURCES COUNCIL

S07400-001

Centralized Accounting System (DAC).

OMB Funding Title/Code: Water Resources Planning / 85-0100-0-1-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Accounting; Financial Management.

Purpose: This system is composed of many subsystems which capture, control, and generate reports and consolidate them for the Council. Reporting is to meet the financial and management information needs of the Council. External reports are produced either automatically or from feeder reports generated in the system. *Input:* All sources of information are internal. The major categories of input are allotments, undelivered orders, accruals, payments, and billings. *Content:* The principal subject matter area is the accountability of funds for the Council. The data information coverage includes purchase orders, travel, transportation payments, certified invoices, accounts receivables, billings, and utility payments. The major master files maintained at various levels include Allotment Ledger Master, General Ledger Master, Subsidiary Ledger Masters, Payment History Master, Accounts Receivable Master, External Reporting Masters, and Management and Statistical Masters. Data are processed daily, semimonthly, monthly, quarterly, semiannually, and semiannually. *Output:* Principal output consists of: Treasury Payment Tape (magnetic tape, daily); Disbursement Listing (hardcopy, daily); Status of Allotments (hardcopy, daily); General Ledgers (hardcopy, monthly); Management Reports (hardcopy, monthly or by request); Vendor Payment History (microfilm, monthly); SIBAC and non-SIBAC Documentation (hardcopy, tapes, and cards, semimonthly); SF-224 Cash Report (hardcopy, monthly); and other reconciliation reports (various output media, monthly). *Availability:* Reports are not publicly available. They are mainly for internal use, except for those which are required under GAO, Treasury, or OMB regulations.

Agency Contact: Office of Program Coordination and Management; 2120 L St. NW, Suite 800, Washington, DC 20037; (202) 254-6455.

S07400-002

National Assessment Data Analysis System (1975) (NADAS 75).

OMB Funding Title/Code: Water Resources Planning / 85-0100-0-1-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Data Analysis; Forecasting; Needs Assessment; Water Supply.

Purpose: The NADAS 75 system was developed to support the 1975 Assessment of Water and Related Land Resources, a 3 1/2 year, $6.5 million effort designed to identify and describe the Nation's severe water problems from both national and State-regional viewpoints. The 1975 assessment was initiated in early 1974 and is scheduled for completion by September 1977. The 1975 assessment is being conducted by the U.S. Water Resources Council as a function assigned to it by the Congress in the Water Resources Planning Act of 1964 (Public Law 89-80). *Input:* Information was supplied by numerous Federal departments and agencies as well as by States and regional representatives. *Content:* Information was supplied for actual and projected socioeconomic factors, water usage requirements, and associated parameters for the years 1975, 1985, and 2000. Data were supplied both from federally derived information and from information accumulated by river basins commissions and other regional sponsors in conjunction with the States to better reflect projected future conditions. All data are entered geographically. The geographic unit utilized is an aggregated subarea (ASA), which is a

political boundary chosen to closely approximate a natural hydrologic boundary. The 106 ASA's are subsets of the 21 Water Resources Council regions, and, where applicable, data are accumulated to regional and national values. *Output:* Results of the 1975 assessment are scheduled for publication in late 1977. Results of the NADAS system volumetric analysis and tabular display of other data will be included in that report. The data file and program library for the NADAS system will reside at the Water Resources Council. *Availability:* Announcement of available reports will be available from the U.S. Water Resources Council in late 1977. The data file is for internal use only.

Agency Contact: Planning Division; 2120 L St. NW Suite 800, Washington, DC 20037; (202) 254-6442.

507400-003

Policy Options Study Data Analysis System (POSDOS) for Section 80(c) Study (Public Law 93-251).

OMB Funding Title/Code: Water Resources Planning / 85-0100-0-1-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Costs; Federal Aid Programs; Federal Programs; Water Resources Development.

Purpose: The POSDAS system was developed for use in a Presidential study–*Planning and Cost Sharing Policy Options for Water and Related Land Programs*. The study was required by section 80(c) of the Water Resources Development Act of 1974 (Public Law 93-251). In September 1974, President Ford assigned responsibility for the study to the U.S. Water Resources Council, stating that the "study of major water resources policies...represents a unique opportunity to move further towards principles and standards and cost sharing arrangements for Federal water and related land programs that can be fully supported by both the executive branch and the Congress.". *Input:* Information was supplied by 7 departments, 18 agencies within those departments, and by 7 independent agencies. Information was supplied for virtually every Federal and federally assisted program or project authorized by Congress that involved the planning, implementing, or operating and maintaining of water related activities. The information was based on fiscal year 1974 as a base and included 70 different appropriation accounts. *Content:* Primary data elements include ultimate expected total costs of each project, fiscal year 1974 costs of each project and program, non-Federal cost sharing information, and all legal authorizations relating to each project or program. Information on the applicable discount rate, cost-sharing provisions, and reimbursement provisions are also included for each project and program. The most significant feature of the data file is that all costs were further identified as to their end-product function. Thirty-two water resources related purposes were defined, and all costs were allocated to these specific purposes at the program and project level. *Output:* The technical report of the section 80(c) study was published in 20 volumes and is available from GPO. Full documentation of the POSDAS system is available as Part 8K, Volumes I, II, and III of Study Program and Data System Documentation. *Availability:* The technical report is available from GPO.

Agency Contact: Planning Division; 2120 L St. NW, Suite 800, Washington, DC 20037; (202) 254-6442.

COMMODITY FUTURES TRADING COMMISSION

507800-001

Budget/Fiscal System.

OMB Funding Title/Code: Commodity Futures Trading Commission / 95-1400-0-1-403

Congressional Relevance: *House* Committee on Agriculture; *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *Senate* Committee on Agriculture, Nutrition, and Forestry; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee.

Subject Terms: Accounting; Budget Information Systems; Financial Management.

Purpose: The system maintains the status of CFTC resources. It provides for tracking and recording of changes in assets and liabilities accounting for obligations, expenditures, changes in source of funds, and other accounting transactions. Also included is a systematic reporting of resource consumption of various CFTC programs, financial management reports, and personnel reports. *Input:* All sources of data/information to the system are internal to the Agency. The major or primary providers of data/information are the divisional and regional offices. Specific input includes such things as obligation documents, time and attendance sheets, personnel action documents, and program activity data. *Content:* The budget/fiscal system encompasses all CFTC offices and activities. The major subfunctions are payroll processing, miscellaneous payments processing, personnel processing and reporting, finance and accounting reports, and program activity reporting. The system provides accounting, control, and monitoring of uses of funds at both the headquarters and the region (New York, Chicago, Kansas City, Los Angeles) levels. In addition, the system provides monthly reporting of current expenditures by object class for the various CFTC program activities. *Output:* All reports are hardcopy and are as follows: Accounting Station Posting Media (biweekly), Statement of Transactions (monthly), Report on Obligations (monthly), and Status of Work Plan (monthly). *Availability:* These are for internal use only.

Agency Contact: Office of Management and Finance, 2033 K St NW, Washington, DC 20581, (202) 254-9520.

FEDERAL ELECTION COMMISSION

508100-001

Federal Election Report File System.

OMB Funding Title/Code: Salaries and Expenses / 95-1600-0-1-806

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on House Administration; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Rules and Administration.

Subject Terms: Campaign Funds; Financial Disclosure; Political Candidates; Political Contributions.

Purpose: The system provides a facility for inspection of financial disclosure reports submitted by candidates for federal office and the committees that support them. The system consists of photocopies of financial reports filed by State, office sought, and alphabetical order. Multicandidate committees are filed alphabetically by name. *Input:* The system consists of financial reports submitted by candidates for Federal office and the committees that support them. Correspondence between the Federal Election Commission and the candidates and committees is also on file. *Content:* The system includes reports submitted by all candidates and committees who participate in Federal elections. Reports include the candidates and committees a committee supports, the amounts of money contributed to candidates and committees, the names of contributors and their contributions, a list of candidate and committee expenditures, and a summary of all receipts and expenditures. *Output:* Principal reports are: 1) Statement of Organization–the initial registration of a committee, containing the name of the committee,

treasurer, address, officers, candidates it supports and party; 2) Statement of a Candidate–the initial registration of a candidate, containing the name of a candidate, address, officers, committee authorization; and 3) Financial Disclosure Statement–a periodic report containing the name of the candidate and committee, contribution to and expenditures of the committee or candidate, summary tables of receipts and expenditures, and aggregates to date. *Availability:* All reports and microfilm are available to the public in the Commission Office of Public Records.

Agency Contact: Office of Disclosure; 1325 K St. NW, Washington, DC 20463; (202) 382-3484.

S08100-002

Clearinghouse on Election Administration.

OMB Funding Title/Code. Salaries and Expenses / 95-1600-0-1-806.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on *House* Administration; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Rules and Administration.

Subject Terms: Absentee Voting; Campaign Funds; Election Administration; Election Laws; Information Services; Voting; Voting Machines.

Purpose: The Clearinghouse serves as a facility for carrying out contract research and publishing appropriate reports concerning election administration. The Clearinghouse is concerned with election systems, registration systems, campaign finance, automation of election systems, and Federal and State election law. *Input:* The Clearinghouse selects research organizations by competitive bid to carry out research projects on election administration and uses the results of the projects as input for its information system. *Content:* The Clearinghouse sponsors studies on election administration at the Federal, State, and local levels. Studies are available on automated election systems, Federal and State election law, campaign finance, absentee voting, available voting equipment, and costs of administering elections. *Output:* Principal hardcopy reports are Federal, State Election Law Survey (quarterly), Campaign Finance Law Survey (semiannually), Absentee Registration and Voting, Voting Equipment Report, Experimental Voting Equipment, Survey of Election Boards, Computers in Elections, and State and Local Government Expenditures for Election Administration. *Availability:* All reports are available from NTIS.

Agency Contact: Clearinghouse on Election Administration; 1325 K St. NW, Washington, DC 20463; (202) 382-7306.

S08100-003

Federal Election Reports Disclosure System.

OMB Funding Title/Code: Salaries and Expenses / 95-1600-0-1-806.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on *House* Administration; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Rules and Administration.

Subject Terms: Campaign Funds; Elections; Financial Disclosure; Political Candidates.

Purpose: The system was established to provide a data processing facility for tracing source records and maintaining financial data on Federal candidates and their committees. The major functions of this system are to direct the user to the microfilm location of the reports, provide summary information on candidates and committees on receipts and expenditures, create a cross index of candidates and the committees that support them, provide a list of contributors to political candidates and committees, and provide a microfilm record of each source document. *Input:* The information is derived from reports submitted by candidates for Federal office and the committees that support them. *Content:* The candidate and committee master record contains the name and address of the candidate or committee, its treasurer, a log of the reports it has filed, the reports' microfilm location, the total receipts and expenditures for each report, and a cross index of committee/candidate support. The system is updated daily. *Output:* Five major reports are generated: A Report–lists all candidates, their ID numbers, address, filing frequency, type; B Report–lists all committees, their ID numbers, address, filing frequency, type; C Report–lists all committees, their ID numbers, the reports they file, microfilm location of reports, summary totals for receipts and expenditures, filing frequency, type of committee; D Report–lists all committees, the candidates they support, microfilm location of support documents, contribution made to the candidate; and E Report–lists all candidates, the reports they submit, microfilm location, principle and authorized committees, summary of receipts and expenditures. *Availability:* All reports and microfilm are available to the public in the Commission's Office of Public Records.

Agency Contact: Office of Data Development; 1325 K St. NW, Washington, DC 20463; (202) 382-1384.

S08100-004

Certification for Primary Matching Funds and General Election Campaign Funds.

OMB Funding Title/Code: Salaries and Expenses / 95-1600-0-1-806.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee, *House* Committee on *House* Administration; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Rules and Administration.

Subject Terms: Campaign Funds; Elections; Presidential Candidates; Primaries.

Purpose: The system was established in order to certify the eligibility for funds by presidential candidates. *Input:* The information is derived from certification forms and supporting data requesting matching funds or election funds. *Content:* The system is indexed by candidate name and includes those candidates for nomination or election to the office of the President of the United States who have requested matching funds and/or general election campaign funds. *Output:* There are no major reports. *Availability:* Files are available for public inspection.

Agency Contact: Assistant Staff Director for Disclosure and Compliance; Federal Election Commission; 1325 K St. NW, Washington, DC 20463; (202) 382-5162.

S08100-005

FEC Audits and Investigations.

OMB Funding Title/Code: Salaries and Expenses / 95-1600-0-1-806.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on *House* Administration; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Rules and Administration.

Subject Terms: Auditing; Financial Statements; Investigations; Political Candidates.

Purpose: The General Counsel, Assistant Staff Director, Commissioners, and their staff may use audit and investigation data for informal hearings, administrative compliance, civil litigation, voluntary compliance, or to refer matters to appropriate law enforcement authorities. *Input:* The records consist of audit and investigation data. *Content:* The system accesses the financial reports submitted by all candidates and committees who participate in Federal elections. Other reports include bank records, receipted bills, vouchers, invoices, debts and obligations, and contractual agreements. *Output:* No reports are issued. *Availability:* Access to audit and investigation data is limited to FEC staff on a restricted basis and to appropriate law enforcement agencies as directed by the Commission.

Agency Contact: Federal Election Commission; 1325 K St. NW, Washington, DC 20463; (202) 382-5162.

NATIONAL TRANSPORTATION SAFETY BOARD

S08300-001

Automated Aircraft Accident and Incident Information System.
OMB Funding Title/Code: Salaries and Expenses / 95-0310-0-1-407.
Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accidents; Air Safety; Aviation Accidents.

Purpose: The system was established in 1964. It contains comprehensive data for each U.S. civil aviation accident or incident occurring during the calendar year. The major functions of this system are to provide an ability to maintain, retrieve, analyze, print, and disseminate accident data. ***Input:*** The data are derived from NTSB Form 6120.12-Aircraft-Accident Analysis Sheet. This source document is completed by NTSB air safety investigators subsequent to an investigation of an aircraft accident or incident. ***Content:*** The automated aircraft accident, incident record(s) are 1600 unpacked bytes in length and unblocked. The records consist of 285 data fields. Thirty-five percent are direct entry, and the remainder are coded. The records store date, location, aircraft, damage, injuries, kind of flying, pilot qualifications and experience, type of accident, phase of operation, causal factors, and other related data pertinent to the accident/incident. ***Output:*** Major system output is: Aircraft Accident Reports, Brief Format, U. S. Civil Aviation (hardcopy, five per year approximately 900 accidents); Annual Review of Aircraft Accident Data, U. S. Air Carrier Operations (hardcopy, annually); Annual Review of Aircraft Accident Data, U. S. General Aviation Operations (hardcopy, annually); Briefs of Accidents, Selected Categories/Kinds of Flying (hardcopy, annually); and Special Safety Studies, Selected Subject(s) (hardcopy, annually). ***Availability:*** Reports are publicly available.

Agency Contact: Information Systems Division; 800 Independence Ave. SW, Washington, DC 20594; (202) 426-3976.

S08300-002

Financial Management System.
OMB Funding Title/Code: Salaries and Expenses / 95-0310-0-1-407.
Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accounting; Financial Management.

Purpose: This system is designed to comply with the procedures of the various laws and regulations pertaining to budget and accounting, insure control of the Safety Board's appropriation, provide for the internal management of funds for all organizational elements, meet external reporting requirements of the Office of Management and Budget and Treasury, and aid in the development and analysis of the Safety Board's budget. ***Input:*** The primary system data are generated internally and consist of appropriation, allotments, operating budgets, fiscal programs, obligations, disbursements, accruals, undelivered orders, receivables, payables, collections, miscellaneous receipts, advances, payroll, travel, property, accident investigation costs, and appropriation transfers. ***Content:*** The system consists of monthly and year-to-date information for obligations distributed by program, organizational element, and object/subobject class, and includes four fiscal years of data. The complete history of a particular transaction is available from initial obligation to disbursement. The system contains a quarterly update of the costs of each major accident investigation conducted by the Safety Board. ***Output:*** Output is generated monthly in a machine-readable format and includes budget and accounting report, operating budget report, cumulative summary of detail transactions, reconciliation of outstanding obligations, and obligations within Federal Government. ***Availability:*** Output is not publicly available; it is primarily utilized to meet internal financial management requirements and reporting requirements of the Treasury Department and the Office of Management and Budget.

Agency Contact: Comptroller Division; 800 Independence Ave. SW, AD-10, Washington, DC 20594; (202) 426-8935.

S08300-003

Safety Recommendations Branch.
OMB Funding Title/Code: Salaries and Expenses / 95-0310-0-1-407.
Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Safety; Transportation Safety.

Purpose: This system functions as project administration for the development of safety recommendations in any of the modes of transportation. ***Input:*** Recommendations are proposed from the public, hearing parties, NTSB investigators, NTSB liaison staff, and NTSB recommendation followup. They are the means used by the Board to prevent accidents and to promote transportation safety. Recommendation proposals are originated primarily by the modal divisions of the Bureaus in relation to statutory requirements. ***Content:*** The system contains safety recommendations. ***Output:*** Safety recommendations (average 260 per year) and Safety proposals (average 650 per year) are issued as hardcopy. There is a manual system for query. ***Availability:*** Reports are for public distribution.

Agency Contact: Recommendations Branch; 800 Independence Ave. SW, Washington, DC 20594; (202) 426-8688.

S08300-004

Transportation Safety Records.
OMB Funding Title/Code: Salaries and Expenses / 95-0310-0-1-407.
Congressional Relevance: *House* Committee on Appropriations: Transportation Subcommittee; *House* Committee on Public Works and Transportation; *Senate* Committee on Appropriations: Transportation Subcommittee; *Senate* Committee on Commerce, Science, and Transportation.

Subject Terms: Accidents; Investigations; Transportation Safety.

Purpose: This system is designed to collect accident data in all modes of transportation and determine probable cause and initiate recommendations to prevent future similar accidents. Investigation of all civil aviation accidents and selected major catastrophic accidents in other transportation modes are included in the system. ***Input:*** Primary sources of information are NTSB investigators, FAA investigators, and investigations conducted by other DOT modal administrations, i.e., Federal Railroad Administration, Federal Highway Administration, and U.S. Coast Guard. Input data consist of findings of investigators. ***Content:*** Specific information consists of facts, circumstances, and probable cause of accidents. Investigations are conducted in all of the United States. Investigators are dispatched immediately following accident notification. Geocoding is State, date, type of vehicle (aircraft, truck, etc.), operator, and registration number. ***Output:*** Output is the investigators' factual report of accident investigation, charts, and photographs. Query capability is by State, date, and place of accident. ***Availability:*** Information is available to the public from NTIS (narrative format reports only) and internal agency distribution.

Agency Contact: Operations and Facilities Division; 800 Independence Ave. SW, AD-40, Washington, DC 20594; (202) 426-3807.

ADVISORY COUNCIL ON HISTORIC PRESERVATION

S08800-001

Accounting System.

OMB Funding Title/Code: Salaries and Expenses / 95-2300-0-1-303.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Accounting Systems; Financial Management.

Purpose: The system provides for the preparation and processing of financial and accounting data. The major functions of this system are to edit transactions, classify transaction input, and provide various accounting and management reports. The accounting system is maintained by the Department of the Interior. (See SO0700-001, Department of the Interior Accounting System.). ***Input:*** Input is from source documents initiated by or for Agency program managers pertaining to financial and accounting records. ***Content:*** The master records consist of detailed transaction records and balance forward summary records which are matched once a month to provide required reports on general ledger control account balances, reimbursements, disbursements, collections, travel advances, accounts receivable, undelivered orders, accounts payable, and obligations by location and object class, and budget, accounting, and financial management information. ***Output:*** Daily input is central listings (hardcopy); monthly operating reports (hardcopy); and monthly fund central reports (hardcopy). The system is basically a unit record system with no meaningful query capability. ***Availability:*** The output is for Agency use only.

Agency Contact: Budget and Finance Officer; 1522 K St. NW, Washington, DC 20005; (202) 254-3974.

BOARD FOR INTERNATIONAL BROADCASTING

S08100-001

Budget/Fiscal System.

OMB Funding Title/Code: Grants and Expenses / 95-1145-0-1-153.

Congressional Relevance: *House* Committee on Appropriations: State, Justice, Commerce and Judiciary Subcommittee; *House* Committee on International Relations; *Senate* Committee on Appropriations: State, Justice, Commerce, The Judiciary Subcommittee; *Senate* Committee on Foreign Relations.

Subject Terms: Accounting, Financial Management.

Purpose: The system is designed to provide the Board with information on status of finances during the fiscal year. ***Input:*** Data are derived from payment of all invoices and interagency transfers, payroll costs, certified invoices, travel vouchers, interagency transfers-either billings or 1081's, timecards, and purchase orders. ***Content:*** The system contains amount, agency reference number, Treasury schedule, object class, fiscal year, type of transaction (payments, accruals, and journal entries), general ledger account number, and vendor identification number. It is updated on a transaction basis. New reports are issued monthly. ***Output:*** Monthly reports are machine-readable and hardcopy. There is query capability by vendor, object class, general ledger, and month. ***Availability:*** Output is used internally only.

Agency Contact: Budget and Administration; 1030 15th St. NW, Suite 430, Washington, DC 20005; (202) 254-8040.

COMMITTEE FOR PURCHASE FROM THE BLIND AND OTHER SEVERELY HANDICAPPED

S09700-001

Budget System.

OMB Funding Title/Code: Salaries and Expenses / 95-2000-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Accounting; Budget Information Systems; Financial Management.

Purpose: The purpose is to control and document funds appropriated for administration of the program authorized by Public Law 92-28, as amended. ***Input:*** The input is vouchers, purchase orders, contracts, and documents reflecting expenditures. ***Content:*** Information includes allotments, obligations, unobligated balances, accrued expenditures, and disbursements. Data are accumulated by cost center and major object class. ***Output:*** Hardcopy output includes the annual OMB Budget Submission and a monthly record of expenses which is also available on magnetic tape from GSA. Other miscellaneous summary reports are produced at varying frequencies. ***Availability:*** The output is used for internal planning purposes and is available to the public on request.

Agency Contact: Committee for Purchase from the Blind and Other Severely Handicapped; 2009 14th St. N, Suite 610, Arlington, VA 22201; (703) 557-1145.

S09700-002

Procurement List Actions.

OMB Funding Title/Code: Salaries and Expenses / 95-2000-0-1-505.

Congressional Relevance: *House* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: HUD-Independent Agencies Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Blind; Government Procurement; Handicapped; Organizations, Physically Handicapped, Procurement.

Purpose: The purpose is to determine which commodities and services are suitable for Government procurement from qualified nonprofit agencies serving the blind and other severely handicapped, to publish a procurement list of such commodities and services, and to determine the fair market price for commodities and services on the Procurement List. ***Input:*** The input is applications from the National Industries for the Blind and the National Industries for the Severely Handicapped, exercise or waiver of priority from the Federal Prison Industries and National Industries for the Blind, and Comments on proposed actions. ***Content:*** The system contains a history of action taken, filed by commodity or service, to justify addition to or deletion from the Committee's Procurement List. Proposed and approved additions or deletions are published in the Federal Register. ***Output:*** The principal output is a Procurement List published annually with periodic updates on paper, a list of workshops on paper updated quarterly, and an Annual Report to Congress published on paper. ***Availability:*** All output is available from: Committee for Purchase from the Blind and Other Severely Handicapped, 2009 14th St. N, Suite 610, Arlington, VA 22201.

Agency Contact: Committee for Purchase from the Blind and Other Severely Handicapped; 2009 14th St. N, Suite 610, Arlington, VA 22201; (703) 557-1145.

NATIONAL COMMISSION ON LIBRARIES AND INFORMATION SCIENCE

S13400-001

Budget/Fiscal System.

OMB Funding Title/Code: Salaries and Expenses / 77-0100-0-1-503.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Budgets; Financial Management.

Purpose: The system provides various records and data for comparing approved budget and work plan authorizations against actual workload and assessing the need for management actions. ***Input:*** Source documents are prepared internally from financial transaction documents. ***Content:*** The files contain current period (month or 4-week period) and year-to-date data on Agency obligations and disbursements. ***Output:*** Output is monthly and annual reports on budget execution and financial status of the Agency based on 13 4-week periods. Output is by hardcopy. Capability currently exists for on-line query of the system. ***Availability:*** Copies of the output reports are restricted to internal use only. Copies of the annual report are available through GPO. Single copies are available by request directly to the Agency.

Agency Contact: National Commission on Libraries and Information Science; 1717 K St. NW, Suite 601, Washington, DC 20036; (202) 653-6252.

SUSQUEHANNA RIVER BASIN COMMISSION

S14900-001

Accounting System.

OMB Funding Title/Code: Salaries and Expenses / 46-0500-0-1-301; Contributions to Commission / 46-0501-0-1-301.

Congressional Relevance: *House* Committee on Appropriations: Public Works Subcommittee; *House* Committee on the Judiciary: *Senate* Committee on Appropriations: Public Works Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Accounting Systems; Financial Management.

Purpose: The system provides for the preparation and processing of financial and accounting data. The major functions of this system are to edit transactions, classify transaction input, and provide various accounting and management reports. The accounting system is maintained by the Department of the Interior. (See S00700-001, Department of the Interior Accounting System.). ***Input:*** Input is from source documents initiated by or for Agency program managers pertaining to financial and accounting records. ***Content:*** The master records consist of detailed transaction records and balance forward summary records which are matched once a month to provide required reports on general ledger control account balances, reimbursements, disbursements, collections, travel advances, accounts receivable, undelivered orders, accounts payable, and obligations by location and object class, and budget, accounting, and financial management information. ***Output:*** Daily input is central listings (hardcopy); monthly operating reports (hardcopy); and monthly fund central reports (hardcopy). The system is basically a unit record system with no meaningful query capability. ***Availability:*** Reports are for Agency use only.

Agency Contact: Office of the Executive Director; 5012 Lenker St., Mechanicsburg, PA 17055; (717) 737-0501.

PENNSYLVANIA AVENUE DEVELOPMENT CORPORATION

S15800-001

Pennsylvania Avenue Development Corporation Information System.

OMB Funding Title/Code: Salaries and Expenses / 42-0130-0-1-451.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on Interior and Insular Affairs; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on Energy and Natural Resources.

Subject Terms: Accounting; Financial Management; Historic Preservation; Land Acquisition; Public Improvement; Relocation.

Purpose: The purpose of the system is to keep current and available cost and activity data for planning and budgeting by the Corporation. ***Input:*** The system is developed and updated by staff specialists with external input from consultants hired by the Corporation. ***Content:*** Data on budget/fiscal system, historic preservation program, public improvements program, and property acquisition program, including activities and costs, comprise system content. ***Output:*** The only report generated on a recurring basis is the Corporation's Annual Report. All other data are available for use on an as-needed basis. ***Availability:*** Subject to the Freedom of Information Act, information described herein is available publicly.

Agency Contact: Pennsylvania Avenue Development Corporation; 425 13th St. NW, Washington, DC 20004; (202) 343-4314.

COMMUNITY SERVICES ADMINISTRATION

S15900-001

Accounting and Financial Control System.

OMB Funding Title/Code: Community Services Program / 81-0500-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Accounting; Financial Management.

Purpose: This system is designed to provide management with financial data to assist in the planning, control, measurement, and evaluation required for efficient, economical, and effective operations. ***Input:*** Information is derived from grantee, contractor, and other reports; CSA and other Federal forms; travel vouchers; invoices; contracts; purchase orders; employee time and attendance reports; vendor invoices; government invoices, advances and reports; and payment vouchers. ***Content:*** This system provides information on allotments obligations, unobligated balances, accrued expenditures, and disbursements. These categories are accumulated and reported by major object class and subobject class. ***Output:*** Principal output pertains to statement of transactions, unexpended balances of appropriations, obligations, budget status, payroll data; employee retirement data, budget, cash disbursements, unobligated funds, and personnel. ***Availability:*** Output is used for reporting to controlling Government agencies and for internal use only. Reports are not published for public use. They are not classified.

Agency Contact: Office of Administration; 1200 19th St. NW, Washington, DC 20506; (202) 254-5330.

S15900-002

Federal Information Exchange System (FIXS).

OMB Funding Title/Code: Salaries and Expenses / 81-0500-0-1-999.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropria-

tions: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Federal Aid Programs; Federal Budget; Government Spending; Intergovernmental Fiscal Relations.

Purpose: The system is to collect and disseminate information on Federal outlays by geographic location in the 50 States, Territories, and other areas administered by the United States. ***Input:*** Information is provided by Federal departments and agencies. ***Content:*** This system contains obligations of all Government administered funds, except those transactions which are not to the public, by agency, program, and type of assistance on a fiscal year basis for States, counties, and incorporated cities over 25,000 in population. Additionally, the data are summarized at State and national levels by agency, program, Federal influence activities, and budget function. Highlights of the summaries are given in tables which provide State handlings in terms of Federal outlays received by organizational unit, demographic characteristics, and major functional classification. ***Output:*** Federal outlays reports are generated. ***Availability:*** Reports are available from NTIS.

Agency Contact: Office of Administration; 1200 19th St. NW, Washington, DC 20506; (202) 254-5330.

PENSION BENEFIT GUARANTY CORPORATION

S16000-001

Case Data System.

OMB Funding Title/Code: Pension Benefit Guaranty Corporation / 16-4204-0-3-601.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Employee Benefit Plans; Income Maintenance Programs; Pensions; Retirement Income.

Purpose: This automated data system is being designed to capture certain characteristics on plan termination cases. Data on these cases are used for tracking, management information reports, budget formulation, and policy and program research. ***Input:*** Data are derived from information submitted by plan administrators of defined benefit pension plans which terminate on or after September 2, 1974, and information generated by the PBGC in processing the termination case. ***Content:*** Plan administrators of pension plans covered by Title IV of the Employee Retirement Security Act are required to file a "Notice of Intent to Terminate" at least 10 days before a proposed termination. Initial information is entered as a Notice of Intent to Terminate is received; the data base is updated as additional information is received. The Case Data System includes case number assigned by PBGC, plan sponsor's name an address, plan name, and name and address of person fling. Under development are portions of the system which will include plan characteristics such as date of establishment, participant data, asset and liability data, date of termination, and method of funding. ***Output:*** Reports are computer printouts listing plan terminations in case-number (date-sequential) order and others as required by corporate officers. Time sharing machine available query capability with access by several data elements is available. ***Availability:*** All output is for use only within the Pension Benefit Guaranty Corporation.

Agency Contact: Office of Program Operations; 2020 K Street NW, Washington, DC 20006; (202) 254-4700.

S16000-002

Premium Processing System.

OMB Funding Title/Code: Pension Benefit Guaranty Corporation / 16-4204-0-3-601.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Employee Benefit Plans; Income Maintenance Programs; Pensions; Premium Payments; Retirement Income.

Purpose: This on-line automated system was developed to maintain the defined benefit plan Premium Payment and Annual Report filings submitted to the Pension Benefit Guaranty Corporation as required under Title IV insurance provisions of the Employee Retirement Security Act of 1974. ***Input:*** The data contained in the system are derived from the form PBGC-1 "Premium Payment and Annual Report Form" which is filed by the plan administrator responsible for paying premium payments for defined benefit plans to the Pension Benefit Guaranty Corporation. ***Content:*** Plan administrators are required to submit on an annual basis a Premium Payment PBGC-1 Form; the information contained on these forms is updated to the premium payment file on a daily basis. PBGC receives, annually, approximately 100,000 forms from plan administrators throughout the United States. The system contains the data elements submitted on the PBGC-1 Form "Premium Payment and Annual Report Form," e.g., plan sponsor name and address, plan administrator name and address, plan name, filing entity, premium payments, and so on. ***Output:*** Output includes microfilm directories in employer identification number and sponsor name sequence, management statistical hardcopy reports, and on-line query capability. All reports and/or directories are produced as required by corporate officers. ***Availability:*** Publicly available are microfilm directories in employer identification number and in sponsor name sequences

Agency Contact: Division Information Systems; 2020 K Street NW, Washington, DC 20006; (202) 254-4789.

S16000-003

Benefit Payment System.

OMB Funding Title/Code: Pension Benefit Guaranty Corporation / 16-4204-0-3-601.

Congressional Relevance: *House* Committee on Appropriations: Labor-Health, Education and Welfare Subcommittee; *House* Committee on Education and Labor; *Senate* Committee on Appropriations: Labor, Health, Education and Welfare Subcommittee; *Senate* Committee on Human Resources.

Subject Terms: Employee Benefit Plans; Income Maintenance Programs; Pensions; Retirement Income.

Purpose: This automated system was developed to process benefit payments resulting from both sufficient and insufficient terminated defined benefit pension plans which are under the trusteeship of the Pension Benefit Guaranty Corporation. These payments are made pursuant to Title IV of the Employee Retirement Income Security Act of 1974. ***Input:*** The data are derived from information supplied by the plan administrator of each terminated plan, from an Application for Guaranteed Benefits submitted by each participant entitled to a benefit, and from the original plan and employment records maintained by the company which sponsored the terminated plan. ***Content:*** Benefit payments are made by the Pension Benefit Guaranty Corporation on a monthly basis. The system is updated monthly to include additions, deletions, and adjustments in the benefit payments made. The plans covered include all terminated plans under the trusteeship of the Pension Benefit Guaranty Corporation and come from all geographic areas of the United States. The system contains the data elements needed to administer the benefit payments made by the Pension Benefit Guaranty Corporation, e.g., participant's name, address, date of birth, social security number, dates of employment and termination, and benefit entitlement. ***Output:*** A monthly report is issued on the number and

amount of benefits paid for each plan in pay status. All reports and/or directories are produced as required by the corporation officers. *Availability:* All output is for internal use only within the Pension Benefit Guaranty Corporation.

Agency Contact: Office of Program Operations; 2020 K Street NW, Washington, DC 20006; (202) 254-4700.

AMERICAN REVOLUTION BICENTENNIAL ADMINISTRATION

S16100-001

Bicentennial Information Network (BINET).

OMB Funding Title/Code: Commemorative Activities Fund / 76-5077-0-2-806.

Congressional Relevance: *House* Committee on Appropriations: Interior Subcommittee; *House* Committee on the Judiciary; *Senate* Committee on Appropriations: Interior Subcommittee; *Senate* Committee on the Judiciary.

Subject Terms: Bicentennial; Information Services.

Purpose: Preparation of a master calendar of Bicentennial events and a master register of programs and projects of local, State, national and international significance was a primary function of the American Revolution Bicentennial Administration (ARBA), according to the law which created ARBA (Public Law 93-179). Within ARBA's Office of Communications and Public Affairs, the Master Calendar Services Division had the responsibility for supporting this function. Operations are based on the automated Bicentennial Information Network, BINET, a system for gathering, cataloging, and disseminating information on Bicentennial activities. *Input:* Data on Bicentennial projects and events were collected directly from program sponsors in Federal, State, and local governments and the private sector and from State, community, and other Federal Bicentennial planning and coordinative groups. Internal sources included ARBA program staff responsible for certain facilitation projects such as Official Recognition, Bicentennial Alliances, and Media Recognition Program. *Content:* BINET cataloged projects and events–the distinction being made according to whether the activity happened at a specific place and time, with an audience and participants. From July 1973 through December 1976, BINET processed and cataloged over 67,000 projects and events. Data included title, description, location (city, state, or foreign country, congressional district), geographic scope, subject, method of presentation, group emphasis, and sponsor organization name, address and phone number. In addition, event records included date(s), time, days open/closed, facility location, and details on reservations/accommodations/press-media/tour arrangements/admission price–as applicable. The data base included activities from over 13,000 communities and 100 foreign countries. Weekly updates were performed, with confirmation copies of the new or updated records being sent to the sponsor of record for verification and possible later updating. In addition, ARBA regional offices and State Bicentennial commissions were asked to review lists of new or updated activities in their respective areas of responsibility. A wide variety of subsystems were employed to provide interactive data retrieval capability, batch reports, statistical summaries, and comprehensive or selected data for input to a computer photo-typesetting process used to produce publications. Within the Master Calendar Services Division, the Information and Research Branch was responsible for input and was the single largest user of BINET's interactive data entry and information retrieval capabilities. *Output:* An on-line data base was available for interactive search and retrieval through a nationwide network of computer terminals. An existing GSA-contracted timesharing vendor was used (Computer Sciences Corporation). Complementing the on-line service and the publications program, tailor-made hardcopy reports were produced on a one-time or recurring basis. Automated photo-typesetting techniques were used to produce a series of master project register and event calendar publications, distributed to the Congress and to Federal, State, and local Bicentennial organizations and media outlets nationwide. *Availability:* All publications were available for public purchase through GPO. None of the BINET data were classified or confidential.

Agency Contact: Master Calendar Services Division; 2401 E St. NW, Washington, DC 20276; (202) 634-1723.

CONGRESSIONAL BUDGET OFFICE

S30300-001

Congressional Scorekeeping System.

OMB Funding Title/Code: Salaries and Expenses / 08-0100-0-1-801

Congressional Relevance: *House* Committee on Appropriations: Legislative Subcommittee; *House* Committee on Budget; *Senate* Committee on Appropriations: Legislative Subcommittee; *Senate* Committee on Budget.

Subject Terms: Budgets; Federal Budgets; Legislation.

Purpose: The Congressional Budget Office is required by section 308(b) of the Congressional Budget Act of 1974 (Public Law 93-344) to issue periodic reports on the status of congressional budget action. The CBO reports budget scorekeeping data each week to the House and Senate Committees on the Budget, who transmit it to members of Congress. This report, intended primarily for staff use, presents the basic scorekeeping tables used by CBO to tabulate congressional action affecting the fiscal year budget. *Input:* Concurrent resolutions, congressional initiatives, appropriation bills, Budget Committee actions, Appropriation Committee actions, President's Budget, including amendments and revisions, and CBO reestimates and estimates are the source data. *Content:* Content includes Federal budget information by account and budget authority and outlays by fiscal year. Information is updated daily to reflect executive and congressional budget actions. *Output:* Output includes CBO hardcopy reports (approximately six times per year), backup to Senate Weekly Scorekeeping Report, backup to Daily Parliamentarian Reports, and backup to House Budget Committee Weekly Status to Members Report. *Availability:* The CBO scorekeeping reports and Senate scorekeeping reports are available to the public.

Agency Contact: Budget Analysis Division; 2nd and D Streets SW, Washington, DC 20515; (202) 225-3811.

GENERAL ACCOUNTING OFFICE

S30400-001

Programming, Scheduling, and Reporting System (PSR System).

OMB Funding Title/Code: Salaries and Expenses / 05-0107-0-1-801.

Congressional Relevance: *House* Committee on Appropriations: Legislative Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Legislative Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Manpower Utilization; Resource Allocation.

Purpose: The PSR System is designed to provide GAO managers staff time information on ongoing and past audit assignments. This information is used to monitor ongoing assignments and help plan future assignments. Its three major components are for short range programming and planning, assignment authorization, and staff time reporting. *Input:* Assignments are authorized and changed with formal documents detailing certain classified information, assignment justification, and staff days required. These documents originate with the programming group, usually a GAO division or a division's subelement. Staff time is reported through the payroll system, with hours worked charged to specific assignment or administrative codes. *Content:* The system is updated and report production is done about every four weeks. All active assignments, current fiscal year terminated assignments, and a series of administrative codes are

reported on each report production cycle. These data are classified by programming organization, performing organization, program category, source of requirement, issue area and line of effort, type of work product, or assignment area. A PSR User's Manual provides the mechanics of using the system and gives more detailed information about information content. *Output:* Programming, Scheduling, and Reporting System Reports are produced about every four weeks. *Availability:* Reports are for internal use only.

Agency Contact: Office of Controller; 441 G St. NW, Washington, DC 20548; (202) 275-5418.

S30400-002

Legislative History System.

OMB Funding Title/Code: Salaries and Expenses / 05-0107-0-1-801.

Congressional Relevance: *House* Committee on Appropriations: Legislative Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Legislative Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Legislation; Legislative Reference Services.

Purpose: The system is to support the information needs of the Office of the General Counsel and other divisions of the General Accounting Office with respect to legislative interpretation and research. *Input:* The Government Printing Office, congressional committees, GAO index and files, and other GAO Divisions are the input sources. *Content:* The Legislative Digest Section maintains, for reference and research purposes, legislative histories on every bill introduced and law enacted by the United States Congress. The compilations contain all versions of the bill, committee reports, documents, hearings and Congressional Record extracts not only on the bill that became law but related bills from the same and prior Congresses as well. This material is assembled in the order the action occurred, starting with the introduced bill and is referenced to the earlier laws being amended. The compilations, which date from 1921, also contain GAO letters, decisions, and memoranda. The bills and laws are indexed by a hierarchical method covering subject matter and law citations. *Output:* Hardcopy output consists of Congressional Record Digest Sheet, Accession Report, Index to Public Laws Enacted, Congressional Committee Book, and Status of Requests to Report on Bills. *Availability:* Reports are for internal use only.

Agency Contact: Legal Information and Reference Service; 441 G St. NW, Washington, DC 20548; (202) 275-5560.

S30400-003

Index-Digest System.

OMB Funding Title/Code: Salaries and Expenses / 05-0107-0-1-801.

Congressional Relevance: *House* Committee on Appropriations: Legislative Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Legislative Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Administrative Procedures; Civilian Personnel; Decisions; Laws; Military Personnel; Procurement; Transportation.

Purpose: The purpose is to support decisionmaking activities of the Comptroller General and staff (Office of General Counsel) and to provide access to decisions to General Accounting Office, other Government agencies, and the public. *Input:* Comptroller General Decisions, intra-office memoranda, and nondecision letters issued by Office of the General Counsel, serve as input. *Content:* The system contains subject indices of digests covering Comptroller General Decisions, intra-office memoranda, and nondecision letters issued by Office of the General Counsel which deal with civilian personnel, general Government matters, military personnel, procurement law, special studies and analyses, and transportation categories. The system also includes the annual publication, in bound volumes, of selected decisions (with 5-year indices of digests), the issuance of publications covering remaining materials in the above categories, as well as maintenance of citator files based upon the above material, including legal citations. *Output:* Publications include: Index Digest Decisions of the Comptroller General of the United States (bound volume published every five years); Decisions of the Comptroller General of the United States; Pamphlets of Decisions of the Comptroller General of the United States (monthly); Pamphlets of Digest of Unpublished Decisions of the Comptroller General of the United States (quarterly covering general Government matters, civilian personal law, military personnel law, procurement law, and transportation); Synopsis of Office Memoranda (monthly covering general government matters, civilian personnel law, military personnel law, procurement law, special studies and analyses, and transportation); and subject and citator cards. *Availability:* Portions of the system are for internal use only.

Agency Contact: Legal Information and Reference Service; 441 G St. NW, Washington, DC 20548; (202) 275-5560.

S30400-004

Legislative Authorization Program Information System (LAPIS).

OMB Funding Title/Code: Salaries and Expenses / 05-0107-0-1-801.

Congressional Relevance: *House* Committee on Appropriations: Legislative Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Legislative Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Budget Information Systems; Executive Agencies; Federal Programs; Government Spending; Information Services; Legislation.

Purpose: The Congressional Budget Act of 1974 requires that the Comptroller General conduct a continuing program to identify and specify the needs of the committees and Members of Congress for fiscal, budgetary, and program-related information. It also requires that the Comptroller General develop, establish, and maintain a central file or files of the data and information required to meet recurring requirements of the Congress for fiscal, budgetary, and program-related data. The files are to be maintained to facilitate use of the files by the committees of both Houses, joint committees, and other congressional agencies through modern data processing and communications techniques. *Input:* Input is from the Federal agencies reflected in the Budget of the United States Government and selected off-budget Federal agencies. The agencies' input includes budgetary, program, and legislation information. In-house analysis is utilized to refine and standardize the information. Selected information from the Office of Management and Budget data tapes is integrated into the system. *Content:* The system is continually being updated during the year. The major budgetary information update occurs between January and March. Between November and May, the entire data base is reviewed, refined, and updated. Information includes legislation, (popular name, public law number, title, section, etc.), program name, budget authority, outlays, obligations, agency, bureau, appropriation account title and number, function and subfunction names and number, authorizing committee jurisdiction (House and Senate), authorization amounts, and authorization termination date. Selected programs include current year budget authority, outlays from current year budget authority, outlays for State and local governments, first quarter apportionments, loan levels, limitations, and contract authority. *Output:* Current reports are formatted and produced in response to particular committee or member requests and contain the specific information requested. The output medium is usually hardcopy computer printouts. In some instances the final product is a typed report developed by GAO analysts utilizing the information from the system as a baseline. *Availability:* Reports are available upon request to members or committee staff. Requests from the public would be satisfied as time allowed.

Agency Contact: Program Analysis Division; 441 G St. NW, Washington, DC 20548; (202) 275-1811.

S30400-005

Intergovernmental Fiscal Relations Information Systems (IFRIS).
OMB Funding Title/Code: Salaries and Expenses / 05-0107-0-1-801.
Congressional Relevance: *House* Committee on Appropriations: Legislative Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Legislative Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Federal Aid to States; Federal State Relations; Fiscal Policy; Government Employee Retirement; Intergovernmental Fiscal Relations; Local Governments; Public Finance; State Governments.

Purpose: The system supports GAO analyses of intergovernmental fiscal relations. *Input:* Data are derived from reports issued by various Federal agencies. *Content:* The system content includes: Federal Aid to States, by State, 1959-1975; Industry Employment, by State, One-Digit SIC's 1967-1975; State and Local Government Finances, by State, 1959-1975; Personal Income by State, 1959-1975; Finances of State and Local Public Employee Public Retirement Systems, 1960, 1965, 1969-1975; and State Population, by State, 1959-1975. All data are updated annually. *Output:* IFRIS supports GAO analyses of intergovernmental fiscal relations essential to the preparation of reports to Congress and others. No machine-readable output is produced. Lists of data and a wide variety of graphs and charts can be produced. All data are directly accessible. *Availability:* Some data relating to finances of State and local public employee pension systems are restricted to internal use. All other data are publicly available.

Agency Contact: Program Analysis Division; 441 G St. NW, Room 5023, Washington, DC 20548; (202) 275-3597.

S30400-006

Congressional Information Directories.
OMB Funding Title/Code: Salaries and Expenses / 05-35-0107-0-1-801.
Congressional Relevance: *House* Committee on Appropriations: Legislative Subcommittee; *House* Committee on Government Operations; *Senate* Committee on Appropriations: Legislative Subcommittee; *Senate* Committee on Governmental Affairs.

Subject Terms: Directories; Government Paperwork; Information Storage and Retrieval; Program Evaluation.

Purpose: Title VIII of the Congressional Budget and Impoundment Control Act of 1974 (Public Law 93-344) amended the Legislative Reorganization Act of 1970 and assigned to the Comptroller General certain responsibilities for helping the Congress obtain and use information. As part of its program for carrying out those responsibilities, the U.S. General Accounting Office (GAO) is publishing the 1977 Congressional Sourcebooks–a series of directories reflecting an inventory of program-related information. This system has been established to meet the requirement of the law identified above. *Input:* Input is from submissions required under law by the executive branch agencies. *Content:* The current Congressional Sourcebook data base encompasses three separate files. Each is a directory and guide addressing a different area of program-related information. Information in the system consists of: 1) Requirements for Recurring Reports to the Congress–describes nearly 2,000 reports required of 254 agencies by the Congress on a recurring basis; 2) Federal Program Evaluations–contains an inventory of approximately 2,000 evaluation reports produced by and for selected Federal agencies, including GAO, which relate to the programs of those agencies; 3) Federal Information Sources and Systems–describes approximately 1,400 Federal sources and information systems maintained by 91 executive agencies which contain fiscal, budgetary, and program-related data and information. The GAO has established a continuing program to maintain a current inventory of recurring reports, evaluation studies, and fiscal, budgetary, and program-related information sources and systems. The inventory is maintained on central computer files in such a manner as to render data transferable to the Library of Congress for inclusion in the Congressional Research Service's SCORPIO information retrieval system, thus facilitating their use by the committees of both Houses of the Congress. *Output:* A series of directories tailored to meet the needs of Congress is published annually. Magnetic tape copies of the data bases used to produce these products are also available. *Availability:* All hardcopy items are available through GPO. Contact GAO for machine-readable material.

Agency Contact: Program Analysis Division; 441 G St. NW, Washington, DC 20548; (202) 275-1837.

GOVERNMENT PRINTING OFFICE

S30500-001

Monthly Catalog of United States Government Publications.
OMB Funding Title/Code: Salaries and Expenses / 04-0201-0-1-806.
Congressional Relevance: *House* Committee on Appropriations: Treasury-Postal Service-General Government Subcommittee; *House* Committee on *House* Administration; *Senate* Committee on Appropriations: Treasury, Postal Service, General Government Subcommittee; *Senate* Committee on Rules and Administration.

Subject Terms: Catalogs; Government Publications; Information Services.

Purpose: This system provides tape for printing the Montaly Catalog of United States Government publications in accordance with section 1711, Title 44, United States Code. *Input:* Catalog entries are prepared in a standard cataloging format from publications received in the Library Division. The entries are then entered into an on-line computer at the Ohio College Library Center (OCLC), where a tape of input and catalog cards is prepared and mailed. *Content:* Each new entry is added to the data base where the information is available to all members subscribing to the OCLC system. Various networks covering hundreds of libraries across the country are members. While the data base is continually being updated by the member libraries, the monthly catalog prepared from the tapes cover only the material input by GPO during the previous month. The data base includes non-Government as well as Government publications. The cataloging follows the Anglo-American Cataloging Rules and Library of Congress main entries. Subjects are derived from Library of Congress Subject Headings. *Output:* A monthly catalog is issued in hardcopy only. *Availability:* The monthly catalog is sold by GPO to the public as well as distributed free to the depository libraries. The catalog tape records in MARC II format will be available from the Cataloging Distribution Service of the Library of Congress in April 1977.

Agency Contact: Library Division; 5236 Eisenhower Ave., Alexandria, VA 22304; (703) 557-2145.

S30500-002

Publications Reference File (PRF).
OMB Funding Title/Code: Salaries and Expenses / 04-0201-0-1-806.
Congressional Relevance: *House* Committee on Appropriations: Legislative Subcommittee; *House* Committee on *House* Administration; *Senate* Committee on Appropriations: Legislative Subcommittee; *Senate* Committee on Rules and Administration.

Subject Terms: Bibliographies; Cataloging; Government Publications.

Purpose: The file is to provide an accurate up-to-date sales catalog, listing all items sold by the Superintendent of Documents and to assist in the compilation and production of computer-generated subject price lists and related projects. Further, PRF supports both research and other requirements of the order processing system to aid in prompt handling of orders and inquiries. PRF provides current catalog material to more than 400 depository libraries; these libraries do not have to recatalog Government publications they receive as standard cataloging techniques have been adopted. *Input:* External sources of data/information include all Government agencies offering publications for sale by the Superintendent of Documents. The internal sources of data/information are the Documents Control Branch, Sales Management Division, in the Documents Sales Service

which provides information pertaining to receipts, new on-orders, reprints, subscription notifications, exhausted lists, cancellation notices, balance to 0 report, and changes of status and the Library Division, LSDS, which provides library cards used as an aid in cataloging books. From this information, additions, deletions, and changes can be made to the system. *Content:* Records are updated daily. Data items such as stock and catalog numbers, location, title, price, author, and description for all Government publications sold by the Superintendent of Documents are contained in the system *Output:* Principal output is a daily utility listing of update transactions, as entered through system; daily edit listing of transactions entered through system; weekly fiche index generation and COM device formatting-film rolls for generation of Microfiche Reference File; weekly explosion of activity or master file by index keys; case cards for customer order fulfillment; periodic listings of stock numbers, titles, and catalog numbers; daily record processing statistics listing; and daily PRF Statistical Summary Control Listing. *Availability:* Data are primarily for internal use in servicing the public's demand for sales publications/information.

Agency Contact: Records Branch; North Capitol and H Streets NW, Washington, DC 20401; (202) 275-3299.

LIBRARY OF CONGRESS

S30600-001

Major Issues System (ISSU).

OMB Funding Title/Code: Salaries and Expenses / 03-0127-0-1-801.

Congressional Relevance: *House* Committee on Appropriations: Legislative Subcommittee; *House* Committee on *House* Administration; *Senate* Committee on Appropriations: Legislative Subcommittee; *Senate* Committee on Rules and Administration.

Subject Terms: Congressional Hearings; Congressional Information Resources; Legislation; Public Policy.

Purpose: The System was established in 1974 by the Congressional Research Service at the request of the Senate Committee on Rules and Administration. The system is to maintain a series of specially-prepared reports on key public policy issues for use by congressional offices. Reports are to be kept up-to-date in an on-line computerized information retrieval system supplemented by the availability of printed copies of these reports on request. Approximately 200 to 250 current reports are to be maintained in the system. *Input:* All reports are prepared by subject specialists among the staff of the Congressional Research Service. *Content:* Records are structured reports containing definitions of each public policy issue, background and policy analysis, legislative information, information on hearings and congressional reports, chronologies of significant events, and additional references to information in the professional literature. *Output:* Reports are available on-line in the Library of Congress' SCORPIO information retrieval system. Supplementary copies of each report are available in photocopy of printouts. *Availability:* Reports are available to congressional offices and agencies of the legislative branch only. They are not available to other Government agencies or to the general public.

Agency Contact: Congressional Research Service; 1st St. NE, Washington, DC 20540; (202) 426-5920.

S30600-002

Legislative Information File for the 95th Congress (CG95).

OMB Funding Title/Code: Salaries and Expenses / 03-0127-0-1-801.

Congressional Relevance: *House* Committee on Appropriations: Legislative Subcommittee; *House* Committee on *House* Administration; *Senate* Committee on Appropriations: Legislative Subcommittee; *Senate* Committee on Rules and Administration.

Subject Terms: Congress; Congressional Information Resources; Legislation; Public Bills; Resolutions.

Purpose: The system is to maintain an up-to-date, on-line, computerized information file containing analytical, descriptive, and status information about all public general bills and resolutions of the 95th Congress. The system supports the legislative function of the Senate and the House of Representatives. *Input:* All public bills and resolutions introduced in the 95th Congress are abstracted, digested, and tracked throughout the legislative process by a staff of legislative experts within the Congressional Research Service. *Content:* Each record contains detailed information about bill sponsorship, co-sponsorship, content, and status. *Output:* The file is updated daily, with each record kept up-to-date as changes in its status occur. Cumulative printed volumes are produced three times per year, with supplements approximately every six weeks. All records are available in an on-line computer file. *Availability:* The on-line computer file is available to all having access to the Library of Congress' SCORPIO information retrieval system, including a limited number of terminals for use by the public in the Library of Congress main reading room. Printed versions of the file are for sale by GPO.

Agency Contact: Congressional Research Service; 1st St. NE, Washington, DC 20540; (202) 426-5920.

S30600-003

Bibliographic Citation File (CITN).

OMB Funding Title/Code: Salaries and Expenses / 03-0127-0-1-801.

Congressional Relevance: *House* Committee on Appropriations: Legislative Subcommittee; *House* Committee on *House* Administration; *Senate* Committee on Appropriations: Legislative Subcommittee; *Senate* Committee on Rules and Administration.

Subject Terms: Bibliographies; Government Publications.

Purpose: The system is to maintain a current awareness file of information in Government publications, publications of Congress, international organizations, and legal and professional journals to support the research program of the Congressional Research Service and to provide current awareness information directly to congressional offices. *Input:* Some 6,000 publications are regularly scanned and bibliographic citations are prepared and entered into an on-line computer file. *Content:* Each record cites the author (personal or corporate), publisher, date, and other standard bibliographic reference data. Each record also contains a brief annotation as to the nature of the content of the article cited and an indication as to the availability of the source document. *Output:* All records are available in an on-line computer file. In addition, all new accessions each week are screened and computer-matched against interest profiles submitted by CRS and certain congressional staff. The resulting matches are printed and sent to each subscriber maintaining an interest profile in the system. *Availability:* The records on-line are available to congressional offices and legislative branch agencies having access to the SCORPIO information retrieval system. Records are available to the public via a limited number of computer terminals located in the Main Reading Room of the Library of Congress.

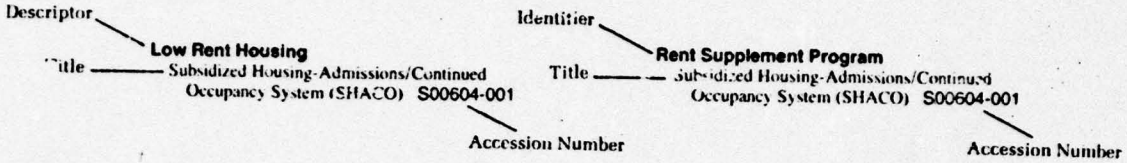
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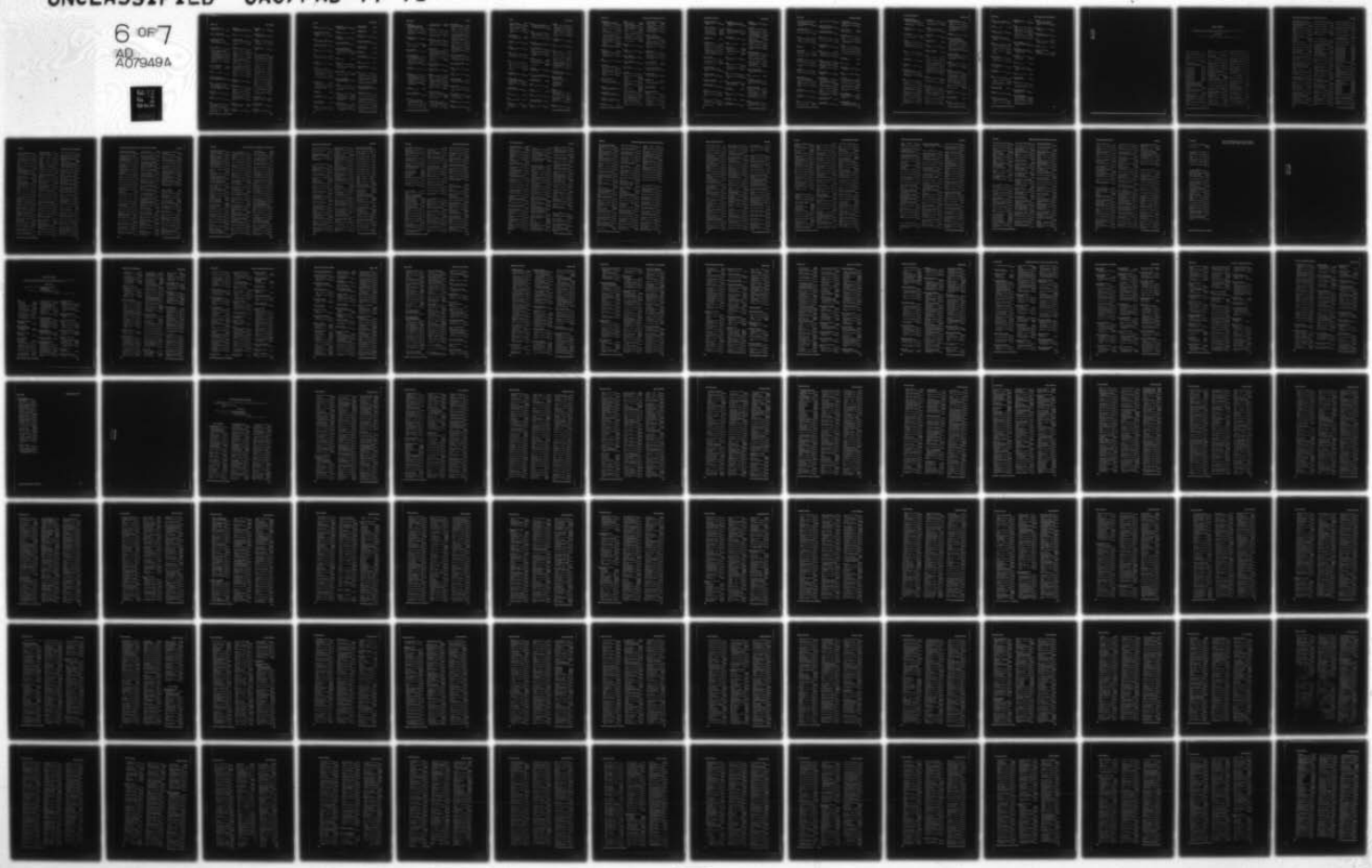
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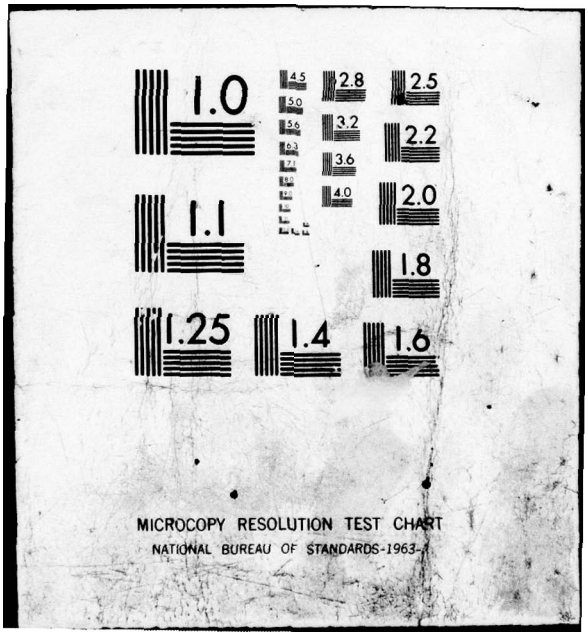
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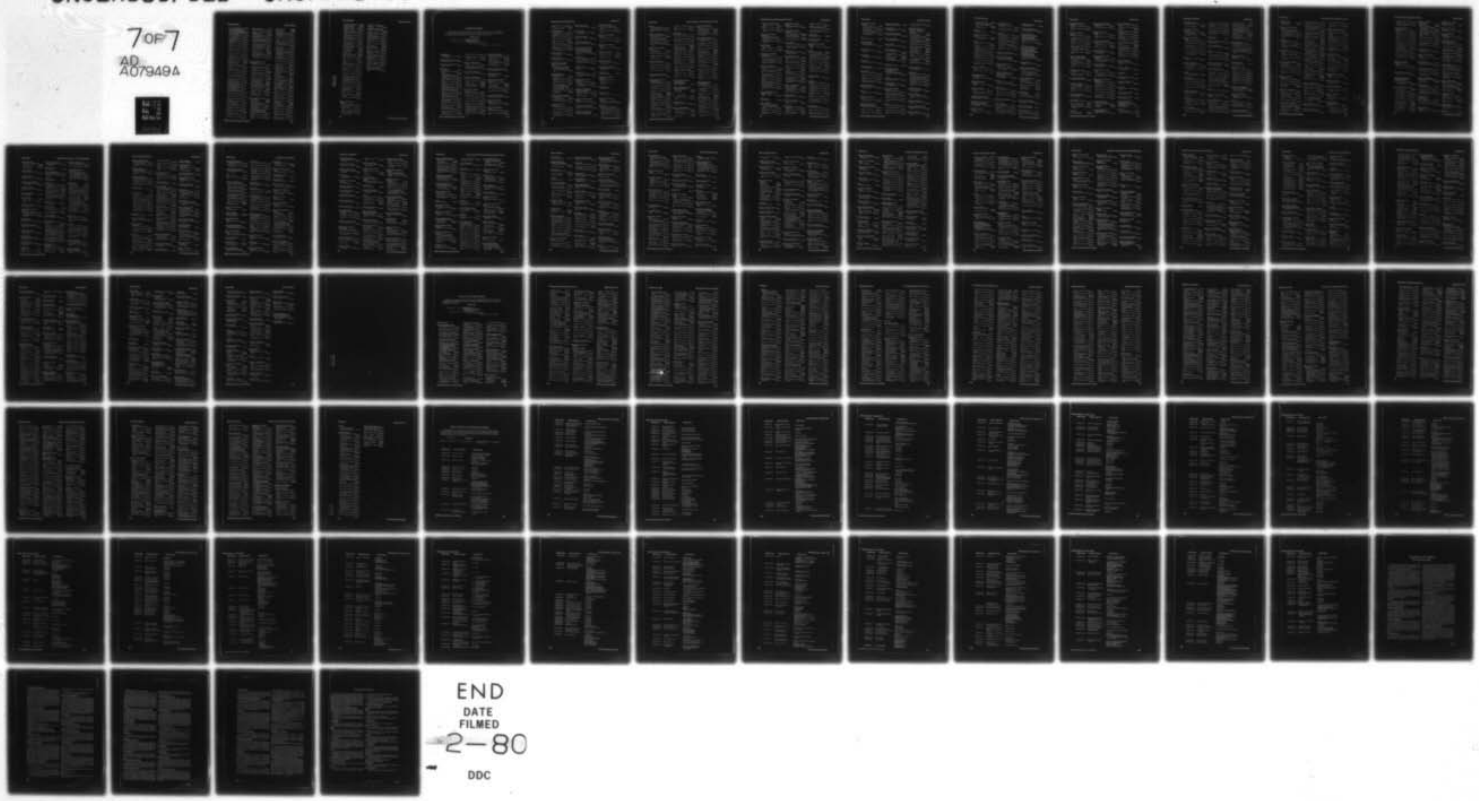
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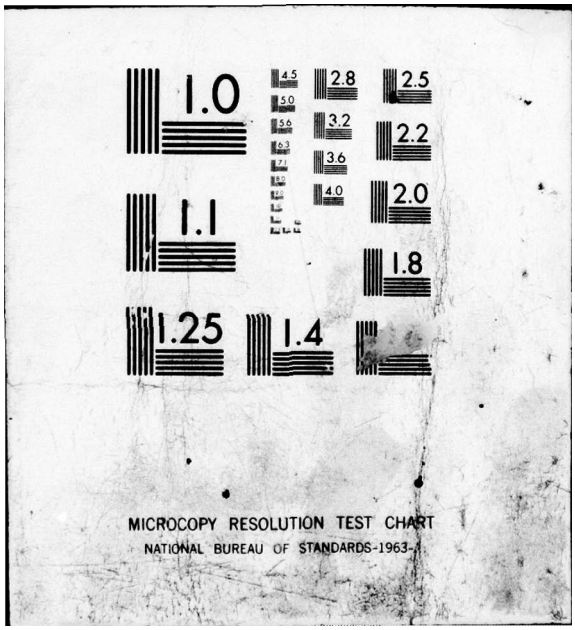
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This Table identifies programs served by information sources/systems under OMB funding titles. Entries are arranged by OMB funding codes. See Program Index to locate information sources/systems serving a given program. (Program names are not included in citations describing information sources/systems.)

Sample entry:

OMB Code — 86-0129-0-1-604 — Funding Title: Rent Supplement Programs — Program Name: Assistance Contracts for Rent Supplement Payments

OMB ID Code	OMB Funding Title	Program Name
03-0127-0-1-801	Salaries and Expenses	Documentation and Status of Legislation Information and Reference Services
04-0201-0-1-806	Salaries and Expenses	Cataloging and Indexing General Sales of Publications Special Sales of Publications
05-0107-0-1-801	Salaries and Expenses	Assistant Comptroller General for Special Programs Office of the Comptroller General Office of the General Counsel
08-0100-0-1-801	Salaries and Expenses	Scorekeeping
11-0000-0-0-052	Foreign Military Assistance	All Programs
11-0039-0-1-453	Disaster Relief	All Programs
11-0300-0-1-802	Salaries and Expenses	Budget Review Management and Operations
11-0400-0-1-802	Salaries and Expenses	International Trade Negotiations Trade Policy Coordination
11-0401-0-1-802	Salaries and Expenses	All Programs
11-1005-0-1-151	International Organizations and Programs	Indus Basin Development Grants Indus Basin Development Loans Organization of American States United Nations Environment Fund United Nations Technical Assistance and Other Programs
11-1006-0-1-151	Security Supporting Assistance	Country and Regional Programs UN Forces in Cyprus
11-1013-0-1-151	American Schools and Hospitals Abroad	American Schools and Hospitals Abroad
11-1021-0-1-151	Functional Development Assistance Program	Education and Human Resources Food and Nutrition Other Development Assistance Activities Population Planning and Health Selected Countries and Organizations Selected Development Problems
11-1022-0-1-151	International Narcotics Control	Country and Interregional Programs Country Programs Country Programs International International Organization Programs Interregional Programs
11-1030-0-1-151	Indochina Postwar Reconstruction Assistance	Indochina Postwar Reconstruction Assistance

OMB ID Code	OMB Funding Title	Program Name
11-1035-0-1-151	International Disaster Assistance	International Disaster Assistance
11-1078-0-7-151	President's Foreign Assistance Contingency Fund	President's Foreign Assistance Contingency Fund
11-1079-0-1-151	Middle East Special Requirements Fund	Middle East Special Requirements Fund
11-1080-0-1-052	Military Assistance	All Programs
11-1082-0-1-052	Foreign Assistance	Foreign Military Credit Sales, Credits, and Guarantees
11-1456-0-1-802	Salaries and Expenses	Study to Formulate Recommendations on International Economic Issues
11-1600-0-1-802	Salaries and Expenses	Government Operations and Research Program Direction and Policy Coordination Wage and Price Monitoring
11-1900-0-1-802	Salaries and Expenses	Economic Analysis
11-4031-0-3-151	Inter-American Foundation	All Programs Social and Economic Development Programs
11-9998-0-7-151	Technical Assistance	Technical Assistance
12-0120-0-1-352	Departmental Administration	All Departmental Programs
12-0120-0-1-500	General Departmental Management	Departmental Direction Departmental Direction: Financial Management Departmental Operations Departmental Operations: Audit Agency Departmental Operations: Facilities Engineering Financial Management Indian Program
12-0300-0-1-352	National Agricultural Library	National Agricultural Library
12-0400-0-1-352	Farmer Cooperative Service	Research and Technical Assistance for Agricultural Cooperatives
12-0502-0-1-352	Extension Service	All Extension Service Programs
12-0800-0-1-451	Operations, Research, and Administration	National Fire Data Center
12-0800-0-1-452	Rural Development Service	Program Coordination and Direction
12-1000-0-1-302	Conservation Operations	All Programs Snow Surveys and Water Supply Forecasting
12-1010-0-1-302	Resource Conservation and Development	All Programs
12-1066-0-1-301	Watershed Planning	Watershed Planning
12-1069-0-1-301	River Basin Surveys and Investigations	All Programs
12-1072-0-1-301	Watershed and Flood Prevention	All Programs
12-1100-0-1-302	Forest Fire Protection and Utilization	All Programs Forest Fire Prevention and Protection of National Forests Recreation Use
12-1400-0-1-352	Agricultural Research Service	All Agricultural Research Programs Research on Plant Production Research on the Use and Improvement of Soil, Water, and Air
12-1500-0-1-352	Cooperative State Research Service	All Cooperative State Research Programs
12-1600-0-1-352	Animal and Plant Health Inspection Service	Animal Disease and Pest Control Plant Disease and Pest Control

OMB Funding Title / Program Table

OMB ID Code	OMB Funding Title	Program Name
12-1600-0-1-553	Animal and Plant Health Inspection Service	Meat and Poultry Inspection
12-1700-0-1-352	Economic Research Service	All Department Programs
12-1800-0-1-352	Statistical Reporting Service	Crop and Livestock Estimates
12-2004-0-1-401	Rural Housing for Domestic Farm Labor	Rural Housing for Domestic Farm Labor
12-2006-0-1-401	Mutual and Self-help Housing Grants	Mutual and Self-help Housing Grants
12-2065-0-1-452	Rural Development Grants	Business and Industrial Development Grants
12-2066-0-1-451	Rural Water and Waste Disposal Grants	All Grant Programs
12-2268-0-1-302	Great Plains Conservation Program	All Great Plains Conservation Programs All Programs
12-2500-0-1-352	Marketing Services	Inspection, Grading, Classing, and Standardization Marketing Services Market News Service
12-2501-0-1-352	Agricultural Marketing Service	Payments to States for Marketing Service Work under Agricultural Marketing Act of 1946
12-2500-0-1-352	Foreign Agricultural Service	All Foreign Agricultural Service Programs Foreign Commodity Analysis
12-3100-0-1-305	Rural Electrification Administration Salaries and Expenses	Administrative Support for Rural Electrification and Telephone Program
12-3197-0-1-305	Rural Electrification and Telephone Revolving Fund	Rural Electrification and Telephone Loans Rural Electrification Loans
12-3300-0-1-351	Salaries and Expenses--Agriculture Stabilization and Marketing Service	All Agricultural Stabilization and Marketing Service Programs
12-3314-0-1-351	Dairy and Beekeeper Indemnity Programs	Dairy and Beekeeper Indemnity
12-3315-0-1-302	Agricultural Conservation Program	Agricultural Conservation
12-3316-0-1-453	Emergency Conservation Measures	Emergency Conservation Measures
12-3320-0-1-302	Water Bank Program	Water Bank
12-3336-0-1-302	Forestry Incentive Programs	Forestry Incentives
12-3502-0-1-604	Special Milk Program	Special Milk Program
12-3503-0-1-604	Food Donations Program	Food Distribution
12-3505-0-1-604	Food Stamp Program	Food Stamps
12-3511-0-1-604	Elderly Feeding Program	Food Distribution
12-3539-0-1-604	Child Nutrition Programs	All Child Nutrition Programs Child Care Food Program Food Distribution Nonfood Assistance Special Summer Food Program
12-4050-0-3-352	Inspection and Weighing Services	Inspection, Grading, Classing, and Standardization
12-4085-0-3-351	Federal Crop Insurance Corporation Fund	Federal Crop Insurance Program
12-4140-0-3-351	Agricultural Credit Insurance Fund	All Fund Programs
12-4141-0-3-401	Rural Housing Insurance Fund	All Fund Programs

OMB ID Code	OMB Funding Title	Program Name
12-4155-0-3-452	Rural Development Insurance Fund	All Fund Programs
12-4336-0-3-351	Commodity Credit Corporation Fund	All Commodity Credit Corporation Programs
12-4236-0-3-999	Commodity Credit Corporation Fund	Export Sales
12-5009-0-2-303	Construction and Operation of Recreation Facilities	Recreation Construction
12-5209-0-2-604	Funds for Strengthening Markets, Income, and Supply	All Agricultural Marketing Service Programs
12-8200-0-7-300	Miscellaneous Contributed Funds	Miscellaneous Contributed Funds
13-0120-0-1-403	Salaries and Expenses	Departmental Staff Services Executive Direction of the Department
13-0201-0-1-403	Minority Business Development	Community Investment Experiment and Demonstration Government Investment Private Investment Program Development and Management
13-0401-0-1-403	Salaries and Expenses	All Programs Current Demographic Statistics Programs Current Economic Statistics Programs General Administration Other Programs and Publications
13-0450-0-1-403	Periodic Censuses and Programs	All Programs Demographic Statistics Program Economic Statistics Programs Periodic Programs Geographic Support
13-0500-0-1-403	Scientific and Technical Research Services	National Bureau of Standards Office of Telecommunications
13-0700-0-1-403	Salaries and Expenses	Executive Direction Industry and State Programs Promotion of Travel to the United States Tourist Services and Facilities
13-1006-0-1-403	Salaries and Expenses	Collection, Assembly, and Dissemination of Technical and Legal Patent and Trademark Information Examination of Patent Applications Examination of Trademark Applications
13-1250-0-1-403	Operations and Administration	Administration Domestic Business and Industry Affairs East-West Trade Export Administration Field Operations Industrial Defense Mobilization International Economic Policy and Research International Trade Development Resources and Import Programs
13-1450-0-1-306	Operations, Research, and Facilities	All Programs Basic Environmental Services Environmental Data and Information Services Mapping, Charting, and Surveying Services Ocean Fisheries and Living Marine Resources Public Forecast and Warning Services Specialized Environmental Services Weather Modification
13-1451-0-1-302	Coastal Zone Management	All Programs
13-1452-0-1-306	Construction	All Programs
13-1500-0-1-403	Salaries and Expenses	Analysis of Business Trends International Economic Accounts National Economic Accounts
13-1750-0-1-406	Operations and Training	Development of Waterborne Transportation Systems

OMB Funding Title / Program Table

OMB ID Code	OMB Funding Title	Program Name
		General Administration
		Use of Waterborne Transportation System
13-2050-0-1-452	Economic Development Assistance Programs	Economic Adjustments
		Grants to States
		Planning, Technical Assistance, and Research
		Public Works and Business Development
13-3904-0-4-403	Consolidated Working Fund	All Programs
		Foreign Statistical Training: AID
		Other Data Production and Services
13-3914-0-4-306	Consolidated Working Fund	All Programs
13-3915-0-4-403	Consolidated Working Fund	Demographic and Economic Analysis
13-3950-0-4-403	Consolidated Working Fund	Office of Telecommunications
13-4154-0-3-403	Business Loan and Investment Fund	Financial Assistance
		Investment Company Assistance
13-4316-0-3-403	Offshore Shrimp Fisheries Fund	All Programs
13-4317-0-3-403	Fisheries Loan Fund	All Programs
13-4318-0-3-403	Fisherman's Guarantee Fund	All Programs
13-4319-0-3-452	Coastal Energy Impact Fund	All Programs
13-4417-0-3-403	Federal Ship Financing Fund, Fishing Vessels	All Programs
13-5139-0-2-403	Promote and Develop Fishery Products and Research	All Programs
		Ocean Fisheries and Living Marine Resources
13-8544-0-[illegible]-403	Special Studies, Services, and Projects	All Programs
13-8544-0-7-407	Special Studies, Services, and Projects	Operating Costs
13-8546-0-7-403	Information Products and Services	National Technical Information Service
		Preparation of Scientific and Technical Transcripts
13-9973-0-7-306	Miscellaneous Trust Funds	All Programs
14-0102-0-1-306	Salaries and Expenses	All Programs
14-0105-0-1-306	Salaries and Expenses (Special Foreign Currency Program)	All Programs
14-0107-0-1-306	Salaries and Expenses	Legal Services
14-0108-0-1-306	Departmental Operations	All Programs
		Library and Information Services
14-0115-0-1-301	Land and Water Resources	Water Resources Research
14-0274-0-1-301	Construction	System Construction
14-0277-0-1-301	Operation and Maintenance	General Administration
		Power Contracts and Rates
		Purchase of Power and Wheeling
		System Operation and Maintenance
14-0412-0-1-806	Administration of Territories	Direct Program
		Reimbursable Programs
14-0414-0-1-806	Trust Territory of the Pacific Islands	Bikini Ex-gratia Payments
		Economic Development Loan Fund
		Federal Comptroller's Office
		Government of the Northern Mariana Islands
		Grants
		High Commissioner's Office
		Judiciary
		Northern Marianas Transition
14-0416-0-1-806	Micronesian Claims Fund Trust Territory of the Pacific Islands	Direct Program

OMB ID Code	OMB Funding Title	Program Name
14-0573-0-1-301	Operation and Maintenance	General Administration Power Contracts and Rates Purchase Power and Wheeling Charges System Operation and Maintenance
14-0650-0-1-301	General Investigations	All Programs General Engineering and Research Investigations, Research, and Engineering
14-0663-0-1-301	Colorado River Basin Salinity Control Projects	Advance Planning and Construction
14-0663-0-2-301	Colorado River Basin Salinity Control Projects	Advance Planning and Construction All Programs
14-0667-0-1-301	Loan Program	All Programs Loans and Grants
14-0682-0-1-303	Recreation, Fish, and Wildlife Facilities	All Programs Recreation, Fish, and Wildlife Activity
14-0700-0-1-303	Salaries and Expenses	Federal Coordination Planning and Research Technical Assistance
14-0804-0-1-306	Surveys, Investigations, and Research	All Programs Conservation of Lands and Minerals Geologic and Mineral Resource Surveys and Mapping Land Information and Analysis Topographic Surveys and Mapping Water Resources Investigations
14-0959-0-1-300	Mines and Minerals	Data Collection and Analysis Metallurgy Research Mined Land Demonstrations Mineral Land Assessments Mining Research Program Administration
14-1036-0-1-303	Operation of the National Park System	Cooperative Programs Executive Direction Forest Fire Suppression and Rehabilitation of Burned Areas Park Management Park, Recreation, and Wilderness Planning Statutory and Contractual Aid
14-1037-0-1-303	Road Construction	Roads, Trails, and Parkways
14-1038-0-1-303	John F. Kennedy Center for the Performing Arts	John F. Kennedy Center for the Performing Arts
14-1039-0-1-303	Planning and Construction	Buildings, Utilities, and Other Facilities Cooperative Programs Park, Recreation, and Wilderness Planning Roads, Trails, and Parkways Statutory or Contractual Aid for Other Activities
14-1040-0-1-303	Preservation of Historic Properties	Historic Preservation and Special Studies
14-1109-0-1-302	Management of Lands and Resources	Administration and Enforcement Cadastral Survey Energy and Minerals Management Firefighting and Rehabilitation Planning and Data Management Renewable Resource Development, Protection, and Management
14-1110-0-1-302	Acquisition, Construction, and Maintenance	Maintenance, Acquisition, and Construction
14-1114-0-1-852	Payments in Lieu of Taxes	Payments to Local Governments
14-1200-0-1-553	Salaries and Expenses	Coal Mine Health and Safety Inspections Education and Training Metal and Nonmetal Mine Health and Safety Inspection

OMB Funding Title / Program Table

OMB ID Code	OMB Funding Title	Program Name
		Program Administration
		Technical Support
14-1500-0-1-301	Operation and Maintenance	Eklutna Project, Alaska
		Power Marketing
		Snettisham Project, Alaska
14-1501-0-1-301	General Investigations	General Investigations
14-1611-0-1-303	Resource Management	Administration
		Wildlife Resources
		Wildlife Resources, Habitat Preservation, Endangered Species
14-1612-0-1-303	Construction and Anadromous Fish	Administration
		Construction, Rehabilitation, and Anadromous Fish
14-2100-0-1-452	Operation of Indian Programs	Aid to Tribal Government
		All Programs
14-2301-0-1-452	Construction	All Programs
14-2364-0-1-452	Road Construction	All Programs
14-3901-0-4-306	Consolidated Working Fund, Office of the Secretary	All Programs
14-3907-0-4-303	Consolidated Working Fund	Services to Other Federal Accounts
14-3909-0-4-306	Consolidated Working Fund	Data Collection and Analysis
		Engineering, Evaluation, and Demonstration
		Metallurgy Research
		Mineral Land Assessments
		Mining Research
		Program Administration
14-3912-0-4-553	Consolidated Working Fund	Technical Support
14-3916-0-2-303	Consolidated Working Fund	Administration
14-3920-0-4-452	Consolidated Working Fund	All Programs
14-4045-0-3-301	Bonneville Power Administration Fund	Direct Programs
		Reimbursable Programs
		System Operation
		System Operation and Maintenance
		Transmission System Construction
14-4053-0-3-306	Helium Fund	All Programs
14-4079-0-3-301	Colorado River Basin Project	Advance Planning and Construction
		All Programs
14-4081-0-3-301	Upper Colorado River Basin Fund	Advance Planning and Construction
		All Programs
14-4409-0-3-452	Revolving Fund for Loans	All Programs
14-4410-0-3-452	Indian Loan Guaranty and Insurance Fund	All Programs
14-4523-0-4-306	Working Capital Fund	All Programs
14-4525-0-2-302	Working Capital Fund	Land Management Related Supply and Support
14-5005-0-2-303	Land and Water Conservation Fund	Administrative Expenses
		Assistance to States
		Federal Programs
14-5006-0-2-303	Planning, Development, and Operation of Recreation Facilities	Recreation Facilities
14-5011-0-2-302	Recreation Development and Operation of Recreation Facilities	Development and Operation of Recreation Facilities
14-5017-0-2-302	Service Charges, Deposits, and Forfeitures	Repair of Land and Facilities
		Rights of Way Processing
14-5028-0-2-303	Development and Operation of Recreation Facilities	Administration

OMB ID Code	OMB Funding Title	Program Name
14-5031-0-2-306	Litter Prevention and Cleanup	All Programs
14-5043-0-2-301	Emergency Fund	Emergencies
14-5061-0-2-301	Construction and Rehabilitation	Advance Planning and Construction All Programs
14-5064-0-2-301	Operation and Maintenance	All Programs Operation and Maintenance Project Operation and Maintenance Purchase of Power and Wheeling
14-5065-0-2-301	General Administration Expenses	All Programs General Administration General Administration Expenses
14-5132-0-2-302	Range Improvements	Farm Tenant Act Lands Improvements to Public Lands
14-5136-0-2-302	Management of Lands and Resources	Renewable Resource Development, Protection, and Management
	Oregon and California Grant Lands	Renewable Resource Development, Protection, and Management
14-5137-0-2-303	Migratory Bird Conservation	All Programs
	Migratory Bird Conservation Account	Administration
14-5649-0-2-301	Continuing Fund	Emergency Expenses
14-5653-0-2-301	Continuing Fund	Emergency Expenses
14-5738-0-2-806	Internal Revenue Collections for the Virgin Islands	Payment to the Government of the Virgin Islands U.S. Comptroller, Virgin Islands
14-5739-0-2-806	Office of the Comptroller for Guam	Auditing Services
14-8216-0-2-303	Contributed Funds	Administration
14-8287-0-7-306	Contributed Funds	Data Collection and Analysis Engineering, Evaluation, and Demonstration Metallurgy Research Mined Land Demonstrations Mineral Land Assessments Mining Research Program Administration
14-8288-0-7-554	Contributed Funds	Education and Training
14-9911-0-1-306	Miscellaneous Appropriations	Drainage of Anthracite Mines
14-9921-0-2-302	Miscellaneous Permanent Appropriations	Leasing of Grazing Lands Payments to States and Counties
14-9922-0-2-852	Miscellaneous Permanent Appropriations	All Programs
14-9923-0-2-303	Administrative Provisions	Administration All Programs National Wildlife Refuge Fund
14-9925-0-2-452	Alaska Native Fund	Alaska Native Fund All Programs
14-9971-0-7-302	Miscellaneous Trust Funds	Land and Resources Management Trust Fund
14-9973-0-7-452	Trust Funds	All Programs
15-0128-0-1-751	Salaries and Expenses, General Legal Activities	All Programs Civil Rights Matters General Tax Matters
15-0129-0-1-751	Salaries and Expenses	Program Direction and Policy Coordination
15-0200-0-1-751	Salaries and Expenses	All Programs Identification by Fingerprint Security and Criminal Investigations
15-0319-0-1-751	Salaries and Expenses, Antitrust Division	Enforcement of Antitrust, Consumer Protection Legal Activities

OMB Funding Title / Program Table

OMB ID Code	OMB Funding Title	Program Name
15-0322-0-1-751	Salaries and Expenses, U.S. Attorneys and Marshals	All Programs U.S. Attorney U.S. Attorneys U.S. Marshals
15-0400-0-1-553	Salaries and Expenses	Safety and Health Statistics
15-0400-0-1-754	Salaries and Expenses	All Programs
15-1060-0-1-753	Salaries and Expenses	All Programs Custody, Care, and Treatment of Prisoners in Federal Institutions
15-1100-0-1-751	Salaries and Expenses	All Programs Intelligence Law Enforcement--Compliance and Regulation Law Enforcement--Criminal Enforcement Research and Development
15-1217-0-1-751	Salaries and Expenses	All Programs
15-4500-0-1-753	Federal Prison Industries, Incorporated	Federal Prison Industries
16-0104-0-1-505	Salaries and Expenses	All Programs Labor, Management Standards Enforcement
16-0105-0-1-505	Salaries and Expenses	Elimination of Discrimination in Employment Improving and Protecting Wages
16-0165-0-1-505	Salaries and Expenses	All Programs
16-0172-0-1-504	Grants to States for Unemployment Insurance and Employment Service	
	Program Administration	Employment Service Apprenticeship Services Comprehensive Employment Development Executive Direction and Management Planning, Evaluation, and Research Unemployment Insurance Service U.S. Employment Service
16-0174-0-1-504	Employment and Training Assistance	All Programs National Programs State and Local Programs
16-0179-0-1-504	Grants to States for Unemployment Insurance	Employment Service Unemployment Insurance Service
	Program Administration	U.S. Employment Service
16-0200-0-1-505	Salaries and Expenses	Economic Growth Studies Executive Direction and Staff Services Manpower and Employment Prices and Cost of Living Productivity and Technology Wages and Industrial Relations
16-0200-0-4-505	Consolidated Working Fund	Special Economic and Statistical Studies
16-0400-0-1-553	Salaries and Expenses	Compliance Education, Consultation, and Information Safety and Health Standards Safety and Health Statistics
16-1521-0-1-999	Special Benefits	Disabled Coal Miners' Benefits Federal Employees' Compensation Act Benefits
16-3902-0-4-505	Consolidated Working Fund	Special Economic and Statistical Studies
16-4204-0-3-601	Pension Benefit Guaranty Corporation	Administration Benefits Payments
17-0000-0-0-051	Navy	All Programs
17-1008-0-1-051	Reserve Personnel, Marine Corps	All Programs
17-1105-0-1-051	Military Pay, Marine Corps	All Programs
17-1106-0-1-051	Operation and Maintenance, Marine Corps	All Programs

OMB ID Code	OMB Funding Title	Program Name
17-1107-0-1-051	Operation and Maintenance, Marine Corps	All Programs
17-1109-0-1-051	Procurement, Marine Corps	All Programs
17-1205-0-1-051	Military Construction, Navy	Major and Minor Construction, Planning, and Support Activities
17-1319-0-1-051	Research, Development, Test, and Evaluation, Navy	All Programs
17-1405-0-1-051	Reserve Personnel, Navy	Reserve Component Personnel and Reserve Officer Candidates
17-1453-0-1-051	Military Personnel, Navy	All Programs
17-1506-0-1-051	Aircraft Procurement, Navy	Aircraft Procurement, Modification, Spare and Repair Parts, and Support Equipment and Facilities
17-1507-0-1-051	Weapons Procurement, Navy	Missiles, Torpedoes, Other Weapons, and Related Equipment
17-1611-0-1-051	Shipbuilding and Conversion, Navy	Ship Design, Construction, Acquisition, Conversion, and Related Equipment
17-1806-0-1-051	Operation and Maintenance, Navy Reserve	Reserve Mission Forces, Depot Maintenance, and Other Support
17-1810-0-1-051	Other Procurement, Navy	Procurement of Ships Communication, Electronics, Aviation, Ordnance, Engineering, Supply Personnel, and Command Support Equipment
17-4002-0-3-051	Laundry Service, Naval Laundry	Operation of Naval Academy Laundry
17-4911-0-4-051	Navy Stock Fund	Cost of Materials for Retail Commodities, Forms and Printed Matter, Retail Clothing and Subsistence, Ships Store and Commissary Store Stock, Fuel and Related Items, Aviation Consumable Items, and Ship Ordnance and Repair Parts
17-4912-0-4-051	Navy Industrial Fund	Cost of Goods and Services Produced at Printing, Ordnance, Shipyards, Military Sealift Command, Research, Base Services, and Airlift Maintenance Facilities
17-4913-0-4-051	Marine Corps Stock Fund	All Programs
17-4914-0-4-051	Marine Corps Industrial Fund	All Programs
18-4020-0-3-402	Postal Service Fund	Administration and Regional Operations Building Occupancy Capital Investment Postal Field Operations Research and Development Servicewide Expenses Supplies and Services Transportation
19-0113-0-1-152	Administration of Foreign Affairs--Salaries and Expenses	All Programs Conduct of Diplomatic and Consular Relations with Foreign Countries Conduct of Diplomatic and Consular Relations with Foreign Countries and International Organizations Executive Direction and Policy Formulation
19-1125-0-1-152	International Conferences and Contingencies	All Programs
19-1127-0-1-152	Missions to International Organizations	All Programs
19-1128-0-1-153	Mutual Educational and Cultural Exchange Activities	All Programs Cultural Presentations Exchange of Persons

OMB Funding Title / Program Table

OMB ID Code	OMB Funding Title	Program Name
20-0101-0-1-803	Salaries and Expenses	Program Direction and Policy Coordination
20-0550-0-1-901	Interest on the Public Debt	Payment of Interest
20-0560-0-1-803	Administering the Public Debt	All Programs Issuance, Servicing, and Retirement of Other Treasury Securities Issuance, Servicing, and Retirement of Savings-Type Securities
20-0602-0-1-751	Salaries and Expenses	All Programs
20-0912-0-1-803	Accounts [Collections] Collection and Taxpayer Service	Collection Data Processing Statistical Reporting Taxpayer Service
20-0913-0-1-803	Compliance	Audit of Tax Returns Employee Plans Exempt Organizations Legal Services Tax Fraud and Special Investigations Taxpayer Conferences and Appeals Technical Rulings and Service
20-1000-0-1-751	Salaries and Expenses	Alcohol, Tobacco, and Wagering Regulation and Enforcement All Programs Explosives Regulation and Enforcement Firearms Regulation and Enforcement
20-1700-0-1-852	Federal Payment to the District of Columbia	All Programs
20-1801-0-1-803	Salaries and Expenses	Banking and Cash Management Disbursements and Claims General Financial Services Government-Wide Accounting
20-2111-0-1-851	Payments to State and Local Government Fiscal Assistance	Payments to State and Local Government Fiscal Assistance
20-4109-0-1-803	Check Forgery Insurance Fund	Check Forgery Insurance Fund
20-8004-0-7-551	Federal Supplementary Medical Insurance	Administration
20-8005-0-7-551	Federal Hospital Insurance Trust Fund	Administration
20-8006-0-7-601	Limitations on Salaries and Expenses	Old Age and Survivors Insurance
	Old-Age and Survivors Insurance Trust Fund	Administration Benefit Payments
20-8007-0-7-601	Federal Disability Insurance Trust Fund	Administration
20-8042-0-7-999	Railroad Unemployment Insurance Fund	Benefit Payments Insurance Payments for Unemployment and Sickness Benefits
20-8102-0-7-404	Federal-Aid Highways	Administration and Research Construction and Safety Programs
20-8413-0-8-403	Assessment of Funds	Regulation of the National Banking System

OMB ID Code	OMB Funding Title	Program Name
21-0000-0-0-051	All Army Funding Titles	All Programs
	Army	All Programs
21-0400-0-1-754	Salaries and Expenses	Educational Assistance and Special Training
		Matching Grants to Improve and Strengthen Law Enforcement
		Research, Evaluation, and Technology
21-2010-0-1-051	Military Pay, Army	All Programs
	Military Personnel, Army	All Programs
21-2020-0-1-051	Maintenance, Army	All Programs
	Operation and Maintenance, Army	All Programs
		7 Programs
21-2031-0-1-051	Aircraft Procurement, Army	All Programs
21-2032-0-1-051	Missile Procurement, Army	All Programs
21-2033-0-1-051	Procurement of Weapons and Tracked Combat Vehicles Army	All Programs
21-2034-0-1-051	Procurement of Ammunition, Army	All Programs
21-2035-0-1-051	Other Procurement, Army	All Programs
21-2040-0-1-051	Research, Development, Test, and Evaluation, Army	All Programs
21-2050-0-1-051	Military Construction, Army	All Programs
		Military Construction Projects
21-2065-0-1-051	Operation and Maintenance, Army National Guard	All Programs
21-2070-0-1-051	Reserve Forces Army Operations	All Programs
	Reserve Personnel, Army	All Programs
21-2080-0-1-051	Operation and Maintenance, Army Reserve	All Programs
21-2086-0-1-051	Military Construction, Army Reserve	All Programs
21-3300-0-1-051	Military Construction, Army	Military Construction Projects
21-3970-0-4-051	Army Management Fund	All Programs
21-4992-0-4-051	Army Industrial Fund	All Programs
22-0100-0-1-505	Salaries and Expenses	All Programs
24-0100-0-1-505	Salaries and Expenses	Assuring a Merit Work Force
		General Administration
		Other Programs--Federal Employees Appeals Program
		Providing Retirement and Insurance Benefits
		Strengthening State and Local Personnel Administration
24-0200-0-1-805	Payment to Civil Services Retirement and Disability Fund	Payment of Government Share of Retirement Costs
24-0206-0-1-551	Government Payment for Annuitants, Employees Health Benefits	Government Contribution for Annuitants Benefits
24-0300-0-1-806	Intergovernmental Personnel Assistance	All Programs
		Assistance to State and Local Governments
24-4571-0-4-805	Revolving Fund	All Programs
24-8135-0-7-602	Civil Service Retirement and Disability Fund	Annuities, Refunds--Death Claims, Insurance Claims and Indemnities, Refunds

OMB Funding Title / Program Table

OMB ID Code	OMB Funding Title	Program Name
24-8424-0-8-602	Employees Life Insurance Funds	Operating Costs--Program Costs
24-8440-0-8-551	Employees Health Benefits Fund	Operating Costs--Budget Program
24-8445-0-8-551	Retired Employees Health Benefits Fund	Operating Costs--Budget Program
25-4056-0-3-401	Operating Fund	Administration of Insurance Program Chartering Program Examination Program Supervision Program
25-4468-0-3-401	Credit Union Share Insurance Fund	Insurance Claims Expenses Insurance Program Expenses Payment to Operating Fund
26-0100-0-1-305	Salaries and Expenses	All Programs Electric Power Industry Systems Evaluation Electric Power Utilities Regulation Gas Certificates Regulation Hydroelectric Power Regulation Industry Systems Analysis Natural Gas Industry Systems Evaluation Natural Gas Pipeline Regulation Natural Gas Producers Regulation Service to Other Agencies and the Public
27-0100-0-1-403	Salaries and Expenses	Broadcast Cable Television Common Carrier Field Operations Safety and Special Radio Services Support Activities
29-0100-0-1-403	Salaries and Expenses	Administration Administration and Management Economics Maintaining Competition
30-0100-0-1-404	Salaries and Expenses	Compliance Financial Oversight Formal Proceedings Planning Rail Services Tariff Examination
31-0200-0-1-305	Salaries and Expenses	All Programs
33-0100-0-1-503	Salaries and Expenses	All Programs
33-0102-0-1-503	Museum Programs and Related Research (Special Foreign Currency Program)	All Programs
33-0103-0-1-251	Science Information Exchange	Science Information Exchange
33-0103-0-1-503	Construction	All Programs
33-0129-0-1-503	Construction and Improvements, National Zoological Park	Planning, Design, and Construction
33-0132-0-1-503	Restoration and Renovation of Buildings	Planning, Design, and Construction
33-0400-0-1-503	Salaries and Expenses, Woodrow Wilson International Center for Scholars	Research and Scholarship
33-9911-0-1-503	Miscellaneous Appropriations	Completing Various Construction Projects
34-0100-0-1-152	Salaries and Expenses	All Programs Research and Investigations
36-0102-0-1-701	Compensation and Pension	All Programs Burial Compensation Pension
36-0108-0-1-703	Construction of Hospital and Domiciliary Facilities	All Programs
36-0110-0-1-703	Construction--Major Projects	All Programs Cemetery Domiciliaries Nursing Homes Replacement and Modernization Research and Education

OMB ID Code	OMB Funding Title	Program Name
36-0111-0-1-703	Construction--Minor Projects	All Programs Cemetery General Administration Nursing Homes Research and Education
36-0120-0-1-701	Veterans Insurance and Indemnities	All Programs
36-0137-0-1-702	Readjustment Benefits	All Programs Education and Training Special Assistance to Disabled Veterans
36-0144-0-1-703	Grants to the Republic of the Philippines	All Programs
36-0151-0-1-703	General Operating Expenses	All Programs
36-0151-0-1-705	General Operating Expenses	All Programs General Administration National Cemetery System
36-0152-0-1-703	Medical Administration and Miscellaneous Operating Expenses	All Programs Exchange of Medical Information Program Postgraduate and Inservice Training
36-0160-0-1-703	Medical Care	All Programs Civilian Health and Medical Program of the Veterans Administration Contract Care Grants for State Home Care Maintenance and Operation of VA Facilities
36-0161-0-1-703	Medical and Prosthetic Research	All Programs
36-0181-0-1-703	Grants for Construction of State Extended Care Facilities	All Programs
36-0182-0-1-703	Assistance for Health Manpower Training Institutions	All Programs Grants for New State Medical Schools Other Health Manpower Training Institutions
36-3901-0-4-705	Consolidated Working Fund	All Programs
36-4010-0-3-701	Veterans Reopened Insurance Fund	Death Claims
36-4012-0-3-701	Service-Disabled Veterans Insurance Fund	Death Claims
36-4024-0-3-704	Direct Loan Revolving Fund	Direct Loans to Veterans
36-4025-0-3-704	Loan Guaranty Revolving Fund	All Programs Guaranteed Loans
36-4537-0-4-705	Supply Fund	All Programs
36-8132-0-7-701	National Service Life Insurance Fund	Death Claims
36-8150-0-7-701	United States Government Life Insurance Fund	Death Claims
36-8180-0-7-705	General Post Fund, National Homes	All Programs
36-8455-0-8-701	Veterans Special Life Insurance Fund	Death Claims
37-0100-0-1-451	Salaries and Expenses	Administration
38-0116-0-1-806	Operating Expenses	Civil Functions
38-4060-0-3-406	Panama Canal Company	All Programs Supporting Activities Operations Support Services Transit Operations
42-0100-0-1-451	Salaries and Expenses	Historic Preservation Interest on Capital Borrowing Property Acquisition

OMB Funding Title / Program Table

OMB ID Code	OMB Funding Title	Program Name
		Public Improvements
		Relocation Assistance
		Salaries, Office, and Related Expenses
43-0000-0-0-051	Defense Civil Preparedness Agency	All Programs
43-0604-0-1-051	Operation and Maintenance, Defense Civil Preparedness Agency	All Programs
43-0605-0-1-051	Research, Shelter Survey, and Marking, Defense Civil Preparedness Agency	All Programs
44-0100-0-1-151	Operating Expenses, International Programs (Peace Corps)	Recruiting, Training, Assignment, and Support of Volunteers
44-0103-0-1-451	Operating Expenses, Domestic Programs	Older Americans Volunteer Programs
		Service Learning Programs
		Special Volunteer Programs
		Volunteers in Service to America
44-9999-0-7-151	Miscellaneous Trust Funds	Miscellaneous Trust Funds
45-0100-0-1-751	Salaries and Expenses	Administrative Support
		Development and Planning
		Enforcement and Affirmative Action
		Legal Program
		Management
46-0100-0-1-301	Salaries and Expenses	Delaware River Basin Commission
46-0200-0-1-452	Salaries and Expenses	Appalachian Regional Commission Administrative Expenses
46-0500-0-1-301	Salaries and Expenses	Federal Representation
46-0501-0-1-301	Contributions to Commission	Contributions to the Commission
46-9971-0-7-452	Miscellaneous Trust Funds	Technical Support to Local Development Districts and Research Programs
47-0106-0-1-804	Federal Management Policy--Salaries and Expenses	Direct Program Management
47-0110-0-1-804	General Management and Agency Operations--Salaries and Expenses	Civil Rights
47-0111-0-1-054	Federal Preparedness Agency--Salaries and Expenses	Research, Development, and Program Coordination
47-0300-0-1-804	National Archives and Records Service--Operating Expenses	Archives and Related Services
		Records Management and Centers
	Records Activities, Operating Expenses	Archives and Related Services
47-0500-0-1-804	Federal Supply Service--Operating Expenses	Customer Service and Support
		Personal Property Disposal
		Procurement
		Standards and Quality Control
		Supply Distribution
		Transportation and Public Utilities
47-0702-0-1-804	Administrative and Staff Support Services--Salaries and Expenses	Administration
47-0711-0-1-054	Federal Preparedness Agency--Salaries and Expenses	Research, Development, and Program Coordination
47-0900-0-1-804	Automated Data and Telecommunication Activities--Operating Expenses	Automated Data Management Services
47-4530-0-4-804	Federal Supply Service--General Supply Fund	Motor Pools
47-4541-0-4-804	Automatic Data Processing Fund	Data Processing

OMB ID Code	OMB Funding Title	Program Name
47-4542-0-4-804	Federal Building Fund	Alterations and Major Repairs Construction Program Direction Purchase Contract Payments Real Property Operations Rental of Space
47-4602-0-4-804	Construction Services Fund	Technical Services
48-0600-0-1-805	Federal Labor Relations Council, Salaries and Expenses	All Programs
49-0100-0-1-251	Salaries and Expenses	*All Programs* Astronomical, Atmospheric, Earth, and Ocean Sciences Biological, Behavioral, and Social Sciences Mathematical, Physical Sciences, and Engineering Program Development and Management Research Applied to National Needs Science Education Scientific, Technological, and International Affairs
50-0100-0-1-403	Salaries and Expenses	Business Statistics Corporate Reorganization Executive and Staff Functions Full Disclosure Investment Management Regulation Operational and Business Statistics Prevention and Suppression of Fraud Public Utility Holding Company Regulation Regulation and Securities Markets Supervision and Regulation of Securities Markets
51-8419-0-8-401	Federal Deposit Insurance Corporation	Administrative and Operating Expenses
55-0100-0-1-806	Salaries and Expenses	All Programs Salaries and Expenses
57-0000-0-0-051	Air Force	All Programs
57-3010-0-1-051	Aircraft Procurement, Air Force	All Programs
57-3020-0-1-051	Missile Procurement, Air Force	All Programs
57-3080-0-1-051	Other Procurement, Air Force	All Programs
57-3300-0-1-051	Military Construction, Air Force	All Programs
57-3400-0-1-051	Operations and Maintenance, Air Force	All Programs
57-3500-0-1-051	Military Personnel, Air Force	All Programs
57-3600-0-1-051	Research, Development, Test, and Evaluation, Air Force	All Programs
57-3960-0-4-051	Air Force Management Fund	All Programs
57-4921-0-1-051	Air Force Stock Fund	All Programs
57-4922-0-1-051	Air Force Industrial Fund	All Programs
59-0000-0-0-051	Air Force	All Programs
59-0100-0-1-503	Salaries and Expenses	All Programs Promotion of the Arts Promotion of the Humanities
60-0110-0-1-604	Regional Rail Transportation Protective Account	Benefit Payments
60-8011-0-7-601	Railroad Retirement Account	Retirement, Disability, and Survivor Benefit Payments
61-0100-0-1-553	Salaries and Expenses	Administration All Programs Compliance and Enforcement Compliance and Enforcement Administration Hazard Identification Hazard Strategy Analysis Information and Education Regulatory Development

OMB Funding Title / Program Table

OMB ID Code	OMB Funding Title	Program Name
63-0100-0-1-505	Salaries and Expenses	All Programs Field Investigation Securing Compliance with Board Orders
64-4110-0-3-301	Tennessee Valley Authority Fund	Fertilizer Development Program Power Program (Supply and Use) Regional Development Program Regional Development (Water Resources)
65-0100-0-1-406	Salaries and Expenses	Regulation of the Shipping Industry
66-0100-0-1-054	Salaries and Expenses	Regulation Operation Renegotiation Operation
67-0064-0-1-153	Special International Exhibitions	Fairs and Exhibitions
67-0100-0-1-153	Salaries and Expenses	Media Services Overseas Missions Program Direction and Other Services
67-0103-0-1-153	Salaries and Expenses (Special Foreign Currency Program)	Broadcasting Services Overseas Missions Program Direction and Other Services
68-0103-0-1-304	Construction Grants	Waste Treatment Works Construction
68-0105-0-1-304	Agency and Regional Management	Executive Direction, Staff, and Administrative Support
68-0106-0-1-304	Enforcement	Standards, Permits, Enforcement, and Legal Counsel Costs
68-0107-0-1-300	Research and Development	Pollution Processes, Effects, and Control Technology
68-0108-0-1-304	Abatement and Control	Standards Setting, Planning, Assistance, and Training
68-0110-0-1-304	Buildings and Facilities	Repairs, Improvements, Alterations, and Construction
69-0102-0-1-407	Salaries and Expenses	General Administration Materials Transportation
69-0104-0-1-407	Materials Transportation Bureau Materials Transportation Program	Operations All Programs Grants Operations Research and Development
69-0142-0-1-407	Transportation Planning, Research, and Development	All Programs Special Programs Transportation Policy and Planning Transportation Systems Development and Technology
69-0201-0-1-406	Operating Expenses	Aids to Navigation General Support Marine Environmental Protection Marine Safety Search and Rescue
69-0246-0-1-406	State Boating Safety Assistance	State Boating Safety Assistance
69-0552-0-1-404	Motor Carrier Safety	Administration
69-0650-0-1-404	Traffic and Highway Safety	All Programs General Administration Motor Vehicle Program Research and Analysis Traffic Safety Programs
69-0651-0-1-404	State and Community Highway Safety	All Programs State and Community Grants
69-0700-0-1-404	Office of the Administrator	All Programs General Management and Administration
69-0702-0-1-404	Railroad Safety	Grant-in-Aid for Railroad Safety Safety Inspection and Administration
69-0745-0-1-404	Railroad Research and Development	Economics and Policy Research General Railroad Research and Development

OMB ID Code	OMB Funding Title	Program Name
69-1301-0-1-405	Operations	Administration of Airports Program Administration of Flight Standards Program All Programs Installation and Material Services Maintenance of Traffic Control System Operation of Traffic Control System
69-1303-0-1-405	Facilities, Engineering, and Development	Engineering and Development Facilities and Equipment
69-1332-0-1-405	Operation and Maintenance, Metropolitan Washington Airports	Dulles International Airport Washington National Airport
69-1333-0-1-405	Construction, Metropolitan Washington Airports	Dulles International Airport Washington National Airport
69-3900-0-4-407	Consolidated Working Fund, Transportation Systems Center	All Programs Transportation Research
69-4089-0-3-406	Saint Lawrence Seaway Development Corporation	Administrative Expenses
69-4119-0-3-404	Urban Mass Transportation Fund	Administrative Expenses Capital Facility Grants Formula Grants Research, Development, and Demonstrations
69-4520-0-4-407	Working Capital Fund	Library Services
69-8016-0-7-404	Trust Fund Share of Highway Safety Programs	All Programs
69-8019-0-7-404	Highway-Related Safety Grants	Administration of Grant Programs State and Community Grants
69-8106-0-7-405	Grants-in-Aid for Airports	Grants for Construction Grants for Planning
69-8107-0-7-405	Facilities and Equipment	Aircraft and Related Equipment All Programs
69-8108-0-7-405	Research, Engineering, and Development	Air Traffic Control Aviation Medicine Aviation Weather Navigation
69-8548-0-7-404	Gifts and Donations	All Programs
70-1226-0-1-405	Salaries and Expenses	Awards of Operating Authority Enforcement and Consumer Advocacy Management Support Regulation of Agreements and Interlocking Relationships Regulation of Air Carrier Accounting and Reporting Regulation of Rates and Fares
70-1236-0-1-405	Payments to Air Carriers	Alaska Operations Local Service Operations
71-4030-0-3-151	Overseas Private Investment Corporation	Insurance, Guaranty, and Loan Program Insurance Program
72-4340-0-3-151	Housing and Other Credit Guaranty Programs	Housing and Other Credit Guaranty Programs
72-4340-0-4-151	Housing and Other Credit Guaranty Programs	Housing and Other Credit Guaranty Programs
72-4590-0-4-151	Advance Acquisition of Property--Revolving Fund	Advance Acquisition of Property--Revolving Fund
73-0100-0-1-403	Salaries and Expenses	Management Assistance Procurement Assistance Procurement Assistance--8(a) Program

OMB Funding Title / Program Table

OMB ID Code	OMB Funding Title	Program Name
73-0100-0-3-403	Salaries and Expenses	Program Assistance: 8(a)
73-4153-0-3-403	Disaster Loan Fund	Disaster Loan
73-4154-0-3-403	Business Loan and Investment Fund	Financial Assistance Investment Company Assistance
	Business Loan and Investment Revolving Fund	Financial Assistance Investment Company Assistance
73-4156-0-3-403	Surety Bond Guarantees Revolving Fund	Guarantee Surety
74-0100-0-1-705	Salaries and Expenses	All Programs
75-0102-0-1-502	Gallaudet College	All Programs
75-0106-0-1-502	Howard University	Academic Programs Construction Howard University Hospital
75-0122-0-1-604	Policy Research	Program Management Salaries and Expenses
75-0135-0-1-751	Office for Civil Rights	Enforcement of Civil Rights
75-0137-0-1-506	Office of Consumer Affairs	Consumer Related Policies and Programs for Secretary and Other Federal Agencies
75-0271-0-1-503	Salaries and Expenses	Planning and Evaluation Program Administration
75-0280-0-1-501	School Assistance in Federally Affected Areas	Construction Maintenance and Operations
75-0293-0-1-502	Higher Education	Institutional Assistance Special Programs for the Disadvantaged Student Assistance
75-0350-0-1-551	Health Services	Program Management
75-0390-0-1-551	Indian Health Services Facilities	Program Management
75-0404-0-1-550	General and Special Funds	Federal Payments for Supplementary Medical Insurance Hospital Insurance for the Uninsured Military Service Credits Payment to the Federal Buildings Fund Special Payments for Certain Uninsured Persons
75-0406-0-1-601	Supplemental Security Income Program	Payments to the Trust Funds for Administrative Costs
75-0406-0-1-604	Supplemental Security Income Program	Federal Benefit Payments Federal Fiscal Liability Federal Hold Harmless Payments Payments to the Trust Funds for Administrative Costs Payment to the Trust Fund Vocational Rehabilitation
75-0409-0-1-601	Special Benefits for Disabled Coal Miners	Administration Benefit Payments
75-0501-0-1-506	Salaries and Expenses	Regional Operations
75-0505-0-1-505	Research and Training Activities	Research and Training Activities Overseas
75-0508-0-1-500	Human Development	Rehabilitation Services and Facilities
75-0573-0-1-604	Cuban Refugee Assistance	Education Other Services Welfare Assistance and Services
75-0576-0-1-504	Work Incentives	Training and Incentives
75-0581-0-1-604	Public Assistance	Child Welfare Services Maintenance Assistance Medical Assistance Social Services State and Local Training
75-0600-0-1-553	Salaries and Expenses	Drugs and Devices Radiological Products

OMB ID Code	OMB Funding Title	Program Name
75-0712-0-1-550	Health Resources	Health Facilities Construction Assistance Health Manpower Health Planning and Resources Development Health Statistics Program Management
75-0807-0-1-550	National Library of Medicine Biomedical Research	National Library of Medicine
75-0849-0-1-550	National Cancer Institute Biomedical Research	National Cancer Institute Research Development
75-0872-0-1-550	National Heart and Lung Institute Biomedical Research	National Heart and Lung Institute
75-0943-0-1-553	Center for Disease Control Preventive Health Service	Program Management Occupational Health: Direct Operations
75-1101-0-1-554	Assistant Secretary for Health	Program Direction and Support Services Regional Management
	Salaries and Expenses	Saint Elizabeth's Hospital
75-1102-0-1-552	Assistant Secretary for Health	Program Direction and Support Services
75-1296-0-1-503	National Institute of Education	Program Direction and Administration Research and Development
75-1361-0-1-550	Alcohol, Drug Abuse, and Mental Health	Alcoholism: Management and Information Drug Abuse General Mental Health Research Program Direction
75-1401-0-1-500	Salaries and Expenses	National Center for Education Statistics
75-1636-0-1-500	Human Development	Child Development Grants for Developmentally Disabled Programs for the Aging Public Assistance Research and Training Rehabilitation Services and Facilities Salaries and Expenses Special Programs for Native Americans Youth Development
	Human Development, Rehabilitation Service	All Programs
75-3901-0-4-506	Consolidated Working Fund	Central Funding for Special Activities
75-3904-0-4-601	Consolidated Working Fund	Providing Information for Private Parties Providing Information for Public Agencies
75-4308-0-3-502	Student Loan Insurance Fund	Federal Insurance Program Federal Reinsurance Program
75-4503-0-4-506	Working Capital Fund	Administrative Services Committee Management Common Regional Services Correspondence Management Data Management Services Federal Assistance Finance System Finance Office Payrolling Services Personnel Data Services
75-8004-0-7-551	Federal Supplementary Medical Insurance Trust Fund	Benefit Payments
75-8005-0-7-551	Federal Health Insurance Trust Fund	Benefit Payments
	Federal Hospital Insurance Trust Fund	Benefit Payments
75-8006-0-7-601	Old-Age and Survivors Insurance Trust Fund	Old Age and Survivors Insurance
75-8007-0-7-601	Federal Disability Insurance Trust Fund	Benefit Payments
76-5077-0-2-806	Commemorative Activities Fund	Project Grants Sales Program Administration
77-0100-0-1-503	Salaries and Expenses	Total Obligations
78-4131-0-3-351	Revolving Fund for Administrative Expenses	Administrative Expenses

OMB Funding Title / Program Table

OMB ID Code	OMB Funding Title	Program Name
79-0100-0-1-152	Salaries and Expenses	Adjudication of International Claims Adjudication of Micronesian Claims Executive and Advisory Function
80-0103-0-1-999	Research and Program Management	Aeronautical Research and Technology All Programs Energy Technology Activities Energy Technology Applications Scientific Investigations in Space Space Applications Space Flight Space Research and Technology Supporting Activities
80-0107-0-1-999	Construction of Facilities	All Programs
80-0108-0-1-999	Research and Development	Aeronautical Research and Technology All Programs Energy Technology Applications Scientific Investigations in Space Space Applications Space Flight Space Research and Technology Supporting Activities
81-0500-0-1-999	Community Services Program Salaries and Expenses	All Programs Community Action Program Community Economic Development
82-4035-0-3-401	Federal Home Loan Bank Board Revolving Fund	All Programs Examination and Supervision of Federal and State Chartered Thrift Institutions
82-4037-0-3-401	Federal Savings and Loan Insurance Corporation Fund	All Programs
83-4027-0-3-155	Export-Import Bank of the United States	Loan Guarantee and Insurance Programs
85-0100-0-1-301	Water Resources Planning	Administration and Coordination Comprehensive Planning Planning Grants to States River Basin Commissions
86-0104-0-1-451	Comprehensive Planning Grants	All Programs
86-0108-0-1-451	Research and Technology	Contracts and Grants
86-0129-0-1-604	Rent Supplement Programs	Assistance Contracts for Rent Supplement Payments
86-0139-0-1-604	Housing Payments	Annual Payments
86-0143-0-1-999	Salaries and Expenses, HUD	All Programs Equal Opportunity, Research, Regulatory, and Insurance Programs Housing and Mortgage Credit Programs
86-0148-0-1-604	Homeownership (section 235) and Rental Housing (section 236) Assistance	Assistance Contracts for Payments
86-0156-0-1-506	Housing Counseling Assistance	Counseling Assistance
86-0162-0-1-451	Community Development Grants	Grants and Related Expenses
86-0163-0-1-604	Payments for Operation of Low-Income Housing Projects	Public Housing Operating Subsidies
86-0164-0-1-604	Annual Contributions for Assisted Housing	Annual Contribution Contracts for Assisted Housing
86-3981-0-4-453	Disaster Assistance Fund	All Programs Disaster Assistance Activities Disaster Assistance Activities Reimbursed from Funds Appropriated to the President for Disaster Relief
86-4015-0-3-451	Revolving Fund (Liquidating Programs)	Grants for Basic Water and Sewer Facilities Grants for Neighborhood Facilities Grants for Open Space Land Public Facility Loans Public Works Planning Advances

OMB ID Code	OMB Funding Title	Program Name
86-4034-0-3-451	Urban Renewal Programs	All Programs
86-4036-0-3-451	Rehabilitation Loan Fund	All Programs
86-4070-0-3-401	Federal Housing Administration Fund	All Programs
86-4098-0-3-604	Low-Rent Public Housing--Loans and Other Expenses	All Programs
86-4236-0-3-453	National Flood Insurance Fund--Flood Insurance	All Programs
86-4237-0-3-451	New Communities Fund	All Programs
86-5270-0-2-403	Interstate Land Sales	Administrative Expenses
89-0100-0-1-053	Operating Expenses	All Programs Naval Reactor Development
89-0100-0-1-251	Operating Expenses	All Programs Basic Energy Sciences Environmental Research and Development High Energy Physics Life Sciences Research and Biomedical Applications Nuclear Physics
89-0100-0-1-305	Operating Expenses	All Programs Conservation Research and Development Environmental Research and Development ERDA, Nevada Operations Office Fossil Energy Development Fuel Cycle Research and Development Fusion Power Research and Development Geothermal Energy Development Liquid Metal Fast Breeder Reactor Nuclear Materials Security and Safeguards Nuclear Physics Nuclear Regulatory Commission Safety Facilities Nuclear Research and Applications Program Management and Support Solar Energy Development Uranium Enrichment
89-0103-0-1-305	Plant and Capital Equipment	Liquid Metal Fast Breeder Reactor
90-0400-0-1-054	Salaries and Expenses	All Programs Special Programs
91-2050-0-1-051	Military Construction, Army	All Programs
91-3123-0-1-301	Operation and Maintenance	Flood Control and Multipurpose Power Projects
92-1500-0-1-305	Salaries and Expenses	Energy Conservation and Environment Energy Information and Analysis Energy Resource Development Executive Direction and Administration Regulatory Programs Strategic Petroleum Reserves Strategic Petroleum Storage Planning
93-0100-0-1-505	Salaries and Expenses	All FMCS Programs Arbitration Services Mediation Program
93-1500-0-1-305	Salaries and Expenses	Energy Information and Analysis
94-0100-0-1-152	Arms Control and Disarmament Activities	Arms Control and Disarmament Activities
94-4902-0-1-301	Revolving Fund, Corps of Engineers	All Operations
95-0100-0-1-752	Salaries and Expenses	Hearing and Adjudication of Indian Claims
95-0310-0-1-407	Salaries and Expenses	Aviation Accident and Safety Investigation Certificate or License Appeal Policy and Support Surface Accident and Safety Investigation
95-0700-0-1-403	Salaries and Expenses	All Programs
95-1145-0-1-153	Grants and Expenses	All Programs

OMB Funding Title / Program Table

OMB ID Code	OMB Funding Title	Program Name
95-1400-0-1-403	Commodity Futures Trading Commission	Administration of Commodity Exchange Act
95-1600-0-1-806	Salaries and Expenses	All Programs
95-1700-0-1-751	Salaries and Expenses	Studies to Improve Administrative Procedure
95-1900-0-1-751	Salaries and Expenses	All Programs
95-2000-0-1-505	Salaries and Expenses	All Programs
95-2300-0-1-302	Salaries and Expenses	Direct Program--Advisory Services
95-7100-0-1-553	Salaries and Expenses	All Programs
96-0000-0-0-301	All Army Funding Titles	All Programs
	All Corps of Engineers Funding Titles	All Programs
	Corps of Engineers	All Programs
96-3112-0-1-301	Flood Control, Mississippi River and Tributaries	All Projects
96 3121-0-1-301	General Investigation	Survey and Collection and Study of Basin Data
96-3122-0-1-301	Construction, General	Navigation, Flood Control, and Multipurpose Projects
96-3123-0-1-301	Operation and Maintenance	Flood Control and Multipurpose Power Projects
96-3124-0-1-301	General Expenses	All Programs
96-3125-0-1-301	Flood Control and Coastal Emergencies	Emergency Flood Control and Shore Protection
96-4902-0-1-301	Revolving Fund, Corps of Engineers	All Operations
97-0000-0-0-051	Defense	All Programs
97-0030-0-1-051	Retired Pay, Defense	All Programs
97-0100-0-1-051	Operation and Maintenance, Defense Agencies	Central Supply and Maintenance, Defense Logistics Agency
		Intelligence and Communication
		Intelligence and Communication, Defense Mapping Agency
97-0300-0-1-051	Procurement, Defense Agencies	Major Equipment
97-0400-0-1-051	Research, Development, Test, and Evaluation, Defense Agencies	Intelligence and Communication, Defense Mapping Agency
		Programwide Management and Support
		Technology Base
97-0500-0-1-051	Military Construction, Defense Agencies	Major Construction
		Major Construction, Minor Construction, and Planning
97-0700-0-1-051	Family Housing, Defense	All Programs
97-0701-0-1-051	Family Housing, Defense	Construction, Improvement, and Maintenance of Real Property
		Operation, Maintenance of Real Property
97-4962-0-4-051	Defense Industrial Fund	Communication Services

GLOSSARY OF TERMS

Part I-Budgetary Terms

This part of the glossary has been prepared from the GAO Report PAD 77-9 "Terms Used in the Budgetary Process" and from instructions used in implementing the information sources and systems inventory.

The terms and definitions used in the inventory process and in the glossary have been developed in cooperation with the Department of the Treasury, the Office of Management and Budget, and the Congressional Budget Office.

These terms are published under the authority of section 202(a)(1) of the Legislative Reorganization Act of 1970 (31 U.S.C., Chapter 22), as amended by Title VIII of the Congressional Budget Act of 1974 (P.L. 93-344). The terms as defined in the Glossary shall be used by all Federal agencies in submitting fiscal, budgetary, and program-related data and information to Congress.

ACTIVITY

Any project, task, or process required to carry out a program. A combination of several activities, such as research and development, training of personnel, and distribution of information, may be elements in a particular program. Activities constituting a program vary with the nature and purpose of the program.

AGENCY

Any department, office, commission, authority, administration, board, Government-owned corporation, or other independent establishment of any branch of the Government of the United States.

AGENCY COMPONENT

A major organizational subdivision of an executive agency. For example, the Army, Navy, Air Force, and Defense Supply Agency are agency components of DOD; the Federal Aviation Administration, the Urban Mass Transportation Administration, and the Federal Highway Administration are agency components of DOT.

AGENCY MISSIONS

Those responsibilities for meeting national needs assigned to a specific agency. Agency missions are expressed in terms of the purpose to be served by the programs authorized to carry out functions or subfunctions which, by law, are the responsibility of that agency and its component organizations. (See section 201 of the Budget and Accounting Act, 1921, as amended. See also Activity and National Needs.)

APPROPRIATION

An authorization by an act of the Congress that permits Federal agencies to incur obligations and to make payments out of the Treasury for specified purposes. An appropriation usually follows enactment of authorizing legislation. An appropriation act is the most common means of providing budget authority (see Budget Authority), but in some cases the authorizing legislation itself provides the budget authority. (See Backdoor Authority.) Appropriations do not represent cash actually set aside in the Treasury for purposes specified in the appropriation act: they represent limitations of amounts which agencies may obligate during the time period specified in the respective appropriations acts. There are several types of appropriations that are not counted as budget authority, since they do not provide authority to incur additional obligations:

- Appropriation to liquid contract authority—congressional action to provide funds to pay obligations incurred against contract authority.
- Appropriation to reduce outstanding debt—congressional action to provide funds for debt retirement.
- Appropriation for refund of receipts.

APPROPRIATION ACT

An act under the jurisdiction of the Committees on Appropriations which provides funds for Federal programs. At the time these definitions were published, there were 13 regular appropriation acts. There are also enacted from time to time supplemental appropriations acts.

AUTHORIZATION (Authorizing Legislation)

Basic substantive legislation enacted by Congress which sets up or continues the legal operation of a Federal program or agency either indefinitely or for a specific period of time or sanctions a particular type of obligation or expenditure within a program. Such legislation is normally a prerequisite for subsequent appropriations or other kinds of budget authority to be contained in appropriation acts. It may limit the amount of budget authority to be provided subsequently or may authorize the appropriation of "such sums as may be necessary." In some instances budget authority may be provided in the authorization (see Backdoor Authority), which obviates the need for subsequent appropriations or requires only an appropriation to liquidate contract authority or reduce outstanding debt.

AUTHORIZING COMMITTEE

A standing committee of the House or Senate with jurisdiction over the subject matter of those laws, or parts of laws, that set up or continue the legal operations of Federal programs, agencies or particular types of obligations within programs. The authorizing committee also has spending responsibility in those instances where the budget authority ("backdoor authority") is also provided in the basic substantive legislation.

BACKDOOR AUTHORITY

Budget authority provided in legislation outside the normal (appropriations committees) appropriations process. The most common forms of backdoor authority are borrowing authority and contract authority. In other cases (e g., interest on the public debt), a permanent appropriation is provided that becomes available without any current action by the Congress. Section 401 of the Congressional Budget Act of 1974 specifies certain limits on the use of backdoor authority. Examples of accounts that have backdoor authority are the Federal-aid highways trust fund, the Environmental Protection Agency's construction grants, and the social security trust funds.

BORROWING AUTHORITY

Statutory authority (substantive or appropriation) that permits a Federal agency to incur obligations and to make payments for specified purposes out of borrowed moneys. Section 401 of the Congressional Budget Act of 1974 limits new borrowing authority (except for certain instances) to such extent or in such amounts as are provided in appropriation acts. Borrowing authority, also called "authority to borrow from the Treasury and the Public," may be one of the following types:

Authority to Borrow from the Treasury
The legislative authority to borrow funds from the Treasury that are realized from the sale of public debt securities.

Authority to Borrow from the Public
The legislative authority to sell agency debt securities.

Authority to Borrow from the Treasury and the Public
This represents a combination of the legislative authorities noted above.

BUDGET ACTIVITY

Categories included in the budget appendix for each appropriation and fund account which identify the services to be performed under the appropriation or fund for which the budget estimate (or request) is being made.

BUDGET AUTHORITY

Authority provided by law to enter into obligations which will result in immediate or future outlays involving Government funds, except that such term does not include authority to insure or guarantee the repayment of indebtedness incurred by another person or government. The basic forms of budget authority are appropriations, contract authority, and borrowing authority. Budget authority may be classified by the period of availability (1-year, multiple-year, no-year), by the timing of congressional action (current or permanent), or by the manner of determining the amount available (definite or indefinite).

CONGRESSIONAL BUDGET

The budget as set forth by Congress in a concurrent resolution of the budget. These resolutions shall include:

(1) the appropriate level of total budget outlays and of total new budget authority;

(2) an estimate of budget outlays and new budget authority for each major functional category, for contingencies and for undistributed offsetting receipts based on allocations of the appropriate level of total budget outlays and of total new budget authority;

(3) the amount, if any, of the surplus or deficit in the budget;

(4) the recommended level of Federal revenues; and

(5) the appropriate level of the public debt.

CONTRACT AUTHORITY

A form of budget authority under which contracts or other obligations may be entered into in advance of an appropriation or in excess of amounts otherwise available in a revolving fund. Contract authority must be funded by a subsequent appropriation or the use of revolving fund collections to liquidate the obligations. Appropriations to liquidate contract authority are not classified as budget authority since they are not available for obligation. Section 401 of the Congressional Budget Act of 1974 limits new contract authority, with few exceptions, to such extent or in such amounts as are provided in appropriation acts.

CROSSWALK

The expression of the relationship between one set of classifications and another, such as between appropriation accounts and authorizing legislation or between the budget functional structure and the congressional committee spending jurisdictions.

DOCUMENTATION CENTER

A repository where both hardcopy and/or microfilm and microfiche on a given subject, or subjects, are stored and distributed to users.

ENTITLEMENT AUTHORITY

Legislation that requires the payment of benefits to any person or government meeting the requirements established by such law, e.g., social security benefits and veterans' pensions. Section 401 of the Congressional Budget Act of 1974 places certain restrictions on the enactment of new entitlement authority.

FISCAL POLICY

Federal Government policies with respect to taxes, spending, and debt management, intended to promote the Nation's economic goals, particularly with respect to employment, gross national product, price level stability, and equilibrium in balance of payments. The budget process is a major vehicle for determining and implementing Federal fiscal policy.

FISCAL YEAR

Any yearly accounting period, without regard to its relationship to a calendar year. The fiscal year for the Federal Government begins on October 1 and ends on September 30. The fiscal year is designated by the calendar year in which it ends: e.g., fiscal year 1977 is the fiscal year ending September 30, 1977. (Prior to fiscal year 1977 the fiscal year began on July 1 and ended on June 30.)

Budget Year
The fiscal year for which the budget is being considered; the fiscal year following the current year.

Current Year
The fiscal year in progress.

Past Year
The fiscal year immediately preceding the current year; the last completed fiscal year.

FUNCTION (Functional Classification)

The Congressional Budget Act of 1974 requires the Congress to estimate outlays, budget authority, and tax expenditures for each function. The functional classification is a means of presenting budget authority, outlay, and tax expenditure data in terms of the principal purposes that Federal programs are intended to serve. Each account is generally placed in the single function (e.g., national defense, health) that best represents its major purpose, regardless of the agency administering the program. Functions are generally subdivided into narrower categories called subfunctions.

GOVERNMENT-SPONSORED ENTERPRISES

Enterprises with completely private ownership, such as Federal land banks and Federal home loan banks, established and chartered by the Federal Government to perform specialized functions. These enterprises are not included in the budget totals, but financial information on the operations is published in a separate part of the appendix to the President's budget.

GRANTS-IN-AID

For purposes of the budget, grants-in-aid consist of budget outlays by the Federal Government to support State or local programs of governmental service to the public. Grants do not include purchases from State or local governments (i.e., payments for research or support of Federal prisoners).

HARDCOPY

A copy that is readable without the use of a special device; can be printed computer output, reports, documents, etc.

IDENTIFICATION CODE

An 11-digit number assigned to each appropriation or fund account included in the budget. The identification code identifies the agency, the appropriation or fund account symbol, the timing of the transmittal (regular, supplemental), the type of fund (general, special), and the functional classification of each account (see Function).

INFORMATION

As used in the inventory process, refers to organized data collections (see Information Source and Information System) containing fiscal, budgetary, and program-related data.

INFORMATION NETWORK

A cooperative of libraries and/or documentation centers interconnected by mail, telephone, telecommunication, messenger, etc., for the purpose of disseminating information among and between members of the network.

INFORMATION SOURCE

For the purposes of this inventory, an information source is a major information collection and/or information dissemination facility, such as documentation centers, information analysis centers, research centers, data use and access centers, clearinghouses, regional information activities, field installations and centers, libraries, special reference collections and information networks, operated by or for the agency in support of its program(s) and mission responsibilities identified in the *Budget of the United States Government*.

INFORMATION SYSTEM

For the purpose of this inventory, an information system is an organized collection of data processed in accordance with defined procedures (automated and/or manual) that generate recurring outputs containing budgetary, fiscal, social, economic, scientific-technical and/or program-related data and information operated in support of agency programs and management responsibilities identified in the *Budget of the United States Government*.

MAJOR SYSTEMS

Major systems are those that (1) are directed at and critical to fulfilling an agency mission, (2) entail the allocation of large dollar resources, and (3) warrant special management attention. Further, in classifying a system as major, consideration should be given to the relative importance of its output to (1) supporting agency heads in their policy decisionmaking process and (2) assisting agency or agency component heads in responding to external requirements *for information*, such as the President, Congress, GAO, CBO, OMB, and Treasury.

Examples are as follows:

- Management information systems which are used in support of agency activities (mission support).
- Program and/or project management systems concerned with the management of agency resources and functions.
- Administrative management systems used for budgeting, accounting, procurement, contracts and grants management, and agency or bureauwide administration.
- Agency and/or bureauwide analytical, planning, and forecasting systems.
- Bibliographic data systems.
- Data bases, models (forecasting, simulation, and decisionmaking), and data files generated through agency programs.

MICROFILM

A film bearing a photographic record of printed or other graphic matter on a reduced scale.

MICROFICHE

A sheet of microfilm containing rows of microimages of pages of printed or other graphic matter.

NATIONAL NEEDS

Those Federal functions which describe the end purposes being served by budget authority, outlays, and tax expenditures, without regard to the means that may be chosen to meet those purposes. National needs, in current budgetary usage, may be assumed to be synonymous with "function."

OBJECT CLASSIFICATION

A uniform classification identifying the transactions of the Federal Government by the nature of the goods or services purchased (such as personnel compensation, supplies and materials, or equipment) without regard to the agency involved or the purpose of the programs for which they are used. (General instructions are provided in OMB Circular No. A-12.)

OBLIGATIONS

Amounts of orders placed, contracts awarded, services rendered, or other commitments made by Federal agencies during a given period, which will require outlays during the same or some future period. (See 31 USC 200.)

OFF-BUDGET FEDERAL ENTITIES

Entities, federally owned in whole or in part, whose transactions have been excluded from the budget totals under provisions of law, e.g., the Federal Financing Bank. The fiscal activities of these entities are not included in either budget authority or outlay totals, but are presented in a separate part of the budget appendix and as memorandum items in various tables in the budget.

OUTLAYS

The amount of checks issued, interest accrued on most of the public debt, or other payments by the Government less refunds and reimbursements due the Government. Total budget outlays consist of the sum of the outlays from appropriations and funds included in the unified budget, less offsetting receipts. The outlays of off-budget Federal entities are excluded from the unified budget under provisions of law, even though these outlays are part of total Government spending. Federal outlays are recorded on the "cash basis of accounting"—with the exception of most interest on the public debt, for which the "accrual basis of accounting" is used.

OVERSIGHT COMMITTEE

The congressional committee charged with general oversight of the operation of an agency or program. In some, but not all, cases the oversight committee for an agency also is the authorizing committee for that agency's programs.

PRESIDENT'S BUDGET

The budget for a particular fiscal year transmitted to the Congress by the President in accordance with the Budget and Accounting Act of 1921, as amended. Some elements of the budget, such as the estimates for the legislative branch and the judiciary, are required to be included without review by the Office of Management and Budget or approval by the President.

PROGRAM

Generally defined as an organized set of activities directed toward a common purpose, objective, or goal undertaken or proposed by an agency in order to carry out responsibilities assigned to it. In practice, however, the term "program" has many usages and thus does not have a well-defined standardized meaning in the legislative process. "Program" has been used as a description for agency missions, activities, services, projects, and processes.

PROJECTIONS

Estimates of budget authority, outlays, receipts, or other budget amounts that extend several years into the future. Projections generally are intended to indicate the budgetary implications of continuing current or currently proposed programs and legislation for an indefinite period of time. These include alternative program and policy strategies and ranges of possible budget amounts. They generally should not be regarded as firm estimates of what actually will occur in future years nor as recommendations regarding future budget decisions.

SCOREKEEPING

A procedure used by the Congressional Budget Office for up-to-date tabulations and reports of congressional budget actions on bills and resolutions providing new budget authority and outlays and changing revenues and the public debt limit for a fiscal year. Such reports shall include, but not be limited to, status reports on the effects of these congressional actions to date and of potential congressional actions, and comparisons of these actions to targets and ceilings set by Congress in the budget resolutions. Periodic scorekeeping reports are required by section 308(b) of the Congressional Budget Act of 1974.

SCORPIO (Subject-Content Oriented Retriever for Processing Information On-Line)

An automated information retrieval language allowing users a variety of options in framing queries for terminal insertion and receiving displayed or printed responses. (A wide variety of legislative files are available on this system through the Congressional Research Service of the Library of Congress.)

SPENDING AUTHORITY

As defined by the Congressional Budget Act of 1974, a collective designation for borrowing authority, contract authority, and entitlement authority, for which the budget authority is not provided in advance by appropriation acts. These are also commonly referred to as backdoor authority. (See Backdoor Authority.)

SPENDING COMMITTEES (Spending Responsibility)

The standing committees of the House and Senate with jurisdiction over legislation that permits the obligation of funds. For most programs, the Appropriations Committees are the spending committees. For other programs the authorizing legislation itself permits the obligation of funds (backdoor authority), in which case the authority committees are then the committees with spending responsibility.

SPENDING LEGISLATION (Spending Bill)

A term used in budget scorekeeping to indicate legislation that directly provides budget authority or outlays. The term includes (1) appropriations legislation; (2) legislation that provides budget authority directly without the need for subsequent appropriations action; and (3) entitlement legislation which, while requiring subsequent appropriations action, essentially "locks in" budget authority at the time of authorization (except legislation which establishes conditional entitlements, where recipients are entitled to payments only to the extent that funds are made available in subsequent appropriations legislation).

Part II—Systems Terms

This part of the glossary is designed to provide a basis of definition for selected terms in the areas of information sources, systems, and automatic data processing. These definitions were originally contained in a Federal Information Processing Standards Publication (FIPS PUB 11), published by the American National Standards Institute, Inc., 1970 and adopted by the National Bureau of Standards. The selection of terms has been limited to those utilized most frequently in the inventory process.

AUTOMATIC DATA PROCESSING (ADP)

(1) Data processing largely performed by automatic means.

(2) By extension, the discipline which deals with methods and techniques related to data processing performed by automatic means.

(3) Pertaining to data processing equipment such as electrical accounting machines and electronic data processing equipment.

COMPUTER

A data processor that can perform substantial computation, including numerous arithmetic or logic operations, without intervention by a human operator during the run.

DATA

(1) A representation of facts, concepts, or instructions in a formalized manner for communication, interpretation, or processing by humans or automatic means.

(2) Any representations such as characters or analog quantities to which meaning is or might be assigned.

DATA BANK

A comprehensive collection of libraries of data. For example, one line of an invoice may form an item, a complete invoice may form a record, a complete set of such records may form a file, the collection of inventory control files may form a library, and the libraries used by an organization are known as its data bank.

FILE

A collection of related records treated as a unit. For example, one line of an invoice may form an item, a complete invoice may form a record, the complete set of such records may form a file, the collection of inventory control files may form a library, and the libraries used by an organization are known as its data bank.

FILE MAINTENANCE

The activity of keeping a file up to date by adding, changing, or deleting data.

INDEX

(1) An ordered reference list of the contents of a file or document together with keys or reference notations for identification or location of those contents.

(2) To prepare a list as in (1).

(3) A symbol or a numeral used to identify a particular quantity in an array of similar quantities. For example, the terms of an array represented by $X_1, X_2, \ldots, X_{100}$ have the indexes $1, 2, \ldots, 100$ respectively.

INFORMATION RETRIEVAL

The methods and procedures for recovering specific information from stored data.

INPUT

(1) Pertaining to a device, process, or channel involved in the insertion of data or states, or to the data or states involved.

(2) One, or a sequence of, input states.

(3) Same as input device, input channel, input process, or input data.

INPUT/OUTPUT

Pertaining to either input or output, or both.

MAGNETIC TAPE

(1) A tape with a magnetic surface on which data can be stored by selective polarization of portions of the surface.

(2) A tape of magnetic material used as the constituent in some forms of magnetic cores.

OUTPUT

(1) Pertaining to a device, process, or channel involved in an output process, or to the data or states involved.

(2) One, or a sequence of, output states.

(3) Same as output device, output channel, output process, or output data.

SOFTWARE

A set of computer programs, procedures, and possibly associated documentation concerned with the operation of a data processing system, e.g., compilers, library routines, manuals, circuit diagrams.

STORAGE

(1) Pertaining to a device into which data can be entered, in which they can be held, and from which they can be retrieved at a later time.

(2) Loosely, any device that can store data.

(3) Synonymous with memory.

TERMINAL

A point in a system or communication network at which data can either enter or leave.

TIME SHARING

Pertaining to the interleaved use of the time of a device.

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